

## **John M. Scott Health Care Commission April 2022 Meeting Minutes**

Meeting Details: April 27th, 2022 via Zoom

### Attendance

Commissioners Present: Karen Schmidt, Karen Stipp, Colton Sylvester, Angela Chasensky, Catharine Crockett, Elaine Hardy, Judy Neubrandner, Feli Sebastian, and Brad Secord

Commissioners Absent: Kyana Wilkinson and Adam Houghton

Staff: William Bessler (Staff Administrator) and Genevieve Rappold (Illinois State University Stevenson Fellow with the City of Bloomington)

### Call to Order

Presiding Officer Karen Schmidt called the meeting to order at 6:33PM CST and requested a roll call of Commissioners present. Staff Administrator Bessler called the role. Quorum present.

### Consent Agenda

Commissioner Secord motioned to approve the consent agenda. Commissioner Chasensky seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

### Action Items

#### *Approval of By-Law Updates Pending Any Changes Requested by the Trust's Lawyer:*

Chairperson Schmidt asked if the Trust's lawyer responded to requests to review the suggested changes. Mr. Bessler stated that he has not received correspondence from the Trust's lawyer, but the item can be approved by the Commission. Any changes requested by the lawyer will be presented to the Commission for information, but it will not require a separate vote.

Commissioner Secord motioned to approve the By-Law Updates Pending Any Changes Requested by the Trust's Lawyer. Commissioner Sebastian seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

*Approval of the John M. Scott Logo:* Staff shared the logo recommended by the Executive Committee. Mr. Bessler stated that the other two logos were inspired by the City's logo and the Social Determinants of Health, but the Executive Committee decided upon the logo presented to them. Commissioners discussed that they like that the logo is simple and clearly represents both health and community. Commissioner Hardy asked about the wording of the title. Mr. Bessler

stated that the official legal name of the Commission is the “John M. Scott Health Care Commission”. Commissioner Hardy stated that she had some concerns that the title may not fully represent the work of the Commission and may dissuade some organizations from applying. Mr. Bessler stated that there may be ambiguity about what the Commission does in part because of a lack of marketing material. He stated that establishing a logo may help increase awareness and they may receive feedback that could guide if changes need to be made to the logo in the future. Commissioner Chasensky agreed that more marketing and branding is needed to avoid misconceptions about what the Commission does moving forward. Commissioner Crockett asked who created the logo. Mr. Bessler stated that Ms. Rappold created that logos.

Commissioner Secord motioned to approve the John M. Scott Logo. Commissioner Sebastian seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

*Approval of the Withdrawal of \$906,000.00 from VITSX Vanguard Account:* Mr. Bessler gave a summary of the discussion of the Finance Committee’s decision to withdraw \$906,000.00 from the VITSX Vanguard Account. Mr. Bessler stated that after Commission approval, Commissioner Sylvester and Chairperson Schmidt will sign the approval and it will be sent to the City’s Finance Director to be executed.

Commissioner Secord motioned to approve the Withdrawal of \$906,000.00 from VITSX Vanguard Account. Commissioner Crockett seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

*Recommendation of Catharine Crockett and Elaine Hardy for a Three-Year Commission Term:* Chairperson Schmidt thanked Commissioner Crockett and Commissioner Hardy for volunteering to continue with the Commission. Chairperson Schmidt stated that there is still a vacancy with Commissioner Sylvester stepping down. She stated that Commissioner Sylvester has offered to remain on the Commission while the Commission looks for a replacement. Commissioner Sylvester stated that he has been working with staff to find a replacement. Chairperson Schmidt stated that she has reached out to a few people to fill this vacancy.

Commissioner Chasensky motioned to approve the Recommendation of Catharine Crockett and Elaine Hardy for a Three-Year Commission Term. Commissioner Stipp seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

*Approval of the Return of Previous Fiscal Years Unused Grant Funds by Normal Township, Promise Council, and the McLean County Health Department:* Mr. Bessler stated that several organizations received funding in FY20 and FY21. This was when the new grant funding model was created and during the early stages of the COVID-19 Pandemic. Mr. Bessler stated that three organizations, Normal Township, Promise Council, and the McLean County Health Department, received an extension at the end of the last Fiscal Year to May 30th of this year. Mr. Bessler stated that he had reached out to these organizations in the fall of last year and received updated numbers at that time. They were also required to report in December, but staff has lost access to

those reports, so staff does not have mid-term reports for these organizations. These organizations will still need to complete a final report. The Grants Committee has decided to not provide an extension to these organizations and to request any unused funds be returned.

Commissioner Crockett motioned to approve the Return of Previous Fiscal Years Unused Grant Funds by Normal Township, Promise Council, and the McLean County Health Department. Commissioner Stipp seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

*Approval of Six-Month Grant Period Extension for Heartland Head Start's FY2022 Category II Grant:* Mr. Bessler stated that Heartland Head Start had reached out to staff stating they had unused FY2022 grant funds under the special conditions portion of the agreement that would not likely be spent by April 30th. Mr. Bessler stated that he and Commissioner Stipp had met with the group to discuss the situation. Mr. Bessler stated that they have requested a six-month extension. This extension was requested to meet a special condition in their grant agreement that \$5,000 be used to fund oral health surgery. Mr. Bessler stated that some of the early patients screened did not need surgery. He stated that the organization has now found patients that do require the surgery, but it will not be until after the grant period has ended. Mr. Bessler added that Heartland Head Start is the only organization from this fiscal year to request an extension as of now. Commissioner Secord asked if it is common for the Commission to grant extensions. Mr. Bessler stated that it has been done before and depends on the situation. Mr. Bessler stated that generally the decision is based on the ability of the organization to spend the money within a reasonable period and the cause of the delay.

Commissioner Chasensky motioned to approve the Six-Month Grant Period Extension for Heartland Head Start's FY2022 Category II Grant. Commissioner Crockett seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

### Discussion Items

*Committee and Executive Officer Recommendations for FY2023:* Mr. Bessler stated based on past practice the Executive Committee formulated recommendations for Committee assignments and executive officer positions. He stated that the Committee positions are mostly the same, except the removal of one ad-hoc member. Mr. Bessler stated that staff wanted to have this discussion before the May meeting. He stated that if any Commissioners wanted or did not want to be included in any particular position, they can reach out to staff. Commissioner Chasensky stated that she is not opposed to being Chairperson, but stated that she will be working on her Master's degree until the fall and is part of other Boards. Commissioner Chasensky asked about the expectations for Chairperson and suggested a co-chair option. Commissioner Stipp stated that Commissioner Sebastian and Commissioner Chasensky have been on the Commission the longest. Commissioner Sebastian stated that she would not be able to commit to the Chairperson position at this time. Commissioner Stipp stated that the time and labor requirements for Chairperson and Vice-Chairperson are about equivalent. Commissioner Chasensky asked if the

Chairperson is expected to attend all the Committee meetings. Chairperson Schmidt stated that she attends all the Committee meetings but does not chair them. Chairperson Schmidt stated that staff does a lot of the work for the Commission. Chairperson Schmidt stated that Commissioner Wilkinson was interested in serving the Vice Chairperson position. Commissioner Stipp asked how often the Finance Committee meets. Mr. Bessler stated that the Finance Committee meets twice a year, and the Grants Committee meets almost every month. Commissioner Stipp asked how often the Executive Committee meets. Chairperson Schmidt stated that the Executive Committee met 2-3 times in the past year. Commissioner Chasensky stated that it would be helpful to have the expectations for the Chairperson and other executive officer roles clearly listed. Mr. Bessler stated that he can put together operational expectation for these positions.

*Return to In-Person Meetings:* Commissioner Crockett stated that she has some concerns about meeting in-person as there has been a recent rise in cases. Commissioner Sebastian asked if there is a benefit from shifting to in-person. Chairperson Schmidt stated she hasn't actually met some of the Commissioners in person and it would be nice to have that connection. Commissioner Neubrandner stated that she doesn't have a problem continuing Zoom, but suggested the Commission meet in person sometime over the summer.

#### Discussion of Non-Agenda Items

Mr. Bessler stated that the City has just been informed that they will not have a Stevenson Fellow for the upcoming year. Mr. Bessler stated that he will keep the Commission updated. Chairperson Schmidt suggested the City connect with Wesleyan to look for interns. Mr. Bessler stated that the Commission does have money budgeted for a Stevenson Fellow so that funding may need to be adjusted in the budget. Commissioner Crockett asked about the hiring process for Stevenson Fellows. Mr. Rappold stated that Stevenson Fellows are part of a two-year master's program, with the second year consisting of the internship. They stated that Fellows rank which internships they want, and host organizations rank which Fellows they want for the year. The Stevenson Center facilitates the matching process.

#### Adjournment

With no further discussion, Commissioner Schmidt asked for a motion to adjourn the meeting. Commissioner Secord motioned to adjourn the meeting. Commissioner Stipp seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Meeting adjourned at 7:40PM CST.