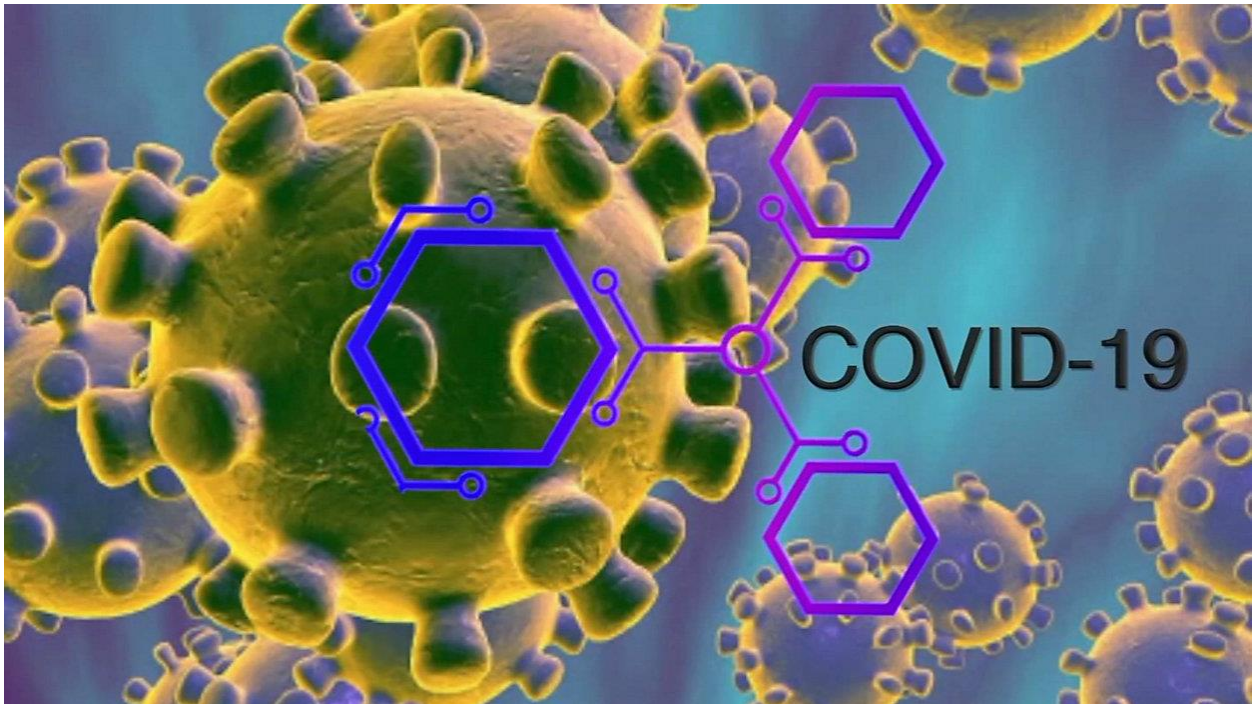





**CITY MANAGER
EXECUTIVE ORDER 2020-35
LICENSE & PERMIT RENEWALS**



December 29, 2020



Tim Gleason, City Manager



Tari Renner, Mayor



Mboka Mwilambwe, Mayor Pro Tem

§ 35.1 INTRODUCTION

The City issues various licenses and permits for functions performed within the City, including for liquor licenses, nursing homes, mobile home parks, daycares, amusement devices, video gaming, rooming houses, taxi companies, secondhand dealers, towing companies and others. Many of these licenses and permits require the applicant to be current in any outstanding payments owed to the City, including utilities and taxes. Unfortunately, as a result of the hardships created by the COVID-19 pandemic, including forced closures of various businesses, several license and permit holders have fallen behind on amounts owed to the City. To ensure that these businesses can continue to operate, this Executive Order authorizes the re-issuance of a license or permit despite an amount owing as long as the applicant either pays all debts in full within six months or is current on a repayment agreement.

§ 35.2 AUTHORITY

On March 26, 2020, the City Council approved an Ordinance Declaring Local Emergency due to the COVID-19 Virus & Enacting Various Emergency Measures. Section 2(C) of that Ordinance authorizes the City Manager to address licensing and permitting issues, upon concurrence with the Mayor and Mayor Pro Tem.

§ 35.3 ABILITY TO RENEW LICENSES AND PERMITS REGARDLESS OF CURRENT DEBT TO THE CITY

- A. Any provision contained within the City Code, or other policies or regulations of the City, that requires a license or permit holder to be current in the payments it owes to the City in order for renewal of said license or permit, shall be waived through July 1, 2021, subject to the provisions of Section 35.3(B) and Section 35.3(C).
- B. The waiver in Section 35.3(A) shall only apply through July 1, 2021. If all debts owed the City by the applicant are not paid by and current by a license or permit holder by July 1, 2021, the license or permit shall be revoked unless the license or permit holder has entered into and is current on a repayment agreement with the City.
- C. Licenses and permits issued where the applicant has a debt owed to the City shall be issued conditioned upon the payment of the debt by July 1, 2021 or compliance with a repayment agreement.



HEALTH OFFICIAL RECOMMENDATIONS

1. Practice social distancing;
2. Washing your hands often;
3. Avoid touching your eyes, nose and/or mouth with unwashed hands;
4. Avoid contact with sick people;
5. Stay home if you are sick;
6. Cover your mouth/nose with a tissue or sleeve when coughing or sneezing; and
7. Clean and disinfect frequently touched objects and surfaces.

For more information on COVID-19 and related health information, please visit the following websites:

www.cdc.gov

dph.illinois.gov

health.mcleancountyil.gov

- D. Any license holder or applicant that fails to have all debts current with the City by July 1, 2021, or that otherwise fails to comply with a repayment agreement, shall have their license or permit revoked.