

John M. Scott Health Care Commission

Meeting Minutes

September 23<sup>rd</sup>, 2020

Via Zoom

Approved October 28<sup>th</sup>, 2020

Attendance: Holly Ambuehl, Angie Chasensky, John Couillard, Sue Grant, Willie Halbert (ad hoc), Judy Neubrandner, Feli Sebastian, Karen Stipp, Jim Swanson, Colton Sylvester, and Bernie Wrezinski

Staff Administrator(s): Jennifer Toney, Zach Fabos

Regrets:

Absent: None

### **Welcome and Meeting Opening**

7:03 PM. Meeting commences with introductions made by current commissioners and commissioner recommended for appointment pending Trustee approval, Willie Halbert.

### **Consent Agenda**

Holly requested for a motion for a vote on the consent agenda, Colton moved to approve all four items in the consent agenda. Feli seconded. Motion carried without discussion.

### **Finance Committee Report**

Holly explained purpose of Vanguard and Busey Statements. Demonstration was given of the Vanguard worksheet.

FY22 budget recommendation- Finance committee agreed with Ruth Ann Fraker's suggestion of spending 10% of the growth, plus year to date earnings. Holly explains the process for determining minimum and maximum budget amounts of \$473,641 and \$872,755. Holly also suggests spending more towards maximum (\$872,755) because of community need during the COVID-19 pandemic. The admin budget should be decided as soon as possible as it determines the available funds for the next grant RFP.

John motioned to make \$850,000 the maximum budget. Seconded by Sue. Motion is carried.

### **Action Items**

- A. By – Laws: Technical Changes

- i. Colton motioned to adopt technical changes including attendance policy, audit, etc. Judy seconded. Motion carried.

#### B. By – Laws: Units of Government

Holly explained that the Commission voted to exclude units of government from grant eligibility after FY21 in March 2020, but that this change was never referred to the Trustee for final approval. Due to changes in Commission membership and in the community since that time, Holly asked the Commission to discuss this eligibility change again. Holly explained the rationale for potentially excluding units of government, including their authority as a taxing body and ability to create a funding stream(s) for priority programs. There was not a consensus on eliminating units of government from eligibility. No motions were made and no action was taken.

#### **Staff Administrator Report**

7:50: Holly departed from meeting due to conflict of interest in discussion of the hiring of a Grants Specialist.

Jennifer provided reasoning and summary of Grants Specialist position. The Commission will need to determine the amount of time the Grant Specialist will dedicate to Commission related work. Jennifer explained the budgeting and expected cost of hiring on a half-time and quarter time basis.

The executive committee, excluding Holly, will be provided the applications of finalists under consideration for the position of Grant Specialist.

#### **Adjournment**

Angie moved to adjourn, Feli seconded. Motion carried. Meeting adjourned at 8:12