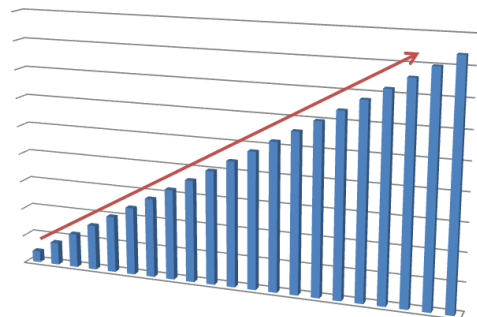




# CITY MANAGER'S REPORT

MEASURING PERFORMANCE, TARGETING RESULTS





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## Upcoming Community Events

- [Miller Park Zoo-Do](#), Miller Park (1020 S. Morris Ave.), September 12, 5:00 PM – 9:00 PM
- [2015 Bloomington Open Pickleball Tournament](#), Rollingbrook Park (1002 Hershey Road), September 26 – 27, \$15 per person for each division
- [Wild Bill!](#) An Evening with James Hickok starring Walt Willey, BCPA (600 North Street), 2:00 PM, \$25 Adults
- [The Meledores](#), BCPA (600 North Street), September 27, 2:00 PM, \$25 Adults



## Upcoming Meetings

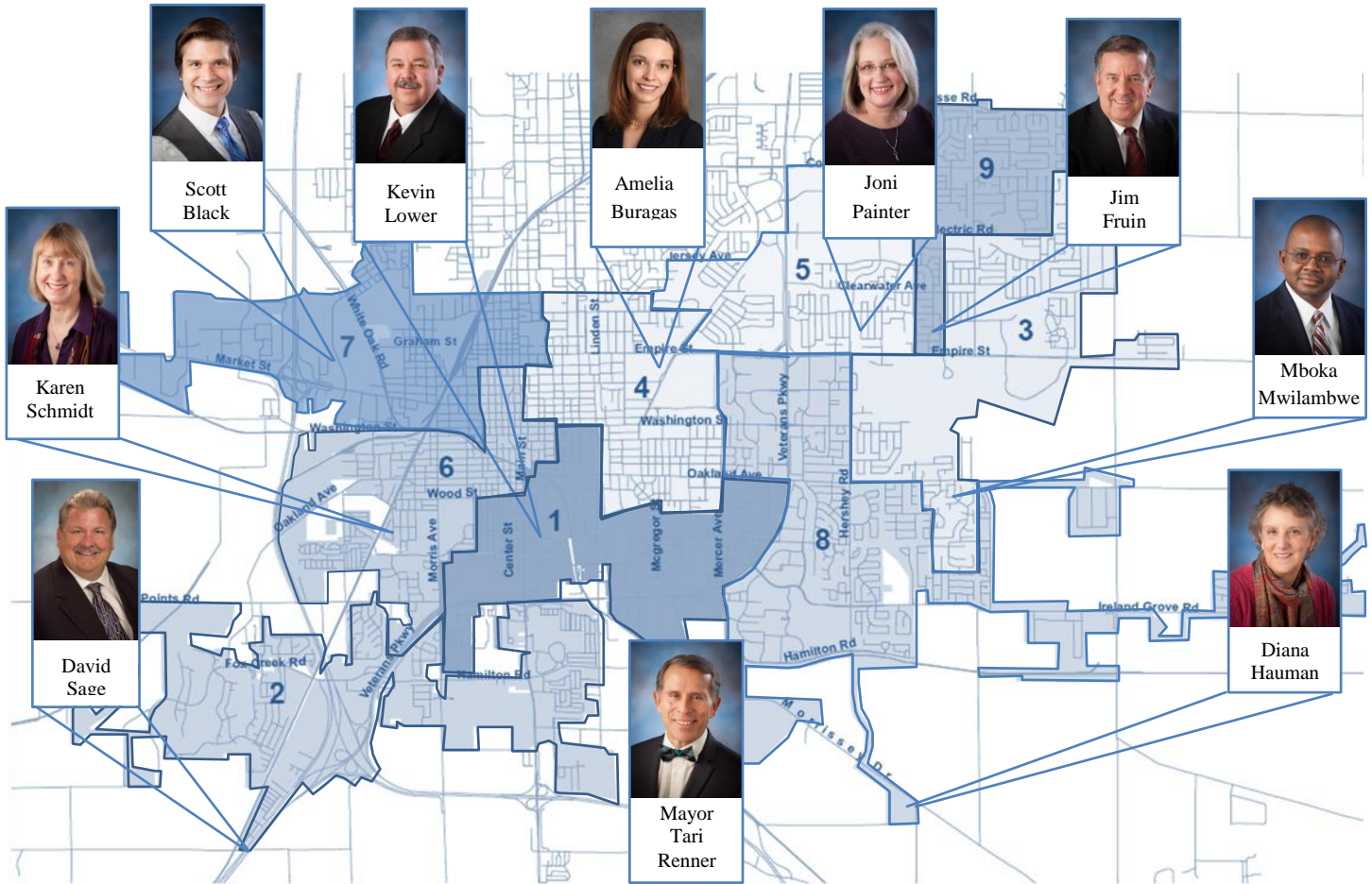
- Liquor Commission meeting, September 8, 4:00 p.m. – 6:00 p.m. City Hall
- Historic Preservation Meeting September 17, 5:00 p.m. – 6:00 p.m. City Hall
- Planning Commission meeting, September 23, 4:00 p.m. – 6:00 p.m. City Hall
- Citizens' Beautification Committee September 24, 7:00 p.m. – 9:00 p.m.

The Bloomington City Council meet every 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month at 7:00 p.m. for regular Council Meetings

Effective June 1, 2013 the Mayor's Open House is held every Friday before a Monday City Council Meeting from 4:30 pm to 5:30 pm at City Hall



# City of Bloomington Elected Officials



## City of Bloomington Administration

City Manager: David A. Hales  
Assistant City Manager: Stephen Rasmussen  
Assistant to the City Manager: Alexander McElroy  
Executive Assistant: Beth Oakley  
City Clerk: Cherry Lawson  
Director of Finance: Patti-Lynn Silva  
Director of Human Resources: Nicole Albertson  
Director of Information Services: Scott Sprouls  
Director of Parks, Recreation & Cultural: Jay Tetzloff  
Director of Community Development: Tom Dabareiner  
Director of Public Works: Jim Karch  
Interim Director of Water: Brett Lueschen  
Police Chief: Brendan Heffner  
Fire Chief: Brian Mohr  
Library Director: Georgia Bouda

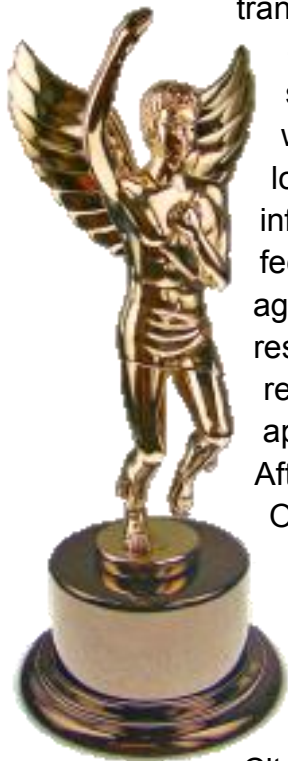


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# Continuous Journey Toward Excellence

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The City of Bloomington City Council and staff firmly believe that citizens have a right to full transparency with respect to public information. It is a continuous goal of the City to ensure public information is easily accessible to all citizens and interested stakeholders. To that end, the City has made significant strides in the manner in which information is shared. The City's website now has a [Transparency](#) portal located prominently on the homepage. The portal serves as a repository for public information such as City budget and financial reports, information on taxes and fees, employee salary and benefit reports, labor contracts, and public meeting agendas. In addition to all the information provided on the website, the City responds to over 1,200 Freedom of Information Act (FOIA) requests per year representing an average of 60 minutes of staff time per request. That is approximately 1,200 hours of staff time or 58% of a full-time employee's work year. After taking office in May 2013, Mayor Tari Renner implemented a monthly Mayoral Open House providing an opportunity for citizens to meet informally with the Mayor at City Hall to discuss issues and items of concern. The meetings are conveniently held every Friday before a Monday City Council meeting. In October 2013, the City began streaming live and [archiving](#) City Council meetings bringing City government to the homes and computers of the general public. Finally, the enclosed report represents another effort on behalf of the City to provide vital information to citizens regarding City business and operations. As the City strives to increase transparency and openness in City government, City officials ask for your input and suggestions on how the City can better share information with the community. Please feel free to contact your [Alderman](#), the [Mayor](#), or [City staff](#) to share your ideas.



## Recent Accolades for Transparency and Open Government:

- The **Illinois Policy Institute (IPI)** rated the City's website with a [transparency score of 89.7](#), placing the City 8<sup>th</sup> out of the 26 largest cities in Illinois. The average score of the top 26 was 71.4, exactly 18.3 points less than Bloomington.
- The City Manager's Monthly Report was recognized by the **Association of Marketing and Communication Professionals (AMCP)** with the Gold Hermes Creative Award for Communications and Publications (award pictured above). There were over 6,500 submissions with only 19% of the applicants receiving the Gold Award and 11% receiving Honorable Mention.
- 2012, 2013, 2014 recipient of the **International City/County Management Association (ICMA)** Center for Performance Measurement (CPM) Certificate of Distinction for Performance Management Efforts. A key component to receive this award includes sharing performance information with the public. The City was one of only 11 jurisdictions which received this honor in 2014.
- 2011, 2012, 2013 **Government Finance Officers Association (GFOA)** Distinguished Budget Presentation Award recipient. In order to receive the budget award, entities must satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as: a policy document, a financial plan, an operations guide, and a communications device.



# City Manager



## David A. Hales

### Welcome from the City Manager

July 2015 Edition

The City of Bloomington began the practice of producing the City Manager’s Monthly Report in 2009 to provide performance information to the Mayor, City Council and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. In effort to best guide City resources toward the betterment of the community, the Bloomington City Council adopted a strategic plan which identifies goals that focus on outcome-based objectives and potential actions for the projected course of five years. The City Manager’s Monthly Report reflects the City’s progress toward the accomplishment of these goals and current service levels. The performance data in this report is compiled internally by each department/division that comprise City services. The information is then analyzed and organized for presentation by myself and the Assistant to the City Manager.

I am proud of the City’s efforts toward becoming more performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals established by Council as we proudly serve the citizens of Bloomington.

I am pleased to present to you the July 2015 City Manager’s Monthly Report. I hope that you continue to stay informed on City issues and progress. Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David A. Hales  
Bloomington City Manager  
109 E. Olive Street  
Bloomington, IL 61701  
[Dhales@cityblm.org](mailto:Dhales@cityblm.org)



# Strategic Plan 2010 →2015 →2025

## **Goal 1. Financially Sound City Providing Quality Basic Services**

- Objective
- a. Budget with adequate resources to support defined services and level of services
  - b. Reserves consistent with city policies
  - c. Engaged residents that are well informed and involved in an open governance process
  - d. City services delivered in the most cost-effective, efficient manner
  - e. Partnering with others for the most cost-effective service delivery

## **Goal 2. Upgrade City Infrastructure and Facilities**

- Objective
- a. Better quality roads and sidewalks
  - b. Quality water for the long term
  - c. Functional, well maintained sewer collection system
  - d. Well-designed, well maintained City facilities emphasizing productivity and customer service
  - e. Investing in the City's future through a realistic, funded capital improvement program

## **Goal 3. Strong Neighborhoods**

- Objective
- a. Residents feeling safe in their homes and neighborhoods
  - b. Upgraded quality of older housing stock
  - c. Preservation of property/home valuations
  - d. Improved neighborhood infrastructure
  - e. Strong partnership with residents and neighborhood associations
  - f. Residents increasingly sharing/taking responsibility for their homes and neighborhoods

## **Goal 4. Grow the Local Economy**

- Objective
- a. Retention and growth of current local businesses
  - b. Attraction of new targeted businesses that are the "right" fit for Bloomington
  - c. Revitalization of older commercial homes
  - d. Expanded retail businesses
  - e. Strong working relationship among the City, businesses, economic development organizations

## **Goal 5. Great Place – Livable, Sustainable City**

- Objective
- a. Well-planned City with necessary services and infrastructure
  - b. City decisions consistent with plans and policies
  - c. Incorporation of "Green Sustainable" concepts into City's development and plans
  - d. Appropriate leisure and recreational opportunities responding to the needs of residents
  - e. More attractive city: commercial areas and neighborhoods

## **Goal 6. Prosperous Downtown Bloomington**

- Objective
- a. More beautiful, clean Downtown area
  - b. Downtown Vision and Plan used to guide development, redevelopment and investments
  - c. Downtown becoming a community and regional destination
  - d. Healthy adjacent neighborhoods linked to Downtown
  - e. Preservation of historic buildings

## Spotlight City: New Department Directors

**The City of Bloomington recently named Eric Veal as Assistant Director of the Parks, Recreation & Cultural Arts (PR&CA) department.**

A City employee since 2000, Veal currently serves as the Community Engagement Manager for the Bloomington Center for the Performing Arts, a role he has held since 2008. Prior to that, he worked as a Program Manager in the City's Recreation division for eight years. He holds a BS in Recreation, Sport and Tourism from the University of Illinois and is a Certified Parks & Recreation Professional.

"I am very pleased that Eric will be filling the role of Assistant Director," says Jay Tetzloff, Director of the PR&CA department. "He has a proven track record of success and has great vision for moving our department forward in a positive way that will continue to benefit the community."

While not a new position, the PR&CA Assistant Director role has remained vacant since 2009. The recent retirement of longtime Superintendent of Recreation Barb Wells and other staff changes allowed for a restructuring of the PR&CA department to realize further efficiencies. One of these efficiencies is reviving and restructuring the Assistant position to encompass both its traditional duties and those of the Superintendent of Recreation position, which will not be rehired.

"We work for efficiencies whenever we can," continues Tetzloff. "With Barb retiring and with looking at the goals and direction of the PR&CA department as a whole, reviving the Assistant position makes good sense for us now. We will see great value from this move." Veal's first day on the job in his new role will be Monday, August 24.

**Bloomington's City Manager recently named Robert Yehl as Water Director.**

Robert Yehl has worked for the City of Bloomington since 2013 as Assistant City Engineer. Prior to that, he was employed by Farnsworth Group as Engineering Manager from 2008 to 2013 and by AECOM as Senior Project Engineer from 2001 to 2008. He holds a BS in Civil Engineering from the University of Illinois and a BS in Physics from Illinois State University. Yehl is a certified Professional Engineer and was named last month by the Illinois Society of Professional Engineers as Outstanding Chapter Member of the year.

"It is my pleasure to announce Robert Yehl as the City's next Water Director," explains City Manager David A. Hales. "He has a strong background in project planning, budgeting, contract management and staff mentorship and training. He is ready to lead the Water department, and I have every confidence in his ability."

Yehl's first day on the job in his new role will be Tuesday, September 8.



# Executive Summary

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## Police Department

- On average there were six general detectives working per day with each general detective assigned approximately 12 cases and the Domestic Violence detectives (2) assigned 43 cases. The two detectives assigned to sex crimes and sex crimes involving children are investigating 33 cases. **(Page 9)**
- Four detectives are assigned to the Vice unit with 3.6 on average working per day. Nine new cases were opened, six cases were closed, and four search warrants were served. The Vice unit purchased 11.3 grams of crack cocaine, 29.2 grams of cannabis, and 0.3 grams of powder cocaine. They seized 78.5 grams of powder cocaine, 35.8 grams of cannabis, 1 firearm, and two vehicles. **(Page 10)**
- Six officers and two supervisors are assigned to Street Crimes with an average of 6.39 working per day. Officers completed nine days of training. The Unit oversaw the security of the July 4 event at Miller Park. Street Crimes made 19 warrant arrests, 14 probable cause arrests, 3 vice assists, towed eight vehicles, seized 16.8 grams of cannabis and 0.7 grams of crack cocaine, seized three guns, and issued six ordinance violations. **(Page 10)**
- During July there were nine days of Downtown Hireback with a total of 21 pairs of officers including 11 pairs assigned from third shift patrol. **(Page 13)**

## Fire Department

- July has set a new monthly record for calls. In July the Fire Department responded to 959 calls for service. This is about a 6% increase over June and is almost 10% above average for the monthly totals. The largest increase is in medical calls, but overall the run volume is increasing. If you divide the runs up it averages out 32 calls per day or a call every 45 minutes. The average time spent on a call is around 45 minutes. This is spread out between five stations but it does give a good idea of how busy the Department is. **(Page 16)**
- As in most months, the majority of the calls were EMS related which accounted for 771 calls for service in July. The 771 calls for service resulted in a total of 676 patients treated and 596 patients transported. For the month, the three most common EMS report types include Sick Person, Fall Victim and Psychiatric Problems. **(Page 17)**
- The total for billing for the month was \$396,736. The total for revenue for the month was \$219,767. The Contractual-Write offs total for the month were \$221,650. Bad Debt transferred to third party collections was \$32,378. **(Page 18)**

## Parks, Recreation & Cultural Arts

- The BCPA hosted many community events in July including: Celebrate America at Miller Park (BCPA presented 2 shows with audio run by BCPA), Miller Park Summer Theatre rehearsals at the Creativity Center (2 weeks M-F), Spotlight Theatre Workshop at the Creativity Center (2 weeks M-F), *HAIRSPRAY the Musical* (Tech Week and 6 shows at Miller Park), *“Aliens Among*



*Us*" (2 shows performed on BCPA stage by Spotlight Theatre Workshop participants), piano lessons, improvisation classes, Police Department Awards, Morrissey, tour and talk with Scribbles Learning Center, a wedding reception and a birthday party with 297 in attendance. **(Page 29)**

- Attendance for the BCPA was 3,701 for July on-site events, activities, meeting, etc. The Facility usage was 25 on-site functions. **(Page 30)**
- Total rounds of golf played in July was 10,408 **(Page 31)**
- While the month of July may not have the outing activity that the month of June does, the month of July is actually our busiest month in terms of rounds, and that appears to be the case again this year as the courses saw over 10,400 rounds played. Much like the month of June, July gave us an abundance of rain, nearly 8.5 inches. This amount of rain, while good for the water bill at Highland Park, also continued to wreak havoc on the golf courses themselves by washing out bunkers and flooding areas of the courses. In all, staff was pleased that we saw over 10,000 rounds played given all rain and issues it created on the courses. **(Page 31)**
- Attendance at the Miller Park Zoo hit an all-time high for July at 20,602 **(Page 32)**
- Revenue from the gate admission at the Miller Park Zoo was up 4.6% for the current fiscal year compared to last year's revenue. Last year, the revenue raised from admissions broke the all-time record for the Zoo in a fiscal year. This represents the fourth consecutive year the all-time attendance revenue record was broken. Attendance was down 8.2% for the current fiscal year compared to last year's attendance. A 4% Amusement tax began on 1 August 2014. The tax is included in this amount. Admission prices were raised on 1 January 2015. Revenue from Education Program Fees and Rentals was up 14.5% for the fiscal year compared to last year.

## Finance

- The Budget Task Force met twice in the month of July to discuss many different topics proposed by the contributing members. One of the major topics that was up for discussion is pension funding for the Fire and Police Departments. Many of the committee members suggested lengthening the time to get them fully funded. This particular topic will be brought before Council on August 24<sup>th</sup> at the City Council meeting. Other topics that were discussed included the Police Shooting Range, outsourcing mowing, a supplement ambulance/EMS service, and solid waste. To get further information on the BTF meetings, go to the City's website at <http://www.cityblm.org/index.aspx?page=21&parent=8608> to access the meeting agendas and minutes. **(Page 39)**
- A summary of May revenue collections may be found on page 40.



# Police Chief



## Brendan Heffner

July 2015 Edition

### Police Department

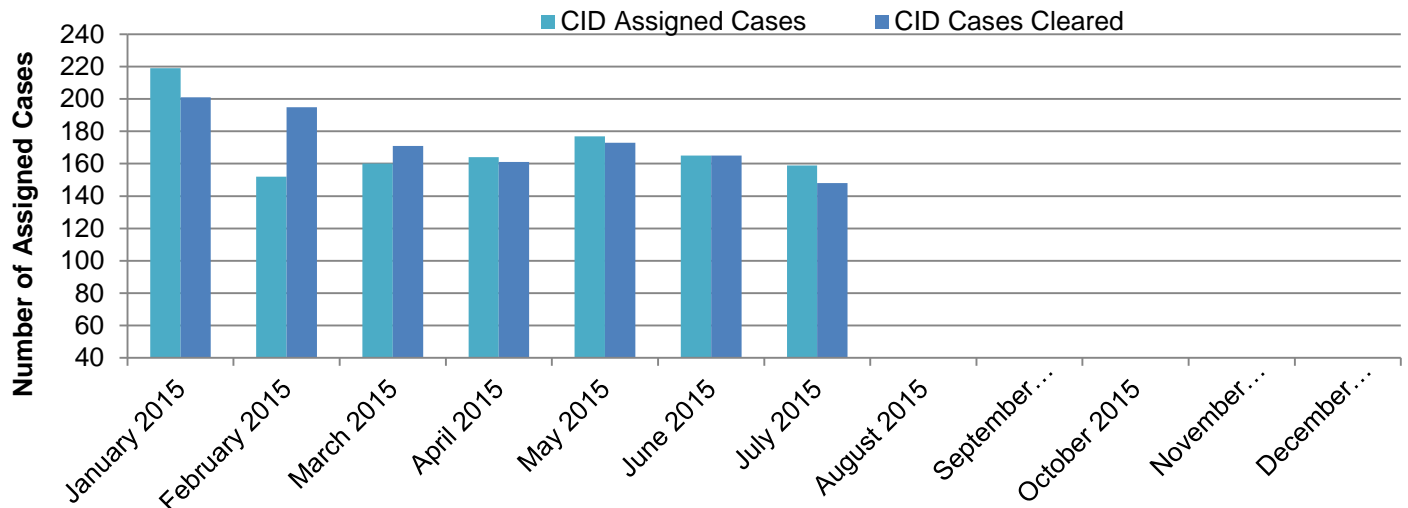
#### Criminal Investigations Division (CID)

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

On average there were six general detectives working per day with each general detective assigned approximately 12 cases and the Domestic Violence detectives (2) assigned 43 cases. The two detectives assigned to sex crimes and sex crimes involving children are investigating 33 cases.

CID assigned 97 new cases for investigation. The case load carried by CID had the following dispositions: 25 cases were cleared by arrest, 5 cases were cleared with juvenile arrest, and 79 were administratively closed, exceptionally cleared or were unfounded. One hundred sixty-one incidents of domestic violence were reviewed in July.

2015 Criminal Cases Assigned vs. Criminal Cases Cleared



## Cyber Crimes

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

The two Cyber Crime detectives have thirteen open cases which include open/active joint investigations with the US Secret Service.

## United States Marshal Task Force

Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective e. Partnering with others for the most cost-effective service delivery

The Bloomington office opened 18 felony cases and closed 13 of them. Thirteen hands on felony arrests and one misdemeanor arrest were made.

## VICE Unit

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Four detectives are assigned to the Vice unit with 3.6 on average working per day. Nine new cases were opened, six cases were closed, and four search warrants were served. The Vice unit purchased 11.3 grams of crack cocaine, 29.2 grams of cannabis, and 0.3 grams of powder cocaine. They seized 78.5 grams of powder cocaine, 35.8 grams of cannabis, 1 firearm, and two vehicles.

## Street Crimes Unit

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Six officers and two supervisors are assigned to Street Crimes with an average of 6.39 working per day. Officers completed nine days of training. The Unit oversaw the security of the July 4 event at Miller Park. Street Crimes made 19 warrant arrests, 14 probable cause arrests, 3 vice assists, towed eight vehicles, seized 16.8 grams of cannabis and 0.7 grams of crack cocaine, seized three guns, and issued six ordinance violations.

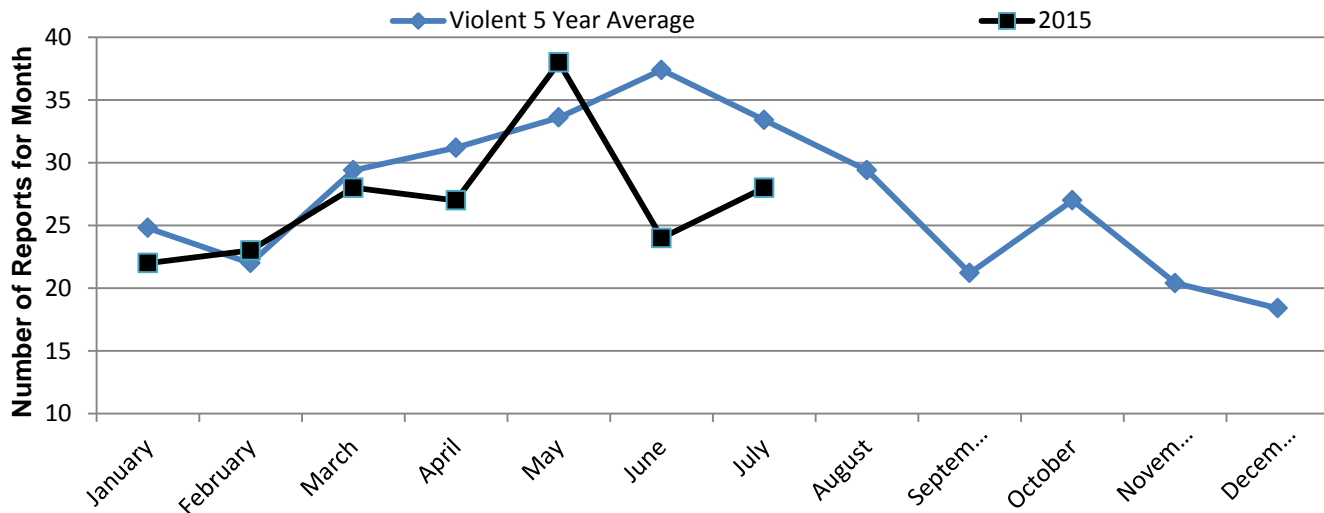
## Criminal Intelligence and Analysis Unit (CIAU)

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

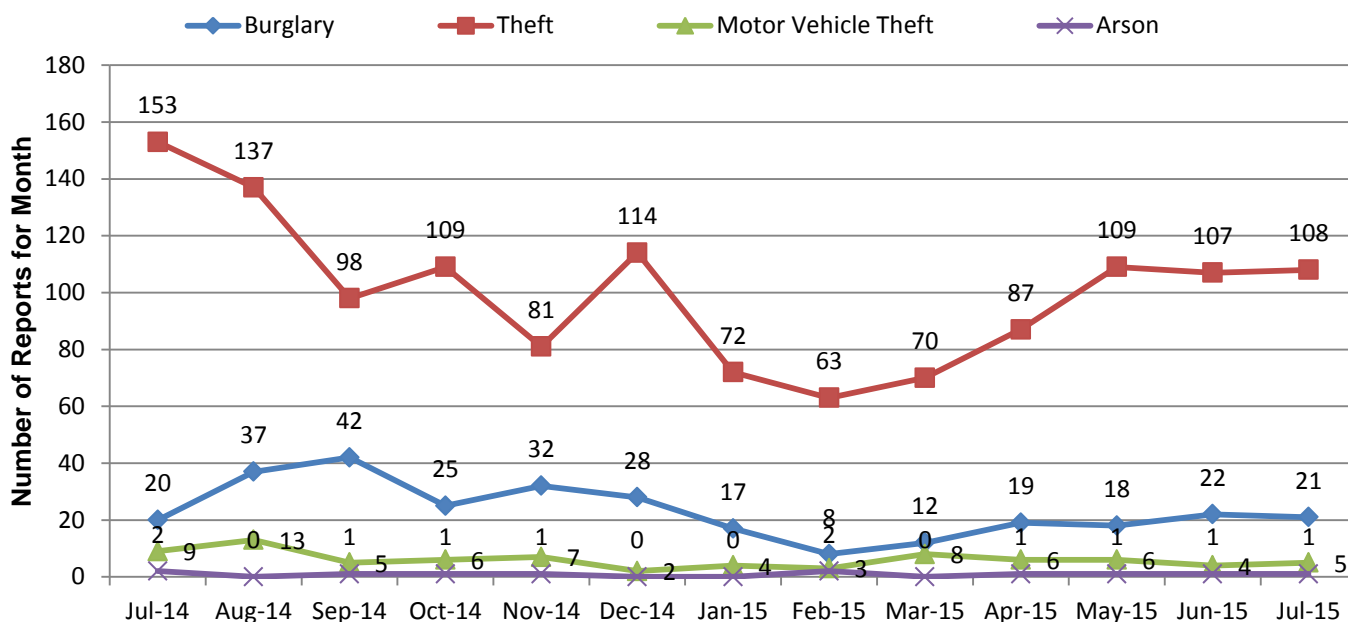
CIAU staff prepared demonstrative evidence for use in a local court case. The unit also worked with the FBI on a joint assessment of regional street level crimes of violence. Staff provided additional investigative support in the Pam Zimmerman homicide case from November, 2014.

CIAU met with and provided planning assistance to the Bloomington Housing Authority regarding future anti-crime initiatives in local public housing sites. Staff continued to utilize social media to increase crime solution effectiveness. For example, staff produced a suspect video involving a series of burglaries and thefts. After placing the video on the department's social media platforms, the suspect was identified within nine minutes of the posting. CIAU also spearheaded the department's first use of the Periscope application. This mobile application is a mechanism which provides live broadcasts of departmental news and other items of public interest.

### Total Violent Crime



### 1 Year Property Crime by Categories



## Communications

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Ring Time Ranges (9-1-1 Incoming) – State mandate is 90% answered within 10 seconds						
0 to 10 Seconds	11 to 20 Seconds	21 to 30 Seconds	31 to 40 seconds	41 to 50 seconds	51 to 60 seconds	>=61 seconds
99.00%	100%	100%	100%	100.0%	100%	100%

### Ring Time Ranges (911 Incoming) - State Mandate is 90% answered within 10 seconds.

The upgrade to the Computer Aided Dispatch system was completed which included upgrading both the test and live environments. Minimal issues were experienced during the upgrade. The manager

attended Senior Officials Workshop on All-Hazards Preparedness. Preparations continued for implementation of the Fire Priority Dispatch System. \$2,600 in alarm ordinance violations was issued.

### **Incoming Phone Calls**

Administrative (non-emergency)	8,017
911 Calls (wireline & wireless) total	2,451
911 Calls - Wireline	372
911 Calls - Wireless	1,852
911 VoIP Calls	218
911 Unknown	9
<b>Total All Calls</b>	<b>10,468</b>

### **Dispatched Calls**

Police	6,420
Fire and EMS	958
<b>Total Dispatched Calls</b>	<b>7,378</b>

### **Daily Call Averages**

Administrative (non-emergency)	259
911 Calls – Wireline and Wireless	79
All Calls per day average	416
Police Dispatches	207
Fire and EMS Dispatches	31
<b>Average Dispatches per day</b>	<b>238</b>

### ***First Shift 7 a.m. – 3 p.m.***

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

No Report from First Shift.

### ***Second Shift 3 p.m. – 11 p.m.***

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Second shift has 19 officers with an average of 10.5 officers working each day. There was one officer in the Field Training Program. Officers worked several STEP details around town in response to speed complaints. Officers also patrolled the Old Town Neighborhood in response to juvenile complaints.

### ***Third Shift 11 p.m. – 7 a.m.***

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

There are 17 officers assigned to third shift with 9.6 working per night.

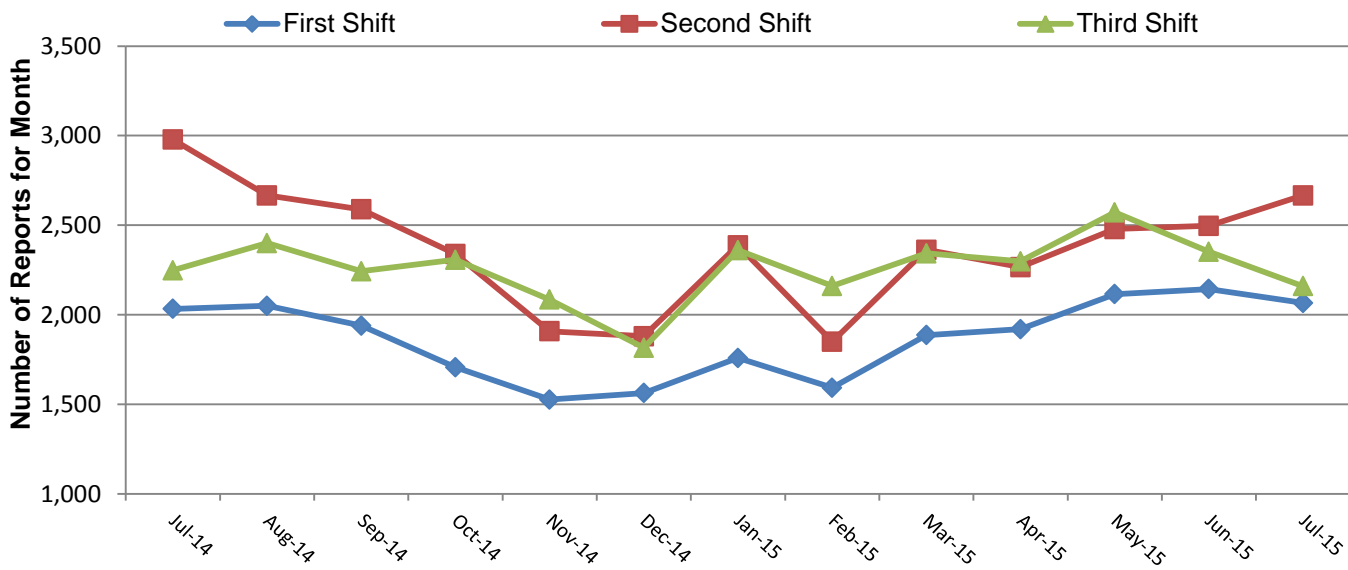
There was a continuation of a call from 2<sup>nd</sup> shift on July 11 involving an armed robbery. The suspects were seen entering a residence. Officers surrounded the residence and quickly arrested a male and female. An arrest warrant was issued for a third suspect.

On July 21, officers responded to an alarm where forced entry was made. Officers observed several subjects fleeing the area. Two juveniles were taken into custody and a third juvenile suspect was

located and arrested at a nearby residence. Interviews led to the recovery of a stolen vehicle recovered near the burglary scene. A fourth suspect was identified and arrested several days later. All four suspects were charged for their roles in the burglary and stolen vehicle case.

Violation	Month Total	Year Total
Seat Belt/Child	5	34
Speeding	55	379
All Other Traffic	331	2,698
DUI Arrests	12	120

1 Year Police Department Calls for Service by Shift and Month



## Administration

Strategic Plan Goal 3: Strong Neighborhoods; Objective e. Strong partnership with residents and neighborhood associations

Public Affairs Officer Mayer completed several media interviews and releases, attended Focus meeting, Recovery Court, attended Explorers meeting, gave a Safety Presentation at Flexitech, attended Community Event at Heartland HeadStart, attended the Miller Park Neighborhood Watch meeting, gave a Drug Presentation at Home Sweet Home Mission, gave a Women's Safety Presentation, and helped with the Department Awards Ceremony.

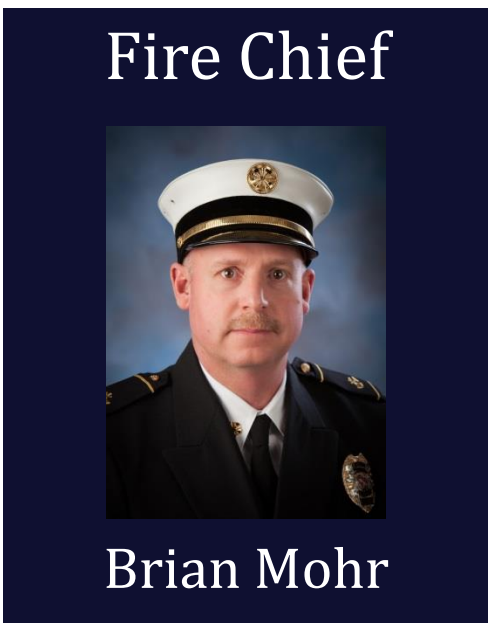
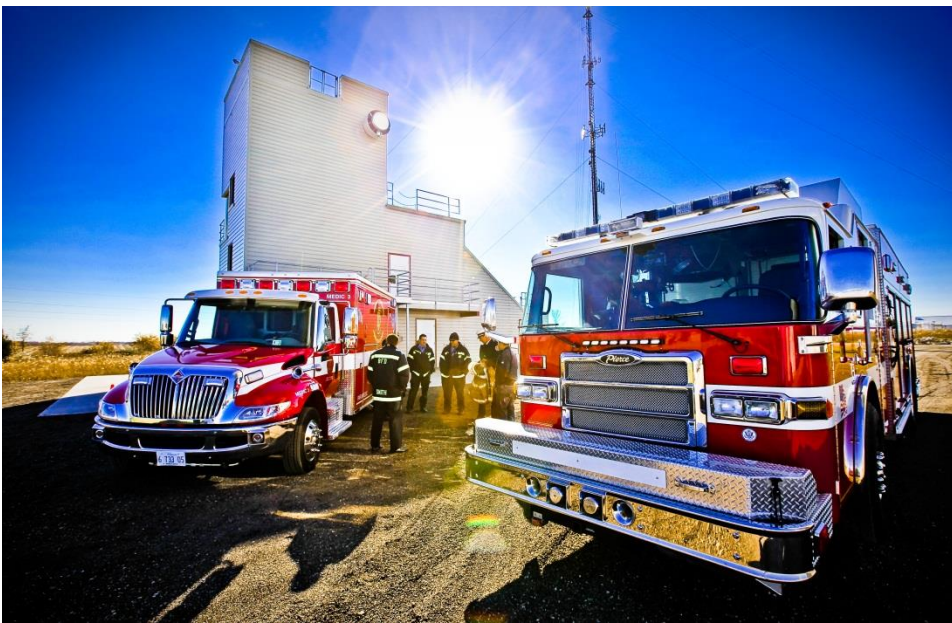
## Downtown Activity

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

During July there were nine days of Downtown Hireback with a total of 21 pairs of officers including 11 pairs assigned from third shift patrol. The total number of patrons in the bar district was vastly reduced compared to other months. Given the smaller number of patrons, the month seemed to be more "violent" in nature. Aggressiveness and actual fights involving patrols seemed to be more frequent compared to other, less populated months.

Notable incidents include a subject observed in the restroom of a downtown bar by security personnel using what appeared to be cocaine. Officers took the subject into custody after finding half a gram of powder cocaine in his possession. In another incident, officers observed subjects engaged in a physical fight in the middle of the intersection of Main Street and Mulberry Street. When officers moved in to stop the fight, one of the subjects engaged in the fight kicked an officer in the head. No lasting injuries were sustained.

Totals for the month include 96 bar checks, one DUI, eight Ordinance Violations, five parking citations, four traffic citations, 13 fights, 27 calls for service, seven arrests, four vehicles towed, and a total of 80.25 overtime hours.



Fire Chief

Brian Mohr

Fire Department

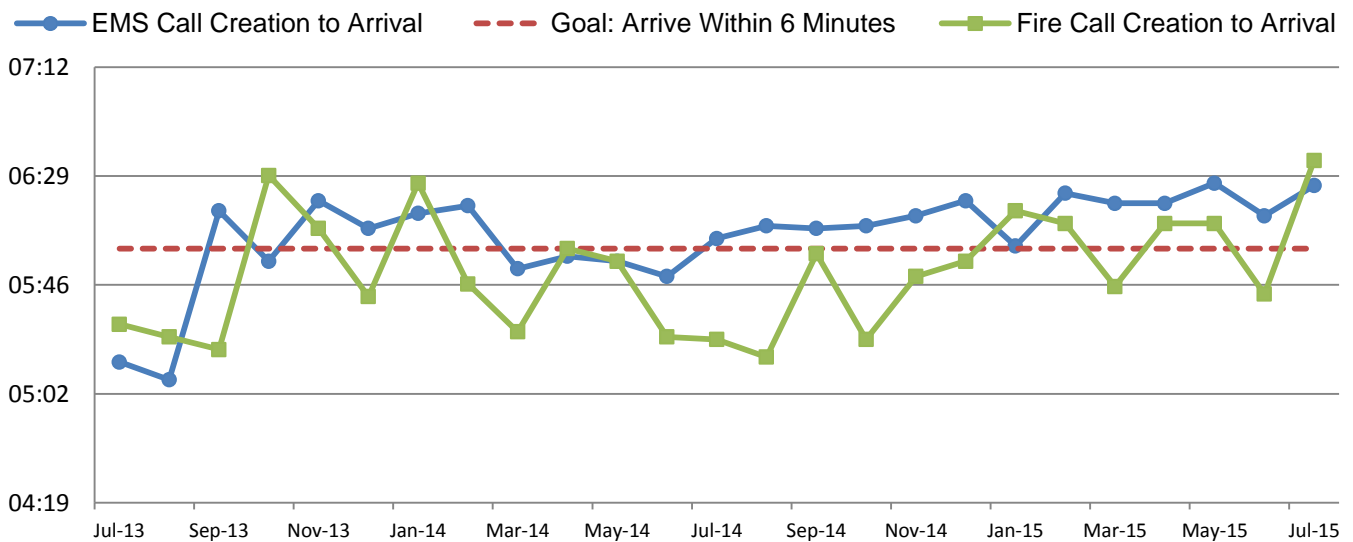
July 2015 Edition

**Fire Response Date**

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective a. Well-planned City with necessary services and infrastructure

Fire Response Type	July 2015	Previous 12 Month Average
Fire Reponses	248	205
Structural Fires	8	8
Estimated Dollar Losses (Property & Contents)	\$7,800	\$79,764

**Fire & EMS Call Response 2 Year Analysis**





## Top 5 Fire Response Types for July 2015

### Response Type

743: Smoke detector activation, no fire - unintentional

735: Alarm system activation, no fire - unintentional

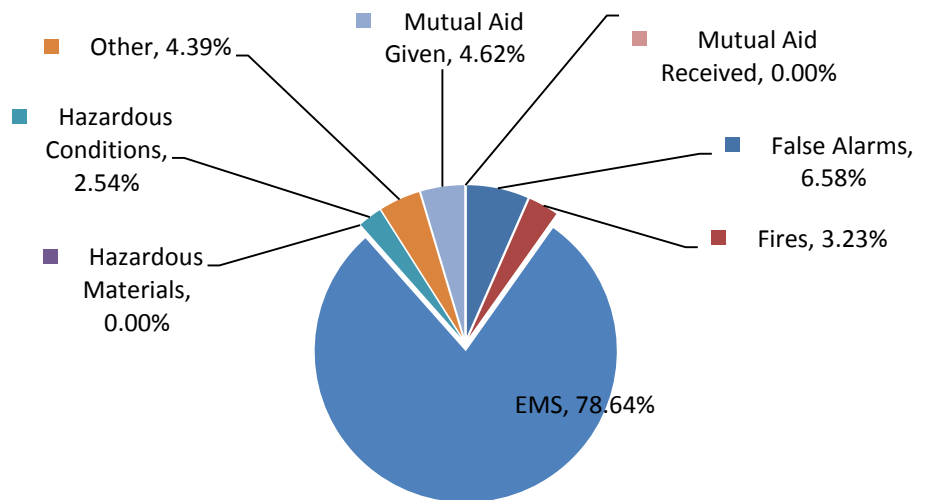
444: Power line down

600: Good intent call, Other

622: No incident found on arrival at dispatch address

July has set a new monthly record for calls. In July the Fire Department responded to 959 calls for service. This is about a 6% increase over June and is almost 10% above average for the monthly totals. The largest increase is in medical calls, but overall the run volume is increasing. If you divide the runs up it averages out 32 calls per day or a call every 45 minutes. The average time spent on a call is around 45 minutes. This is spread out between five stations but it does give a good idea of how busy the Department is.

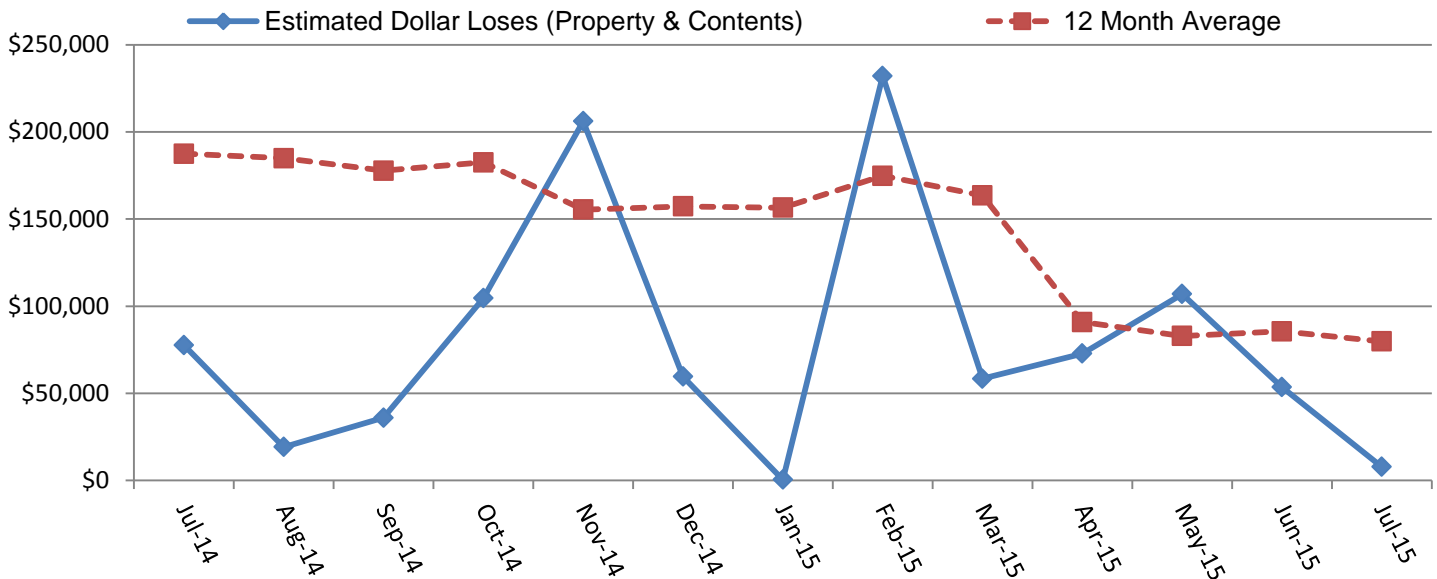
Fire Department Types of Calls for Service July 2015



Along with the calls for service the Department is involved in hydrant testing, training, pre-plans and making appearances at various events from block parties, day camps to schools. Hydrants take about 10 minutes to test which adds another 160 hours for the 961 hydrants tested in July. As you can see the firefighters are busy a good amount of time during the 24 hours that they are on shift. It is important to remember that they are also here 24 hours a day 7 days a week.

The Department is constantly looking to be as efficient as possible with the resources that it has. This includes our personnel and equipment. While doing this we still need to try to meet our objective of 6 minutes or under response times. By using the numbers from our reporting software we are only hitting the mark about two thirds of the time. While this does not sound very good you also have to understand this does not take into consideration variables such as vehicles out of position and those calls where the call is not closed out for some reason.

### Dollar Loss Due to Fire Damage



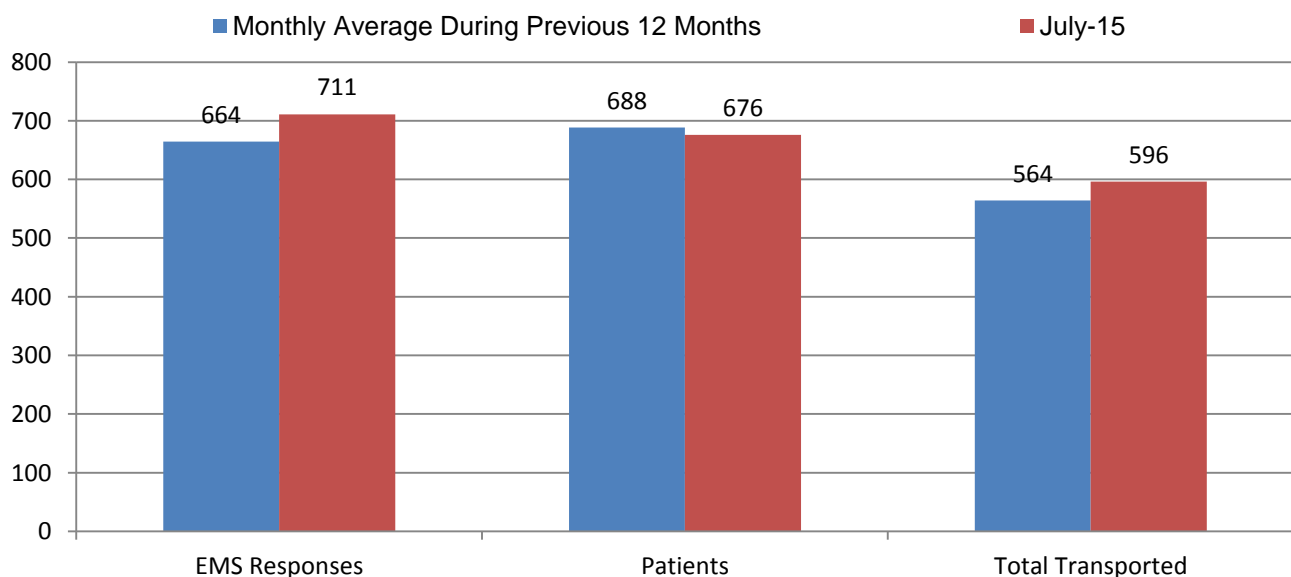
### Emergency Medical Services (EMS)

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective a. Well-planned City with necessary services and infrastructure

#### Activity Summary

As in most months, the majority of the calls were EMS related which accounted for 711 calls for service in July. The 771 calls for service resulted in a total of 676 patients treated and 595 patients transported. For the month, the three most common EMS report types include Sick Person, Fall Victim and Psychiatric Problems.

#### EMS Responses: July 2015 and Previous 12 Month Average

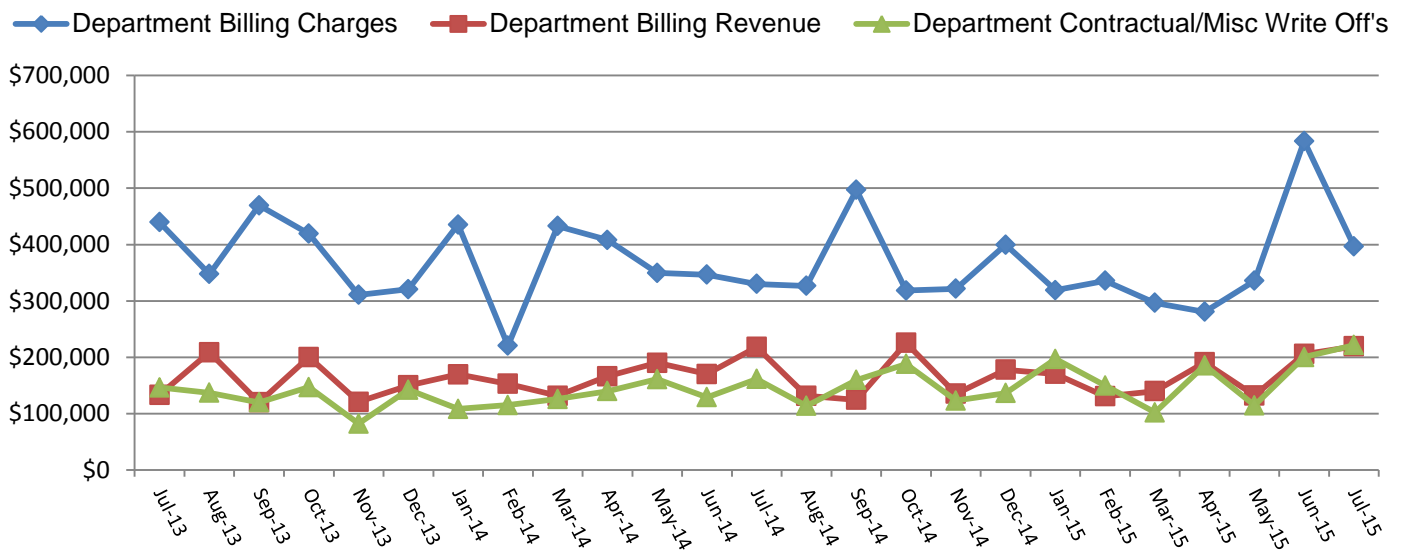


## Billing Revenue Summary

Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective d. City services delivered in the most cost-effective, efficient manner

Ambulance billing contains three areas. Revenue, Charges and Contractual-Write offs. Revenue is the actual amount received by the City for the month. Charges are the total number billed for the month. Contractual-Write offs consist of the portion of the charges not received as a result of either Federal or State carriers (Medicare and Medicaid) not allowing for EMS services, or write offs for financial hardship, bad debt accounts not collected (these are passed to a third party debt collection agency), bankruptcies, etc. The total for billing for the month was \$396,736. The total for revenue for the month was \$219,767. The Contractual-Write offs total for the month were \$221,650. Bad Debt transferred to third party collections was \$32,378.

Fire Department EMS Billing 2 Year Analysis



## Fire Department Training Reports for July

Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective d. City services delivered in the most cost-effective, efficient manner

For the month of July 2015 the fire department held 163 training classes which totaled 1579.68 class hours. The class topics have been grouped into six categories. They are Administrative, ARFF, Driver/Operator, EMS, Fire/Rescue, and Hazmat. The chart below represents the proportion of classes held in these six categories for the month of July.

### Major training subjects during this month included:

- **Driver/Operator**
  - 3<sup>rd</sup> Quarter requirements from S.O.P. 200.02
  - Truck 4 Training provided by E-One at #2 Station
- **Fire/Rescue**
  - Extended Hose Lay – Horizontal Standpipe

- Fifty ways to kill a First Responder Video

- **Hazardous Materials**

- Leak monster in the Training Tower
- MABAS LCD Training at #2 Station July 20,2015

- **EMS**

- Resuscitation and Cease Efforts
- Helicopter Training Procedures
- Continue with CPR Re-Certification

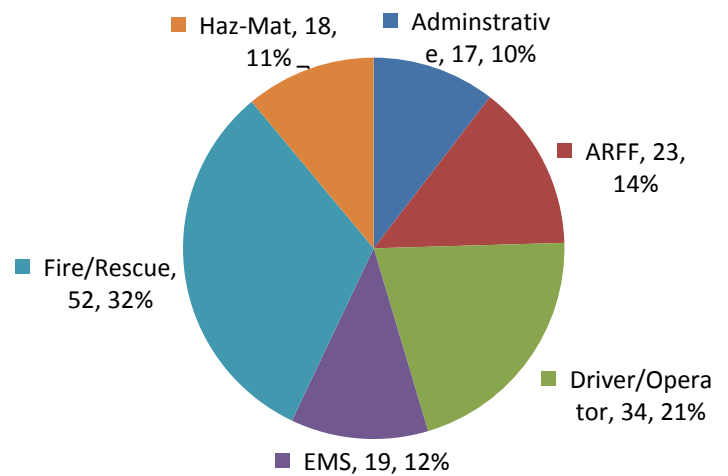
- **ARFF**

- Application of Extinguishing agents Airport Familiarization

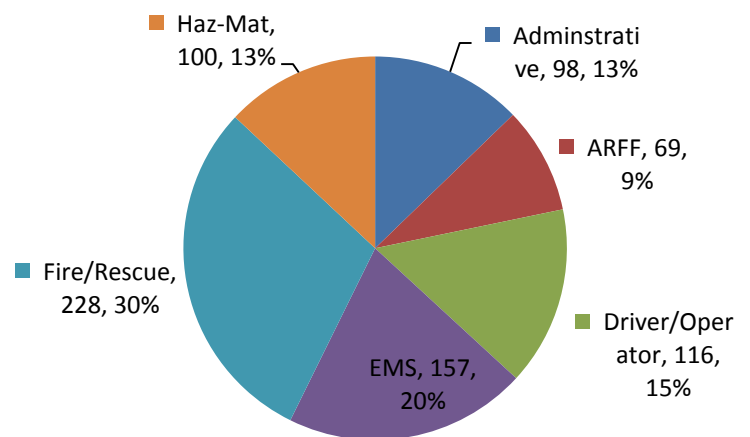
- **Administrative**

- Officer Development = Blue card CE Modules/Continue to practice with your CE training and involve all station personnel.

**Total # of Training Classes by Category**



**Total # of Hours by Category**



The 163 training classes included 768 participants resulting in a total of 1579.68 hours of training during July. This chart represents the total man hours of training in the six categories.

### Public Education

Two weeks in the new position. Completed tasks for orientation process, made contacts, and scheduled required classes. Worked in the office, and locating equipment for Public Education.

- Future planned events include fire drills, Extinguisher training, CPR certification, Open Cock Pit Day, Woodhill Towers Training,
- Joined McLean County PIO group
- Worked on updating Social Media policy with Nora Dukowitz
- Spoke with Bloomington Public Library in regards to scheduling a reading time.

### Community Events

- Easter Seals “Walk with Me” Event
  - July 25<sup>th</sup>, Sparky Appearance
    - 300 kids and 200 adults



# Public Works Director



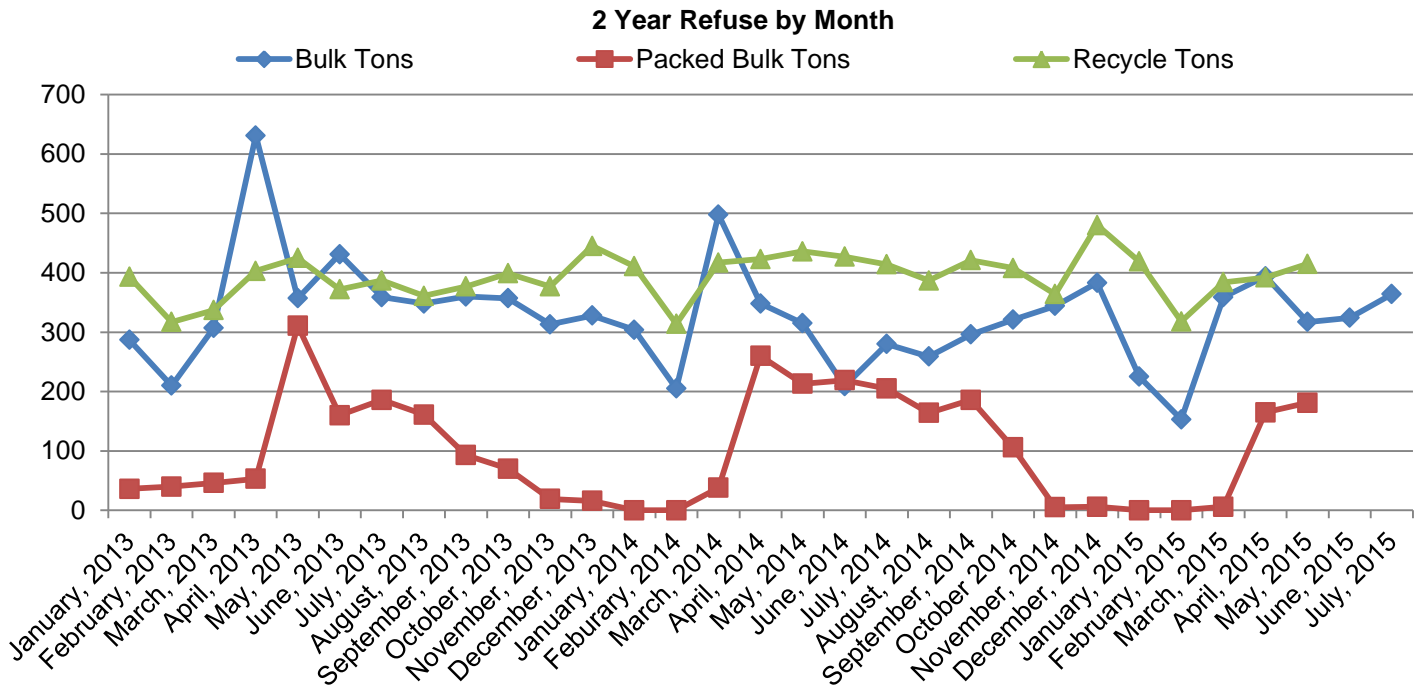
**Jim Karch**

## Public Works Department

July 2015 Edition

### Solid Waste Division

Approximately 24,500 residences are serviced weekly and an average of 30.63 pounds of household garbage were picked up each week at these locations during July 2015.



### Public Works Front Office

The front office staff has processed the following permits for July 2015

<b>Engineering Permits</b>	
<b>Overweight Loads</b>	27 issued Permits for \$2,000
<b>Dumpster/Traffic Control/Excavation/Erosion</b>	21 Permits - \$1,825 (Waived \$0)
<b>Erosion Control/Complaints Report</b>	
<b>New/Maintenance Erosion Control Inspections</b>	138
<b>New Erosion/Storm Water Complaints</b>	10
<b>Inspection &amp; Complaint Files Closed</b>	28



**The office staff handled 1,706 calls in the month of July 2015**

### Streets & Sewers

<b>Measures Reporting</b>	
Potholes	102
Water Ditches	1
Street Panel Replacement	3 locations
Inlet repairs	2
Permanent asphalt patching	4 locations
Cave-ins	8

### Fleet Division

	<b>July 2014</b>	<b>July 2015</b>
<b>Work Orders</b>	365	343
<b>Total Repair Orders Closed</b>	328	308
<b>Preventative Maintenance</b>	37	35

	<i>July 2014</i>	<i>July 2015</i>
<b>Total No Lead Gallons</b>	18,124	17,161
<b>Total Cost</b>	\$55,703	\$36,426
<b>Avg Price per Gallon</b>	\$3.07	\$2.12

	<i>July 2014</i>	<i>July 2015</i>
<b>Total Diesel Gallons</b>	18,016	16,983
<b>Total Cost</b>	\$62,194	\$41,109
<b>Avg Price per Gallon</b>	\$3.45	\$2.42

	<i>MONTH</i>	<i>YTD</i>	<i>Budgeted</i>	<i>FY %</i>
<b>Parts</b>	\$29,065	\$126,963	\$569,014	22.31%
<b>Outside Repairs</b>	\$30,502	\$41,434	\$403,672	10.26%
<b>Fuel</b>	\$129,536	\$186,042	\$1,495,202	12.44%

**Fleet recently put into service**



**Three Transit Connect units for the Water Department**

The Fleet Division received 1,302 telephone calls during the month of July.





***Pictured: Workers from George Gildner Inc. positioned a sewer trench box before laying additional sanitary sewer main in the 500 block of East Jackson Street on July 23.***

Work got underway the week of July 20 on a three-block sewer project involving two neighborhoods. First, contractor George Gildner Inc. began by laying sanitary sewer in the 500 block of East Jackson Street. The work crew was to proceed through the 600 block. This is in the Dimmitt's Grove neighborhood southeast of Downtown. The same bid, for \$360,000, includes construction of new sanitary and storm sewer in the 400 block of Catherine Street, off West Market Street. Jackson Street has no public sewer and the sewer on Catherine Street is below standards.

Public Works is overseeing the Jackson Street project. Public Works and Community Development are collaborating on the Catherine project, which is being funded with federal Community Development Block Grant money.



# 4 Big Recycling Myths Tossed Out

*No, "blue bins" are not what's causing America's trash problem.*

By [Luke Whelan](#) | Mon Jul. 13, 2015 6:00 AM EDT

## Social Title:

4 big recycling myths tossed out.

## Social Deck:

*No, "blue bins" are not what's causing America's trash problem. America's recycling system is in crisis.*

That's the picture the *Washington Post* recently [painted](#) [1] in a damning story on the state of recycling in the United States. First, the mixed-material "blue bins," designed to decrease the hassle of sorting, are contaminating the recycling coming into facilities—meaning recyclable materials end up getting chucked into landfills along with trash. Second, thanks to lighter packaging, dwindling demand for newsprint, and low oil prices, the commodity prices for recyclables have decreased—so China, which used to buy most of our recycled materials, [no longer has incentive](#) [2] to do so. According to the *Post*, this means that recycling is no longer profitable for waste management companies, and municipalities are stretching to pick up the cost.

So is the end of recycling drawing nigh? Not necessarily. The experts that I spoke to agreed that our system is broken—but for a slightly different set of reasons than those that the *Post* listed. And guess what? They think there's a way to fix it. Let's take a closer look at some of the common myths about recycling:

**Myth #1: Recycling was invented to reduce waste.** Back in the 1970s, says Samantha MacBride, a sociologist at CUNY's Baruch School of Public Affairs and author of the book [Recycling Reconsidered](#) [3], cities and towns became overwhelmed by the amount of plastic packaging entering the waste stream and started demanding something be done about it. In order to avoid regulation and the banning of plastic products they used, the beverage and packaging industry pushed municipal recycling programs. Decades later, the plastics used for packaging have barely been regulated—so cities and towns have to deal with more waste than ever before.

The problem is so overwhelming that many contract with private trash companies, the largest of which is publicly-traded [Waste Management](#) [4], which [brought in nearly \\$14 billion](#) [5] last year.

Recycling only [generates a fraction](#) [6] of the revenue of these companies (much more comes from landfill, which requires less labor), but they are able to make some profit from selling bales of recycled materials to countries like China as raw material. When commodity prices are low, they shut down recycling plants and put recyclable materials in landfills, or renegotiate contracts with cities to charge more for their services. In short, these corporations have no incentive to reduce waste.

**Myth #2: Blue bins are what's mucking up the recycling stream.** In single stream recycling—the "blue bin" model—consumers put all their recyclables in one bin, while in dual stream, the consumer sorts the materials at the curb into different bins. According to Container Recycling Institute president Susan Collins, data does suggest that single stream recycling [leads to more contamination](#) [7] than dual stream—garbage gets thrown into blue bins at a higher rate, spoiling what's actually recyclable.

But MacBride says that contamination rates in single-stream recycling are not actually that much higher than that in dual stream recycling—and that people who complain about blue bins are missing a much larger problem: Because the packaging and beverage industry [has opposed](#) [8] banning even the most troublesome plastics, like polystyrene, there are now "thousands of different kinds of plastics," says MacBride. In 2013, the US [generated](#) [9] 14 million tons of container and packaging plastic. It takes so much work to sort through that mess that it's nearly impossible to make a profit doing it—so companies like Waste Management send it to China. Plus, all of the different kinds of plastics used for packaging confuse consumers. (Can the soda cap be recycled or just the bottle? What about the bag inside the cereal box?)

**Myth #3: Falling commodity prices mean the end of recycling.** Big, profit-driven trash companies like Waste Management argue that factors like low oil prices, less demand for newsprint, lighter-weight packaging, and contamination from single stream recycling have slashed commodity prices and made recycling untenable. "It isn't profitable for us, and we have to react by shutting down plants," Waste Management CEO David Steiner [told](#) [10] the *Wall Street Journal*.

But Collins says this is "not a surprise to anyone." She and [other recycling advocates](#) [11] point out that recycling markets fluctuate like any commodity; oil prices and the market will eventually adapt and rebound.

**Myth #4: The solution is to quit recycling—it's just not worth it.** That's the story Big Waste has been peddling. But some smaller recycling outfits aren't buying it. Take the city of St. Paul, Minnesota: Fifteen years ago, city officials [balked](#) [12] when Waste Management raised its rates for the city's curbside pickup program by 40 percent. So St. Paul ditched Waste Management and [contracted with](#) [13] a new partner: a nonprofit called [Eureka Recycling](#) [14]. Since 2001, Eureka reports, its recycling program has generated \$3.5 million in revenue and 100 new jobs. It also diverts 50 percent of its trash away from the landfill, with a goal of 75 percent in the next 5 years\*—an accomplishment it has achieved largely through a program that gives consumers clear instructions about what they can recycle.

Employee-owned [Recology](#) [15] in San Francisco also educates residents about recycling and employs hundreds of people to sort the materials coming into their recycling facility. As a result, while Recology, which saves 92 percent of San Francisco's trash from the landfill, isn't seeing Wall-Street-level profits, it isn't experiencing a crisis either. As Collins points out, when commodity prices are down, the the highest quality bales are sold first, rewarding operations doing the best job recycling.

One way to improve the bales: Ditch the plastics that are hardest to recycle. Indeed, a growing number of cities—including San Francisco—have banned plastic bags and polystyrene. The result is less sorting required at the facility—and better bales. As Recology manager Robert Reed told me, "We are confident that we can move our materials because of the high quality of the bales that we make and the quality of our recycling process."

# ENERGY EFFICIENCY PROGRAM

## 2015 SECOND QUARTER REPORT

### ECOLOGY ACTION CENTER



THE ECOLOGY ACTION CENTER HAS COMPLETED THE FOLLOWING ITEMS DURING THE SECOND QUARTER OF 2015 IN FULFILLMENT OF THE ENERGY EFFICIENCY PROGRAM AGREEMENT OF APRIL 1, 2014.

#### ENERGY PROGRAM ACTIVITIES

- Residential Energy Assessment Program (REAP): Registered 11 residents (5 Bloomington, 6 Normal) for home energy check-ups and completed 10 audits (5 Bloomington, 5 Normal) with an average estimated savings of over \$400 per household.
- Business Energy Assessment Program (BEAP): Designed Pilot Program, contacted 10 small- and medium-sized business operators, conducted 1 audit and scheduled 1 additional audit.
- EAC energy staff attended the bi-monthly Central Illinois APEC educational meeting on Solar Renewable Energy Credits.
- Ongoing updating of BNenergyBright.org website with relevant and current energy efficiency information.
- Answered 119 energy-related inquiries over telephone and email.



#### PROGRAM OUTREACH

- Received 1,459 unique views on the BNenergyBright.org website and 47 unique views of 10 different energy-related pages on the Ecology Action Center website.
- Received 11,013 impressions on the Ecology Action Center Facebook page in response to 9 different energy-themed posts.
- Promoted Energy Checkup program through 3 paid advertisements on Facebook resulting in 39,792 reaches to local residents.
- Reached 466 different followers through Twitter with 5 tweets.

- Sponsored Earth Day promotions on WBNQ covering energy and recycling, reaching an estimated 25,000 listeners.
- EAC Director interviewed on WBNQ radio covering various EAC program areas, reaching an estimated 5,000 listeners.
- EAC Director interviewed on WGLT radio program covering green business issues including energy, reaching an estimated 5,000 listeners.
- Promoted energy savings in articles published in the quarterly membership newsletter, reaching 270 households readers, and in the monthly EAC Action News email newsletter, reaching over 2,000 readers.
- Promoted Residential Energy Assessment Program (REAP) to an estimated 20,000 readers through a *Pantagraph* email "E-Blast" and to an estimated 25,000 readers through a print advertisement.
- Promoted energy efficiency through WGLT underwriting spots, reaching approximately 5,000 listeners.
- Brought MiEV electric car to Illinois State University car show, reaching 5 participants.
- Staffed an information table at a State Farm Insurance event, reaching 45 participants.
- Staffed an information table at the Illinois Sustainable Living and Wellness Expo, reaching an estimated 3,000 attendees.
- Coordinated monthly Green Drinks networking event; topic was "Solar Cars."



## Parks, Recreation, & Cultural Arts Director



Jay Tetzloff

## Parks, Recreation & Cultural Arts Department

July 2015 Edition

### Bloomington Center for the Performing Arts (BCPA)

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents

### Bloomington Center for the Performing Arts



On July 11, the BCPA hosted Morrissey who is widely regarded as an important innovator in the indie music scene. Morrissey brought the house down with his iconic catalog of music, plus new hits and signature sound. Here is one fans view, *“The show was amazing. He (Morrissey) was so full of energy. Much more crowd interaction and enthusiasm than in Chicago. The place was small like 1000 seats small. It was totally worth attending alone and buying my ticket aftermarket. Night of my life.”*

The BCPA hosted many other community events in July including: Celebrate America at Miller Park (BCPA presented 2 shows with audio run by BCPA), Miller Park Summer Theatre rehearsals at the Creativity Center (2 weeks M-F), Spotlight Theatre Workshop at the Creativity Center (2 weeks M-F),

*HAIRSPRAY the Musical* (Tech Week and 6 shows at Miller Park), *“Aliens Among Us”* (2 shows performed on BCPA stage by Spotlight Theatre Workshop participants), piano lessons, improvisation classes, Police Department Awards, Morrissey, tour and talk with Scribbles Learning Center, a wedding reception and a birthday party with 297 in attendance.



The BCPA produced the Miller Park Summer Theatre show *HAIRSPRAY* which auditioned at the beginning of June and then was presented over 2 weekends in July with 6 performances. Cast members age 8 and up performed well in the outdoor elements of the Miller Park bandstand stage and heat. An audience of over 2500 came out to see the musical which portrayed the history of the 1960's segregation movement intertwined with witty humor and beautiful dancing. As the musical itself brought to light the fight of years past, it also educated a new generation on social issues by creating conversation amongst family units. Since this was a 2 month project, it was a wonderful culmination of historical education, theatrical instruction, and community performance in a FREE presentation for the citizens of Bloomington and beyond.



Here is one cast member's view on her experience in the Miller Park Summer Theatre, *"This show certainly pushed me outside of my comfort zone & I learned so much!"* Here is a parent's view of their child's learning, *"I think it is important for kids to learn a craft and discipline required to be successful at that craft. I believe this experience has strengthened her as a performer and person."*

In addition to *HAIRSPRAY*, younger participants of the two week Spotlight Theater Workshop at the BCPA's Creativity Center created their own show titled *"Aliens Among Us"* with the guidance of Dr. Bill Zorn. This youth play provided larger role opportunities on a grand scale that young actors and actresses need to experience. *"Aliens Among Us"* was written by the students and performed on the BCPA stage with two open-to-the-public, FREE performances.

### Reporting Measures

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**Attendance:** 3,701 for July on-site events, activities, meetings, etc.

**Facility Usage:** 25 July on-site functions

**Community:** : 6 radio spots at WJBC and/or WBNQ, Celebrate America at Miller Park, Miller Park Summer Theatre - *HAIRSPRAY*, Spotlight Theatre Workshop, *"Aliens Among Us"*, piano lessons, improvisation classes, Police Department Awards, tour for Scribbles Learning Center, a wedding reception and birthday party

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## Golf Courses

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents

While the month of July may not have the outing activity that the month of June does, the month of July is actually our busiest month in terms of

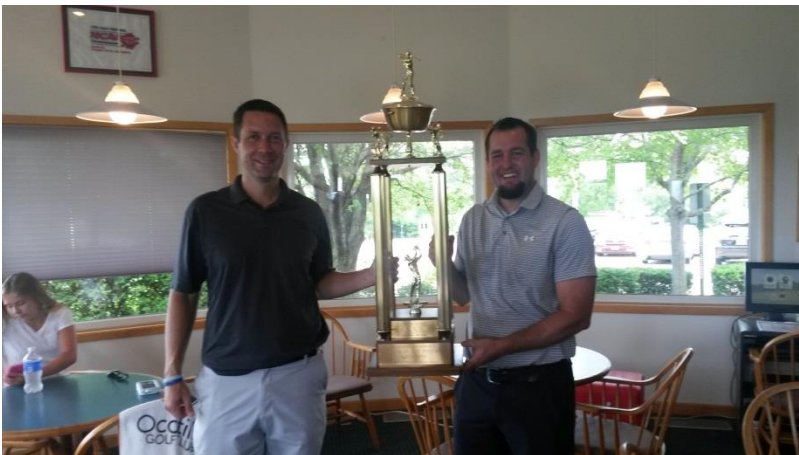


rounds, and that appears to be the case again this year as the courses saw over 10,400 rounds played. Much like the month of June, July gave us an abundance of rain, nearly 8.5 inches. This amount of rain, while good for the water bill at Highland Park, also continued to wreak havoc on



the golf courses themselves by washing out bunkers and flooding areas of the courses. In all, staff was pleased that we saw over 10,000 rounds played given all rain and issues it created on the courses.

While not as busy as June, the courses still hosted a variety of outing and tournaments. They are: The Youth Classic by Country Financial, McLean County Seniors, Bloomington Normal Two Man, Iron Crush and Eureka College. In addition to these outings and tournaments, the courses also took part for the first time in National “Play 9” Day on July 29<sup>th</sup>. The courses promoted the value of playing 9 holes, offered special 9 hole rates for the day and also provided those playing nine holes that day with a “Time for 9” t-shirt.



The courses continue to be excellent playing condition. While hosting the Bloomington Normal Two Man tournament at Prairie Vista, we had many golfers tell us that they had never seen the course in such fine condition. The credit for these outstanding conditions goes out to our hard working golf maintenance crews who have battled a tough summer and continued to keep the courses in great condition.

### Reporting Measures

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**Total Rounds Played: 10,408**

**Outing Rounds: 1,645**

**Junior Rounds: 629**

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## Miller Park Zoo

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents

Revenue from the gate admission was up 4.6% for the current fiscal year compared to last year's revenue. Last year, the revenue raised from admissions broke the all-time record for the Zoo in a fiscal year. This represents the fourth consecutive year the all-time attendance revenue record was broken. Attendance was down 8.2% for the current fiscal year compared to last year's attendance. A 4% Amusement tax began on 1 August 2014. The tax is included in this amount. Admission prices were raised on 1 January 2015. Revenue from Education Program Fees and Rentals was up 14.5% for the fiscal year compared to last year.

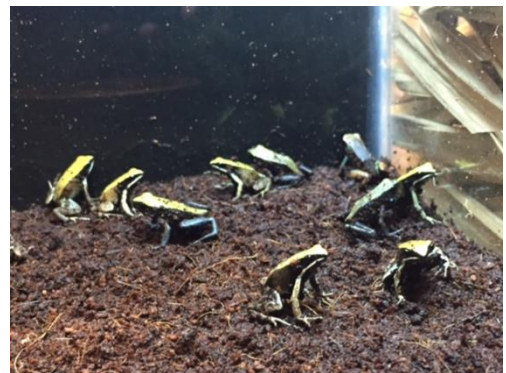
Revenue from Concessions, Carousel, and Animal Food Sales was down 10.5% for the current fiscal year compared to last year's numbers. Quarters for Conservation program initiated 1 May 14. A quarter was added to the price of Budgie Bird feedings and Carousel rides. The added quarter is earmarked for the Zoo's Conservation Fund and is not included in this year's numbers.

Zoo hosted special event, Animal Enrichment Day.

Opened construction bids for Flamingo exhibit. Bids were under budget and project will move forward pending City Council approval. Zoo Director, Jay Tetzloff, attended Felid Taxon Advisory Group Mid-year Meeting in Pittsburgh, PA. Jay facilitated Snow Leopard Species Survival Plan (SSP) meeting, as he is the SSP Coordinator. Curator, Jonathan Reding, attended Red Wolf SSP meeting in St. Louis, MO.

### ***Animal Collection***

- Acquisitions—animals added to collection by transaction or birth/hatch
  - Black-necked Stilt
  - 5 Splendid Mantella
  - 10 Green Mantella
  - 10 Blue-legged Mantella
- Dispositions—animals removed from collection by transaction or death
  - Black-necked Stilt
  - Kihansi Spray Toad
- Male Pallas' Cat cleared quarantine and was moved exhibit.
- Two female Snow Leopard cubs moved to indoor exhibit in Katthoefer Animal Building.
- Female Turquoise Tanager cleared quarantine and was moved to off exhibit area in Katthoefer Animal Building for breeding.
- Female Green Aracari cleared quarantine and moved to the exhibit in ZooLab to be paired with current male for breeding.



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### ***Reporting Measures***

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2015 July Attendance: 20,602 (Record for the month of July)

2014 July Attendance: 16,500

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Miller Park Zoo offers many exhibits and Zookeeper interaction opportunities that are enjoyed by the whole family. Some highlights include: sun bear, reindeer, Sumatran Tiger, Harbor Seals, river otters, red pandas, lemurs, Galapagos Tortoise, Bald Eagles, Pallas' Cat, Snow Leopards, gibbons, and Red Wolves. The Zoo features many large indoor and outdoor exhibits such as a Tropical America Rainforest, ZooLab, Katthoefer Animal Building, Wallaby WalkAbout, Children's Zoo, and Animals of Asia.

## Recreation Division

**Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents**

July is National Parks and Recreation Month. Organizations all over the country joined together to celebrate 40 years of Parks & Recreation. Flash Back Family Fest was held at McGraw Park on July 12 in honor of the month.

Summer continued to remain busy for recreation and all the outdoor activities. Day camp, t-ball, soccer, tennis swim lessons, dance, preschool programs and more continued as with adult softball to name a few. Art camps offered at Central Catholic ended and a new set of Art programs were offered at Lincoln Leisure Center.

British Soccer Camp, a popular contractual program, took place at White Oak Park. British soccer coaches were able to expand their programs and add a TetraBrazil Soccer Camp as well.

Free concerts for all ages continued at Wither's Park, Franklin Park, and Miller Park.

The weather for the month took a turn from rain to heat. There were outdoor youth and adult programs cancelled because of the heat index.

The number of individuals registered for July programs was 2,313 with 175 programs being offered.



### Compliments:

*We love Day Camp! Huge thank you to all the counselors!*

*Such a great camp. My 3 kiddos love it!*

*Thanks for offering the Lunchtime Concerts! We love them. Hoping for better weather next year.*

*I just wanted to let you know we had a great time at Tball this summer.*

*My Family enjoyed the soccer program and we will be signing them all up in the future.*

*Great music selections for Miller Park concerts!*

*Staff is great and wonderful to work with.*

## Aquatics

Season pool passes saw an increase in the number purchased at the pool and continue to sell. Between both pools daily admission was down for the month of July as expected with the amount of rain we have had. The pool was closed 2 days – both due to the temperature not reaching 70 degrees.

The swim lesson program was able to bring in \$22,514 for the month of July offering 22 swim classes. We continue to see an increase in the number of individuals signing up for swim lessons. There was a 4% increase from last summer.



The Bloomington Dolphin Swim Team competed in the Twin City Swim Conference during the month of July finishing 6<sup>th</sup>. The athletes on the team are 18 years and younger. Coaches and parents were able to see a large improvement in swim techniques.



Miller Park Paddle boats continue to operate despite the lake being lowered due to the leak in the dam. Miller Park Paddle Boats made \$671 during the month of July

Due to the aging of O'Neil pool, staff have continues to find maintenance issues that need to be addressed with the building, pool, and pool deck. O'Neil is at a major point in its life cycle. The facility needs to be updated before any major incident occurs.

	<i>HOLIDAY</i>		<i>O'NEIL</i>	
	<i>2014</i>	<i>2015</i>	<i>2014</i>	<i>2015</i>
<i>Daily Attendance</i>	5,664	7,687	3,194	3553
<i>Daily Revenue</i>	\$6,895	\$11,056	\$4,766	\$5,559
<i>Swim Lessons</i>	386	424	243	219
<i>Season Pass</i>	\$725	\$1475	\$605	\$450

## Pepsi Ice Center

Although July is traditionally our lowest revenue generating month of the year, this year is the largest revenue generation in the facilities history. While we are still early in the fiscal year we are tracking to continue the trend of growth we have had since 2010.

### From an article posted by the Amateur Hockey Association of Illinois:

Players, coaches and parents from all over the Central Illinois region converged on the Pepsi Ice Center in Bloomington, Illinois, on Friday, July 24. Forty plus skaters from Bloomington, Springfield, Peoria, Pekin and Champaign took advantage of an 8 & under American Development Model practice led by Illinois State University Head Coach Michael Hernbrott, as well as sixteen area coaches who volunteered their time. There were six stations being run at once with no more than five skaters per station with at least two coaches each. All of the players received replica USA Hockey practice jerseys. "It was great to see big smiling faces on the kids as well as the coaches as they stepped off of the ice, and this was after a sixty minute session where 95% of it the kids were moving and working on just about every hockey skill there is," said Joe Olson, Illinois Hockey Hall of Fame member and Hockey Director for the Pepsi Ice Center in Bloomington.

The practice was followed by a presentation from Bob Mancini, USA Hockey ADM Regional Manager, about the ADM and Long Term Development. Mancini discussed training windows of opportunity and the 8 stages of Long Term Development. "Bob does an excellent job of showing how appropriate training at the right age levels ties the 8U players all the way up. I coach the 8 and under kids as well as College level players and I do see that direct connection." said Hernbrott.

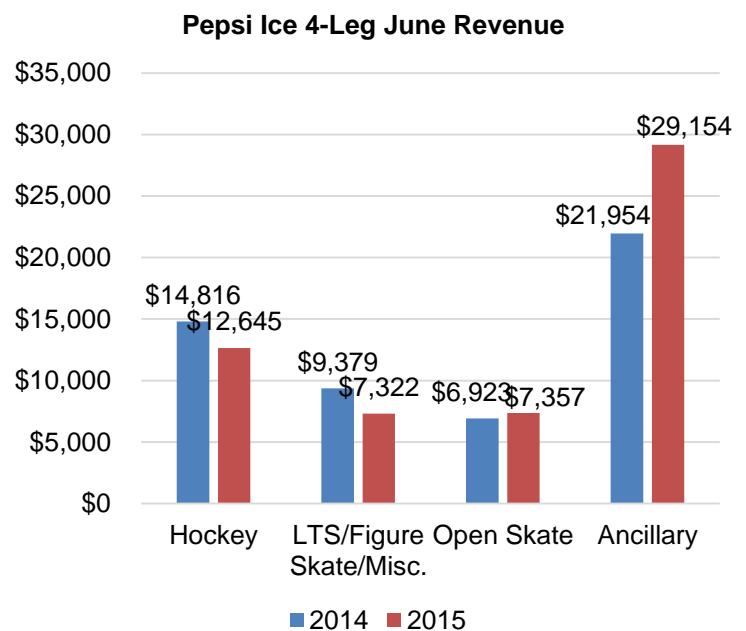
The event was an excellent opportunity for parents and coaches throughout Central Illinois to understand what the important development steps are at every level.

Mancini was extremely impressed by what he saw, "The commitment and organization that the coaches and parents show to development is phenomenal. It is obvious they have been doing the right things with the ADM for some time as the player skill level was very high."

We hosted over 200 group participants at open skating in July. Groups ranged from Camp Hope, Camp Wildcats, Scribbles Learning Center, SOAR, and Ranger Camp.

We also hosted Illinois State's Summer Red/White Hockey Tournament.

Our themed public skate for the month was Christmas in July.



## ***Special Opportunities Available in Recreation (S.O.A.R.)***

### ***Weekly Programs:***

The lunchtime concert program scheduled for June was rained out and rescheduled for July. Cooking with Jerry started later this summer due to Jerry's schedule.

SOAR swim Lessons, Cardio Fitness, Seat to SOAR and many other programs continued from June.

### ***Community Awareness:***

SOAR is also utilizing two interns this summer. One full time senior intern and one part time junior intern. Both have been very hands on and helping maintain safe ratios in programs. The full time intern also helped in the BPARD day camp program and the NPARD TOTS Soccer program as an inclusion aide.



### ***Special Olympics:***

Neither of the S.O.A.R softball or Tee ball teams advanced out of the District tournament, so their season ended earlier than years past.

Unified Tennis continued practice during July in preparation for the State Tournament in August.

Unified Volleyball conducted an Assessment Night at the end of July to place members on teams for their upcoming season.



S.O. Bowling was required to find a new location for their practices due Circle Lanes closing their doors. Pheasant Lanes was able to accommodate the team's large numbers.

### ***Special Events:***

Many participants were able to go to Grady's Fun Park, Mini Golfing, and swimming during the month of July.

### ***Staff Hours (Pepsi Ice, Recreation, and S.O.A.R.)***

Hours for staff in July 2015 were up about 600 hours compared to July 2014. This includes all of the Recreation Division (S.O.A.R., Pepsi Ice, Recreation, and Aquatics). While most areas maintained the number of staff, most of the small increases in hours can be contributed to the rain outs and whether makeup dates. Lincoln Leisure Center was open more hours during July than previous years for programs as well as the way the calendar falls Day Camp was only paid one day in August this year.

## ***Volunteer Hours***

S.O.A.R. had 85 volunteers during the month of July. Recreation and SOAR had 3 interns continuing to work on summer projects. The Flashback Family Fest for National Parks & Recreation Month was planned by 2 of the recreation interns.

<b>Program</b>	<b># Volunteers</b>	<b># Volunteer Hours</b>
Recreation Programs	4	77
S.O.A.R.	85	361
Interns	2	60

## **Parks**

### ***Utility***

Utility Division continued overall maintenance and improvement of all park facilities and buildings in July. Miller Park was thoroughly inspected prior to the 4th of July celebration. Utility staff works in cooperation with Mad Bomber, Inc. to continue to provide an excellent fireworks show for our citizens. The weather was great on the 4th and turnout for the fireworks was excellent. Fireworks went off simultaneously with Normal for the Community Sky Concert. 80 man hours were spent on park repairs in July, and 35 man hours spent on safety concerns. 276 man hours spent on painting of park fixtures and playgrounds.



Utility Division performs daily maintenance and upkeep of 2 pools and 3 water plays during the summer. This requires daily safety inspections, water testing, and filter maintenance to ensure we have the cleanest and best water play and pool experience for our citizens. Utility Staff attended and successfully passed Confined Space Entry training. Utility staff completed bridge and trail repairs at Tipton Park. In addition to above work, every month utility staff does monthly light inspections and repairs and HVAC inspections and repairs at all Park, Facilities, Buildings, US Cellular Coliseum, and the

BCPA.

### ***Horticulture***

Horticulture division continued overall maintenance of all parks, grounds and plant beds on City property. Typically mowing slows down in July, but this season has been extremely wet and there was not decreases as mowing man hours stayed consistent with June at 2,210. This has minimized the use of our irrigation systems reflecting a water savings to the City. Athletic fields continued to be mowed twice a week and standard park mowing on a 7 day rotation. Right of Way mowing continued on a 14 day rotation. Right of Way mowing consists of 147 locations total with 4 additional locations being added this season. Areas include ditches, easements, parkways, vacant lots, medians, basins, creek banks, lift stations, and any other City owned green space.



Horticulture staff continued with algae treatments at Tipton Lake, Golden Eagle and Eagle Creek detention ponds. Working in cooperation with the Engineering Department staff identified a leak in the Miller Park Dam. The lake has been lowered approximately 2 feet, and the leak has been located. Repairs will be completed in the coming months. Major project for the month was White Oak Park parking lot landscaping. 300 perennial plants and sod were installed in the parking lot islands. This project has received much positive input from the public and the goal of completing this before football season was achieved as this park is one of the premier public football fields in Central Illinois, and the parking lot is full for every game.

### ***Forestry***

Forestry division continued removing dead, dying or hazardous trees and responding to citizen requests for tree trimming. Forestry division maintains clearances on all street signs and traffic signals as requested by engineering traffic division. Forestry division responds to any downed limbs, hazards, or tree issues on City property 24 hours a day 7 days a week. In July, 95 total trees were removed and 34 of those were ash due to Emerald Ash Borer. 73 stumps were ground out. Forestry responded to 13 storm damage events and performed 25 safety trims as well. In addition, trees were inspected for safety and trimmed or removed according at Miller Park.



# Finance Director



Patti-Lynn Silva

## Finance Department

July 2015 Edition

The Finance Department provides a wide range of comprehensive support services which include: accounting, financial administration and reporting, budgeting, audit, treasury management, payroll, billing, accounts receivable, accounts payable, debt management, procurement, local tax collection, audit, and compliance. The Finance Department is comprised of eleven full time employees and one seasonal employee.

### July Highlights

**Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective a. Budget with adequate resources to support defined services and level of services**

The Budget Task Force met twice in the month of July to discuss many different topics proposed by the contributing members. One of the major topics that was up for discussion is pension funding for the Fire and Police Departments. Many of the committee members suggested lengthening the time to get them fully funded. This particular topic will be brought before Council on August 24<sup>th</sup> at the City Council meeting. Other topics that were discussed included the Police Shooting Range, outsourcing mowing, a supplement ambulance/EMS service, and solid waste. To get further information on the BTF meetings, go the City's website at <http://www.cityblm.org/index.aspx?page=21&parent=8608> to access the meeting agendas and minutes.





The Finance Department was involved in a new time keeping demo software that took place during the month of July and preparing for the financial statement audit.

**July Revenues**

**Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective a. Budget with adequate resources to support defined services and level of services**

Revenues Earned	Annual Budget	FY2016 YTD	FY2015 YTD	Variance	% Variance
<b>*Home Rule Sales Tax<sup>1</sup></b>	\$ 14,427,441.71	\$ 1,207,465.55	\$ 1,133,378.73	\$ 74,086.82	6.54%
<b>*State Sales Tax<sup>1</sup></b>	\$ 13,399,257.22	\$ 1,166,988.84	\$ 1,106,802.79	\$ 60,186.05	5.44%
<b>*Income Tax<sup>1</sup></b>	\$ 7,584,390.00	\$ 1,373,278.88	\$ 1,157,916.36	\$ 215,362.52	18.60%
<b>Utility Tax<sup>2</sup></b>	\$ 7,063,162.89	\$ 1,050,553.30	\$ 842,600.73	\$ 207,952.57	24.68%
<b>Ambulance Fee<sup>2</sup></b>	\$ 4,694,812.12	\$ 917,321.14	\$ 695,430.09	\$ 221,891.05	31.91%
<b>Food &amp; Beverage Tax<sup>2</sup></b>	\$ 4,328,539.00	\$ 731,370.22	\$ 730,829.48	\$ 540.74	0.07%
<b>Franchise Tax<sup>2</sup></b>	\$ 2,190,809.00	\$ 262,190.48	\$ 256,693.39	\$ 5,497.09	2.14%
<b>Replacement Tax<sup>2</sup></b>	\$ 1,807,649.00	\$ 737,886.18	\$ 637,604.22	\$ 100,281.96	15.73%
<b>Hotel &amp; Motel Tax<sup>2</sup></b>	\$ 1,649,945.00	\$ 330,044.45	\$ 330,324.09	\$ (279.64)	-0.08%
<b>Local Use Tax<sup>3</sup></b>	\$ 1,486,234.00	\$ 422,529.39	\$ 317,709.84	\$ 104,819.55	32.99%
<b>Packaged Liquor<sup>2</sup></b>	\$ 1,035,840.00	\$ 201,400.14	\$ 180,345.05	\$ 21,055.09	11.67%
<b>Amusement Tax<sup>2</sup></b>	\$ 699,999.96	\$ 206,531.88	\$ -	\$ 206,531.88	0.00%
<b>Local Motor Fuel<sup>2</sup></b>	\$ 2,400,000.00	\$ 412,307.30	\$ -	\$ 412,307.30	0.00%
<b>Building Permit<sup>3</sup></b>	\$ 754,000.00	\$ 281,989.05	\$ 193,547.17	\$ 88,441.88	45.70%
<b>Vehicle Use Tax<sup>2</sup></b>	\$ 978,409.00	\$ 207,111.35	\$ 205,275.41	\$ 1,835.94	0.89%
<b>*Video Gaming<sup>1</sup></b>	\$ 504,900.00	\$ 59,343.67	\$ 48,447.46	\$ 10,896.21	22.49%
<b>*Auto Rental<sup>1</sup></b>	\$ 88,900.00	\$ 6,659.30	\$ 6,777.79	\$ (118.49)	-1.75%

NOTE: Revenue payments are received at various times throughout the year; the superscripts 1-12 represent the number of payments received to-date to provide clarification on earnings. Tax revenues above are filed the month after consumer spending occurs. Therefore, there may be no revenues paid to the city in the first month of the fiscal year. Taxes collected through the state will be received four months after consumer spending.

## PROCUREMENTS – JULY 2015

<u>TYPE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>
<b><u>RFP #</u></b>		
2015-57	Point of Sale System at US Cellular Coliseum – Reviewing	IS
2016-01	Janitorial Services – Awarded	Facilities
2016-02	Analytical Testing Services – Reviewing	Water
2016-06	Time, Attendance, Accruals and Public Safety Scheduling - Reviewing	IS
2016-13	Total Organic Carbon Analyzer – Reviewing	Lake
2016-16	Full Cost Allocation & Comprehensive Fee Study – Underway	Admin
2016-18	Lime Sludge Removal – Reviewing	Water
2016-19	TIF District Consulting Services – Underway	Admin
<b><u>RFI&amp;Q</u></b>		
2016-04	General A&E and Land Surveying Services – Developing	Facilities
<b><u>BID #</u></b>		
2016-03	Cryptosporidium/Giardia Lab Testing Services – Reviewing	Water
2016-05	Construction on the Flamingo Exhibit – Reviewing	Zoo
2016-07	Lake Blm Water Treatment Plant Boiler Replacement – Developing	Water
2016-08	Utility Maintenance FY 2016 – Awarded	Engineering
2016-09	Emergency Utility Repair FY 2016 – Awarded	Engineering
2016-10	Traffic Signal Maintenance FY 2016 – Awarded	Engineering
2016-11	Emergency Traffic Signal Repair FY 2016 – Awarded	Engineering
2016-12	Grading & Seeding FY 2016 – Awarded	Engineering
2016-17	Police Administration Office Window Repairs – Reviewing	Facilities
2016-20	Sprinkler System Replacement – Underway	Facilities
2016-21	Lake Blm Ranger Station Improvements – Developing	Facilities
2016-22	Pavement Preservation FY2016 – Underway	Engineering



## Community Development Director



Tom Dabareiner

July 2015 Edition

## Community Development

### Permit Reports

	July 2015	July 2014	YTD 2015 <sup>1</sup>	YTD 2014
<b>Construction Permits<sup>2</sup></b>	781	796	4,491	4,322
<b>Building Permits<sup>3</sup></b>	282	382	1,546	1,688
<b>New Homes Built</b>	10	12	63	66
<b>Multi Family Built</b>	0	0	2 (4 units)	
<b>Construction Valuation: Total</b>	\$11,204,965	\$5,762,047	\$68,827,349	\$43,497,829
<b>Valuation: Single Family Homes</b>	\$1,739,700	\$2,559,000	\$10,386,194	\$11,187,190
<b>Permit Fees Collected</b>	\$112,056	\$79,612	\$587,641	\$517,340

- (1) Total of permits issued for Calendar Year to Date
- (2) Includes all permits issued
- (3) Only Building Permits (Residential & Commercial)

### Construction Projects \$1,000,000 or Higher

<u>Building/Project Description</u>	<u>Address</u>	<u>Value</u>
State Farm – Office Alteration	112 E. Washington	\$1,157,000

## Code Enforcement Division

### Strategic Plan Goal 3: Strong Neighborhoods; Objective c. Preservation of property/home valuations

The Code Enforcement division contains our complaint resolution, rental inspection, fire inspection and Community Development Block Grant (CDBG) activities. The following information is a brief representation of the staff's activities for the month of July.

Code enforcement saw 88 new complaints in July. This represents a significant drop compared with June and is due to the loss of the inspector performing the proactive Tall Grass inspections and the loss of the mobile home park inspector performing routine park inspections. Bereavement and vacation time affected response times, bringing that measure below desired levels.

Progress with Rental Housing inspections continued, with 75 completed in July, close to June activity levels.

## Planning Division

### Strategic Plan Goal 5: Great Place to Live – Livable, Sustainable City; Objective a. Well planned City with necessary services and infrastructure

The planning division includes development activities in the city as well as managing the following boards and commissions: The Planning Commission, Historic Preservation Commission, and Zoning board of Appeals. These board activities include case preparation, findings of fact, conducting public hearings and preparation of minutes and council back-up reports. The following case summaries provide a synopsis of these activities for the month of July.

### ***Historic Preservation Activity***

A high caseload required two meetings be held in July, at the regular meeting on July 18 and in a special meeting on July 29. Also, applications were being received in July for historic properties and improvements to be recognized in July by the Commission.

- **BHP-16-15** Consideration and review and approval of the application submitted by Gaye Beck requesting an up to \$21,667.50 Harriet Fuller Rust Facade Grant for work on windows, a door, masonry and the front facade for the Helbig Building, 1901, George Miller, Architect, located at 312-314 N. Main Street in the Downtown Bloomington National Register District. *Approved 5-0.*
- **BHP-17-15** Consideration and review and approval of the application submitted by Diana Krieg requesting a City of Bloomington Heritage Recognition for restoration and landscape restoration for the property located at 402 E Grove Street. *Approved 5-0.*
- **BHP-18-15** Consideration and review and approval of the application submitted by Stephen J. Burkart requesting a City of Bloomington Heritage Recognition for restoration and landscape restoration for the property located at 607 S. Clinton Street. *Approved 5-0.*

- **BHP-19-15** Consideration and review and approval of the application submitted by Ruth Haney requesting a City of Bloomington Heritage Recognition for restoration for the property located at 701 W. Wood Street. *Approved 5-0.*
- **BHP-20-15** Consideration and review and approval of the application submitted by Joe and Ruth Haney requesting a City of Bloomington Heritage Recognition for restoration and adaptive reuse for the property located at 407-409 W. Washington Street. *Approved 5-0.*
- **BHP-21-15** Consideration and review and approval of the application submitted by Adam & Alison Parla, requesting a Certificate of Appropriateness for porch repairs for the two story house, late 1850s, Italianate Style, located at 1215 East Washington Street. *Approved 5-0.*
- **BHP-22-15** Consideration and review and approval of the application submitted by Adam & Alison Parla requesting an up to \$2,500.00 Eugene D. Funk, Jr. Historic Preservation Grant for porch repairs for the two story house, late 1850s, Italianate Style, located at 1215 East Washington Street. *Denied 5-0.*
- **BHP-23-15** Consideration and review and approval of the application submitted by Adam & Alison Parla, requesting a Certificate of Appropriateness for painting for the two story house, late 1850s, Italianate Style, located at 1215 East Washington Street. *Approved 5-0.*
- **BHP-24-15** Consideration and review and approval of the application submitted by Adam & Alison Parla, requesting an up to \$2,500 Funk Grant for painting for the two story house, late 1850s, Italianate Style, located at 1215 East Washington Street. *Approved 5-0.*

### ***Planning Commission Activity***

The Planning Commission remained busy reviewing draft components of the comprehensive plan, in addition to its regular caseload. Members are also in the process of updating their by-laws.

- **Comprehensive Plan.** A meeting and public hearing were held to consider the adoption of the City of Bloomington Comprehensive Plan 2035. *A vote recommending the plan to the City Council is expected August 12, 2015.*

### ***Zoning Board of Appeals Activity***

- **SP-02-15** Public Hearing and Review on the petition submitted by HL Bloomington, LLC and CIP, LLC requesting approval of a special use permit for multiple-family dwellings for the property located at 1021, 1025, 1031, 1037 and 1041 Ekstam Dr. Zoned B-1, Highway Business District. (Ward 3). *While receiving a 3-2 in favor, it fell short of the 4 affirmative votes required with ZBA action.*



# Human Resources Director



**Nicole Albertson**

**Human Resources**

**July 2015 Edition**

Human Resources serves every department of the City and interacts with every employee from start to completion and throughout their careers, as well as prospective employees. The Human Resources staff of eight (8) full-time and one (1) temporary have six primary focus areas: Employee Recruitment and Hiring; Employee and Labor Relations; Compensation and Benefits; Training and Development, Employee Wellness, Community Relations, and Employee Safety.

### **Employee Recruitment and Hiring**

- Established list for Entry Level Police Officers.
- Rolled Out Applicant Tracking for External Applicants

Staff has been busy processing applications for the following full-time vacant positions:

<b>Vacancies</b>	<b>Position Status</b>
<b>Support Staff IV- Water (2)</b>	Interviewing Process
<b>Inspector III – Rehab Specialist</b>	Actively Recruiting
<b>Inspector II</b>	Interviewing Process
<b>Support Staff V – City Clerk</b>	Actively Recruiting
<b>Assistant Director of Parks and Rec.</b>	Interviewing Process
<b>Miller Park Zoo Business Manager</b>	Interviewing Process
<b>Production Manager</b>	Interview Process
<b>Entry Level Police Officer (4)</b>	In Process
<b>Zoo Keeper</b>	Actively Recruiting
<b>Volunteer and Concessions Coordinator/Lead House Manager</b>	Interviewing Process

## Employee and Labor Relations

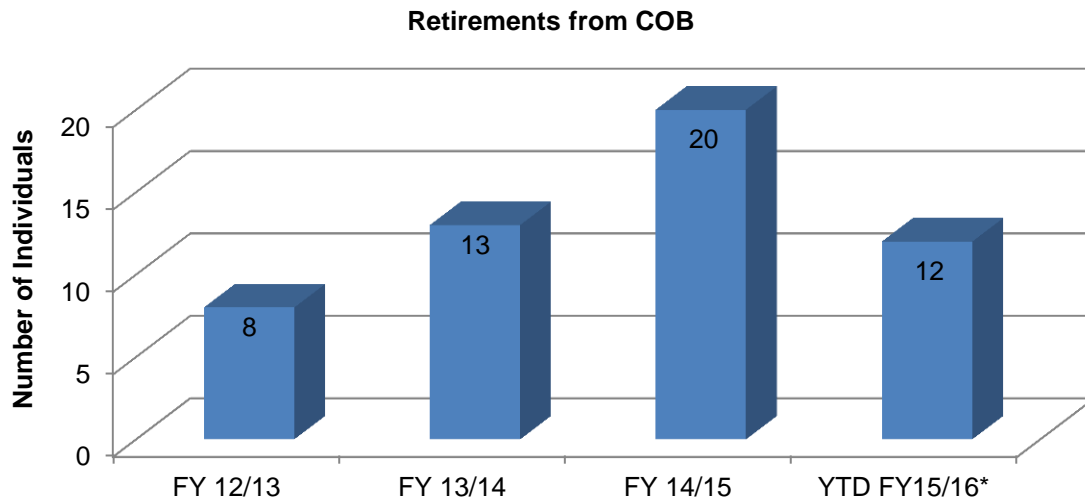
The City is still in contract negotiations with Unit 21 whose contract expired on May 1, 2014. Negotiation dates have yet to be determined for Sergeants and Lieutenants. The City and Local 49 had their first negotiation session on May 12, 2015. The City continues to meet with Local 699 to discuss Labor Relation issues including limiting the number of hours an employee can work during snow operations and the reduction of one bulk waste crew. Staff is currently working on updates to three policies and one new policy. Notices were sent the Union on the proposed changes.

Non-Sworn Bargaining Units	Contract Expiration	Full-time Position in FY 15	Status
Local 362 Support Staff	4/30/2015	30	Settled
TCM Group	4/30/2017	16	Settled
Lodge 1000	4/30/2016	38	Settled
Local 699 Library	4/30/2017	38	Settled
Local 699 PW/Pks	4/30/2017	108	Settled
Local 362 Parking	4/30/2015	4	Settled
Local 362 Inspectors	4/30/2015	15	Settled
IATSE	4/30/2017	0	Settled
<b>Sworn Bargaining Units</b>			
Fire Local 49	4/30/2015	106	Currently Negotiating
Unit 21 (Police)	4/30/2014	103	Currently Negotiating
Sgts and Lts	4/30/2014	21	Pending Negotiations

## Compensation and Benefits

- Electronic Enrollment File Feed Successful** - With the assistance of Information Services, HR staff sent a successful first live version of an electronic enrollment file to the employee/retiree vision plan vendor, VSP. With 645 enrollees plus dependents, the electronic file which is drawn directly from the City's payroll system improves enrollment accuracy and eliminates the need for manual reconciliation of billing records.

- **Affordable Care Act 1095 Reporting and Shared Responsibility Requirements** - In conjunction with Finance and the consulting firm Gallagher, HR staff learned more about what is needed for the City to fully comply with the Affordable Care Act. Beginning in January 2016 employers will be required prepare notices for each employee and to report to the IRS information concerning insurance enrollment. HR is investigating the capabilities of the Munis system to prepare these documents and to track required information.
- **Retirements** - The following graph updates the numbers of retirements from the last report. Each retiring employee meets with City staff at least once to be guided through the retirement process and learn about insurance continuation privileges



\*Includes completed retirements and formal notification of upcoming retirements within the fiscal year.

- **Ongoing projects**
  - Time and Attendance system vendor RFP preparation
  - Classified employee compensation review
  - Implementation of Medicare eligible retiree insurance
  - Implementation of Affordable Care Act reporting required by the IRS in early calendar 2016 (with Finance).

### Employee Wellness

- Received the Health Risk Assessment Executive Report, which summarizes the primary health findings for the 114 City employees who completed the health screenings in May 2014. The findings estimate that the City could achieve a realistic total savings of \$107,121.98 per year by reducing health risks through an effective ongoing wellness program. The data identified group health needs and risks, which is helpful when planning wellness programs and interventions. The results suggest health actions focus on: Weight Management (70% are above the recommended weight range), Nutrition (60% showed need for making nutritional changes), Cancer Risk Reduction (56% have higher cancer risk), Improving Fitness (47% showed need for improving fitness levels), and Coronary Risk Reduction (40% have a moderate to high coronary risk). Other areas of concern include Cholesterol, high blood



pressure, stress management, and back care.

- Gallagher Benefit Services presented the City's Workforce Evaluation to the Wellness Committee. The report included demographics on our employee population.
- Disseminated OSHA Respirator Questionnaires to employees in the Police department and coordinated Respirator Evaluations. Employees who wear respirators must be certified annually.

## Training and Development

- Encouraged employees to take advantage of the free webinar offerings from our Employee Assistance Program with Bensinger, DuPont and Associates (BDA). All webinars are recorded and archived on BDA's website.
- Offered three lunch and learns: Happiness Now, Eye Health & Technology, and Stroke Awareness.

## Community Relations

- The Human Relations Commission will meet in August to set goals for the year 2015-2016. They are asking the community and other agencies to submit to them issues and concerns the Commission should be addressing for the coming year. Our own Human Resources Director, Nicole Albertson, will act as the facilitator for the goal setting meeting. THANKS NICOLE!!
- On Saturday, July 25, 2015, the Human Relations Commission will again be one of the sponsors for Cultural Fest. Cultural Fest will be held at the Illinois State Bone Student Center. Since the Commission will be one of the sponsors for the event, they welcome any other department to share the table with them on that day. Please contact Ernestine Jackson at 434-2468 if you would like to participate in the event.
- The Juneteenth Annual was held on June 20, 2015 in Forrest Park from 11:30 am to 4:30 pm. The celebration is also one of the community events sponsored by the Bloomington Human Relations Commission. This event allows the public the opportunity to learn more about Juneteenth's significance in American history, and enjoy a full day of food, fun and fellowship. As with Cultural Fest, the Commission will have a table available to give information to the community regarding the mission of the Human Relations Commission.

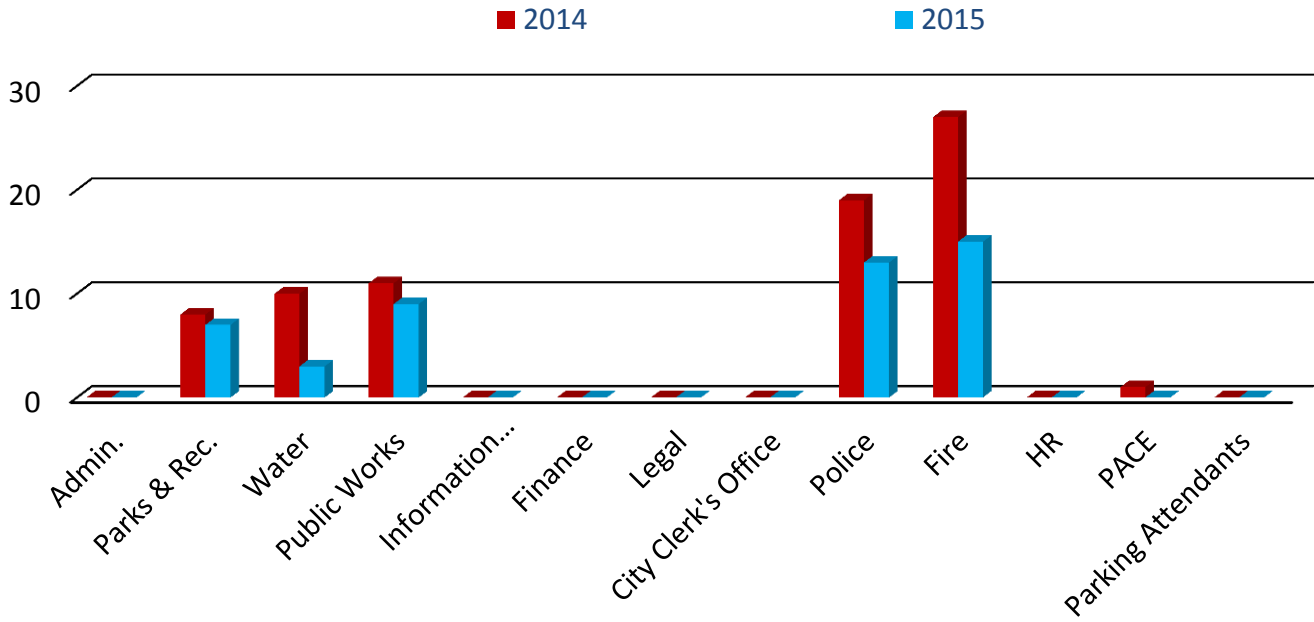
## Employee Safety

**YOUR SAFETY AFFECTS  
MORE THAN JUST YOU**

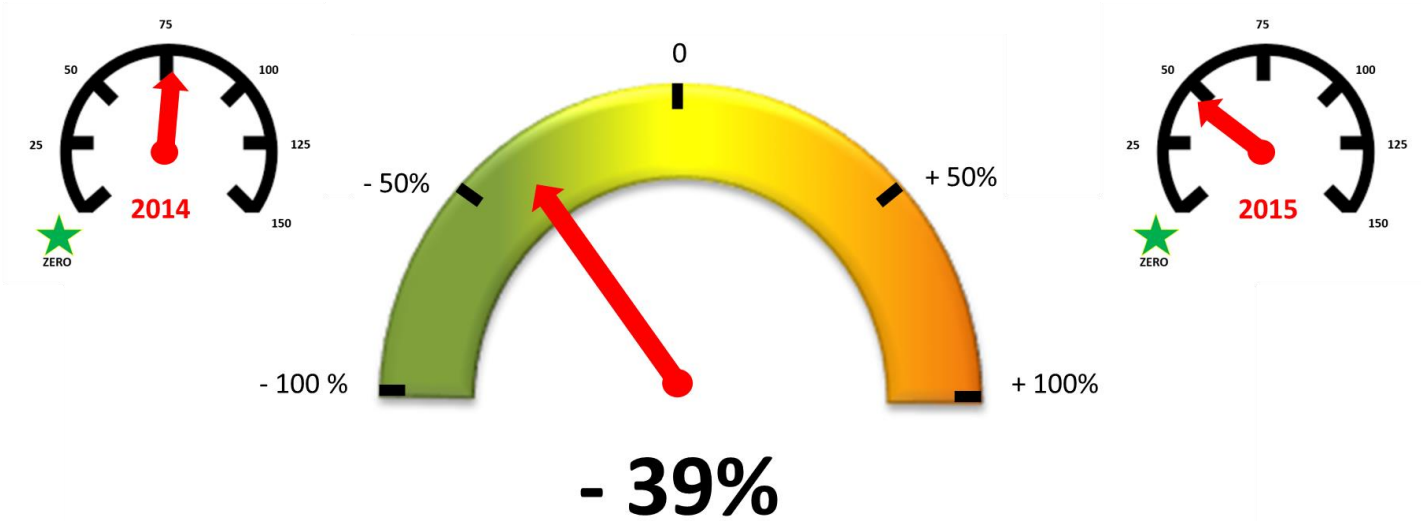


*Employee Safety is the top priority in everything we do, as our employees are our greatest asset. Without them, we cannot not serve the members of the community with the highest level of quality that they deserve. We strive to continuously improve our safety culture and performance. Together, we CAN achieve Zero injuries!*

OSHA Recordable Injuries by Dept. Jan 14' to Aug 14' vs. Jan 15' to Aug 15'



City Wide OSHA Recordable Injuries Dashboard  
Jan 14' to Aug 14' vs. Jan 15' to Aug 15'





## City Clerk



Cherry L. Lawson

City Clerk

July 2015 Edition

### The City Clerk's Office

**Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective d. City services delivered in the most cost-effective, efficient manner**

The City Clerk's Office provides a professional link between citizens, local governing boards and agencies of government at all levels. The Clerk's Office must remain neutral and impartial rendering equal service to all. The office strives to serve citizens and support the City with accuracy and fairness.

A lot of work of the City Clerk's Office is completed behind the scenes. People often do not realize the support provided to the Council, other City departments and the citizenry.

As the first point of contact, the City Clerk's Office is the face of the City. The Clerk's Office is important due to its impact upon public perception which can be critical to the City's growth and development.

Finally, per statute the City Clerk is the "keeper of the records." Recordkeeping is a critical function. The City Clerk's Office knows the history of issues/items. The Clerk's Office knows what has been done/tried in the past.

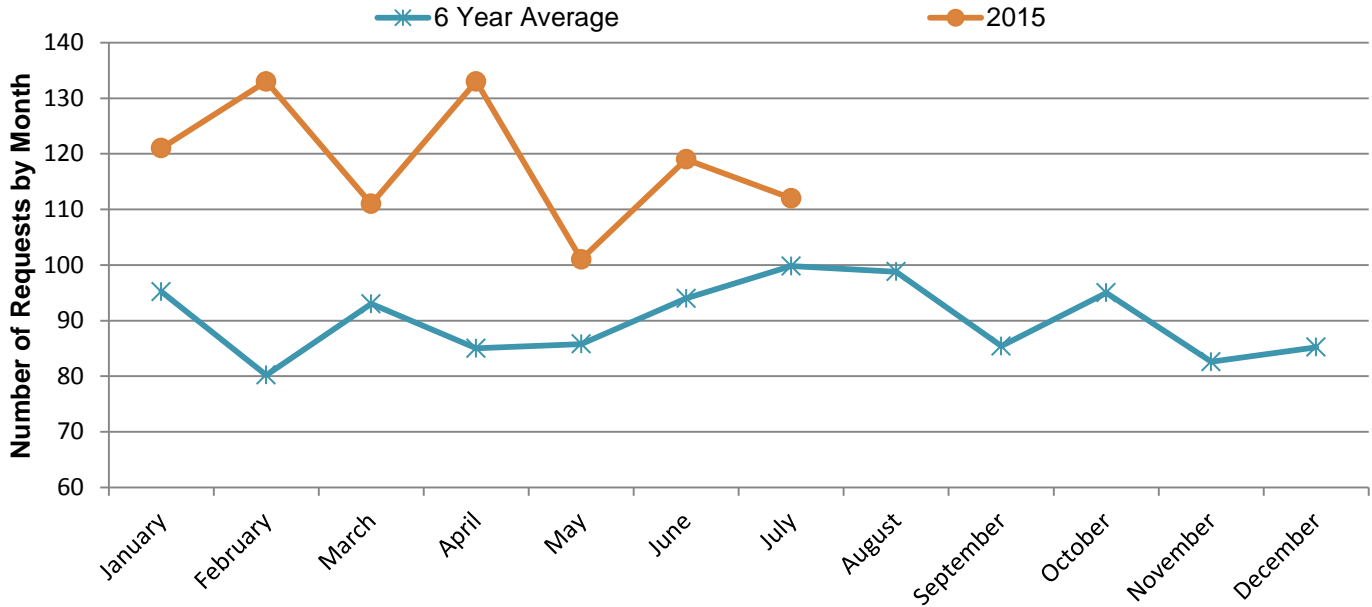
This recordkeeping role also includes service as the City's Freedom of Information Act (FOIA) officer and Opening Meetings Act (OMA) compliance officer.

### Monthly Highlight:

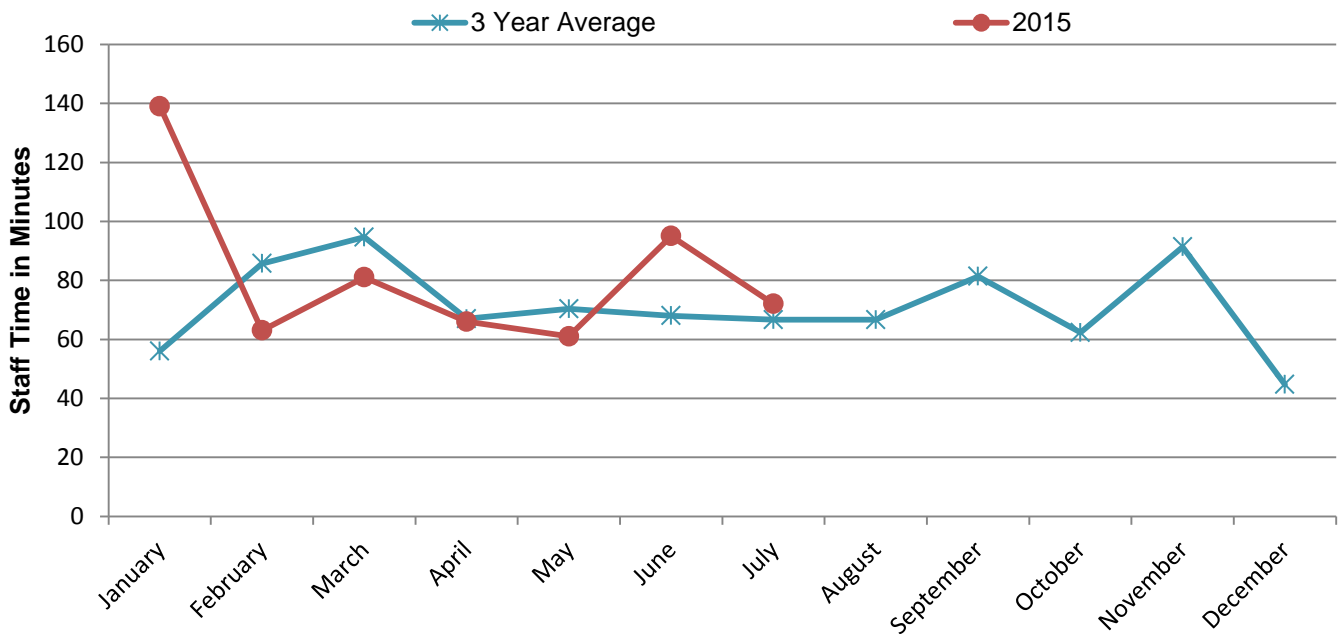
The Clerk's Office is one of the most active departments for processing council related materials, handling records request, processing mail, assisting the community through telephone assistance and/or walk-in assistance. During the month of July, the Clerk's Office processed 112 FOIA requests, completed and assembled packets for various City Council and Boards and Commissions scheduled meetings. This office also processed liquor license requests and renewals, taxi cab renewal licenses and processed new taxi cab driver applications and licenses, as well as solicitor permits. Department staff have and/or are scheduled to attend training programs to assist in their day-to-day activities. Currently, the office is in the process of filling the Support V position that has been open since May 2015.

As we roll into spring and summer the office will assist the community with Special Events. Last year the office processed seventy – six (76) applications. The Jaycee Bike Criterium, Farmers Market, Labor, Memorial, Veterans and Christmas Parades are just a few. The Office works in conjunction with the Fire Department, Police Department, Public Works Engineering Division, Public Works Street Division, Parks, Recreation & Cultural Arts Department, Planning and Code Enforcement and the Connect Transit to ensure these events are successful.

**F.O.I.A. Request by Month**



**F.O.I.A. Average Staff Time per Request in Minutes**





# Department Director



Scott Sprouls

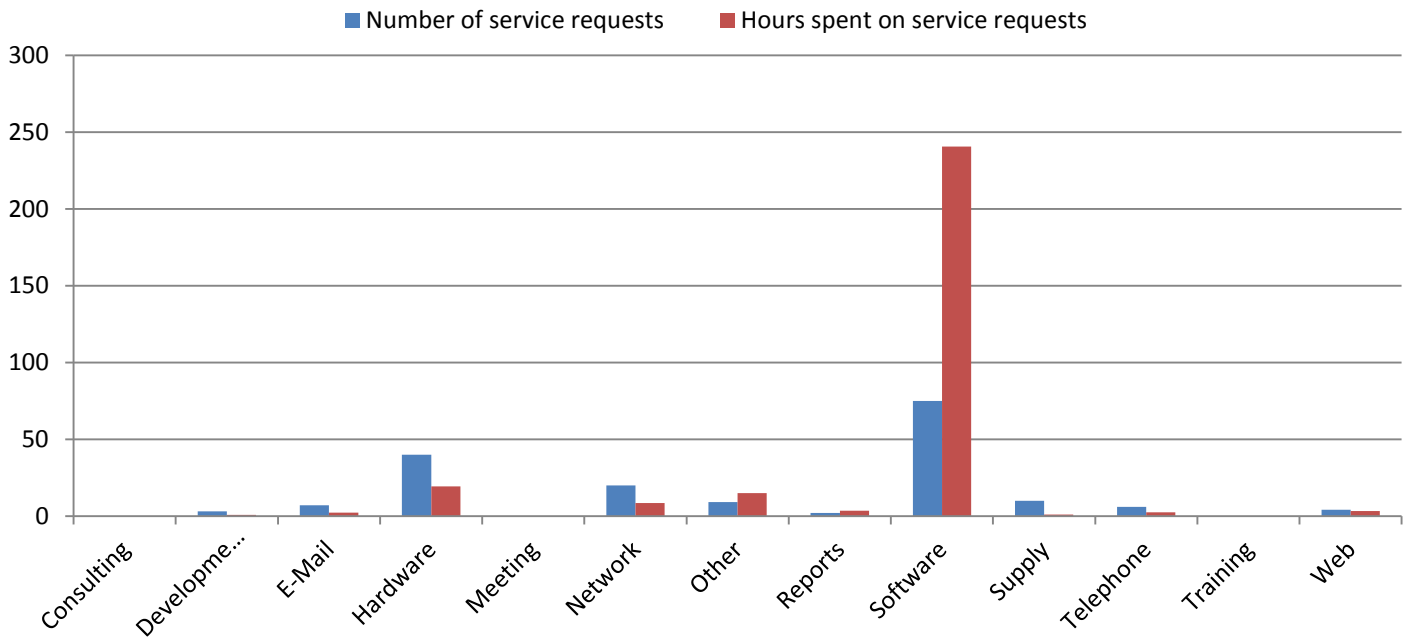
## Information Services Department

July 2015 Edition

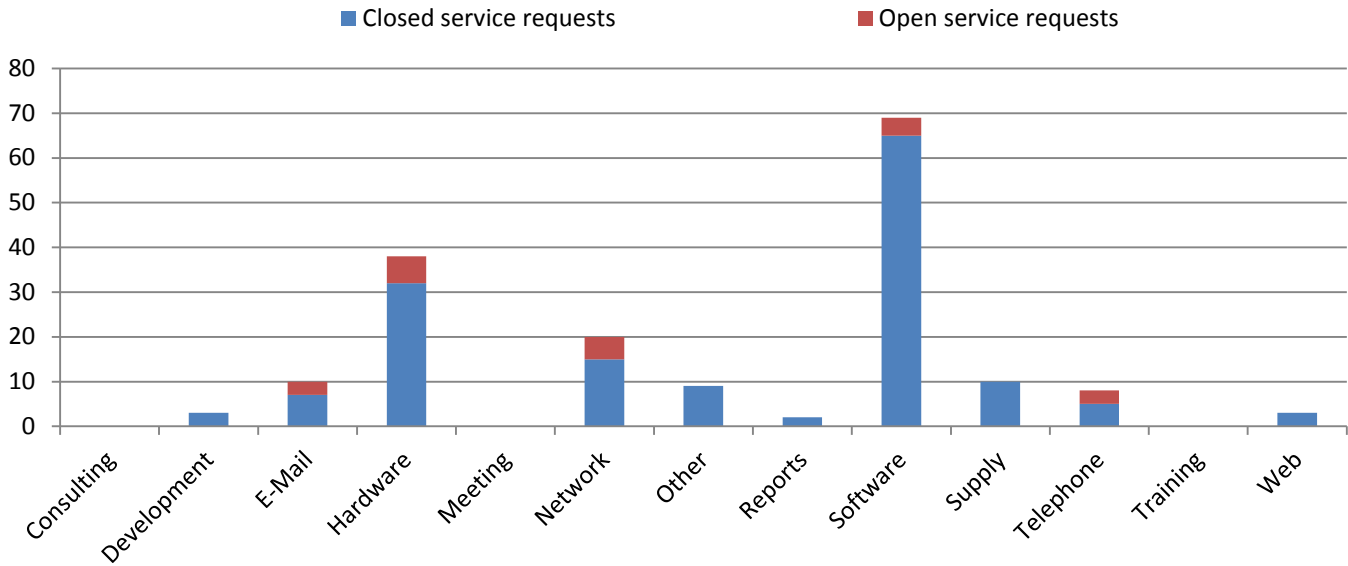
### Information Services Workload

Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective d. City services delivered in the most cost-effective, efficient manner

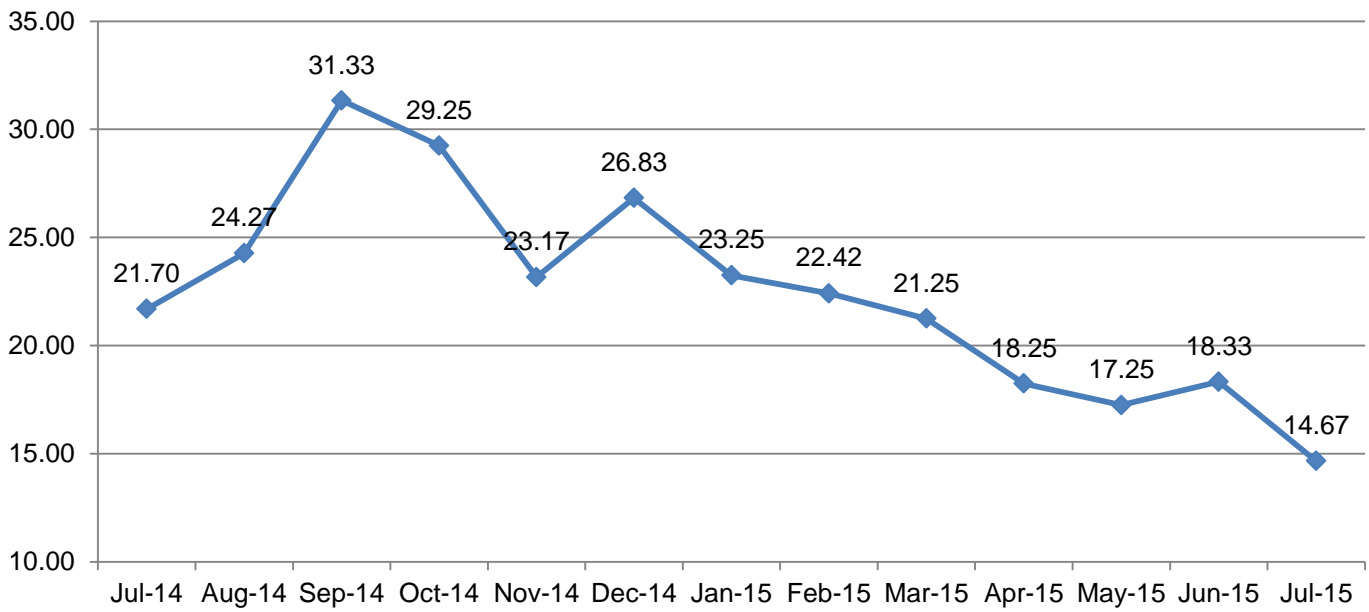
July Requests for Service vs Hours Spent on Request

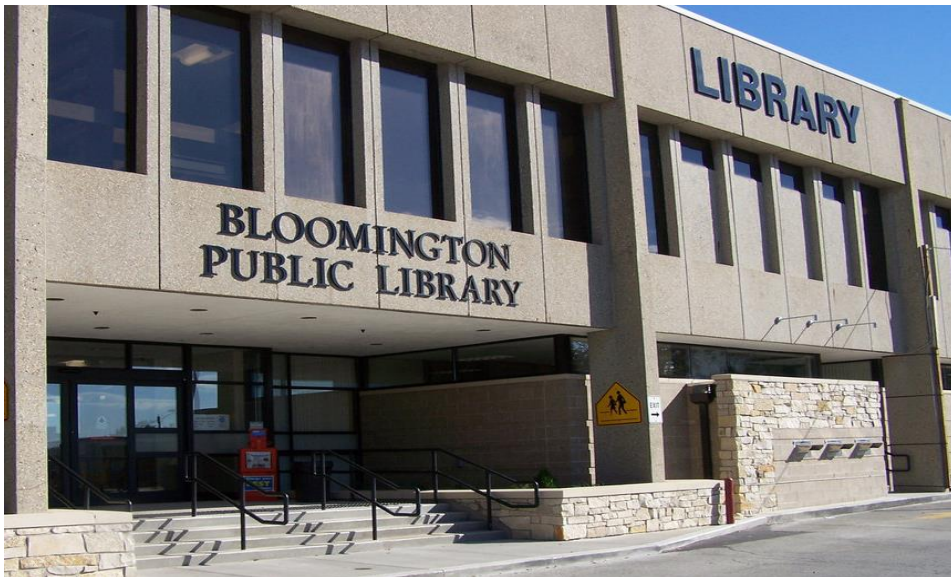


### July 2015 Closed Service Requests



### Number of service requests per IS FTE





# Library Director



Georgia Bouda

## Library

July 2015 Edition

Customers borrowed 132,776 items in July, 2015 which is less than the 142,819 items borrowed in July, 2014. There were 33,717 visitors to the Library in July, 2015 compared to 42,349 in July, 2014. Staff answered 4684 questions from customers this month compared to 4792 questions answered in July, 2014.

### Items Circulated

Customers borrowed 132,776 items in July, 2015 which is less than the 142,819 items borrowed in July, 2014. There were 33,717 visitors to the Library in July, 2015 compared to 42,349 in July, 2014. Staff answered 4684 questions from customers this month compared to 4792 questions answered in July, 2014.

### Programs and Attendance in the month of July:

#### Children Programs and Attendance:

- DePriest Puppets – 2 sessions – 343 attended
- Pete the Cat Party – 241 attended
- Midwest institute of Opera “Bewitched Child” – 135 attended
- Ronald McDonald – 2 sessions – 300 attended
- Tales n Tunes Story Time – 4 sessions – 194 attended
- Music Makers – 6 sessions – 579 attended
- Mother Goose Rocks lapsit – 3 sessions – 30 attended
- Singing Swinging Story Time – 2 sessions – 51 attended
- Movie Sing-along – 2 sessions – 111 attended
- Tales for Tails – 5 sessions – 78 attended
- Lincoln coloring contest – 84 participated
- Lincoln craft – 80 crafts made
- Weekly day camp visits – 20 groups – 476 attended
- Metcalf School visited us – 40 attended

- Visited Scribbles Daycare – 60 attended
- Library table at Irving School lunch – 62 attended

**End of Summer Reading Party on the patio August 1, 2015**

**Teen Programs and Attendance:**

- DIY Tape Cassette Wallet – 1 session – 29 attended
- DIY Key Wind Chimes – 1 session – 30 attended
- DIY CD Disco Ball – 1 session – 27 attended
- Monday Movie Musical Matinee (and craft) – 2 sessions – 21 attended
- Lip Sync Battle with NPL – 1 session – 14 attended
- Teen Thursday – 1 session – 0 attended
- Lincoln Festival craft: Patriotic Pinwheels – 1 session -- 5 were made
- Rover Mobil Arts Fiber Arts with McLean Count Art Center – 1 session -- 7 attended
- Minecraft Tournament, Day 1 – 1 session – 24 registered
- Minecraft Tournament, Day 1 – 1 session – 22 registered



**Adult Programs and Attendance:**

- Fiction Book Club – 1 session – 7 attended
- Mystery Book Club – 1 session – 11 attended
- Books on Tap – 1 session – 8 attended
- SciFi Movie/Book Discussion – 1 session – 5 attended
- Concerts on the Patio – 5 sessions – 277 attended
- Tech Time Drop In at Panera – 1 session – 0 attended
- Tech Time Drop In at Western Avenue Comm. Center – 1 session – 0 attended
- WWI with America's March King John P. Sousa – 1 session – 9 attended
- DIY Shibori Scarves – 1 session – 10 attended
- Lincoln Festival
- Civil War in 4 Minutes movie – 4 sessions – 23 attended
- Pantagraph Presents Lincoln's in Town movie – 2 sessions – 23 attended
- Dale Evans dulcimer music on the patio – 1 session – 40 attended
- How the Nation Mourned the President – 1 session – 19 attended
- Orpheus Mandolin Orchestra – 1 session – 43 attended





- Civil War Prison Camps in Illinois – 1 session – 21 attended
- Tales of Lincoln Tall & True by Mike Lockett – 1 session – 16 attended
- There were 21 requests for individual appointments with a library staffer. All were about ebooks except for 4 on job applications and one each on Iphone, Facebook, email, and managing a phone calling card.

# Compliments to the City

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Colleen Flynn  
1003 S East St

Colleen called in to say a HUGE thank you for the collection of bulky waste at her residence. She says it really was a mess out there and she is impressed how well our crews cleaned it up!

Great Job Refuse Division!!!!

**Jen Jepsen**  
**Office Support Staff IV**  
**City of Bloomington**  
**Public Works Department**  
**(309) 434-2225**

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To: "Jim Karch" <jkarch@cityblm.org>  
From: "Bill Wilson" <bwilson@blmrad.com>  
Date: 08/25/2015 08:32AM  
Subject: yard waste pickup

Jim

Morning!

Just a quick note to let you know that I think the yard waste guys do a good job.

I guess the load was too much to get yesterday, so they were out EARLY this AM and it looked like they were pretty conscientious in their efforts to pick things up best they could and still keep moving

Have a great week Jim!

Bill

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**Letters and Comments of Praise for the Bloomington Parks, Recreation & Cultural Arts  
Department in July 2015**

To: "Jay Tetzloff" <jtetzloff@cityblm.org>  
From: "Jim Fruin"  
Date: 07/04/2015 10:52PM  
Cc: "City Council and Mayor" <citycouncil@cityblm.org>, "David Hales" <dhaless@cityblm.org>  
Subject: what makes Bloomington a nice place to live

Jay, Our Parks, Recreation, Cultural services really do make us the City we are.

From catching a school bus at 600 am from the Corn Crib to Miller Park, to the conclusion of a fantastic Fireworks show, your dept. had quite the challenge to pull it all together.

Thanks to you and your staff (and all the supporting Depts. to include Police) to make it happen.

I'm a big fan of Parks, Recreation, Cultural services. Thanks for everything you and your staff do. jim

Jim Fruin

To: jtetzloff@cityblm.org  
From: Tami  
Date: 08/02/2015 02:09PM  
Cc: Tina Salamone <tsalamone@cityblm.org>  
Subject: Hairspray

Good afternoon,

I wanted to take a moment to let you know that my daughter and whole family had a great time participating in the Hairspray production. Honora played Little Inez and enjoyed every moment of rehearsal, the workshop, and especially Ms. Tina. She came home many nights talking about her and how supportive she is.

As a parent who sets high expectations and boundaries, I appreciated that Tina expected my daughter as a cast member to be prepared and fulfill her obligation. I think that it is important for kids to learn a craft and the discipline required to be successful at that craft. I believe this experience has strengthened her as a performer and a person.

This was my first time coming out to a show in the summer at Miller Park I am sad to say. Clearly, I have been missing a great opportunity and look forward to attending and being a part of this in the future.

Honora made some great new friends this summer and they are all talking about auditioning again next summer already.

Thanks again for making this possible.

I only have one suggestion and that is to have yard signs available to the cast to help promote the show even more! :-)

Thank again,

Tami