



The City of Bloomington and the Bloomington Ice Center follows CDC Guidelines. We want to take this opportunity to inform our valued customers of the following changes in operating practices that we will be making due to COVID-19 concerns:

- 1. The Front Desk and Skate Rental areas will have clear partitions installed to protect our guests and staff. Please respect those spaces for the safety of all.**
- 2. We are asking that all persons entering the rink wear a face covering at all times except when engaging in hockey or figure skating on-ice activities. Facemasks will be required for Public Skating sessions.**
- 3. Please do not congregate at the front desk. If there is a line waiting to be served, please maintain the standard safe social distancing of six (6) feet.**
- 4. Hand Sanitizer Stations will be located through out and at the entrance to the building and the entrance to the rink and we ask everyone to frequently use them.**
- 5. Facemasks must be worn during our Public Skating Sessions.**
- 6. We will ask all persons in the building to maintain safe social distancing of six (6) feet between persons per the CDC recommendations.**
- 7. Please do not come to the rink if you are experiencing a cough, shortness of breath, difficulty breathing, fever of 100.4 or above, chills, muscle pain, headache, sore throat, new loss of taste or smell or any other CDC-identified symptoms.**

Avoid close contact with anyone with cold or flu-like symptoms. Quarantine anyone who is sick (players, coaches, parents, roommates).

Use individual water bottles; do not share them

8. Please realize our staff will be doing everything to assure a safe facility for themselves and everyone who enters. As such, please understand that they will be monitoring adherence to our rules. Comply with any requests they make. We're in this together. We need to get through it together.

9. There will be NO Lost & Found. Any items left behind will be disposed or donated immediately.

We want to make sure we follow all the guidelines set in place so we can remain open. We appreciate all your patience as we all try to resume our normal activities with a safety first mentality.

10. Failure to adhere to the facilities guidelines can lead to removal and/or closure/reduction of availability of the ice rink.

**Michael Hernbrott
Bloomington Ice Center Manager**

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice to ensure transparency and accountability.

2. The second section outlines the procedures for handling discrepancies between the recorded amounts and the actual cash flow. It suggests a systematic approach to identify the source of the error and correct it promptly to avoid any financial misstatements.

3. The third part of the document addresses the role of internal controls in preventing fraud and misappropriation of assets. It highlights the need for a strong internal control system that includes segregation of duties, regular audits, and a clear reporting structure.

4. The fourth section discusses the importance of maintaining up-to-date financial statements. It notes that these statements are essential for providing a clear picture of the organization's financial health to stakeholders and for meeting regulatory requirements.

5. The final part of the document provides a summary of the key points discussed and offers some concluding thoughts on the overall importance of sound financial management practices for the long-term success of any organization.