ADMINISTRATIVE COURT

Would you rather have your hearing over the Zoom?

You can now contest your ordinance violation from the safety of your own HOME. Follow these step by step instructions for initiating a hearing by Zoom.

Step 1. Provide the City of Bloomington with the following information:

Ticket Number: _____

Name: _____

Phone Number: _____

Email Address: _____

Step 2. Send this form back to the City of Bloomington Legal Department no less than 7 days prior to your scheduled hearing.

a. You can submit this form via Seamless Docs, or

b. Fax this form to 309-434-2316, or

c. Email the form to Legal@CityBLM.org, or

d. Mail the form to the City of Bloomington Legal Department, 115 E. Washington St. Ste. #403, Bloomington, IL 61701

Step 3. Once we've received this form, a member of the Legal Department will contact you with additional details, including date and time of your Zoom hearing. Please submit any evidence (if you choose to present any) via fax or email prior to your hearing.

REQUEST FOR A ZOOM HEARING

I request that the hearing on this ticket be conducted by Zoom. I understand that I will be given notice of the date and time of the Zoom hearing and that it is my responsibility to call the number provided at the specified date and time.

_____   _____
Signature   Date

_____
Print Name