

THIS FORM MUST BE SUBMITTED WITH YOUR BID OR PROPOSAL IN ORDER TO BE CONSIDERED RESPONSIVE.
If you have questions about this requirement, contact the Office of Diversity, Equity & Inclusion at (309) 434-2468.
Please download, complete and upload back into OpenGov.



**City of Bloomington
 Contract Diversity Goal Form**

Contractor Firm: _____

Project Title: _____ Project Bid Number: _____

All bidders submitting a bid for a City Construction Contract (defined as any contract that exceeds \$50,000, to which the City is a party, for the construction, rehabilitation, alteration, conversion, demolition or repair of buildings, highways, or other improvements to real property) must, at a minimum, demonstrate good faith effort to meet the City's established goals for utilization of MBE, WBE, and/or DBE firms (where subcontracting opportunities are offered) and workforce participation.

To assist in inclusion efforts of DBEs, MBEs, and WBEs, as well as a diverse workforce, the City has set the following goals on City Construction Contracts:

1. 8% of the total contract amount should be awarded to MBEs, DBEs, and/or WBEs, if subcontracting opportunities are to be made available; and
2. 10% of the total hours worked should be performed by minority workers and 2% by female workers (or blend thereof and inclusive of any workers utilized by the contractor and any subcontractors).

This Contract Diversity Goal Form is designed to show whether the proposed bidder will meet the participation goals by assigning set percentages of work on the project to MBEs, WBEs, and DBEs (where subcontracting opportunities are offered) and by employing set percentages of female and minority employees. If the Utilization Plan (where there are subcontracting opportunities) and Workforce Participation Plan do not show the City's goals are met, the Good Faith Effort section is an opportunity to "tell the story" of your good faith efforts to encourage diversity in construction contracts with the City of Bloomington.

This Contract Diversity Goal Form must be fully completed and returned with the submission for the bid to be considered responsive.

Section I: General Information

Bidder/Proposer Information – Certified MBE/WBE/DBE Status: MBE <input type="checkbox"/> WBE <input type="checkbox"/> DBE <input type="checkbox"/> N/A <input type="checkbox"/>			
Certified: Yes <input type="checkbox"/> No <input type="checkbox"/> other certification please list: _____			
Company Name		Phone #	Fax #
Address	Street	City	State
Zip Code			

Contact Person	Title	Email Address
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Section II: Utilization Plan

If utilizing subcontracting, it is the goal of the City that 8% of the total contract amount be awarded to MBEs, DBEs, and/or WBEs. All subcontractors and MBE/WBE/DBEs intended for use on this project shall be listed; along with the total estimated amount to be paid; percentage of total contract; and scope of work.

A. Selected Subcontractors (if none put N/A or leave blank)

Subcontractor Name	Indicate if MBE, DBE or WBE	Amount	% of Total Contract	Description of Work
Totals				

If more subcontractors are utilized, please copy this form and attach the additional information.

B. MBE, DBE, or WBE subcontractors that submitted bids/proposals, but were not selected (if none put N/A or leave blank)

Subcontractor Name	Description of Work	Reason for Denial

If more subcontractors are utilized, please copy this form and attach the additional information.

C. Subcontracting opportunities

Please mark all that apply regarding subcontracting opportunities related to the construction contract:

- I am a certified MBE and will perform 100% of the work for this project.
- I am a certified WBE and will perform 100% of the work for this project.
- I am a certified DBE and will perform 100% of the work for this project.
- I am a non-MBE/WBE/DBE firm and subcontracting is not feasible or desired based on the following (provide detailed information regarding your inability or need to subcontract for this project and/or attach additional documentation as necessary):

Section III: Workforce Participation Plan

It is the goal of the City that 10% of the total hours worked on the construction contract should be performed by minority workers and 2% by female workers. The City will also accept a blend of these numbers and bidders may include the employees of subcontractors. For the Workforce Participation Plan below, use the number of employees as of the most recent payroll period. Be sure to complete all applicable columns.

Indicate workforce participation for this City construction contract below (i.e., number of workers who will be assigned to and working on this specific project).

Job Categories	Overall Totals		White (Not of Hispanic Origin)		Black or African-American (Not of Hispanic Origin)		Hispanic or Latino		Asian or Pacific Islander		American Indian or Alaskan Native	
	M	F	M	F	M	F	M	F	M	F	M	F
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
Officials & Mgrs												
Professionals												
Technicians												
Sales Workers												
Office & Clerical												
Craft Workers (Skilled)												
Operatives (Semi-Skilled)												
Laborers (Unskilled)												
Service Workers												
TOTAL												
M = MALE, Column B is sum of Rows D, F, H, J and L.						F = FEMALE, Column C is sum of Rows E, G, I, K and M.						
Date of above Data: _____												

Section IV: Good Faith Efforts

If the Utilization Plan (where there are subcontracting opportunities) and Workforce Participation Plan do not show the City’s goals are met, describe below (or in a separate letter) any and all aspects of your efforts to obtain or promote MBE/WBE/DBE participation in your projects and/or diversification within your workforce. This is an opportunity to “tell the story” of your good faith efforts to encourage diversity in construction contracts with the City of Bloomington. Information not submitted will not be considered in making a finding of Good Faith Efforts.

The following is a non-exhaustive list of Good Faith Efforts:

- (1) Providing job training or direct employment opportunities to increase the utilization of women and minorities on City projects.
- (2) Attendance at City-sponsored or other networking events to increase the utilization of DBEs, MBEs, WBEs, and female and minority workers.
- (3) Outreach and recruitment efforts of DBEs, WBEs, and MBEs and female and minority workers.
- (4) Packaging requirements, where feasible, into tasks and quantities that encourage maximum participation from DBEs, MBEs, WBEs, and minority and female workers.
- (5) Providing interested and qualified DBEs, MBEs, and WBEs with adequate information about the bidding and request for proposal process, adequate time to respond, and assistance in responding to bid and proposal solicitation.
- (6) Assisting interested DBEs, MBEs, and WBEs in obtaining necessary equipment, supplies, and materials to successfully compete for City contracts and subcontracts.
- (7) Assisting interested DBEs, MBEs, and WBEs in obtaining bonding, lines of credit, or insurance.
- (8) Seeking services from available female and minority community organizations, minority and female contractors' groups, minority and female business assistance offices, and other organizations as appropriate, to provide assistance in recruiting DBEs, MBEs, WBEs, and minority and female workers.
- (9) Developing internal policies or programs to increase, hiring, professional development, and retention of female, minority and disadvantaged workers.
- (10) Other evidence of good faith efforts that the City's Chief Diversity & Inclusion Officer, in consultation with the Procurement Manager, deems sufficient to advance the City's goals to encourage minority and female participation in City contracts.

Write Response Below (if separate letter and/or documentation is provided indicate so below):

Section V: Verification

The information provided in this Good Faith Efforts Form is true and accurate to the best of my belief.

Signature (Bidder or Authorized Representative)

Date

CITY OF BLOOMINGTON USE ONLY

On behalf of the City's Diversity, Equity & Inclusion Office, I have reviewed the Good Faith Efforts form and find the completed form to be responsive and in compliance with the requirements of Chapter 16 the City Code.

Signature

Date

On behalf of the City's Diversity, Equity & Inclusion Office, I have reviewed the Good Faith Efforts form and find that the participation goals are not met and that good faith efforts were not made as required by Chapter 16 of the City Code. Accordingly, the bidder shall be immediately notified and given five (5) days to appeal this determination.

Signature

Date