



# QUICK & EASY BILL PAYMENT

View & pay your **City of Bloomington** utility bills electronically - anytime, anywhere!

- Access and manage your online account 24/7
- Save time with AutoPay and paperless billing
- View your current bills and payment history
- Receive email & text reminders when a bill is due



**PAY ONLINE**



**PAY BY TEXT**



**PAY BY PHONE**

## HOW TO REGISTER:

1. Go to [www.cityblm.org](http://www.cityblm.org). Then navigate to **I Want To... > Pay For > Water & Sewer** and click the link for **Online Payments**. From there, click **Register Now**.
2. Search for your invoice(s) by entering your **Account Number** and your **Customer Number** (these can be found on your recent invoices). Then click on **Search Invoices**.
3. From the results, select the invoices you'd like to make a payment towards and click the **Register Selected Invoices** link.
4. Enter all required information that is marked with a red asterisk (\*) and click **Complete Registration**.
5. **Congratulations!** You've created your online account.
6. Once registered, use the **Services** area on the **Your Accounts at a Glance** screen, or the menu under **My Profile**, to sign up for paperless billing, AutoPay, scheduled payments, Pay by Text, and more!

**Need help navigating the system?** Please contact the office and a member of the staff will walk you through the process.

**(309)-434-2426**