



CITY OF
BLOOMINGTON
COUNCIL MEETING
NOVEMBER 26, 2018



COMPONENTS OF THE COUNCIL AGENDA

RECOGNITION AND PROCLAMATION

Recognize individuals, groups, or institutions publically, as well as those receiving a proclamation, declaring a day, event, or person.

PUBLIC COMMENTS

Each regular City Council meeting shall have a public comment period not to exceed 30 minutes. Every speaker is entitled to speak for up to 3 minutes. To be considered for public comment, complete a public comment card at least 5 minutes prior to the start of the meeting. The Mayor will randomly draw from the cards submitted. Public comment is a time to give comment. It is not a question and answer period and the City Council does not respond to public comments. Speakers who engage in threatening or disorderly behavior will have their time ceased.

CONSENT AGENDA

All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which typically begins with Item No. 8.

The City's Boards and Commissions hold Public Hearings prior to some Council items appearing on the Council's Meeting Agenda. Persons who wish to address the Council should provide new information which is pertinent to the issue before them.

PUBLIC HEARING

Items that require receiving public testimony will be placed on the agenda and noticed as a Public Hearing. Individuals have an opportunity to provide public testimony on those items that impact the community and/or residence.

REGULAR AGENDA

All items that provide the Council an opportunity to receive a presentation ask questions of City Staff, deliberate and seek additional information prior to making a decision.

MAYOR AND ALDERMAN

Mayor, At-Large - Tari Renner

City Aldermen

- Ward 1 - Jamie Mathy
- Ward 2 - Dave Sage
- Ward 3 - Mboka Mwilambwe
- Ward 4 - Amelia Buragas
- Ward 5 - Joni Painter
- Ward 6 - Karen Schmidt
- Ward 7 - Scott Black
- Ward 8 - Diana Hauman
- Ward 9 - Kim Bray

City Manager - Tim Gleason

CITY LOGO DESIGN RATIONALE

The **CHEVRON** Represents:
Service, Rank, and Authority
Growth and Diversity
A Friendly and Safe Community
A Positive, Upward Movement and
Commitment to Excellence!

MISSION, VISION, AND
VALUE STATEMENT

MISSION

To lead, serve and uplift the
City of Bloomington







VISION

A Jewel of the Midwest Cities

VALUES

Service-Centered,
Results-Driven,
Inclusive

STRATEGIC PLAN GOALS

-  Financially Sound City Providing Quality Basic Services
-  Upgrade City Infrastructure and Facilities
-  Grow the Local Economy
-  Strong Neighborhoods
-  Great Place - Livable, Sustainable City
-  Prosperous Downtown Bloomington

AGENDA



CITY COUNCIL MEETING AGENDA
CITY HALL COUNCIL CHAMBERS
109 EAST OLIVE STREET, BLOOMINGTON, IL 61701
MONDAY, NOVEMBER 26, 2018, 6:00 P.M.

1. Call to order
2. Pledge of Allegiance to the Flag
3. Remain Standing for a Moment of Silent Prayer
4. Roll Call
5. Recognition/Appointments
6. Public Comment
7. "Consent Agenda"
 - A. Consideration of approving the Minutes of the November 13, 2018 Regular City Council Meeting. *(Recommend the reading of minutes be dispensed and approved as printed.)*
 - B. Consideration of approving Bills, Payroll, Electronic Transfers, and Procurement Card Purchases in the amount of \$5,560,645.30. *(Recommend the Bills, Payroll, Electronic Transfers, and Procurement Card Purchases be allowed in the amount of \$5,560,645.30, and orders drawn on the Treasurer for the various amounts as funds are available.)*
 - C. Consideration of awarding the Request for Proposal (RFP# 2019-19) to Commerce Bank for the FY 2018 Taxable Capital Lease, in the amount of \$5,119,452, as requested by the Finance Department. *(Recommend the RFP (RFP# 2019-19) for the FY 2018 Taxable Capital Lease be awarded to Commerce Bank, in the amount of \$5,119,452, and the Mayor and City Clerk be authorized to execute the necessary documents.)*
 - D. Consideration of an Agreement for Storm Water Education Program Services between the Town of Normal, McLean County, the Bloomington-Normal Water Reclamation District, and the Ecology Action Center, in the amount of \$16,719 per year (City of Bloomington portion) for three (3) years (with a built-in annual inflator equal to the rise in the Consumer Price Index or three (3%) percent, whichever is less, for years two and three), as requested by the Public Works Department. *(Recommend the Agreement for Storm Water Education Program Services between the Town of Normal, McLean County, the Bloomington-Normal Water Reclamation District, and the Ecology Action*

Center, in the amount of \$16,719 per year (City of Bloomington portion) for three (3) years (with a built-in annual inflator equal to the rise in the Consumer Price Index or three (3%) percent, whichever is less, for years two and three), be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.)

- E. Consideration of a Purchase in the amount of \$176,166.17 to CDWG, Inc. from the State of Illinois Department of Central Management Services (CMS) Joint Purchasing Contract (CMS6945110, expires 9/30/19) for a Microsoft Enterprise Agreement Licensing, as requested by the Information Services Department. *(Recommend the purchase, in the amount of \$176.166.17, to CDWG, Inc. for the 2019 Microsoft Enterprise Agreement (EA) software maintenance and support covering the City's Microsoft licensing from the State of Illinois Department of Central Management Services (CMS6945110), the City Manager and City Clerk be authorized to execute the Agreement, and the Procurement Manager be authorized to issue a Purchase Order.)*

- F. Consideration of IMRF Benefit Protection Leave to be provided to three (3) individuals whose pension benefit was incorrectly calculated, while each received Workers Compensation Benefits from the City of Bloomington, as requested by the Human Resources Department. *(Recommend the IMRF Benefit Protection Leave for three (3) employees whose pension benefits were incorrectly calculated by the City be approved, and the City Clerk be authorized to sign the necessary documents and the Human Resources be authorized to submit the necessary paperwork to IMRF.)*

- G. Consideration of a Contract with Hoerr Construction, Inc. for the FY 2019 Sewer Rehabilitation Program (Bid# 2019-18), in the amount not to exceed \$2,010,738, as requested by the Public Works Department. *(Recommend the Contract with Hoerr Construction, Inc., including the bid unit prices proposed, for the FY2019 Sewer Rehabilitation Program (Bid# 2019-18), in the amount not to exceed \$2,010,738, be approved, and the City Manager and City Clerk be authorized to execute the necessary documents.)*

- H. Consideration of an Ordinance Amending the membership on the City of Bloomington Transportation Commission to add a member that is either living with a disability or that serves the City's disabled population, as requested through a City Council Initiative. *(Recommend the Ordinance Amending the City Code to Add a Member on the City of Bloomington Transportation Commission, be approved and the Mayor and City Clerk authorized to execute the Ordinance.)*

- I. Consideration of an Ordinance amending the Fiscal Year 2019 Budget, in the amount of \$15,775.36, to transfer budgeted funds from the General Fund to the General Bond & Interest Fund for payment of interest for the former Frontier Parking Lots, as requested by the Finance Department. *(Recommend the Ordinance amending the Fiscal Year 2019 Budget in the amount of \$15,775.36 to transfer budgeted funds from the General Fund to the General Bond & Interest Fund for payment of principal and interest (year 1 of 10) for the former Frontier Parking Lots now owned by the City, and the Mayor and City Clerk be authorized to execute the necessary documents.)*
- J. Consideration of an IDOT Resolution for the Bloomington-Normal Jaycees Parade on December 1, 2018 as requested by the Community Development Department-Downtown Development Division. *(Recommend the IDOT Resolution to close Business 51 for the Jaycees Christmas Parade and authorize the Mayor and City Clerk to execute the necessary documents.)*

8. "Regular Agenda"

- A. Consideration of an Agreement with Axon to purchase Body Worn Cameras, utilization of Evidence.com, Axon mobile apps, and the Axon In-Car video System, as a limited source, at a five-year fixed annual cost, to renew automatically each year contingent on the yearly expenditure being approved in the annual budget, as requested by the Police Department. *(Recommend the Agreement with Axon Enterprises, Inc., in the amount of \$174,079 for year one, and renewal thereafter for four years contingent upon yearly budget approval at an annual price of \$144,876, be approved and the City Manager and City Clerk be authorized to execute the necessary documents, and the Procurement Manager be authorized to issue a Purchase Order.) (Brief overview by Tim Gleason, City Manager, 5 minutes, City Council discussion, 5 minutes.)*
- B. Consideration of approving the 2018 Tax Levy estimate for the City of Bloomington and the Bloomington Public Library, as requested by the Finance Department. *(Recommend the City Council estimate the Property Tax Levy to be (1) \$20,286,384 for the City of Bloomington; and (2) \$4,871,840 for the Bloomington Public Library.) (Brief overview by Tim Gleason, City Manager. Presentation by Scott Rathbun, Finance Director 5 minutes, Council discussion 10 minutes.)*
- C. Consideration of an Ordinance approving a Bond Refunding of the 2005 and 2007 General Obligation Bonds, in the amount of \$11,845,000, as requested by the Finance Department. *(Recommend the Ordinance providing for the issuance of \$11,845,000 of general obligation*

refunding bonds of the City, providing for the levy of property taxes to pay the bonds and authorizing the sale of the bonds to the purchaser thereof and authorize the Mayor and City Clerk to execute the necessary documents.) (Brief overview by Tim Gleason, City Manager. Presentation by Scott Rathbun, Finance Director 5 minutes, City Council discussion, 10 minutes.)

- D. Consideration of an Ordinance amending Chapter 39 of the City Code to add a 6% tax on short-term rentals within the City of Bloomington, as requested by the Finance Department. *(Recommend the Ordinance amending Chapter 39 the City Code to add and Implement a Privilege Tax on Short-Term Rentals within the City of Bloomington be approved, and the Mayor and City Clerk be authorized to execute the Ordinance.) (Brief overview by Tim Gleason, City Manager. Presentation by Scott Rathbun, Finance Director and Bob Mahrt, Community Development Director 10 minutes, City Council discussion, 10 minutes.)*

9. **City Manager's Discussion**

- A. Finance Director's Report

10. **Mayor's Discussion**

11. **City Aldermen's Discussion**

12. **Executive Session - *Cite Section***

13. **Adjournment**

14. **Notes**

CONSENT AGENDA



CONSENT AGENDA ITEM NO: 7A

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: City Clerk's Office

SUBJECT: Consideration of approving the Minutes of the November 13, 2018 Regular City Council Meeting.

RECOMMENDATION/MOTION: The reading of minutes be dispensed and approved as printed.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner.

BACKGROUND: The minutes of the meetings provided have been reviewed and certified as correct and complete by the City Clerk.

In compliance with the Open Meetings Act, Council Proceedings must be approved within thirty (30) days after the meeting or at the Council's second subsequent regular meeting whichever is later.

In accordance with the Open Meetings Act, Council Proceedings are made available for public inspection and posted to the City's web site within ten (10) days after Council approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for Council consideration.

Prepared by: Cherry L. Lawson, C.M.C., City Clerk

Recommended by:

A handwritten signature in black ink, appearing to read "Tim Gleason", written over a horizontal line.

Tim Gleason
City manager

Attachments:

- November 13, 2018 Regular City Council Meeting Minutes



CONSENT AGENDA ITEM: 7B

FOR COUNCIL: November 26, 2018

SUBJECT: Consideration of approving Bills, Payroll, Electronic Transfers, and Procurement Card Purchases in the amount of \$5,560,645.30.

RECOMMENDATION/MOTION: The Bills, Payroll, Electronic Transfers, and Procurement Card Purchases be allowed in the amount of \$5,560,645.30, and orders drawn on the Treasurer for the various amounts as funds are available.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner.

FINANCIAL IMPACT: Total disbursements to be approved \$5,560,645.30 (Payroll total \$2,647,545.42, Accounts Payable total \$2,785,317.27, Electronic Transfers total \$16,252.94, and Procurement Card Purchases total \$111,529.67).

Respectfully submitted for Council consideration.

Prepared By: Frances Watts, Accounts Payable

Reviewed By: Scott Rathbun, Finance Director

Recommended By:

A handwritten signature in black ink, appearing to read "Tim Gleason", written over a white background.

Tim Gleason
City Manager

Attachment:

- Bills, Payroll, Electronic Transfers, and Procurement Card Purchases on file in the Clerk's office. Also available at www.cityblm.org.
- Summary Sheet Bills, Payroll, Electronic Transfers, and Procurement Card Purchases

CITY OF BLOOMINGTON FINANCE REPORT

Council of November 26, 2018

PAYROLL

Date	Gross Pay	Employer Contribution	Totals
11/8/2018	\$ 1,507,034.87	\$ 379,911.46	\$ 1,886,946.33
11/9/2018	\$ 235,919.18	\$ 81,290.51	\$ 317,209.69
11/16/2018	\$ 214,028.66	\$ 76,575.61	\$ 290,604.27
11/9/2018	\$ 126,908.48	\$ 25,876.65	\$ 152,785.13
Off Cycle Adjustments			
		PAYROLL GRAND TOTAL	\$ 2,647,545.42

ACCOUNTS PAYABLE (WIRES)

Date	Bank	Total
11/26/2018	AP General	\$ 2,560,960.90
	AP JM Scott	
11/26/2018	AP Comm Devel	\$ 60,653.70
11/26/2018	AP IHDA	\$ 1,150.00
11/26/2018	AP Library	\$ 25,603.55
11/26/2018	AP MFT	\$ 55,116.59
11/8/2018-11/20/2018	Out of Cycle	\$ 81,832.53
11/20/2018	AP Bank Transfers	\$ 16,252.94
	AP GRAND TOTAL	\$ 2,801,570.21

PCARDS

Date Range	Total
10/1/2018-10/31/2018	\$ 111,529.67
PCARD GRAND TOTAL	\$ 111,529.67

TOTAL	\$ 5,560,645.30
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Respectfully,

F. Scott Rathbun
Finance Director



CONSENT AGENDA ITEM NO. 7C

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Finance

SUBJECT: Consideration of awarding the Request for Proposal (RFP# 2019-19) to Commerce Bank for the FY 2018 Taxable Capital Lease, in the amount of \$5,119,452, as requested by the Finance Department.

RECOMMENDATION/MOTION: The RFP (RFP# 2019-19) for the FY 2018 Taxable Capital Lease be awarded to Commerce Bank, in the amount of \$5,119,452, and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Complying with the City's budget or annual financial plan is a literal interpretation of all goals in the Strategic Plan.

BACKGROUND: In 2011, the City began replacing its aging inventory on a rolling basis utilizing capital lease financing. This inventory includes a diverse range of equipment and vehicles which are used to provide services to residents across the City. The City has been successful in obtaining low interest rates by soliciting each capital lease. The total outstanding capital lease principal is \$5,119,452. (Please see Exhibit 1 for the equipment list by department.)

The FY 2018 budget included purchasing the capital equipment and vehicles listed on Exhibit 1, through our capital lease program. Please note that all listed assets have already been purchased in FY 21018 and the executed capital lease will reimburse spent funds, leaving the annual debt service in its place. Debt service for these purchases was included in the FY 2019 budget. The capital lease program includes a five or ten year lease based on the useful life of an asset being financed.

An RFP was issued on October 16, 2018 and five (5) responsive proposals were received:

Financial Institution	5 Year Interest Rate	10 Year Interest Rate	Proposed Interest Cost
TD Equipment Finance	3.87%	4.27%	706,562
Commerce Bank	3.93%	4.43%	726,504
US Bank	3.97%	4.25%	733,678
Bank Funding LLC	4.34%	4.53%	773,239
BMO Harris	4.35%	4.59%	780,084

While Commerce Bank did not provide the lowest cost proposal, Staff is recommending it be awarded the Capital Lease due to its local presence and availability, historical exemplary customer service provided to the City, and no prepayment penalty (TD charges 1%). City staff anticipates the prepayment penalty may be an issue during the term of the lease.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: An RFP was published in the Pantagraph on October 16, 2018 and posted to the City's website the same day. Twenty Five (25) financial institutions were mailed invitations to submit a proposal on the RFP. Five (5) responses were received, all of which were considered qualified.

FINANCIAL IMPACT: The estimated interest rate cost is approximately \$726,504 over ten years. The principal and interest expenditures for this Capital Lease were budgeted in FY 2019 from the following line items within each department: 73401 - Principal Expense, and 73701 - Interest Expense. Additionally, Stakeholders can see information related to the Capital Lease Program in the FY 2019 Adopted Budget Book titled "Other Funds & Capital Improvement" on page 80.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:
N/A

Respectfully submitted for Council consideration.

Prepared By: Scott Rathbun, Finance Director

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Capital Equipment List by Department



CONSENT AGENDA ITEM NO. 7D

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Public Works

SUBJECT: Consideration of an Agreement for Storm Water Education Program Services between the Town of Normal, McLean County, the Bloomington-Normal Water Reclamation District, and the Ecology Action Center, in the amount of \$16,719 per year (City of Bloomington portion) for three (3) years (with a built-in annual inflator equal to the rise in the Consumer Price Index or three (3%) percent, whichever is less, for years two and three), as requested by the Public Works Department.

RECOMMENDATION/MOTION: The Agreement for Storm Water Education Program Services between the Town of Normal, McLean County, the Bloomington-Normal Water Reclamation District, and the Ecology Action Center, in the amount of \$16,719 per year (City of Bloomington portion) for three (3) years (with a built-in annual inflator equal to the rise in the Consumer Price Index or three (3%) percent, whichever is less, for years two and three), be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 1. Financially Sound City Providing Quality Basic Services; Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE: Objective 1.e. Partnering with others for the most cost-effective service delivery; Objective 5.a. Incorporation of "Green Sustainable" concepts into City's development and plans

BACKGROUND: Public Works is recommending the approval of an agreement between the Town of Normal, McLean County, the Bloomington-Normal Water Reclamation District, and the Ecology Action Center, in the amount of \$16,719 per year (City of Bloomington portion) for three (3) years for storm water education program services provided by the Ecology Action Center. The price increases annually, equal to the rise in the Consumer Price Index or 3 percent, whichever is less. The below table shows the amounts that will be paid by each government in the first year:

City of Bloomington	\$16,719
Town of Normal	\$16,719
McLean County	\$2,813
Bloomington-Normal Water Reclamation District	\$2,370
TOTAL	\$38,621

The City entered into a similar, three-year agreement in 2016. Additional details on the programs from the previous agreement are listed later in this document.

The City is currently regulated by the EPA in regards to storm water management through the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit process. This permit requires that the City take specific steps to reduce storm water pollution, which might take the form of pesticides from lawns, sediment from construction sites, plastics bottles, etc. Many of these contaminants pollute waterways thereby discouraging recreational use of the resource, contaminating drinking water supplies, and interfering with the habitat for fish, other aquatic organisms, and wildlife.

As a part of these regulations, the Illinois EPA requires both educational outreach and citizen involvement in regards to the issue of storm water runoff. To fill this need, the Ecology Action Center (EAC) will provide a number of community initiatives such as Clean Water educational programs in the Bloomington-Normal schools and storm drain inlet stenciling.

Under the previous agreement that began three years ago, the EAC started the Sugar Creek Stewards program, which involves removal of non-native weeds and brush along Sugar Creek and other waterways. Using volunteers, EAC has been replacing invasive weeds with native plantings. Sugar Creek Stewards has proved successful over these past few years, involving approximately 100 volunteers annually putting in about 270 hours of work, valued at a total of \$7,025.40 according to figures provided by the Independent Sector, a national nonprofit working with non-profits, foundations and corporations to advance the common good.

The benefits of this effort are many:

- Improvement of the aesthetics and filtration/bank stabilization function of stream buffers in Bloomington and Normal through the removal of exotic/invasive plant species and the re-establishment of native forbs and grasses
- The increased understanding of the need and benefits of best management practices to reduce storm water pollution on the part of the volunteers participating in the program and the general public interacting with those volunteers
- Increased ownership of riparian areas by local residents donating their time for stewardship efforts
- The visibility by residents of ongoing, active efforts to manage and improve our waterways, especially while transitioning to a reduced mowing frequency
- Leverage of private donations to supplement public funds

The EAC proposes a small funding increase for the existing clean water program at the time of the renewal of the service agreement, effective February 1, 2019. This funding increase, in the amount of an additional \$3,000 annually each from the City of Bloomington and the Town of Normal, is largely an adjustment for the Sugar Creek Stewards effort. The need for additional funding to support the popular Sugar Creek Stewards program is due to additional administrative time required by EAC staff to

create and promote volunteer workdays each month and provide adequate communications with volunteers to assure their preparedness for the workday tasks.

In addition, the Stewardship Coordinator needs the ability to perform some amount of site preparations before or after volunteer workdays, maintenance of tools and equipment, proper training and licensing (such as Illinois Department of Agriculture Herbicide Applicator), and planning and mapping of work sites. Previous program cost estimates by the EAC underestimated the need for staff time for these functions. As a result, some of these needs have gone unmet.

This past year, the Illinois EPA audited the City's MS4 permit and showed great enthusiasm for both the educational and outreach projects and citizen involvement programs which EAC presented. Other accomplishments of the storm water education and outreach program in the past three years include:

- Nearly 70 classroom education programs on watersheds, the water cycle, and storm water runoff pollution, reaching nearly 1,800 third grade students annually
- Over 100 volunteers assisting annually with storm drain stenciling efforts, spreading pollution prevention messages next to 500 storm drains and distributing literature on best management practices to reduce storm water pollution to nearly 2,500 households. The estimated value of this volunteer effort is \$7,806.1
- An average of 35 new rain barrels installed in our community each year through high quality "build-your-own" workshops which include a short presentation on storm water runoff pollution.
- Numerous informational opportunities at area events and presentations to community groups
- Promotion of pollution-reducing yard care practices through the "Yard Smart" voluntary certification program including the well-attended annual Yard Smart Garden Walk, showcasing beautiful and diverse yards that use little or no synthetic fertilizers and pesticides.
- A massive creek and trail clean up each April, drawing almost 100 volunteers and removing between half and one ton of trash from Sugar Creek and the Constitution Trail, each year.
- Ongoing updates to the mCLEANwater.org McLean County Watershed Clearinghouse website, providing a single repository of all watershed related documents and information for the community. This site draws approximately 12,000 visits annually.
- Positive reviews on education and outreach efforts during Illinois EPA storm water permit audits for each of the local government entities.

Public Works recommends this agreement, because it is a cost-effective way to pool resources from the City of Bloomington, Town of Normal, and McLean County to fill a multitude of needs. Rather than each taxing body preparing and paying for its own educational outreaches, the taxing bodies jointly contract with the EAC to provide competent, consistent outreach across McLean County.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The City of Bloomington would pay a total of \$16,719 for the first year of this contract. Funds for the agreement are available in the Storm Water-Other Purchased Services account (53103100-70690). If approved, the remaining two years will be budgeted in the FY 2020 and FY 2021 budgets respectively. Stakeholders can locate this in the FY 2019 Budget Book titled "Other Funds & Capital Improvement" on page 150. There are sufficient budgeted funds available in the roll up group of accounts to accommodate this expense.

COMMUNITY DEVELOPMENT IMPACT: The Natural Environment and Utilities chapters of the City's Comprehensive Plan 2035 (Adopted August 24, 2015) include multiple goals and objectives related to this item:

NE-1. Protect and conserve the community's vital natural resources

NE-1.1 Identify and protect sensitive environmental areas and promote conservation of habitats and native species

NE-3 Reduce environmental pollutants

NE-3.2 Identify and reduce water pollutants

NE-4 Increase cooperation and coordination among governments, nonprofits and businesses across the region to address shared environmental issues

NE-4.1 Continue to protect greenways at the regional level

NE-4.2 Continue to participate in regional efforts to establish a sustainable and responsible water supply

NE-4.3 Increase education, awareness and public involvement on environmental issues

UEW-1 Provide quality public infrastructure within the City to protect public health, safety and the environment

UEW-1.3 Work cooperatively with other public and private utility service providers operating in the City to address mutual concerns and needs

UEW-1.6 Continue to participate in regional efforts to establish a sustainable and responsible water supply

UEW-1.7 Reliable and efficient collections systems (sanitary sewer, combined sewer, and storm sewer systems) to protect public health, safety and the environment

UEW-3 Education and increase public awareness regarding utility, energy and water issues

UEW-3.1 Provide educational and engagement opportunities for the community through forums and educational activities

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Scott Rathbun, Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Agreement
- EAC Letter



CONSENT AGENDA ITEM NO. 7E

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Information Services

SUBJECT: Consideration of a Purchase in the amount of \$176,166.17 to CDWG, Inc. from the State of Illinois Department of Central Management Services (CMS) Joint Purchasing Contract (CMS6945110, expires 9/30/19) for a Microsoft Enterprise Agreement Licensing, as requested by the Information Services Department.

RECOMMENDATION/MOTION: The purchase, in the amount of \$176,166.17, to CDWG, Inc. for the 2019 Microsoft Enterprise Agreement (EA) software maintenance and support covering the City's Microsoft licensing from the State of Illinois Department of Central Management Services (CMS6945110), the City Manager and City Clerk be authorized to execute the Agreement, and the Procurement Manager be authorized to issue a Purchase Order.

STRATEGIC PLAN LINK: Goal 1 - Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE: Objective 4 - City Services delivered in the most cost-effective, efficient manner. Microsoft software licenses (PC/Server operating systems, enterprise databases, office productivity software, etc.) are used by staff within every City department supporting daily operations of the City. As such, it is a critical component of achieving the high level of customer service the City of Bloomington strives for.

BACKGROUND: The City participates in an EA (Enterprise Agreement) with Microsoft Corporation for the use of its Microsoft licenses. The EA is implemented in successive three year agreements. Assuming Council approval, this year would mark the second year of the current three year agreement which would run through October, 2020. The current request would provide Microsoft licensing through October, 2019. Staff will come back to Council for expenditure approval for the following two years of the contract.

These licenses include desktop and server operating systems, enterprise databases, office productivity software, network management software and terminal emulation software used to provide desktop application services across some of the City's slower WAN (Wide Area Network) links. Participation in the EA agreement provides version updates to all software, support, training and transition rights to software when computer hardware is replaced.

Costs for the previous two (2) years of Microsoft EA licensing were:

FY2018	\$175,988.15
FY2017	\$147,437.77

As the Microsoft EA is a three year agreement, licensing costs are spread across all three years. There are provisions within the agreement allowing the City to terminate should funds not be available in future budget years.

The City is able to participate in the Microsoft EA under the State of Illinois Joint Purchasing Contract (Contract: Illinois Microsoft EA Agreement, CMS6945110 - valid through 9/30/19) under which the State of Illinois has negotiated with Microsoft for lower licensing costs. The Microsoft reseller selected to manage the State of Illinois contract is CDWG, Inc., of Vernon Hills, IL. As such, the City may only participate in the Microsoft EA by purchasing through CDWG.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The \$176,166.17 has been included in the FY 2019 Budget under Information Services - Repair/Maintenance Office and Computer Equipment (10011610 - 70530). Stakeholders can locate this in the FY 2019 Budget Book titled "Budget Overview & General Fund" on page 160.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Scott Sprouls, Information Services Director

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- CDWG Pricing

- Microsoft Agreement
- IL Stat CDWG Contract 2015 - Signed



CONSENT AGENDA ITEM NO. 7F

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Human Resources

SUBJECT: Consideration of IMRF Benefit Protection Leave to be provided to three (3) individuals whose pension benefit was incorrectly calculated, while each received Workers Compensation Benefits from the City of Bloomington, as requested by the Human Resources Department.

RECOMMENDATION/MOTION: The IMRF Benefit Protection Leave for three (3) employees whose pension benefits were incorrectly calculated by the City be approved, and the City Clerk be authorized to sign the necessary documents and the Human Resources be authorized to submit the necessary paperwork to IMRF.

STRATEGIC PLAN LINK: Goal 1. Financially Sound City Providing Quality Basic Services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1e. Partnering with others for the most cost-effective service delivery

BACKGROUND: As a result of a recent IMRF audit, it was discovered that eight (8) employees receiving Workers Compensation benefits incorrectly had IMRF deductions applied. This deduction was not applicable since the employees were made "whole" from a paycheck perspective while on Workers Compensation.

As a result of the IMRF audit finding, the City of Bloomington has changed its payroll practices moving forward. In addition, IMRF refunds were provided to the eight (8) employees impacted, and IMRF service credits for these individuals have likewise been adjusted.

Although employees are ineligible to count this portion of their service as IMRF-eligible earnings, each is able to request IMRF Benefit Protection Leave to restore the service credit and associated earnings, as a result of the payroll error made by the City of Bloomington. Three (3) of the eight (8) employees impacted have requested to receive IMRF Benefit Protection Leave benefits. To complete this, the City Council must approve the Leave and the employee must pay IMRF to have the service credit restored.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The following numbers are provided by the Human Resources Department specific to the 3 IMRF-eligible employees in question:

1. Brad Peiffer had \$329.14 refunded to him. He will need to pay IMRF \$324.37 by 12/31/18 in order to have his earnings and April 2016 service credit restored.
2. Michelle Beeler had \$340.65 refunded to her. She will need to pay IMRF \$256.58 by 12/31/18 in order to have her earnings and February 2017 service credit restored.
3. George Peifer had \$226.85 refunded to him. He will need to pay IMRF \$387.84 by 12/31/18 in order to have his earnings restored. Due to the timing of when he received Workers Compensation benefits, there is no impact to his IMRF service credit.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Josh Hansen, Compensation & Benefits Manager

Reviewed By: Nicole Albertson, Human Resources Director

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- None



CONSENT AGENDA ITEM NO. 7G

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Public Works

SUBJECT: Consideration of a Contract with Hoerr Construction, Inc. for the FY 2019 Sewer Rehabilitation Program (Bid# 2019-18), in the amount not to exceed \$2,010,738, as requested by the Public Works Department.

RECOMMENDATION/MOTION: The Contract with Hoerr Construction, Inc., including the bid unit prices proposed, for the FY2019 Sewer Rehabilitation Program (Bid# 2019-18), in the amount not to exceed \$2,010,738, be approved, and the City Manager and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 2. Upgrade City infrastructure and facilities; Goal 5. Great place - livable and sustainable City

STRATEGIC PLAN SIGNIFICANCE: Objective 2c. Functional, well maintained sewer collection system; Objective 5a. Well-planned City with necessary services and infrastructure.

BACKGROUND: Public Works and Community Development are recommending the approval of a contract with Hoerr Construction, Inc. for the FY 2019 Sewer Rehabilitation Contract in the amount not to exceed \$2,010,738 for the FY2019 Sewer Rehabilitation Program (Bid# 2019-18). Work proposed within this contract includes sanitary sewer cured-in-place pipe lining (CIPP) and sewer point repairs in various locations to address immediate sewer rehabilitation work.

The City is including a 175 foot sewer main extension on Elm Street between Oak Street and Lee Street. The extension will eliminate a private wildcat service that serves two homeowners on the same 6" sewer line and extend 2 additional service connections to the parkway behind the existing curb for possible future connections to remove 2 more homes on the south side of Elm Street from another wildcat sewer. Finally, the Sewer Rehabilitation contract will include a third project area, which includes work on a brick sewer in the back yards of the north side of Taylor Street between Allin and Morris Streets and includes abandoning a 36" brick sewer and the extension of up to 4 house services approximately 20' to an existing 36" reinforced concrete pipe sewer. The old and crumbling 36" brick sewer is to be filled and abandoned to avoid potential back yard cave-ins. These two projects are part of the City of Bloomington Community Development Block Grant Action Plan for 2018-2019 and will accomplish the Suitable

Living Environment - Infrastructure goal by utilizing CDBG funds to preserve and rehabilitate sewer infrastructure located in low and moderate income areas.

The CIPP sewer lining process involves inverting or pulling a resin saturated tube made of polyester, fiberglass cloth or other materials into an existing pipe and curing the resin with hot water to form a tight-fitting, and corrosion-resistant pipe. The sewers planned for lining range in diameter from 12" to 42". Sewers were selected for rehabilitation based on information obtained from sewer televising, work orders or emergency repairs, and the Sewer Master Plan. The bid package included a base bid (A) for sewer lining and miscellaneous pay items, a base bid (B) for the Taylor Street sewer abandonment, and a base bid (C) for the Elm Street sewer extension. The bid package also included three alternate bids (I, II, II) - Alternate Bid I - Zia System, Alternate Bid II - Contractor Supply of Water for the complete lining project, and Alternate Bid III - Contractor Supply of Water for the complete lining project with access to a centrally located hydrants. Alternate Bid I specified the use of a Zia System, which is used to monitor the curing temperatures at 1/2 foot intervals for the entire length of the liner being installed. Alternate Bid II specified the contractor to supply all the gallons of water and the water hauling to complete the project. Alternate Bid III specified the contractor to supply all the gallons of water and the water hauling to complete the project from a nearby hydrant location. The supply of water from City hydrants is a pilot program requiring the Contractor to follow strict guidelines to obtain the water from the pre-selected hydrants.

The contract allows 450 calendar days for the work to be completed from the issuance of the Notice to Proceed. This is a longer period than our usual 150 days and is facilitated by the need to get into farm fields within the City's sewer easements to complete the work in the late fall, winter, and early spring between growing seasons. Because of the time of year that the project will be completed, it was necessary to give the contractor 2 seasons to complete the work. It is anticipated that all work will conclude prior to FY2020 closing April 30, 2021. The Elm Street and Taylor Street Sewer will have until April 30, 2019 for completion. The selected contractor will be required to provide a Performance Bond and Certificates of Insurance within ten (10) days after receipt of the Notice of Award.

Since 2012, including the 2019 contract, the City of Bloomington has awarded CCTV contracts for approximately 50 miles, or 15%, of the 335 miles of combo and sanitary sewers. It is important to be proactive while televising with CCTV contracts to determine the condition of the existing sewer system, because of the high cost of sewer point repairs. In addition, to the televising on these contracts the City receives a detailed pipe assessment and rating utilizing a standardized system called the NASSCO Pipeline Assessment Certification Program® (PACP®). The sewer rehabilitation contracts prioritize the sewers that require CIPP lining based on when the roads will be resurfaced, PACP assessment, and the location of the sewer under major city routes. If the City can determine the conditions and potential failures in the sewer system before the road fails, there is a good chance that point repairs and road failures would be minimized from lining with a structural CIPP liner. The average point repair can cost up

to \$12,000, or more, and the City could line over 500 feet of 8" sewer with the same money. The Sewer Master Plan has recommended spending \$3,250,000 annually to rehabilitate the City's sewer system along with additional staffing needs (FTEs) of 2.5.

The Public Works Department's Engineering Division prepared plans and specifications for the FY 2019 Sewer Rehabilitation and the project was advertised for bids beginning on October 2, 2018. Bids were received until 11:00 AM Wednesday, November 7, 2018, in the office of the City Clerk. Four bids were received and opened in the City Hall Conference Room. The bid tabulation is attached.

	<u>(Base Bid (A,B,C) + Alt. Bid I + Alt. Bid III)</u>
<i>Engineer's Estimate</i>	<i>\$2,236,384.00</i>
Hoerr Construction, Inc. (Low Bid)	\$2,010,738.00
Insituform Technologies USA, LLC	\$2,352,562.80
SAK Construction, LLC	\$2,723,365.60
Visu-Sewer of Illinois, LLC	\$3,138,085.20

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Staff advertised the work in The Pantagraph on October 2, 2018, and held a pre-bid meeting at 1:30 PM on October 9, 2018, in the Public Works Department Conference Room.

FINANCIAL IMPACT: The FY 2019 Budget includes \$2,000,000 budgeted under the Sanitary Sewer-Sewer Construction and Improvement account (51101100-72550) account. The remaining \$174,100 has been made available under the Community Development Capital Campaign-Sewer Construction and Improvement account (22402440-72550-52000). A reallocation of Community Development budgeted funds in FY 2019 has made \$174,100 available for the Elm & Taylor Street portion of the project. Stakeholders can locate this in the FY 2019 Budget Book titled "Other Funds & Capital Improvement" on pages 25, 142, 244 and The funds will be distributed as shown in the table below.

	Bid	Award
Sewer Rehabilitation (51101100-72550)	\$1,741,933	\$1,741,933
ZIA System (51101100-72550)	\$23,540	\$23,540
Supply Water w/ Hydrant (51101100-72550)	\$7,500	\$7,500
Elm St Sewer (51101100-72550)	\$63,665	\$63,665
TOTAL (51101100-72550)	\$1,836,638	\$1,836,638
Elm St Sewer (22402440-72550-52000)	\$75,000	\$75,000
Taylor St Sewer (22402440-72550-52000)	\$99,100	\$99,100
TOTAL (22402440-72550-52000)	\$174,100	\$174,100
GRAND TOTAL	\$2,010,738	\$2,010,738

COMMUNITY DEVELOPMENT IMPACT: The Neighborhoods and Utilities chapters of the City's Comprehensive Plan 2035 (Adopted August 24, 2015) include multiple goals and objectives related to this item:

N-1 Ensure the compact development of the City through denser, mixed-use developments and reinvestment in the established older neighborhoods

N-1.1 Enhance the livability of all Bloomington neighborhoods

N-1.2 Prioritize, with urgency, the revitalization of the neighborhoods in the regeneration area

UEW-1 Provide quality public infrastructure within the City to protect public health, safety and the environment

UEW-1.1 Maintain the existing City operated infrastructure in good condition by prioritizing maintenance over building new and implementing fees to cover costs

UEW-1.7 Reliable and efficient collections systems (sanitary sewer, combined sewer, and storm sewer systems) to protect public health, safety and the environment

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Wardney F. Snarr, PE, Civil Engineer II
Michael Hill, Miscellaneous Technical Assistant
Jennifer Toney, Grants Coordinator

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Scott Rathbun, Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Contract
- Overall Plan
- Completed Sewer Lining Plan
- Taylor St Sewer Plan
- Elm St Sewer Plan



CONSENT AGENDA ITEM NO. 7H

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Council Initiative

SUBJECT: Consideration of an Ordinance amending the membership on the City of Bloomington Transportation Commission to add a member that is either living with a disability or that serves the City's disabled population, as requested through a City Council Initiative.

RECOMMENDATION/MOTION: The Ordinance amending the City Code to Add a Member on the City of Bloomington Transportation Commission be approved, and the Mayor and City Clerk be authorized to execute the Ordinance.

STRATEGIC PLAN LINK: Goal 1. Financially Sound City Providing Quality Basic Services; Goal 4. Strong Neighborhoods.

STRATEGIC PLAN SIGNIFICANCE: Objective 1c. Engaged residents that are well informed and involved in an open governance process; Objective 4e. Strong partnership with residents and neighborhood associations; Objective 4f. Residents increasingly sharing/taking responsibility for their homes and neighborhoods

BACKGROUND: On May 22, 2017, the City Council amended the City Code to create a Transportation Commission designed to increase transparency and community involvement in transportation planning activities. As adopted, the Commission was to have seven members, with three of the members having a specific demonstrated interest, background or experience in one of the following: (1) regional public transportation, such as transit or bus service; (2) accessibility and ADA compliance; and (3) bicycle transportation.

On October 5, 2018, an Agenda Initiative Proposal Form was submitted by Alderman Karen Schmidt proposing an additional member be added to the Commission that is either living with a disability or that serves the City's disabled population. This was discussed at the Committee of the Whole on October 15, 2018, at which point direction was given to bring back an ordinance for formal consideration. The proposed ordinance amends the number of members on the Commission from seven to eight and adds the requirement that one of the members either be living with a disability or serving the City's disabled population.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: The Healthy Community chapter of the City's Comprehensive Plan 2035 (Adopted August 24, 2015) includes goals and objectives related to this item:

CWB-2. Create a lifelong community that meets the needs of residents of all ages and abilities.

CWB-2.1 Promote the welfare of older adults and persons with disabilities to foster maximum independence so they can continue to be an integral part of the community.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Philip Allyn, City Traffic Engineer

Reviewed By: Jim Karch, Public Works Director

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Scott Rathbun, Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Ordinance



CONSENT AGENDA ITEM NO. 71

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Finance

SUBJECT: Consideration of an Ordinance amending the Fiscal Year 2019 Budget, in the amount of \$15,775.36, to transfer budgeted funds from the General Fund to the General Bond & Interest Fund for payment of interest for the former Frontier Parking Lots, as requested by the Finance Department.

RECOMMENDATION/MOTION: The Ordinance amending the Fiscal Year 2019 Budget in the amount of \$15,775.36 to transfer budgeted funds from the General Fund to the General Bond & Interest Fund for payment of principal and interest (year 1 of 10) for the former Frontier Parking Lots now owned by the City, and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 3: Grow the Local Economy; Goal 6: Prosperous Downtown Bloomington

STRATEGIC PLAN SIGNIFICANCE: Objective 3e: Strong working relationship among the City, businesses, economic development organizations; Objective 6b: Downtown Vision and Plan used to guide development, redevelopment and investments

BACKGROUND: On April 24, 2017 the City Council approved a Contract to purchase the four (4) parking lots owned by Frontier Communications south of the BCPA and east of East Street with the agreement amended by the City Council on July 24, 2017. On April 23, 2018 City Council authored the issuance and sale of tax exempt General Obligation Notes, for the purpose of reimbursing the City for the costs of purchasing of the Frontier properties, in the amount of \$970,000, to Clayton Holdings, LLC., as requested by the Finance Department. These funds for FY 2019 were budgeted and adopted in the Economic Development General Fund department under the principal and interest accounts (10019170-73237) and (10019170-74237). The request is to transfer the amount necessary to pay the interest amount of \$15,775.36 due on December 1st. The remaining budgeted funds will not be spent in FY 2019.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: These funds are budgeted, but just being transferred so they will be paid out of the General Bond and Interest Fund. If approved, Finance will lower the budget by \$15,775.36 in the Economic Development-Interest Loan account (10019170-73701), and increase the General Fund Transfer-To General Bond & Interest account

(10019180-89301) by the same amount. The funds will be received in the General Bond & Interest-From General Fund account (30100100-85100). The interest payment of \$15,775.36 will be made from the General Bond & Interest-Interest 2018 Frontier Lots account (30100100-74238). Please see the exhibit for all the account details.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Chris Tomerlin, Budget Manager

Reviewed By: Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Ordinance
- Exhibit



CONSENT AGENDA ITEM NO. 7J

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Community Development-Downtown Development Division

SUBJECT: Consideration of an IDOT Resolution for the Bloomington-Normal Jaycees Parade on December 1, 2018 as requested by the Community Development Department-Downtown Development Division.

RECOMMENDATION/MOTION: The IDOT Resolution to close Business 51 for the Jaycees Christmas Parade, be approved and authorize the Mayor and City Clerk to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 5: Great Place to Live - Livable, sustainable city. Goal 6: Prosperous Downtown Bloomington.

STRATEGIC PLAN SIGNIFICANCE: Goal5 (d): Appropriate leisure and recreational opportunities responding to the needs of residents. Goal 6 (c): Downtown becoming a community and regional destination.

BACKGROUND: The Bloomington Normal Jaycees organize and implement the annual Holiday parade, utilizing Business 51, a state highway. The parade route connects the twin cities in a joint holiday celebration. For the safety of all participants, The Illinois Department of Transportation requires a resolution to be passed by City Council to allow Business 51 to be closed from Division Street to Locust Street. The parade concludes on Center Street in Downtown Bloomington.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Bloomington-Normal Jaycees have sponsored this event for a number of years and use it as the kick off to the holiday season.

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:
N/A

Respectfully submitted for Council consideration.

Prepared by: Catherine Dunlap, Events Coordinator
Reviewed by: Bob Mahrt, Community Development Director
Financial & budgetary review by: Chris Tomerlin, Budget Manager
Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- DDD 1B - BN Jaycees Parade IDOT resolution
- DDD 1C - BN Jaycees Parade Special Events Application with proof of Insurance
- DDD 1D - BN Jaycees Parade Permit
- DDD 1E - BN Jaycees Parade Christmas Parade Map 2017

REGULAR AGENDA



REGULAR AGENDA ITEM NO. 8A

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Police Department

SUBJECT: Consideration of an Agreement with Axon to purchase Body Worn Cameras, utilization of Evidence.com, Axon mobile apps, and the Axon In-Car video System, as a limited source, at a five-year fixed annual cost, to renew automatically each year contingent on the yearly expenditure being approved in the annual budget, as requested by the Police Department.

RECOMMENDATION/MOTION: The Agreement with Axon Enterprises, Inc., in the amount of \$174,079 for year one, and renewal thereafter for four years contingent upon yearly budget approval at an annual price of \$144,876, be approved and the City Manager and City Clerk be authorized to execute the necessary documents, and the Procurement Manager be authorized to issue a Purchase Order.

STRATEGIC PLAN LINK: 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE: 1. e. Partnering with others for the Most Cost Effective Service Delivery

BACKGROUND: The Police Department has been testing body worn cameras since January of 2017. After unsuccessful testing of two other body worn cameras by another vendor, the department has identified a comprehensive (Body Worn Cameras, In-Car Video, and Digital Evidence Storage) solution provided by Axon Enterprise Inc. for considerably less than the \$370,000 budgeted fiscal year 2019. The agreement is for five years with automatic annual renewal contingent on yearly budget approval.

During this five year agreement, Axon will provide a total of 300 body worn cameras (100 at day 1, 100 at month 30, and 100 and month 60), 148 In-Car cameras (1 front facing, one rear facing per car, a total of 74 at day 1 and 74 at month 30), and 137 annual licenses for Evidence.com, unlimited Axon device/app initiated digital storage.

Since 2003, the Police Department has used Taser Conducted Energy Weapons manufactured by Axon Enterprise, Inc., and recently purchased new replacement Tasers. Taser usage data and other information is managed using a comprehensive online digital evidence management system known as Evidence.com. Axon Enterprises Inc. also manufactures Body Worn Cameras and In-Car Video Systems. Each system communicates and interacts directly with the Taser weapons via a proprietary system known as Axon Signal. The Body Worn Cameras and In-Car Video

Systems, coupled with Evidence.com and Axon mobile device applications upload the video to the secure, government compliant, unlimited data storage cloud providing numerous time saving tools for managing huge amounts of digital data effectively, intuitively, and efficiently. The result of this interaction is improved departmental productivity and efficiency by allowing significant time savings compared to the current In-Car System and available integrated Body Worn Cameras. Integrating systems is the key to managing them without becoming overly burdened in the process.

Evidence.com also allows for the upload of outside data aka "ala cart data" (only applies to the data which cannot be originally obtained through an Axon Device or mobile application) at a fixed cost. This "ala carte" fee would only be charged if we exceeded the 5TB of included "ala carte data" provided in the agreement.

The current In-Car System reached its five year technological life as of March 2017, and does not have an active support agreement with the vendor. The system needs to be replaced or updated, and does not have the level of automation, interactivity, and comprehensive digital evidence management tools or user interface offered by Axon Enterprise, Inc. These proprietary tools are projected to result in over 3,800 hours reduced time managing digital evidence annually when compared to the current methods.

The Axon Body Worn Camera System is currently deployed to all patrol officers and patrol supervisors thanks to a free full deployment pilot provided by Axon. Officers are familiar with this system because they have been using it daily for several months. Also, a month long field test of the Axon In-Car System was conducted and received high marks from user officers. Time is of the essence as the police department has negotiated significant reductions in this quote resulting in an annual savings of approximately \$43,500 or \$217,000 over five years. Axon has recently restructured their pricing, but has agreed to honor the quote provided before the restructuring until mid-December 2018.

Additionally, Information Services (IS) is currently in the process of upgrading in car computers, and will ultimately be installing special modems for these systems. These modems are the preferred modems for the Axon Mobile Video System. As a result, a portion of the remaining money from the budget will be utilized to purchase these modems by IS when the time comes addressing two separate projects.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The Public Safety & Community Relations Board (PSCRB) supports the use of Body Worn Cameras. The State's Attorney's Office, who supports the use of Evidence.com and the tools it provides have been using the free Prosecutor's version of Evidence.com in unison with our pilot test and have been included in the process from the beginning.

Officers acknowledge any body worn camera program creates additional overhead. If they are going to be using body worn cameras, they support the use of Axon Body

Worn Cameras, Evidence.com, Axon mobile apps, and the Axon In-Car video System over another system. The Axon tools help to mitigate some of the extra overhead. Also, they are already trained in this system and using it daily. Detectives appreciate the efficient access Evidence.com provides.

FINANCIAL IMPACT: Council approved the Police Department budget of \$370,000 in the current fiscal year (FY 2019) for this project. \$29,203 will be paid from the Capital Lease-Capital Outlay Office & Computer account (40110139-72120) for purchase of initial hardware (docking stations and other accessories). \$144,876 will be paid from Police-Repair Maintenance Office & Computer Equipment account (10015110-70530), along with any additional costs due to "ala carte" storage, if it exceeds the 5TB included in the agreement. For each of the remaining four out years the cost will be \$144,876, which will be paid upon receipt of invoice each year if approved in the corresponding fiscal year's budget. The impact of costing for "ala carte" storage is expected to be minimal if any at all based on current usage over the last several months. The cost for "ala carte" storage is .75 cents per 1GB, based on the daily average overage calculated annually. Stakeholders can locate the Capital Lease portion of the purchase in the Budget Book titled "Other Funds & Capital Improvement" on pages 83 and 86. Stakeholders can locate the Police portion of the purchase in the Budget Book titled "Budget Overview & General Fund" on page 243.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Kenneth Bays, Assistant Chief of Police

Reviewed By: Clay Wheeler, Chief of Police

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Axon Enterprise, Inc. five year quote

- Limited Source Justification-
- Axon Sole Source Letter
- Axon Master Terms and Conditions Agreement



REGULAR AGENDA ITEM NO. 8B

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Finance Department

SUBJECT: Consideration of approving the 2018 Tax Levy estimate for the City of Bloomington and the Bloomington Public Library, as requested by the Finance Department.

RECOMMENDATION/MOTION: The City Council *estimate* the Property Tax Levy to be (1) \$20,286,384 for the City of Bloomington; and (2) \$4,871,840 for the Bloomington Public Library.

STRATEGIC PLAN LINK: Goal 1. Financially Sound City Providing Quality Basic Services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1c. Engaged residents that are well informed and involved in an open governance process.

BACKGROUND:

The calculation of the rate is produced by taking the numerator the tax levy, a fixed amount, and dividing that into the EAV (equalized assessed value). The Final EAV will not be produced until January 1st, 2019; therefore, 0. the City must adopt its levy based on preliminary estimates.

The City and Library use the preliminary EAV provided by the Bloomington Township for the upcoming tax year. This year the preliminary EAV is \$1,880,282,251.

$$\text{Tax formula: } \frac{\text{Dollar Amount Requested/Levied}}{\text{Preliminary EAV}} = \text{Rate Tax}$$

City of Bloomington

$$\begin{array}{l} \text{2018 Proposed Tax Levy} \\ \$ 20,286,384 \\ \$ 1,880,282,251 \end{array} = 1.0789\% - \text{prior year } 1.0797\%$$

Bloomington Public Library

	<u>\$ 4,871,840</u>	
2018 Proposed Tax Levy	\$	= .25910% - prior year .2596%
	1,880,282,251	

Combined

	<u>\$ 25,158,224</u>	
2018 Proposed Tax Levy	\$	= 1.3380% - prior year 1.3392%
	1,880,282,251	

City Levy Request of \$20,286,384:

The City proposes no increase in rate for this year's Levy. The City's estimated Preliminary effective tax rate will actually decrease from 1.0797% to 1.0789%. See Exhibit 1. This rate change would essentially have no effect (cost neutral) on a \$165,000 home owner's property tax; if the valuation of the home were to stay constant year to year at 165K. See Exhibit 2.

An increase in Preliminary EAV will enable the City to capture \$225K in revenue growth without increasing the rate. Realizing this growth allows the City to keep pace with the rising costs of maintaining the City's infrastructure.

Library Levy Request of \$4,871,840:

The Library proposes no increase in rate for this year's Levy. The Library's estimated Preliminary effective tax rate will actually decrease from .2596% to .2591%. See Exhibit 1. This rate change would essentially have no effect (cost neutral) on a \$165,000 home owner's property tax; if the valuation of the home were to stay constant year to year at 165K. See Exhibit 2.

An increase in Preliminary EAV will enable the Library to capture \$48K in revenue growth without increasing the rate. The Library relies primarily on the tax levy as its source of funding. Year after year, the Library staff and the Library Board strive to run an efficient budget by looking for ways to reduce expenses and to do more with less. The FY2020 budget continues to run lean, reflecting this minimal levy increase. See Exhibit 3.

Tax Levy Procedure:

According to the Illinois Property Tax Code Division 2 Truth in Taxation (35ILCS 200/18-60), the City must formally adopt an *estimated* tax levy not less than 20 days prior to the adoption of the final tax levy. 35ILCS 200/18-85 requires said estimate be compared to the prior year aggregate levy (excluding amounts for bond debt service) and if a 5% increase exists then a public hearing in addition to a public notice must occur.

The final tax levy ordinance must be passed by a vote of the Council and a certified copy, thereof, filed with the County Clerk on or before the last working Tuesday in

December which is December 25th. Therefore, the adoption of the 2018 Tax Levy Ordinance is recommended to be placed on the Council's December 17th, 2018 meeting agenda. In addition, it is our goal to abate taxes at this same meeting. The City can abate debt service payments needed to keep the bond and interest portion of the levy flat which has been done historically. By bond covenant any debt service payments abated are guaranteed from other revenues sources.

The City adopts its *estimated* tax levy based on a preliminary EAV provided by the Bloomington Township which is subject to the tax appeals process. The Final EAV is completed by January 1st, 2019. The tax rate generated is later applied to individual property owner's tax bills on April 1st, 2019 and bills are sent out on May 1st due by June 1st and September 1st.

COUNCIL COMMITTEE BACKGROUND: N/A

FINANCIAL IMPACT/ANALYSIS: Finance recommends the Council adopt the tax levy *estimate* of:

- \$20,286,384 for the City of Bloomington
- \$4,871,840 for the Bloomington Public Library

Respectfully submitted for Council consideration.

Prepared by: Scott Rathbun, Finance Director

Reviewed by: Patti-Lynn Silva, Chief Accountant

Legal review: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Sample Ordinance 2018 Estimated City Tax Levy
- Sample Ordinance 2018 Estimated Library Tax Levy
- Exhibit 1 - Proposed & Historical Tax Levy
- Exhibit 2 - Estimated Impact to Taxpayer
- Exhibit 3 - Library FY 2020 Budget



REGULAR AGENDA ITEM NO. 8C

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Finance

SUBJECT: Consideration of an Ordinance approving a Bond Refunding of the 2005 and 2007 General Obligation Bonds, in the amount of \$11,845,000, as requested by the Finance Department.

RECOMMENDATION/MOTION: The Ordinance providing for the issuance of \$11,845,000 of general obligation refunding bonds of the City, providing for the levy of property taxes to pay the bonds and authorizing the sale of the bonds to the purchaser thereof and authorize the Mayor and City Clerk to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: City acting as a responsible steward of public resources

BACKGROUND:

Finance reviews outstanding debt on a periodic basis for opportunities to refinance. Due to favorable terms, Finance recommends refunding the City's 2005 and 2007 General Obligation bonds with outstanding principal of \$11,720,000. Finance and Mesriow Financial Inc., financial advisor for this transaction, reviewed the effects of combining the 2005 and 2007 issues into one refunding; while maintaining the current annual debt service level. By continuing to make approximately the same annual debt service payments, at the lower rates, the City will be able to pay off the refunded debt three years earlier than the original debt - with a savings of approximately \$1,028,000, net of refunding costs.

Mesriow Financial Inc., on behalf of the City, sent a solicitation to nine local banks in the community. Six responses were received. A review of these Private Placement responses versus a potential Public Offering was performed confirming higher savings via the Private Placement; see Exhibit 1. Finance therefore recommends the City accept the refunding proposal from Commerce Bank's wholly owned subsidiary Clayton Holdings, LLC which submitted the lowest interest rates.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: By combining the 2005 and 2007 bond issues into one refunding transaction at current lower interest rates, while maintaining the same annual debt

service payments that were required at the higher rates, the City will realize savings over the life of the debt of approximately \$1,028,000.

Stakeholders can see information related to the Debt Service Funds in the FY 2019 Adopted Budget Book titled "Other Funds & Capital Improvement" beginning on page 54.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Scott Rathbun, Finance Director

Reviewed By: Patti-Lynn Silva, Chief Accountant

Legal Review By: Kyle Harding, Partner, Chapman and Cutler LLP

Recommended by:



Tim Gleason
City Manager

Attachments:

- Ordinance
- Exhibit 1 - Offering Alternatives



REGULAR AGENDA ITEM NO. 8D

FOR COUNCIL: November 26, 2018

SPONSORING DEPARTMENT: Finance Department

SUBJECT: Consideration of an Ordinance amending Chapter 39 of the City Code to add a 6% tax on short-term rentals within the City of Bloomington, as requested by the Finance Department.

RECOMMENDATION/MOTION: The Ordinance amending Chapter 39 the City Code to add and Implement a Privilege Tax on Short-Term Rentals within the City of Bloomington be approved, and the Mayor and City Clerk be authorized to execute the Ordinance.

STRATEGIC PLAN LINK: Goal 1. Financially Sound City Providing Quality Basic Services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1a. Budget with adequate resources to support defined services and level of services.

BACKGROUND: Guests staying in Bloomington and Normal hotels and motels are subject to a similar local hotel tax of 6% on room rentals. On November 19, 2018, the Town of Normal adopted a short-term rental tax, similar to the hotel tax, to address a common trend wherein residential property owners are renting out their property on a short term basis similar to a hotel or motel.

The Bloomington Normal Hotel and Lodging Association has identified short-term rentals as a growing concern affecting the hospitality industry. By adopting a short-term rental tax, similar to the Town of Normal, the City can address the disparity in treatment of applying the tax on hotels, but not residential properties used for a similar purpose.

The proposed short-term rental tax mirror's that adopted by the Town and will apply to dwelling units when space is rented out for less than 30 days and when charges are collected from a guest via the internet or some other digital mode. The tax is imposed at the same rate as the hotel/motel tax (i.e., 6% of the rental charge) is paid by the guest and collected by the intermediary (e.g., Airbnb, VRBO, Homeaway, etc.) or operator who then pays it to the City.

The Community Development Department - Code Enforcement Division regulates residential rental units under the Rental Property Inspection Program. Non-Owner

Occupied, Short-Term Residential Rental Unit property owners are also required to register under the existing program guidelines.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: If approved, additional revenues will be realized in the Non-Departmental Hotel & Motel Tax account (10010010-50034). Stakeholders can locate information related to this revenue category in the FY 2019 Budget Book titled "Budget Overview & General Fund" on pages 79, 117 and 119.

COMMUNITY DEVELOPMENT IMPACT: The Economic Development chapter of the City's Comprehensive Plan 2035 (Adopted August 24, 2015) includes goals and objectives related to this item:

- ED-5. Enhance tourism based economic development.
- ED-5.1 Expand tourism attractions and destinations.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Scott Rathbun, Finance Director
Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Water/Community Dev. Review By: Bob Mahrt, Community Development Director
Legal Review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Ordinance