

**MINUTES**  
**BLOOMINGTON PLANNING COMMISSION**  
**REGULAR MEETING**  
**WEDNESDAY, OCTOBER 28, 2015, 4:00 P.M.**  
**COUNCIL CHAMBERS, CITY HALL**  
**109 EAST OLIVE STREET, BLOOMINGTON, ILLINOIS**

**MEMBERS PRESENT:** Mr. Balmer, Mr. Barnett, Mr. Pearson, Mr. Protzman, Ms. Schubert, Mr. Scritchlow, Chairman Stanczak

**MEMBERS ABSENT:** Mr. Cornell, Mr. Suess

**OTHERS PRESENT:** Mr. Tom Dabareiner, Community Development Director  
Mr. Kevin Kothe, City Engineer

**CALL TO ORDER:** Chairman Stanczak called the meeting to order at 4:00 P.M.

**ROLL CALL:** Mr. Dabareiner called the roll. A quorum was present.

**PUBLIC COMMENT:** None

**MINUTES:** The Commission reviewed the October 14, 2015 minutes. There being no changes, Mr. Pearson moved to approve the October 14, 2015, minutes. Mr. Scritchlow seconded the motion which passed by a vote of 7-0 with the following votes being cast on roll call: Mr. Balmer-yes; Mr. Scritchlow-yes; Mr. Barnett -yes; Mr. Protzman-yes; Mr. Pearson-yes; Ms. Schubert-yes, Chairman Stanczak-yes.

**REGULAR AGENDA:**

**V-03-15.** Public hearing and review on the petition filed by City of Bloomington, requesting approval to vacate a portion of the public right-of-way of the former Fox Creek Road (Beich Road) alignment.

Chairman Stanczak introduced the case. Mr. Kothe noted that the City is the petitioner. Mr. Kothe identified the location and provided background, noting this was part of a contract related to the acquisition of right of way for Fox Creek Road and Springfield Road realignments. He noted the vacation approval is long overdue and the urgency today is because the property is about to be sold and requires this land. Staff recommends approval of the vacation.

Chairman Stanczak opened the public hearing. No others present indicated a desire to speak in favor or against the petition. Chairman Stanczak closed the public hearing.

Mr. Pearson motioned to approve case V-03-15 to vacate a portion of the public right-of-way of the former Fox Creek Road (Beich Road) alignment. Mr. Barnett seconded the motion, which passed by a vote of 7-0 with the following votes being cast on roll call: Mr. Pearson-yes; Mr. Balmer-yes; Mr. Barnett -yes; Mr. Scritchlow-yes; Mr. Protzman-yes; Ms. Schubert-yes; Chairman Stanczak-yes.

## **OLD BUSINESS**

Chairman Stanczak began discussion on his proposed revisions to the Planning Commission bylaws. He stated that the draft is not intended to be a final document and he does not expect a final decision today, but he seeks comments.

Mr. Pearson indicated he had several changes he would like the group to consider. First, he believes the document should include a list of members with offices held, updated annually. Also, Mr. Pearson wants the bylaws to clarify whether the ex-officio position should be allowed to vote. In addition, he suggested that the Commission adopt the same set of Roberts Rules of Order the City operates under. Finally, Mr. Pearson suggested that elections require a majority of the commission members, rather than merely a majority of commissioners in attendance. After some discussion, it was understood that regular matters of business would continue to require only a simple majority of members in attendance. Mr. Scritchlow suggested modifying the “majority” for the purpose of electing officers to the majority of filled Planning Commissioner positions. Ms. Schubert concurred with this approach.

Mr. Pearson asked about an item in the draft on page 2, Article 3, Section 5, which provides a specific reference to solar power. Chairman Stanczak responded that he incorporated a list of items from state law about planning commissions and he highlighted several he carried over.

There was also consensus on two matters: to clarify that the ex-officio positions should not be allowed to vote; to reference the most recent and newly revised version of Roberts Rules, along with the version used by the City Council.

Chairman Stanczak referred the matter to staff and asked for a draft for official action at the next regular meeting.

## **NEW BUSINESS**

Mr. Dabareiner presented the Planning Commission hearing dates for the calendar year 2016. He noted that three days were added to the submission deadline to provide more time to review applications for completeness prior to publishing for the meeting. There was general discussion about the meeting schedule for the remainder of 2015. Mr. Balmer moved to accept the meeting schedule; seconded by Mr. Barnett, which passed 7-0 with the following votes cast on roll call: Mr. Balmer-yes; Mr. Barnett -yes; Mr. Scritchlow-yes; Mr. Pearson-yes; Mr. Protzman-yes; Ms. Schubert-yes; Chairman Stanczak-yes.

## **ADJOURNMENT**

The meeting was adjourned at 4:31PM.