

City of Bloomington: City Manager's June 2011 Monthly Report



CITY OF BLOOMINGTON

City of Bloomington Elected Officials

Mayor: Steve Stockton

Ward 1 Alderman: Bernard Anderson

Ward 2 Alderman: David Sage

Ward 3 Alderman: Mboka Mwilambwe

Ward 4 Alderwoman: Judith Stearns

Ward 5 Alderwoman: Jennifer McDade

Ward 6 Alderwoman: Karen Schmidt

Ward 7 Alderman: Steven Purcell

Ward 8 Alderman: Robert Fazzini

Ward 9 Alderman: Jim Fruin

City of Bloomington Administration

City Manager: David A. Hales

Deputy City Manger: Barb Adkins

City Clerk: Tracey Covert

Corporate Counsel: Todd Greenburg

Director of Finance Department: Tim Ervin

Director of Human Resources Department: Emily Bell

Director of Information Services Department: Scott Sprouls

Director of Parks, Recreation, and Cultural Arts Department: John Kennedy

Director of Planning & Code Enforcement Department: Mark Huber

Director of Public Works Department: Jim Karch

Director of Water Department: Craig Cummings

Police Chief: Randall McKinley

Fire Chief: Mike Kimmerling

Library Director: Georgia Bouda

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Executive Summary

June 2011

- **City Clerk**
 - Since 2009 the amount of FOIA request has almost doubled, the City Clerk's office now processes on average between 70 – 95 request a month.
 - Outstanding Council Proceedings has dwindled from 19 in June 2010 to 3 as of June 2011.

- **Fire Department**
 - Two major fires occurred in June.
 - 1314 W Market St. (\$90,000 in damage).
 - 208 S Prospects Ave – The Arbors Apartment Complex (\$1,000,000 in damage).

- **Information Services Department**
 - The Munis projects remains on time and on budget. A list of key information can be found on page 34 of the Appendix.

- **Library**
 - The Library continues to see a high rate of items circulated. In June 2011 147,948 items were circulated, breaking the record set last year for highest month ever by 11%.

- **Parks, Recreation, and Cultural Arts Department**
 - Miller Park Zoo attendance is up 5.36% for the current fiscal year. June 2011 had the highest June admission revenue for any June of record.

- **Police Department**
 - The Police Department continues to see an increase in juvenile activity in Bloomington Parks.
 - Third Shift (11 P.M. – 7 A.M.) continues to see an increase in bath salt incidents.

- **Public Service Department**
 - Locust St. and Colton Ave. Combined Sewer Overflow project has gone out for bid. The project is slated to be completed over the course of the next couple of years.

City Clerk

City Council Proceedings Completed and Approved by Council

- May 23, 2011
- June 13, 2011

Other Minutes Completed

- Executive Session - 10
- Work Session – 1
- Liquor Commission – 1
- Special Meeting - 2

Outstanding Council Proceedings

Council Report Year	June of 2010	June of 2011
2007	4	1
2008	5	0
2009	4	0
2010	6	1
2011	-	1
Total	19	3

Time Spent Gathering Information for Freedom of Information Act Request (Calendar Year to Date)

Month	Number of Requests	Average Time per Request (Minutes)	Total Time (Hours)
Jan-11	91	41	62.75
Feb-11	55	39	35.3
Mar-11	95	39	62.4
Apr-11	70	30	34.7
May-11	76	53	67.05
Jun-11	88	48	70
Overall	475	46	362.15

Calendar Year to Date (January 2011 - June 2011) Liquor Licenses and Fees

Liquor License Group	Number of Vendors	Number of Licenses	Total Received	Penalties/Fees	Invoiced
Clubs	6	12	\$5,280	\$0	\$5,280
Convenience Store	7	14	\$4,245	\$0	\$4,245
Package Sales	8	12	\$4,872	\$69	\$4,820
Restaurant	46	85	\$42,032	\$166	\$41,840
Tavern	36	61	\$33,083	\$55	\$33,028
Total	103	184	\$89,512	\$290	\$89,213

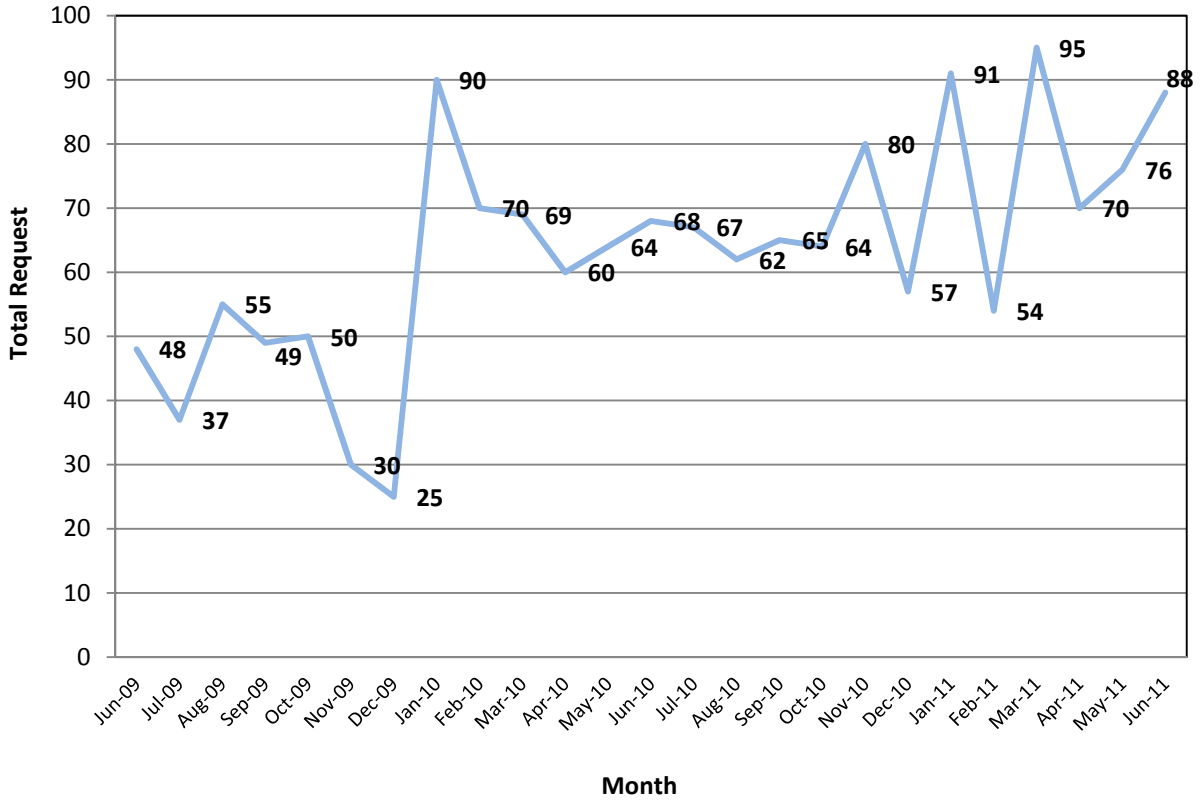
**Calendar Year to Date (January 2011 - June 2011)
Amusement and Miscellaneous Licenses with Fees**

License Group	Number of Vendors	Number of Licenses	Total Received
Amusement	17	25	\$13,010
Miscellaneous	44	60	\$5,964
Total	61	85	\$18,974

Other Items of Note

- Major focus of this office is compliance with Local Records Acts, the Open Meetings Act, and Freedom of Information.
- Provided 25 “No Solicitors Invited” cards to citizens based on Water billing insert.
- Bids Opened Completed - 3
- Contracts Established - 15
- Outgoing Mail processed in City Hall – 6,644

F.O.I.A. Request by Month Since June 2009



Fire Department

Monthly Fire Response Report

This report gives the total number of Fire dispatches for the month, including responses for reported structure fires. The total estimated dollar loss for the month is also included. The most prevalent call types for this period are listed in order of occurrence.

Fire Response Data: June 2011			Top 5 Fire Response Types for June 2011	
Fire Response Type	Previous 12 Month Average	June of 2011	Rank	Response Type
Fire Responses	145	175	1.)	745: Alarm system activation, no fire - unintentional
Structural Fires	9	7	2.)	700: False Alarm or false call, Other
Estimated Dollar Losses (Property & Contents)	\$70,285.50	\$1,111,050	3.)	444: Power line down
			4.)	611: Dispatched and cancelled en route
			5.)	600: Good intent call, other

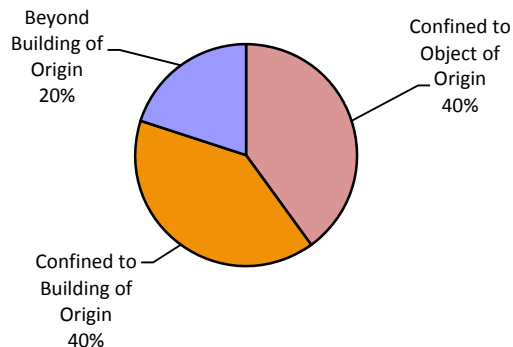
Structure Fire Spread Report

The Structure Fire Spread report takes all actual structure fires for the given month and

indicates the level of fire spread from its origin. The less the fire spreads, the more successful the Department was in responding to, locating, containing and extinguishing the fire. Fire increases proportionally with time. The quicker that a fire is noticed (visually or through an alarm mechanism), reported to 911, dispatched efficiently, firefighters are alerted and respond and arrive on scene, along with how well arriving fire crews organize, deploy, locate and control the fire all affect how far fire will spread from the point of its inception. Studies have shown that for a Department with an ISO rating of 4 or less to contain 66% of its structure fires to the object or room of origin is a good measure of success across all these factors. IF the spread report consistently shows fire spreading farther than the room or object of origin more frequently, some analysis of the above factors should be evaluated to determine a cause and possible steps to remedy. We use a rating of 75% as our benchmark.

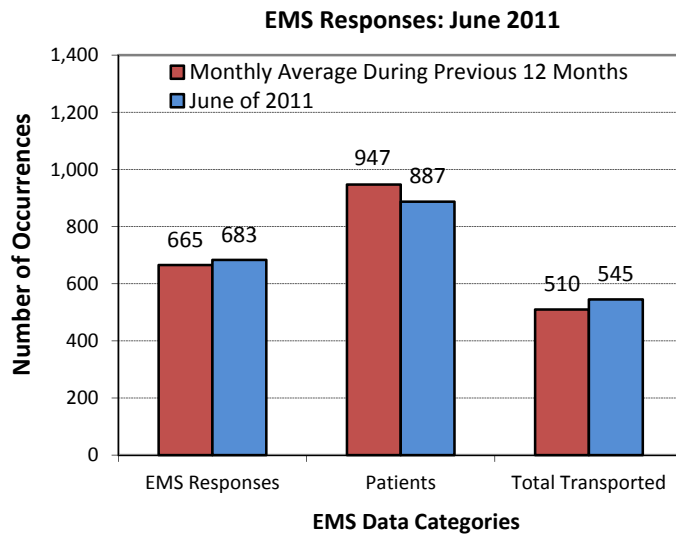
June 2011 Structural Fire Spread, Response, and Location Chart					
Confined to Object of Origin					
Incident Number	Alarm Date	Alarm Time	Address	Personnel Responded	
11-0003930	6/4/2011	11:39:14	8 Jeremiah Ln.	17	
11-0004463	6/23/2011	12:06:59	313 N East St.	12	
Confined to Building of Origin					
Incident Number	Alarm Date	Alarm Time	Address	Personnel Responded	
11-0004641	6/30/2011	10:33:06	208 S Prospect Rd.	30	
11-0004055	6/9/2011	12:10:12	1314 W Market St.	24	
Beyond Building of Origin					
Incident Number	Alarm Date	Alarm Time	Address	Personnel Responded	
11-0004055	6/9/2011	12:10:12	1314 W Market ST.	26	

June 2011 Structural Fire Spread Graph (5 Total Fires)



Monthly EMS Response Report

This report gives the total number of EMS dispatches for the month, including total number of patients contacted. The total patients transported to a Healthcare Facility for the month is also included. The most prevalent call types for this period are listed in order of occurrence.



- Top 3 EMS Response Types for June 2011**
- 1.) Sick Person
 - 2.) Traffic Accident
 - 3.) Fall Victim

Fire and EMS Response Time Analysis Reports

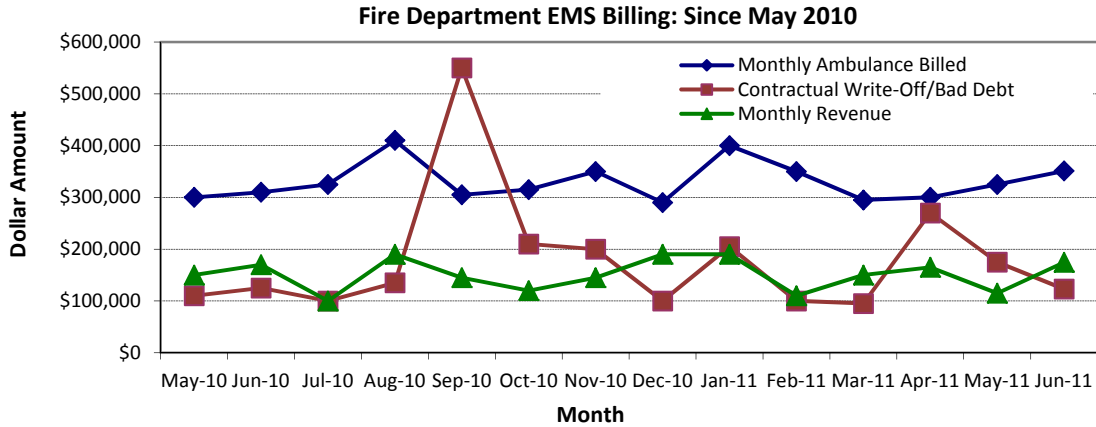
These reports displays the averages for the different benchmarks we look for, call creation to dispatch, dispatch to enroute time, enroute to arrival time, and the overall time it takes from creation of the call until the unit arrives on scene. These reports only give the averages for the response of all Fire and EMS calls.

Fire Department EMS Billing (Chart Located on Next Page)

- Charges represent billings for emergency transports, intercepts, and ambulance standby's.
- Revenue represents the amount of revenue collected for emergency transports, intercepts, and ambulance standby's.
- Contractual-Write Off's are the combination of contractual allowances and bad debt write off's. Contractuals are the amounts above what federal and state mandated carriers allow for EMS services. Bad Debt write off's include Financial Hardships, Bad Debt Accounts (sent to a third party collection agency for further processing), Bankruptcies, Small Balances, Workman's Compensation, and Incarcerated Patients.
- Total June Breakdown
 - Charge total-\$351,084.97
 - Revenue-\$174,559.55
 - Collection Write Off-\$1,828.62
 - Bad Debt Write Off's-\$121,246.06
 - Contractual Write Off - \$123,074.68

Fire and EMS Calls Response Time Analysis: January 2010 - June 2011

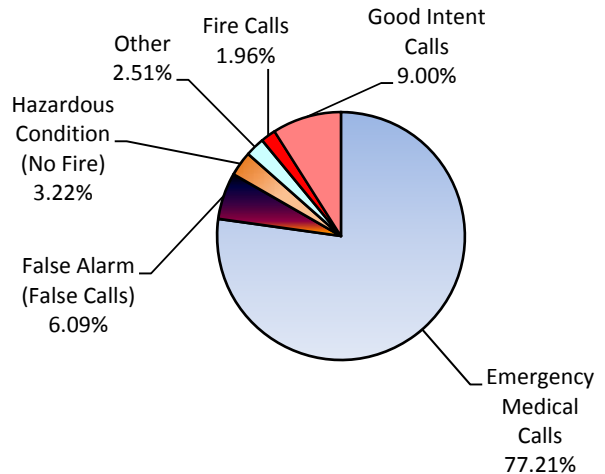
Month	EMS Call Creation to Arrival	Fire Call Creation to Arrival
	Goal: Under 6 Min.	Goal: Under 6 Min.
Jan-10	6:45	6:24
Feb-10	6:39	5:59
Mar-10	6:03	6:21
Apr-10	6:07	6:09
May-10	6:14	5:56
Jun-10	6:09	6:00
Jul-10	6:29	6:39
Aug-10	6:07	6:13
Sep-10	6:16	6:32
Oct-10	6:27	6:25
Nov-10	6:47	5:38
Dec-10	6:37	6:21
Jan-11	5:58	6:29
Feb-11	6:03	6:13
Mar-11	6:08	5:36
Apr-11	5:38	5:20
May-11	5:48	5:26
Jun-11	5:36	5:31



June Operations

In June the Fire Department responded to 844 calls for service in this month. We continue to average around 80% of the calls as EMS calls and only about 2% were actual fire calls with only two of those doing major damage to the structure. The fire at 1314 W. Market St. did significant damage to the fire building and to the house on the east side. Damage was estimated at \$90,000 for this building. On June 30th the Department responded to another fire at 208 S. Prospect Ave. in the Arbors apartment complex. This fire was in a three story 12 unit apartment building that was under renovation. Flames from a plumber’s torch caused damage in excess of \$1,000,000 to the structure and contents. For this fire it was necessary to call back all off duty fire fighters to man the stations. It is crucial to have extra manpower due to the heat conditions and to continue to respond to calls. During the time the Department had manpower on scene at the Arbors; the Department also responded to 8 other calls for service ranging from a cardiac arrest to a vehicle accident requiring multiple companies to extract the victim from the vehicle.

Fire Department Operations Breakdown for June 2011



Training

For the month of June 2011, the fire department held 96 training classes which totaled 995 class hours. The class topics have been grouped into six categories. They are Administrative, ARFF, Driver, EMS, Fire, and Hazmat.

The following represents the Public Education Officer Activities for the month of June, 2011:

Fire & Life Safety Presentations

- Fire & Life Safety Presentations were given at the following locations:
 - Blooming Grove Academy
 - Game Time Gym Summer Camp

A total of **65** children and **4** adults were educated about Bike Safety. The message was reinforced with a Tucker the Turtle Performance of "Bike Helmet Safety". A total of **9** children and **2** adults were educated about Fire Safety. The message was reinforced with a Dusty the Dragon Performance of "The Spectacular Smoke Smeller".

- Fire Extinguisher Training – Training using the Digital Training Device was held at:
 - Image Air
 - Bloomington Rehab.

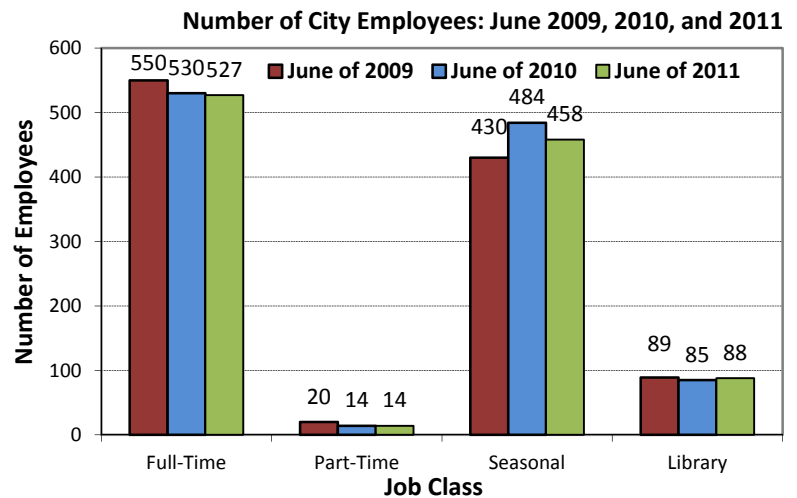
A total of **52** adults received this training.

- 911 Simulator – Our new 911 Simulator was used for the children at Blooming Grove Academy to teach them to dial 911 in an emergency and how to speak to the dispatcher. This "hands on" type of training helps the children retain this information better than by just telling them what to do.

Human Resources Department

Major Tasks

- Continued implementation of the Tyler/Munis software and Empower Time and Attendance systems. Worked included 3 full days in Munis sessions and 2 full days in Empower sessions, weekly implementation team meetings for both software systems, various other planning and analysis meetings and time spent to produce initial documentation items.
- Continued work to develop position descriptions and set salary grades for new positions approved in the FY11/12 budget.
- Coordinated annual TB, respirator and HazMat evaluations for the Fire Department.
- Local 699 Labor Management meeting.
- Processing FOIAs.
- Asst. Fire Chief promotional testing.
- Active negotiations with Lodge 1000 (Water). Local 362 Support Staff, Local 362 Parking Attendants, Local 362 Inspectors and Telecommunicators.
- Harassment Training for Fire Department personnel presented in May 31, June 1 and June 2.



Breakdown of Fulltime City Employees by Bargaining Unit and Classified Employee: June 2010 and June 2011

City Employees	June 2010	June 2011	Collective Bargaining Status if Applicable
	Number of Employees	Number of Employees	
Support Staff Local 362	31	29	Negotiating
Parking Attendants Local 362	4	4	Negotiating
Fire Local 49	94	95	Current
Water Lodge 1000	35	36	Negotiating
Inspectors Local 362	15	15	Negotiating
Police Unit 21	96	99	Requested to bargain
Sergeants & Lieutenants	20	20	Requested to bargain
Public Works & Parks 699 AFSCME	107	107	Current
Telecommunicators(TCMs)	15	15	Mediation 5/18/2011
Classified	118	107	

City of Bloomington June Vacant Full Time Position Status

Current Positions Position	Status
Property, Records & CSO Manager	In process
Department Secretary - Legal	In process
Paralegal - Legal	In process
Recreation Associate - Parks, Rec. & Cultural Arts	In process
Performance Auditor - Administration	In process
Telecommunicator (TCM)	In process

Information Services Department

Enterprise Resource Planning (ERP) Project – Munis

- The Munis project remains on schedule and on budget. A list of key accomplishments and upcoming events can be found in the Appendix starting on page 34.

City Internet Site Redesign

On June 7, 2011, Uriz Goldman (of Vision Internet) was announced as the City's web site design project manager. Uriz has extensive background as a programmer for Vision Internet and their CMS system which will be implemented along with our new website. His experience in this area is expected to help greatly with some of the more complex custom modules we have requested.

After a few conversations over the phone about our current website and what we are doing now, Vision Internet has developed a project timeline and created surveys to send out to the various stakeholders in this project to gather as much feedback as possible. This feedback will help us provide a "vision" for the City's new web site. Surveys were sent to all department heads and focus group members in late June. Information Services has compiled all responses and sent them to Vision for review to begin development of the layout and appearance for the site, and to prepare for the on-site kick-off scheduled for July 20-21, 2011.

Upgrade of Firewall System Software

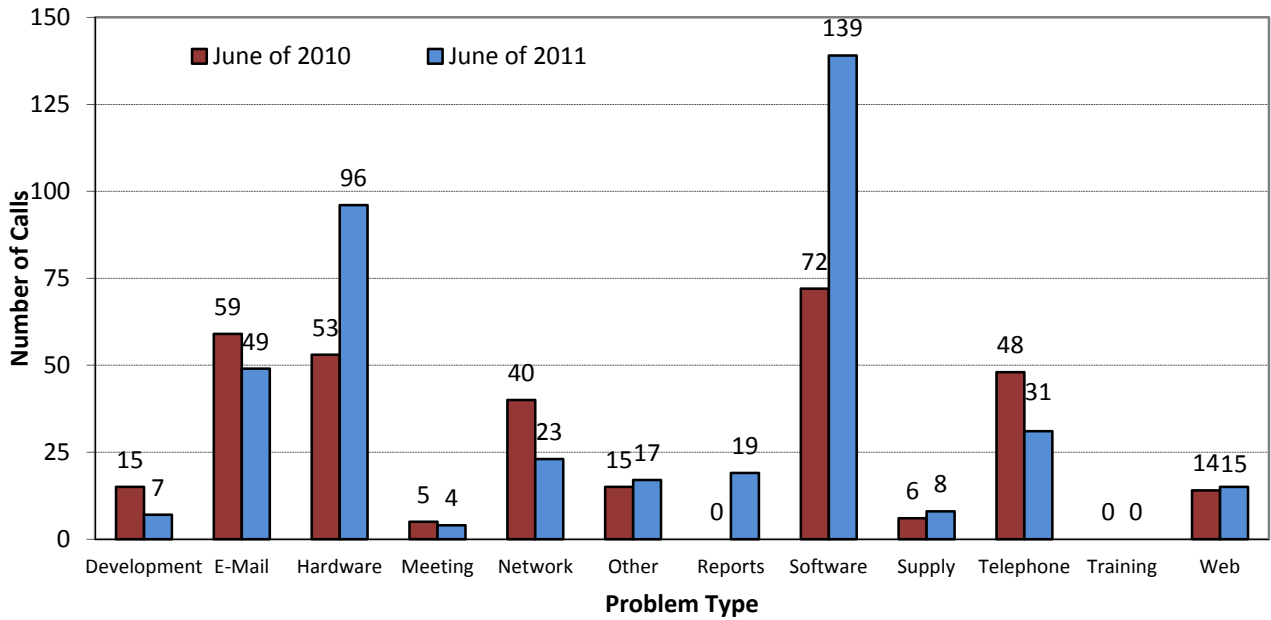
Information Services staff upgraded the system software version of the firewall appliance used to protect the perimeter of the City network. This upgrade will improve speed and security of the City's Internet access. It will also allow more flexibility in how we configure VPN (virtual private network) connections into the City's network.

Data and Telecommunications for New Hockey Team

Information Services staff set up the data networking and telecommunications capabilities for the new hockey team within the US Cellular Coliseum.

Service Request for June 2011				
Problem Type	Total Calls	Closed	Open	Pending
Consulting	0	1	0	0
Development	7	5	0	2
E-Mail	49	49	0	0
Hardware	96	90	2	4
Meeting	4	4	0	0
Network	23	16	5	2
Other	17	16	1	0
Reports	19	19	0	0
Software	139	116	14	9
Supply	8	6	2	0
Telephone	31	30	1	0
Training	0	0	0	0
Web	15	12	3	0
Total	408	364	28	17

Information Services Service Calls: June 2010 and June 2011



Lyris List Server Information

The following information details the current list server subscribers and activity. Anyone can subscribe to these lists by clicking on the “Subscribe Here” button on the homepage of the City’s website.

City of Bloomington List Server Data

List Name	Total Member Count	June 2011 Increase	Increase Over Past Year
BCPA General	13,934	10	1,125
Bloomington Golf	6,648	1	2,324
Miller Park Zoo Tigers Tongue	2,192	0	865
BCPA Targeted Mailing	1,740	0	1,577
Parks & Rec General	1,446	4	66
BCPA Educators	909	0	0
Miller Park Zoo	507	0	11
Pepsi Ice Center	368	1	8
City Council	189	3	23
Planning & Zoning	160	2	16
Landlord Property Management	154	1	13
Parks Youth News	142	0	6
Parks Adult News	140	1	10
BCPA Patrons	136	0	0
Parks Preschool News	116	6	7
Engineering Bids	111	0	-9
Liquor Commission	109	5	13
Human Relations Commission	106	2	10
Parks Teen News	72	0	5
SOAR	68	0	3
Public Service Notices	35	0	0
Engineering Updates	17	1	0
Total	29,299	37	6,073

Legal Department

Collections

- Small Claims:
 - 16 cases were set on June 16, 2011
 - 3 cases for use tax were paid prior to the court date – Total collected \$1,142.21
 - 4 judgments were entered – Total amount due \$751.20 – Total collected \$130.00
 - 9 cases were filed for use tax collection – court date 7-7-11

- Collection letters sent
 - 40 letters sent for use tax – total collected \$3,848.45 – FYTD \$6,823.99

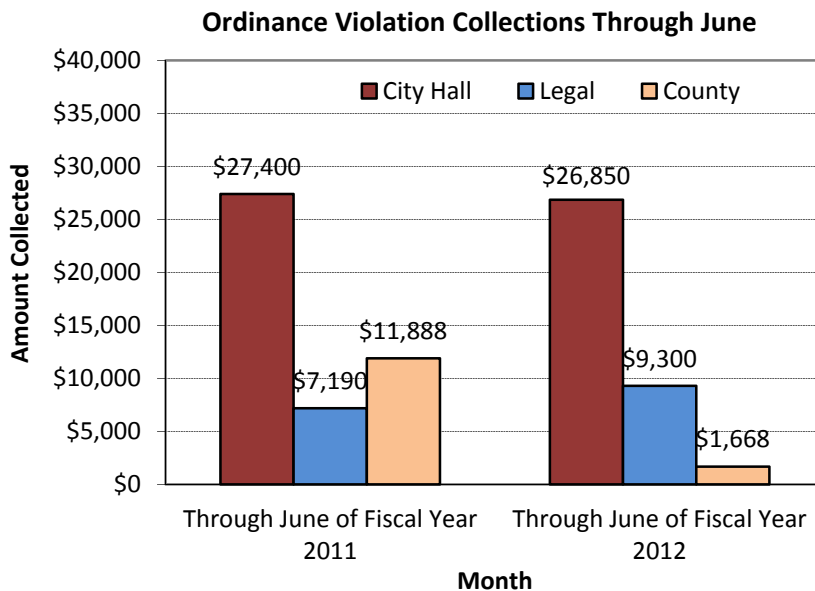
- Nuisance Parking
 - 16 letters sent
 - 8 Tow Notices have been given to the process server
 - Monthly Parking Ticket Payment Agreements – total collected \$2,510.00

Freedom of Information Act Requests

- FOIA: 80 FOIA requests were processed through the Legal Department
- Total time spent 38.50 hours

June Ordinance Violation Activity

- Fines received at City Hall before filing: \$12,500.00
- Fines paid at City Hall after filing: \$3,600.00
- Post judgment fines received: \$1,093.00/\$1,668.00 FYTD
- Total: \$17,193.00 and \$37,818.00 FYTD



- Ordinance Violations Paid at City Hall – 71
- Ordinance Violation Cases filed: 70

- Summons prepared: 60
- Total cases scheduled for court – 355
- Trials scheduled – 13
- Post Judgment cases scheduled– 13

Unregistered/Inoperable Vehicle Compliance

- Legal continues to work with the Police Department to send out compliance tickets for vehicles that are unregistered and/or inoperable throughout the City.
- Vehicle Compliance Tickets sent this month: 21

Ordinances Drafted

- Drafted revision to Intergovernmental Agreement for Bloomington-Normal Transit System.
- Drafted Amendments to Chapter 40 of Bloomington City Code relating to Taxicabs and Vehicles for Hire .
- 1 new ordinance was prepared for publication both in a hardcopy and on the internet.
- 2011-28 – establishing the fee for furnishing oxygen for life support services.

Contracts/Agreements

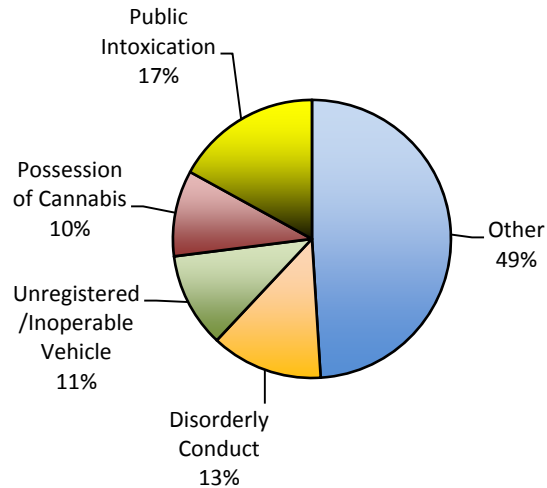
- Reviewed engagement letter with Clark, Baird, Smith law firm.
- Reviewed Personal Service Contracts for BCPA.
- Reviewed Client Agreements for 2011 Health Care Insurance Plans.

Personnel/Human Resources

- Interviewed candidates for paralegal and legal secretary positions.
- Meeting with ASC- Claims Review on Workers' Compensation and General Liability Claims.
- Reviewed HR contracts (re: ERRP).

Legal Appendix Continues on Page 35.

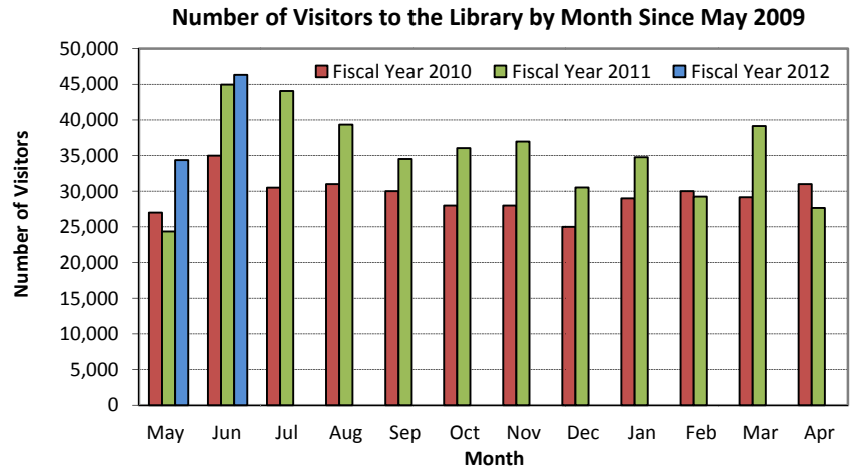
Violations Filed in Court During June 2011 by Percentage of Overall Cases



Library

1. Goal - To expand and strengthen the Library's visibility within the community.

- June is usually the busiest month of the year and this year 46,317 people visited the library. This is the highest number of visitors in one month ever.

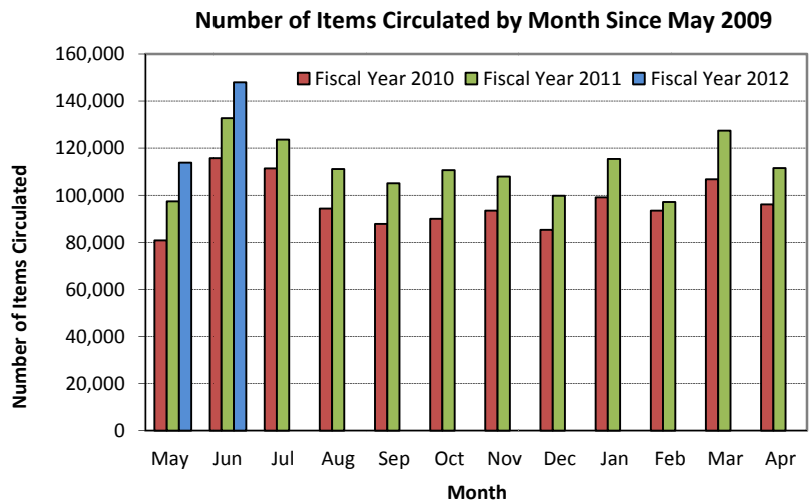


2. Goal – To become a customer-focused Library with a highly qualified, friendly and trained staff.

- Staff answered 8,409 questions from customers this month.

3. Goal - To provide a wide range of materials, in a variety of formats, and in sufficient quantities to meet the needs of people in the community.

- 147,948 items were borrowed from the Library in June 2011, breaking the record set last year for the highest month ever by 11%.



4. Goal - To develop traditional and innovative library programs that reinforce the mission and role of the Library.

Library Programs and Attendance June 2011

	Number of Programs	Individuals Attending
Children Programs	7	N/A
Teen Programs	8	136
Adult Programs	15	565

5. GOAL - To better serve the customer and work more efficiently through the use of technology.
 - New security gates will be installed soon to allow library patrons to take books out to the patio to read.

6. Goal - To administer a cost effective public library responsive to all segments of the community.
 - The Library has received a grant worth \$6,000 from the Small Business Administration through the state of IL to encourage the development of small businesses in our community. The grant includes a laptop, projector, camera which will be available to the business owner to loan to produce materials to promote their business as well as books and DVDs on HR and business management topics.

Parks, Recreation, and Cultural Arts Department

Bloomington Center for the Performing Arts (BCPA)

Events

The BCPA welcomed 4,312 people to the Center for 31 different events and activities in June.

BCPA Mainstage and Spotlight Events

CEFCU Summer Stage – Backyard Tire Fire with Matthew Curry and the Blues Fury

The BCPA kicked off its 2011 outdoor concert series with local favorites Backyard Tire Fire. The band was joined with special guests Matthew Curry and the Blues Fury. Curry is a 16-year-old Bloomington resident and a rising talent on the blues circuit. The concert was attended by nearly 650 people.

Volunteer Appreciation Dinner

The BCPA celebrated the contributions of its 169 volunteers at the annual Volunteer Appreciation Dinner on June 9. Since August 1, 2010, this valuable group of people has contributed 7,012 hours of service at over 90 public events at the BCPA. Naming the BCPA Volunteer of the Year Steve Spencer.

Miller Park Summer Theater Auditions

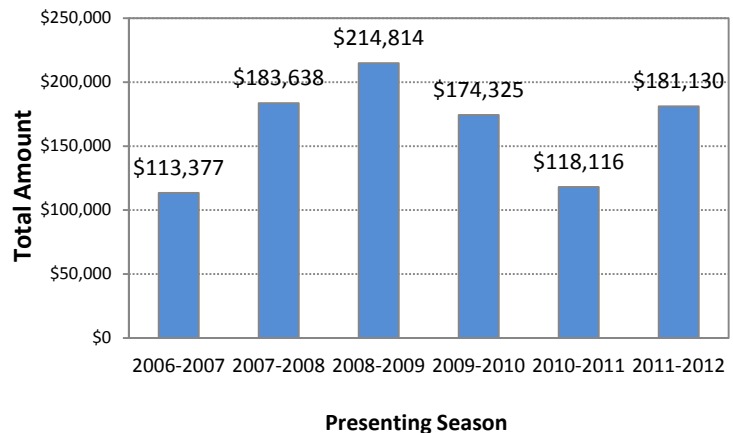
As the BCPA prepares to take over the production of the Miller Park Summer Theater program this year, auditions for roles were held on June 27 and 28. Forty people ages eight and older will participate in the summer program which includes the first-ever Spotlight Theater Camp, a weekday camp where students will learn all elements of theatrical production through daily activities.

Golf Division

Special Events

The courses were fortunate during the month of June to host 13 shotgun start outings and several other notable tournaments such as: the Country Youth Classic, the Nike Junior Tour and the Central Illinois Senior Amateur tour. City courses also hosted the 2nd Annual Longest Day of Golf on Tuesday, June 21st. 105 golfers registered to play in this event which challenges area golfers to complete all 54 holes of Bloomington Golf in just one day. A staggering number of 90 out of the 105 golfers completed all 54 holes of golf that day with numerous compliments regarding the courses and staff. We are already planning new ideas to allow more golfers to play in the event next year.

BCPA End of June Presales by Presenting Season



Bloomington Golf Course Data: June 2009, 2010, and 2011

	June of 2009	June of 2010	June of 2011
Shotguns Held	8	9	13
Outing/Tournament Rounds	940	1,600	1,721
Average Green Speeds - Highland	99"	111"	100"
Average Green Speeds - Prairie Vista	115"	120"	116"
Average Green Speeds - The Den	119"	127"	125"
Seasonal Man Hours	6,922	7,450	6,918

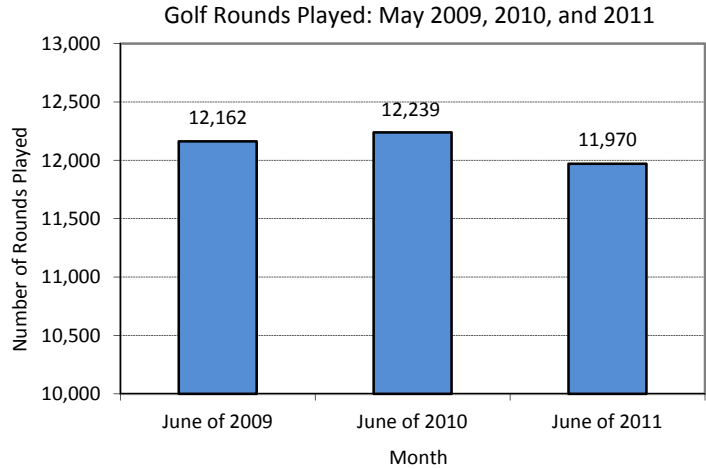
June Cost Saving Measures:

- Replaced burned out lights in clubhouses with new energy-efficient light bulbs.
- Sent seasonal staff home during rainy weather to save payroll.

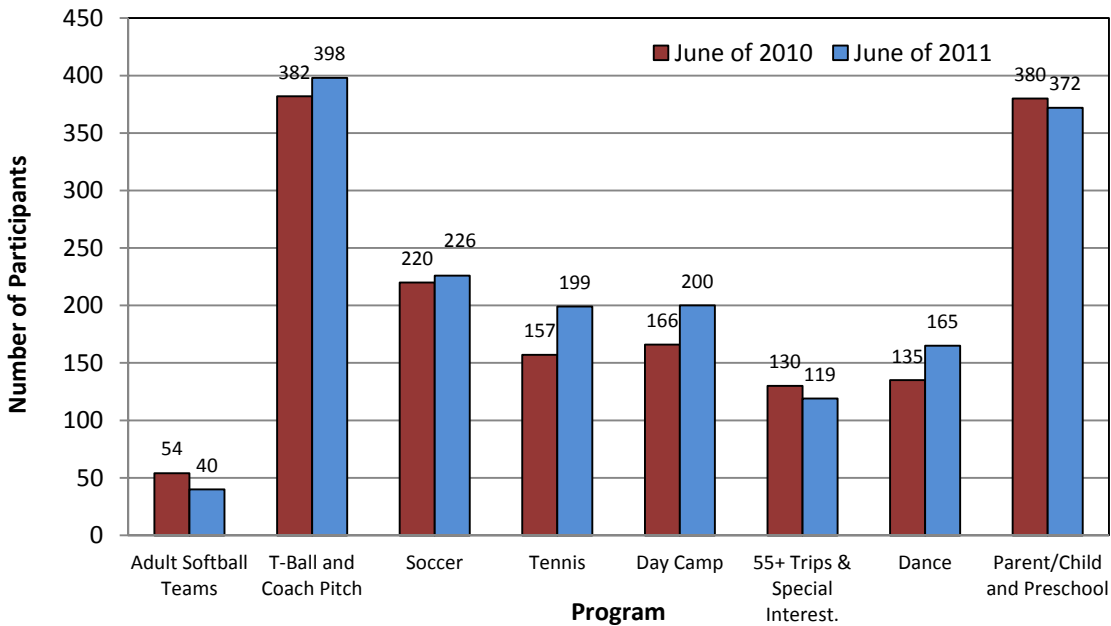
Recreation Division

Most recreation programs had an increase in registration numbers and revenue over 2010.

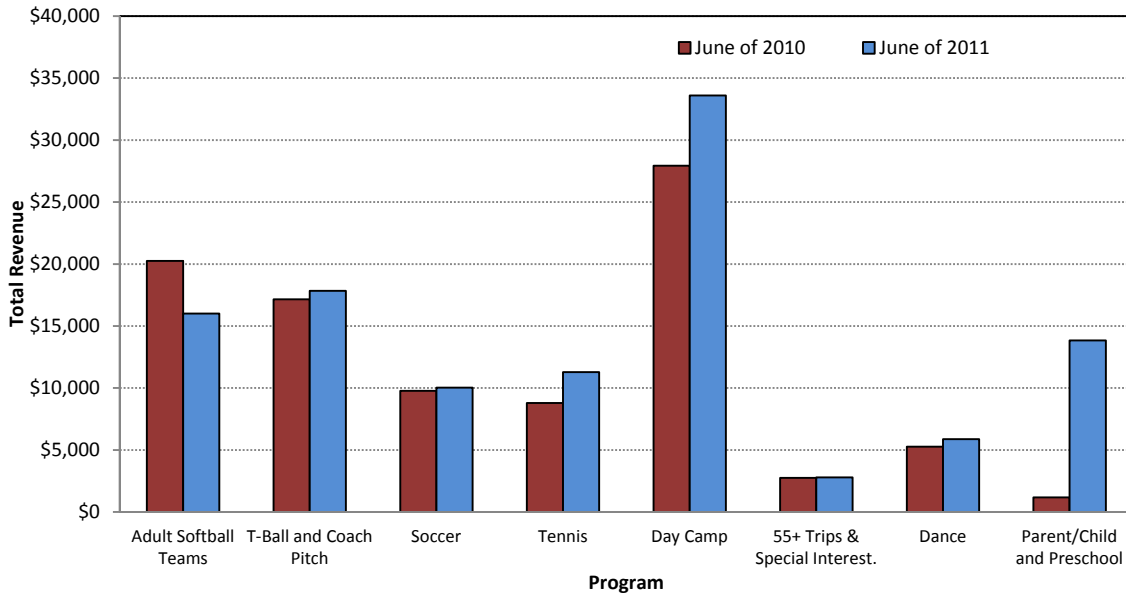
Adult softball saw registration drop. The loss of RT Dunn fields was part of the issue.



Recreation Program Attendance: June 2010 and June 2011



Recreation Program Revenue: June 2010 and June 2011



Aquatics

The hot weather made for some great swimming days! Attendance was up by 10% over 2010 at Holiday Pool and O’Neil was down just a little. In 2010, YMCA Day Camp took their swimmers to the pool almost daily since their pool was out of operation for the month of June. This year they did not have a pool, but only took their swimmers three days a week to the pool. They will be billed, along with the other nonprofits, and the income added to the system in July. Many non-profits have their groups swim at O’Neil so that income will also come in at a later date.

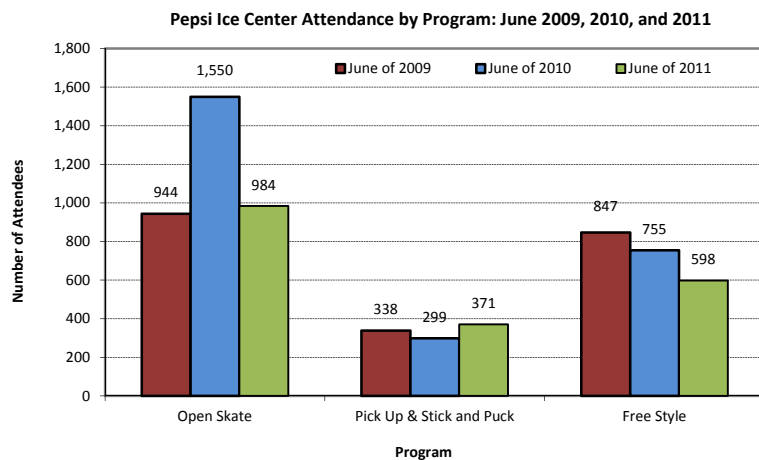
Pool pass sales were up at both pools. The 90-plus degree weather in early June was probably the major factor. It’s been a hot summer which is great for swimming.

Swim lesson numbers were also up over 2010. Some of the YWCA students did register since the YWCA pool closed. We also hired one of the YWCA instructors.

Pepsi Ice Center

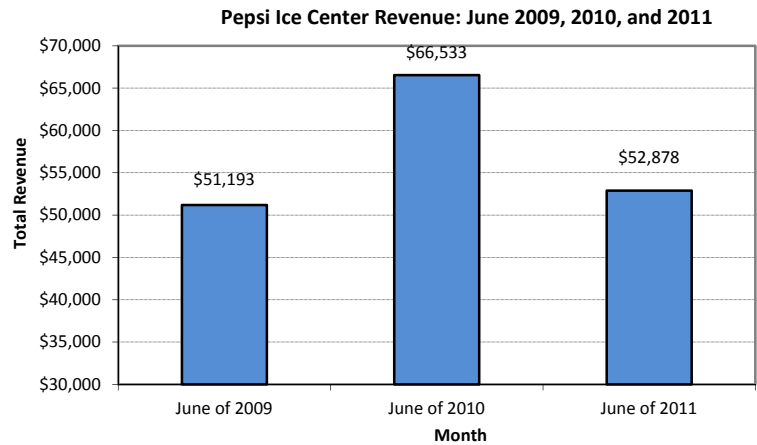
June 2011 open skate attendance was about the same as June 2009, but 36% lower than June 2010. Last year about 500 skaters attended from the county schools are that were in attendance in June. This year those groups did not skate.

Hockey numbers continue to increase. The Learn-to-Skate numbers and freestyle numbers decreased. The former skating



director did not schedule Saturday classes, which people do like. This is probably part of the reason for the drop in Learn-to-Skate. This will be addressed when the new skating director is hired.

Pepsi Ice Center revenue is down from last June, part of this is due to the timing of when revenue was collected. Ice rental from various specialty classes was collected in June last year, but this year it was collected in April and May, representing about 80% of the difference. A larger chunk of adult league rental was collected in May this year, then June last year.



Pepsi Ice Center needs balance with all four legs of the facility. The distribution is illustrated in the chart on the next page. Hockey includes hockey classes, clinics, leagues, stick & puck, adult pick up, and sponsorships for hockey leagues. LTS includes all learn-to-skate classes, freestyle practice sessions, freestyle punch cards, curling, and speedskating. Open skate includes open skate admission, open skate punch cards, birthday parties, and skate rental. Ancillary includes concessions, sponsorships, accessories, ice rentals, skate sharpening, etc.

Four Legs of Pepsi Ice Center	June of 2010	June of 2011
Hockey	\$21,978	\$22,241
LTS/Figure Skate/Curl/Speed	\$9,397	\$4,460
Open Skate	\$8,780	\$5,819
Ancillary	\$25,750	\$19,464

Special Opportunities Available in Recreation (S.O.A.R.)

Special Olympics: The Illinois Special Olympics State Summer Games were June 10 – 12 at Illinois State University. 44 athletes participated in athletics, bocce, or aquatics. A S.O.A.R. Special Olympics Cookout Celebration was held the week after games to celebrate their accomplishments and to recognize the coaches. One athlete, Mike Cavanaugh, left for Greece in June to participate in the World Special Olympics Games in bocce.

Special Events: A group attended the *High School Musical Junior* production on June 17. They also had Dinner & games with Dad, Sundaes in the Park, Family Play Day, and attended a Franklin Park Concert.

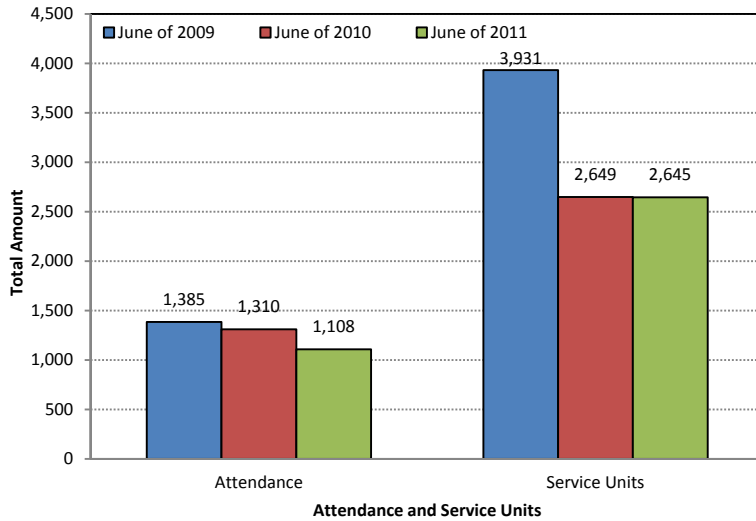
Weekly programs:

Summer Day programs started the week of June 13. These classes included various arts & crafts, cooking, variety, and fitness classes. Many of these programs were for the younger age groups. Evening weekly programs included a variety for older individuals.

Staff Hours (Pepsi Ice, Recreation, and S.O.A.R.)

June hours for 2011 were almost 600 more than hours in June 2010. Half of this increase was in the area of aquatics. The pools were much busier than last year due to the weather plus there were larger numbers in swim lessons which required more staff. Numbers of staff hours for athletics increased by 100, sports by 200, and Pepsi Ice by 200. Hours decreased for the seasonal office staff since that salary was moved to the administrative budget.

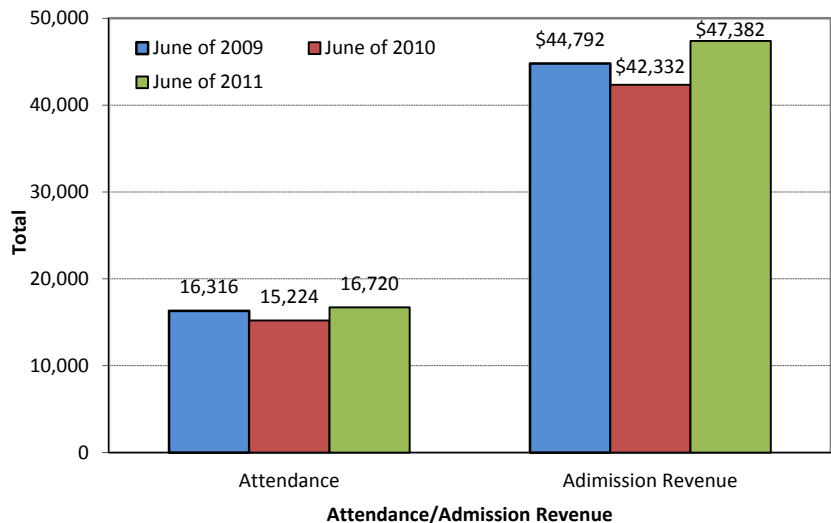
S.O.A.R. Program Attendance and Service Units: June 2009, 2010, and 2011



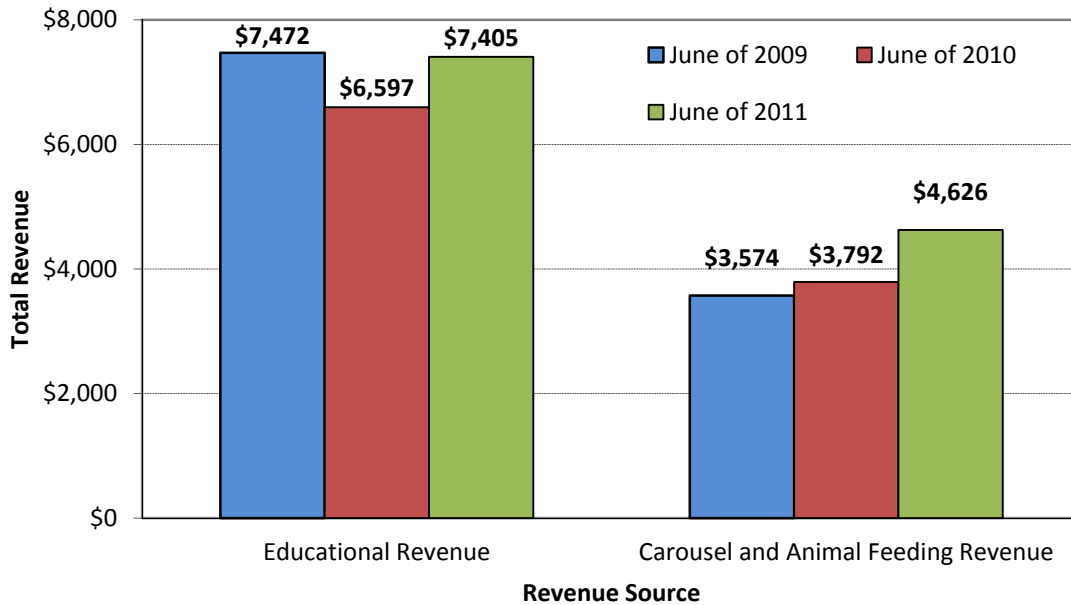
Miller Park Zoo

- Attendance is up 5.36% for the current fiscal year compared to last year.
- Revenue from the gate admission is 4.64% up for the current fiscal year compared to last year's revenue. June 2011 is the highest admission revenue for the month of June on record.

Miller Park Zoo Attendance and Admission Revenue: June 2009, 2010, 2011



Miller Park Zoo Education Revenue and Carousel and Bird Feeding Revenue for June 2009, 2010, and 2011



- Revenue from Concessions, Carousel, and Animal Food Sales is 27.34% up for the current fiscal year compared to last year's numbers.

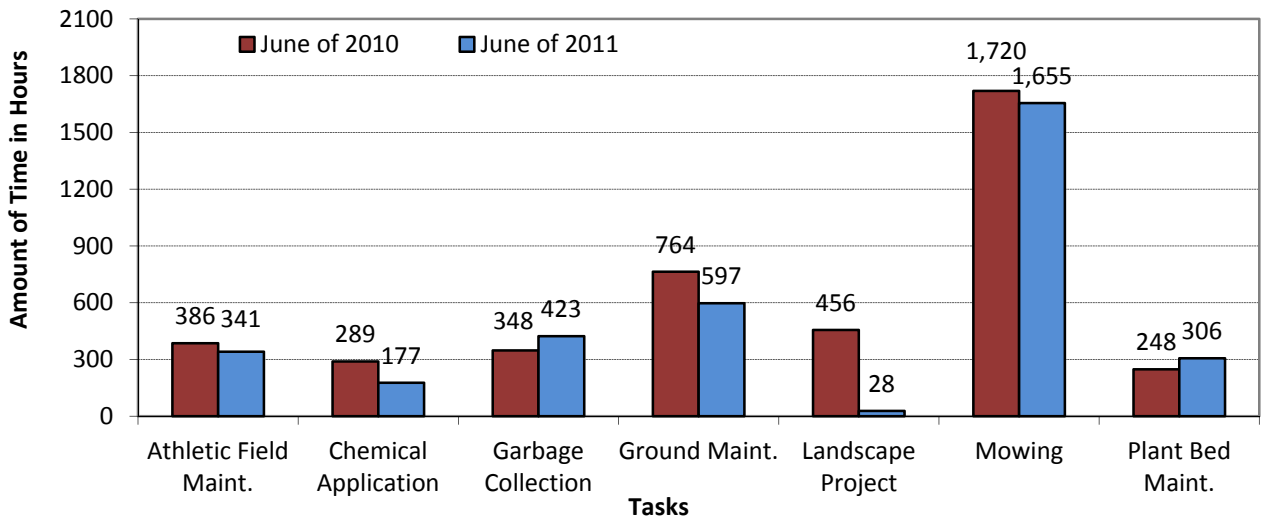
Parks Maintenance Division

Notable projects the Parks Maintenance Division completed in June:

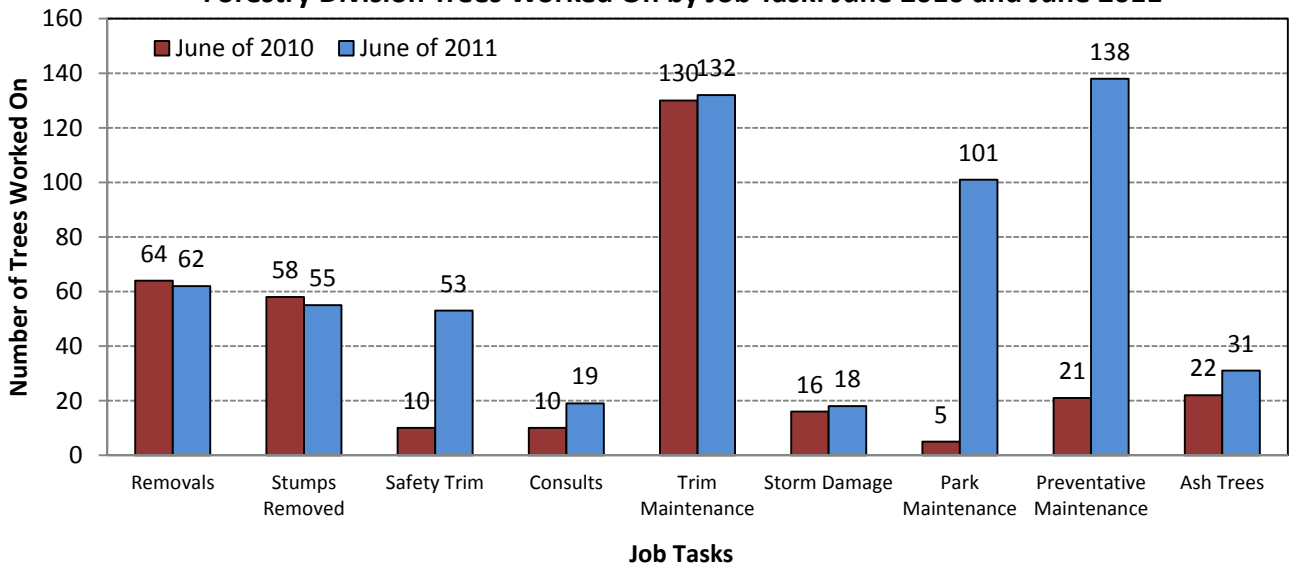
- Completed second light inspection of all City of Bloomington parks and facilities in this fiscal year. This includes replacing 11 bulbs and 4 fuses at McGraw park and 8 bulbs, 7 fuses and 7 ballasts at Miller Park.
- Completed first HVAC inspection of all Parks buildings in this fiscal year.
- Added 2 new locations this year to our right of way mowing bringing the total locations to 125.
- Continued maintenance of all pools and spray parks daily.
- Installed a new lean-to shed behind the Park Maintenance shed. The shed provides more shelter and security for park barricades and stage extensions.
- Installed 6 new grills at Miller Park and 1 new grill at Holiday Park.
- Replaced water hydrant at East Side Gardens.
- Renovated the shuffleboard court at Miller Park that included a split face block wall, new benches and new landscaping.
- Replaced crawl tubes and slide sections at Emerson, Oakland and Pepper Ridge Parks
- Replaced 50 Tile at Miller Park playground.
- Installed a new rubber floor at Pepsi Ice Center.
- Completed monthly HVAC checks at the Coliseum.
- Installed new control buttons at BHS tennis court lights. This will save energy costs as the lights will only be on when the courts are in use.
- Replaced split rail fence and post at Airport and Friendship Park.

- Repaired these items at Miller Park Zoo: ZooLab dampers, a fan in the Tamarin exhibit, Tiger exhibit shift doors, Reindeer exhibit drain valve, Petting zoo waters.
- Partnered with Public Works to install a new block wall and landscaping at the corner of Evans and Walnut.
- Completed our first round of weed control in all City parks.
- Repaired 6 pipe leaks at McGraw Park fountain. Staff had to hand-dig much of the site due to the number of pipes. 161 staff hours were used and the total cost of the repair was \$5,834.

Park Maintenance Field Work: June 2010 and June 2011



Forestry Division Trees Worked On by Job Task: June 2010 and June 2011



Further Information on the Parks, Recreation, and Cultural Arts Department can be found in the Appendix starting on Page 37.

Planning and Code Enforcement Department

Building Safety Division

Building Permits Issued and Fees Collected: June 2009 - June 2011

Type of Permit Issued	June of 2009	June of 2010	June of 2011
Number of Construction Permits (All Permits)	621	601	570
Incorporated Building Permits*	360	323	281
New Homes Built	22	18	17
Duplexes Built**	0	0	0
Multi Family Built	0	0	0
Construction Valuation	\$29,210,360	\$14,543,814	\$5,427,537
Permit Fees Collected	\$122,338	\$140,173	\$111,130

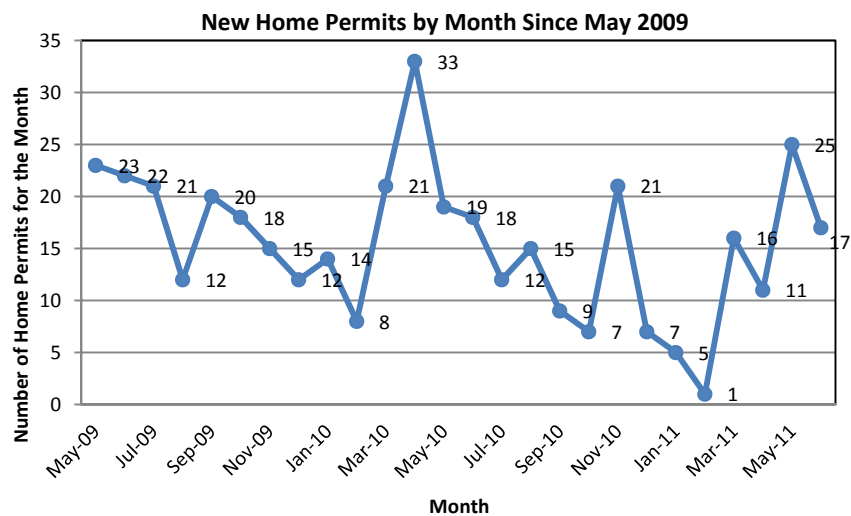
*Only Building Permits (Residential & Commercial)

** Dwelling Units

Notable Plan Reviews Received in June 2011

Building/Project Description	Address	Value
Restaurant Renovation	1601 Jumers Dr.	\$500,000
Chestnut Health Services	811 West Chestnut St.	\$247,575

Although word on the street seems to indicate improvement in the local construction activity front; Building Safety's numbers don't bear it out. There was one less home built in June this year over last and homes are down 33% year to date. Overall new building permits are currently down 21% while the City's construction value is off 63% year to date. This reduction in value as also affected our permit income – down 23%.



Code Enforcement Division

The following table summarizes the activity of the Code Enforcement and Community Development staff for the month of June, 2011.

Summary of Activity for Code Enforcement and Community Development Staff: June 2010 and June 2011

Residential Loan Activity (CDBG)	June of	June of	Code Enforcement Division	June of	June of
	2010	2011		2010	2011
Initial Rehab Inspections	6	7	Complaints Received	92	127
Work Write-ups Completed	5	5	Inspections Completed	101	182
Loans Approved	3	2	Garbage, Weed, Junk, Insp.	45	81
Progress Inspections	40	0	Graffiti Complaint Inspections	6	3
Water Services	0	4	Housing Complaint Insp.	28	30
Sewage Ejection Systems	0	2	Condemned Properties	0	0
Total Houses Demolished	0	0	Tickets Issued	12	4
Total Garages Demolished	0	0	Vacant Building (NPO)*	0	3

The Neighborhood Preservation Ordinance activities should start to see numbers improve with the hiring of a seasonal inspector in July. This will allow staff to refocus from the day-to-day complaints and devote time specifically to vacant properties.

Items/Activities of Note:

- A report is to be sent to council requesting input as to the expected outcome of the action agenda item: *Housing Rehabilitation and Infill Policy: Definition, Direction, Adoption*. A report will be provided outlining the City's current activities for comparison.
- Work continues on the Main Street Transportation Improvement Feasibility Study. Funded by the Illinois Department of Transportation (IDOT), this study is looking into building on previous planning efforts to improve safety and revitalize businesses on Main Street. It also will serve as a basis for a possible Phase I study of the roadway. A meeting with the Main Street Commission, followed by an open house was held for additional community comment.
- Staff held a first informational meeting with the new Property Maintenance Review Board. Besides a first meet and greet, information was distributed, and expectations and procedures were reviewed.

June 2011 Zone Board Activity

Case Number	Petitioner and Address	Request	Action
Z-04-11	Trunk Bay Construction 703 Mercer Ave.	Requested two variances to allow the reduction of the front and rear yard setbacks for the construction of a single family residence. The property is zoned R-1A, Single-Family Residence District. (Ward 4).	Approved with five (5) voting in favor and none (0) against
Z-05-11	Blackstone Group 2601 E. Oakland Ave	Requested three variances to allow the construction of a parking lot and drug store. Variances were to allow the reduction of the minimum required landscape setbacks for the front, side and rear yards for the property. The property is zoned B-1 Highway Business District. (Ward 8).	Approved with five (5) voting in favor and none (0) against

Public Works Department

Engineering Division

Road Resurfacing and Patching for 2011

The road resurfacing and patching work is underway and the progress is going well. The website is updated on a regular basis to keep the public informed of work that is done and the anticipated date for work to be done.

Road Resurfacing June 2011 Updates

Resurfacing -Street	From	To	Tentative Work Start Date	Anticipated Finish Date
Arcadia Dr	Lincoln St	Ireland Grove	July 2011	
Bittersweet Cir	Goldenrod Rd	Clover Ct	6/2/2011	Done 7/07/2011
Chicory Ln	Wildflower Pl	Goldenrod Rd	6/2/2011	Done 7/07/2011
Clover Ct	Bittersweet Cir	Dead End	6/2/2011	Done 7/07/2011
Commerce Pkwy	Veterans Pkwy	Hamilton Rd	6/2/2011	7/11/2011
Fallen Oak Rd	Lake Fork Rd	Twin Lake Rd	6/2/2011	Done 7/06/2011
Graham St	Western Ave	White Oak Rd	5/12/2011	Done 6/06/2011
Goldenrod Rd	Chicory Ln	Laesch Ave	6/2/2011	Done 7/07/2011
Goldenrod Rd	Buttercup Way	Bittersweet Cir	6/2/2011	Done 7/07/2011
Hamilton Rd	Morrissey Dr	Commerce	6/2/2011	7/11/2011
Hidden Lake Dr	Lake Fork Rd	south to	6/2/2011	Done 7/06/2011
Koch St	Miller St	Stewart St	5/16/2011	Done 6/13/2011
Lafayette St	Madison St	Roosevelt Ave	5/16/2011	Done 6/10/2011
Lake Ford Rd	Hidden Lake Dr	Lake Bluff Rd	6/2/2011	Done 7/06/2011
Madison St	Lincoln St	Lafayette St	5/16/2011	Done 6/10/2011
Oak St	MacAurthur Ave	Stewart St	5/13/2011	Done 6/13/2011
Roosevelt Ave	Lincoln St	Lafayette St	5/16/2011	Done 6/10/2011
Twin Lake Rd	Hidden Lake Dr	Lake Bluff Rd	6/2/2011	Done 7/06/2011
Wildflower Pl	Chicory Ln	Laesch Ave	6/2/2011	Done 7/07/2011

Road Patching June 2011 Updates

Patching -Street	From	To	Tentative Work Start Date	Anticipated Finish Date
Buchanan St	Main St	Center St	6/8/2011	Done 6/14/2011
Empire St	Mason St	Dead End	6/9/2011	7/12/2011
Fell Ave	Titan Dr	Emerson St	5/25/2011	Done 6/10/2011
Fell Ave	University St	Empire St	5/25/2011	Done 6/10/2011
Graham St	Clinton Blvd	Park St	5/25/2011	Done 6/13/2011
Jersey Ave Bridge	Over Sugar Creek		6/8/2011	Done 6/10/2011
Lee St	Empire St	Seminary Ave	6/9/2011	7/12/2011
Prairie St	Chestnut St	Market St	5/25/2011	Done 6/13/2011
Park St	Beecher St	Phoenix Ave	6/8/2011	Done 5/6/2011
Rhodes Ln	Morrissey Dr	Bunn St	5/24/2011	Done 5/24/2011

Alley Resurfacing June 2011 Updates

Resurfacing -Alley	From	To	Tentative Work Start Date	Anticipated Finish Date
North of Front St	Prairie St	East St	5/27/2011	7/13/2011
North of Market St	Prairie St	East St	5/25/2011	7/13/2011
East of Lee St	E-W Alley	Union St	6/8/2011	7/13/2011

Street & Alley Repair (\$550,000)

This annual project involves minor repairs to City streets and provides for milling/resurfacing of City alleys.

General Resurfacing (\$1,950,000)

This annual project includes the milling and resurfacing of existing City streets.

Tanner Street Reconstruction (\$1,067,710.85)

Tanner Street will be reconstructed from a new round-a-bout at Lake Drive to line up with Butchers Lane at Morris Avenue.

Locust Colton CSO Elimination – Phase

1 (This project has not gone out to bid so a firm total cost is not available. The loan is for \$10M.)

This is the start of a multi-year and multi-phase project to separate combined sewers leading to the CSO - Combined Sewer Overflow at Locust Street and at Colton Avenue.

Lafayette St. Reconstruction from Maple to Morrissey (This project has not gone out to bid so a firm total cost is not available. The budget for this project is \$1,925,000)

Lafayette Street will be reconstructed as a 3 lane city street with a center two way left turn lane and sidewalk on the north side.

Engineering Department Tasks Completed: June 2010 and June 2011		
Permit Type	June of 2010	June of 2011
Curb Cuts	19 Permits Issued (Value \$665)	14 Permits Issued (Value \$490)
Erosion Control	20 Permits Issued (Value \$740)	17 Permits Issued (Value \$545)
Excavation	42 Permits Issued (Value \$14,070)	47 Permits Issued (Value \$1,505)
Water Meter Fees	Value = \$9,604	Value = \$8,100
Street Cut Deposits	Value = \$1,680	Value = \$400
Traffic Control	6 Permit Issued (Value \$225)	1 Permits Issued (Value \$351)
Dumpsters	4 Permits Issued (Value \$125)	3 Permits Issued (Value \$75)
Overweight Loads	24 Permits Issued (Value \$1,200)	20 Permits Issued (Value \$1,698)
Customer Service Calls	May of 2010	May of 2011
Call Center	1,538 inbound calls	1,403 inbound calls
Public Works Office	69 in-person assistance contacts	67 in-person assistance contacts
Erosion Control/Complaints Inspection Report	May of 2010	May of 2011
New/Maintenance Erosion/Storm-Water Management	244	163
Inspections	29	25
Inspection Files Closed	68	110

Engineering Projects June 2011 Status Updates

City of Bloomington Projects

Project Description	Status
Street & Alley Repair, 2011-12	In Construction (60% Complete)
General Resurfacing, 2011-12	In Construction (50% Complete)
Tanner St Reconstruction	In Construction (10% Complete)
Morris Ave Reconstruction, Fox Hill to Fire Station	In Design (40% Complete)
2011 Maintenance Contracts (Street, Utility, Grading, Traffic Signals)	Out for Bid
Regency Pump Station Improvement	In Design (50% Complete)
Eagle Crest East Pump Station Improvements	In Design (10% Complete)
Locust Colton CSO Elimination, Phase 1	In Design (90% Complete)
Lafayette St Reconstruction, Maple to Morrissey	In Design (85% Complete)
Sump Pump Drain Line 2010-11	In Construction (0% Complete)
Lincoln & Ireland Grove Resurfacing – ERP Funds	Punch List Items
Kickapoo Creek Stream Restoration, Phase II	Punch List Items
Hamilton Rd Reconstruction, Timberlake to Main	Punch List Items
Constitution Trail - Grove to Croxton	Punch List Items
50/50 Sidewalks & Handicap Ramps 2011-12	In Construction (10% Complete)
MFT Resurfacing, 2010-11	Punch List Items
SE Bloomington Railroad Crossing Planning Study	In Design (75% Complete)

Private Development Projects

Project Description	Status
Commercial Site Plans	5 Plan Sets Reviewed
Grove Subdivision, 3 rd Addition	Punch List Items
Grove Subdivision, 2 nd Addition	Punch List Items
Cedar Ridge Elementary School	Punch List Items
Benjamin Elementary School	Punch List Items
George Evans Middle School	Punch List Items
Cedar Ridge Subdivision	Punch List Items
Wingover Apartments	In Construction (99% Complete)
Morrissey Drive Trunk Sewer (Unit 5 Schools)	Punch List Items
Harvest Pointe – Phase II	Punch List Items
Links at Ireland Grove	Punch List Items
Loeseke Sanitary Sewer	Punch List Items
Morrissey Dr (US 150) at Evans Jr High School Signal	Punch List Items
Ireland Grove Rd Left Turn Lane at Black Oak Blvd	Punch List Items
Kickapoo Creek Stream Restoration, Phase III	In Design (60% Complete)

Village of Downs Projects

Project Description	Status
Kickapoo Trunk Sewer, Pump Station & Force Main	In Construction (80% Complete)

Illinois Department of Transportation Projects

Project Description	Status
Veterans Pkwy/Morris Ave/Six Points Rd/Greenwood Ave	In Construction (10% Complete)

Fleet Management

Fleet realized an approximate \$28,900 increase in fuel costs compared to the prior fiscal year month of June due to the rising cost of fuel. The average fuel cost in June 2011 was approximately 99 cents more costly than the prior year at this time and the City used 205 less gallons of fuel.

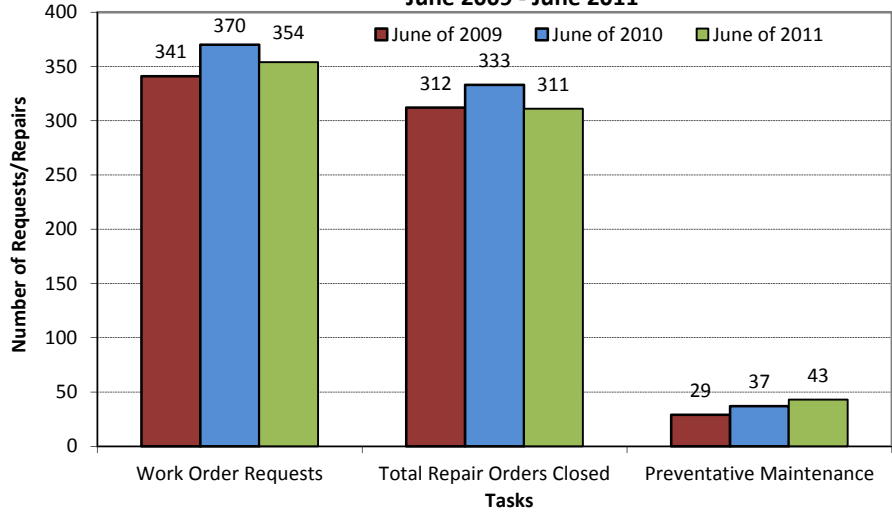
Sale of Surplus Vehicles

Fleet coordinated and managed the sale of five surplus vehicles utilizing the Public Surplus website and received \$6,923 in revenues as a result of this sale.

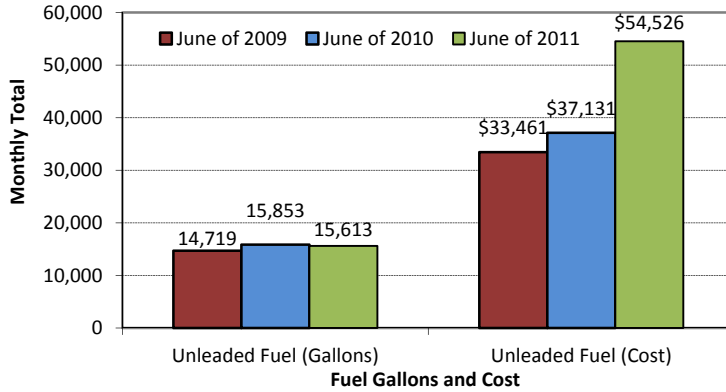
New Fleet Vehicle

This month, the City took delivery and put into service a new unit for the Water Department.

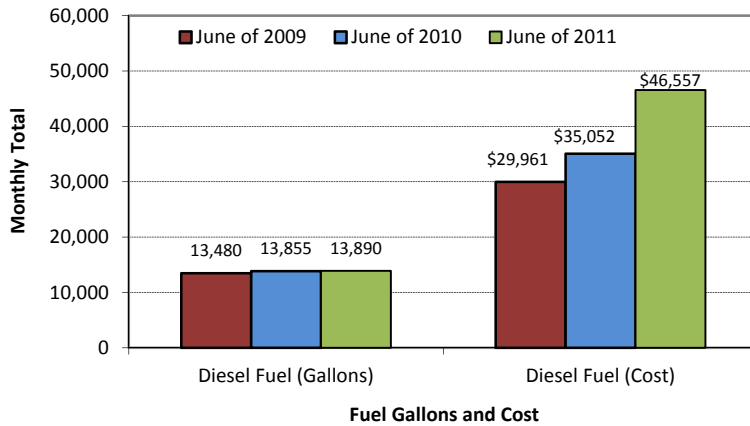
Fleet Management Equipment Repair & Maintenance: June 2009 - June 2011



City Unleaded Fuel Consumption: June 2009 - June 2011



City Diesel Fuel Consumption: June 2009 - June 2011

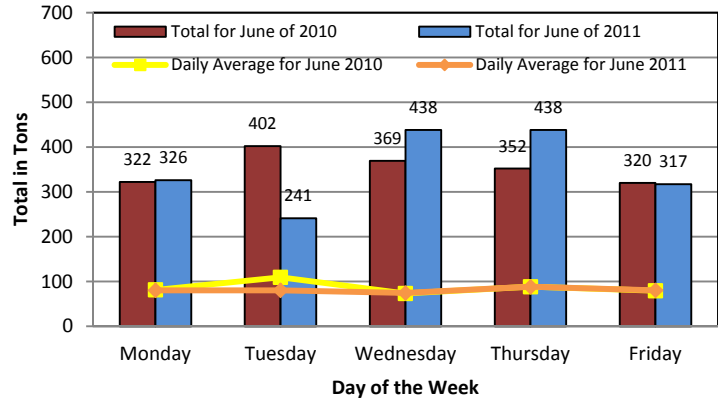


Waste Management

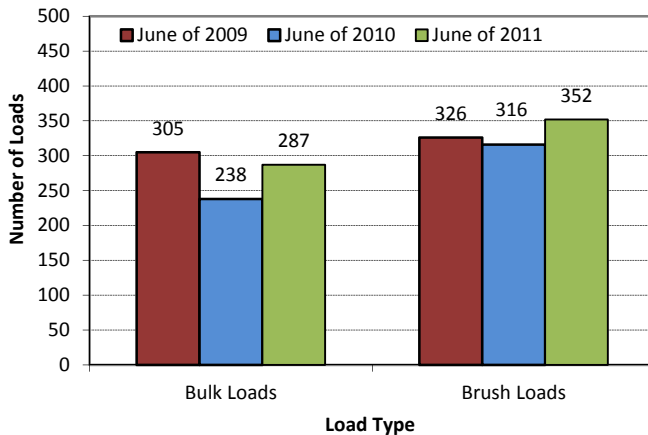
Approximately 25,500 residences are serviced weekly and an average of 31.4 pounds of household garbage was picked up each week at these locations. A total of 1,759 tons or approximately 3.51 million pounds of household waste was collected in June as well as 1.1 million pounds of bulk and 352 truckloads of brush.

Working both day and night shifts, 1,071 miles of streets were swept. The Division also performed weed control and provided gravel and maintenance for 6 alleys throughout the City.

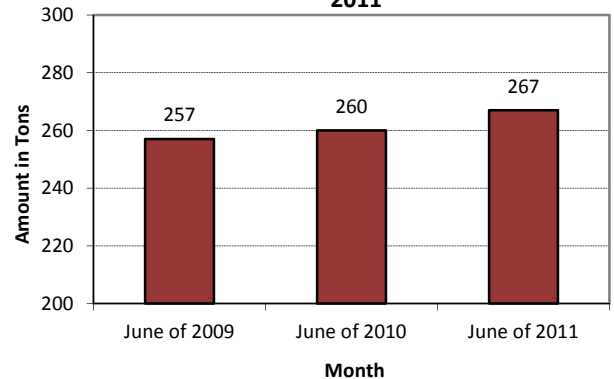
**Residential Household Waste Collected by Day of the Week:
For June 2010 and June 2011**



Bulk & Brush Loads: June 2009 - June 2011



Recyclables Collected (In Tons): June 2009 - June 2011



Streets and Sewers

Streets and Sewers Jobs Completion Average (In Days)

Work Type	Average Age (days from received to completed)	Average Completion - (days from start to finish)	Average Billable Hours Worked
Contractor	36.25	49	19.38
Drainage Tile	1	1	26
Hot Asphalt	1	1	9
Inlet Repair	506	16	36
Mail Box	110.54	70.24	1.58
Main Repair	528.33	159.33	34
Manhole Repair	380	-	99
Permanent Patch	31	31	172
Service Repair	490.33	125	33.83
Sidewalks	384.38	212.25	13.59
Water	75.91	20.35	16.13

**Streets and Sewers Outstanding Jobs:
June 2010 and June 2011**

Work Type	June 2010 Jobs	June 2011 Jobs
	Remaining	Remaining
Backfill	0	4
Brick Repair	0	1
Cave In	43	15
Camera	1	0
Cold Mix	11	21
Contractor	9	17
Culvert	4	6
Curb	58	66
Drainage	2	3
Drainage Tile	2	1
Emergency	0	1
Grind	20	0
Hot Asphalt	8	3
Inflow/Infiltration	2	3
Inlet Lead Repair	2	6
Inlet Repair	68	67
Loader	0	1
Lower Manhole	3	5
Mailbox	2	7
Main Repair	10	11
Manhole	0	1
Manhole Repair	8	4
Misc	1	4
Pavement Repair	25	33
Perm Patch	2	33
Raise Inlet	0	1
Raise Manhole	2	0
Service Repair	22	8
Shoulders	10	8
Sidewalks	25	2
Skim Coat	2	0
Snow Plow	0	1
Storm Sewer	0	1
Sump Line Repair	5	7
Traffic Calming	1	1
TV	0	1
Water	35	79
TOTAL	383	422

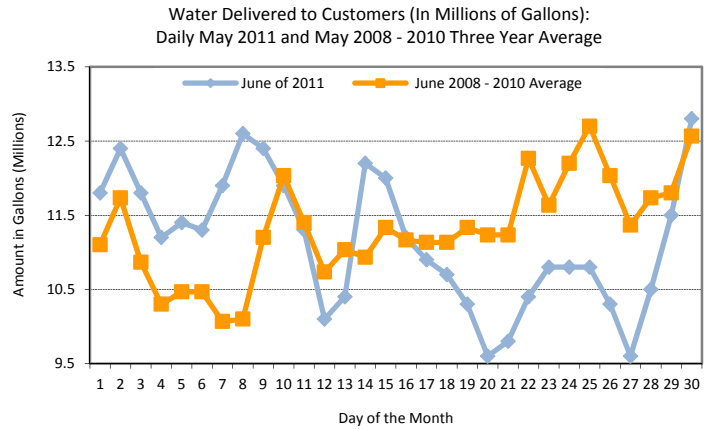
Water Department

Pumpage

The Water Department pumped an average of around 11.1 million gallons per day (MGD) in June with a peak day of 12.6 MGD on June 8, 2011. The June average for 2011 can be compared to the average daily pumpage during June 2010 of 11.0 MGD, 10.9 MGD in 2009 and 12.0 MGD in 2008.

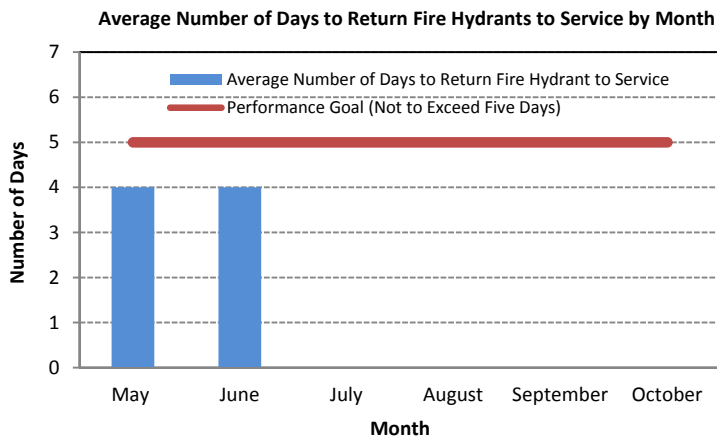
Fire Hydrant Service and Replacement

In June the Department has continued working on fire hydrants with problems. For the month, we serviced 51 hydrants. The Department also replaced 13 hydrants during the month. This brings the fiscal year total to 95 hydrants serviced and 20 hydrants that have been replaced. With the 20 replacement hydrants that have been installed this FY, none were on water main (WM) projects and 20 of those were funded through our Operations and Maintenance (O & M) account. The hydrants that were part of water main replacement projects were funded from a capital account. With the hydrants funded by the Operations & Maintenance account, the Department has spent approximately \$70,000 on their installation at approximately \$3,500 per hydrant. The budget line item for hydrants is \$75,000 in the FY12 budget.



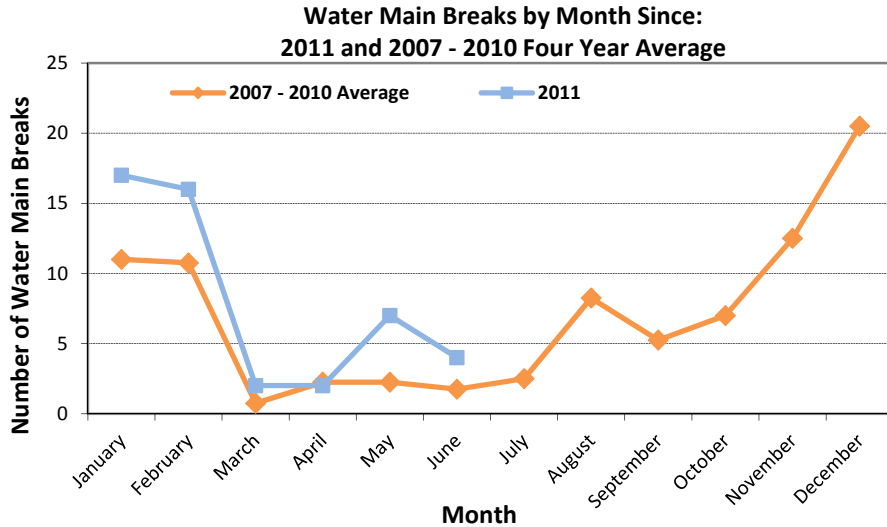
Hydrant Repairs and/or Replacements by Fiscal Year

Category	FYE 2008	FYE 2009	FYE 2010	FYE 2011	FYE 2012 To Date
Total Number of Hydrants	3,800 +/-	3,900 +/-	4,000 +/-	4,205	4,221
Total Number out of Service	600+	100+	13	0	0
Total Number of Hydrants Serviced	543	381	185	261	51
Total Number of Hydrants Replaced	23	75	59	72	13
Percentage of Hydrants in Service	84.80%	97.40%	99.70%	100%	100%



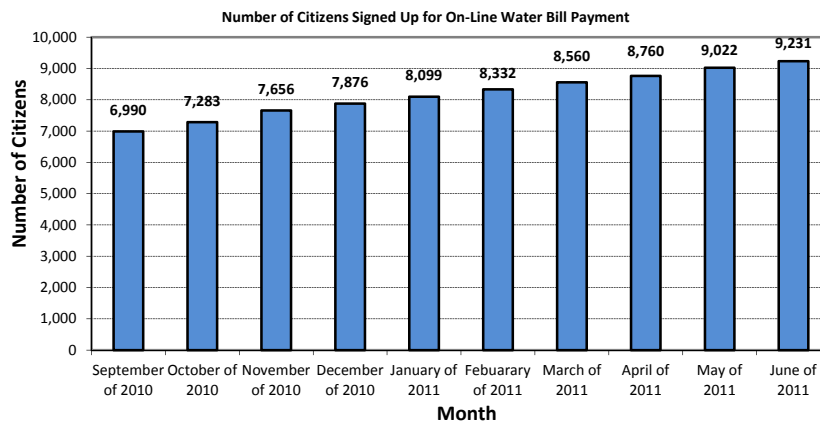
Water Main Breaks

- During the month, the Department repaired four water main breaks; two were on six inch water mains, one was on an eight inch main and the last was on a 12 inch water main.



Water Customers

- The Water Department now has 9,231 customers signed up for the on-line water bill payment option. This composes 30% of the overall customer base.



Radio Frequency Meters

- The Department installed another 516 Radio Frequency (RF) meters during the month. Our goal for this Fiscal Year (FY12) is 6,000 units.

Radio Frequency (RF) Water Meter Installation During 2012 Fiscal Year

Month	Fiscal Year 2012 Installations	Overall Total Number of RF Meters in System	Total Number of Meters in System	RF as a Percentage of Total Meters	Fiscal Year 2011 Installations
May	595	10,658	30,063	35.45%	346
June	516	11,174	30,092	37.13%	579

For further information the Water Department Appendix begins on Page 42.

June Compliments

To: Nick O'Donoghue, Brett Lueschen, Craig Cummings
From: Megan Kronst
Date: 06/09/2011
Subject: Mtr Appts

Barbara York at 33 Chiswick called in this morning and said that Jason was very nice and she really appreciated him putting booties on before he came into the house. She just wanted to give us some positive feedback and I told her that I'd pass it along.

Megan Kronst
City of Bloomington
Water Department

Jim,

Appears the Hamilton Street project is in the final stages. Spoke with Josh and Ryan briefly last week to congratulate them on "Job well done", the street looks wonderful, grass is green side up. I don't know that the general public truly understand nor appreciates just how much personal effort and time is expended in public relations in preparation of a project or in shepparding during the construction, on behalf of all the residents along Hamiltonmany " T H A N K S " to you and all the folks that made it happen.

Don & Judy Schneider

Donald G. Schneider

Deputy Director of Security & Special Projects
Central Illinois Regional Airport

Subject: 206 Ave E Hilltop

The resident called this morning to compliment the bulk/brush crew. She says they always do an excellent job and never leave messes and she appreciates the service.

Mr. Pancrazio @ 662-2162 who resides at 29 Pembroke called to compliment the Solid Waste crews on their "continual excellence in service" (his words). He said he is older and is amazed how each week the service is always at such a high level.

Information Services Appendix

Munis project accomplishments for June 2011 were the following:

- Key Accomplishments
 - Financials
 - Data Conversions
 - Chart of Accounts Sign-off & LIVE – Dual Maintenance
 - AP Vendor Master Sign-off & LIVE – Dual Maintenance
 - AR Customer Master Sign-off & LIVE – Dual Maintenance
 - General Ledger Actuals (2010, 2011) 1st Pass
 - Budget (2010, 2011) 1st Pass Proofing
 - Tyler Forms
 - Purchase Order Sign-off
 - Accounts Payable Check Sign-off
 - General Billing Invoice & Statement 1st Proof
 - Accounts Receivable Receipt 1st Proof
 - Team Training
 - All modules complete 2 days of training
 - Import / Export Planning & Testing
 - Temporary Standard Import – Payroll – Tested
 - Custom – Cleared Checks, Positive Pay, P-card – In Development
 - Configure – Utility Bills – In Development
 - Tyler Content Manager (TCM) Kickoff, Installation & Analysis
 - TCM is the software that will allow us to digitize, store and associate any type of document to a particular document within the Munis system (i.e. invoices, requisitions, permits, inspections, workorders)
 - HR/Payroll
 - Payroll Static Environment Test (payroll run & check printing)
 - Overview of Human Resources (Personnel Actions, ESS, Applicant Tracking, Case Management, Certifications, Training)
 - Employee Master 1st Pass to Tyler
 - Deduction Master Conversion 1st Pass to Tyler
 - Time Keeping & Scheduling
 - 1 & 1/2 Day Onsite Prototype Department Demos to confirm Business and Labor Structure
 - Employee Newsletter Communication
 - An update on the Munis project status was included in the June City newsletter

- Key Upcoming Events
 - Financials
 - Training Review Day
 - July 19-21
 - July 26-28
 - August 2-4
 - Finalize Decisions & Complete Setup
 - Revise Existing & Develop New Policies and Procedures
 - Data Conversion & Proofing
 - GL Actuals ('10 & '11) 2nd Pass to Tyler & Proofing
 - Budget Actuals ('10 & '11) 2nd Pass to Tyler & Proofing
 - GL Actuals & Budgets (2012) 1st Pass to Tyler & Proofing
 - Open PO's 1st Pass to Tyler & Proofing
 - Tyler Forms Signoff
 - General Billing – Invoice & Statement 7/1
 - Accounts Receivable Receipt 7/1
 - HR/Payroll
 - Review of Payroll Days 1-6
 - Import Planning
 - TCM Analysis
 - Employee Maintenance Training
 - Time Keeping and Scheduling

Proof of Concept Demonstration

Legal Appendix

Litigation

- Drafted Memos to City Council re settlement of WC claims
- Negotiated settlements with property owners regarding property maintenance cases
- Negotiated settlements of liquor ordinance violations
- Attended court hearings in repair/demolish cases
- Attended court hearing on Motion for Summary Judgment in Stearns lawsuit
- Attended Case Management Conference -- Devyn Corp. vs. City of Bloomington
- Drafted news release re Stearns v. City of Bloomington
- Appeared in court and argued Motion to Dismiss in Stearns v. City of Bloomington
- Prepared Request to Produce in Stearns v. City of Bloomington
- Presented Agreed Dismissal Order in Stearns v. City of Bloomington
- Tendered Settlement Requests to City Council on various Workers' Compensation cases
- Consultation with Kathleen Orr regarding TIF lawsuit (Devyn Corp. v. City of Bloomington)

- Prepared City's Response to Summary Judgment Motion (Devyn Corp. v. City of Bloomington)
- Drafted Motion to Quash Subpoena in U.S. vs. Larry Bentley (Case No. 10-10108)

Monthly Meeting Participation

- Attended City Council meetings and work sessions
- Attended monthly Liquor commission meeting
- Attended special Liquor commission meeting
- Participated in nuisance abatement discussions
- Attended Board of Fire and Police Commissioners meeting
- Attended Special Use and Land Development Committee meetings
- Attended PACE/Police/Legal meeting
- Attended Department Head Staff Meetings
- Attended Dept. Head Luncheon
- Attended City Council meetings
- Attended Work Session regarding Downtown Entertainment Task Force
- Attended City Council Work Session regarding proposed Rules of Procedure
- Attended Special City Council Meeting regarding Alderman Eligibility
- Attended Meeting of Property Maintenance Review Board

Research

- Issues relating to hydrants safety checks
- Researched various issues for Fire Department (re: bad debt policy, collection procedures, bankruptcy)

Miscellaneous/Other

- Meeting with mobile home park owner, PACE and Fire Department regarding hydrant safety checks and maintenance.
- Meeting with County and Collection Agency regarding implementation of ordinance violation collection.
- Interviewed and selected Summer Intern.
- Numerous responses to City Departments on Miscellaneous Legal Questions
- The Legal Department received 633 inbound calls that exceeded 26 hours of time. Calls typically involve but are not limited to citizen's questions, concerns, complaints, payments over the phone, as well as answering legal questions from other City Departments.
- Negotiated with prospective purchasers of distressed properties
- Attended Small Claims hearing
- Attended court hearing re: No Contact Order
- Monitored demolition plans for old Howard Johnsons
- Participated in collection training
- Negotiated parking citation settlement
- Researched addresses for notices to be sent prior to hearing on new liquor license applications
- Meeting re possible payday lending ordinance
- Meeting with Dept. Head and HR re Collective Bargaining

- Communications with outside counsel Linda Doyle re appeal of ULP case
- Preparation of workers' compensation settlement requests for City Council

- Solicited Quotes for Second Opinion re Stearns Eligibility Issue
- Meeting with City Manager, Director of Human Relations and Department Head regarding Disciplinary Matter (Employee A)
- Drive to Lake Bloomington to discuss drainage issue with nearby resident
- Conversation with attorney regarding recording plat for 1st Addition, Harvest Point Subdivision
- Reviewed and signed documents for refinancing of municipal arena bonds
- Numerous responses to City Departments on Miscellaneous Legal Questions
- Attended public hearing regarding additional vehicles for Vehicle for Hire Company
- Meeting with City Manager, representatives from Town of Normal regarding Bloomington-Normal Public Transit System Agreement
- Tendered information to attorney John Zimmerman for 2nd Opinion on Alderman Eligibility
- Transmitted Opinion from attorney John Zimmerman to City Council re Alderman Eligibility
- Reviewed and signed documents in Refinancing of Arena Bonds
- Discussion with attorney for Harvest Pointe developers regarding revision of Annexation Agreement
- Reviewed revisions to CIRBN fiber optic agreement
- Drafted letter to homeowner near Lake Bloomington regarding drainage issues

Parks, Recreation, and Cultural Arts Department Appendix

BCPA

Volunteer Appreciation Dinner

Eighty-four volunteers were recognized for giving five consecutive years of service to the Center. The number of volunteers honored indicates the dedication this group feels toward their work at the BCPA, as the number of recipients of a five-year pin is slightly over half the 162 volunteers who originally signed up to serve the building at its reopening in September 2006.

The Volunteer Appreciation event also included the naming of the BCPA Volunteer of the Year. Steve Spencer, a long time State Farm employee, was selected by the volunteers and the BCPA staff for the award this year. Comments made in the balloting process noted Spencer's professionalism, dedication to his work, and "roll with the punches" attitude among the reasons he was selected for the award.

Volunteer of the Year Steve Spencer (Center)



Other June Events/Activities

June 4 – Kendall/Wade wedding reception

June 5 – City of Bloomington Recreation Department Spring Recital

June 6 – Kiwanis meeting

Other June Events/Activities (Continued)

June 11 – Morrison/Whicker wedding and wedding reception

June 13 – BCPA Historic Tour

June 18 – BCPA Historic Tour

June 20 – Kiwanis Meeting

June 24 – Trinity Communications presents Ernie Haase & Signature Sound

June 25 – Levett/Vaughan wedding reception

June 28 – Camp Hope Tour

June 29 – Staff fire extinguisher training conducted by BFD Captain Brad McCollum

June 30 – City of Bloomington Open House

Backyard Tire Fire on the CEFCU Summer Stage



The variety of performances in June highlights the BCPA’s wide range of community programs and supports the growth of a vibrant downtown.

The cast of the Miller Park Summer Theater production of School House Rock Live! is:

Group One	Group Two	Group Three	Group Four	Other Characters
Brian Barcoma	Anaiah Akwa	Alex Roy	Natalie Benson	Tom - Ryan Tipton
Corinthia Fields	Olivia Urquizo	Jonah Cain	Madeline Clark	George - Terrance Watson
Sydney Jenkins	Anna Cole	Will Lovell	Isabelle Jacobsen	Jo - Kayla Kubinski
Mackenzie Jones	Molly Klesig	Zach Oreneorff	McKenna Jensen	Dina - Katy Langdon
Derrick “DJ” Lewis	Scarle Strong	Trevor Pering	Carys Lovell	Dori - Ashley Genung
Oskar Urquizo	Natalie Thomison	Mason Runkel	Raven Pering	Shulie - Shelby Vogels

Stage Crew

Bailey Cadieux	Alexandria Lovel
Greer Durham	Hannah Lovel
Olivia Froman	Bradley Ogilvie
Bridget Lantz	Ashley Stevenson
Tommy Lehr	Josh Stevenson

Golf Division

June is the busiest month of the season. From shotgun start outings to major tournaments to daily play, our staff did an excellent job providing excellent customer service in the clubhouses. Our maintenance crews have the courses in excellent condition as well. June continued to deal us rainy weather with eleven days of measurable rain. Unfortunately, half of our eight weekend days experienced measurable rain. Considering the numbers of days with rain, we were still able to have a reasonably productive month with total revenue up 3% over June 2010, even with rounds down 2%. Bright notes from the month included The Den showing a 13% increase in rounds, Prairie Vista seeing an 11% increase in total revenue and overall merchandise sales up 7%.

The courses were fortunate during the month of June to host 13 shotgun start outings and several other notable tournaments such as: the Country Youth Classic, the Nike Junior Tour and the Central Illinois Senior Amateur tour. City courses also hosted the 2nd Annual Longest Day of Golf on Tuesday, June 21st.



Participants in the 2011 Longest Day of Golf Event

Recreation Division

The Penguin Project Production of *High School Musical Jr.* presented four shows at Heartland Community College's Astroth Community Building. This production by individuals with disabilities and their peer partners was a tremendous success. Bloomington Parks and Recreation was a partner in the production for the third year. This program provides something that is not available elsewhere in the community for individuals with disabilities.

The weather was great for all except one of the concert. Last year there were some "iffy" days so attendance was down. Lunchtime Concerts were kept at Withers Park. We did a survey of the attendees in 2010 and the overwhelming response was to keep them in Withers Park rather than return to the square. There were 4 concerts in the Lunchtime series for June, 2 in the Franklin Park series, and 2 in the Music Under the Stars series.

Free family options at Miller Park in June included the Music Under the Stars concerts, the sprayground, and the playground. Other affordable options at Miller Park include mini golf, paddleboat rental. The boats were open for two weekends and then shut down for the summer due to the work on the Miller Park lake dam. The level of the lake is being dropped too far to support the boats so they will not be available for the rest of the summer. Revenue for miniature golf was down almost \$1000 from 2010. We had some rainy weekends and quite a few days in the 90s

Miller Park Zoo

Animal Control

Acquisitions—animals added to collection by transaction or birth/hatch

- 1 female San Clemente Island Goat

- 1 male Laughing Kookaburra
- Dispositions—animals removed from collection by transaction or death
 - 1 Desert Hairy Scorpion
 - 1 Malaysian Walking Stick
 - 1 female Peruvian Thick-Knee
- Results of the necropsy of California Sea Lion, “Cali,” came back as unable to identify the cause of death.
- A Black-Billed Tree Duck laid eggs and is incubating them currently.
- Performed physicals on the two Common Wallaroo joeys. We have one male and one female.

Staff

- Worked on animal transactions (10 pending)
- Hosted annual Ewing Zoo Foundation meeting
- Spoke to group from Henson Robinson Zoo about their master plan process.

Notes

On June 11, we held the special event, Happy Birthday Miller Park Zoo. This event celebrated the 130th year of Miller Park Zoo. Attendance for that day was nearly 1,300.

Police Department Appendix

\$4,600 in ordinance violations were issued this year to date.

There were no major equipment issues during June. Several telecommunicators attended training at Heartland through the Mobile Team. The course was Crimes in Progress. Testing for telecommunicator positions (one full time and one seasonal) is ongoing and interviews will be scheduled during July. Communications Center Manager attended the annual National Emergency Number Association Conference. While at the conference, Darren had the opportunity to meet with representatives from current vendors to discuss what is on the horizon with next generation 911. Darren also attended the 911 Center Managers Course required by the National Center for Missing and Exploited Children to learn about the national standard for the handling of missing children/persons cases. Thirteen communication center Standard Operating Procedures were reviewed and revised.

**Communication Center Incoming 911 Call Ring Time:
June 2010 and June 2011
(State Mandate is 90% Answered Within 10 Seconds)**

Ring Time	June of 2010	June of 2011
0 to 3 Seconds	81.80%	81.00%
4 to 6 Seconds	16.90%	17.20%
7 to 9 Seconds	1.10%	1.30%
10 to 12 Seconds	0.20%	0.30%
Percentage of total calls answered within 10	99.80%	99.50%

Crime Intelligence and Analysis Unit

During the month of June, CIAU worked with Computer Services to complete the new street gang field contact tracking system. The system, expected to be deployed to officers in early July, will increase the amount and frequency of gang suppression information available to officers on the street. CIAU staff also worked with our on-line pawn reporting system, Leads Online, to expand access to patrol officers both at workstations as well as in their squad cars. This expansion will allow officers to track stolen property much earlier in the reporting process. The system is also expected to speed up the identification process involving items taken in residential burglaries. CIAU provided ongoing tactical and strategic support to Riley Drive problem solving policing project by working with PACE, Legal and multiple divisions of the police department. CIAU staff conducted a research and development project in conjunction with the Cyber Crimes unit that allows the United States Attorney's Office to identify current and future needs in regards to regional cybercrime.

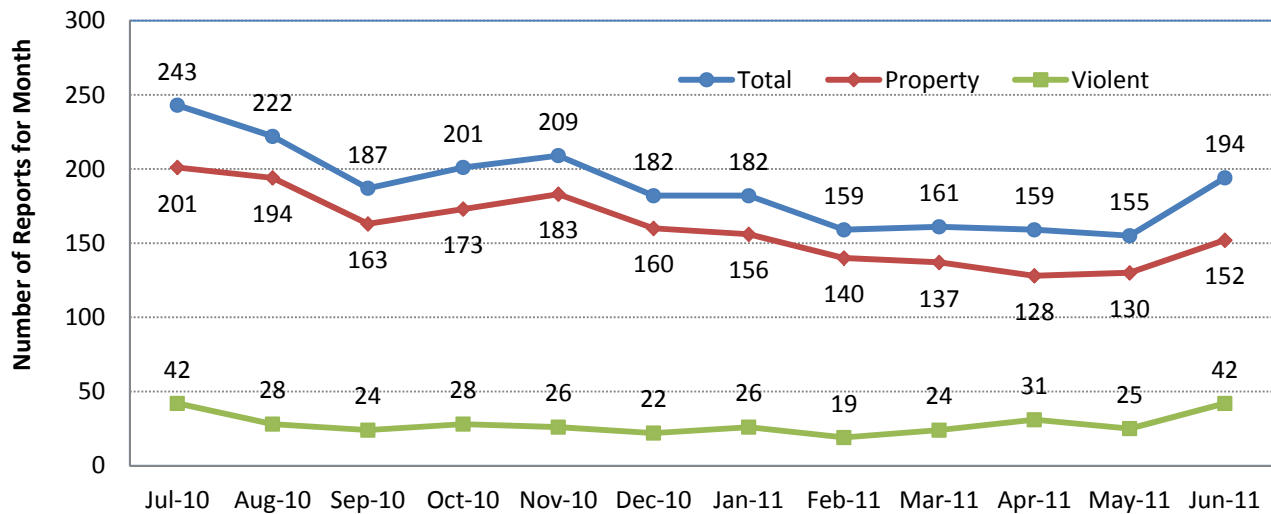
Cyber Crimes

The Cyber Crime unit handled six child pornography cases, one network intrusion, one homicide investigation, two sexual assault cases, served one search warrant, had five instances of trial preparation, court, or Grand Jury, and worked other investigations.

Street Crimes Unit (SCU)

The following activity was generated in June: \$6,440 in tow fees generated; \$2,400 in ordinance violations issued; \$235 in United States currency seized; 16 arrest warrants issued; 22 non-warrant arrests made. Drugs seized included 62.6 grams of cannabis.

Property and Violent Uniform Crime Reports by Month Since July 2010



Vice

The following activity was generated by the Vice unit: 18 cases opened; 13 cases closed; 20 arrests made; \$1,565 in US currency seized; \$4,000 of property seized, 4 search warrants executed. Drugs purchased/seized included: 23.7 grams of crack cocaine seized; 7.4 grams of crack cocaine purchased; 0.2 grams of powder cocaine seized; 4.5 grams of powder cocaine purchased; 1336 grams of cannabis seized; 137.30 grams of cannabis purchased. On firearm was seized and one vehicle was seized pending forfeiture proceedings. A defendant on a prior case was sentenced to 22 years in prison.

US Marshals

The US Marshals opened 24 cases and closed 14 cases. Ten felony arrests were made; 2 misdemeanor arrests were made. The marshals assisted in the apprehension of a subject wanted for home invasion. They were also successful in apprehending a subject wanted for armed robbery. The marshals also worked with Springfield in a roundup on a total of 60 outstanding arrest warrants stemming from a long term drug investigation. 52 arrests were made.

Water Department Appendix

Reservoir Conditions

1. With the month having more normal precipitation, the Lake Bloomington reservoir and the Evergreen Lake reservoirs were both full throughout the month. The Department is pumping from the Evergreen Lake reservoir. From a water supply standpoint at this time of year, this position is excellent.
2. This is the time of year that the nitrate content of the raw water supply in the reservoirs becomes a more pressing issue. With the watershed run off this spring, the nitrate levels in Lake Bloomington increased rapidly. Since the Department is approaching the allowable limit (10 milligrams per liter (mg/l) or parts per million) for nitrate content in the raw water, the Department has switched to the Evergreen Lake reservoir in early April. Currently the nitrate levels are around 7 mg/l from the Evergreen Lake Reservoir and are at 13 mg/l for Bloomington, making it unusable (from a regulatory standpoint) to us at this time.

Infrastructure

1. The Morris Avenue/Veterans Parkway reconstruction project was started in March with some electric and gas utility relocations. The Water Department had budgeted \$750,000 total for this project. The portion that the Water Department must fund is about \$603,000. Stark, the successful bidder, installed pipe along Six Points Road from Longden Road to Morris Avenue during the month. This portion of the project became operational in June. This project will probably cover the construction seasons of 2011 and 2012. (Relates to: Strategic Plan Goal #2 – Upgrade City Infrastructure and Facilities, Objective #5- Investing in the City's future through a realistic, funded capital improvement program.)

2. In June the Department continued working on fire hydrants with problems. For the month, we serviced 51 hydrants. We also replaced 13 hydrants during the month. This brings the fiscal year total to 95 hydrants serviced and 20 hydrants that have been replaced. As of the end of June, we have no hydrants out of service as a result of our annual hydrant testing that we are working to repair/replace. (Relates to: Strategic Plan Goal #2 – Upgrade City Infrastructure and Facilities, Objective #5- Investing in the City's future through a realistic, funded capital improvement program.)
3. With the 20 replacement hydrants that have been installed this FY, none were on WM projects and 20 of those were funded through our Operations and Maintenance account. The hydrants that were part of water main replacement projects were funded from a capital account. With the hydrants funded by the O & M account, the Department has spent approximately \$70,000 on their installation at approximately \$3,500 per hydrant. The budget line item for hydrants is \$75,000 in the FY12 budget.
4. During June, 19 fire hydrants were called out service by the Fire Department. The overall fiscal year average for the time it takes to return a fire hydrant back to service after it has been called out of service stands at 4.1 days. The Department's performance measure for FY 2012 is a return-to-service time of not-to-exceed 5.0 days.
5. During June, with the start of the 2012 Water/ Fire Department collaborative hydrant testing program, the Fire Department tested approximately 960 hydrants. The total of hydrants tested by the end of the month is about 61% of the total # of fire hydrants) (Relates to: Strategic Plan Goal #1 - Financially Sound City Providing Quality Basic Services, Objective #5- Partnering with others for the most cost effective service delivery.)
6. Water Department crews tagged about 900 fire hydrants during the month. These heavy duty metal tags add to the proper identification of the fire hydrants in the field. The Department will continue the tagging process throughout the spring. Currently, about 3,700 hydrants or 85% of our total hydrants are tagged.
7. During the month, the Department repaired four water main breaks; two were on six inch water mains, one was on an eight inch main and the last was on a 12 inch water main.
8. There were no valve repairs during the month of June.
9. During June, the Department replaced/repared 18 water service lines/curb stops. Most of these were very old lead (the metal) service lines. Any time there is an opportunity to remove lead from our water system, it is a good thing.
10. The Water Department received a "drive-by" radio reading receiver in May and has begun testing the unit with the radio frequency meters we have already installed. This testing will probably take a couple of months to complete. The total amount of radio units being read will be reported in future months.
11. The Department installed another 516 Radio Frequency (RF) meters during the month. The goal for this Fiscal Year (FY12) is 6,000 units. Currently the Department is at 18.5% toward its overall goal. When completed, the meter change-out program will eliminate the need for

Meter Readers and those positions (currently the Department has two Meter Readers) will be eliminated within 3-4 years. (Relates to: Strategic Plan Goal #1 – Financially Sound City Providing Quality Basic Services, Objective #4- City services delivered in the most cost effective, efficient manner.)

Financial

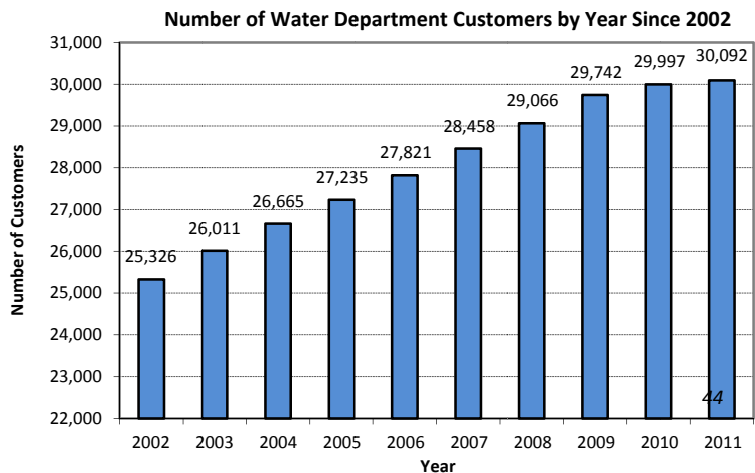
1. The monthly tracking of the financial condition of the Water Department as compared to the FY 2010/11 budget is as follows: (Relates to: Strategic Plan Goal #1 – Financially Sound City Providing Quality Basic Services, Objective #1- Budget with adequate resources to support defined services and level of service.)
2. The Water Department is under the budgeted revenue for the month but is also well below the budgeted expenses for the month. Thus, the overall position is that the Department stands in positive in actual net income by \$1,070,762 at the end of June.
3. The Department continue to track the delinquent customers closely and will use the last resort of a shut-off if the customer does not respond to requests for payment of the past due amount or by entering into a payment plan.

Shut-Offs by Billing Cycle and Date

Billin Cycle	4-May	11-May	18-May	25-May	1-Jun	8-Jun	14-Jun	28-Jun
1	45				63			
2		42				67		
3			28				22	
4				25				24

Miscellaneous

1. The Department changed out two Unitized Measuring Elements (UME’s) on a large meter in the system. The UME is the part of the meter that has the moving parts that are subject to wear and is critical to keep in good repair. This is part of the Department’s large meter testing and maintenance program.
2. The on-line bill payment option continues to attract new enrollees. As of the end of June, the Department has 9,231 customers signed up for this service. Adding 209 customers for the month. The Department will continue to track the number of participants monthly and express the number of customers with this service as a number and % of total customers. 9,231 customers are about 30% of the customer base. (Relates to: Strategic Plan Goal #1 – Financially Sound City Providing Quality Basic Services, Objective #4- City services delivered in the most cost effective, efficient manner)
3. In a related metric for the number of customers accessing their accounts on-line, the Department now has 912 customers who have



signed up for the recurring payment option whereby their bill is paid each month without any action on their part. That is an increase of 66 customers as compared to last month.

4. The Department continues to see overall customer growth in CY 2012 although it has slowed tremendously as compared to years in the recent past. For the month of May 2011, there has been a small gain of 29 customers bringing the overall number to 30,092 customers.

Personnel

1. With an already lean organization, the Department is down two employees at a very busy time of year.
2. There will be a field employee that will be out on an extended leave of absence with a serious medical condition. The Water Department wishes this employee a quick and speedy recovery.
3. A long time employee who was rehabilitating after surgery returned to work in late June. This employee is on light duty but is a welcome addition to our work force.
4. In mid-May, a recently hired seasonal leave our employment. A search for this employee's replacement was immediately initiated. The Department was still interviewing candidates as of the end of June.

Communications

1. The Department sent out a press release on the 2010 Consumer Confidence Report (CCR) in June. These CCR's must be in our customers hands by July.
2. The Department conducted an interview with Illinois State University's TV-10 concerning the CCR.