City of Bloomington CDBG Public Facility,
Infrastructure, and Housing Scoring Criteria
PY2024

A. Eligibility (10% of Total Score)				
Application Must	**FULL POINTS**	**HALF POINTS**	**ZERO POINTS**	**POINTS AWARDED**
Demonstrate that the organization is eligible to apply for funding and has provided the required documentation such as IRS Letter of Determination or Tax-Exempt letter. The City only funds 501(c)3 not-for-profit and other tax-exempt organizations or units of local/county government through this program. If the organization does not meet this criteria, STOP HERE. The organization is ineligible for funding through this program. **(Contact Information Section)** **(2 Points)**	YES	N/A	STOP HERE. The organization is not eligible for CDBG funding.	
Provide a connection between the program or service being provided and one of the following HUD National Objectives: ☐Benefit to low/mod income persons – Limited Clientele ☐Benefit to low/mod income persons – Presumed Benefit ☐Benefit to low/mod income persons – Area Benefit ☐Benefit to low/mod income persons – Housing ☐Benefit to low/mod income persons – Jobs Explanations for each of the above can be found in the application under Section A – Project Information. **(Question A.2, A.7 and A.9) (3 Points)**	Application provides a clear connection between the proposed project and how it will meet a National Objective.	Application indicates the project will meet a National Objective but there is no clear connection. However, a connection is possible.	Application does not indicate it will meet a National Objective. There is no possible connection.	
Indicate if the project status at the time of application.	Application indicates that:	No points to award. Either choice limiting	No points to award. Either choice limiting	

Choice Limiting Actions include any actions that would preclude selection of an alternative choice. Examples include but are not limited to: • Property acquisition; • Rehabilitation, conversion, repair or construction. The City must complete the environmental review process and determine environmental clearance prior to any choice limiting actions are undertaking on a project. This includes engagement in the formal bidding process and/or contract execution. If choice limiting actions have occurred at the time of application, CDBG assistance cannot be provided. STOP HERE, the project is ineligible. **(Questions A.4 and A.9)** **(2 Points)**	A. The planning process has not yet begun; or B. The project is in the planning phase but funds have been committed and other no choice limiting actions have occurred.	actions have occurred or not.	actions have occurred or not.	
Indicate that the services provided are eligible under CDBG guidelines: HUD's Guide to National Objectives: Categories of Eligible Activities/Public Facilities has been provided for your reference. Ineligible Public Facility activities and expenses include the following: • Costs of operating or maintaining public facility/improvements • Cost of purchasing construction equipment • Cost of furnishings and other personal items such as uniforms • New construction of public housing • Buildings for the general conduct of governmental activities	Application clearly indicates that the scope of work is eligible. No portion of the project is ineligible.	Application indicates that a portion of the project is/may be ineligible. Project could proceed with modifications.	No part of the project is eligible.	

(Question A.9) (3 Points)				

B. Community Need (50% of Total Score)				
Application Must:	**FULL POINTS**	**HALF POINTS**	**ZERO POINTS**	**POINTS AWARDED**
Provide a clear picture of the proposed program. Based on the project description and justification, do you understand: • The work that will be provided; • How many will be served by the project; • Who will be served by the project; • Where the project will occur. **(Question A.7, A.8, A.9, A.10 and A.11) (10 Points)**	Application clearly outlines the program. All required elements are included.	Application outlines the program but does not address all of the required elements.	Application does not adequately outline the program. Many/all required elements are missing.	
Citizen participation plays a vital role in determining the priorities of the City's 2020-2024 Consolidated Plan. After completing the community engagement process, the City has established the following priorities: High Priority Areas Accessibility Improvements Affordable Housing Preservation Homeowner Housing Rehabilitation Parks and Community/Recreation Centers Sidewalk Improvements Water/Sewer Improvements Medium Priority Areas Bus Facility Improvements Business Support Demolition (Blight)	Proposed project will meet a need identified as a HIGH priority.	Proposed project will meet a need identified as a MEDIUM priority.	Proposed project will meet a LOW priority or does not meet a need identified as a priority.	

Address at least (1) priority need identified in the 2020-2024 Consolidated Plan as a high or medium priority. **(Question A.10) (10 Points)**				
The City's 2020-2024 Consolidated Plan identifies the following target areas and special needs populations: • West Bloomington • Homeless and/or at-risk of homelessness • Persons with a disability • Seniors • Youth Address at least (1) target area or special needs population. **(Question A.6, A.7 and A.9) (10 Points)**	Proposed project will serve both a target area and special needs population.	Proposed project will serve either a target area or special needs population.	Proposed project does not serve a target area or special needs population.	
Address at least (1) goal/objective of the City's Comprehensive Plan. Additional points are awarded to projects that address more than one goal/objective. **(Question A.10) (10 Points)**	Proposed project ties to 2 or more goals/objectives of the City's Comprehensive Plan.	Proposed project ties to at least 1 goal/objective of the City's Comprehensive Plan.	Proposed project does not tie to any goals/objectives of the City's Comprehensive Plan.	
Indicate that the scope of work and outlined goals/outcomes are connected, can be evaluated, and can be achieved within the program year: • Goals – This is the information the City is required to report to HUD; • Outcomes – Determine how the beneficiaries benefited from the service provided; • Data Collection/Evaluation: Should be clearly identified at the start. **(Questions A.5, A.6 A9, Section B) (10 Points)**	Application clearly identifies a scope of work, goals and outcomes that: A. Are connected; B. Are measurable; and C. Can reasonably be attained within the program year.	Application provides scope of work, goals and outcomes that are likely measurable and attainable but not well written/thought out. Requesting agency will need additional technical assistance prior to award.	Application does not provide a scope of work, goals and outcomes that are measurable and/or attainable.	

	A clearly identified data collection tool and/or other evaluation method is provided.			

C. Capacity (30% of Total Score)				
Application Must:	**FULL POINTS**	**HALF POINTS**	**ZERO POINTS**	**POINTS AWARDED**
Indicate prior experience with all sources of grant funding. **(Question C.2 and C.3) (6 Points)**	Applicant has at least 5 years' experience with grant funding which includes federal funding.	Applicant has 1-4 years' experience with grant funding and no experience with federal funding.	Applicant has less than 1 year experience with grant funding period.	
Indicate prior history with meeting required deadlines. **(Question C.4) (6 Points)**	Applicant always meets deadlines.	Applicant meets deadlines most of the time.	Applicant rarely or never meets deadlines.	
Provide a clear picture of: • Program staffing requirements – both number and level of expertise; • Roles of staff within the program; • Hiring plan/timeline, if necessary; • Staff training plan, if necessary; **(Questions C.5, C.6, C.7) (9 Points)**	Applicant has trained program staff in place. Roles within the program are clearly defined.	Applicant has staff in place, additional training is required; and/or needs to hire staff and has a clearly outlined plan.	Applicant has no staff in place and has not outlined a clear hiring plan.	
Indicate the financial capacity to begin and continue program operations until funds are available for reimbursement of eligible expenditures. **(Question C.8 and C.9) (9 Points)**	Applicant has the capacity to operate the program for 4-6 months without reimbursement.	Applicant has the capacity to operate the program for 1-4 months without reimbursement.	Applicant does not have the capacity to operate the program without immediate reimbursement.	

D. Recommendation (10% of Total Score)				

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Application Must:	YES-WITH FULL REQUESTED FUNDING	YES WITHOUT FULL REQUESTED FUNDING	NO	POINTS AWARDED
After reviewing the project application, should the City fund this project? **(10 Points)**	10 Points	5 Points	0 Points	