

John M. Scott Health Care Commission April 2023 Meeting Minutes

04/27/2023 via Zoom

Attendance

Commissioners Present: Karen Stipp, Karen Schmidt, Angela Chasensky, Catharine Crockett, Adam Houghton, Judy Neubrandner, Carla Pohl, and Brad Secord.

Commissioners Absent: Kyana Wilkinson, Elaine Hardy, and Feli Sebastian.

Staff Present: William Bessler (Staff Administrator and Community Enhancement Division Grants Coordinator) and Michael Sinnet (Community Enhancement Division Manager).

Call to Order

Chairperson Stipp called the meeting to order at 7:03PM CDT and asked Staff Administrator Bessler for a roll call. Mr. Bessler called the roll. Quorum present.

Consent Agenda

Chairperson Stipp introduced the consent agenda and noted that the April 2023 staff invoice is to not exceed \$2,500.00 due to the fiscal year ending before staff can finalize their time tracking. Staff will work to execute the invoice once their time tracking for the month can be finalized. Chairperson Stipp asked for a motion to approve the consent agenda. Commissioner Secord motioned to approve the consent agenda as presented. Treasurer Schmidt seconded the motion. Chairperson Stipp called for a voice vote after there was no discussion regarding the consent agenda. In the opinion of the Presiding Officer, the Ayes had it and the motion passed. Ayes: Stipp, Schmidt, Crockett, Houghton, Neubrandner, Pohl, and Secord. Noes: None. Abstains: None. Presents: None. Motion passed.

Action Items

Recommendation of Karen Stipp, Angela Chasensky, Judy Neubrandner, and Feli Sebastian for a Second Three-Year Term: Chairperson Stipp asked Treasurer Schmidt to be the acting presiding officer for this action item. Treasurer Schmidt introduced the action item. She stated the terms are currently evenly split.

Treasurer Schmidt asked for a motion and a second to approve the action item. Commissioner Secord motioned to approve the action item as presented. Commissioner Crockett seconded the motion. Treasurer Schmidt called for a roll call vote. Ayes: Stipp, Schmidt, Chasensky, Crockett, Houghton, Neubrandner, Pohl, and Secord. Noes: None. Abstains: None. Presents: None. Motion passed.

Approval of the Fiscal Year 2024 Withdrawal Amount of \$704,824.56 from the VITSX (Stocks) Fund: Chairperson Stipp re-assumed the role as Presiding Officer and asked a member of the Finance Committee to discuss this action item. Treasurer Schmidt asked Commissioner Secord

to discuss the item. Commissioner Secord believes withdrawing budget funds from equities makes the most sense. He discussed the overall performance of stocks and bonds in the market, noting that stocks have performed better than bonds. Therefore, withdrawing from bond accounts would be the less advantageous option. Mr. Bessler outlined the process for withdrawing the funds and how FY2024 grant invoices will be paid.

Chairperson Stipp asked for a motion and a second to approve the action item. Commissioner Secord motioned to approve the action item as presented. Treasurer Schmidt seconded the motion. Chairperson Stipp called for a roll call vote. Ayes: Stipp, Schmidt, Chasensky, Crockett, Houghton, Neubrandner, Pohl, and Secord. Noes: None. Abstains: None. Presents: None. Motion passed.

Approval of Fiscal Year 2023 Children's Home and Aid Category II-Program Grant Extension of Six Months: Chairperson Stipp introduced the action item noting the Grants Committee is recommending the extension be granted. Information regarding the extension was included in the meeting packet. Commissioner Secord asked for clarification on the motions needed. Chairperson Stipp stated the Grants Committee recommended the extension, so both a motion and a second would be needed.

Chairperson Stipp asked for a motion and a second to approve the action item. Commissioner Secord motioned to approve the action item as presented. Commissioner Chasensky seconded the motion. Chairperson Stipp called for a roll call vote. Ayes: Stipp, Schmidt, Chasensky, Crockett, Houghton, Neubrandner, Pohl, and Secord. Noes: None. Abstains: None. Presents: None. Motion passed.

Approval of Fiscal Year 2022 Chestnut Health Systems Category II-Capital Grant Extension Until December 31, 2023: Chairperson Stipp introduced the action item and stated the Grants Committee reviewed this request during their last two meetings. She then asked staff to provide more information on action item. Mr. Bessler stated the FY2022 grant agreement had a special condition to have the dental clinic open by the end of FY2023. The grantee notified staff recently that the deadline would not be made. The grantee decided to rehabilitate a different facility to house the dental clinic. The Grants Committee asked staff to gather additional information in the last two meetings. Staff worked with the grantee to obtain more detailed timeline information on the rehabilitation process. This information was shared with the Commission. Typically, grant extensions are in six-month increments, but there is precedent for longer extensions. FY2023 and later grant agreements specify extensions in six-month increments and outline the process for extensions. This grant was in FY2022, so that language does not exist within the grant agreement.

Commissioner Pohl asked staff for clarification on the location of the facility. Staff confirmed the facility is adjacent to the originally planned building.

Chairperson Stipp asked for a motion and a second to approve the action item. Commissioner Houghton motioned to approve the action item as presented. Commissioner Crockett seconded the motion. Chairperson Stipp called for a roll call vote. Ayes: Stipp, Schmidt, Crockett,

Houghton, Neubrandner, Pohl, and Secord. Noes: None. Abstains: Chasensky. Presents: None. Motion passed.

Approval of Fiscal Year 2024 Category II Grant Application Feedback Reports: Chairperson Stipp introduced the action item. The feedback reports are similar to what was delivered last year. Applicants have found the reports helpful. Mr. Bessler stated that grant application feedback is not common with other funders, but this sets the Trust apart from different funding opportunities. Commissioner Secord asked why this action item required a vote. Mr. Bessler stated that historically this is reviewed to ensure the Commission could add or subtract language as desired.

Chairperson Stipp asked for a motion and a second to approve the action item. Commissioner Secord motioned to approve the action item as presented. Commissioner Pohl seconded the motion. Chairperson Stipp called for a roll call vote. Ayes: Stipp, Schmidt, Chasensky, Crockett, Houghton, Neubrandner, Pohl, and Secord. Noes: None. Abstains: None. Presents: None. Motion passed.

Approval of Category III-Emergent Need Applications for Fiscal Year 2024 of \$10,000.00 for the One Hope Project and \$5,000.00 for Cruisin Outta Poverty: Chairperson Stipp introduced the action item. This category was revised to help smaller organizations apply for funds and to allow the Trust to fund smaller or more innovative programs. A particular focus was made to reach out to BIPOC led organizations. A total of six applications were received. Five of the applications were from organizations that have applied in the past. Some of the applications were very well written, but they did not meet the intent of the Category III-Emergent Need program. Chairperson Stipp outlined the programs for each recommended applicant. If approved, there will be \$10,000.00 left in the FY2024 Category III budget for emergencies.

Chairperson Stipp asked for a motion and a second to approve the action item. Commissioner Secord motioned to approve the action item as presented. Commissioner Chasensky seconded the motion. Chairperson Stipp called for a roll call vote. Ayes: Stipp, Schmidt, Chasensky, Crockett, Houghton, Neubrandner, Pohl, and Secord. Noes: None. Abstains: None. Presents: None. Motion passed.

Discussion Items

Fiscal Year 2024 Executive Officer Positions: Chairperson Stipp reminded Commissioners that with a new fiscal year, executive officer positions will be up for nomination. If anyone is interested, they may contact staff or someone on the Executive Committee. Chairperson asked staff to confirm the schedule for this re-organization. Mr. Bessler stated these positions will be voted on during the May Commission meeting on May 25, 2023. Included in the meeting packet is a memo with duties for each executive officer position.

Non-Agenda Discussion Items

No non-agenda discussion items.

Adjournment

Chairperson Stipp asked for a motion to adjourn with no further action items or discussion. Commissioner Secord motioned to adjourn the meeting. Commissioner Chasensky seconded the motion. Chairperson Stipp called for a voice vote after there was no discussion regarding the consent agenda. In the opinion of the Presiding Officer, the Ayes had it and the motion passed. Ayes: Stipp, Schmidt, Chasensky, Crockett, Houghton, Neubrandner, Pohl, and Secord. Noes: None. Abstains: None. Presents: None. Motion passed.