

## **John M. Scott Health Care Commission June 2021 Meeting Minutes**

Meeting Details: June 23, 2021 via Zoom

### Attendance

Commissioners Present: Chairperson Karen Schmidt, Angie Chasensky, Elaine Hardy, Adam Houghton, Judy Neubrandner, Feli Sebastian, Brad Secord, Karen Stipp, Colton Sylvester, and Kyana Wilkinson.

Commissioners Absent: Catherine Crockett

Staff: William Bessler

### Call to Order

Chairperson Karen Schmidt called the meeting to order at 6:35PM CST and requested a roll call of Commissioners present. Staff Administrator Bessler called the role.

### Election of Officers

Chairperson Schmidt asked for the Staff Administrator to provide some information on the need to elect a Commissioner to the Secretary position due to an unexpected error in the original Trustee approval of nominees. Mr. Bessler stated that Commissioner Wilkinson was accidentally left off the Trustee approval of Commissioners in their May meeting. Staff worked with the City Council to correct the error, and Commissioner Wilkinson was approved by the Trustee during their June 14, 2021 meeting. Since Commissioner Wilkinson was elected Secretary without being on the Commission the role of Secretary would need to be voted on again in this meeting. Chairperson Schmidt asked for nomination to the position of Secretary and a second of the nomination.

Commissioner Chasensky nominated Kyana Wilkinson for Secretary. Commissioner Secord seconded the nomination. Ayes: Schmidt, Chasensky, Hardy, Houghton, Neubrandner, Sebastian, Secord, Stipp, Sylvester, and Wilkinson. Nays: None. Nomination carries.

### Consent Agenda

Chairperson Schmidt stated that the Consent Agenda held two items—the May 2021 Commission meeting minutes and the May 2021 staff invoice for Mr. Bessler. Chairperson Schmidt asked for a motion, a second, and a voice vote.

Commissioner Houghton motioned to approve the Consent Agenda as presented. Commissioner Chasensky seconded. Ayes: Schmidt, Chasensky, Hardy, Houghton, Neubrandner, Sebastian, Secord, Stipp, Sylvester, and Wilkinson. Nays: None. Motion carries.

### Action Items

Accept Commissioner Secord's Resignation as Treasurer: Chairperson Schmidt stated that this was an unexpected and late addition to the agenda. She asked Commissioner Secord to comment on his need to resign from being Treasurer of the Commission. Commissioner Secord read his resignation letter to the Commission stating, in part, that due to conflicts with his employer he could not be Treasurer. Chairperson Schmidt briefly discussed that after discussing the issue with Mr. Bessler, the Commission would not hold a vote to select a new Treasurer at this meeting so the Staff Administrator could review the situation and gather more information on the financial expertise of current Commissioners. The Commission discussed possible future changes to by-laws to provide more flexibility with the position. Staff Administrator Bessler will seek legal advice if needed regarding the issue. Chairperson Schmidt asked for a motion, a second, and a roll call vote to accept Commissioner Secord's resignation as Treasurer.

Commissioner Stipp motioned to accept Commissioner Secord's resignation as Treasurer. Commissioner Houghton seconded the motion. Ayes: Schmidt, Chasensky, Hardy, Houghton, Neubrandner, Sebastian, Secord, Stipp, Sylvester, and Wilkinson. Nays: None. Motion carries.

### Discussion Items

Return to In-Person Meetings: Chairperson Schmidt opened the floor to discuss if the Commission would like to return to in-person meetings. Commissioners discussed the issue and agreed that a hybrid model should be used for future meetings. Several meeting locations were discussed as well. The Commission directed Mr. Bessler to reach out to Second Presbyterian Church and alternate locations for meeting space.

Grants Committee Meeting Updates: Grants Committee Chairperson Stipp discussed the Committee meeting on June 14, 2021. Topics of that meeting included the BIPOC grant consideration, the FY2023 grant timeline, and the development of FY2023 grant applications.

FY2022 Grant Updates: Staff Administrator Bessler stated that the City of Bloomington Township returned \$8,285.91 in unused grant money to the Commission. Staff will work to ensure the amount returned matches grant reporting from the City of Bloomington Township. Other grantees inquired about changes to their program, but none of the changes required a grant amendment. Commissioner Hardy also inquired about the reporting tools and process and provided suggestions for making the reporting easier. Commissioners also discussed income limitations in the Grants Committee policies and procedures.

July 2021 Meeting: Staff Administrator Bessler discussed the need for a July 2021 Commission meeting. Mr. Bessler stated that the agenda would be very small and that the Commission could

skip the July meeting. The Commission discussed the issue and agreed to not hold a meeting in July 2021.

### Staff Report

Staff Administrator Bessler discussed recent staffing changes in the City's Economic and Community Development Department staffing. Jennifer Toney took an opportunity with the Town of Normal and is no longer with the City. Carey Snedden, the Code Enforcement Division Manager, is now the primary contact person for the City's grants. Mr. Bessler expressed his apologies for any delays that occur while the City works through this impactful staff change.

### Discussion of Non-Agenda Items

Electronic Voting: The Commission discussed the possibility of adding electronic voting language to the by-laws the next time they are revised.

### Adjournment

With no further business, Chairperson Schmidt asked for a motion, a second, and a voice vote to adjourn the meeting.

Commissioner Secord motioned to adjourn the meeting. Commissioner Wilkinson seconded the motion. Ayes: Schmidt, Chasensky, Hardy, Houghton, Neubrandner, Sebastian, Secord, Stipp, Sylvester, and Wilkinson. Nays: None. Motion carries.

The meeting adjourned at 7:45PM CST.