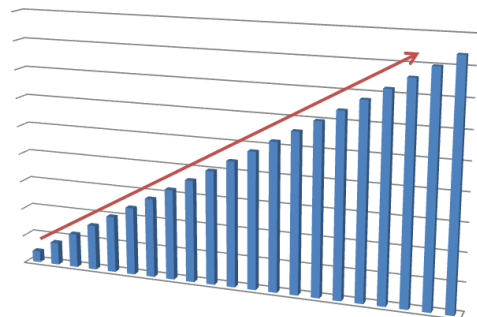




# CITY MANAGER'S REPORT

MEASURING PERFORMANCE, TARGETING RESULTS





# Inside This Issue

City of Bloomington Elected Officials	2
City of Bloomington Administration	2
Continuous Journey Toward Excellence	3
Welcome from the City Manager	4
Strategic Plan 2010 →2015 →2025	5
Spotlight City: Performance Management Practices	6
Executive Summary	7
Police Department	9
Fire Department	15
Public Works Department	20
Parks, Recreation & Cultural Arts Department	27
Finance Department	36
Community Development	39
Human Resources	43
City Clerk	48
Information Services Department	50
Library	52
Compliments to the City	53

## Upcoming Community Events

- [Hairspray](#), Miller Park Summer Time Theatre, Miller Park (1020 S. Morris Ave.), August 1, 2:00 PM
- [School Tools Day at Miller Park](#), Miller Park (1020 S. Morris Ave.), August 8, 9:30 AM – 4:30 PM
- [Bloomington Beer Fest](#), BCPA (600 North East Street), August 22, 2:00 PM, \$15 entry
- [Miller Park Zoo-Do](#), Miller Park (1020 S. Morris Ave.), September 12, 9:00 AM



## Upcoming Meetings

- Liquor Commission meeting, August 11, 4:00 p.m. – 6:00 p.m. City Hall
- Historic Preservation Meeting August 20, 5:00 p.m. – 6:00 p.m. City Hall
- Planning Commission meeting, August 26, 4:00 p.m. – 6:00 p.m. City Hall
- Citizens’ Beautification Committee August 27, 7:00 p.m. – 9:00 p.m.

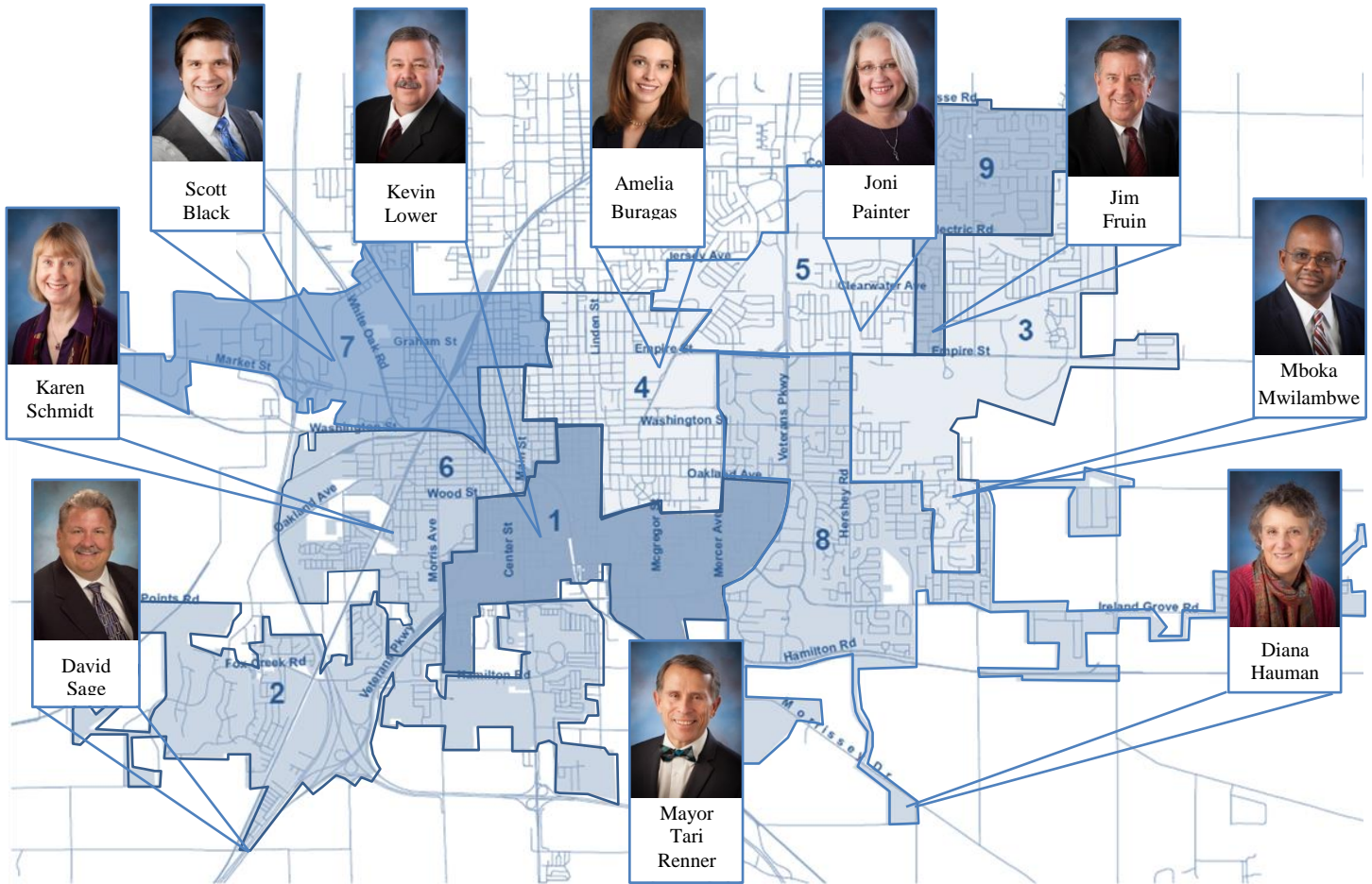
The Bloomington City Council meet every 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month at 7:00 p.m. for regular Council Meetings

Effective June 1, 2013 the Mayor’s Open House is held every Friday before a Monday City Council Meeting from 4:30 pm to 5:30 pm at City Hall





# City of Bloomington Elected Officials



## City of Bloomington Administration

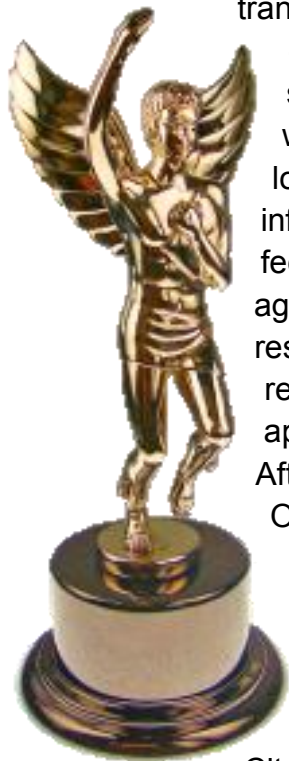
City Manager: David A. Hales  
Assistant City Manager: Stephen Rasmussen  
Assistant to the City Manager: Alexander McElroy  
Executive Assistant: Beth Oakley  
City Clerk: Cherry Lawson  
Director of Finance: Patti-Lynn Silva  
Director of Human Resources: Nicole Albertson  
Director of Information Services: Scott Sprouls  
Director of Parks, Recreation & Cultural: Jay Tetzloff  
Director of Community Development: Tom Dabareiner  
Director of Public Works: Jim Karch  
Interim Director of Water: Brett Lueschen  
Police Chief: Brendan Heffner  
Fire Chief: Brian Mohr  
Library Director: Georgia Bouda



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# Continuous Journey Toward Excellence

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The City of Bloomington City Council and staff firmly believe that citizens have a right to full transparency with respect to public information. It is a continuous goal of the City to ensure public information is easily accessible to all citizens and interested stakeholders. To that end, the City has made significant strides in the manner in which information is shared. The City's website now has a [Transparency](#) portal located prominently on the homepage. The portal serves as a repository for public information such as City budget and financial reports, information on taxes and fees, employee salary and benefit reports, labor contracts, and public meeting agendas. In addition to all the information provided on the website, the City responds to over 1,200 Freedom of Information Act (FOIA) requests per year representing an average of 60 minutes of staff time per request. That is approximately 1,200 hours of staff time or 58% of a full-time employee's work year. After taking office in May 2013, Mayor Tari Renner implemented a monthly Mayoral Open House providing an opportunity for citizens to meet informally with the Mayor at City Hall to discuss issues and items of concern. The meetings are conveniently held every Friday before a Monday City Council meeting. In October 2013, the City began streaming live and [archiving](#) City Council meetings bringing City government to the homes and computers of the general public. Finally, the enclosed report represents another effort on behalf of the City to provide vital information to citizens regarding City business and operations.

As the City strives to increase transparency and openness in City government, City officials ask for your input and suggestions on how the City can better share information with the community. Please feel free to contact your [Alderman](#), the [Mayor](#), or [City staff](#) to share your ideas.

## Recent Accolades for Transparency and Open Government:

- The **Illinois Policy Institute (IPI)** rated the City's website with a [transparency score of 89.7](#), placing the City 8<sup>th</sup> out of the 26 largest cities in Illinois. The average score of the top 26 was 71.4, exactly 18.3 points less than Bloomington.
- The City Manager's Monthly Report was recognized by the **Association of Marketing and Communication Professionals (AMCP)** with the Gold Hermes Creative Award for Communications and Publications (award pictured above). There were over 6,500 submissions with only 19% of the applicants receiving the Gold Award and 11% receiving Honorable Mention.
- 2012, 2013, 2014 recipient of the **International City/County Management Association (ICMA)** Center for Performance Measurement (CPM) Certificate of Distinction for Performance Management Efforts. A key component to receive this award includes sharing performance information with the public. The City was one of only 11 jurisdictions which received this honor in 2014.
- 2011, 2012, 2013 **Government Finance Officers Association (GFOA)** Distinguished Budget Presentation Award recipient. In order to receive the budget award, entities must satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as: a policy document, a financial plan, an operations guide, and a communications device.



# City Manager



David A. Hales

Welcome from the City Manager

June 2015 Edition

The City of Bloomington began the practice of producing the City Manager's Monthly Report in 2009 to provide performance information to the Mayor, City Council and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. In effort to best guide City resources toward the betterment of the community, the Bloomington City Council adopted a strategic plan which identifies goals that focus on outcome-based objectives and potential actions for the projected course of five years. The City Manager's Monthly Report reflects the City's progress toward the accomplishment of these goals and current service levels. The performance data in this report is compiled internally by each department/division that comprise City services. The information is then analyzed and organized for presentation by myself and the Assistant to the City Manager.

I am proud of the City's efforts toward becoming more performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals established by Council as we proudly serve the citizens of Bloomington.

I am pleased to present to you the June 2015 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress. Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David A. Hales  
Bloomington City Manager  
109 E. Olive Street  
Bloomington, IL 61701  
[Dhales@cityblm.org](mailto:Dhales@cityblm.org)





# Strategic Plan 2010 →2015 →2025

## **Goal 1. Financially Sound City Providing Quality Basic Services**

- Objective
- a. Budget with adequate resources to support defined services and level of services
  - b. Reserves consistent with city policies
  - c. Engaged residents that are well informed and involved in an open governance process
  - d. City services delivered in the most cost-effective, efficient manner
  - e. Partnering with others for the most cost-effective service delivery

## **Goal 2. Upgrade City Infrastructure and Facilities**

- Objective
- a. Better quality roads and sidewalks
  - b. Quality water for the long term
  - c. Functional, well maintained sewer collection system
  - d. Well-designed, well maintained City facilities emphasizing productivity and customer service
  - e. Investing in the City's future through a realistic, funded capital improvement program

## **Goal 3. Strong Neighborhoods**

- Objective
- a. Residents feeling safe in their homes and neighborhoods
  - b. Upgraded quality of older housing stock
  - c. Preservation of property/home valuations
  - d. Improved neighborhood infrastructure
  - e. Strong partnership with residents and neighborhood associations
  - f. Residents increasingly sharing/taking responsibility for their homes and neighborhoods

## **Goal 4. Grow the Local Economy**

- Objective
- a. Retention and growth of current local businesses
  - b. Attraction of new targeted businesses that are the "right" fit for Bloomington
  - c. Revitalization of older commercial homes
  - d. Expanded retail businesses
  - e. Strong working relationship among the City, businesses, economic development organizations

## **Goal 5. Great Place – Livable, Sustainable City**

- Objective
- a. Well-planned City with necessary services and infrastructure
  - b. City decisions consistent with plans and policies
  - c. Incorporation of "Green Sustainable" concepts into City's development and plans
  - d. Appropriate leisure and recreational opportunities responding to the needs of residents
  - e. More attractive city: commercial areas and neighborhoods

## **Goal 6. Prosperous Downtown Bloomington**

- Objective
- a. More beautiful, clean Downtown area
  - b. Downtown Vision and Plan used to guide development, redevelopment and investments
  - c. Downtown becoming a community and regional destination
  - d. Healthy adjacent neighborhoods linked to Downtown
  - e. Preservation of historic buildings

# Spotlight City: Performance Management Practices

The International City/County Management Association (ICMA) announced that Bloomington will be recognized for its performance management efforts with a Certificate of Distinction from the ICMA Center for Performance Analytics™. This marks the fourth consecutive year the City has been recognized with this achievement.



“The certificate program recognizes the principles of performance management,” said Randall H. Reid, ICMA Director of Performance Initiatives. “Jurisdictions meeting the qualifications have demonstrated leadership in continuous improvement and community engagement, and they serve as examples for other governments to follow.”

ICMA assesses a local government’s performance management program and encourages analysis of results by comparing to peers and gauging performance over time. Performance management aids in cost reduction, program prioritization, and quality improvement. It also encourages accountability and transparency. Certificates are awarded at the levels of Achievement, Distinction, and Excellence. Bloomington is among ten jurisdictions receiving the Certificate of Distinction, and one of 48 recognized overall.

Criteria for the Certificate of Distinction include:

- Reporting of performance data to the public through budgets, newsletters, and/or information provided to elected officials
- Data verification efforts to ensure reliability
- Staff training
- Use of performance data in strategic planning and operational decision-making
- Sharing of performance measurement knowledge with other local governments through presentations, site visits, and other networking.

## About ICMA

ICMA, the International City/County Management Association, advances professional local government worldwide. The organization’s mission is to create excellence in local governance by developing and fostering professional management to build better communities. ICMA identifies leading practices to address the needs of local governments and professionals serving communities globally – providing services, research, publications, data and information, peer and results-oriented assistance, and training and professional development to thousands of city, town, and county leaders and other individuals and organizations throughout the world. The management decisions made by ICMA's members affect millions of people living in thousands of communities, ranging in size from small towns to large metropolitan areas.

## About the Center for Performance Analytics

ICMA’s Center for Performance Analytics is dedicated to helping local governments use performance information to better the lives of the people they serve. The Center encourages the use and public reporting of performance information in a positive, continuous-learning environment in order to foster organizational cultures that deliver results that matter. For more information on the center’s comparative data analysis services, please visit [icma.org/performanceinsights](http://icma.org/performanceinsights).

# Executive Summary

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## Police Department

- On average there were five general detectives working per day with each general detective assigned approximately 12 cases and the Domestic Violence detectives (2) assigned 34 cases. The two detectives assigned to sex crimes and sex crimes involving children are investigating 31 cases. **(Page 9)**
- Four detectives and one supervisor are assigned to the Vice unit with 4.18 on average working per day. Eleven new cases were opened, eleven cases were closed, and two search warrants were served. The Vice unit purchased 9.4 grams of crack cocaine, 5.5 grams of powder cocaine, 0.2 grams of heroin, 0.8 grams of ecstasy, and 18 dosage units of methamphetamine. They seized \$1,144. **(Page 10)**
- Six officers and two supervisors are assigned to Street Crimes with an average of 6.22 working per day. Officers completed 10 days of training. Street Crimes made 11 warrant arrests, 35 probable cause arrests, towed 18 vehicles related to arrests, seized 30.6 grams of cannabis, 1.2 gram of crack cocaine, and \$1,689. They also issued two ordinance violations. **(Page 10)**
- During the month of June there were 12 days of Downtown hireback. A total of 29 pairs of officers, including 12 pairs assigned from third shift patrol, worked during the month. A total of 124 overtime hours were worked. **(Page 14)**

## Fire Department

- June was a very busy month. The department was in full swing inspecting hydrants running on calls and testing fire hose on all of the vehicles as well as in the stations. This amounted to 1021 hydrants inspected and 908 calls for service. Out of the 908 calls less than 2% were fire calls. The damage from fires in June was estimated at \$53,500, which was down from May's total. The Department is a little over 25% of the way to completion with the hydrants inspections. **(Page 16)**
- As in most months, the majority of the calls were EMS related which accounted for 671 calls for service in June. The 671 calls for service resulted in a total of 660 patients treated and 556 patients transported. For the month, the three most common EMS report types include Sick Person, Fall Victim and Breathing Problem. **(Page 17)**
- The total for billing for the month was \$583,675. The total for revenue for the month was \$205,502. The Contractual-Write offs total for the month were \$200,313. Bad Debt transferred to third party collections was \$47,006. **(Page 17)**

## Parks, Recreation & Cultural Arts

- The BCPA hosted several community events in June including: Area Arts Round Table, 3 wedding receptions, Celebrate America rehearsals, Miller Park Summer Theatre auditions and rehearsals, piano lessons, improvisation classes, and a graduation gathering. **(Page 27)**



- Attendance at the BCPA was 1,695 for June. These included on-site events, activities, meetings, etc.
- Total rounds of golf played in June was 9,946 (**Page 29**)

## **Finance**

- June was a big month for the Finance Department and the Budget Task Force. The Budget Task Force meets twice per month prior to each City Council meeting while the Finance Department is the administrative staff to this committee and is presenting data as requested. There were two Budget Task Force meetings in the month of June. The June 8<sup>th</sup> meeting introduced the committee members to the City finances and the overall budget status. Finance presented a powerpoint at the meeting on June 22<sup>nd</sup>, that covered the major budget issues for the City that are surrounding the deficit for FY17. The Budget Task Force committee is slated to make recommendations and report back to the City Council at the September 14<sup>st</sup> work session. (**Page 36**)
- A summary of May revenue collections may be found on page 37.



# Police Chief



## Brendan Heffner

June 2015 Edition

### Police Department

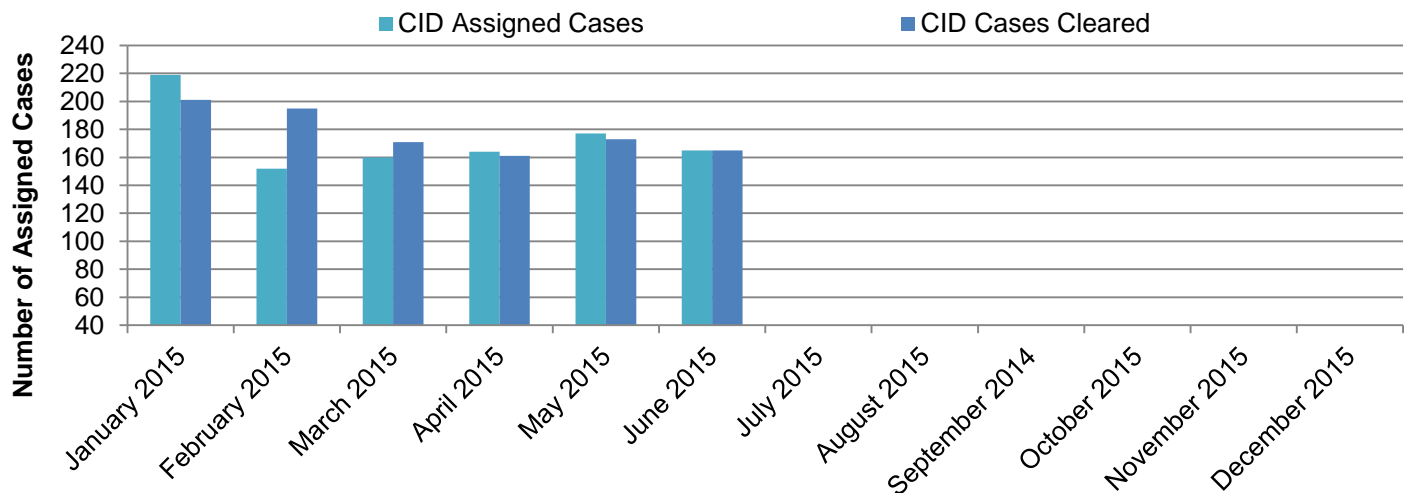
#### Criminal Investigations Division (CID)

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

On average there were five general detectives working per day with each general detective assigned approximately 12 cases and the Domestic Violence detectives (2) assigned 34 cases. The two detectives assigned to sex crimes and sex crimes involving children are investigating 31 cases.

CID assigned 78 new cases for investigation. The case load carried by CID had the following dispositions: 26 cases were cleared by arrest, 4 cases were cleared with juvenile arrest, and 88 were administratively closed, exceptionally cleared or were unfounded.

2015 Criminal Cases Assigned vs. Criminal Cases Cleared



## Cyber Crimes

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

The two Cyber Crime detectives have ten open cases which include open/active joint investigations with the US Secret Service.

## United States Marshal Task Force

Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective e. Partnering with others for the most cost-effective service delivery

The US Marshal Task Force opened 19 felony cases, closed 14 of them, and handled 11 hands-on felony arrests. Notable cases included locating and arresting a fugitive wanted for felon in possession of stolen firearm. They also arrested the suspect for manufacture/delivery of cocaine. In another case, two suspects and two juveniles were arrested for possession of stolen motor vehicle. All subjects confessed to stealing the vehicle and committing armed robberies in Peoria and Decatur.

## VICE Unit

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Four detectives and one supervisor are assigned to the Vice unit with 4.18 on average working per day. Eleven new cases were opened, eleven cases were closed, and two search warrants were served. The Vice unit purchased 9.4 grams of crack cocaine, 5.5 grams of powder cocaine, 0.2 grams of heroin, 0.8 grams of ecstasy, and 18 dosage units of methamphetamine. They seized \$1,144.

## Street Crimes Unit

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Six officers and two supervisors are assigned to Street Crimes with an average of 6.22 working per day. Officers completed 10 days of training. Street Crimes made 11 warrant arrests, 35 probable cause arrests, towed 18 vehicles related to arrests, seized 30.6 grams of cannabis, 1.2 gram of crack cocaine, and \$1,689. They also issued two ordinance violations.

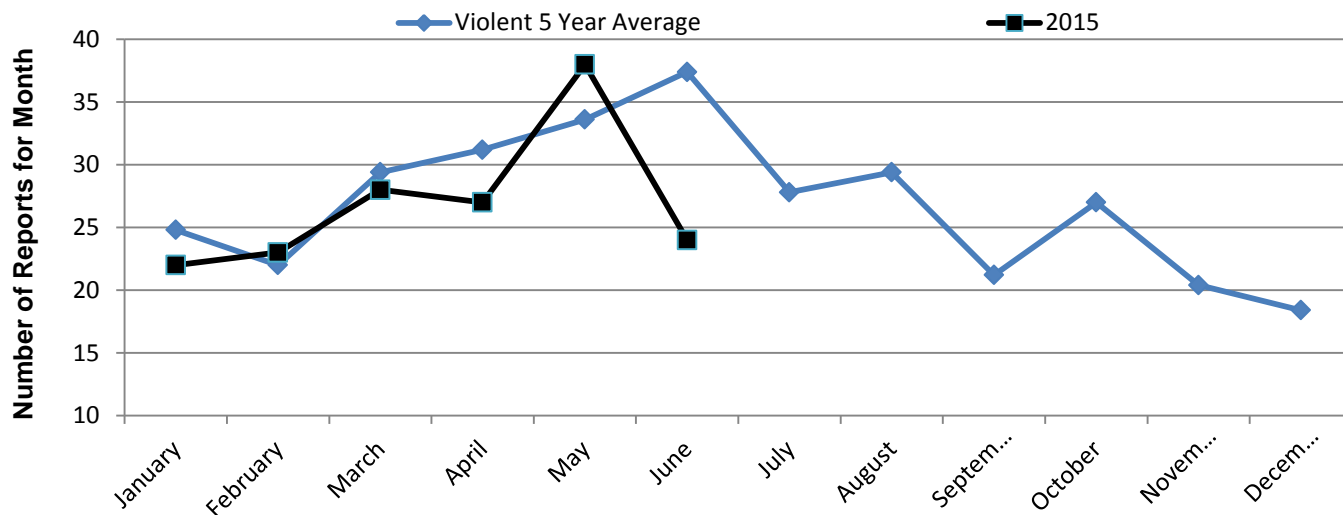
## Criminal Intelligence and Analysis Unit (CIAU)

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

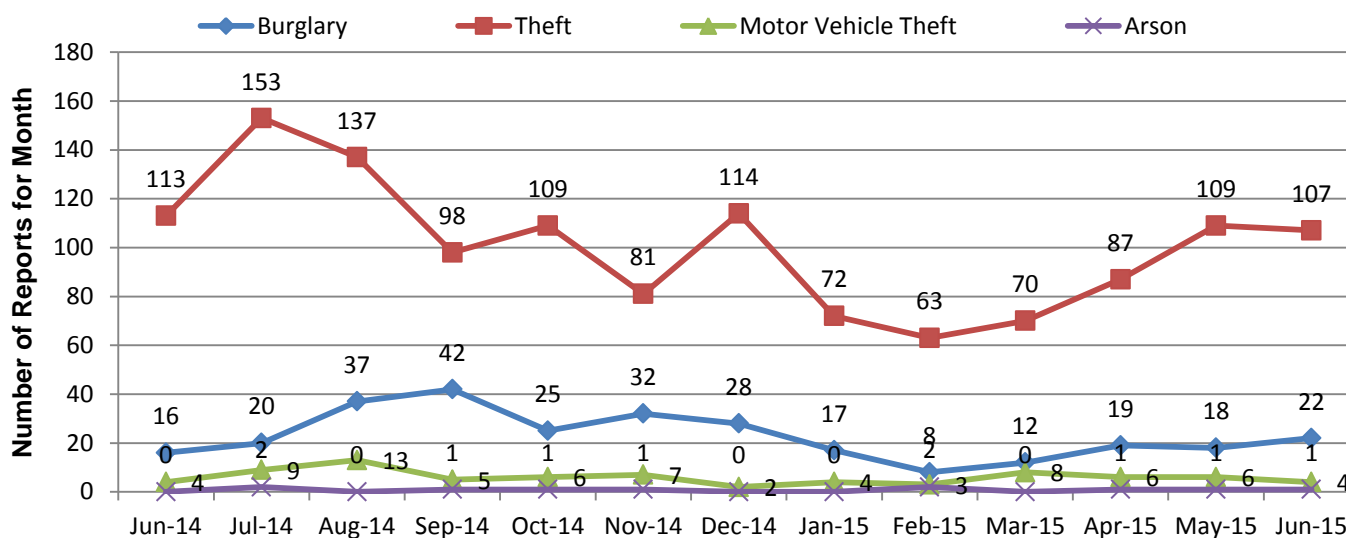
CIAU staff presented a program highlighting the dangers of street level gang and violent crime to approximately 70 local youth enrolled in the YouthBuild program. Several CIAU staff members spent time researching potential impact on the department from proposed Illinois legislation (SB 1304, Police and Community Relations Improvement Act). This law involves the implementation of numerous new data collection elements proposed as a result of citizen contacts. Staff produced several demonstrative products for use in upcoming department litigation. All staff also provided ongoing investigative support to two active shooting investigations. During this period, CIAU was staffed by 2.25 employees daily.



### Total Violent Crime



### 1 Year Property Crime by Categories



## Communications

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Ring Time Ranges (9-1-1 Incoming) – State mandate is 90% answered within 10 seconds				
0 to 3 Seconds	4 to 6 Seconds	7 to 9 Seconds	10 to 12 seconds	% of total calls answered within 10 Seconds
99.00%	100.00%	100.00%	100.00%	99.0%

### Ring Time Ranges (911 Incoming) - State Mandate is 90% answered within 10 seconds.

Communications Center Manager attended quarterly Starcom meeting at ISU Alumni Center, attended McLean County Disaster Council meeting, attended BPD technology meeting, and finalized work with Information Services on GovDelivery product that will allow Communications Center staff to

post to the Department's social media feeds. Training on the product will take place in July, followed by implementation. Continued work on Fire Priority Dispatch System with BFD and GIS staff. A new full-time telecommunicator was hired and completed orientation and basic instruction.

<b><u>Incoming Phone Calls</u></b>	
911 Calls (wireline & wireless) total	2,127
911 Calls - Wireline	370
911 Calls - Wireless	1,555
VoIP Calls	174
Unknown	28
Non-Emergency Calls	6,544
Total Incoming Calls	8,671
Total Outgoing Calls	2,231
<b>Total All Calls</b>	<b>10,902</b>
<b><u>Dispatched Calls</u></b>	
Police	6,573
Fire and EMS	905
<b>Total Dispatched Calls</b>	<b>7,478</b>
<b><u>Daily Call Averages</u></b>	
911 Calls – Wireline and Wireless	71
Non-Emergency Calls	218
Outbound Calls	74
All Phone Calls	363
Police Dispatches	219
Fire and EMS Dispatches	30
<b>All Dispatches</b>	<b>297</b>

***First Shift 7 a.m. – 3 p.m.***

**Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods**

First shift has 20 officers assigned with the average of 9.9 working per day. Several days were spent on training and some officers attended Street Survival, Patrol Tactics and Crime Scene Investigations.

Eighty-eight incidents of sex offender related problems were handled. Nine sex offenders were arrested or charged, and three sex offenders were referred for probation and parole violations. There are now 391 registered users of the Offender Watch 500 project. The Watch system sent out 5603 community notices so far in 2015; 856 notices were sent in the month of June.

Day shift had extensive focus on traffic enforcement. Officers were assigned to numerous "hot spots" to enforce speed limits and cell phone violations. Officers were also assigned to patrol Veterans Parkway in an effort to reduce the number of illegal cell phone use, tinted windows and excessive noise.

## Second Shift 3 p.m. – 11 p.m.

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Second shift has 19 officers with an average of 9.9 officers working each day. Officers worked several STEP details around town in response to speed complaints. Officers patrolled the Old Town Neighborhood in response to juvenile complaints. Second shift had a call for service of a stabbing which resulted in the arrest of one for aggravated battery. There were several calls for service for shots fired.

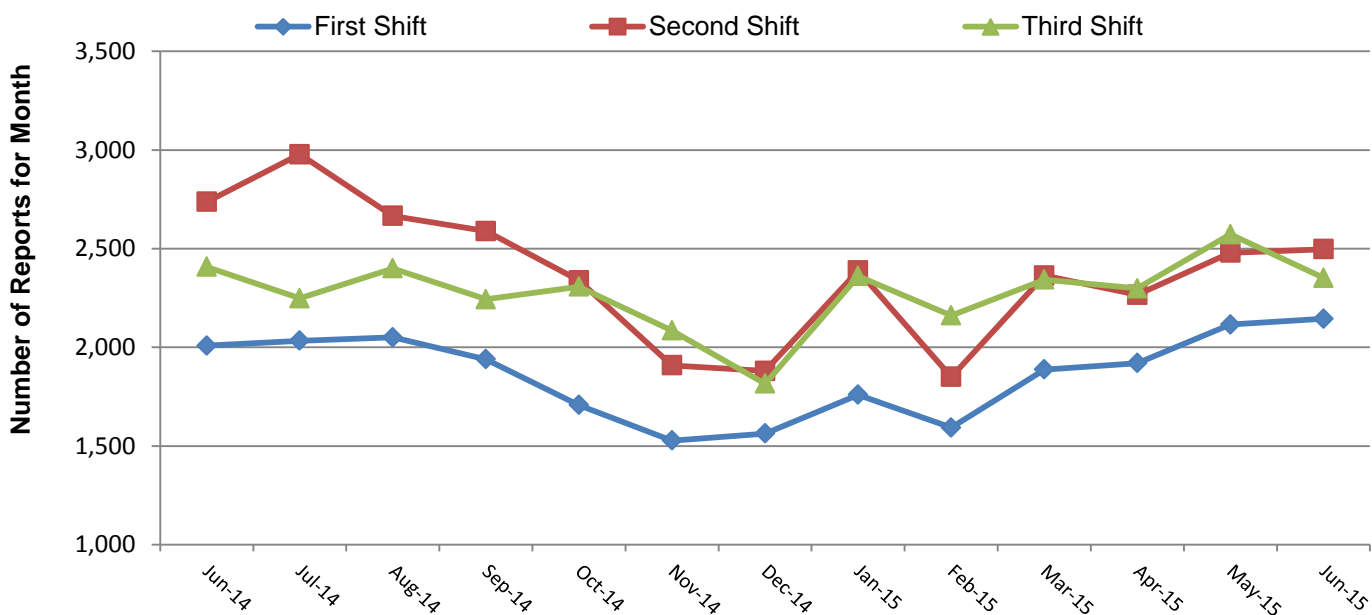
## Third Shift 11 p.m. – 7 a.m.

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

There are 17 officers assigned to third shift with 9.63 working per night. Approximately 270 traffic stops were made.

Violation	Month Total	Year Total
Seat Belt/Child	10	29
Speeding	52	324
All Other Traffic	349	2,367
DUI Arrests	16	107

1 Year Police Department Calls for Service by Shift and Month



## Administration

Strategic Plan Goal 3: Strong Neighborhoods; Objective e. Strong partnership with residents and neighborhood associations

Public Affairs Officer Mayer submitted several news releases, completed several interviews at WMBD and WJBC, attended Explorer's meetings, attended Crime Detection Network meeting, Recovery Court, STAC meeting, Neighborhood Watch meeting. She also gave an active shooter presentation to



Country Companies, Kid's Safety Presentation at the Arbors, a YouthBuild presentation, a preschool presentation and tour of the police department, and Kid's Presentation at Miller Park.

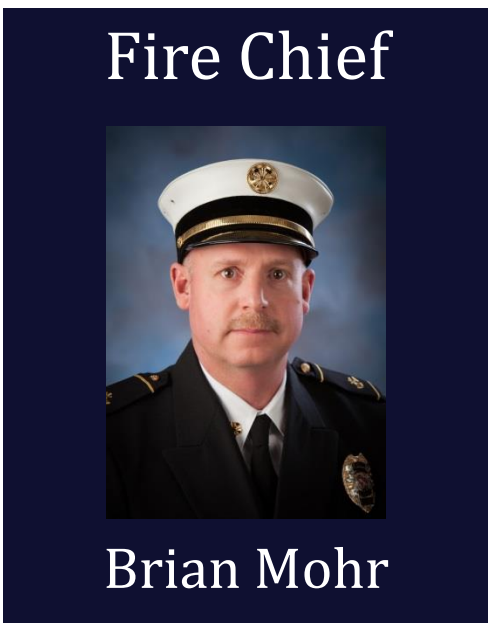
## **Downtown Activity**

**Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods**

During the month of June there were 12 days of Downtown hireback. A total of 29 pairs of officers, including 12 pairs assigned from third shift patrol, worked during the month. A total of 124 overtime hours were worked.

The number of paired officers working the hireback was reduced in comparison to the previous months due to the reduced number of patrons because the universities are not in session. This fact, in conjunction with the large amount of rainfall during the night, played a role in keeping the usually high activity level down to a moderate level.

Totals for the month include 186 bar checks, two DUIs, 17 ordinance violations (\$2,250), 15 parking citations, seven traffic citations, 16 fights, 20 calls for service, seven arrests, and nine vehicles towed.



# Fire Chief

Brian Mohr

June 2015 Edition

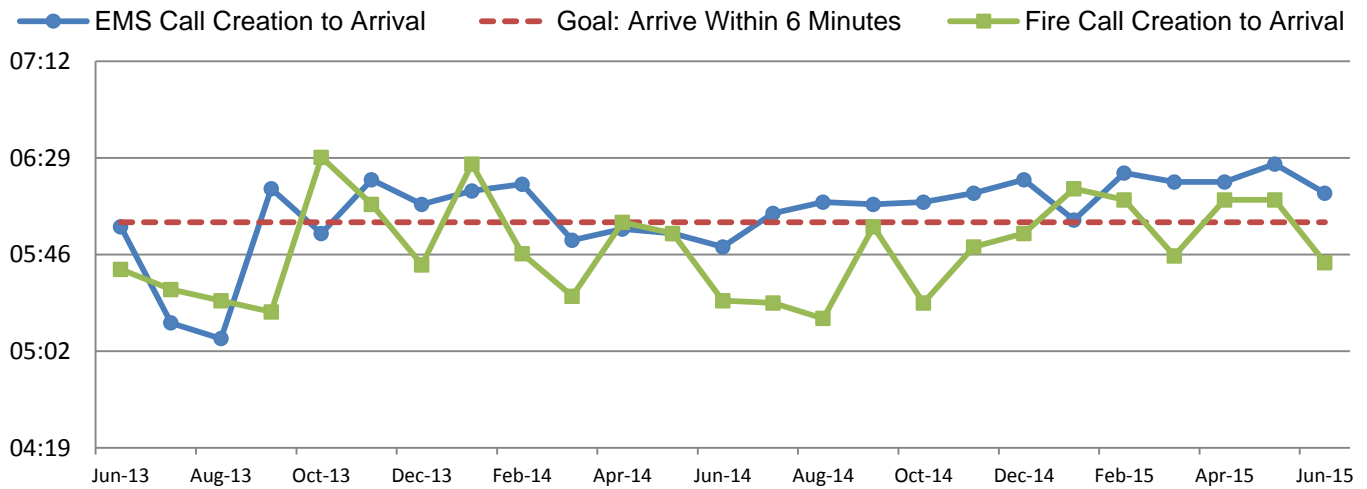
## Fire Department

### Fire Response Date

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective a. Well-planned City with necessary services and infrastructure

Fire Response Type	June 2015	Previous 12 Month Average
Fire Reponses	237	191
Structural Fires	8	8
Estimated Dollar Losses (Property & Contents)	\$53,500	\$85,583

Fire & EMS Call Response 2 Year Analysis



## Top 4 Fire Response Types for June 2015

### Response Type

554: Assist invalid

745: Alarm system activation, no fire - unintentional

611: Dispatched & cancelled en route

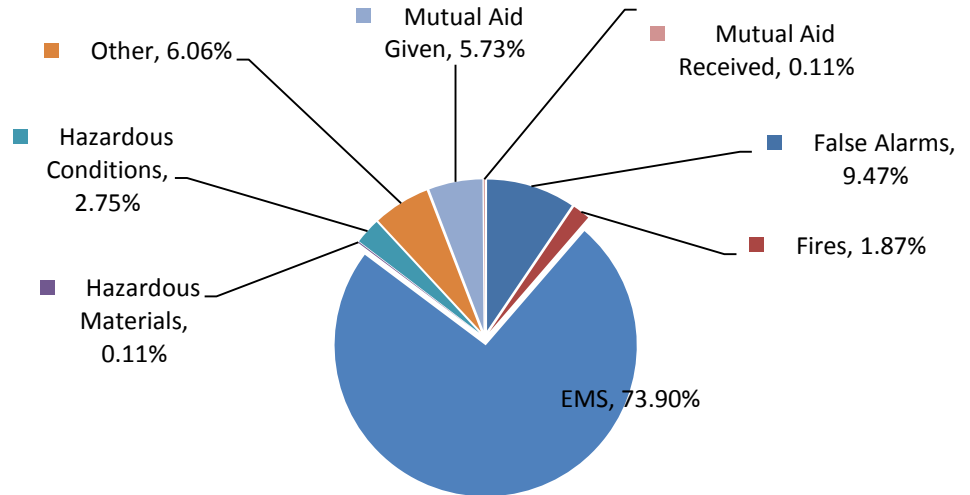
600: Good intent call, Other

743: Smoke detector activation, no fire - unintentional

June was a very busy month. The department was in full swing inspecting hydrants running on calls and testing fire hose on all of the vehicles as well as in the stations.

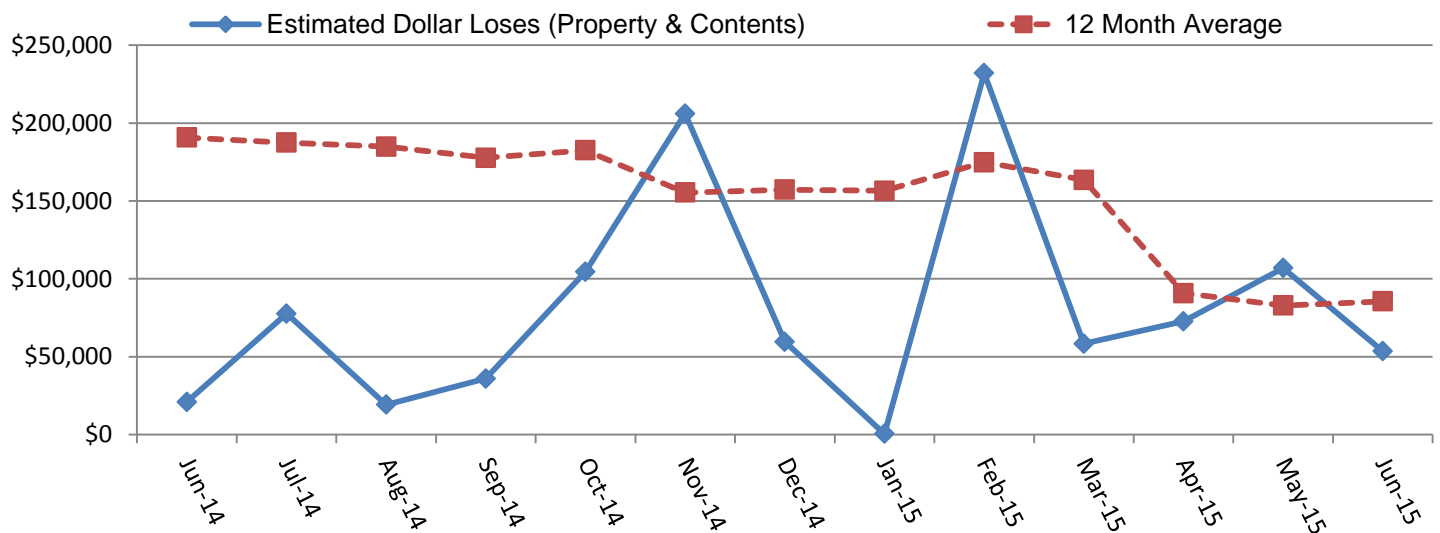
This amounted to 1021 hydrants inspected and 908 calls for service. Out of the 908 calls less than 2% were fire calls. The damage from fires in June was estimated at \$53,500, which was down from May's total. The Department is a little over 25% of the way to completion with the hydrants inspections.

**Fire Department Types of Calls for Service June 2015**



Hose testing is another major task that takes up much of the day. Each fire truck has close to 2000 feet of hose from the 5 inch supply lines to the 1.75 inch hand lines. All of the hose is tested to make sure that it is still safe to use under pressure. All of the hose on the Department is tested on an annual basis according to National Fire Protection Association (NFPA), standards. Any hose that fails the test is taken out of service and then is replaced. Hose has a lifespan of 7-10 years.

**Dollar Loss Due to Fire Damage**





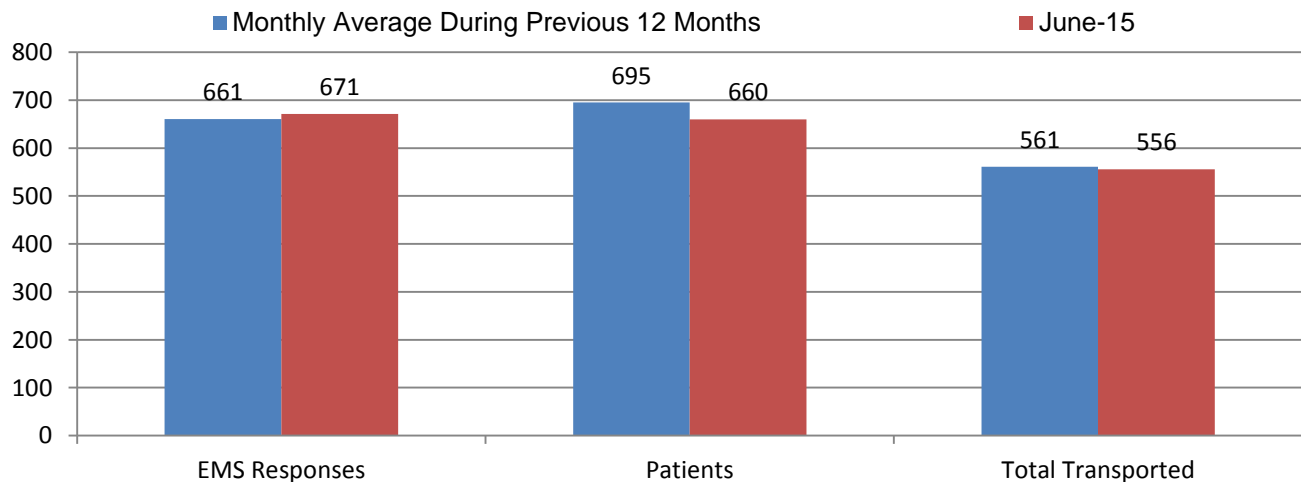
## Emergency Medical Services (EMS)

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective a. Well-planned City with necessary services and infrastructure

### Activity Summary

As in most months, the majority of the calls were EMS related which accounted for 671 calls for service in June. The 671 calls for service resulted in a total of 660 patients treated and 556 patients transported. For the month, the three most common EMS report types include Sick Person, Fall Victim and Breathing Problem.

EMS Responses: June 2015 and Previous 12 Month Average

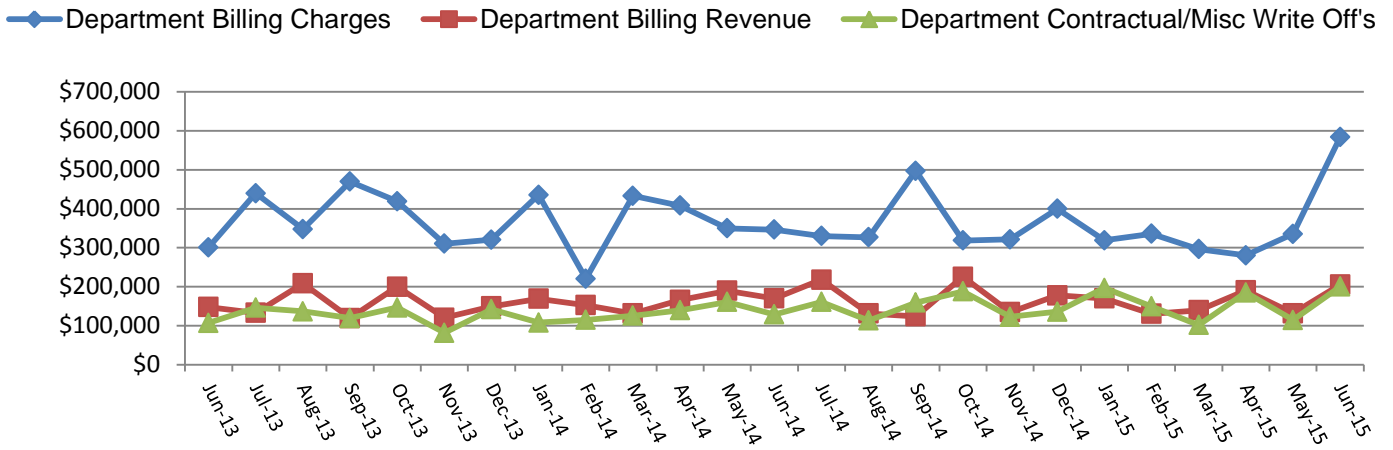


### Billing Revenue Summary

Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective d. City services delivered in the most cost-effective, efficient manner

Ambulance billing contains three areas. Revenue, Charges and Contractual-Write offs. Revenue is the actual amount received by the City for the month. Charges are the total number billed for the month. Contractual-Write offs consist of the portion of the charges not received as a result of either Federal or State carriers (Medicare and Medicaid) not allowing for EMS services, or write offs for financial hardship, bad debt accounts not collected (these are passed to a third party debt collection agency), bankruptcies, etc. The total for billing for the month was \$583,675. The total for revenue for the month was \$205,502. The Contractual-Write offs total for the month were \$200,313. Bad Debt transferred to third party collections was \$47,006.

### Fire Department EMS Billing 2 Year Analysis



### Fire Department Training Reports for June

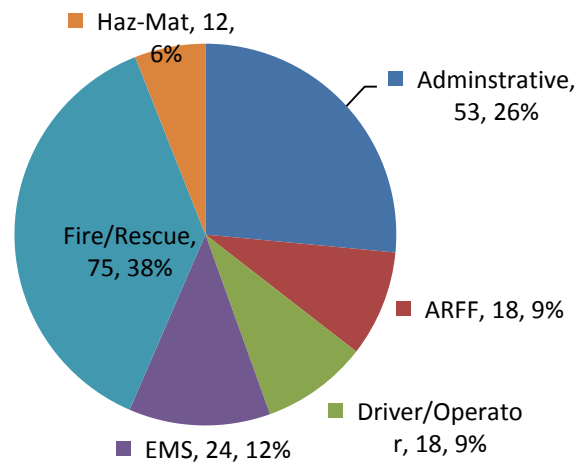
Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective d. City services delivered in the most cost-effective, efficient manner

For the month of June 2015 the fire department held 161 training classes which totaled 2093.16 class hours. The class topics have been grouped into six categories. They are Administrative, ARFF, Driver/Operator, EMS, Fire/Rescue, and Hazmat. The chart below represents the proportion of classes held in these six categories for the month of June.

#### Major training subjects during this month included:

- **Driver/Operator**
  - Apparatus: Pump Operations
  - Apparatus: Aerial Operations
- **Fire/Rescue**
  - SCBA Module B Consumption Drills
- **Hazardous Materials**
  - Chemical Weapon Detection for the Initial Entry
- **EMS**
  - Pediatric Emergencies
  - BFD Cardiac Emergency Guidelines
  - CPR Re-Certification

Total # of Training Classes by Category

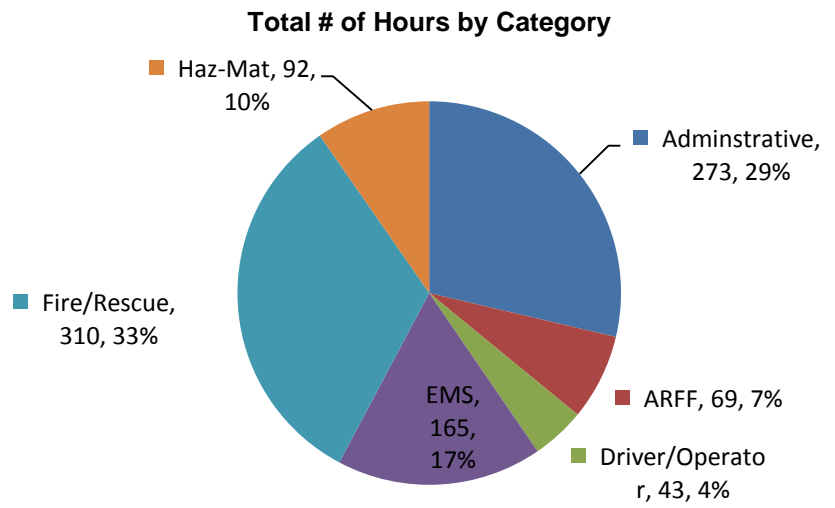


- **ARFF**

- Basic ARFF For two Firefighters at DFW
- Emergency Aircraft Evacuation Assistance
- Aircraft Familiarization
- Written Test for all ARFF Drivers

- **Administrative**

- Officer Development = Blue card CE Modules



The 161 training classes included 686 participants resulting in a total of 2093.16 hours of training during June. This chart represents the total man hours of training in the six categories.



# Public Works Director



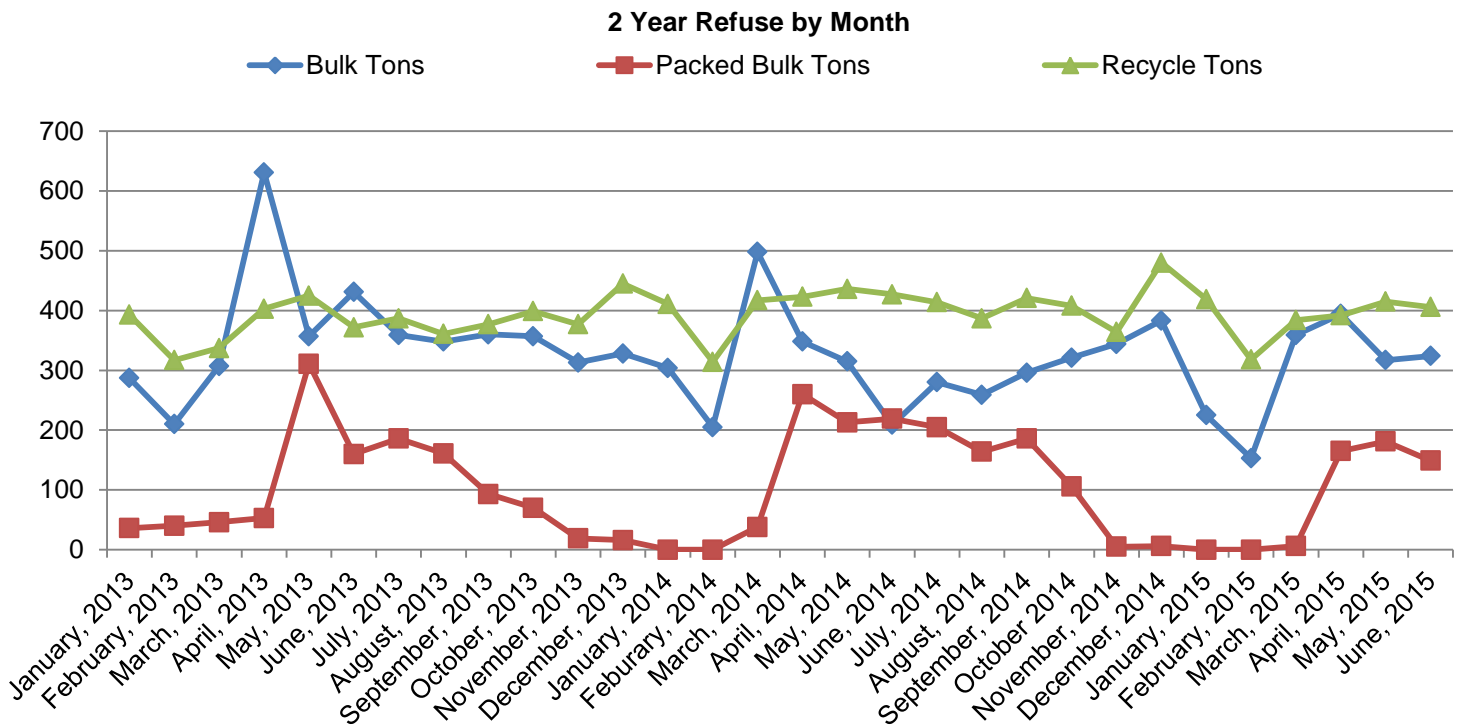
**Jim Karch**

## Public Works Department

June 2015 Edition

### Solid Waste Division

Approximately 24,500 residences are serviced weekly and an average of 29.60 pounds of household garbage were picked up each week at these locations during June 2015.





## Public Works Front Office

The front office staff has processed the following permits for June 2015

Engineering Permits	
Overweight Loads	27 issued Permits for \$2,000
Dumpster/Traffic Control/Excavation/Erosion	18 Permits - \$545 (Waived \$0)
Erosion Control/Complaints Report	
New/Maintenance Erosion Control Inspections	130
New Erosion/Storm Water Complaints	11
Inspection & Complaint Files Closed	20



**The office staff handled 1,865 calls in the month of June 2015**

## Streets & Sewers

Measures Reporting	
Sidewalks	2
Water Ditches	11
Concrete panel replacement	2
Inlet repairs	2
Permanent asphalt patching	12
Cave-ins	7

## Fleet Division

	June 2014	June 2015
Work Orders	378	436
Total Repair Orders Closed	337	390

<b>Preventative Maintenance</b>	41	46
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	<b>June 2014</b>	<b>June 2015</b>
<b>Total No Lead Gallons</b>	17,458	17,482
<b>Total Cost</b>	\$55,972	\$38,655
<b>Avg Price per Gallon</b>	\$3.21	\$2.21

	<b>June 2014</b>	<b>June 2015</b>
<b>Total Diesel Gallons</b>	17,804	16,591
<b>Total Cost</b>	\$62,034	\$40,271
<b>Avg Price per Gallon</b>	\$3.48	\$2.43

	<b>MONTH</b>	<b>YTD</b>	<b>Budgeted</b>	<b>FY %</b>
<b>Parts</b>	\$46,304	\$92,541	\$569,014	16.26%
<b>Outside Repairs</b>	\$1,509	\$26,961	\$403,672	6.68%
<b>Fuel</b>	\$91,572	\$92,086	\$1,495,202	6.16%

**Fleet recently put into service**



**A replacement unit for the Engineering Division**



**A replacement Backhoe for the Streets & Sewers Division**



## A replacement unit for the Parks Maintenance Division

### Solid Waste Research

## Blue bins are the reason why American recycling is stalling

By Aaron C. Davis  
Washington Post

**JUNE 21, 2015, 9:00 AM | ELKRIDGE, MD. --**

Tucked in the woods 30 miles north of Washington is a plant packed with energy-guzzling machines that can make even an environmentalist's heart sing — giant conveyor belts, sorters and crushers saving a thousand tons of paper, plastic and other recyclables from reaching landfills each day. The 24-hour operation is a sign that after three decades of trying, a culture of curbside recycling has become ingrained in cities and counties across the country. Happy Valley, however, it is not.

Once a profitable business for cities and private employers alike, recycling in recent years has become a money-sucking enterprise. The District of Columbia, Baltimore and many counties in between are contributing millions annually to prop up one of the nation's busiest facilities here — but it is still losing money. In fact, almost every facility like it in the country is running in the red. Waste Management and other recyclers say that more than 2,000 municipalities nationwide are paying to dispose of their recyclables instead of the other way around.

In short, the business of American recycling has stalled and industry leaders warn that the situation is worse than it appears.

"If people feel that recycling is important — and I think they do, increasingly — then we are talking about a nationwide crisis," said David Steiner, chief executive of Waste Management, the nation's largest recycler that owns the Elkridge plant and 50 others.

The Houston-based company's recycling division posted a loss of nearly \$16 million in the first quarter of the year. In recent months, it has shut nearly one in 10 of its biggest recycling facilities. An even larger percentage of its plants may go dark in the next 12 months, Steiner said.

The problems of recycling in America are both global and local. A storm of falling oil prices, a strong dollar and a weakened economy in China have sent prices for American recyclables plummeting worldwide.

Environmentalists and other die-hard conservation advocates question if the industry is overstating a cyclical slump.

"If you look at the long-term trends, there is no doubt that the markets for most recyclables have matured and that the economics of recycling, although it varies, has generally been moving in the right direction," said Eric Goldstein, a lawyer with the Natural Resources Defense Council who tracks solid waste and recycling in New York.

"And that's without factoring in the external impact of landfilling or anything else," Goldstein added. "There aren't a lot of people saying, 'Send more material to landfills.' "

Still, the numbers speak for themselves: a three-year trend of shrinking profits and rising costs for U.S. municipalities — and little evidence that they are a blip.

Trying to encourage conservation, progressive lawmakers and environmentalists have made matters worse. By pushing to increase recycling rates with bigger and bigger bins — while demanding almost no sorting by consumers — the recycling stream has become increasingly polluted and less valuable, imperiling the economics of the whole system.

"We kind of got everyone thinking that recycling was free," said Bill Moore, a leading industry consultant on paper recycling who is based in Atlanta. "It's never really been free, and in fact, it's getting more expensive."

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Many of the problems facing the nation's recycling industry can be traced to the curbside blue bin — and the old saying that if it sounds too good to be true, it just might be. Anyone who has ever tossed a soda can into a bin knows what's supposed to happen: Anything recyclable can go in, and then somehow, magically, it's all separated and reused.

The idea originated in California in the 1990s. Environmental advocates believed that the only way to increase participation in recycling programs was to make it easier. Sorting took time and was messy. No one liked it. So-called Material Recovery Facilities, or MRFs, were created to do what consumers wouldn't.

With conveyers, spinning flywheels, magnets and contraptions that look like giant Erector Sets, companies found that they could recycle almost everything at once. Lightweight newspaper and cardboard were sent tumbling upward, as if in a clothes dryer. Glass, plastic and metal fell into a series of belts and screens. Automation was adopted to sort, bale and send to manufacturers all those tons of paper, bottles and cans.

From the start, it was hard to argue that glass should have been allowed in the curbside mix. It's the heaviest of recyclables but has always been of marginal value as a commodity. In the rough-and-tumble sorting facilities, a large share of it breaks and contaminates valuable bales of paper, plastic and other materials.

Today, more than a third of all glass sent to recycling facilities ends up as crushed shards. It is trucked to landfills as daily cover to bury the smell and trap gases. The rest of the glass has almost no value to recyclers and can often cost them to haul away.

In recent years, the problem of contamination has spread beyond glass. The problem was exacerbated when municipalities began increasing the size of bins, believing that bigger was better to keep more material from landfills.

Consumers have indeed been filling the bigger bins, but often with as much garbage as recyclable material.

With the extra room, residents stopped breaking down cardboard boxes. Because a full shipping box sometimes fits inside, even with foam and plastic wrap attached, all of it more frequently shows up at sorting facilities.

Residents have also begun experimenting, perhaps with good intentions, tossing into recycling bins almost anything rubber, metal or plastic: garden hoses, clothes hangers, shopping bags, shoes, Christmas lights.



That was exactly the case last year, when the District of Columbia replaced residents' 32-gallon bins with ones that are 50 percent larger.

"Residue jumped a ton," said Hallie Clemm, deputy administrator for the city's solid waste management division.

In fact, so much non-recyclable material was being stuffed into the bins that after an audit by Waste Management last fall, the share of the city's profit for selling recyclables plummeted by more than 50 percent.

That has driven up the city's processing price for recyclables to almost \$63 a ton — 24 percent higher than if it trucked all of its recycling material, along with its trash, to a Virginia incinerator.

The D.C. Council recently approved a payment of \$1.2 million to Waste Management for the contract year that ended in May. In 2011, the city made a profit of \$389,000.

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A large part of the problem for recyclers is falling global commodity prices — a phenomenon largely out of recyclers' hands. But the negative impact of that trend is amplified by the contents of most recycling bins, because the composite of what Americans try to reuse has changed dramatically over the past decade.

Dwindling have been the once-profitable old newspapers, thick plastic bottles and aluminum cans that could be easily baled and reused.

With oil prices driving up transportation costs, manufacturers have engaged in a race to make packaging more lightweight. Coffee cans disappeared in favor of vacuum-packed aluminum bags; some tuna cans went the same way. Tin cans and plastic water bottles became thinner, too: The amount of plastic that once came from 22 bottles now requires 36.

There was an even more pronounced drop in newsprint. Long a lucrative recycling commodity, it's not a key commodity market. In its place is something known as mixed residential paper: the junk mail, flattened cereal boxes and other paper items that these days can outweigh newspaper in a one-ton bale.

One bright spot has been an increase in cardboard. Analysts say that with more people buying items through online merchants, including Amazon.com and eBay, cardboard can account for up to 15 percent of cities' recyclable loads — more than double that of a decade ago.

The demand for that paper and cardboard, however, remains at a near-decade low. In China, containerboard, a common packaging product from recycled American paper, is trading at just over \$400 a metric ton, down from nearly \$1,000 in 2010.

China also needs less recycled newsprint; the last paper mill in Shanghai closed this year.

With less demand, Chinese companies have also become pickier about the quality.

Last week in Elkridge, an inspector from a Chinese company studied bales of paper being loaded into shipping containers bound for the port of Baltimore and, eventually, Asia.

If the inspector found more than five non-paper items protruding from any one side of the bale, it was rejected, forcing workers to break down the material and send it all back through the processing facility.

The lightweight vacuum packs for food and paper-thin plastic bottles are increasingly part of the problem.

They are so light that they get blown upward with the paper.

"We've seen economic downturns in the value of material in the past, but what's different now is that the material mix has changed," said Patty Moore, head of California-based Moore Recycling Associates, which specializes in plastic recycling. "The problem is, to get the same value out of your scrap, you have to shove a whole lot more material through the facility. That was fine when scrap values were high, but when they dropped, we realized it's expensive to push all of this lightweight stuff through, and we're in trouble."

Brent Bell, Waste Management's vice president for recycling, said the company has yet to see municipalities abandon recycling, and the company is maintaining its ability to recycle whatever cities send their way. But it is downsizing its operation and expecting little increase in recycling rates nationwide.

Last week, the Environmental Protection Agency announced a nationwide tally for recycling in 2013 that showed overall recycling had contracted for a second straight year, to 34.3 percent of the waste stream.

With those trends, Bell said the company is beginning tough discussions with cities about what it sees as a long-term economic reality: Cities must bear more of the financial impact of falling commodity prices. That's the only way, Bell said, for recyclers like his company to invest in the business.

Steiner, Waste Management's chief executive, went further. "We want to help our customers, but we are a for profit business. We won't stay in the industry if we can't make a profit," he said.

Clemm, the District of Columbia's recycling chief, said small efforts can begin to turn the tide. The District must begin by getting more garbage out of its recycling stream.

"Residents have a way to influence this by making sure they are recycling right," she said.

Another possibility is to follow the urgings of the environmental community by expanding recycling programs to include composting — the banana peels and grass clippings degrading in landfills that by some estimates have become the nation's third-biggest source of methane gas contributing to global warming. Composting is partly credited with the success of such cities as San Francisco, Portland and Seattle in increasing the share of the waste stream that is recycled each year.

There are also a few encouraging signs downstream in the recycling market. A recycled-plastics company in Troy, Alabama, processes more than 500 million pounds of recycled material annually from plastic bottles — and with 450 employees, the company is growing. In the Midwest, another company opened two additional facilities this month to feed an Indiana paper mill that churns out 100 percent recycled cardboard.

Turning a profit on the initial, dirty task of sorting and processing the nation's recyclables, however, may take a larger overhaul, said Patty Moore. Governments may need to set standards or even consider taking over part of the process to better encourage investment and ensure that profits remain a public benefit.

"If we're going to be serious about secondary-materials management, we're really going to have to address it as a state or preferably national level," she said. "We need to harmonize what we're doing and make it work in a way that we're not spending all this money and spinning our wheels."



Parks, Recreation, &  
Cultural Arts Director



Jay Tetzloff

Parks, Recreation & Cultural Arts Department

June 2015 Edition

### Bloomington Center for the Performing Arts (BCPA)

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents

### Bloomington Center for the Performing Arts

The BCPA hosted several community events in June including: Area Arts Round Table, 3 wedding receptions, Celebrate America rehearsals, Miller Park Summer Theatre auditions and rehearsals, piano lessons, improvisation classes, and a graduation gathering.



Auditions with the Bloomington Center for the Performing Arts produced, Miller Park Summer Theater show of *HAIRSPRAY*, took place on June 1 & 2 in the BCPA Creativity Center. Over 90 youth and adults auditioned and roles were cast. Those students cast under the age of 17 will participate in a two week summer theater program called the Spotlight Theatre Workshop. Youth do not need to be in *HAIRSPRAY* to participate in this theater fundamentals workshop. Some of the younger students will also be given the opportunity to perform a separate play of their own creation at the end of the workshop. A great crew of staff have also been selected to direct, teach vocals, music, choreography, and more...



## Reporting Measures

**Attendance:** 1,695 for June on-site events, activities, meetings, etc.

**Facility Usage:** 25 June on-site functions

**Community:** 6 radio spots at WJBC and/or WBNQ, Area Arts Round Table, 3 wedding receptions, Celebrate America rehearsals, Miller Park Summer Theatre auditions and rehearsals, piano lessons, improvisation classes, and a graduation gathering

## Golf Courses

**Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents**

The month of June is the busiest month of the year as the courses host a variety of outings, tournaments and play days. With a monthly record for rainfall received, it was difficult to gain much



momentum for rounds played. This amount of rain wreaked havoc on the golf courses themselves by washing out bunkers, flooding areas of the course and, just generally, causing quite an additional load of work to be done by the staff. In addition to causing issues on the course, the rain also made getting our scheduled golf outings and tournaments in a challenge. We were quite fortunate to get all but two of our scheduled outings in. The two outings that had

to be cancelled were re-scheduled for late July. With all the rain, the golf staff, both inside and outside, did an incredible job keeping the courses in playing shape and the customers happy. Every day the staff's received multiple compliments on how playable the courses were given all the rainfall. One significant highlight of the month was Highland Park playing more rounds June this than last year. That is an outstanding achievement given all of the days with significant rainfall.

As mentioned earlier, the courses were very busy throughout the month and were fortunate to host 13 shotgun outings and several other notable tournaments such as: a portion of the Country Youth Classic and the Illinois Prep Junior Tour. In all, these outings and tournaments brought over 1,800 rounds of golf the courses and community. The courses also hosted the 6<sup>th</sup> Annual Longest Day of Golf on Monday, June 21<sup>st</sup>. 49 golfers took part in this fun event that showcases the three courses in a unique way. As typically happens, golfers came from as far away as Chicago to play in this fun event.





A special thanks goes out to all of our dedicated staff members who endured a month of record rainfall and were still able to successfully keep the courses in great condition and the golfers pleased.

### *Reporting Measures*

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**Total Rounds Played: 9,946**

**Outing Rounds: 1,838**

**Junior Rounds: 898**

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### **Miller Park Zoo**

**Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents**

Revenue from the gate admission was up 12.5% for the current fiscal year compared to last year's revenue. Gate revenue for the month represents the best month of June in our history. Last year, the revenue raised from admissions broke the all-time record for the Zoo in a fiscal year. This represents the fourth consecutive year the all-time attendance revenue record was broken. Attendance was down 0.5% for the current fiscal year compared to last year's attendance. A 4% Amusement tax began on 1 August 2014. The tax is included in this amount. Admission prices were raised on 1 January 2015. Revenue from Education Program Fees and Rentals was up 12.5% for the fiscal year compared to last year.

Revenue from Concessions, Carousel, and Animal Food Sales was up 0.4% for the current fiscal year compared to last year's numbers. Quarters for Conservation program initiated 1 May 14. A quarter was added to the price of Budgie Bird feedings and Carousel rides. The added quarter is ear marked for the Zoo's Conservation Fund and is not included in this year's numbers.

Zoo hosted special events, Zoo's Birthday Party celebrated 124 years of conservation.

### ***Animal Collection***

- Acquisitions—animals added to collection by transaction or birth/hatch
  - 50 African Giant Millipede
  - 2 Black-Necked Stilt
  - Female Hedgehog
  - 30 Giant Walking Stick
  
- Dispositions—animals removed from collection by transaction or death
  - Male Mossy Leaf-Tailed Gecko
  - 2 Black-Necked Stilt
  - Eastern Box Turtle
  - Leopard Wrasse
  - Female Kihansi Spray Toad
  - Male Screech Owl
  - Female Northern Tree Shrew
  - Big Eyed Tree Frog

- Male Blue-Grey Tanager
  - Male Short-Tailed Opossum
  - Foxface
  - Chilean Rose Hair Tarantula
- Two Tammar Wallaby joeys have been seen sticking head out of pouches.
  - Gopher Snake and California King Snake cleared quarantine and moved to ZooLab, they will both be used for education.

2015 June Attendance: 17,481

2014 June Attendance: 16,772

## Recreation Division

**Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents**

June was the start for a large number of programs listed in the summer program guide. The program

managers were busy training seasonal staff the first week of the month so then everyone could get started the week of June 9. Day camp, t-ball, soccer, tennis, swim lessons, and many more. Some programs began the first week of June, but with snow days from District 87, most programs waited to start.

Some of the new programs offered for June were Summer Run Club, Disc Golf Clinics, and Summer Basketball Lessons.

Free concerts for all ages started at Wither’s Park, Franklin Park, and Miller Park. Two of the concerts were rained out, but no make-up date has been scheduled. A date is still in the works.

Softball and Tennis  
experience a high

<b>Recreation Income:</b>	2014	2015
Revenue for 55+ programs	\$2,979	\$2,689
Revenue for adult programs	\$1,500	\$1,020
Revenue for teen programs	\$2,756	\$2,995
Revenue for youth programs	\$99,423	\$101,645
Revenue for parent/child & pre	\$13,502	\$12,935
Revenue for special events	\$0	\$0
<b>Total activity fees</b>	<b>\$120,160</b>	<b>\$121,284</b>



cancellation rate due to the weather we have experienced during the month of June. Rain set a new record for June and all the programs experienced hardships from it.

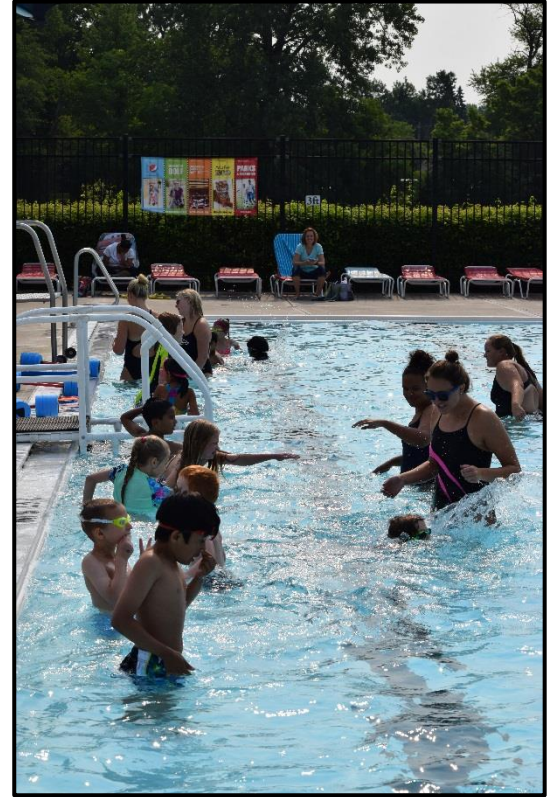
Program registration numbers and income were up \$1,124 compared to 2014. There was an increase in Day Camp registration and the number of programs offered to youth.

**Aquatics**

O’Neil continues to celebrate 40 years of service. Open swim at O’Neil Pool continues to maintain number compared to last year. Season pool passes saw an increase in the number purchased at the pool. Between both pools daily admission was down for the month of June as expected with the amount of rain we have had. The pool was closed 2 dyas – both due to the temperature not reaching 70 degrees.

The swim lesson program was converted to the American Red Cross swim program. This allows staff more time to build relationships with the students and less time trying to plan each class. Holiday saw an increase in the number of participants registered for swim lessons due to the increase of semi-private and private swim lessons being offered.

One lifeguard classes was offered in June to train new guards. The year a Lifeguard Instructor class was taught for the first time. This allowed two staff members to become certified in house and not need to pay to send them to other locations.



SEASON	HOLIDAY		O’NEIL	
	2014	2015	2014	2015
<b>Daily Attendance</b>	7,553	5,776	4,064	3,150
<b>Daily Revenue</b>	\$10,685	\$7,857	\$5,964	\$4520
<b>Swim Lessons</b>	477	484	264	178
<b>Season Pass</b>	\$10,110	\$10,075	\$4,085	\$4,285

## Pepsi Ice Center

June began our traditional slower season but we still hosted several groups (Normal Park & Rec, YWCA on multiple dates, Chesterbrook Academy and also a private curling event.) These groups totaled over 200 kids. Summer groups are a great way for kids to learn about the ice center, as many of them it was their first time skating.



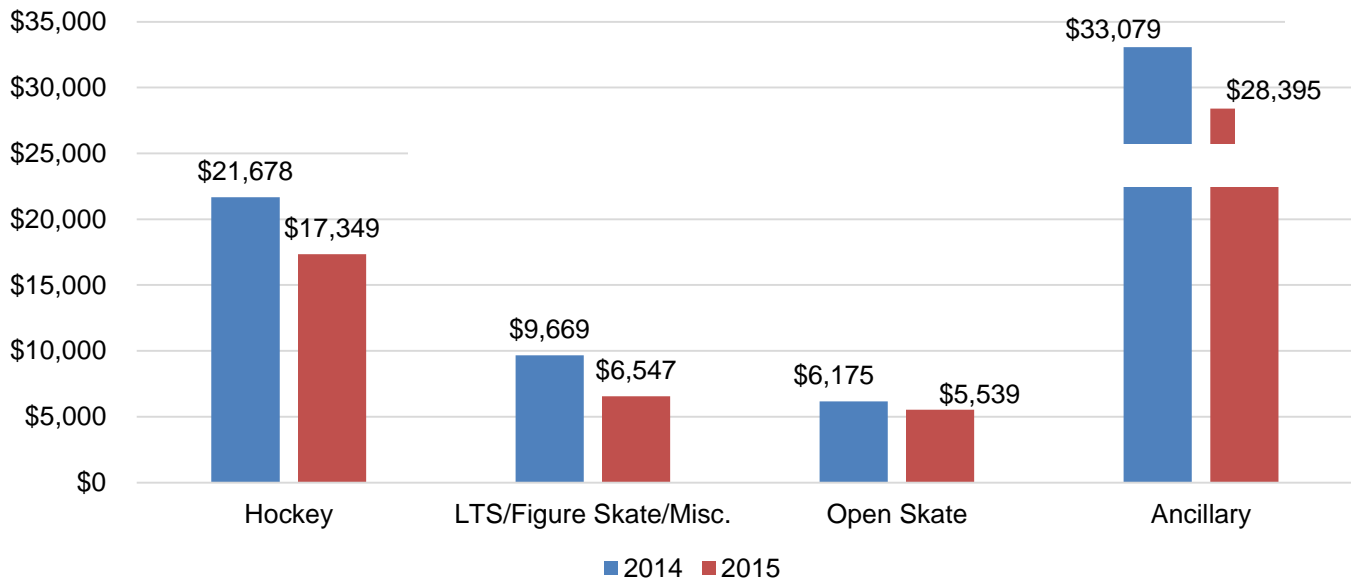
In addition, two National level hockey camps were held on the ice. The two groups that lead the camps were: Laura Stamm Power Skating School and Canadien Professional Goalie Camp. These camps brought in many of the local kids but also some that traveled further distance to be apart if it.

Every month a theme skate is offered during open skate. This month the Themed Public skate was pirates and there were over 50 skaters (pirates) in attendance.

We catered to the first of two Jehovah's Witness Conventions selling just under \$3,500 worth of

concessions food from June 26<sup>th</sup> through June 28<sup>th</sup>.

**Pepsi Ice 4-Leg June Revenue**





## Special Opportunities Available in Recreation (S.O.A.R.)



### Weekly Programs:

As many other areas experienced, June was filled with rain cancellations this month. Lunchtime concerts were scheduled for 3 weeks in June, but participants were only able to attend one week.

### Community Awareness:

SOAR is also utilizing two interns this summer. One full time senior intern and one part time junior intern. Both have been very hands on and helping maintain safe ratios in programs. The full time intern also helped in the BPARD day camp program and the NPARD TOTS Soccer program as an inclusion aide.

### Special Olympics:

Summer games numbers may appear a bit lower than last year's numbers as our soccer team did not advance, this dropped participants by 12 from 2014 to 2015. There also wasn't as many bocce players advancing this year as we had a larger Unified team, but they knocked each other out from advancing at the District tournament. A petition was filed to allow our pairs to travel to other districts in order to have more competition that just playing each other.

This year Unified Tennis Qualifiers were hosted in town at Evergreen Racquets Club. This cut down on travel time and expense for us. It was a great opportunity to host other groups and partner with local organization. Hosting the event will allow us to continue to participate without the travel expense and give more opportunities to advance to the State tournament.



### Staff Hours (Pepsi Ice, Recreation, and S.O.A.R.)

Hours for staff in June 2015 were down about 400 hours compared to June 2014. This includes all of the Recreation Division (S.O.A.R., Pepsi Ice, Recreation, and Aquatics). While most areas maintained the number of staff, most of the small cuts in hours can be contributed to the rain outs and whether or not a makeup date was able to be schedule in the month of June.

### Volunteer Hours

S.O.A.R. had 84 volunteers during the month of June. Recreation had 3 interns continuing to work on summer projects.

Program	# Volunteers	# Volunteer Hours
Recreation Programs	5	69

S.O.A.R.	84	429
Interns	2	60

## Park Maintenance

### *Horticulture*

Horticulture division was extremely busy in June. Consistent rain kept mowing priority as reflected in total mowing man hours of 2301.30. This is up from May as the right of way mowing increased when we attempted to do the biannual mowing of the creek banks. Plant bed maintenance and mulching



was accomplished in many parks including Miller, McGraw and Gaelic. We completed two major landscaping projects in June. Improvements to the sign area at Clearwater Park and boulevard plantings on Route 9 and Veterans Parkway. This corner is very visible and people have responded positively to the nice landscaping in the center medians. Plan is to continue these plantings east and west along Route 9 over the next few years. Aquatic treatments continued at Miller Lake, Tipton Lake and the detention ponds at Eagle Creek and Golden Eagle. Treatments have been very successful this year. This process was taken over in

house this year for the first time, with a cost savings to the city of approximately \$3,500 over contracting.

### *Forestry*

Forestry division continued to remove dead, dying or hazardous trees and respond to citizen requests for tree trimming. Forestry division maintains clearances on all street signs and traffic signals as requested by engineering traffic division. Forestry division responds to any downed limbs, hazards or other tree issues on City property 24 hours a day 7 days a week. Spring tree planting operations concluded in June. Trees are replanted on a one to one basis if at all possible. If a tree is removed between August 1<sup>st</sup> and January 31<sup>st</sup> it is replanted in the spring, otherwise replanted in the fall. The goal is that a tree is replaced in less than 9 months since its removal. Round 2 of Emerald Ash Borer (EAB) treatments were concluded in June. Unfortunately,



several large ash trees in Miller Park succumbed to EAB and had to be removed before the 4<sup>th</sup> of July, including a noticeably 62” diameter ash tree near the park entrance.

## **Utility**

The Utility division was very busy in June. There were three main projects the Utility division focused on. The first was the installation of a new Cricket field at Eagle view Park. Staff installed a new pitch (10 x 100) concrete pad that carpeting was glued to. Numerous depressions in the turf were fixed and a new porta potty was added near the walking trail. The second project was the replacement of the damaged playground at Forest Park. 50% of the playground was destroyed in a fire in February of 2015. Staff removed the damaged parts and replaced them with new. The playground looks like the original. The final project was the replacement of the structural beam that supported the circular roof on the front of the Pavilion. The original beam had deteriorated over the years and a sag was noticed in the ceiling. A new steel I beam was installed to replace the old wooden beam. The structural strength of roof was greatly improved and will last for many years to come.



Other Utility projects included are:

- Monthly light inspection and repair at all Parks and Facilities
- Monthly HVAC inspection and repairs at Parks and Facilities
- Monthly HVAC inspections and repairs at the Coliseum and the BCPA
- Repaired Tipton Windmill
- Repaired Tipton and Miller Park lake fountains
- Installed 2 new bench pads along Constitution Trail for Memorial benches
- Worked with TSS at the BCPA on building HVAC control issues





# Finance Director



## Patti-Lynn Silva

### Finance Department

June 2015 Edition

The Finance Department provides a wide range of comprehensive support services which include: accounting, financial administration and reporting, budgeting, audit, treasury management, payroll, billing, accounts receivable, accounts payable, debt management, procurement, local tax collection, audit, and compliance. The Finance Department is comprised of eleven full time employees and one seasonal employee.

### June Highlights

**Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective a. Budget with adequate resources to support defined services and level of services**

June was a big month for the Finance Department and the Budget Task Force. The Budget Task Force meets twice per month prior to each City Council meeting while the Finance Department is the administrative staff to this committee and is presenting data as requested. There were two Budget Task Force meetings in the month of June. The June 8<sup>th</sup> meeting introduced the committee members to the City finances and the overall budget status. Finance presented a powerpoint at the meeting on June 22<sup>nd</sup>, that covered the major budget issues for the City that are surrounding the deficit for FY17. The Budget Task Force committee is slated to make recommendations and report back to the City Council at the September 14<sup>st</sup> work session.



The Finance Department spent a large part of June working on preparing numbers and gathering data for both the Downtown Development Meetings and finalizing fiscal year 2015 year-end. Thank you to all of the staff for the continued hardwork and dedication that is being put in on these projects.

**June Revenues**

**Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective a. Budget with adequate resources to support defined services and level of services**

Revenues Earned	Annual Budget	FY2016 YTD	FY2015 YTD	Variance	% Variance
Home Rule Sales Tax <sup>0</sup>	\$ 14,427,441.71	\$ -	\$ -	\$ -	0.00%
State Sales Tax <sup>0</sup>	\$ 13,399,257.22	\$ -	\$ -	\$ -	0.00%
Income Tax <sup>0</sup>	\$ 7,584,390.00	\$ -	\$ -	\$ -	0.00%
Utility Tax <sup>0</sup>	\$ 7,063,162.89	\$ 505,005.11	\$ 379,826.84	\$ 125,178.27	32.96%
Ambulance Fee <sup>0</sup>	\$ 4,694,812.12	\$ 334,702.93	\$ 349,668.38	\$ (14,965.45)	-4.28%
Food & Beverage Tax <sup>0</sup>	\$ 4,328,539.00	\$ 362,542.09	\$ 361,686.33	\$ 855.76	0.24%
Franchise Tax <sup>0</sup>	\$ 2,190,809.00	\$ 132,875.29	\$ 128,064.28	\$ 4,811.01	3.76%
Replacement Tax <sup>1</sup>	\$ 1,807,649.00	\$ 405,092.55	\$ 317,611.23	\$ 87,481.32	27.54%
Hotel & Motel Tax <sup>0</sup>	\$ 1,649,945.00	\$ 172,064.31	\$ 119,279.40	\$ 52,784.91	44.25%
Local Use Tax <sup>1</sup>	\$ 1,486,234.00	\$ 280,978.94	\$ 208,392.96	\$ 72,585.98	34.83%
Packaged Liquor <sup>0</sup>	\$ 1,035,840.00	\$ 104,117.58	\$ 89,856.68	\$ 14,260.90	15.87%
Amusement Tax <sup>0</sup>	\$ 699,999.96	\$ 119,610.44	\$ -	\$ 119,610.44	0.00%
Local Motor Fuel <sup>0</sup>	\$ 2,400,000.00	\$ 207,199.84	\$ -	\$ 207,199.84	0.00%
Building Permit <sup>1</sup>	\$ 754,000.00	\$ 200,451.64	\$ 130,298.81	\$ 70,152.83	53.84%
Vehicle Use Tax <sup>0</sup>	\$ 978,409.00	\$ 97,506.03	\$ 84,938.96	\$ 12,567.07	14.80%
Video Gaming <sup>0</sup>	\$ 504,900.00	\$ -	\$ -	\$ -	0.00%
Auto Rental <sup>0</sup>	\$ 88,900.00	\$ -	\$ -	\$ -	0.00%

NOTE: Revenue payments are received at various times throughout the year; the superscripts 1-12 represent the number of payments received to-date to provide clarification on earnings. Tax revenues above are filed the month after consumer spending occurs. Therefore, there may be no revenues paid to the city in the first month of the fiscal year. Taxes collected through the state will be received four months after consumer spending.



## PROCUREMENTS – JUNE 2015

<u>TYPE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>
<b><u>RFP #</u></b>		
2015-57	Point of Sale System at US Cellular Coliseum – Underway	IS
2016-01	Janitorial Services – Underway	Facilities
2016-02	Analytical Testing Services – Underway	Water
2016-06	Time, Attendance, Accruals and Public Safety Scheduling - Underway	IS
2016-13	Total Organic Carbon Analyzer – Underway	Lake
2016-16	Full Cost Allocation & Comprehensive Fee Study – Underway	Admin
2016-18	Lime Sludge Removal – Underway	Water
<b><u>RFI&amp;Q</u></b>		
2015-60	Comprehensive Fee Study – Closed	Admin
2016-04	General A&E and Land Surveying Services – Developing	Facilities
<b><u>BID #</u></b>		
2015-55	Lincoln Parking Garage Improvements – Awarded	Facilities
2015-58	(1) Truck Mounted Knuckle Boom Loader & Installation on Chassis - Rejected	PW
2015-64	Pavement Preservation FY2016 – Underway	Engineering
2016-03	Cryptosporidium/Giardia Lab Testing Services – Underway	Water
2016-05	Construction on the Flamingo Exhibit – Underway	Zoo
2016-07	Lake Blm Water Treatment Plant Boiler Replacement – Developing	Water
2016-08	Utility Maintenance FY 2016 – Underway	Engineering
2016-09	Emergency Utility Repair FY 2016 – Underway	Engineering
2016-10	Traffic Signal Maintenance FY 2016 – Underway	Engineering
2016-11	Emergency Traffic Signal Repair FY 2016 – Underway	Engineering
2016-12	Grading & Seeding FY 2016 – Underway	Engineering
2016-17	Police Administration Office Window Repairs – Underway	Facilities
<b><u>UNDER DEVELOPMENT</u></b>		
City Procurement Code & Policies – User Guides being developed		
Fiscal Year-End Processes		
Audit Processes		
Review of Procurement Cards		
Lake Bloomington Ranger Residence Demolition		
US Cellular Coliseum Building Automation System Improvements		
TIF District Consulting Services		
Sprinkler System Replacement		
Lake Bloomington Ranger Station Improvements		



# Community Development Director



**Tom Dabareiner**

June 2015 Edition

## Community Development

### Permit Reports

	June 2015	June 2014	YTD 2015 <sup>2</sup>	YTD 2014
<b>Construction Permits<sup>3</sup></b>	811	772	3,710	3,526
<b>Building Permits<sup>4</sup></b>	283	342	1,264	1,306
<b>New Homes Built</b>	9	12	53	54
<b>Multi Family Built</b>	0	0	2 (4 units)	
<b>Construction Valuation: Total</b>	\$5,745,226	\$5,797,384	\$51,877,158	\$31,937,820
<b>Valuation: Single Family Homes</b>	\$1,863,200	\$1,985,290	\$6,783,294	\$6,642,900
<b>Permit Fees Collected</b>	\$100,834	\$85,857	\$485,585	\$437,728

(2) Total of permits issued for Calendar Year to Date

(3) Includes all permits issued

(4) Only Building Permits (Residential & Commercial)

### Construction Projects \$1,000,000 or Higher

Building/Project Description	Address	Value
Advocate BroMenn Outpatient Center Interior Build Out and Stair Addition	3024 E. Empire St.	\$1,396,200

## Code Enforcement Division

### Strategic Plan Goal 3: Strong Neighborhoods; Objective c. Preservation of property/home valuations

The Code Enforcement division contains our complaint resolution, rental inspection, fire inspection and Community Development Block Grant (CDBG) activities. The following information is a brief representation of the staff's activities for the month of June.

Code enforcement saw 199 new complaints in June. This represents a 55% gain over May of this year due almost entirely to the increase in tall grass complaints, as well as a 20% gain over June 2014. About 53% of the complaints were Tall Grass/Weed reports, with the second most frequent problem falling into the general property maintenance category at 14%.

Progress with Rental Housing inspections continued, with 78 completed in June, up slightly from May levels. The tall grass inspector position was filled during June, which allowed the rental inspector to focus on her primary duties. With the tall grass inspector's departure at the end of June, it a slower pace is anticipated for July.

## Planning Division

### Strategic Plan Goal 5: Great Place to Live – Livable, Sustainable City; Objective a. Well planned City with necessary services and infrastructure

The planning division includes development activities in the city as well as managing the following boards and commissions: The Planning Commission, Historic Preservation Commission, and Zoning board of Appeals. These board activities include case preparation, findings of fact, conducting public hearings and preparation of minutes and council back-up reports. The following case summaries provide a synopsis of these activities for the month of June.

### ***Historic Preservation Activity***

A high caseload required two meetings be held in June, at the regular meeting on June 18 and in a special meeting on June 29. Also, applications were being received in June for historic properties and improvements to be recognized in July by the Commission.

- **Case BHP-09-15.** Review of the application submitted by Leslie Maurer requesting a Certificate of Appropriateness for work on steps, the roof, and masonry for the Moses Montifiore Temple building, 1889, located at 315 N. Prairie Street. *Approved 6-0.*
- **Case BHP-10-15.** Review of the application submitted by Leslie Maurer requesting an up to \$25,000.00 Harriet Fuller Rust Facade Grant for work on steps, the roof, and masonry for the Moses Montifiore Temple building, 1889, located at 315 N. Prairie Street. *Approved 6-0.*
- **Case BHP-23-13** Review of an amended application submitted by Adam & Alison Parla, requesting a Certificate of Appropriateness for repairs and painting of a front porch for the two story house, late 1850s, Italianate Style, located at 1215 East Washington Street. *Failed 2-3.*

- **Case BHP-11-15** Review of petition submitted by Sara Simpson and Darcy Ackley requesting a Certificate of Appropriateness for work on dormers, windows, roof, front and side porches for the Eliel Barber House, 1852, located at 709 E. Taylor Street. *Approved 5-0.*
- **Case BHP-12-15** Review of application submitted by Sara Simpson and Darcy Ackley requesting up to \$1,465.00 Funk, Jr. Historic Preservation Grant for work on dormers, windows, roof, front and side porches for the Eliel Barber House, 1852, located at 709 E. Taylor Street. *Approved 5-0.*
- **Case BHP-13-15.** Review of the application submitted by Kimberly Jackson requesting an up to \$25,000.00 Harriet Fuller Rust Facade Grant for work on decorative features, windows, doors and painting for the Durley building, 1901, Arthur L. Pillsbury, Architect located at 301 N. Main Street in the Downtown Bloomington National Historic District. Case continued to June 29. *Approved 6-0.*
- **Case BHP-14-15** Review of application submitted by Mid Central Community Action requesting a Certificate of Appropriateness for a new shed for the James S. Neville House, Queen Anne form; 1885, Warren H. Milner, architect with alterations in 1902 by Arthur L. Pillsbury, architect, located at 1101 E. Jefferson Street in the Davis Jefferson Historic District. *Petition withdrawn.*
- **Case BHP-15-15.** Consideration of review and approval of application Case BHP-14-15 submitted by Carlo Robustelli, requesting a Certificate of Appropriateness for repairs to porches, garage, skirt boards, windows, flashing, crowns, soffit, and siding for the Dr. O Moore House, 1874 (c) Italiante style in the East Grove Street National Register Historic District, and located at 401 E Grove Street. *Approved 4-0.*
- **Case BHP-16-15.** Consideration of review and approval of petition Case BHP-15-15 submitted by Carlo Robustelli requesting an up to \$1,920.00 Funk, Jr. Historic Preservation Grant for repairs to porches, garage, skirt boards, windows, flashing, crowns, soffit, and siding for the Dr. O Moore House, 1874 (c) Italiante style in the East Grove Street National Register Historic District, and located at 401 E Grove Street. *Approved 4-0.*

### ***Planning Commission Activity***

The Planning Commission remained busy reviewing draft components of the comprehensive plan, in addition to its regular caseload. Members are also in the process of updating their by-laws.

- **PS-02-15** Public hearing and review on the petition submitted by Wittenberg II, LLC, requesting the approval of a Reinstated and Amended Preliminary Plan for Wittenberg Woods at Prairie Vista Phase 4, for the property located northwest of Morris Avenue and Lutz Road, consisting of approximately 14.94 acres. (Ward 2) *Approved 8-0.*
- **PS-03-15** Public hearing and review on the petition submitted by Fox Ridge, LLC, requesting the approval of a Reinstated Preliminary Plan for Fox Lake, for the property located east of Steppe Lane and south of both Pampas Lane and Savana Road, consisting of approximately 32.81 acres. (Ward 2) *Approved 8-0.*

- **MHP-01-15.** Public hearing and review on the petition submitted by PMO Properties, LLC requesting approval of a Site Plan for PMO Properties Manufactured Mobile Home Park which is located east of Greyhound Road approximately 220' south of E. Hamilton Road, and approximately 7.98 acres. (Ward 2) *Approved 5-3.*

### ***Zoning Board of Appeals Activity***

- **SP-02-15** Public Hearing and Review on the petition submitted by HL Bloomington, LLC and CIP, LLC requesting approval of a special use permit for multiple-family dwellings for the property located at 1021, 1025, 1031, 1037 and 1041 Ekstam Dr. Zoned B-1, Highway Business District. (Ward 3). *Case continued pending petitioner's need to prepare a traffic study.*





# Human Resources Director



**Nicole Albertson**

**Human Resources**

**June 2015 Edition**

Human Resources serves every department of the City and interacts with every employee from start to completion and throughout their careers, as well as prospective employees. The Human Resources staff of eight (8) full-time and one (1) temporary have six primary focus areas: Employee Recruitment and Hiring; Employee and Labor Relations; Compensation and Benefits; Training and Development, Employee Wellness, Community Relations, and Employee Safety.

### **Employee Recruitment and Hiring**

- Board of Police and Fire Commission certified hiring list for Entry Level Firefighters.
- Working vigorously to establish hiring list for Entry Level Police Officers.
- Finalizing Applicant Tracking system Phase 1 to streamline the recruitment and application process.

Staff has been busy processing applications for the following full-time vacant positions:

<b>Vacancies</b>	<b>Position Status</b>
<b>Code Enforcement Division Manager</b>	Filled- Carey Snedden - DOH 6-15-2015
<b>Support Staff IV- Water (2)</b>	Interviewing Process
<b>Inspector III - HVAC</b>	Filled - Erik Rutledge – DOH 6-15-2015
<b>Inspector II</b>	Interviewing Process
<b>Ticket Office Manager</b>	Filled - Pamela Starks-DOH-6-5-2015
<b>Support Staff V – City Clerk</b>	Actively Recruiting
<b>Assistant Director of Parks and Rec.</b>	Actively Recruiting
<b>Miller Park Zoo Business Manager</b>	Actively Recruiting

## Employee and Labor Relations

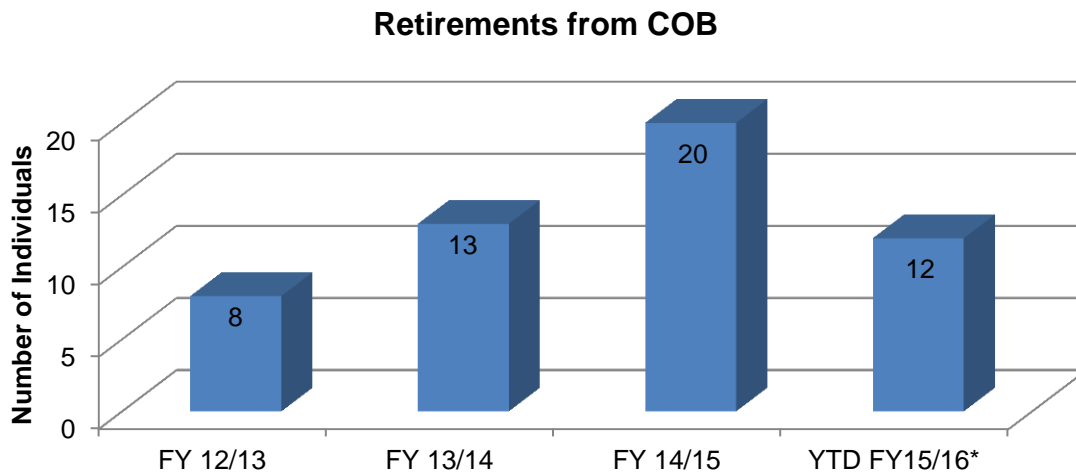
The City is still in contract negotiations with Unit 21 whose contract expired on May 1, 2014. Negotiation dates have yet to be determined for Sergeants and Lieutenants. The City and Local 49 had their first negotiation session on May 12, 2015. The City continues to meet with Local 699 to discuss Labor Relation issues including limiting the number of hours an employee can work during snow operations and the reduction of one bulk waste crew.

Non-Sworn Bargaining Units	Contract Expiration	Full-time Position in FY 15	Status
Local 362 Support Staff	4/30/2015	30	Settled
TCM Group	4/30/2017	16	Settled
Lodge 1000	4/30/2016	38	Settled
Local 699 Library	4/30/2017	38	Settled
Local 699 PW/Pks	4/30/2017	108	Settled
Local 362 Parking	4/30/2015	4	Settled
Local 362 Inspectors	4/30/2015	15	Settled
IATSE	4/30/2017	0	Settled
<b>Sworn Bargaining Units</b>			
Fire Local 49	4/30/2015	106	Currently Negotiating
Unit 21 (Police)	4/30/2014	103	Currently Negotiating
Sgts and Lts	4/30/2014	21	Pending Negotiations

## Compensation and Benefits

- Electronic Enrollment File Feed Successful** - With the assistance of Information Services, HR staff sent a successful first live version of an electronic enrollment file to the employee/retiree vision plan vendor, VSP. With 645 enrollees plus dependents, the electronic file which is drawn directly from the City's payroll system improves enrollment accuracy and eliminates the need for manual reconciliation of billing records.

- **Affordable Care Act 1095 Reporting and Shared Responsibility Requirements** - In conjunction with Finance and the consulting firm Gallagher, HR staff learned more about what is needed for the City to fully comply with the Affordable Care Act. Beginning in January 2016 employers will be required prepare notices for each employee and to report to the IRS information concerning insurance enrollment. HR is investigating the capabilities of the Munis system to prepare these documents and to track required information.
- **Retirements** - The following graph updates the numbers of retirements from the last report. Each retiring employee meets with City staff at least once to be guided through the retirement process and learn about insurance continuation privileges



**\*Includes completed retirements and formal notification of upcoming retirements within the fiscal year.**

- **Ongoing projects**
  - Time and Attendance system vendor RFP preparation
  - Classified employee compensation review
  - Implementation of Medicare eligible retiree insurance
  - Implementation of the Affordable Care Act reporting required by the IRS in early calendar 2016 (with Finance).

**Employee Wellness**

- Coordinated TB clinics for Miller Park Zoo employees.
- Gallagher Benefit Services presented the City’s 2014-2015 Claims Utilization Report to the Wellness Committee. The report included data on medical, prescription drug, and dental.
- The Wellness Committee finalized the wellness logo.

**Training and Development**

- Encouraged employees to take advantage of the free webinar offerings from our Employee Assistance Program with Bensinger, DuPont and Associates (BDA). All webinars are recorded and archived on BDA’s website.



- Created and disseminated bi-monthly employee newsletter, Inside the City. The newsletter included articles on upcoming programs and events, benefits news, health and safety, the employee assistance program, new employee hires, and employee birthdays and anniversaries.

## Community Relations

- The Human Relations Commission will meet in August to set goals for the year 2015-2016. They are asking the community and other agencies to submit to them issues and concerns the Commission should be addressing for the coming year. Our own Human Resources Director, Nicole Albertson, will act as the facilitator for the goal setting meeting. THANKS NICOLE!!
- On Saturday, August 25, 2015, the Human Relations Commission will again be one of the sponsors for Cultural Fest. Cultural Fest will be held at the Illinois State Bone Student Center. Since the Commission will be one of the sponsors for the event, they welcome any other department to share the table with them on that day. Please contact Ernestine Jackson at 434-2468 if you would like to participate in the event.
- The Juneteenth Annual was held on June 20, 2015 in Forrest Park from 11:30 am to 4:30 pm. The celebration is also one of the community events sponsored by the Bloomington Human Relations Commission. This event allows the public the opportunity to learn more about Juneteenth's significance in American history, and enjoy a full day of food, fun and fellowship. As with Cultural Fest, the Commission will have a table available to give information to the community regarding the mission of the Human Relations Commission.

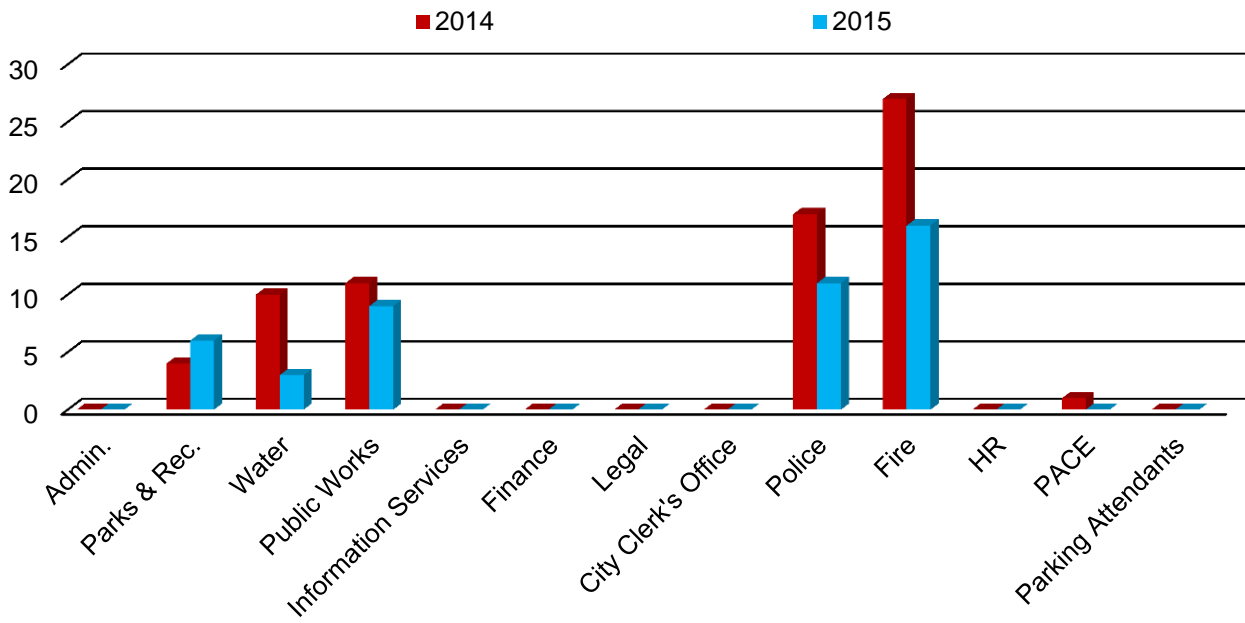
## Employee Safety

**YOUR SAFETY AFFECTS  
MORE THAN JUST YOU**

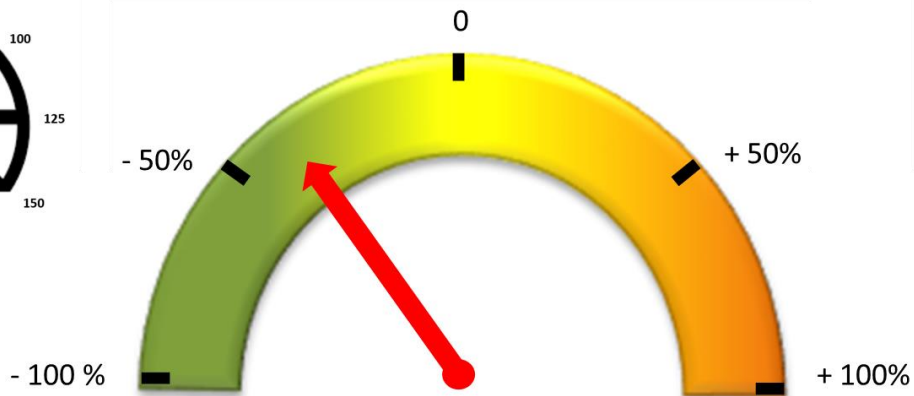


*Employee Safety is the top priority in everything we do, as our employees are our greatest asset. Without them, we cannot not serve the members of the community with the highest level of quality that they deserve. We strive to continuously improve our safety culture and performance. Together, we CAN achieve Zero injuries!*

## OSHA Recordable Injuries by Dept. Jan 14' to July 14' vs. Jan 15' to July 15'



### City Wide OSHA Recordable Injuries Dashboard Jan 14' to July 14' vs. Jan 15' to July 15'







City Clerk



Cherry L. Lawson

City Clerk

June 2015 Edition

## The City Clerk's Office

**Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective d. City services delivered in the most cost-effective, efficient manner**

The City Clerk's Office provides a professional link between citizens, local governing boards and agencies of government at all levels. The Clerk's Office must remain neutral and impartial rendering equal service to all. The office strives to serve citizens and support the City with accuracy and fairness.

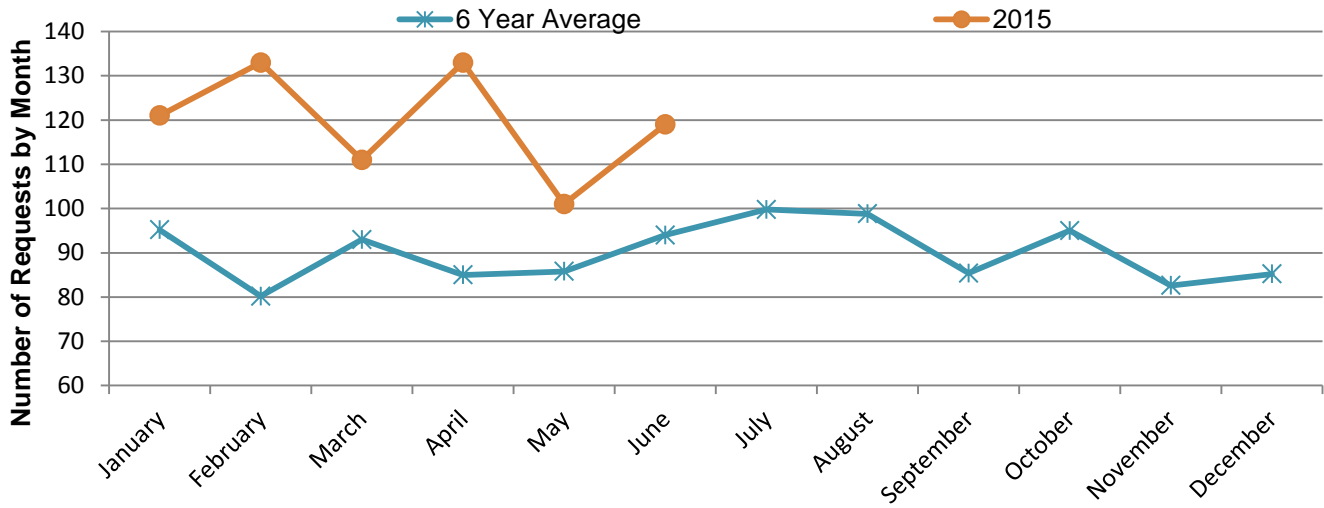
A lot of work of the City Clerk's Office is completed behind the scenes. People often do not realize the support provided to the Council, other City departments and the citizenry.

As the first point of contact, the City Clerk's Office is the face of the City. The Clerk's Office is important due to its impact upon public perception which can be critical to the City's growth and development.

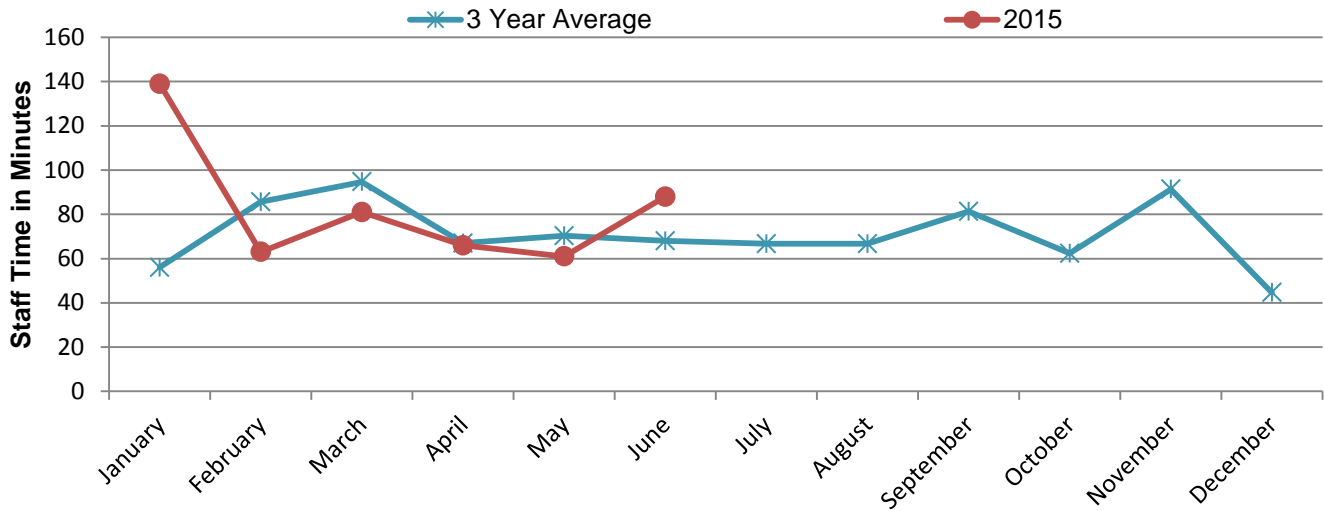
Finally, per statute the City Clerk is the "keeper of the records." Recordkeeping is a critical function. The City Clerk's Office knows the history of issues/items. The Clerk's Office knows what has been done/tried in the past.

This recordkeeping role also includes service as the City's Freedom of Information Act (FOIA) officer and Opening Meetings Act (OMA) compliance officer.

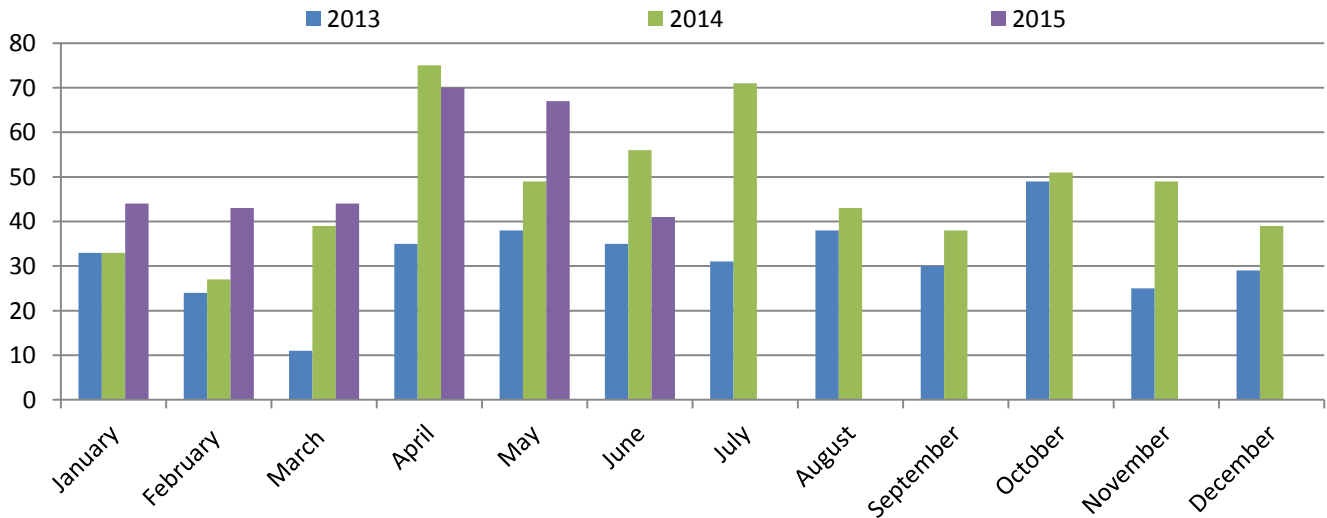
### F.O.I.A. Request by Month



### F.O.I.A. Average Staff Time per Request in Minutes



### Number of Items on the Council Agenda





# Department Director



Scott Sprouls

## Information Services Department

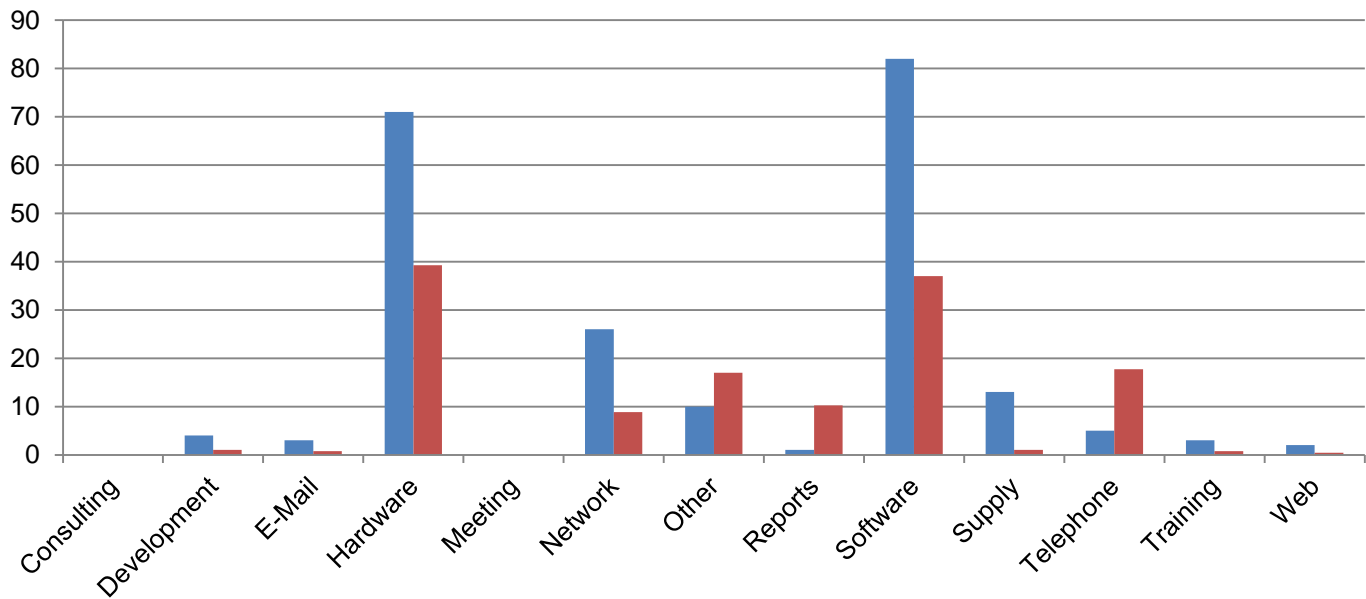
June 2015 Edition

### Information Services Workload

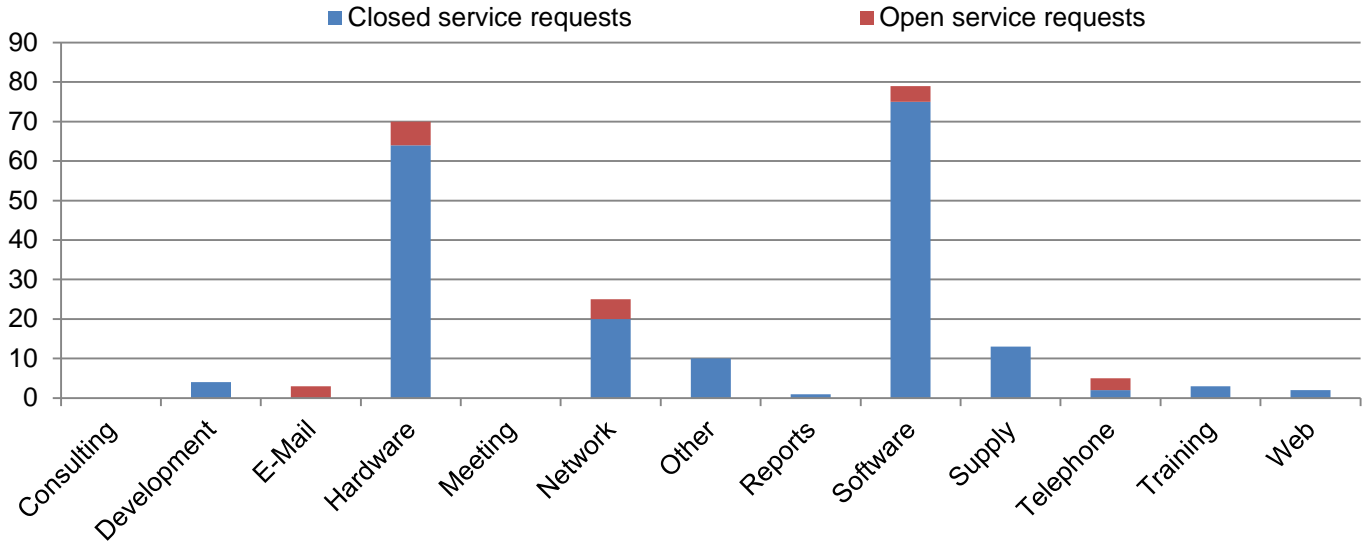
Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective d. City services delivered in the most cost-effective, efficient manner

#### June Requests for Service vs Hours Spent on Request

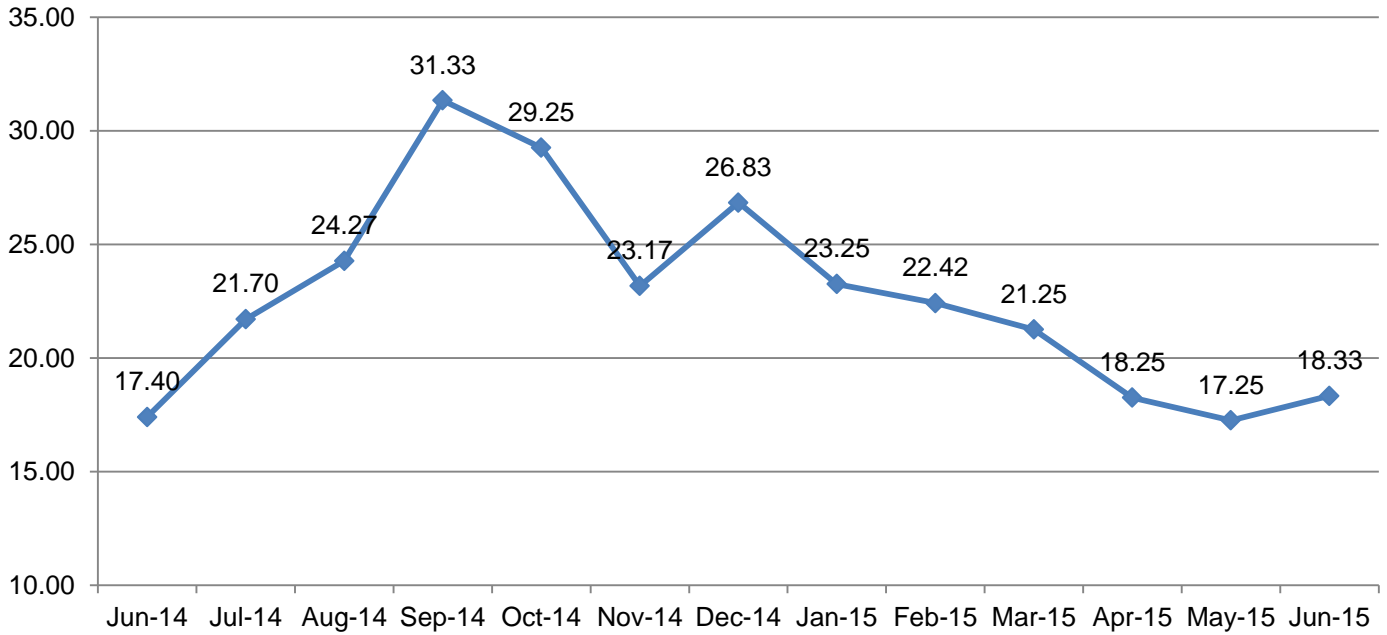
■ Number of service requests    ■ Hours spent on service requests

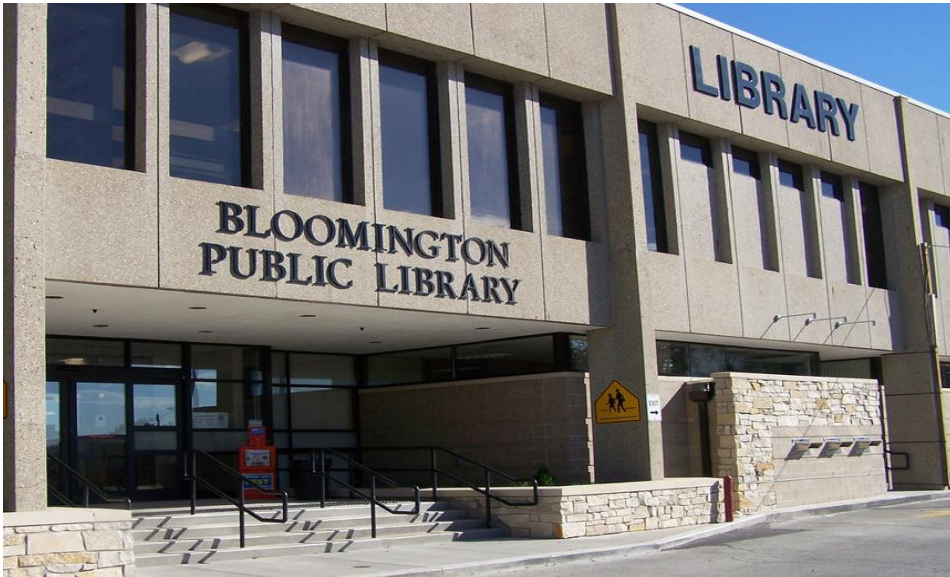


### June 2015 Closed Service Requests



### Number of service requests per IS FTE





# Library Director

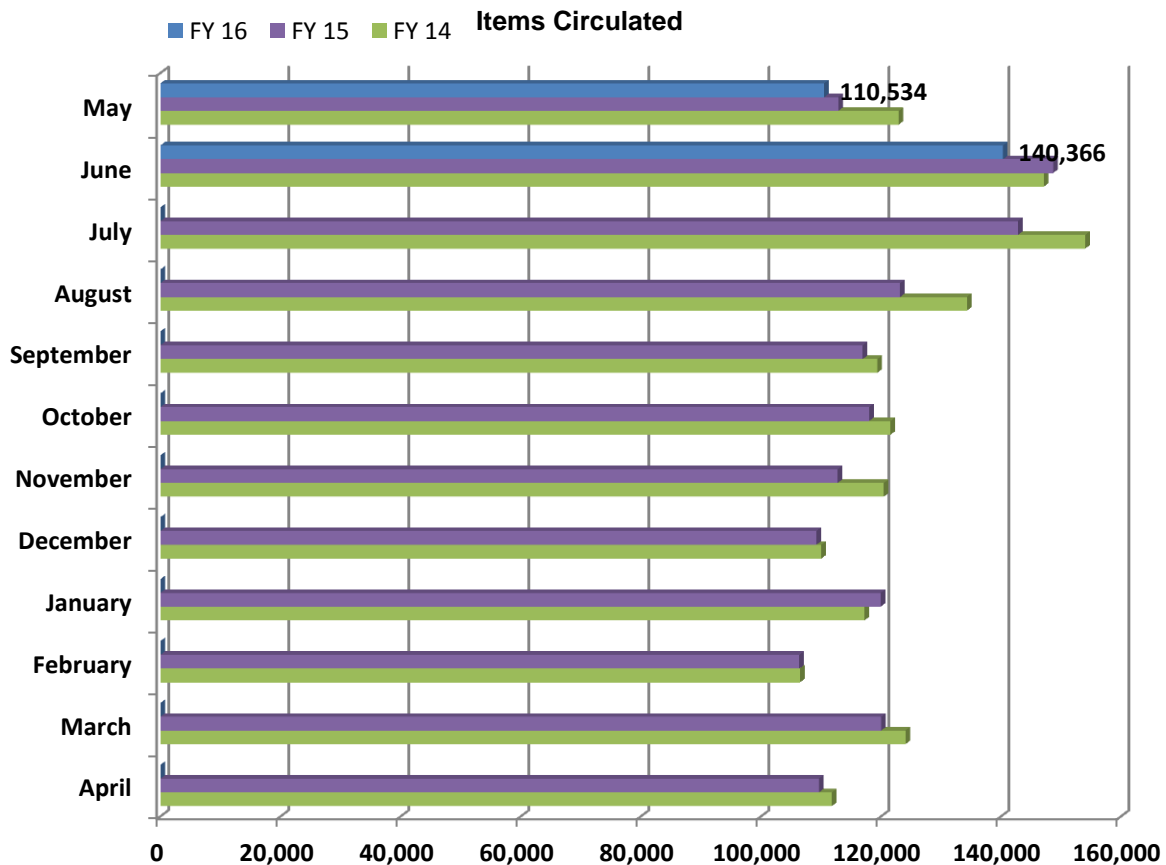


Georgia Bouda

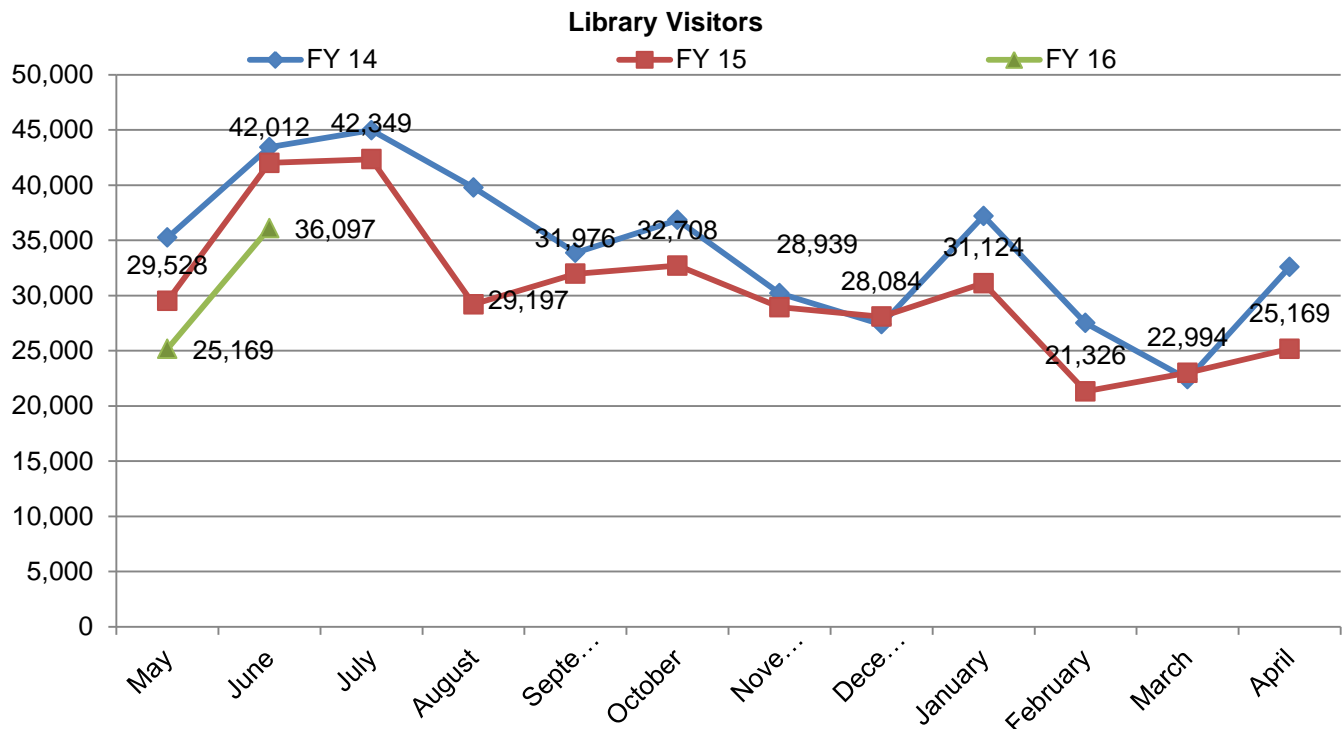
June 2015 Edition

## Library

Customers borrowed 140,366 items in June, 2015 which is 8354 or about 5% less than the 148,720 items borrowed in June, 2014. There were 36,097 visitors to the Library in June, 2015 compared to 42,012 in June, 2014. Staff answered 5284 questions from customers this month compared to 5447 questions answered in June, 2014







### Programs and Attendance in the month of June:

#### Children Programs and Attendance:

The Library had 1069 people attend our story times this month and 908 at our programs! That is up for both from last year.

- Pint Size Polka – 111 attended
- Family Movie Singalong – 116 attended
- Hanson Family Jugglers – 78 attended
- Ecology Action Center “Michael Recycle” – 37 attended
- Fonziba Drums – 2 sessions – 155 attended
- Twin Cities Ballet – 48 attended
- Music Makers story time – 8 sessions – 678 attended
- Mother Goose Rocks Lapsit story time – 4 sessions – 59 attended
- Tales and Tunes story time – 3 sessions – 288 attended
- Singing Swinging Story Time – 2 sessions – 44 attended
- Tales for Tails – 3 sessions – 63 attended
- Weekly day care visits – 25 groups – 578 attended
- Visited 3 day cares – 62 attended
- Library information and craft table at Sheridan School lunch – 31 attended
- Library information table at Tales in the Park – 90 attended



### **Teen Programs and Attendance:**

- DIY Beaded Earbuds Makeup – 1 session – 27 attended
- Monday Movie Musical Matinee (and craft) – 2 sessions – 16 attended
- Teen Thursday – 1 session – 0 attended

### **Adult Programs and Attendance:**

- Fiction Book Club – 1 session – 7 attended
- Mystery Book Club – 1 session – 10 attended
- Books on Tap – 1 session – 6 attended
- Grilling & BBQ—Tips, Tricks, Techniques – 1 session – 10 attended
- Concerts on the Patio – 4 sessions – 193 attended
- Compost Your Way to a Better Garden – 1 session – 11 attended
- Strawbale Gardening – 1 session – 8 attended
- Tech Time Drop In at Panera – 1 session – 2 attended
- Tech Time Drop In at Western Avenue Comm. Center – 1 session – 1 attended
- DIY Make Your Own Paper – 1 session – 8 attended
- Illinois UFOs with Terry Fisk – 1 session – 119 attended

There were 7 requests for individual appointments with a library staffer. Topics included ebooks, filling out applications, MP3, Word and Excel 2007, and converting photo slides to digital using equipment in the Digital Media Lab.



REC'D MAY 07 2015

May 1, 2015

City of Bloomington  
Employee Activities Committee  
109 W Olive St  
Bloomington, IL 61701-5219

Dear Employee Activities Committee,

On behalf of Habitat's partner families, staff and Board of Directors, thank you for your donation of \$1,000.00. Donations from generous donors like you have allowed our affiliate to build homes and hope in McLean County for 30 years (1985 - 2015)! Your donation directly supports our mission and vision centered on affordable housing.

This letter verifies that your donation may qualify as a 2015 charitable contribution and that you received nothing of material value as a result of your gift. We are thankful for your gift and support to continue our mission of bringing people together to build homes, communities and hope.

Over the past 30 years, many lives have been changed through the process of building Habitat homes in our community and around the world. Volunteers and partner families have developed character, friendships and a strengthened sense of community. Donors continue to provide support and instill hope for qualified families each and every year.

Habitat is committed to act both locally and globally in an effort to see a world where everyone has a decent place to live. Our affiliate designates 90% of every donated dollar towards the construction of homes in McLean County with the additional 10% being tithed to Habitat International for support of home builds in both Haiti and Nicaragua. Since 1985, Habitat for Humanity of McLean County has served 155 families locally and 183 families globally.

Habitat continues to serve as a hand up, not a hand out. To qualify, partner families must show they have an existing housing need, be willing to partner with Habitat to build their house and be able to sustain a zero percent interest mortgage payment once their home is built. Our goal for 2015 is to partner with eight families through a combination of new home construction and renovation projects through our "A Brush With Kindness" program. Our mission continues to be serving more families in McLean County!

Sincerely,  
  
Sarah Franzen  
Development Director

---

To: Colleen Winterland/Cityblm@Cityblm, Jason Harden/Cityblm@Cityblm, Jim Karch/Cityblm@Cityblm

From: Jen Jepsen/Cityblm@Cityblm

Date: 07/20/2015 10:42AM

Cc: Alex McElroy/Cityblm@Cityblm, Maria Basalay/Cityblm@Cityblm, Katie Stamp/Cityblm@Cityblm, Vanessa Campos/Cityblm@Cityblm

Subject: Compliment for Pothole Filling on Tracy Dr.

=====  
Nona Noel  
2018 Tracy drive 2

Nona came in the Government Center today to extend her gratitude for the filling of the potholes at the Chalet Condominiums on Tracy Dr. She sent the request email over the weekend and she couldn't believe we filled them so fast! She was expecting them to be filled by September or so and was surprised how soon we got to her. She would like to thank Ms. Colleen Winterland as well as, the crew for their prompt attention. She is also having her secretary send an official thank you by letter :)

Great job Streets & Sewers!!! Your work is very much appreciated!

Jen Jepsen  
Office Support Staff IV  
City of Bloomington  
Public Works Department  
(309) 434-2225

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To: Jim Karch <jkarch@cityblm.org>  
From: Mike Fitzgerald  
Date: 07/03/2015 10:42PM  
Cc: Terry Lowe, Tari Renner <mayor@cityblm.org>, David Hales <dhailes@cityblm.org>, Darren Rogers, Kurt Hoeflerle  
Subject: Dunraven Road Repair

Evening Jim,

just wanted to thank you and your crews for repairing the damaged portion of Dunraven Road in our subdivision in such an expedient manner. please pass on the thanks of those of us who live at The Links and use this road every day to your crews.

have a great weekend. mike fitz

---

**Compliment**

From: Jen Jepsen

To: Jim Karch, Colleen Winterland

Cc: Alex McElroy, Maria Basalay

Good Morning,

David Laube called in this morning to let the Public Works Department know how appreciative he is for the outstanding work this year. He realizes that with the budget restraints...it is almost impossible to keep up with work out there. But is very happy as a taxpayer and citizen to see his tax dollars being used to improve the streets.

Great Job Public Works!

***Jen Jepsen***  
***Office Support Staff IV***  
***City of Bloomington***  
***Public Works Department***  
***(309) 434-2225***

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To: bheffner@cityblm.org

From: Ruth Cobb

Date: 07/01/2015 09:34PM

Cc: karen61701@gmail.com, scottblack428@gmail.com, dhales@cityblm.org, paffairs@cityblm.org, mayor@cityblm.org

Subject: Thank you for visiting the neighborhood

Dear Chief Heffner,

I did not have a chance to talk with you while you were in our neighborhood (near W. Washington and Allin Streets) this evening, but I did have a good conversation with one of the two officers who came along after you and your group walked on down the street.

We appreciate the efforts you and your officers put into this outreach, and the rapid, helpful responses when we have to call and ask for assistance. With everyone working together, we ARE making strides and improving the conditions in this area, but we just have to keep at it.

Sincerely,

Ruth Cobb



To: Jeffrey Kohl/Cityblm@Cityblm  
From: Bob Yehl/Cityblm  
Date: 07/20/2015 03:43PM  
Cc: Kevin Kothe/Cityblm@Cityblm, Jim Karch/Cityblm@Cityblm, Troy Olson/Cityblm@Cityblm  
Subject: 2016 Resurfacing Project - Compliment

Jeff,

I spoke to a resident this morning regarding a request for Traffic Calming on Delmar Lane.

During the course of our conversation he advised that the City staff he has encountered recently in the subdivision working on the resurfacing project has been "super professional" and "business like".

I am sure you and Chris are the staff members he was referring to.

Thank you for your professional approach! I will be sure to mention it to Chris as well.

Bob

Robert Yehl, P.E.  
Assistant City Engineer  
City of Bloomington - Public Works Department, Engineering Division  
P.O. Box 3157  
Bloomington, IL 61702-3157  
Ph 309-434-2225  
Fax 309-434-2201  
byehl@cityblm.org

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**Letters and Comments of Praise for the Bloomington Parks, Recreation & Cultural Arts  
Department in June 2015**

To: "Jay Tetzloff" <jtetzloff@cityblm.org>  
From: "Jim Fruin" <jafuin@comcast.net>  
Date: 07/04/2015 10:52PM  
Cc: "City Council and Mayor" <citycouncil@cityblm.org>, "David Hales" <dhailes@cityblm.org>  
Subject: what makes Bloomington a nice place to live

Jay, Our Parks, Recreation, Cultural services really do make us the City we are.

From catching a school bus at 600 am from the Corn Crib to Miller Park, to the conclusion of a fantastic Fireworks show, your dept. had quite the challenge to pull it all together.

Thanks to you and your staff (and all the supporting Depts. to include Police) to make it happen.

I'm a big fan of Parks, Recreation, Cultural services. Thanks for everything you and your staff do. jim

Jim Fruin

To: info@artsblooming.org  
From: Marcia M  
Date: 06/22/2015 02:39PM  
Subject: Impressed with your volunteer team

I attended the Weird Al show last month, and wanted to extend warm wishes in regards to your volunteer team-- they were fantastic! Your crew (ushers Diane and Cathy in particular, but not exclusively) were so pleasant to be around, as well as helpful. I've worked in theater environments for most of my adult life, and dream of a crew as professional as yours demonstrated themselves to be. Nothing against my team-- I love them, but while I thought I had a stellar crew, yours put mine to shame. I'm so thankful to have such a great example to strive for here in Bloomington! My husband was injured shortly before the concert and needed last-minute wheelchair accommodations, and your volunteer staff was nothing short of lovely.

Thank you for such an outstanding night, both talent and volunteers alike!

Sincerely,

Marcia M