

# FY 2019

May 1, 2018-April 30, 2019



Budget Overview  
& General Fund

# PROPOSED



CITY OF  
*Bloomington*  
ILLINOIS

City of Bloomington, Illinois  
109 E. Olive Street, Bloomington, IL 61701  
[www.cityblm.org](http://www.cityblm.org)

Photos & Cover  
City Staff Members compiled by Nora Dukowitz, 2018



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Bloomington  
Illinois**

For the Fiscal Year Beginning

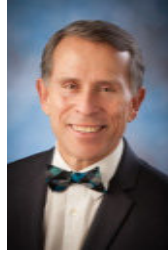
**May 1, 2017**

*Christopher P. Morrill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Bloomington for its annual budget for the fiscal year beginning May 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets the program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

# City of Bloomington Mayor and Council Members Elected to Four Year Terms



Mayor Tari Renner  
(2017-2021)



Ward 1—Jamie Mathy  
(2017-2021)



Ward 2—David Sage  
(2015-2019)



Ward 3—Mboka Mwilambwe  
(2017-2021)



Ward 4—Amelia Buragas  
(2015-2019)



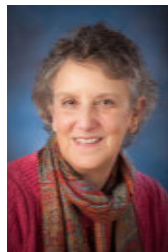
Ward 5—Joni Painter  
(2017-2021)



Ward 6—Karen Schmidt  
(2015-2019)



Ward 7—Scott Black  
(2017-2021)



Ward 8—Diana Hauman  
(2015-2019)



Ward 9—Kim Bray  
(2017-2021)

## **CITY OF BLOOMINGTON STAFF**

Interim City Manager	Stephen Rasmussen
City Clerk	Cherry Lawson
Interim Community Development	Robert Mahrt
Corporation Counsel	Jeffrey R. Jurgens
Finance	Patti-Lynn Silva
Fire	Brian Mohr
Human Resources	Nicole Albertson
Information Services	Scott Sprouls
Parks, Recreation &	
Cultural Arts	Jay Tetzloff
Police	Brendan Heffner
Public Works	Jim Karch
Water Director	Bob Yehl

## **Bloomington Public Library Board of Trustees**

<u>Trustee</u>	<u>Term Expires</u>
Matt Watchinski	April 30, 2018
Dianne Hollister	April 30, 2018
Robert Porter	April 30, 2018
Van Miller	April 30, 2019
Alicia Henry	April 30, 2019
Julian Westerhout	April 30, 2019
Alicia Whitworth	April 30, 2020
Alex Cardona	April 30, 2020
Kiasha Henry	April 30, 2020

Library Director    Jeanne Hamilton

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# INTRODUCTION



## INTRODUCTION

- How the City Budget is Organized
- City Manager Budget Message
- City of Bloomington Narrative
- Map of Bloomington
- City of Bloomington Organization Chart

# **HOW THE CITY BUDGET IS ORGANIZED**

The City of Bloomington budget is organized into two books, “Budget Overview and General Fund” and “Other Funds and Capital Improvement Program”. There are sixteen sections in total, seven in book one and nine in book two. Each section is described below.

## **Book One-Budget Overview & General Fund**

### **Introduction**

This section includes How the City Budget is organized, the City Manager’s budget message, the City of Bloomington narrative, a map of Bloomington and the City’s organization chart.

### **Demographics**

This section includes details on demographic and economic statistics, principal employers, capital asset statistics by function/program, assessed value and estimated actual value of taxable property and direct and overlapping property tax rates.

### **Procedural Information**

This section includes information on the City’s Financial Policies and Strategies, Long-Term Financial Plan, City Budget Process, City of Bloomington Rates, and Full Time Employees by Department.

### **Budget Overview**

This section reports on all funds and their department/fund relationship used by the City for operations and includes the following:

- Fund Structure chart for FY 2019 Budget
- Fund Structure narrative including definitions
- Basis of Budgeting and Accounting
- Overall summary of all revenues and expenditures
- Fund Balance Summary
- Fund Balance Notes

### **Revenue Summary**

This section provides insight into the City’s overall revenues and includes the following:

- Major Revenue Analysis
- Revenue comparison by department/fund
- Statement of Proposed Property Tax Levy

### **Expenditure Summary**

This section details the City’s overall expenditures including:

- Expenditure Overview
- Interfund Transfer Summary
- General Fund Expenditure Comparison
- Expenditure Comparison by Department/Fund

### **General Fund Departments**

This section includes a narrative for all General Fund departments including performance measures and line item budget details on revenue and expenditures by department.

## **Book Two-Other Funds & Capital Improvement Program**

### **Special Revenue Funds**

This section budgets for Motor Fuel Tax (MFT), Board of Elections, Drug Enforcement Funds, Community Development, Library and Park Dedication.

### **Debt Service Funds**

This section includes a description of the City's debt and budgets for the payment of principal and interest.

### **Capital Project Funds**

Narratives and line item budgets for all Funds related to Capital Projects. These include the Capital Improvement Fund (CIF), Capital Lease Fund and the Central Bloomington (Downtown) Tax Increment Financing District (TIF).

### **Enterprise Funds**

This section includes narratives with performance measures and line item account budgets for City Funds accounted for and reported in the same manner as a private entity. Examples include Water, Sanitary Sewer, Storm Water, Solid Waste, Golf Courses and Grossinger Motors Arena.

### **Internal Service Funds**

This section includes narratives, performance measures and line item account budget information for the Casualty Insurance, Employee Group Health Insurance and Employee Retiree Group Health Insurance Funds.

### **Fiduciary Funds**

This section includes narratives, performance measures and line item account budget information for the John M. Scott Health Resources.

### **Appendix**

This section includes the City of Bloomington employee count by department and the budget glossary.

### **Capital Equipment**

This section provides a list of capital equipment proposed for all funds. Included is a proposed list of items that the City will pay cash for and items that the City is proposing as part of a capital lease.

**Capital Improvement Program**

This section includes detailed project list by fund for every proposed Capital project for FY 2019. Also included is a detailed list of projects and whether or not the project is recurring or non-recurring. Finally, a detailed project sheet is provided explaining why the project is needed, cost and a picture if applicable.

**The City Manager Budget Message will be included in the FY 2019  
Adopted Budget Book**

## **The City of Bloomington**

### **General Information**

The City of Bloomington, incorporated in 1856, is a home rule unit of government under the 1970 Illinois Constitution. The City of Bloomington is located in the heart of Central Illinois, approximately 125 miles southwest of Chicago, 155 miles northeast of St. Louis, and 64 miles Northeast of Springfield, the State Capital. The City of Bloomington is the County Seat of McLean County, the largest county in Illinois (approximately 762,240 acres). The results of the 2010 Census shows the City now has a population of 76,610 citizens.

### **History**

Prior to the 1820s, the area of today's Bloomington was at the edge of a large grove enjoyed by the Kickapoo people before the first Euro-American settlers arrived in the early 1820s. Springing from the settlement of Keg Grove, later called Blooming Grove, Bloomington was named as county seat on December 25, 1830, when McLean County was created. When the County of McLean was incorporated a county seat was established; however, the legislation stated the site of Bloomington would be located later. James Allin, who was one of the promoters of the new county, offered to donate 60 acres of his own land for the new town. His offer was accepted and Bloomington was laid out. Its lots were sold at a big party on the 4th of July 1831. At this time there were few roads, but rich soils brought new farmers who began commerce by conducting their business in the newly formed county. People came from all over to trade and do business at the town's center, known today as Downtown Bloomington, including Abraham Lincoln who was working as a lawyer in nearby Springfield. In 1856, the City of Bloomington incorporated.

### **City Organization**

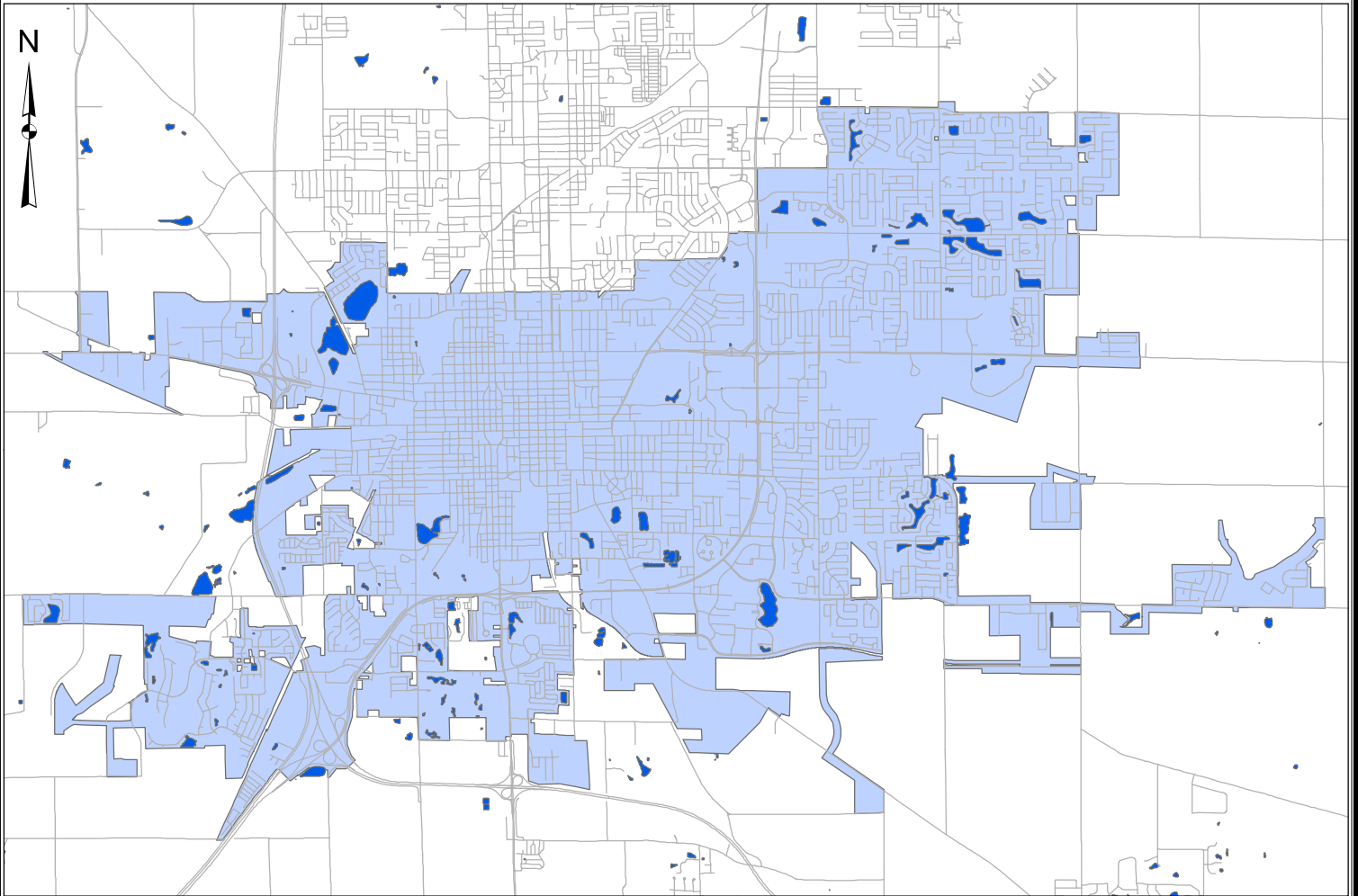
The City is governed by a City Council elected on a non-partisan basis composed of nine Council members and a Mayor. The City Council is responsible to enact ordinances, resolutions, and regulations which govern the City, adopt the annual budget, as well as appoint members of various statutory and ordinance boards. The City's manager is responsible to carry out the policies and ordinances established by City Council, oversee the day-to-day operations of the City, and appoint the department heads of the City's departments. The Council is elected to four-year staggered terms, while the Mayor is elected to a four-year term. The Mayor is elected at large, the Council members by ward.

### **Economic Environment**

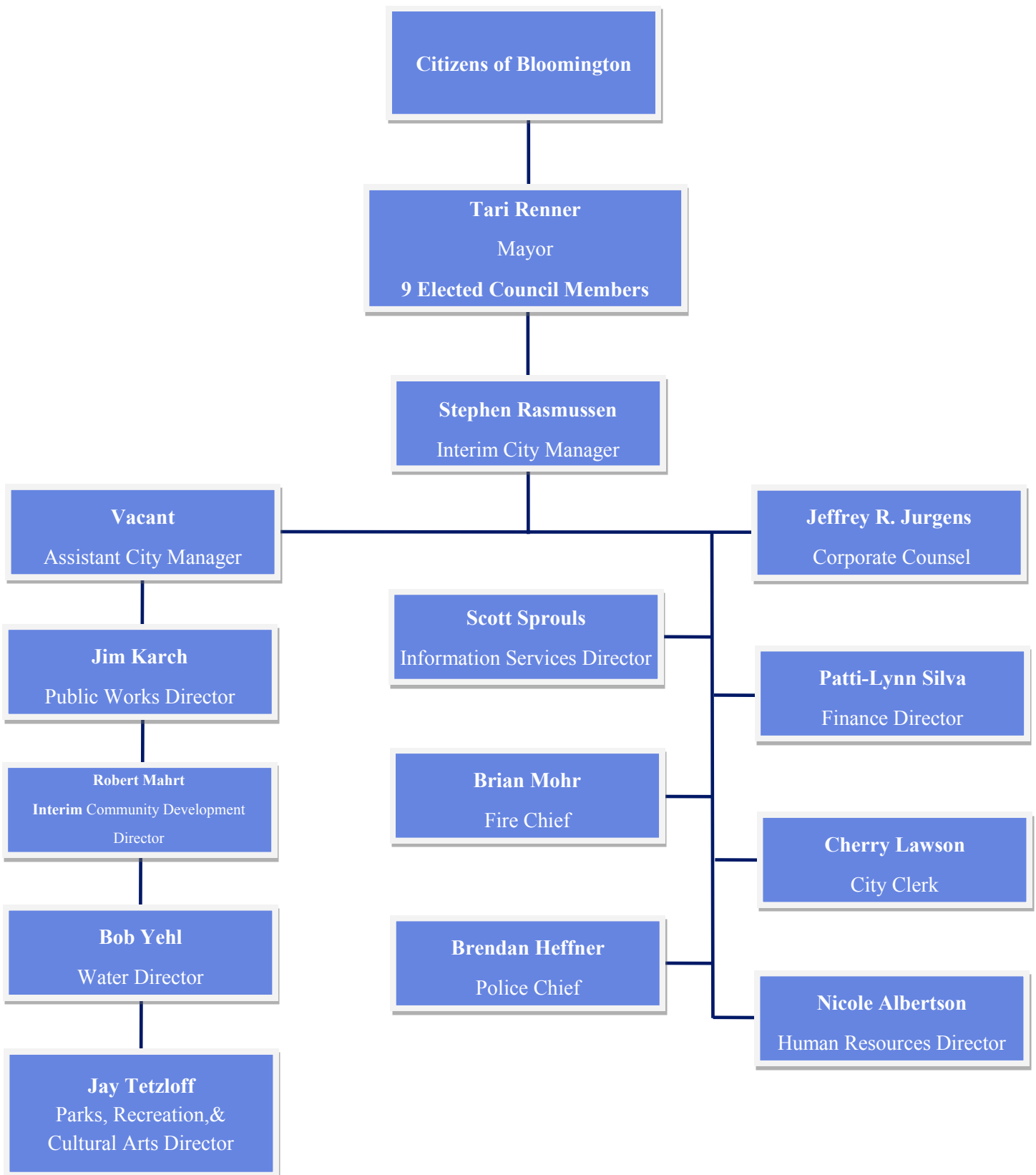
The economic strength of the Bloomington-Normal metropolitan area is well diversified with no single dominating industry, although there are many substantial medium sized business and institutions. Diverse and stable employment sources include State Farm, Illinois State University, Illinois Wesleyan University, Country Financial, Bromenn Medical Center, and OSF St Joseph Medical Center. Multiple mid-size and small companies have insulated the Bloomington-Normal economy from severe economic swings that other communities have experienced and this has allowed the community to maintain steady, balanced growth.



CITY OF  
*Bloomington*  
ILLINOIS



# CITY OF BLOOMINGTON ORGANIZATION CHART





# DEMOGRAPHICS



## DEMOGRAPHICS

- Demographic and Economic Statistics
- Principal Employers
- Capital Asset Statistics by Function/Program
- Assessed Value and Estimated Actual Value of Taxable Property
- Direct and Overlapping Property Tax Rates

**CITY OF BLOOMINGTON, ILLINOIS**

**DEMOGRAPHIC AND ECONOMIC STATISTICS  
Last Ten Calendar Years  
(Unaudited)**

Calendar Year	Population (1)	Per Capita (2) Personal Income	Total Personal Income (thousands) (2)	Median Age (1)	School Enrollment (1)	Median House Costs (1)	Unemployment Rate (1)	Annual Airport Usage (3)
2007	74,975	\$ 35,546	\$ 2,665,061	31	7,685	\$ 171,859	4.00%	269,839
2008	74,975	\$ 36,082	\$ 2,705,248	31	7,324	\$ 177,194	5.00%	261,609
2009	74,975	\$ 38,985	\$ 2,922,900	31	5,304*	\$ 166,533	7.10%	242,834
2010	74,975	\$ 38,695	\$ 2,901,158	31	5,250*	\$ 176,909	7.70%	273,589
2011	76,610	\$ 41,816	\$ 3,203,524	32	5,414 *	\$ 169,413	7.20%	284,116
2012	77,071	\$ 41,816	\$ 3,222,801	32.3	5,338*	\$ 171,991	6.90%	238,697
2013	77,733	\$ 43,429	\$ 3,375,866	32.3	5,428 *	\$ 173,539	7.30%	210,730
2014	78,730	\$ 45,342	\$ 3,569,776	32.2	5,415 *	\$ 169,318	5.60%	203,217
2015	78,902	\$ 43,064	\$ 3,397,836	33	5,455 *	\$ 170,899	5.40%	185,452
2016	78,005	\$ 45,539	\$ 3,552,270	33	5,455 *	\$ 176,909	5.10%	192,140

**Sources:**

- (1) Bloomington-Normal 2017 Economic Development Council Demographic Profile
- (2) US Commerce Department - Bureau of Economic Analysis. Data gathered for Bloomington/Normal region, as separate information is not disclosed.
- \* Private school enrollment is no longer provided as of calendar year 2009
- (3) Annual Airport Usage from CIRA website: <http://cira.com/about-the-airport/airport-statistics/>

**Unemployment Rate Comparison-United States, State of Illinois and Bloomington, Illinois**

<u>Year</u>	<u>United States</u>	<u>State of Illinois</u>	<u>City of Bloomington</u>
2007	4.62%	5.06%	4.00%
2008	5.80%	6.39%	5.00%
2009	9.28%	10.02%	7.10%
2010	9.63%	10.43%	7.70%
2011	8.93%	9.69%	7.20%
2012	8.20%	8.90%	6.90%
2013	7.60%	9.10%	7.30%
2014	5.60%	6.40%	5.60%
2015	5.00%	5.90%	5.40%
2016	4.90%	5.90%	5.40%

**CITY OF BLOOMINGTON, ILLINOIS**

**PRINCIPAL EMPLOYERS  
Current Year and Nine Years Ago  
(Unaudited)**

<u>Employer</u>	<u>2017</u>			<u>2008</u>		
	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total Employment</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total Employment</u>
State Farm Insurance Company	14,532	1	16.2%	15,297	1	16.7%
Illinois State University	3,300	2	3.7%	3,152	2	3.4%
Country Insurance and Financial Services	1,939	3	2.2%	2,204	3	2.4%
Unit 5 Schools	1,669	4	1.9%	1,754	4	1.9%
Advocate BroMenn Medical Center	1,271	5	1.4%	1,537	6	1.7%
OSF-St. Joseph Medical Center	894	6	1.0%	997	8	1.1%
Heartland Bank & Trust	763	7	0.9%			
Afni, Inc.	760	8	0.8%	1,012	7	1.1%
McLean County, Government	713	9	0.8%	870	9	1.0%
City of Bloomington	691	10	0.8%	645	10	0.7%
Mitsubishi Motors				1,725	5	1.9%
Total top 10 employers	<u>26,532</u>		29.6%	<u>29,193</u>		31.9%
Total Labor Force	89,681			91,382		

**Source:** Bloomington-Normal 2008 & 2017 Economic Development Demographic Profile

**Note:** Data includes employers throughout the Bloomington-Normal Metropolitan Statistical Area.

**CITY OF BLOOMINGTON, ILLINOIS**

**Capital Asset Statistics By Function/Program  
Last Ten Fiscal Years  
(Unaudited)**

Function/Program	2008	2009	2010	2011	2012
Police:					
Stations	1	1	1	1	1
Zone Offices	-	-	-	-	-
Fire, Fire Stations	4	4	4	4	5
Refuse Collection:					
Collection Trucks	11	11	11	11	11
Other Public Works	37	37	51	51	51
Streets (Miles)	311	320	321	321	321
Traffic Signals	138	141	153	145	145
Parks & Recreation:					
Acreage	594	594	594	594	594
Parks	62	52	52	52	52
Golf Course	3	3	3	3	3
Baseball/Softball Diamonds	26	26	26	26	26
In-line Hockey Rinks	1	1	1	1	1
Soccer/Football Fields	22	22	22	22	22
Basketball Courts	45	45	45	45	45
Tennis Courts	20	20	20	20	20
Swimming pools	2	2	2	2	2
Parks with Playground Equipment	31	31	31	31	31
Picnic Shelters	37	37	37	37	37
Community Centers	1	1	1	1	1
Library:					
Facilities	1	1	1	1	1
Volumes	243,635	258,982	272,237	283,576	295,496
Water:					
Lakes	2	2	2	2	2
Maximum Daily Production (MGD)	21	21	21	21	21
Average Daily Consumption (MGD)	12	11	11	11	11
Peak Consumption (MGD)	20	16	16	16	16
Wastewater:					
Sanitary Sewers (miles)	250	293	295	297	297
Storm Sewers (miles)	200	240	246	248	248
Combination Sanitary and Storm (miles)	100	88	88	88	88

Source: Various City Departments

**CITY OF BLOOMINGTON, ILLINOIS**

**Capital Asset Statistics By Function/Program  
Last Ten Fiscal Years  
(Unaudited)**

	2013	2014	2015	2016	2017
1	1	1	1	1	1
-	-	-	-	-	-
5	5	5	5	5	5
10	21	21	18	20	20
51	52	52	65	74	74
321	322	323	324	325	325
145	145	145	145	145	145
640	640	640	640	640	640
46	46	46	46	46	38
3	3	3	3	3	3
27	28	28	24	24	24
1	1	0	1	4	4
22	23	23	23	23	23
52	53	53	31	31	31
26	26	26	26	26	26
2	2	2	2	2	2
31	32	33	32	32	32
42	43	44	44	44	44
1	1	1	1	1	1
1	1	1	1	1	1
291,406	299,628	307,261	316,319	319,329	319,329
2	2	2	2	2	2
21	21	21	21	21	21
11	11	10	10	10	10
16	16	11	15	13	13
299	301	264	265	266	266
316	317	255	256	257	257
88	88	85	85	85	85

**CITY OF BLOOMINGTON, ILLINOIS**

**ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY  
Last Ten Fiscal Years  
(Unaudited)**

<u>Fiscal Year</u>	<u>Tax Year</u>	<u>Residential Property</u>	<u>Commercial Property</u>	<u>Industrial Property</u>	<u>Farm Property</u>	<u>Railway Property</u>
2009	2007	1,045,491,797	610,915,300	10,537,721	283,509	434,478
2010	2008	1,096,691,125	620,940,813	10,383,824	295,521	476,611
2011	2009	1,138,287,680	622,816,511	10,247,265	393,358	582,005
2012	2010	1,152,480,233	636,484,972	9,098,042	447,824	653,488
2013	2011	1,161,010,532	629,450,497	8,368,378	614,629	690,246
2014	2012	1,135,803,071	616,446,829	8,088,718	626,174	739,773
2015	2013	1,127,217,408	619,594,728	13,294,216	654,109	811,342
2016	2014	1,155,580,583	625,651,790	12,738,347	674,550	830,183
2017	2015	1,171,670,602	626,317,035	11,989,029	690,292	951,400
2018	2016	1,194,158,005	645,032,301	10,816,518	715,841	935,914

**Source:** County of McLean Tax Extension Office

**Note:** There is no personal property tax (on cars or jewelry); only real property is taxed. The above information presents the information for each period for which it is levied. A tax levy provides taxes remitted in the following year. The farmland value is based upon productivity instead of actual market value.

**CITY OF BLOOMINGTON, ILLINOIS**

**ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY  
Last Ten Fiscal Years  
(Unaudited)**

<u>Total Taxable Assessed Value</u>	<u>Percent Growth</u>	<u>Total Direct Tax Rate</u>	<u>Actual Taxable Value</u>	<u>Value as a Percentage of Actual Value</u>
1,667,662,805	6.94%	1.2727	5,002,988,415	33.33%
1,728,787,894	3.67%	1.2565	5,186,363,682	33.33%
1,772,326,819	2.52%	1.3308	5,316,980,457	33.33%
1,799,164,559	1.51%	1.3112	5,397,493,677	33.33%
1,800,134,282	0.05%	1.3103	5,400,402,846	33.33%
1,761,704,565	-2.13%	1.3161	5,285,113,695	33.33%
1,761,571,803	-0.01%	1.3181	5,284,715,409	33.33%
1,795,475,453	1.92%	1.3211	5,386,426,359	33.33%
1,811,618,358	0.90%	1.3283	5,434,855,074	33.33%
1,851,658,579	2.21%	1.3366	5,554,975,737	33.33%

**CITY OF BLOOMINGTON, ILLINOIS**

**DIRECT AND OVERLAPPING PROPERTY TAX RATES  
Last Ten Fiscal Years**

City Direct Rates										
Levy Year	Illinois									
	General Fund	Fire Pension Fund	Police Pension Fund	Municipal Retirement Fund	Judgment Fund	Bond and Interest Fund	Public Benefit Fund	Public Library Fund	Audit Fund	Total Direct
2008	0.41939	0.13747	0.18257	0.11137	0.00578	0.12610	0.00897	0.26108	0.00376	1.25649
2009	0.41474	0.17583	0.21686	0.14122	-	0.12300	-	0.25467	0.00451	1.33083
2010	0.38496	0.18942	0.22558	0.13914	-	0.12118	-	0.25090	-	1.31118
2011	0.44285	0.17285	0.18370	0.13904	-	0.12111	-	0.25073	-	1.31028
2012	0.44838	0.16509	0.18060	0.14207	-	0.12376	-	0.25620	-	1.31610
2013	0.35680	0.22400	0.21333	0.14208	-	0.12376	-	0.25811	-	1.31808
2014	0.35006	0.23370	0.22323	0.13940	-	0.12143	-	0.25323	-	1.32105
2015	0.36593	0.23162	0.22124	0.13816	-	0.12034	-	0.25098	-	1.32827
2016	0.42249	0.22665	0.21650	0.10023	-	0.11776	-	0.25296	-	1.33659
2017	0.42249	0.22665	0.21650	0.10023	-	0.11776	-	0.26060	-	1.34423

**Source:** County of McLean Tax Extension Office

**Notes:** As a home rule unit of local government, the City of Bloomington, Illinois has no statutory tax limit

Overlapping rates are those of local and county governments that apply to property owners within the City. Not all overlapping rates apply to all City property owners, although the county property tax rates apply to all City property owners; the Airport Authority rates apply to the property owners within that Authority's geographic boundaries.

\*Rate presented is for Bloomington School District #87. City of Bloomington taxpayers in other school districts will have different rates. Other school districts that overlap with the City include: Normal School District #5, Tri-Valley Community Unit School District #3, and Olympia Unit #16.

N/A- At the time of printing, McLean County did not have the overlapping rate for 2017. This will be added to the final approved budget document.



**CITY OF BLOOMINGTON, ILLINOIS**  
**DIRECT AND OVERLAPPING PROPERTY TAX RATES**  
**Last Ten Fiscal Years**

Overlapping Rates

School District*	McLean County	Township	Water Reclamation District	Airport Authority	Cemetery	Heartland Community College	Total Overlapping Rates	Total All Rates
4.58085	0.89659	0.18683	0.16036	0.11008	-	0.45473	6.38944	7.6459
4.69289	0.90687	0.18217	0.16476	0.08546	-	0.45910	6.49125	7.8221
4.76383	0.91673	0.17309	0.16391	0.09855	-	0.47361	6.58972	7.9009
4.65741	0.91571	0.12829	0.16390	0.15486	-	0.47584	6.49601	7.8063
4.72322	0.91165	0.14145	0.16402	0.12745	-	0.48255	6.55034	7.8664
4.83486	0.90375	0.12243	0.17011	0.12736	-	0.50667	6.66518	7.9833
4.95303	0.90133	0.12541	0.17216	0.13655	-	0.50469	6.79317	8.1142
5.15877	0.91836	0.12433	0.17446	0.13572	-	0.54046	7.05210	8.3804
5.13998	0.91399	0.12166	0.17931	0.12442	-	0.58840	7.06776	8.4044
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

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# PROCEDURAL INFORMATION



## PROCEDURAL INFORMATION

- Overview of Financial Policies and Strategies
- Long-Term Financial Plan
- City of Bloomington Budget Process
- City of Bloomington Rates
- City of Bloomington Full Time Employee Count by Department/Fund

**City of Bloomington, Illinois**  
**FY 2019 Budget**  
**Overview of Financial Policies and Strategies**

**Budgeting and Revenue Management**

1. Maintain a diversified revenue structure.
2. Maintain a General Fund balance 10 to 15% of expenditures.
3. Maintain a balanced General Fund budget (i.e., expenditures less than or equal to revenues) except for planned drawdowns of the fund balance when the fund balance exceeds the target expressed in item 2 above.
4. The budget of a fund shall be considered "**balanced**" if the fund's budgeted expenditures for the year do not exceed the total of its budgeted revenues and unreserved, undesignated fund balance at the beginning of the fiscal year.
5. Contribute to the Illinois Municipal Retirement Fund, Bloomington Firefighters' Pension Fund, and Bloomington Police Pension Fund the full amounts recommended each year by independent actuaries for employer contributions so as to ultimately achieve funded ratios as required by statute or local ordinance.
6. Impose moderate annual water and sewer rate increases so as to avoid large increases at irregular intervals.
7. Update the five-year Capital Improvement Plan on an annual basis.
8. Budget for items that will be capitalized for financial reporting purposes in distinct expenditure accounts to facilitate the preparation of the Comprehensive Annual Financial Report.

## **Debt Management**

1. Limit the period during which debt is outstanding to a time period not greater than the useful life of the asset financed by the debt.
2. In general, for debt issued after 2009, the City will strive to maintain a debt structure under which 50% of the outstanding principal will be repaid within ten years.
3. Sell bonds through competitive, rather than negotiated, sales whenever possible.
4. To provide assistance in debt issuances, the City will select a financial advisor and/or investment banker and bond counsel on a competitive basis. These advisors will be retained for several years to provide continuity and allow these professionals to develop an understanding of the City's needs. The City will abide by the Municipal Security Rulemaking Board (MSRB) standards in selecting a financial advisor.
5. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement), voluntarily following disclosure guidelines provided by the Governmental Finance Officers Association unless the cost of compliance with the higher standard is unreasonable.
6. Consider the refunding of outstanding debt when a goal of at least a 4% net present value savings can be obtained.

## **Cash Management and Investments**

1. Require that all bank deposits not insured by the Federal Deposit Insurance Corporation be collateralized with high-quality securities having a market value of 102% of the underlying deposits.
2. Deposit on-hand cash no later than the next business day.
3. Maintain liquidity adequate to promptly pay financial obligations.
4. Purchase only those investments allowable under the Illinois Public Funds Investment Act.
5. Place all investment securities with a third-party custodian for safekeeping.
6. Earn a market rate of return on investments. The benchmark for short-term investments is the three-month Treasury Bill.

## **Procurement**

1. Conduct a formal competitive bidding process for purchases in excess of \$25,000; unless exempt under procurement regulations.
2. Conduct competitive quotation process for purchases up to \$25,000.
3. Obtain City Manager approval for all proposed purchases up to \$50,000 after application of bidding regulations.
4. Obtain City Council approval for all proposed purchases in excess of \$50,000 after application of bidding regulations.
5. P-Cards (purchasing credit cards) are used where appropriate.

## **Accounting and Financial Reporting**

1. Issue a Comprehensive Annual Financial Report within 180 days of the end of each fiscal year that complies with generally accepted accounting principles.
2. Capitalize building improvements, land improvements, and infrastructure with a purchase price of \$100,000 or more. Capitalize vehicles, machinery, furniture, and equipment with a purchase price of \$5,000 or more.
3. Controlled non-capital items (e.g., police weapons, audio-visual equipment) will be physically inventoried as required by law or as directed by the responsible department head, but shall not be inventoried less frequently than once each year.

## **Interim Financial Reporting:**

1. The Finance Department provides the City Council and City Management a monthly financial report that illustrates the following information:
  - Financial summary of all fund activity;
  - Detailed information on the General Fund year to date budget to actual performance by department;
  - Detailed information on major revenue as compared to the budget expectation; and
  - Detailed information on the City's investment portfolio.

# **LONG-TERM FINANCIAL PLAN**

The City of Bloomington's long-term financial plan is closely tied to the budget process. Annually, the City develops a 5 year budget for operating and capital. The first year of this budget, after revisions, is the budget that the City Council adopts and the City Staff implements on the citizen's and City Council's behalf. The 4 (future or out years) of the budget serve as a planning process for operating and capital expenditures with staffing, capital assets and projects on the radar for the future. The City has developed a 10 year fleet replacement plan. This is revised yearly, as is vehicle replacement priority, other options such as electric vehicles and cost. The City is developing a 20 year plan for major Capital Projects. These include streets, parks, water mains, sewer mains and storm water management. This plan allows Council to prioritize future needs with funds that are expected to be available. This, in turn, allows staff to identify available federal or state grants and future bond issues or bond refinancing, which provide an additional option to fund Capital Projects. The City's Strategic Plan, a long term planning document, runs through 2025. The City revisits the Strategic Plan each year to help develop a yearly Action Plan. There are six goals in the City's Strategic Plan. This plan was unanimously approved by the City Council on January 15, 2010. The Strategic Plan is tied to the basis of long-term planning, budgeting and daily operations. The goals include what they mean to you as a citizen, objectives, and challenges and opportunities.

## **Strategic Plan**

Goal 1: Financially Sound City Providing Quality Basic Service

Goal 2: Upgrade City Infrastructure and Facilities

Goal 3: Grow the Local Economy

Goal 4: Strong Neighborhoods

Goal 5: Prosperous Downtown Bloomington

Goal 6: Great Place to Live-Livable, Sustainable City

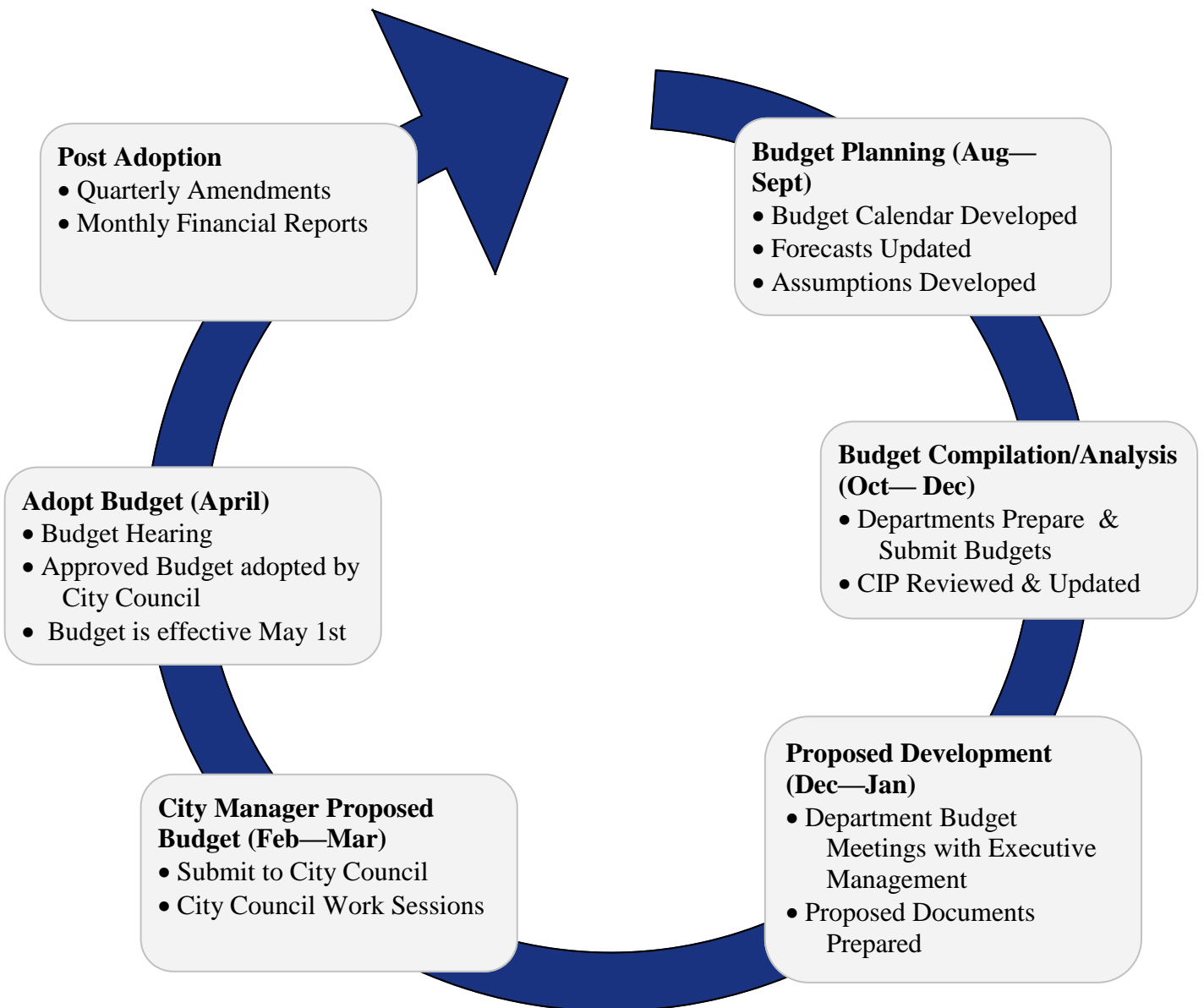
More information on the City of Bloomington's Strategic Plan is accessible through the City website. The path to the Strategic Plan is: [\*\*http://www.cityblm.org/index.aspx?page=426\*\*](http://www.cityblm.org/index.aspx?page=426)

# City of Bloomington, Illinois

## 2019 Budget

### Budget Process

**Background** - The City of Bloomington adopts a legally binding annual budget in accordance with Chapter 65 of the Illinois Compiled Statutes. The City’s Fiscal Year runs from May 1<sup>st</sup> to April 30<sup>th</sup>. The City’s budget serves as a roadmap for the fiscal year’s expenditures and reflects the goals and priorities of the City’s elected officials. The budget is formulated with the aid, support and input of the Citizens of Bloomington, City staff and various Boards and Committees. The City’s Budget process begins in August with the formation of a budget calendar and ends in April with the final budget adoption. Formulation of the budget is a critical and difficult decision. The process involves analyzing citizen input and data, projecting available revenue sources, identifying priorities, allocating resources and expenditures, reviewing City performance data, negotiating and deliberating department budgets and establishing the fees, charges and taxes necessary to provide adequate levels of services to the Citizens of Bloomington.





**Budgetary Control** - The City maintains budgetary control throughout the year by encumbrance accounting. All purchase orders and contracts are entered into the City's Financial System which shows the dollar amount entered as a commitment versus the current year budget. This allows departments to determine the budget dollars available throughout the fiscal year. Open encumbrances at year end are reported as assigned fund balances. The level of budgetary control is at the fund level.

**Budget Amendments** – The annual budget may be amended by a two-thirds vote of the City Council. On a quarterly basis as needed, budget staff will prepare an itemized register of recommended budget amendments. Council must vote to amend the operating budget if the following circumstances exist within any fund: increase in the overall expenditure of the fund, or a new source of revenue is identified.

**Balanced Budget** - The City's budget is considered to be balanced if the proposed expenditures do not exceed the available resources, including proposed revenue and fund balance.

**Legal Debt Limit** - The City of Bloomington is a Home Rule form of government. Under the Illinois Revised Statutes, Home Rule governments may issue notes in excess of any statutory limitation and they shall not reduce the debt incurring power otherwise authorized for any such unit of government. **Thus, the City of Bloomington has no statutory debt limit.**

**Fund Balance** - The difference between revenues and expenditures reported within a fund.

# CITY OF BLOOMINGTON RATES

## Current Sales Tax Rate within City Corporate Limits

Illinois	5.00%
Municipality	1.00%
Local	2.50%
County	<u>.25%</u>
Total:	8.75%

- Last increase was in 2016 when the Local portion increased by 1.00%.

### City Water Rate

#### Inside the City-per month

May 1, 2018 \$4.01 per 100 cubic feet for first 2,300 cubic feet  
 \$3.87 per 100 cubic feet for next 11,700 cubic feet above 2,300 cubic feet  
 \$3.42 per 100 cubic feet for next 486,000 cubic feet above 14,000 cubic feet  
 \$2.69 per 100 cubic feet for over 500,000 cubic feet

#### Outside the City-per month

May 1, 2018 \$9.06 per 100 cubic feet for first 2,300 cubic feet  
 \$8.86 per 100 cubic feet for next 11,700 cubic feet above 2,300 cubic feet  
 \$7.75 per 100 cubic feet for next 486,000 cubic feet above 14,000 cubic feet  
 \$6.12 per 100 cubic feet for over 500,000 cubic feet

Monthly Service Charge		
	Inside City	Outside City
5/8 x 1/2" meters	\$1.25	\$2.75
5/8 x 3/4" meters	\$5.00	\$6.50
3/4" meters	\$6.00	\$7.50
1" meters	\$8.00	\$10.00
1.5" meters	\$10.50	\$13.00
2" meters	\$16.00	\$20.00
3" meters	\$28.00	\$39.00
4" meters	\$46.00	\$66.00
6" meters	\$92.00	\$131.00
8" meters	\$146.00	\$196.00
<i>(City Code Ch. 27 Sec. 27) 7.48 Gallons = 1 cubic foot</i>		

### Fire Protection Charges

Effective January 1, 2012 the monthly rate for private fire protection, in the form of a fire booster pump, sprinkler system, private fire hydrants or any other fire suppression equipment connected to the City's water system, shall be charged the rate of \$6.80 per inch, or fraction thereof rounded to the next highest inch, of fire service connection. Fire suppression systems that utilize a combined domestic and fire service line shall be calculated using the size of the combined line connection at the water main for determining the proper charge.

**City Sewer Rate-per month**

May 1, 2018 \$2.40 per 100 cubic feet  
Minimum monthly bill is \$2.25

**Bloomington-Normal Water Reclamation District**

May 1, 2018 \$1.35 per 100 cubic feet  
Minimum monthly bill is \$6.60

**Storm Water Rate-per month**

May 1, 2018

**Single Family Residential:**

Gross area less than or equal to 7,000 square feet \$3.77/month  
Gross area greater than 7,000 square feet and less than 12,000 square feet \$5.66/month  
Gross area over 12,000 square feet \$9.43/month

**Parcels other than Single Family Residential:**

Charge per Impervious Area Unit (IAU) \$1.89/month  
Parcels less than 4,000 square feet will be charged a flat rate equivalent to (4)  
IAUs=/\$7.54 month

**Garbage Collection Rate-per month**

<b>Monthly Garbage Rates</b>	
Effective May 1, 2018	
35 Gallon Cart	\$16.00
65 Gallon Cart	\$25.00
95 Gallon Cart	\$29.00

\*Beginning May 1, 2019 all cart size charges will increase 3% annually.

**CITY OF BLOOMINGTON FULL TIME EMPLOYEE COUNT BY DEPARTMENT/FUND**

DEPARTMENT/FUND	FULL TIME BUDGET ADOPTED FY 2016	FULL TIME BUDGET ADOPTED FY 2017	FULL TIME BUDGET ADOPTED FY 2018	FULL TIME BUDGET PROPOSED FY 2019
ADMINISTRATION	6.00	6.00	6.00	6.00
CITY CLERK	4.00	4.00	4.00	4.00
HUMAN RESOURCES	9.00	11.00	11.00	11.00
FINANCE	13.00	12.00	12.00	12.00
INFORMATION SERVICES	10.00	11.00	11.00	11.00
LEGAL	4.00	5.00	5.00	5.00
PARKS, RECREATION & CULTURAL ARTS ADMINISTRATION	7.00	7.00	7.00	7.00
PARKS MAINTENANCE	20.00	20.00	20.00	20.00
RECREATION	4.00	4.00	4.00	4.00
AQUATICS - seasonal only	0.00	0.00	0.00	0.00
BLOOMINGTON CENTER FOR THE PERFORMING ARTS	11.00	11.00	11.00	11.00
MILLER PARK ZOO	9.00	9.00	9.00	9.00
PEPSI ICE CENTER	3.00	3.00	3.00	3.00
SOAR FUND	2.00	2.00	2.00	2.00
POLICE	143.00	144.00	144.00	144.00
COMMUNICATION CENTER	17.00	17.00	18.00	18.00
FIRE	117.00	118.00	118.00	118.00
PAGE/BUILDING SAFETY	12.00	10.00	13.00	15.00
PLANNING DIVISION	1.00	1.00	2.00	2.00
CODE ENFORCEMENT	12.00	14.00	11.00	11.00
DOWNTOWN DEVELOPMENT	0.00	0.00	0.00	2.00
FACILITY MANAGEMENT	3.00	4.00	5.00	5.00
PARKING FUND M & O	5.00	5.00	5.00	5.00
PUBLIC WORKS ADMIN.	3.00	4.00	4.00	4.00
STREET MAINTENANCE	19.00	19.00	19.00	19.00
ENGINEERING	9.00	7.00	8.00	8.00
FLEET MANAGEMENT	9.00	9.00	9.00	9.00
ECONOMIC DEVELOPMENT	1.00	1.00	1.00	1.00
<b>TOTAL GENERAL FUND</b>	<b>453.00</b>	<b>458.00</b>	<b>462.00</b>	<b>466.00</b>
HIGHLAND PARK	3.00	2.00	2.00	2.00
PRAIRIE VISTA GOLF COURSE	2.00	2.00	2.00	2.00
THE DEN	3.00	3.00	3.00	3.00
<b>TOTAL OF GOLF COURSES:</b>	<b>8.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
SOLID WASTE MANAGEMENT	40.00	34.00	34.00	34.00
BOARD OF ELECTIONS	1.00	2.00	2.00	2.00
CASUALTY	1.00	1.00	1.00	1.00
LIBRARY MAINTENANCE & OPERATIONS	45.00	45.00	45.00	46.00
<b>WATER</b>				
ADMINISTRATIVE AND GENERAL	9.00	9.00	8.00	8.00
TRANSMISSION AND DISTRIBUTION	16.00	15.00	14.00	14.00
PURIFICATION	15.00	15.00	16.00	16.00
LAKE MAINTENANCE	3.00	3.00	3.00	3.00
WATER METER BILLING SERVICES	7.00	8.00	8.00	8.00
<b>TOTAL WATER FUND</b>	<b>50.00</b>	<b>50.00</b>	<b>49.00</b>	<b>49.00</b>
SEWER FUND	13.00	14.00	15.00	15.00
STORM WATER FUND	9.00	10.00	10.00	10.00
ABRAHAM LINCOLN GARAGE	1.00	1.00	1.00	1.00
<b>TOTAL PERSONNEL YEARS ALL FUNDS</b>	<b>621.00</b>	<b>622.00</b>	<b>626.00</b>	<b>631.00</b>

Note: Excludes 45 part-time and all seasonals.

5 new positions: Office Manager-Building Safety, Support Staff III-Building Safety, Downtown Division Manager and Event Outreach Coordinator-Downtown Development and Library Associate

# BUDGET OVERVIEW



## BUDGET OVERVIEW

- City of Bloomington 2019 Budget Fund Structure-Chart
- City of Bloomington Fund Structure Narrative
- Basis of Budgeting and Accounting
- Revenue FY 2018 Budget versus FY 2019 Budget
- Expenditures FY 2018 Budget versus FY 2019 Budget
- Summary of Revenues all Funds by Source and by Fund Type
- Summary of Expenditures all Funds by Classification and by Fund
- 2019 Budget Summary of Revenues and Expenditures and Changes in Fund Balance

# City of Bloomington, Illinois

## 2019 Budget

### Fund Structure Chart

#### General Funds

- 1001 General
  - \* Sister City
  - \* SOAR
  - \* BCPA
  - \* BCPA Capital Campaign
  - \* BCPA Community Foundation
  - \* Parking Fund
  - \* Police Pension
  - \* Fire Pension

#### Special Revenue

- 2030 Motor Fuel Tax
- 2070 Board of Elections
- 2090 Drug Enforcement
- 2240 Community Development
- 2250 IHDA Grants
- 2310 Library
- 2320 Library Fixed Assets
- 2410 Park Dedication
- 2510 Empire St Corridor TIF
- 2520 Downtown Southwest TIF

#### Debt Service Funds

- 3010 General Bond & Interest
- 3060 2004 Coliseum Bond Redemption Fund
- 3062 2004 Multi-Project Bond Redemption Fund

#### Capital Projects

- 4010 Capital Improvement
- 4011 Capital Lease Funds

#### Enterprise Fund

- 5010 Water
- 5110 Sewer
- 5310 Storm Water
- 5440 Solid Waste
- 5560 Abraham Lincoln Parking Facility
- 5640 Golf
- 5710 Arena

#### Internal Service

- 6015 Casualty Insurance
- 6020 Employee Group Health Care
- 6028 Retiree Group Health Care

#### Fiduciary

- 7210 J M Scott

\* These funds are now departments in the General Fund per GASB Statement #54.  
All funds listed in this chart are appropriated and audit funds.

# City of Bloomington, Illinois

## Fiscal Year 2019 Budget

### Fund Structure

The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, reserves, fund balance/net assets, revenues, and expenditures as appropriate.

Funds are classified in the following categories: governmental, proprietary, and fiduciary. Below is a list of funds and brief descriptions that are included within the City's financial statements. Many funds are composed of multiple divisions (ex. General, Debt Service, Water, etc) and these divisions are consolidated for the purpose of financial statement preparation.

Governmental Funds – are those funds through which most governmental functions typically are financed.

#### Major Governmental Funds

- General – The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- Library – The Library Fund accounts for the tax and other resources used to provide library services to operate the Bloomington Public Library.
- Debt Service – The Debt Service Fund accounts for the servicing of the general long-term debt not financed by a specific source. The Debt Service Fund is composed of the General Bond and Interest Fund, Market Square TIF Bond Redemption Fund, 2004 Coliseum Bond Redemption Fund, and the 2004 Multi-Project Bond Redemption Fund.

#### Non-Major Governmental Funds

- Motor Fuel Tax – The Motor Fuel Tax Fund accounts for the revenue and expenditures related to projects financed by the Motor Fuel Tax funds collected and distributed by the State of Illinois.
- Board of Election – The Board of Election Fund accounts for the tax resources used to provide for the Election Commission expense.
- Drug Enforcement – The Drug Enforcement Fund accounts for police department revenues from drug raids.
- Community Development – The Community Development Fund accounts for the federally funded block grant program designed to assist low and moderate income families and eliminate slum and blight conditions.
- IHDA Grants – The IHDA Grants Fund accounts for the state funded grant program for single family rehabilitation projects for low to moderate income households.

- Empire Street Corridor TIF Fund – The Empire Street Corridor TIF Fund is used to track the expenses and revenues related to the Empire Street Corridor Redevelopment Project Area.
- Park Dedication – The Park Dedication Fund accounts for collections to be used for future park development.
- Capital Improvement – The Capital Improvement Fund accounts for the receipts and disbursements of monies used for the acquisition of capital facilities.
- Capital Lease – The Capital Lease Fund accounts for equipment purchased with proceeds from capital leases.

Proprietary Funds – are used to account for government’s on-going organizations and activities which are similar to and often found in the private sector.

Enterprise Funds – are used to account for those operations that are financed and operated in a manner similar to private business or where the City has decided that the determination of revenues earned, costs incurred, and/or net income is necessary for management accountability.

- Water – The Water Fund accounts for the operation of the City’s water treatment facilities and services.
- Sewer - The Sewer Fund accounts for the operation of the City’s waste disposal activities.
- Storm Water – The Storm Water Fund accounts for the operation of the City’s storm water management activities.
- Solid Waste - The Solid Waste Fund accounts for the activities of operating the City’s Solid Waste Program.
- Abraham Lincoln Parking Facility – The Abraham Lincoln Parking Facility Fund accounts for the activities of operating a parking facility owned by the McLean County Public Building Commission.
- Golf – The Golf Fund accounts for the activities of operating the City’s three golf courses.
- Grossinger Motors Arena – The Grossinger Motors Arena Fund accounts for the activities of operating the City’s Downtown sports and entertainment facility.

Internal Service Funds – are used to finance and account for services and commodities provided by designated departments or agencies to other department and agencies of the City.

- Casualty Insurance – The Casualty Insurance Fund accounts for the premiums and payments of claims for insurance for the City.
- Employee Group Healthcare – The Employee Insurance and Benefits Fund accounts for the premiums and claims of all covered City employees and their covered dependents and Township employees.
- Retiree Group Healthcare – The Retiree Group Healthcare Fund accounts for the premiums and claims of all covered City retirees and their covered dependents.



Fiduciary Funds – are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government.

- J M Scott – The J M Scott Fund accounts for health services, supplies, medical equipment, special nutritional support and health care programs in McLean County for indigent area residents. These costs are funded through a private trust.

### **Identification of Unbudgeted Funds**

The City has a fund which is included in the audited financial statements but is not included in the budget; the Foreign Fire Insurance Board (FFIB), which is considered outside the normal operations of the City.

# BASIS OF BUDGETING AND ACCOUNTING

Fund number	Fund Name	Fund Type	Organization number	Organization Name	Program	Basis of Budgeting	Basis of Accounting
1001	General	General	10010010	Non-Departmental	General Government	Modified Cash	Modified Accrual
1001	General	General	10011110	Administration	General Government	Modified Cash	Modified Accrual
1001	General	General	10011310	City Clerk	General Government	Modified Cash	Modified Accrual
1001	General	General	10011410	Human Resources	General Government	Modified Cash	Modified Accrual
1001	General	General	10011510	Finance	General Government	Modified Cash	Modified Accrual
1001	General	General	10011610	Information Services	General Government	Modified Cash	Modified Accrual
1001	General	General	10011710	Legal	General Government	Modified Cash	Modified Accrual
1001	General	General	10014105	Parks Administration	Culture and Recreation	Modified Cash	Modified Accrual
1001	General	General	10014110	Parks Maintenance	Culture and Recreation	Modified Cash	Modified Accrual
1001	General	General	10014112	Recreation	Culture and Recreation	Modified Cash	Modified Accrual
1001	General	General	10014120	Aquatics	Culture and Recreation	Modified Cash	Modified Accrual
1001	General	General	10014125	Bloomington Center for Performing Arts	Culture and Recreation	Modified Cash	Modified Accrual
1001	General	General	10014130	BCPA Capital Campaign	Culture and Recreation	Modified Cash	Modified Accrual
1001	General	General	10014133	BCPA Community Foundation	Culture and Recreation	Not budgeted	Modified Accrual
1001	General	General	10014136	Miller Park Zoo	Culture and Recreation	Modified Cash	Modified Accrual
1001	General	General	10014160	Pepsi Ice Center	Culture and Recreation	Modified Cash	Modified Accrual
1001	General	General	10014170	Special Olympics and Recreation	Culture and Recreation	Modified Cash	Modified Accrual
1001	General	General	10015110	Police Administration	Public Safety	Modified Cash	Modified Accrual
1001	General	General	10015111	Police Pension	Public Safety	Modified Cash	Modified Accrual
1001	General	General	10015118	Communication Center	Public Safety	Modified Cash	Modified Accrual
1001	General	General	10015210	Fire	Public Safety	Modified Cash	Modified Accrual
1001	General	General	10015211	Fire Pension	Public Safety	Modified Cash	Modified Accrual
1001	General	General	10015410	Building Safety	Public Safety	Modified Cash	Modified Accrual
1001	General	General	10015420	Planning	Public Safety	Modified Cash	Modified Accrual
1001	General	General	10015430	Code Enforcement	Public Safety	Modified Cash	Modified Accrual
1001	General	General	10015440	Downtown Development	Public Safety	Modified Cash	Modified Accrual
1001	General	General	10015480	Facilities Maintenance	General Government	Modified Cash	Modified Accrual
1001	General	General	10015485	Government Center	General Government	Modified Cash	Modified Accrual
1001	General	General	10015490	Parking Maintenance & Operations	Downtown Parking-General	Modified Cash	Modified Accrual
1001	General	General	10016110	Public Works Administration	Highways and Streets	Modified Cash	Modified Accrual
1001	General	General	10016120	Street Maintenance	Highways and Streets	Modified Cash	Modified Accrual
1001	General	General	10016124	Snow and Ice Removal	Highways and Streets	Modified Cash	Modified Accrual
1001	General	General	10016210	Engineering Administration	Highways and Streets	Modified Cash	Modified Accrual
1001	General	General	10016310	Fleet Management	General Government	Modified Cash	Modified Accrual
1001	General	General	10019140	McLean County Mental Health	General Government	Modified Cash	Modified Accrual
1001	General	General	10019160	Sister City	General Government	Modified Cash	Modified Accrual
1001	General	General	10019170	Economic Development	General Government	Modified Cash	Modified Accrual
1001	General	General	10019180	General Fund Transfers	General Government	Modified Cash	Modified Accrual
1001	General	General	10019190	Public Transportation	General Government	Modified Cash	Modified Accrual
2030	Motor Fuel Tax	Special Revenue	20300300	Motor Fuel Tax	Highways and Streets	Modified Cash	Modified Accrual
2070	Board of Elections	Special Revenue	20700700	Board of Elections	General Government	Modified Cash	Modified Accrual
2090	Drug Enforcement	Special Revenue	20900900	Drug Enforcement	Public Safety	Modified Cash	Modified Accrual
2090	Drug Enforcement	Special Revenue	20900910	DARE	Public Safety	Modified Cash	Modified Accrual
2090	Drug Enforcement	Special Revenue	20900920	DUI Enforcement	Public Safety	Modified Cash	Modified Accrual
2090	Drug Enforcement	Special Revenue	20900930	Marijuana Leaf Testing	Public Safety	Modified Cash	Modified Accrual
2090	Drug Enforcement	Special Revenue	20900940	Federal Drug Enforcement	Public Safety	Modified Cash	Modified Accrual
2090	Drug Enforcement	Special Revenue	20900950	Project Safe Neighborhood	Public Safety	Modified Cash	Modified Accrual
2090	Drug Enforcement	Special Revenue	20900960	Cyber Crime Grant	Public Safety	Modified Cash	Modified Accrual
2240	Community Development	Special Revenue	22402410	Community Development Administration	Community Development	Modified Cash	Modified Accrual
2240	Community Development	Special Revenue	22402430	Community Development Rehabilitation	Community Development	Modified Cash	Modified Accrual
2240	Community Development	Special Revenue	22402440	Community Development Capital Improvement	Community Development	Modified Cash	Modified Accrual
2240	Community Development	Special Revenue	22402450	Community Development Community Service	Community Development	Modified Cash	Modified Accrual
2240	Community Development	Special Revenue	22402460	Community Development Continuum of Care	Community Development	Modified Cash	Modified Accrual
2250	Single Family Owner Occupied Rehab	Special Revenue	22502520	Single Family Owner Occupied Rehab	Community Development	Modified Cash	Modified Accrual
2310	Library Maintenance and Operations	Special Revenue	23103100	Library Maintenance and Operations	Culture and Recreation	Modified Cash	Modified Accrual
2320	Library Fixed Asset Replacement	Special Revenue	23203200	Library Fixed Asset Replacement	Culture and Recreation	Modified Cash	Modified Accrual
2410	Park Dedication	Special Revenue	24104100	Park Dedication	Culture and Recreation	Modified Cash	Modified Accrual
2510	Empire Street Corridor TIF	Special Revenue	25105100	Empire Street Corridor TIF	Community Development	Modified Cash	Modified Accrual
2520	Downtown Southwest TIF	Special Revenue	25205200	Downtown Southwest TIF	Community Development	Modified Cash	Modified Accrual
3010	General Bond and Interest	Debt Service	30100100	General Bond and Interest	Interest Long Term Debt	Modified Cash	Modified Accrual
3060	2004 Coliseum Bond Redemption	Debt Service	30600600	2004 Coliseum Bond Redemption	Interest Long Term Debt	Modified Cash	Modified Accrual
3060	2004 Multi-Project Bond Redemption	Debt Service	30620620	2004 Multi-Project Bond Redemption	Interest Long Term Debt	Modified Cash	Modified Accrual
4010	Capital Improvements	Capital Projects	40100100	Capital Improvements	Other	Modified Cash	Modified Accrual

# BASIS OF BUDGETING AND ACCOUNTING

Fund number	Fund Name	Fund Type	Organization number	Organization Name	Program	Basis of Budgeting	Basis of Accounting
4011	Capital Lease	Capital Projects	40110110	FY 2012 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
4011	Capital Lease	Capital Projects	40110120	FY 2013 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
4011	Capital Lease	Capital Projects	40110130	FY 2014 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
4011	Capital Lease	Capital Projects	40110131	FY 2015 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
4011	Capital Lease	Capital Projects	40110133	FY 2016 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
4011	Capital Lease	Capital Projects	40110135	FY 2017 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
4011	Capital Lease	Capital Projects	40110137	FY 2018 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
4011	Capital Lease	Capital Projects	40110139	FY 2019 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
4011	Capital Lease	Capital Projects	40110141	FY 2020 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
4011	Capital Lease	Capital Projects	40110143	FY 2021 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
4011	Capital Lease	Capital Projects	40110145	FY 2022 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
4011	Capital Lease	Capital Projects	40110147	FY 2023 Capital Lease	Interest Long Term Debt	Modified Cash	Modified Accrual
5010	Water	Enterprise	50100110	Water Administration	Water Utility	Modified Cash	Accrual
5010	Water	Enterprise	50100120	Water Transmission and Distribution	Water Utility	Modified Cash	Accrual
5010	Water	Enterprise	50100130	Water Purification	Water Utility	Modified Cash	Accrual
5010	Water	Enterprise	50100140	Lake Maintenance	Water Utility	Modified Cash	Accrual
5010	Water	Enterprise	50100150	Water Meter Service	Water Utility	Modified Cash	Accrual
5110	Sewer	Enterprise	51101100	Sanitary Sewer Operations	Sewer Utility	Modified Cash	Accrual
5310	Storm Water	Enterprise	53103100	Storm Water Operations	Storm Water Utility	Modified Cash	Accrual
5440	Solid Waste	Enterprise	54404400	Solid Waste Management	Solid Waste	Modified Cash	Accrual
5560	Abraham Lincoln Parking	Enterprise	55605600	Abraham Lincoln Parking Deck	Downtown Parking-Proprietary	Modified Cash	Accrual
5560	Abraham Lincoln Parking	Enterprise	55605610	Abraham Lincoln Parking Deck-Capital Lease	Downtown Parking-Proprietary	Modified Cash	Accrual
5640	Golf	Enterprise	56406400	Golf Operations-Highland	Golf Courses	Modified Cash	Accrual
5640	Golf	Enterprise	56406410	Golf Operations-Prairie Vista	Golf Courses	Modified Cash	Accrual
5640	Golf	Enterprise	56406420	Golf Operations-Den at Fox Creek	Golf Courses	Modified Cash	Accrual
5710	City Arena	Enterprise	57107110	City Arena	City Arena	Modified Cash	Accrual
5710	Grossinger Motors Arena	Enterprise	57107120	Grossinger Motors Arena	Grossinger Motors Arena	Modified Cash	Accrual
6015	Casualty Insurance	Internal Service	60150150	Casualty Insurance	Other	Modified Cash	Accrual
6020	Employee Health Insurance	Internal Service	60202010	Blue Cross/Blue Shield	Other	Modified Cash	Accrual
6020	Employee Health Insurance	Internal Service	60200220	2017 Blue Cross/Blue Shield	Other	Modified Cash	Accrual
6020	Employee Insurance & Benefits	Internal Service	60200230	Police Plan	Other	Modified Cash	Accrual
6020	Employee Insurance & Benefits	Internal Service	60200232	Health Alliance HMO	Other	Modified Cash	Accrual
6020	Employee Insurance & Benefits	Internal Service	60200233	Blue Cross/Blue Shield HMO	Other	Modified Cash	Accrual
6020	Employee Insurance & Benefits	Internal Service	60200240	Dental	Other	Modified Cash	Accrual
6020	Employee Insurance & Benefits	Internal Service	60200250	Vision	Other	Modified Cash	Accrual
6020	Employee Insurance & Benefits	Internal Service	60200290	Miscellaneous Benefits	Other	Modified Cash	Accrual
6028	Retiree Health Care	Internal Service	60280210	Blue Cross/Blue Shield	Other	Modified Cash	Accrual
6028	Retiree Health Care	Internal Service	60280230	Police Plan	Other	Modified Cash	Accrual
6028	Retiree Health Care	Internal Service	60280232	Health Alliance HMO	Other	Modified Cash	Accrual
6028	Retiree Health Care	Internal Service	60280240	Dental	Other	Modified Cash	Accrual
6028	Retiree Health Care	Internal Service	60280250	Vision	Other	Modified Cash	Accrual
6028	Retiree Health Care	Internal Service	60280290	Miscellaneous Benefits	Other	Modified Cash	Accrual
7210	J.M. Scott Health Care	Fiduciary	72102100	J.M. Scott Health Care	Health and Welfare	Modified Cash	Accrual
	Foreign Fire Insurance Board(FFIB)			Foreign Fire Insurance	Public Safety	Not budgeted	Modified Accrual

**CITY OF BLOOMINGTON, IL**  
**Revenue**  
**FY 2018 Adopted Budget vs FY 2019 Proposed Budget**

Fund	FY 2018 Adopted Budget	FY 2019 Proposed Budget	Dollar Increase/(Decrease)	Percentage Increase/(Decrease)
<b>General Fund:</b>				
General Fund <sup>1</sup>	\$ 105,314,471	\$ 103,987,982	\$ (1,326,489)	-1.26%
General Fund Total:	<b>\$ 105,314,471</b>	<b>\$ 103,987,982</b>	<b>\$ (1,326,489)</b>	<b>-1.26%</b>
<b>Special Revenue:</b>				
Motor Fuel Tax <sup>1</sup>	\$ 9,621,000	\$ 9,200,000	\$ (421,000)	-4.38%
Board of Elections <sup>1</sup>	\$ 727,415	\$ 637,203	\$ (90,212)	-12.40%
Drug Enforcement <sup>1</sup>	\$ 331,524	\$ 419,000	\$ 87,476	26.39%
Community Development	\$ 905,769	\$ 877,020	\$ (28,749)	-3.17%
IDHA	\$ 311,250	\$ 69,050	\$ (242,200)	100.00%
Library <sup>1</sup>	\$ 5,750,461	\$ 5,624,004	\$ (126,457)	-2.20%
Park Dedication <sup>1</sup>	\$ 75,000	\$ 75,000	\$ -	0.00%
Empire St. Corridor TIF	\$ -	\$ 30,000	\$ 30,000	0.00%
Special Revenue Total:	<b>\$ 17,722,419</b>	<b>\$ 16,931,277</b>	<b>\$ (791,142)</b>	<b>-4.46%</b>
<b>Debt Service:</b>				
General Bond & Interest <sup>1</sup>	\$ 4,613,129	\$ 4,055,229	\$ (557,900)	-12.09%
2004 Coliseum Bond Redemption <sup>1</sup>	\$ 1,443,805	\$ 1,444,768	\$ 963	0.07%
2004 Multi-Project Bond Redemption <sup>1</sup>	\$ 1,203,250	\$ 1,093,270	\$ (109,980)	-9.14%
Debt Service Total:	<b>\$ 7,260,184</b>	<b>\$ 6,593,267</b>	<b>\$ (666,917)</b>	<b>-9.19%</b>
<b>Capital Project:</b>				
Capital Improvement <sup>1</sup>	\$ 7,172,762	\$ 6,973,000	\$ (199,762)	-2.79%
Capital Lease	\$ 7,835,514	\$ 4,518,007	\$ (3,317,507)	-42.34%
Capital Project Total:	<b>\$ 15,008,276</b>	<b>\$ 11,491,007</b>	<b>\$ (3,517,269)</b>	<b>-23.44%</b>
<b>Enterprise:</b>				
Water Fund <sup>1</sup>	\$ 21,530,067	\$ 23,094,143	\$ 1,564,076	7.26%
Sewer Fund	\$ 5,207,291	\$ 7,225,649	\$ 2,018,358	38.76%
Storm Water Fund	\$ 3,257,203	\$ 3,734,120	\$ 476,917	14.64%
Solid Waste Fund	\$ 6,902,172	\$ 6,795,936	\$ (106,236)	-1.54%
Abraham Lincoln Parking Deck <sup>1</sup>	\$ 479,549	\$ 530,701	\$ 51,152	10.67%
Golf Courses	\$ 2,674,380	\$ 2,681,093	\$ 6,713	0.25%
Grossinger Motors Arena Fund <sup>1</sup>	\$ 6,615,729	\$ 5,552,191	\$ (1,063,538)	-16.08%
Enterprise Total:	<b>\$ 46,666,390</b>	<b>\$ 49,613,833</b>	<b>\$ 2,947,443</b>	<b>6.32%</b>
<b>Internal Service Fund:</b>				
Casualty Insurance	\$ 4,530,817	\$ 4,385,221	\$ (145,596)	-3.21%
Employee Insurance and Benefits <sup>1</sup>	\$ 14,404,889	\$ 12,692,599	\$ (1,712,290)	-11.89%
Employee Retiree Group Healthcare <sup>1</sup>	\$ 2,719,265	\$ 1,444,941	\$ (1,274,324)	-46.86%
Internal Service Fund Total:	<b>\$ 21,654,970</b>	<b>\$ 18,522,761</b>	<b>\$ (3,132,210)</b>	<b>-14.46%</b>
<b>Fiduciary:</b>				
John M. Scott Healthcare Services	\$ 500,000	\$ 754,527	\$ 254,527	50.91%
Fiduciary Fund Total:	<b>\$ 500,000</b>	<b>\$ 754,527</b>	<b>\$ 254,527</b>	<b>50.91%</b>
<b>Total:</b>	<b>\$ 214,126,710</b>	<b>\$ 207,894,653</b>	<b>\$ (6,232,057)</b>	<b>-2.91%</b>

<sup>1</sup> - Includes use of Fund Balance in FY 2019

**CITY OF BLOOMINGTON, IL**  
**Expenditures**  
**FY 2018 Adopted Budget vs FY 2019 Proposed Budget**

Fund	FY 2018 Adopted Budget	FY 2019 Proposed Budget	Dollar Increase/(Decrease)	Percentage Increase/(Decrease)
<b>General Fund:</b>				
General Fund	\$ 105,314,471	\$ 103,987,982	\$ (1,326,489)	-1.26%
<b>General Fund Total:</b>	<b>\$ 105,314,471</b>	<b>\$ 103,987,982</b>	<b>\$ (1,326,489)</b>	<b>-1.26%</b>
<b>Special Revenue:</b>				
Motor Fuel Tax	\$ 9,621,000	\$ 9,200,000	\$ (421,000)	-4.38%
Board of Elections	\$ 727,415	\$ 637,203	\$ (90,212)	-12.40%
Drug Enforcement	\$ 331,524	\$ 419,000	\$ 87,476	26.39%
Community Development	\$ 905,769	\$ 877,020	\$ (28,749)	-3.17%
IDHA	\$ 311,250	\$ 69,050	\$ (242,200)	-77.82%
Library <sup>1</sup>	\$ 5,750,461	\$ 5,624,004	\$ (126,457)	-2.20%
Park Dedication	\$ 75,000	\$ 75,000	\$ -	0.00%
Empire Street Corridor TIF <sup>1</sup>	\$ -	\$ 30,000	\$ 30,000	0.00%
<b>Special Revenue Total:</b>	<b>\$ 17,722,419</b>	<b>\$ 16,931,277</b>	<b>\$ (791,142)</b>	<b>-4.46%</b>
<b>Debt Service:</b>				
General Bond and Interest	\$ 4,613,129	\$ 4,055,229	\$ (557,900)	-12.09%
2004 Coliseum Bond Redemption	\$ 1,443,805	\$ 1,444,768	\$ 963	0.07%
2004 Multi-Project Bond Redemption	\$ 1,203,250	\$ 1,093,270	\$ (109,980)	-9.14%
<b>Debt Service Total:</b>	<b>\$ 7,260,184</b>	<b>\$ 6,593,267</b>	<b>\$ (666,917)</b>	<b>-9.19%</b>
<b>Capital Project:</b>				
Capital Improvement	\$ 7,172,762	\$ 6,973,000	\$ (199,762)	-2.79%
Capital Lease	\$ 7,835,514	\$ 4,518,007	\$ (3,317,507)	-42.34%
<b>Capital Project Total:</b>	<b>\$ 15,008,276</b>	<b>\$ 11,491,007</b>	<b>\$ (3,517,269)</b>	<b>-23.44%</b>
<b>Enterprise:</b>				
Water Fund	\$ 21,530,067	\$ 23,094,143	\$ 1,564,076	7.26%
Sewer Fund <sup>1</sup>	\$ 5,207,291	\$ 7,225,649	\$ 2,018,358	38.76%
Storm Water Fund	\$ 3,257,203	\$ 3,734,120	\$ 476,917	14.64%
Solid Waste <sup>1</sup>	\$ 6,902,172	\$ 6,795,936	\$ (106,236)	-1.54%
Abraham Lincoln Parking Deck	\$ 479,549	\$ 530,701	\$ 51,152	10.67%
Golf Courses <sup>1</sup>	\$ 2,674,380	\$ 2,681,093	\$ 6,713	0.25%
Grossinger Motors Arena Fund	\$ 6,615,729	\$ 5,552,191	\$ (1,063,538)	-16.08%
<b>Enterprise Total:</b>	<b>\$ 46,666,390</b>	<b>\$ 49,613,833</b>	<b>\$ 2,947,443</b>	<b>6.32%</b>
<b>Internal Service Fund:</b>				
Casualty Insurance	\$ 4,530,817	\$ 4,385,221	\$ (145,596)	-3.21%
Employee Insurance and Benefits	\$ 14,404,889	\$ 12,692,599	\$ (1,712,290)	-11.89%
Employee Retiree Group Healthcare	\$ 2,719,265	\$ 1,444,941	\$ (1,274,324)	-46.86%
<b>Internal Service Fund Total:</b>	<b>\$ 21,654,970</b>	<b>\$ 18,522,761</b>	<b>\$ (3,132,210)</b>	<b>-14.46%</b>
<b>Fiduciary:</b>				
John M. Scott Healthcare Services <sup>1</sup>	\$ 500,000	\$ 754,527	\$ 254,527	50.91%
<b>Fiduciary Fund Total:</b>	<b>\$ 500,000</b>	<b>\$ 754,527</b>	<b>\$ 254,527</b>	<b>50.91%</b>
<b>Total:</b>	<b>\$ 214,126,710</b>	<b>\$ 207,894,653</b>	<b>\$ (6,232,057)</b>	<b>-2.91%</b>

<sup>1</sup> - Includes contribution to Fund Balance in FY 2019

**CITY OF BLOOMINGTON, IL  
2019 PROPOSED BUDGET**

**Summary of Revenues - All Funds**

					<b>Increase (Decrease)</b>	
	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2018 Projected</b>	<b>FY 2019 Proposed</b>	<b>2019 Proposed Budget vs. 2018 Adopted Budget</b>	<b>% change</b>
Property Taxes	\$ 24,005,543	\$ 24,744,495	\$ 24,755,269	\$ 24,884,988	\$ 140,493	0.6%
Home Rule & State Sales Taxes	\$ 38,537,375	\$ 38,176,125	\$ 37,469,635	\$ 37,408,347	\$ (767,778)	-2.0% 1
Other Taxes	\$ 32,682,510	\$ 31,843,245	\$ 32,314,806	\$ 31,913,000	\$ 69,755	0.2%
License & Permits	\$ 1,394,240	\$ 1,258,143	\$ 1,321,225	\$ 1,355,193	\$ 97,050	7.7%
Intergovernmental Revenue	\$ 3,649,290	\$ 5,265,167	\$ 3,775,937	\$ 4,916,558	\$ (348,609)	-6.6% 2
Charges for Services	\$ 62,543,624	\$ 64,321,033	\$ 62,058,680	\$ 67,628,476	\$ 3,307,443	5.1% 3
Fines & Forfeitures	\$ 2,128,256	\$ 1,559,812	\$ 1,430,172	\$ 1,581,689	\$ 21,877	1.4%
Investment Income	\$ 1,728,800	\$ 753,563	\$ 1,515,115	\$ 1,129,545	\$ 375,982	49.9% 4
Miscellaneous Revenue	\$ 3,101,241	\$ 3,900,115	\$ 3,186,813	\$ 3,286,634	\$ (613,481)	-15.7% 5
Sale of Capital Assets	\$ 39,661	\$ 22,000	\$ 162,863	\$ 19,000	\$ (3,000)	-13.6%
Capital Lease Proceeds	\$ 3,981,567	\$ 7,835,514	\$ 5,625,183	\$ 4,518,007	\$ (3,317,507)	-42.3% 6
Transfers In	\$ 17,750,543	\$ 17,293,684	\$ 17,919,880	\$ 12,754,380	\$ (4,539,304)	-26.2% 7
Use of Fund Balance	\$ -	\$ 17,153,814	\$ 6,886,717	\$ 16,498,834	\$ (654,980)	-3.8% 8
<b>Total Revenue:</b>	<b>\$ 191,542,652</b>	<b>\$ 214,126,710</b>	<b>\$ 198,422,293</b>	<b>\$ 207,894,653</b>	<b>\$ (6,232,057)</b>	<b>-2.91%</b>
<b>Revenue (By Fund Type)</b>						
General	\$ 104,908,934	\$ 105,314,471	\$ 105,360,901	\$ 103,987,982	\$ (1,326,489)	-1.3% 9
Special Revenue	\$ 9,997,457	\$ 17,722,419	\$ 10,169,858	\$ 16,931,277	\$ (791,142)	-4.5% 10
Debt Service	\$ 6,973,330	\$ 7,260,184	\$ 7,065,059	\$ 6,593,266	\$ (666,918)	-9.2% 7
Capital Projects	\$ 9,852,348	\$ 15,008,276	\$ 11,789,147	\$ 11,491,007	\$ (3,517,269)	-23.4% 6
Enterprise	\$ 41,898,845	\$ 46,666,390	\$ 43,157,496	\$ 49,613,833	\$ 2,947,443	6.3% 11
Internal Service	\$ 16,622,760	\$ 21,654,970	\$ 20,098,682	\$ 18,522,761	\$ (3,132,209)	-14.5% 12
Fiduciary	\$ 1,288,977	\$ 500,000	\$ 781,149	\$ 754,527	\$ 254,527	50.9%
<b>Total Revenue:</b>	<b>\$ 191,542,652</b>	<b>\$ 214,126,710</b>	<b>\$ 198,422,293</b>	<b>\$ 207,894,653</b>	<b>\$ (6,232,057)</b>	<b>-2.91%</b>

## Explanation of Significant Revenue Variances

1. Sales Tax decrease is due to expected lower Home Rule collections and a 2% service fee imposed by the State of Illinois on those collections. The service fee portion amounting to roughly \$400K.
2. Intergovernmental Revenue includes \$300K in expected reductions in Federal Grants.
3. \$2.9M of the \$3.3M increase in Charges for Services is related to the Sewer and Storm rate increase approved for FY 2019.
4. Investment Income is up \$376K due to increased interest rates on City cash balances.
5. Miscellaneous revenue includes \$525K in Non-Departmental related to Council Targeted Items; Cost Recovery, Business Registration and Parking. These amounts will be allocated to other categories upon final implementation.
6. Capital Lease proceeds fluctuate with the estimated value of equipment or vehicles being purchased each year. FY 2019 also reflects a conservative approach related to cost saving initiatives.
7. FY 2018 included a \$2.2M transfer from Employee Health fund balance to pay cash for General Fund and Coliseum capital projects. Other reductions include less Bond debt service and reduced subsidies to the Arena.
8. Use of Fund Balance revenue represents the amount of fund savings to be used for planned projects or one time transfers. The significant reduction from FY 2018 related to the Employee Health fund Use of Fund Balance of \$2.2M was offset by greater Use of Fund Balance by the Water Fund for capital projects.
9. The drop in General Fund revenue is primarily related to the FY 2018 \$2.2M transfer from the Employee Health fund balance to pay cash for General Fund and Coliseum capital projects. This increased FY 2018's revenue as this transfer passed through the General Fund.
10. Motor Fuel Tax use of fund balance decreased by \$421K along with reduced Federal Grant expectations of \$300K.
11. Sewer and Storm increased by nearly \$2.5M related to fee increases targeted for infrastructure improvements. Water increase by \$1.6M mostly due to increases in capital projects. The Arena decreased by \$1.1M due to decreased capital projects.
12. FY 2018 included a \$2.2M transfer from the Employee Health fund balance to pay cash for General Fund and Coliseum capital projects. A Retiree expected increase in FY 2018 did not occur, thus reflecting a \$1.3M drop in total budget for that fund.

**CITY OF BLOOMINGTON, IL**

**2019 PROPOSED BUDGET**

**Summary of Expenditures - All Funds**

					<b>Increase/ (Decrease)</b>	
	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2018 Projected</b>	<b>FY 2019 Proposed</b>	<b>2019 Proposed Budget vs 2018 Adopted Budget</b>	<b>% change</b>
<b>Expenditures (By Classification)</b>						
Salaries	\$ 48,546,636	\$ 53,758,853	\$ 51,678,766	\$ 54,119,965	\$ 361,112	0.7%
Benefits	\$ 15,416,497	\$ 15,566,014	\$ 15,716,475	\$ 16,281,620	\$ 715,606	4.6%
Contractuals	\$ 40,271,466	\$ 47,794,088	\$ 43,661,634	\$ 48,749,713	\$ 955,625	2.0%
Commodities	\$ 13,742,221	\$ 15,508,315	\$ 15,084,188	\$ 15,641,757	\$ 133,442	0.9%
Capital Expenditures	\$ 20,814,283	\$ 30,838,826	\$ 17,338,355	\$ 27,358,237	\$ (3,480,589)	-11.3%
Principal Expense	\$ 10,376,556	\$ 9,977,733	\$ 9,729,477	\$ 10,633,030	\$ 655,297	6.6%
Interest Expense	\$ 2,747,981	\$ 2,840,299	\$ 2,646,495	\$ 2,611,866	\$ (228,433)	-8.0%
Intergovernmental	\$ 15,418,901	\$ 14,880,254	\$ 14,627,786	\$ 15,079,890	\$ 199,636	1.3%
Other	\$ 4,161,145	\$ 5,668,643	\$ 10,019,237	\$ 4,664,194	\$ (1,004,448)	-17.7%
Transfers Out	\$ 17,750,543	\$ 17,293,684	\$ 17,919,880	\$ 12,754,380	\$ (4,539,304)	-26.2%
<b>Total Expenditures:</b>	<b>\$ 189,246,229</b>	<b>\$ 214,126,710</b>	<b>\$ 198,422,293</b>	<b>\$ 207,894,653</b>	<b>\$ (6,232,057)</b>	<b>-2.9%</b>
<b>Expenditures (By Fund)</b>						
General	\$ 102,469,434	\$ 105,314,471	\$ 105,360,901	\$ 103,987,982	\$ (1,326,489)	-1.3%
Special Revenue	\$ 9,980,772	\$ 17,722,419	\$ 10,169,858	\$ 16,931,277	\$ (791,142)	-4.5%
Debt Service	\$ 6,971,857	\$ 7,260,184	\$ 7,065,059	\$ 6,593,266	\$ (666,918)	-9.2%
Capital Projects	\$ 11,218,792	\$ 15,008,276	\$ 11,789,147	\$ 11,491,007	\$ (3,517,269)	-23.4%
Enterprise	\$ 42,688,509	\$ 46,666,390	\$ 43,157,496	\$ 49,613,833	\$ 2,947,443	6.3%
Internal Service	\$ 15,614,405	\$ 21,654,970	\$ 20,098,682	\$ 18,522,761	\$ (3,132,209)	-14.5%
Fiduciary	\$ 302,460	\$ 500,000	\$ 781,149	\$ 754,527	\$ 254,527	50.9%
<b>Total Expenditures:</b>	<b>\$ 189,246,229</b>	<b>\$ 214,126,710</b>	<b>\$ 198,422,293</b>	<b>\$ 207,894,653</b>	<b>\$ (6,232,057)</b>	<b>-2.9%</b>



## Explanation of Significant Expenditure Variances

1. Increases to Contractuals are mostly from Architectural and Engineering for Water and Storm related projects connected to the infrastructure fee increase.
2. Commodities are increasing due to misc. items such as ammunition contract expiration for the Police. Fuel costs also increased \$122K.
3. Capital Expenditures are decreasing due to Capital Lease purchases being down \$3.3M.
4. Debt service for leases increased due to the 2017 4.7M Capital Lease. Bond service however decreased due to the 2011 Refinance Issue being in its last year and funds already reserved for payment.
5. Intergovernmental increased primarily due to Police and Fire Pension contributions increasing \$464K vs. the contribution to McLean County Health decreasing by \$171K.
6. Other Expense is down due to \$1M in Council related Target reductions being included; Vacancy Savings and Solid Waste reductions.
7. Transfers Out are down due to a one time transfer in FY 2018 of \$2.2M from the Employee Health fund balance to pay cash for General Fund capital projects.
8. Motor Fuel decreased slightly by \$421K - due to project scheduling. Illinois Housing Development Authority grant fund decreased by \$242K due to adjustments in grant expectations.
9. Water is increasing by \$1.6M primarily due to planned capital projects and paying cash for capital equipment vs. applying those costs to the equipment lease; which has the effect of recognizing costs in the year of acquisition. Sewer and Storm increased by \$2.4M due to fee increase. The arena decrease by \$1.1M due to less capital improvement projects being planned.
10. Internal Service is down due to \$2.2M being transferred from Employee Health fund balance to pay cash for General Fund and Coliseum capital projects in FY 2018.

CITY OF BLOOMINGTON, IL  
2019  
PROPOSED BUDGET  
SUMMARY OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES BY FUND  
(ALL FIGURES PROVIDED ARE ESTIMATES)

Fund	Budgetary Fund Balance 4/30/2017 <sup>A</sup>	FY 2018 Projected Revenues	FY 2018 Projected Expenditures	Projected Budgetary Fund Balance 4/30/2018 <sup>A</sup>	FY 2019 Proposed Revenues	FY 2019 Proposed Expenditures	Net Changes to Fund Balance <sup>B</sup>	Projected Fund Balance Ending 4/30/2019 <sup>A</sup>	Proposed Fund Balance Percent	Proposed Fund Balance Percent Change 18-19
General Fund	14,764,533	105,360,901	103,979,371	16,146,063	\$ 103,987,982	\$ 103,987,982	\$ (289,109)	\$ 15,856,954	15.25%	-1.79%
<b>General Fund Total:</b>	<b>14,764,533</b>	<b>105,360,901</b>	<b>103,979,371</b>	<b>16,146,063</b>	<b>\$ 103,987,982</b>	<b>\$ 103,987,982</b>	<b>\$ (289,109)</b>	<b>\$ 15,856,954</b>	<b>15.25%</b>	<b>-1.79%</b>
<b>Special Revenue:</b>										
Motor Fuel Tax	7,238,666	2,259,012	735,000	8,762,678	\$ 9,200,000	\$ 9,200,000	\$ (5,900,000)	\$ 2,862,678	31.12%	-67.33%
Board of Elections	618,979	485,062	580,659	523,382	\$ 637,203	\$ 637,203	\$ (151,738)	\$ 371,644	58.32%	-28.99%
Drug Enforcement	1,104,524	285,485	246,528	1,143,481	\$ 419,000	\$ 419,000	\$ (283,500)	\$ 859,981	205.25%	-24.79%
Community Development	41,047	862,306	862,306	41,047	\$ 877,020	\$ 877,020	\$ -	\$ 41,047	4.68%	0.00%
IHDA Single Family Owner Occupied Rehabilitation	0	242,200	242,200	0	\$ 69,050	\$ 69,050	\$ -	\$ 0	0.00%	0.00%
Library	4,242,634	5,431,659	5,415,009	4,259,284	\$ 5,594,004	\$ 5,594,004	\$ 140,493	\$ 4,399,777	78.65%	3.30%
Library Fixed Asset	922,219	219,944	321,770	820,393	\$ 30,000	\$ 30,000	\$ (25,000)	\$ 795,393	2651.31%	-3.05%
Park Dedication	739,091	31,512	155,947	614,656	\$ 75,000	\$ 75,000	\$ (53,497)	\$ 561,159	748.21%	-8.70%
Empire St. Corridor TIF	(23,833)	29,863	3,488	2,542	\$ 30,000	\$ 30,000	\$ 30,000	\$ 32,542	0.00%	1180.05%
Downtown Southwest TIF	(96,856)	0	957	(97,813)	\$ -	\$ -	\$ -	\$ (97,813)	0.00%	0.00%
<b>Special Revenue Total:</b>	<b>14,786,471</b>	<b>9,847,043</b>	<b>8,563,864</b>	<b>16,069,650</b>	<b>16,931,277</b>	<b>16,931,277</b>	<b>(6,243,242)</b>	<b>9,826,408</b>	<b>58.04%</b>	<b>-38.85%</b>
<b>Debt Service:</b>										
General Bond and Interest	4,779,287	4,040,876	4,613,129	4,207,035	\$ 4,055,229	\$ 4,055,229	\$ (1,084,103)	\$ 3,122,932	77.01%	-25.77%
2004 Coliseum Bond Redemption	1,279,089	1,446,470	1,276,943	1,448,617	\$ 1,444,768	\$ 1,444,768	\$ (43,499)	\$ 1,405,118	97.26%	-3.00%
2004 Multi-Project Bond Redemption	1,674,874	638,587	1,005,461	1,308,000	\$ 1,093,270	\$ 1,093,270	\$ (272,455)	\$ 1,035,545	94.72%	-20.83%
<b>Debt Service Total:</b>	<b>7,733,251</b>	<b>6,125,933</b>	<b>6,895,532</b>	<b>6,963,652</b>	<b>\$ 6,593,266</b>	<b>\$ 6,593,266</b>	<b>(1,400,057)</b>	<b>\$ 5,563,594</b>	<b>84.38%</b>	<b>-20.11%</b>
<b>Capital Projects:</b>										
Capital Improvement	(12,810)	6,163,964	6,126,154	25,000	\$ 6,973,000	\$ 6,973,000	\$ (17,000)	\$ 8,000	0.11%	-68.00%
Capital Lease	(3,844,702)	5,625,183	5,625,183	(3,844,702)	\$ 4,518,007	\$ 4,518,007	\$ -	\$ (3,844,702)	-85.10%	0.00%
<b>Capital Project Total:</b>	<b>(3,857,512)</b>	<b>11,789,147</b>	<b>11,751,337</b>	<b>(3,819,702)</b>	<b>\$ 11,491,007</b>	<b>\$ 11,491,007</b>	<b>(17,000)</b>	<b>(3,836,702)</b>	<b>-33.39%</b>	<b>0.45%</b>
<b>Enterprise:</b>										
Water	25,760,435	15,993,087	18,157,776	23,595,746	\$ 23,094,143	\$ 23,094,143	\$ (7,269,826)	\$ 16,325,921	70.69%	-30.81%
Sewer	1,468,872	5,123,707	4,934,965	1,657,615	\$ 7,225,649	\$ 7,225,649	\$ 246,435	\$ 1,904,050	26.35%	14.87%
Storm Water	307,141	2,820,755	3,120,729	7,167	\$ 3,734,120	\$ 3,734,120	\$ -	\$ 7,167	0.19%	0.00%
Solid Waste	548,079	6,629,695	6,889,438	288,336	\$ 6,795,936	\$ 6,795,936	\$ 125,755	\$ 414,091	6.09%	43.61%
Abraham Lincoln Parking Deck	268,894	312,384	470,376	110,902	\$ 530,701	\$ 530,701	\$ (81,603)	\$ 29,299	5.52%	-73.58%
Golf Courses	770,500	2,268,233	2,578,834	459,899	\$ 2,681,093	\$ 2,681,093	\$ 6,015	\$ 465,914	17.38%	1.31%
Grossinger Motors Arena	370,478	6,723,806	6,816,637	277,647	\$ 5,552,191	\$ 5,552,191	\$ (21,056)	\$ 256,591	4.62%	-7.58%
<b>Enterprise Total:</b>	<b>29,494,399</b>	<b>39,871,668</b>	<b>42,968,754</b>	<b>26,397,313</b>	<b>\$ 49,613,833</b>	<b>\$ 49,613,833</b>	<b>(6,994,280)</b>	<b>\$ 19,403,033</b>	<b>39.11%</b>	<b>-26.50%</b>
<b>Internal Service Fund:</b>										
Casualty Insurance	2,376,700	4,548,858	4,356,319	2,569,239	\$ 4,385,221	\$ 4,385,221	\$ -	\$ 2,569,239	58.59%	0.00%
Employee Insurance and Benefits	3,877,888	11,552,975	13,891,922	1,538,941	\$ 12,692,599	\$ 12,692,599	\$ (27,263)	\$ 1,511,678	11.91%	-1.77%
Employee Retiree Group Healthcare	(147,404)	1,657,903	1,438,907	71,591	\$ 1,444,941	\$ 1,444,941	\$ (616)	\$ 70,976	4.91%	-0.86%
<b>Internal Service Fund Total:</b>	<b>6,107,183</b>	<b>17,759,735</b>	<b>19,687,148</b>	<b>4,179,771</b>	<b>\$ 18,522,761</b>	<b>\$ 18,522,761</b>	<b>(27,878)</b>	<b>\$ 4,151,893</b>	<b>22.42%</b>	<b>-0.67%</b>
<b>Fiduciary:</b>										
JM Scott Total	6,514,128	781,149	293,027	7,002,250	\$ 754,527	\$ 754,527	\$ 400,500	\$ 7,402,750	981.11%	5.72%
<b>Fiduciary Fund Total:</b>	<b>6,514,128</b>	<b>781,149</b>	<b>293,027</b>	<b>7,002,250</b>	<b>\$ 754,527</b>	<b>\$ 754,527</b>	<b>\$ 400,500</b>	<b>\$ 7,402,750</b>	<b>981.11%</b>	<b>5.72%</b>
<b>Total:</b>	<b>75,542,453</b>	<b>191,535,577</b>	<b>194,139,033</b>	<b>72,938,997</b>	<b>\$ 207,894,653</b>	<b>\$ 207,894,653</b>	<b>(14,571,067)</b>	<b>\$ 58,367,930</b>	<b>28.08%</b>	<b>-19.98%</b>

<sup>A</sup> Budgetary Fund Balance is similar to cash basis except short term payables and receivables are taken into account.  
<sup>B</sup> Net use of fund balance column depicts uses or additions to fund balance reserves.

**City of Bloomington, Illinois**  
**FY 2019 Budget Fund Balance Notes**  
**For projected changes of 10% or higher or with negative balances**

1. **Motor Fuel Tax** – Fund balance has been accumulating for major capital projects and a large portion is budgeted to be spent in fiscal FY 2019.
2. **Board of Elections** – This is a planned use of fund balance to continue replacing equipment.
3. **Drug Enforcement** –Accumulated funds earned through drug seizures will be spent in accordance with federal guidelines which include DUI enforcement.
4. **Empire Street Corridor TIF** – A small contribution to fund balance planned in FY 2019.
5. **General Bond & Interest** – The principal is increasing and the interest decreasing as the amortization of bonds continues to mature. There is sufficient fund balance to cover the following fiscal year’s bond payment.
6. **2004 Multi-Project Bond Redemption** – The principal is increasing and the interest decreasing as the amortization of bonds continues to mature. There is sufficient fund balance to cover the following fiscal year’s bond payment.
7. **Capital Improvement** – Small planned use of fund balance for capital projects.
8. **Water Fund** – Accumulating fund balance will decrease while completing critical capital water projects and replacing machinery and equipment.
9. **Sanitary Sewer** – Rate increase begins in FY 2019. Budgeted conservatively to save for future capital projects.
10. **Solid Waste** – Planned increase in rates and savings due to changes in program are being considered by City Council.
11. **Abraham Lincoln Parking Deck** – Use of fund balance due to continued loss of monthly card holders in downtown area. Another factor is the purchase of new gating system being paid back over 5 years. Current fee structure is under review.

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# REVENUE SUMMARY



## REVENUE SUMMARY

- Major Revenue Analysis
- Municipal Tax Rate Comparison
- Revenue Comparison by Department/Fund
- Statement of Adopted Property Tax Levy

## Major Revenue Analysis

This section of the document provides detail and discussion on each of the City’s eighteen major sources of revenue. These revenues totaling \$128 million is 62% of total city revenue. Another 30% are miscellaneous revenues which include charges for services, federal and state grants, miscellaneous fees, and reimbursements for City expenditures which are not specifically addressed in this section. The remaining 8% is the proposed use of fund balance or savings mainly used for capital projects. The following table summarizes major revenue sources:

Source	FY 2017 Actual	FY 2018 Projected	FY 2019 Proposed	Percentage to total revenue
<b>Property Tax Levy</b>	\$24,005,543	\$24,755,269	\$24,914,988	11.98%
<b>Home Rule Sales Tax</b>	\$24,200,157	\$23,040,470	\$22,700,000	10.92%
<b>State Sales Tax</b>	\$14,337,218	\$14,429,165	\$14,708,347	7.07%
<b>Water Utility</b>	\$14,944,843	\$14,200,000	\$14,250,000	6.85%
<b>Income Tax</b>	\$7,241,547	\$7,816,254	\$7,250,000	3.49%
<b>Sewer Fee</b>	\$4,644,063	\$4,920,793	\$7,039,151	3.39%
<b>Utility Tax</b>	\$6,717,709	\$6,481,087	\$6,630,000	3.19%
<b>Solid Waste Refuse Fee</b>	\$6,025,003	\$6,045,587	\$6,045,587	2.91%
<b>Ambulance Fee</b>	\$4,748,133	\$4,864,075	\$4,980,813	2.40%
<b>Food &amp; Beverage Tax</b>	\$4,301,263	\$4,200,000	\$4,230,000	2.03%
<b>Storm Water Fee</b>	\$2,667,923	\$2,703,291	\$3,644,278	1.75%
<b>Golf Operations</b>	\$2,810,271	\$2,578,834	\$2,681,093	1.29%
<b>Local Motor Fuel Tax</b>	\$2,361,610	\$2,323,512	\$2,340,000	1.13%
<b>Franchise Fee</b>	\$2,242,118	\$2,086,293	\$2,100,000	1.01%
<b>Local Use Tax</b>	\$1,871,774	\$1,842,644	\$1,900,000	0.91%
<b>Motor Fuel Tax</b>	\$1,941,795	\$1,900,042	\$1,800,000	0.87%
<b>Hotel &amp; Motel Tax</b>	\$1,705,025	\$1,700,000	\$1,700,000	0.82%
<b>Replacement Tax</b>	\$2,050,798	\$1,713,435	\$1,500,000	0.72%
<b>Total Major Revenue</b>	<b>\$126,765,994</b>	<b>\$125,887,315</b>	<b>\$128,914,257</b>	<b>62.01%</b>
<b>Other Revenue</b>	<b>\$64,776,658</b>	<b>\$72,534,978</b>	<b>\$62,481,562</b>	<b>30.05%</b>
<b>Use of Fund Balance</b>	<b>\$0</b>	<b>\$6,886,717</b>	<b>\$16,498,834</b>	<b>7.94%</b>
<b>Total All Revenues</b>	<b>\$191,542,652</b>	<b>\$198,422,293</b>	<b>\$207,894,653</b>	<b>100.00%</b>

**Revenue Projection Approach** -All revenue accounts are projected by the Finance Department and carefully reviewed by the City Budget Review Committee. The Committee consists of the City Manager, Finance Director, Budget Manager, Budget Analyst and Accountants. The City projects annual revenues five years into the future through the use of an analytical and objective process.

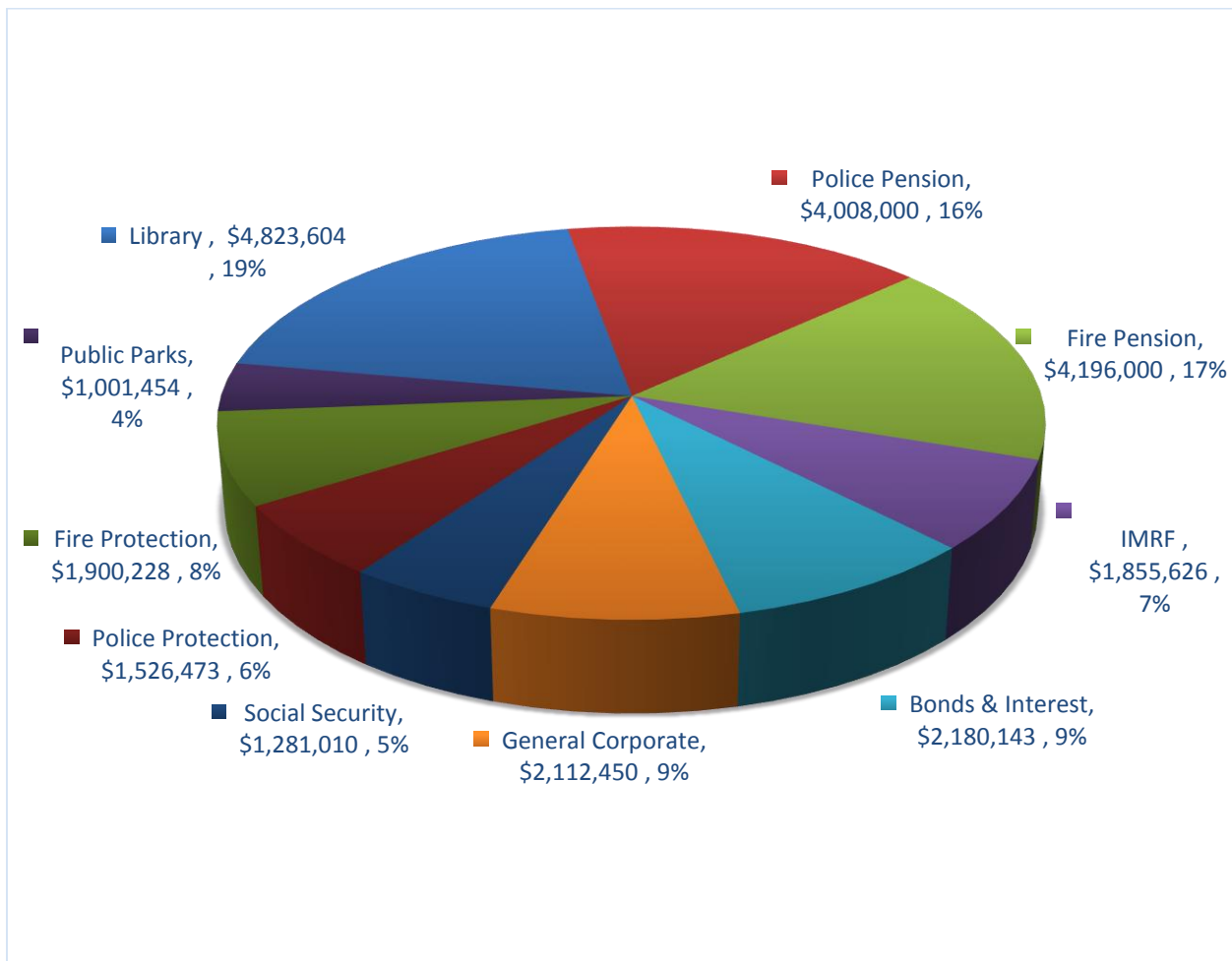
This process includes the examination of local, state (Illinois Municipal League) and national economic forecasts, in addition to legislative issues and rate changes when applicable. The City closely reviews historical data and trends, leading indicators and specific performance of retail, including any new businesses or entities that may have opened or closed during the previous budget year. All City revenues are estimated in a conservative manner. The Finance Department reviews revenue and expense data on a monthly basis for adjustments that may need to occur during the fiscal year.

## Bloomington's 2017 Adopted Property Tax Levy

The tax rate resulting from the 2017 adopted tax levy is 1.3442 which is a .0076% increase in the property tax rate from the 2016 levy. The council approved \$24,884,988 for the 2017 levy which incorporates a \$140,493 increase in the overall property tax levy to fund the Library.

Property taxes are used for a variety of purposes and the amounts levied are governed by various policies. In the 2017 adopted tax levy, pension funding needs to account for 40% of the total City and Library Tax Levy. This amount is based on actuarial recommendations for each of the three Pension Funds. The Library Levy comprises 19% of the total Levy and serves as the primary revenue source for the Library. Bond and Interest expenditures are 9% of the total. The remaining 32% is spread throughout the general corporate fund. The graph below shows the amount of the levy adopted by the City Council and how it is allocated to different purposes.

### 2017 Property Tax Levy \$24,884,988



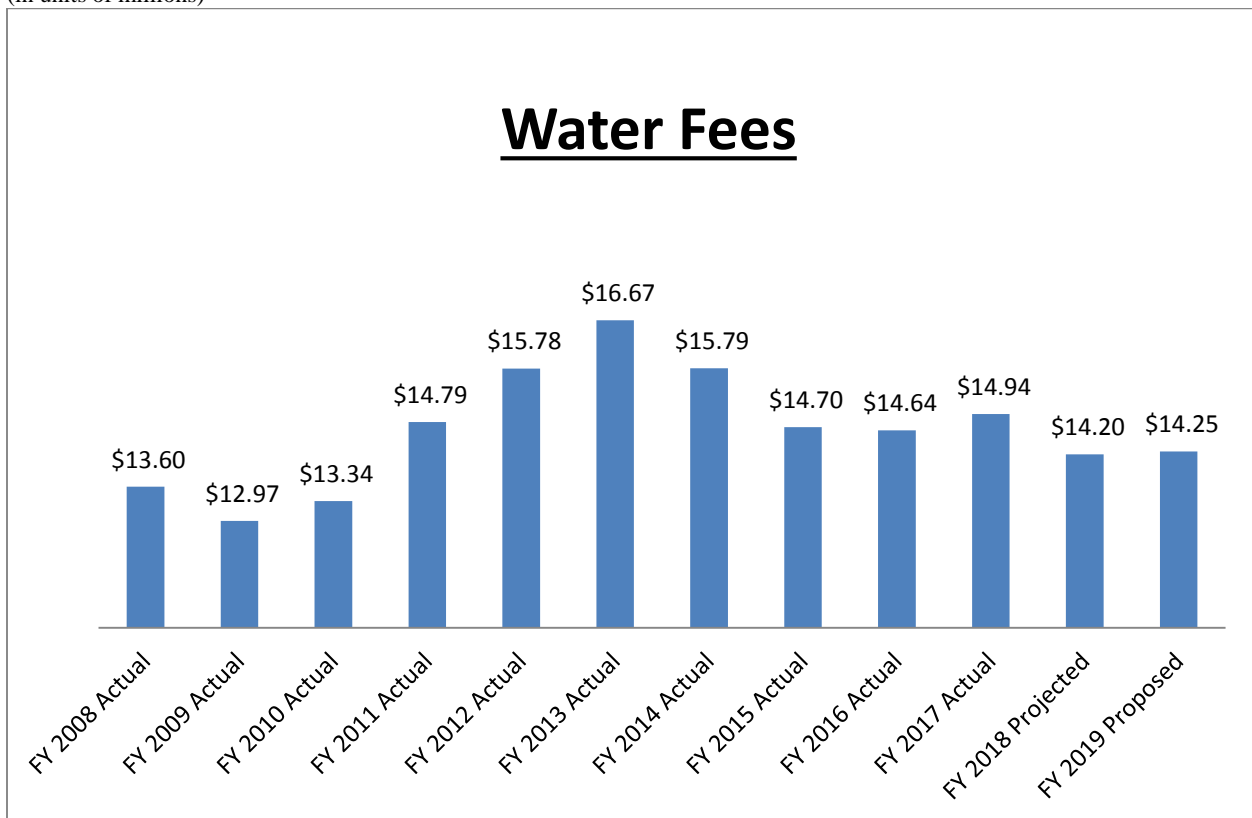


## Water

**Background** - Revenues generated by the City's water rates fluctuate due to rate increases, consumption, weather conditions, and population growth. Water rates are charged in two ways. First, a flat rate is charged by the size of the meter being used on the property. The second rate is based on consumption for every 100 cubic feet of water used by a resident or business. Water rates are charged to support the operations and capital needs of the Water Fund. For budgetary purposes, water consumption is tracked and used for trend to project revenues.



(in units of millions)



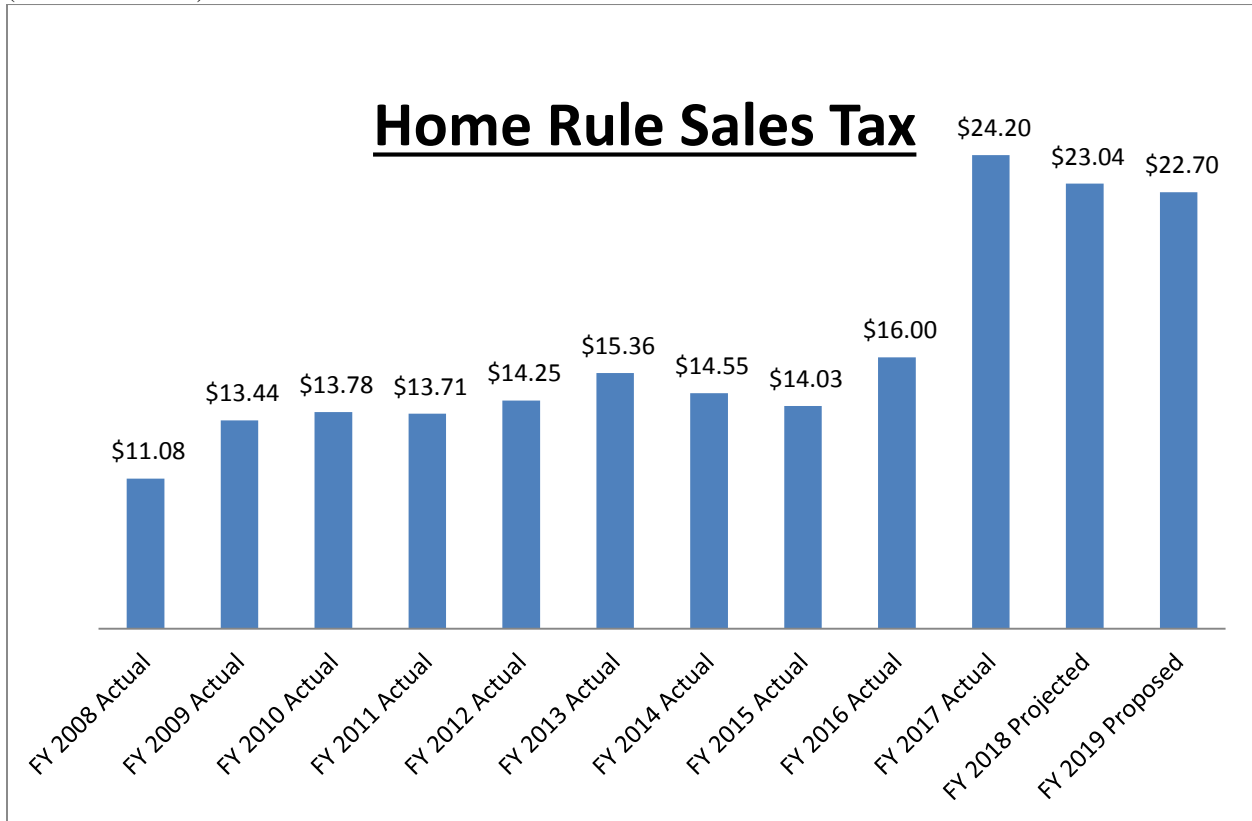
**Authority** - Water rates are established through local ordinance. The current water rates were instituted per Ordinance 2008-24 passed by City Council on March 24, 2008.

## Home Rule Sales Tax

**Background** – Home Rule Units (cities with elected officials and more than 25,000 people) have the authority to impose a tax upon all persons who are in the business of selling tangible personal property at retail in their jurisdiction. The Home Rule Sales Tax rate is decided by the City however the actual revenue is collected by the State. The 2.50% rate does not apply to groceries, drugs, and personal property licensed through the Secretary of State's Office (vehicles, campers, trailers, motorcycles, etc.). The last increase approved by City Council took effect in fiscal year 2016. Home Rule Sales tax is earmarked for the debt service and operation of the BCPA, debt service related to the Grossinger Motors Arena, and for the Street Resurfacing Program and to McLean County for Mental Health. The projection below is based upon historical trends and economic indicators in conjunction with deterministic techniques.



(in units of millions)



**Statutory** – The corporate authorities of a home rule unit (municipality or county) may impose a tax upon all persons who are in the business of selling tangible personal property at retail in their jurisdiction. The City of Bloomington’s Home Rule Sales Tax is 2.50% and was established by local ordinance. (**Chapter 39: Article XI**)

*\*In FY2009, a .25 rate increase was enacted to offset the debt service of the U.S. Cellular Coliseum.*

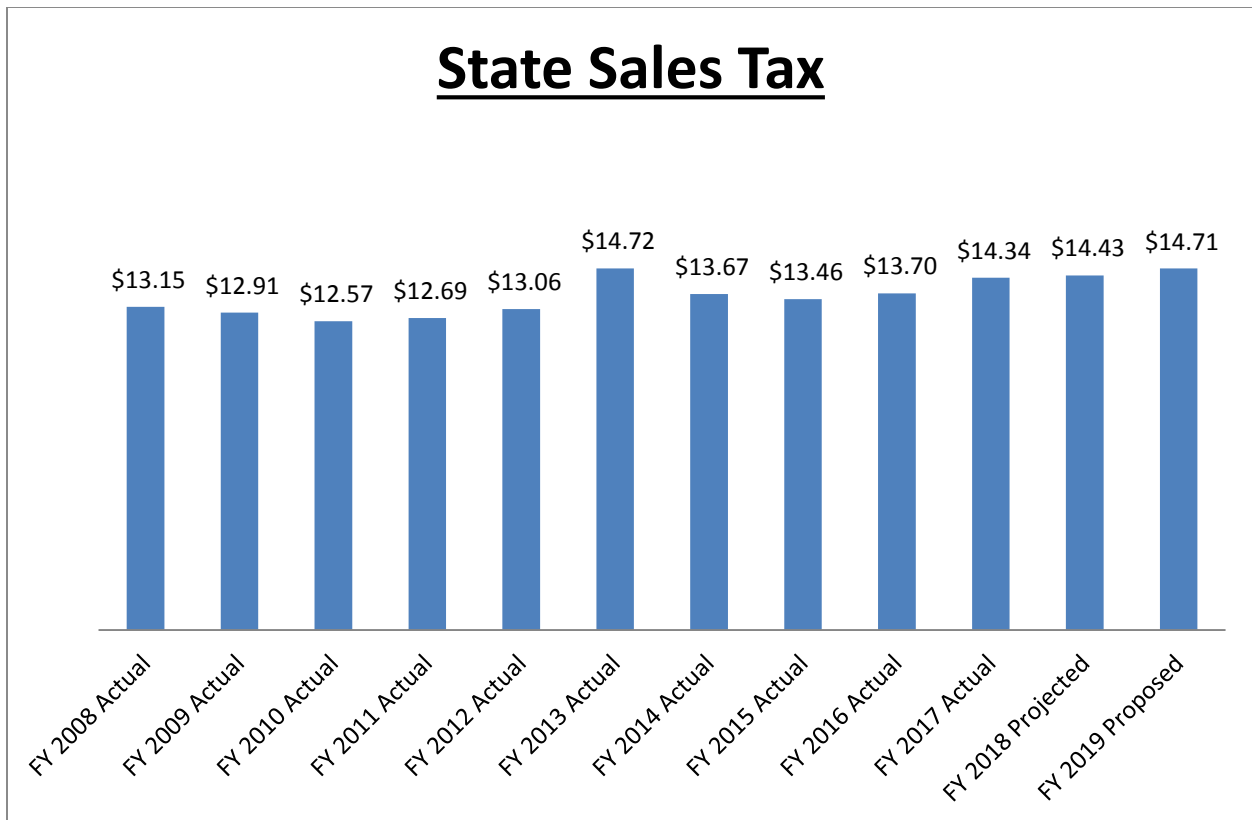
*\*\*On January 1, 2016 a 1.00% rate increase was adopted.*

## State Sales Tax

**Background** – The state sales tax is 6.25% of which the City shares in 1.00% of sales made in Bloomington. There are four different types of sales taxes: Retailers’ Occupations Act (ROT), the Service Occupations Tax Act (SOT), the Service Use Tax Act (SUT), and the Use Tax Act (UT). The ROT is imposed on Illinois businesses that make retail sales of tangible personal property for use of consumption. The SOT is imposed on service persons who sell or transfer tangible personal property as an incident to performing their service. The SUT is imposed on service persons who sell or transfer tangible personal property as an incident to performing their service and whose supplier is out of state. UT is imposed on the user of tangible personal property purchased at retail. The State Sales Tax is collected by the State and distributed to the City. State Sales Tax is allocated to the General Fund. This projection is based upon historical trends and economic indicators in conjunction with deterministic techniques and informed/expert judgment.



(in units of millions)



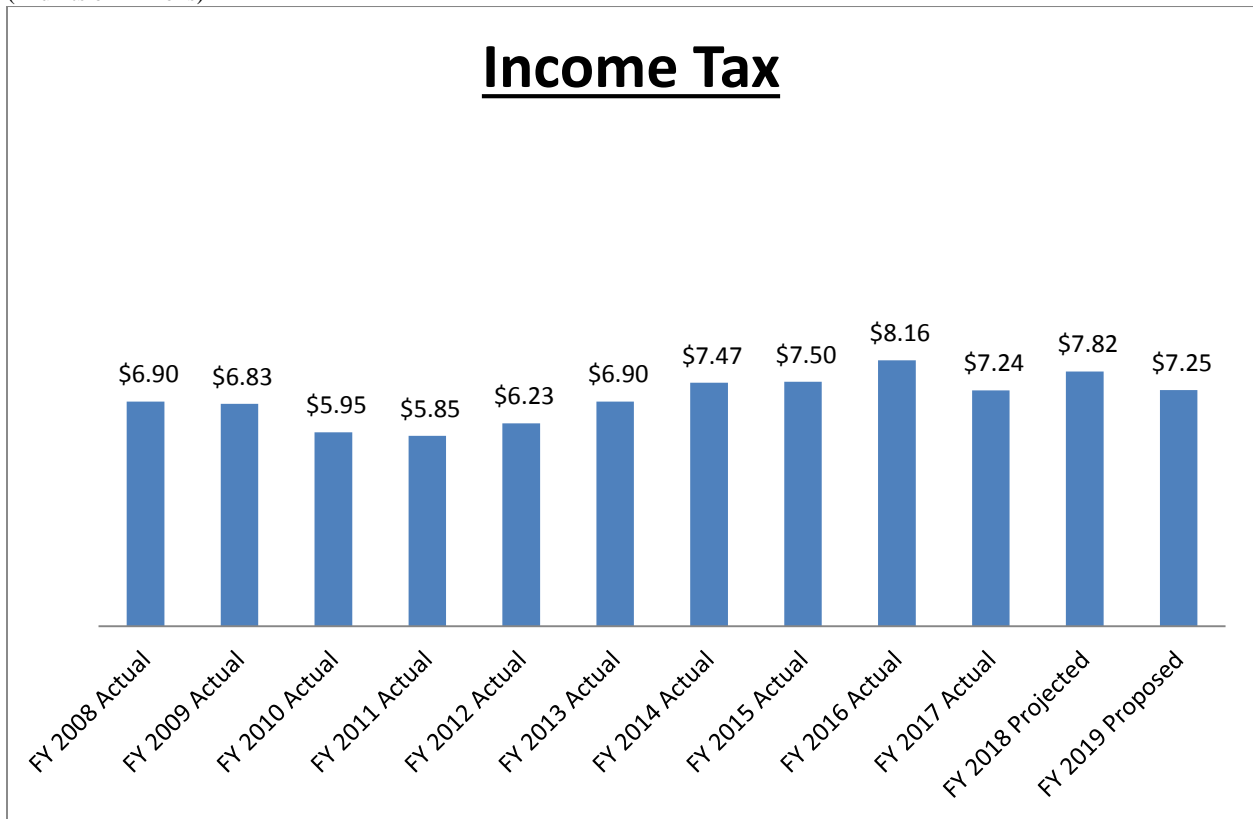
**Statutory** – The State sales tax established by State Statute is 6.25% overall. The State retains 5%, the City receives 1%, and the County receives 0.25%. **(35 ILCS: 105, 110, 115, 120)**

## Income Tax

**Background** - The State of Illinois taxes the income of individuals and corporations at the rate of 3.75% and 5.25%, respectively, and shares 6% of the net tax collections with cities and counties. The amount each locality receives is based on its population in proportion to the total state population. Projections were based on estimates provided by the Illinois Municipal League (IML).



(in units of millions)



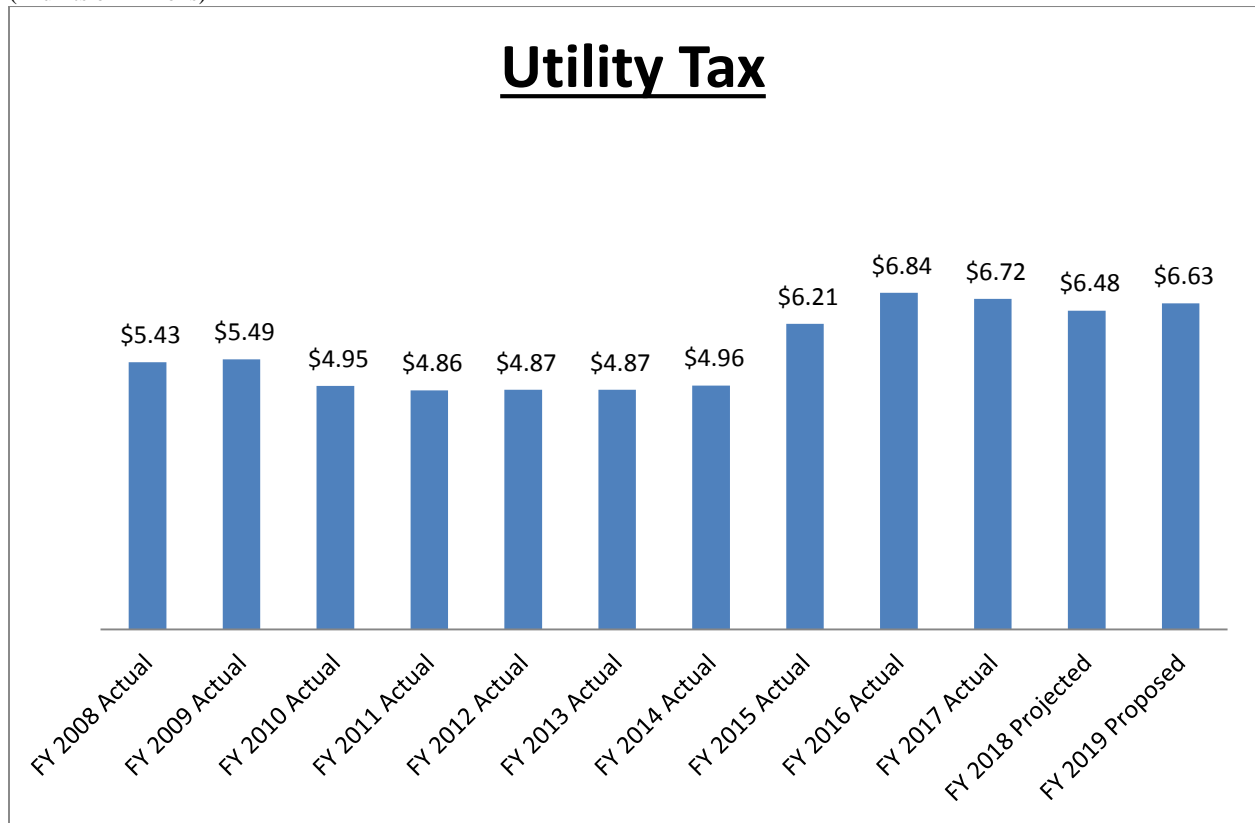
**Statutory – (35 ILCS 5/) Illinois Income Tax Act**

## Utility Taxes

**Background** – The City’s utility taxes are broken into four components: natural gas, electric, telecommunications, and water. Over the past decade, revenues from the utility tax have remained flat. On April 28, 2014 the City Council adopted an increase in each component of the utility tax which remains earmarked for Police and Fire pensions.



(in units of millions)



**Statutory** – The City’s utility tax rates are set by City ordinance. (**Chapter 39: Article II; Article IX; and Article X**)

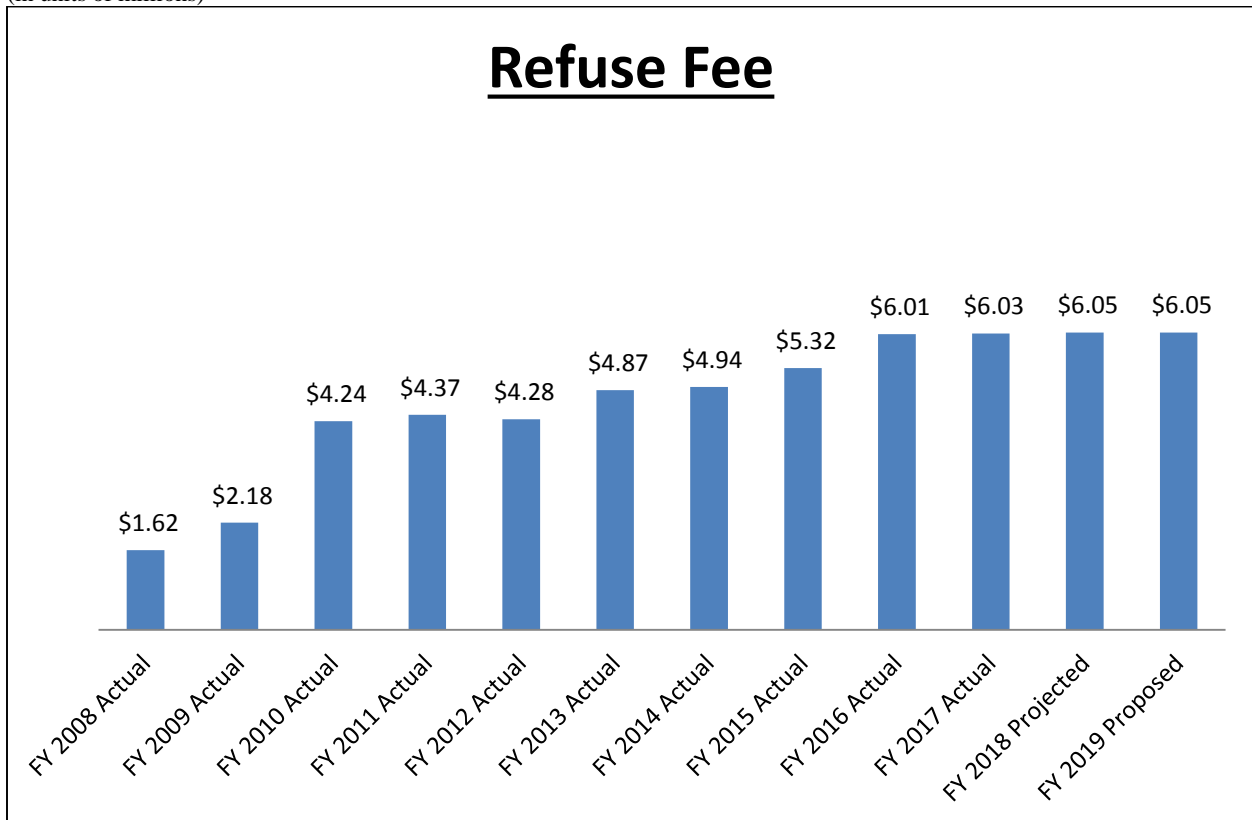
*Note: Utility tax rate increases went into effect in FY 2015.*

## Solid Waste Fees

**Background** – The City’s Solid Waste Program is accounted for within the Solid Waste fund. A phased in rate structure went into effect on May 1, 2014 based on a cart structure. Bloomington residents have the option of choosing from a 35, 65, or 95 gallon cart, priced at \$16, \$25, and \$29 per month respectively for Fiscal Year 2019. The City also introduced a ‘Pay as You Throw’ sticker program where residents can pay \$3.00 for each additional bag of garbage over the size of the cart charged. Also, for bulk waste there is a \$25.00 fee for the 2<sup>nd</sup> bucket load of bulk waste. Currently, there are no charges for brush and leave pickup or recycling.



(in units of millions)



**Statutory** – The City’s refuse fees are set by City ordinance. (**Chapter 21: Section 301.6**)

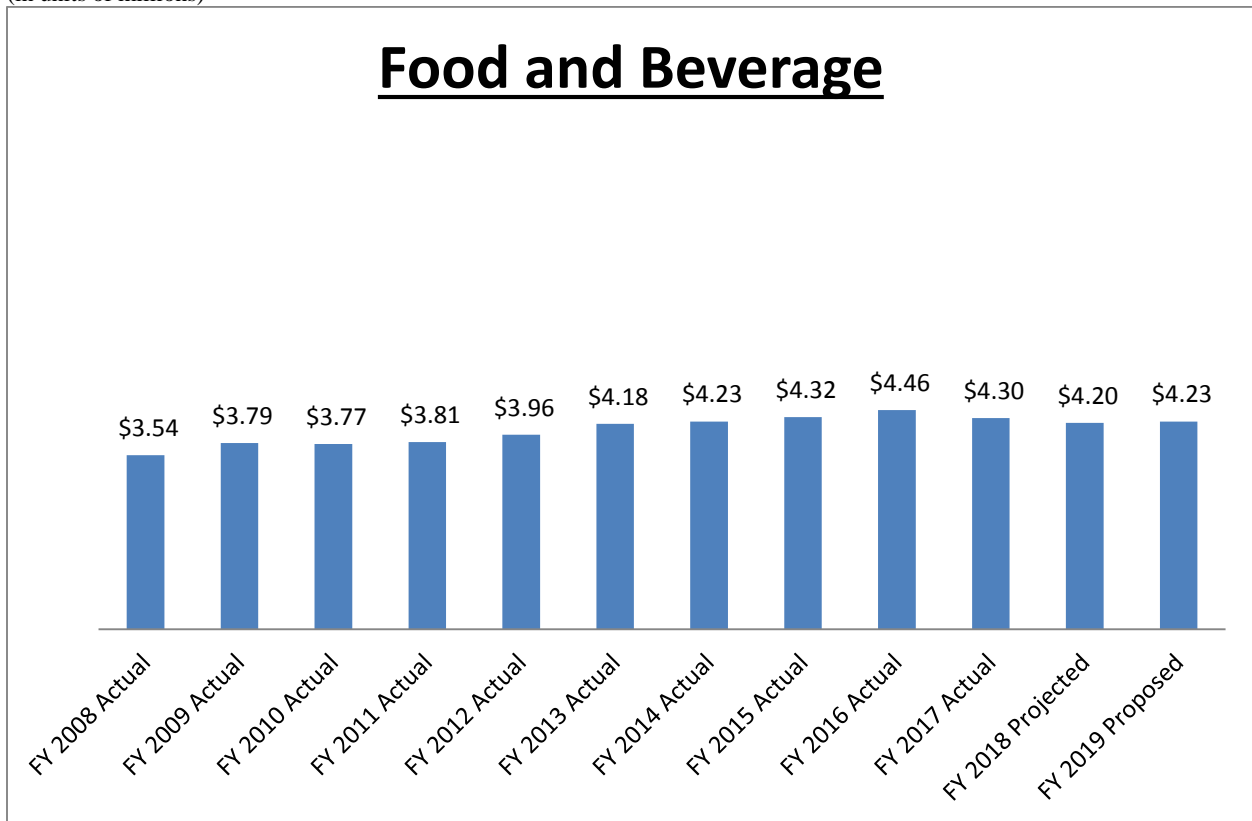
*\*Increases relate to the new rate structure which take effect on May 1, 2018 and increase 3% annually beginning on May 1, 2019.*

## Food and Beverage Tax

**Background** – This 2% tax is imposed on prepared food and beverages served within the City’s corporate limits. Increases and/or decreases in tax are determined by customer demand at any point in time. The Food and Beverage tax has remained steady over the nine previous years and the FY 2019 budget is projected accordingly. The Food and Beverage Tax is used to offset expenditures within the General Fund.



(in units of millions)



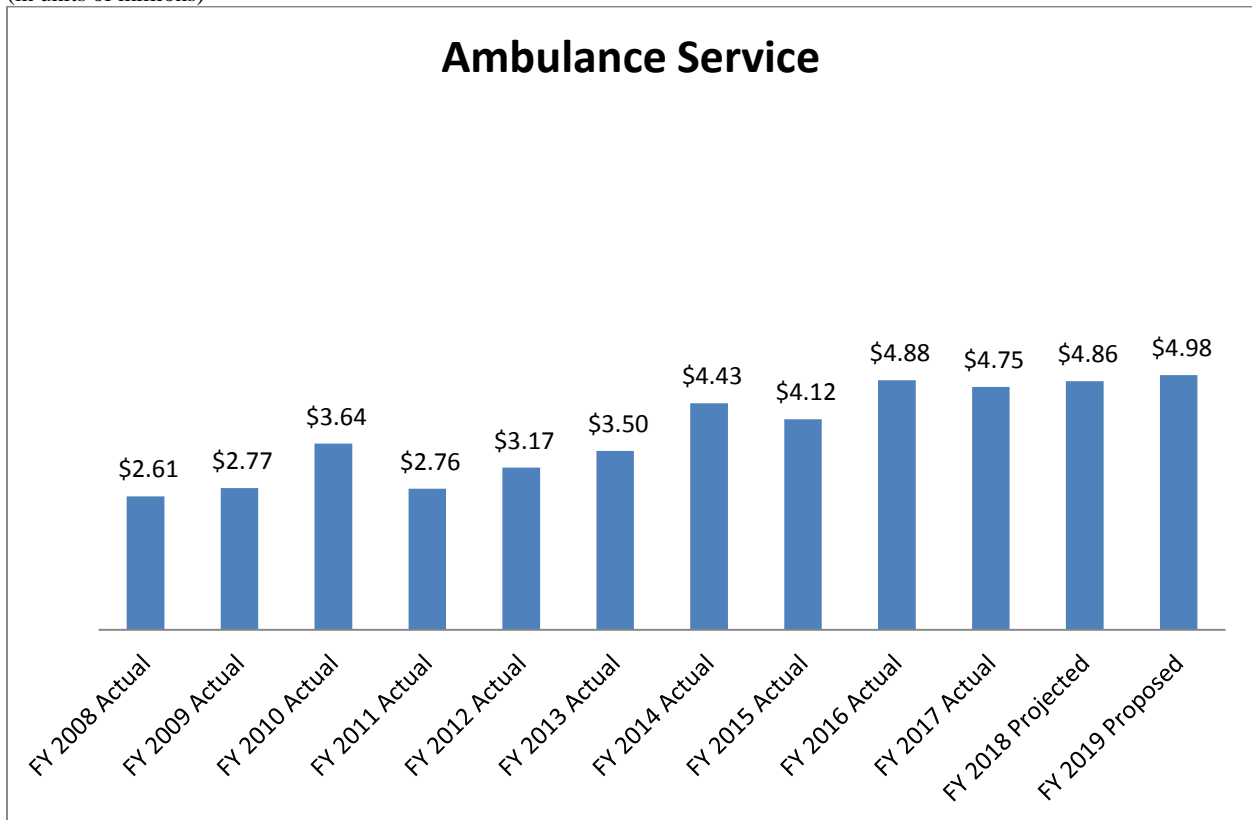
**Statutory** – The City’s food & beverage tax rates are set by City ordinance. (**Chapter 39: Article XVI**)

## Ambulance Service

**Background** – The City began to provide ambulance service in FY 2006 after the closure of the area’s private ambulance service. The City provides basic and advanced life support to Bloomington locations and bills for these services. The City does not provide transport services between nursing homes and physician offices. Ambulance Fees are used to offset expenditures within the Fire Department and automatically increase by 3% annually. Ambulance fee revenues are offset by approximately half due to industry insurance write offs and bad debt expenses which are reflected in the Fire Department expenditures.



(in units of millions)



Statutory – The City’s ambulance fees are set by City ordinance. (**Chapter 17: Section 92 Ordinance 2011-28**).

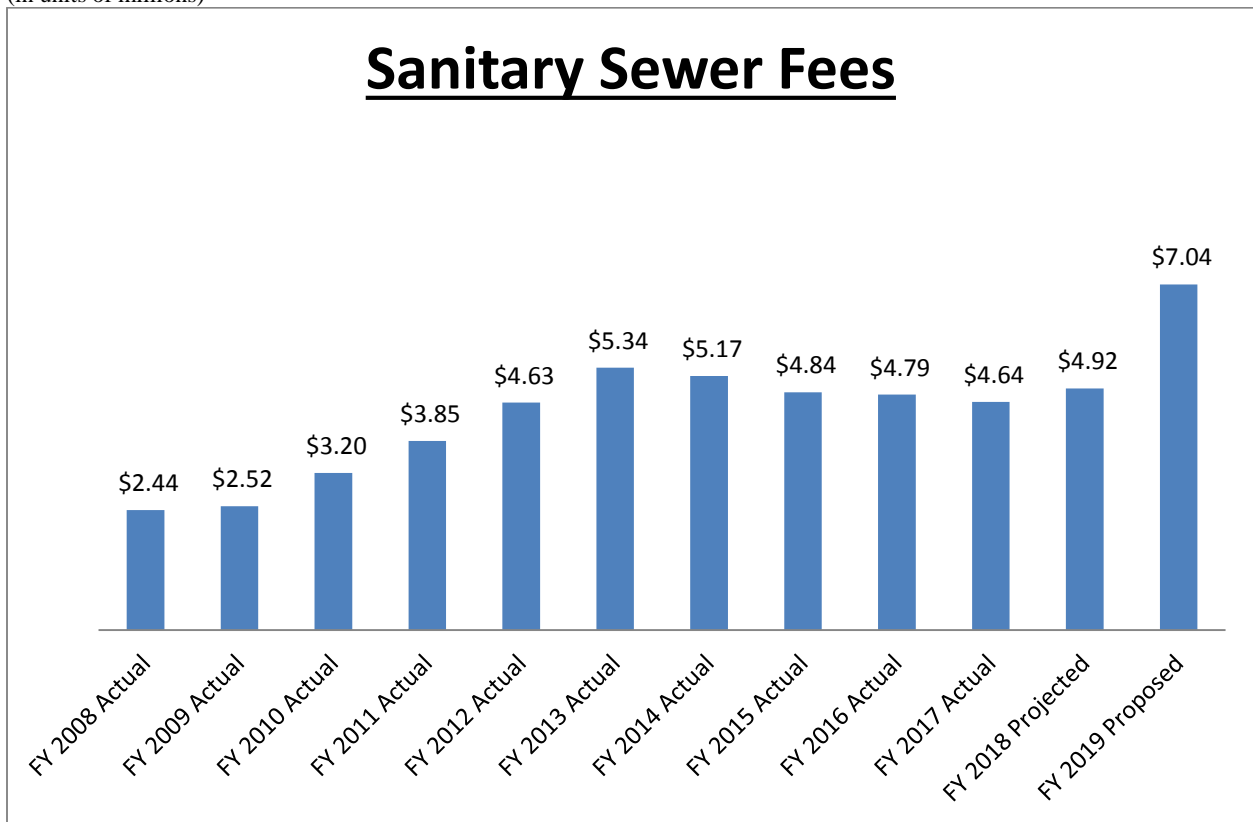


## Sanitary Sewer Fees

**Background** – Revenues from this fee are allocated to the Sewer Fund to support the maintenance and rehabilitation of the City’s sanitary sewer system. Sewer rates were raised accordingly in September 2017 with an effective date of May 1, 2018. The City completed a sewer and storm water master plan which identified approximately \$134 million in capital needs over the next 20 years. A Sewer and Storm Water rate study has addressed funding strategies for needed infrastructure improvements.



(in units of millions)



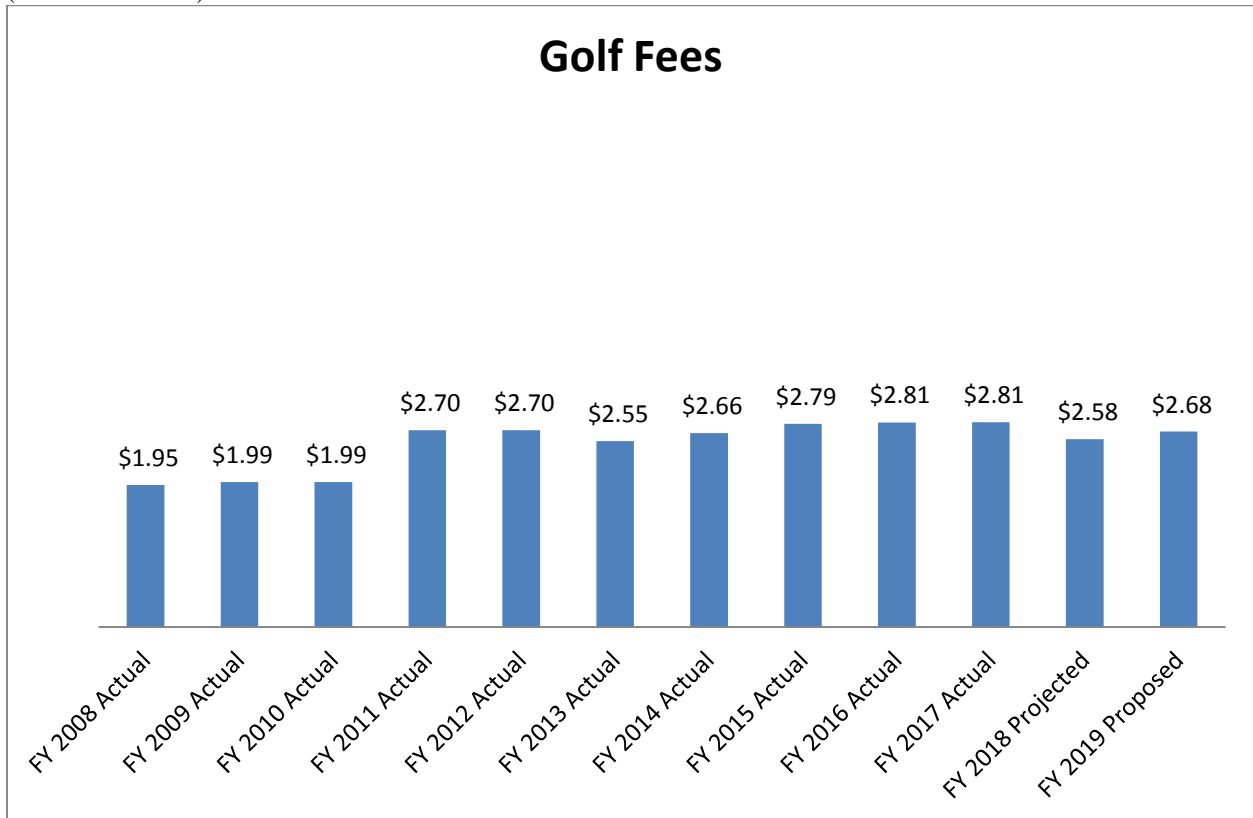
**Statutory** – The City’s sanitary sewer fees are set by City ordinance. (**Chapter 37: Article IV**).

## Golf Related Revenue

**Background** – Revenue from golf fees are allocated to the Golf Course Fund which supports the operating and capital needs of three City owned golf courses. The budget for fiscal year 2019 remains relatively flat. Revenue is budgeted through golf trends in Central Illinois.



(in units of millions)



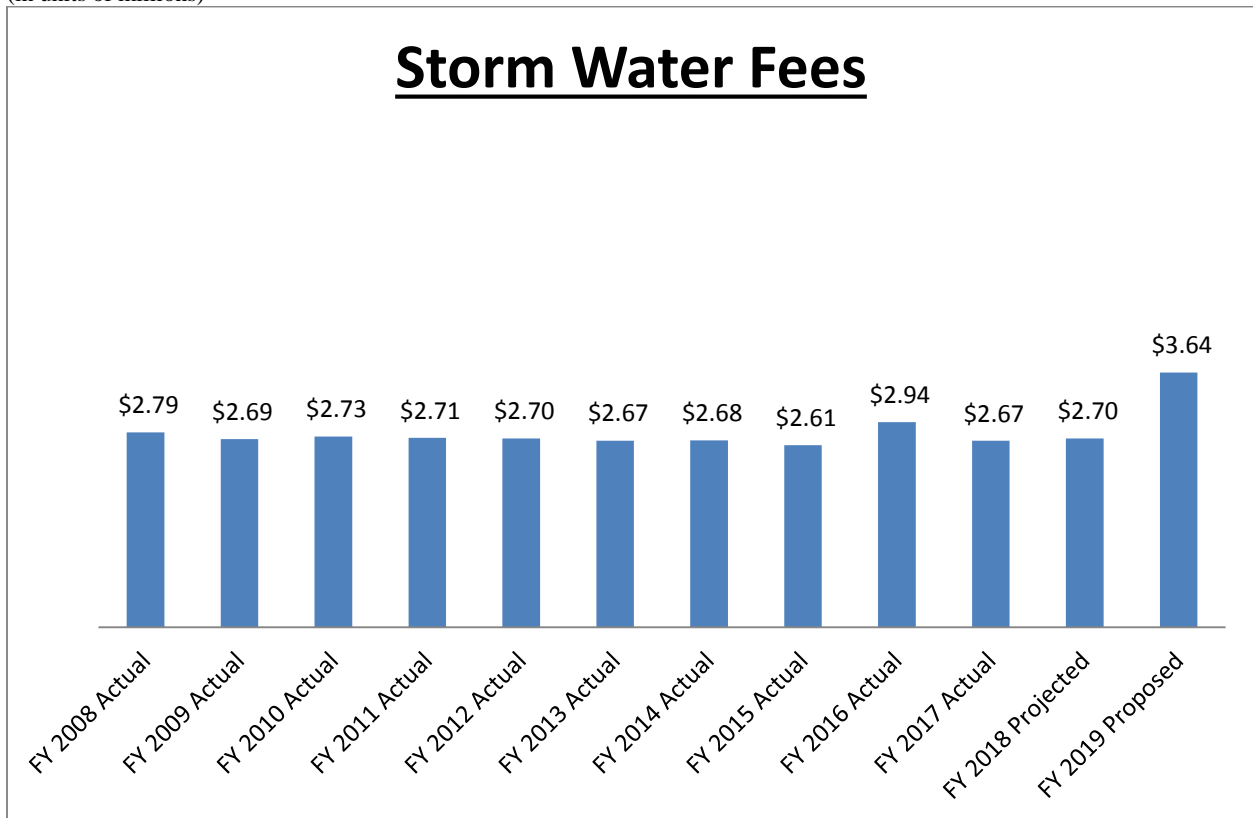
**Statutory** – Golf rates are examined and reviewed at the end of each season.

## Storm Water Management Fee

**Background** – Revenue from this fee is allocated to the Storm Water Fund to support the maintenance and rehabilitation of the City’s storm water system. Storm Water rates were raised accordingly in September 2017 with an effective date of May 1, 2018. The City completed a Sewer and Storm Water master plan which identified that approximately \$134 million in capital needs over the next 20 years.



(in units of millions)



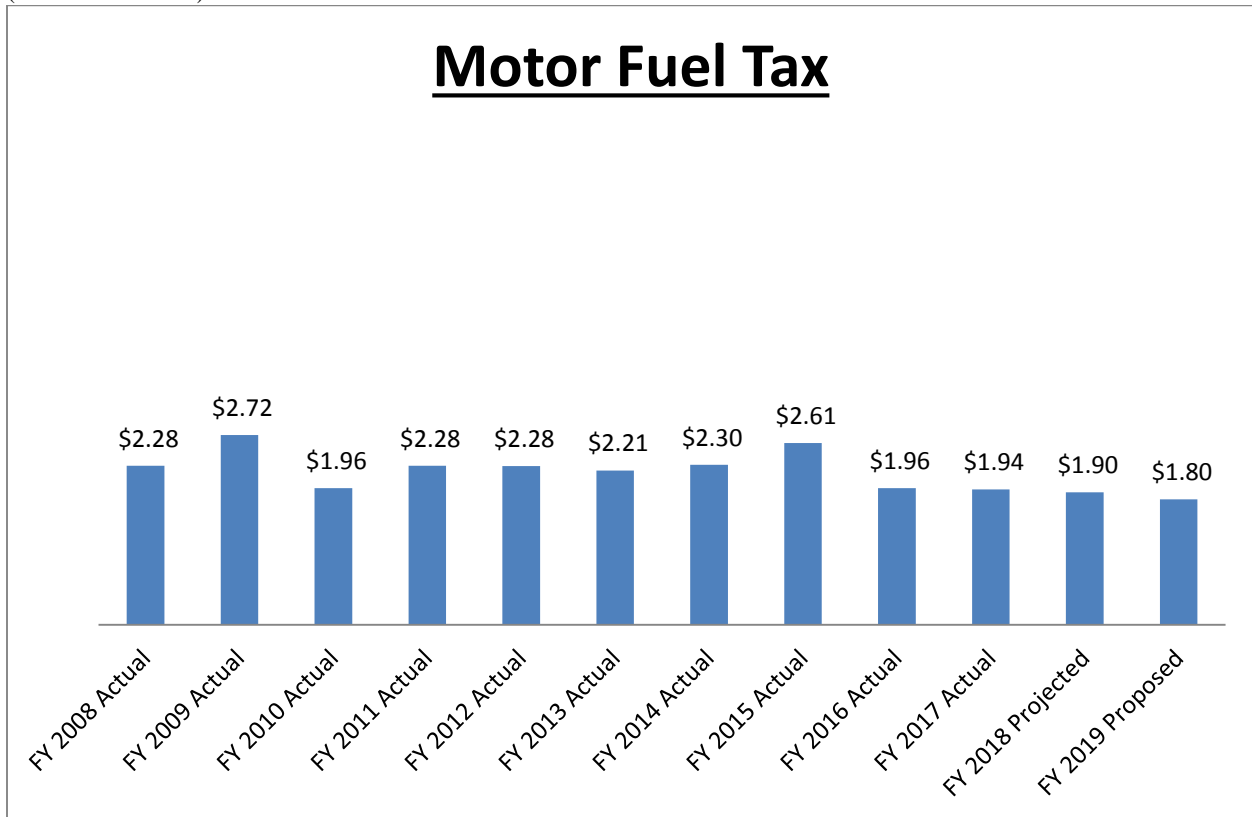
**Statutory** – In accordance with **Chapter 37 Article V Ordinance No. 2004-23**, there is an established monthly storm water rate.

## State Motor Fuel Tax

**Background** – The State of Illinois imposes a tax on motor fuel to build and maintain roads and highways. When gasoline is purchased in Illinois, a portion of the motor fuel tax (MFT) goes to the State of Illinois for distribution. The State divides these tax dollars to cities based upon population. Each unit of local government receives these tax dollars to provide improvements or maintenance to the roadways under their jurisdiction. State Motor Fuel tax is 19 cents a gallon for gasoline and 21.5 cents a gallon for diesel. Staff incorporates the recommendations of the Illinois Municipal League to project this source of revenue.



(in units of millions)



**Statutory** – Statutory regulations in the Illinois Compiled Statutes can be found at **35 ILCS 505/13a**.

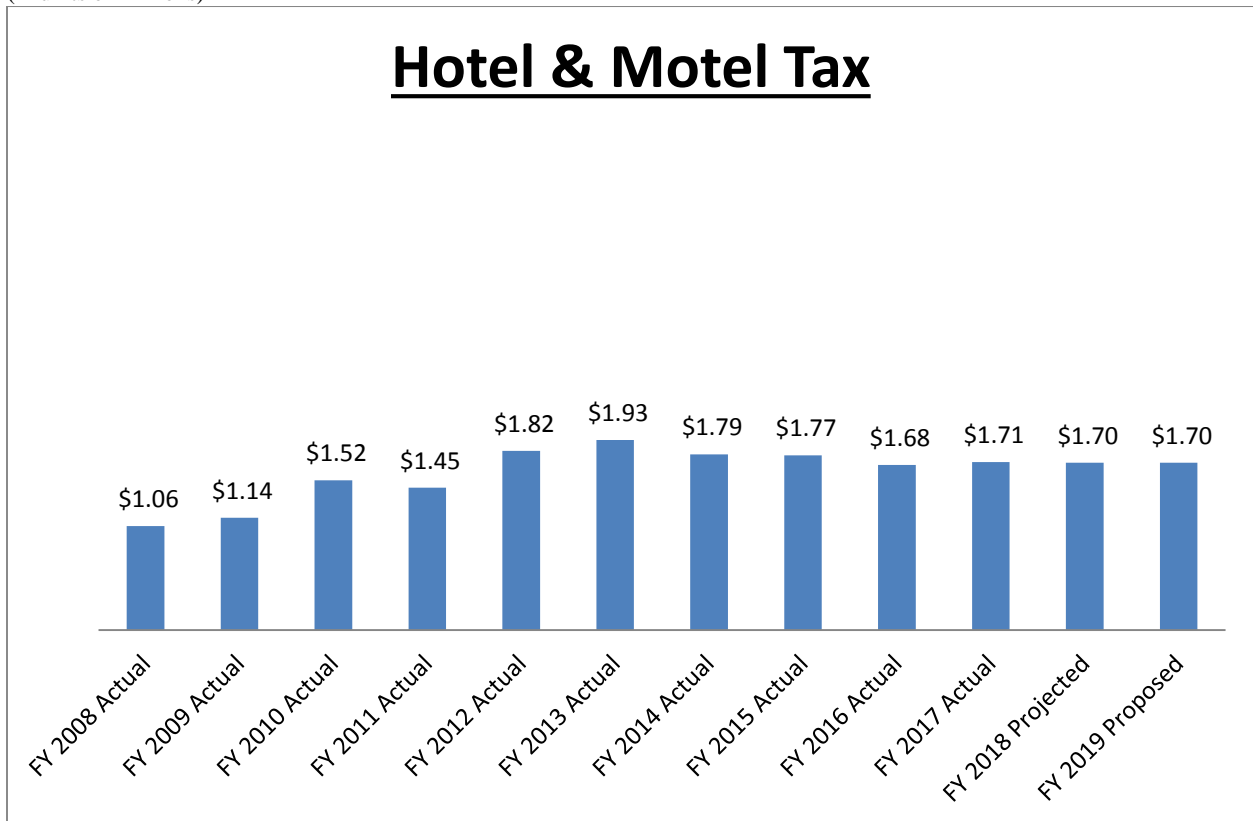
\*In FY 2018, there is an additional \$1.45M for an anticipated grant.

## Hotel/Motel Tax

**Background** – The City of Bloomington has incorporated a 6% Hotel/Motel Tax. The City will use \$475K of this tax to fund the Convention & Visitors Bureau (CVB). The CVB uses these funds to attract tourist/travel to our area. The balance of tax funds are used to offset expenditures within the General Fund. The budget for Hotel/Motel tax is based upon analytical trends.



(in units of millions)



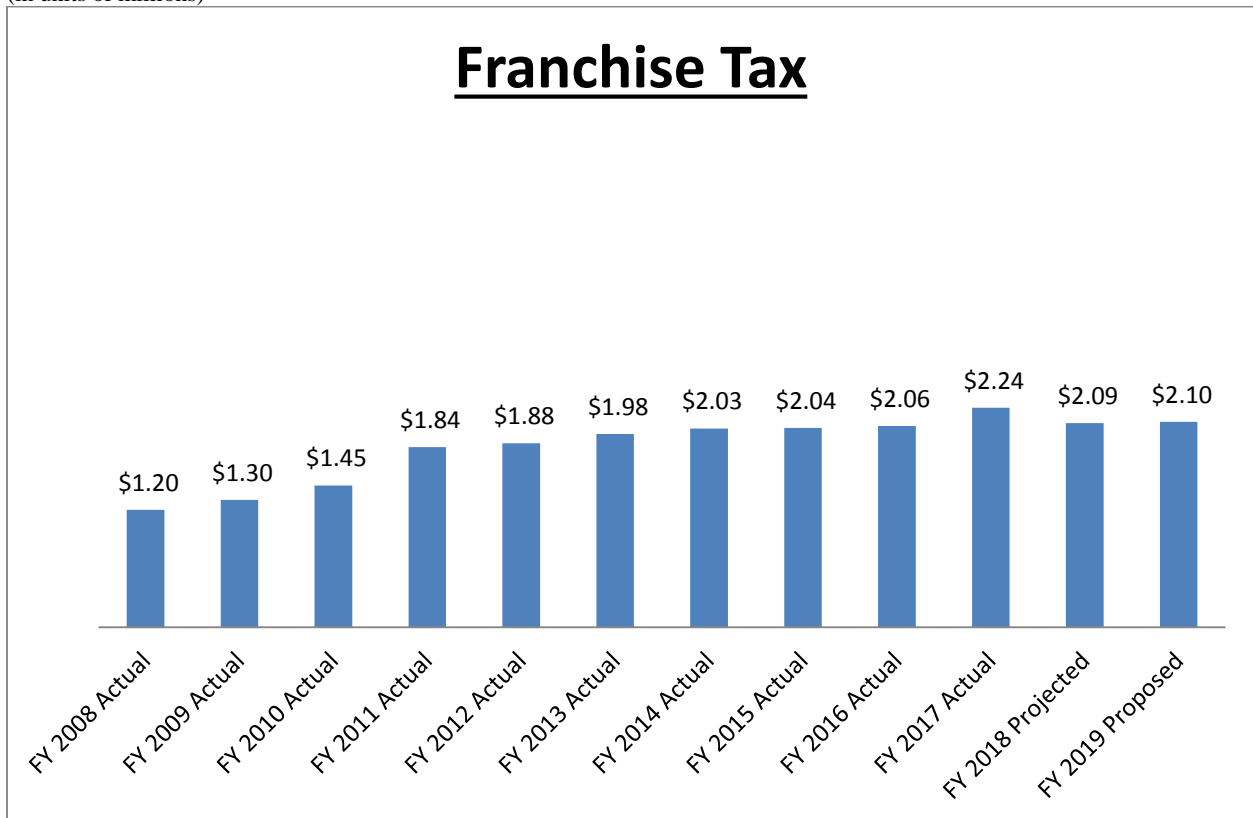
**Statutory** – In accordance with **Ordinance No. 2002-93**, there is an established hotel/motel tax.

## Franchise Tax

**Background** – The City of Bloomington’s current franchise tax rate is 5%. Comcast (cable television), ITV (television), Ameren Illinois (electric), and Corn Belt (electric) currently pay a franchise tax to the City. Ameren Illinois disburses this fee to the City on a monthly basis while Corn Belt and Comcast disburse their fees to the City quarterly. The Franchise Tax is used to offset expenditures within the General Fund. The budget for franchise tax is based upon analytical trends, staff expertise, and an economic forecast prepared by City staff; it is projected to remain the same.



(in units of millions)



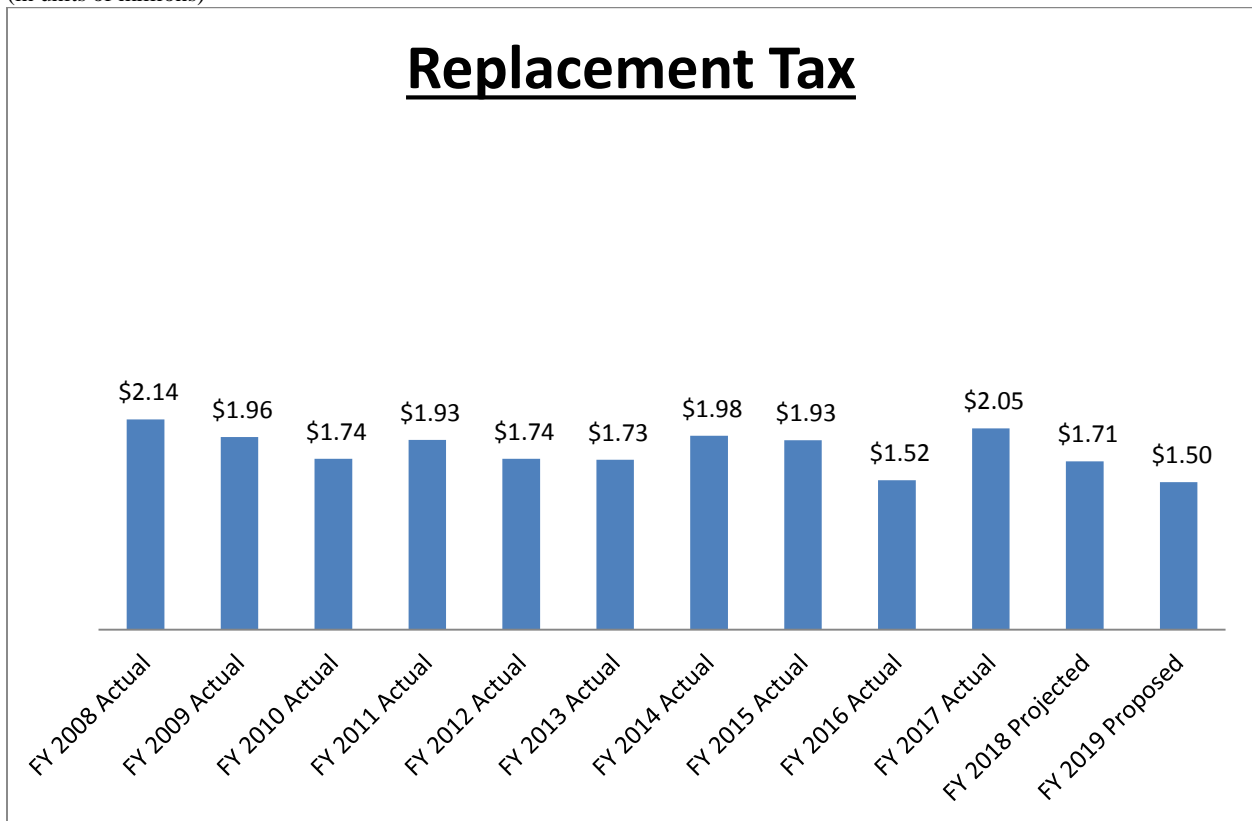
**Statutory** – The City’s Franchise Tax is set in accordance with State Regulations. **(805 ILCS 5/15.05)**

## Corporate Personal Property Replacement Tax (CPPRT)

**Background** - Replacement Tax are taxes on the income or invested capital of corporations, partnerships, trusts and public utilities. Replacement taxes are collected by the State of Illinois and paid to local governments and given to replace the money lost by local government when local government's power to impose personal property taxes on corporations, partnerships, and other business entities was eliminated on January 1, 1971. The Replacement Tax is allocated between the General Fund, Debt Service Fund, Library Fund, and Pension Funds. Staff incorporated the revenue recommendations of the Illinois Municipal League to project this revenue for budgetary purposes.



(in units of millions)



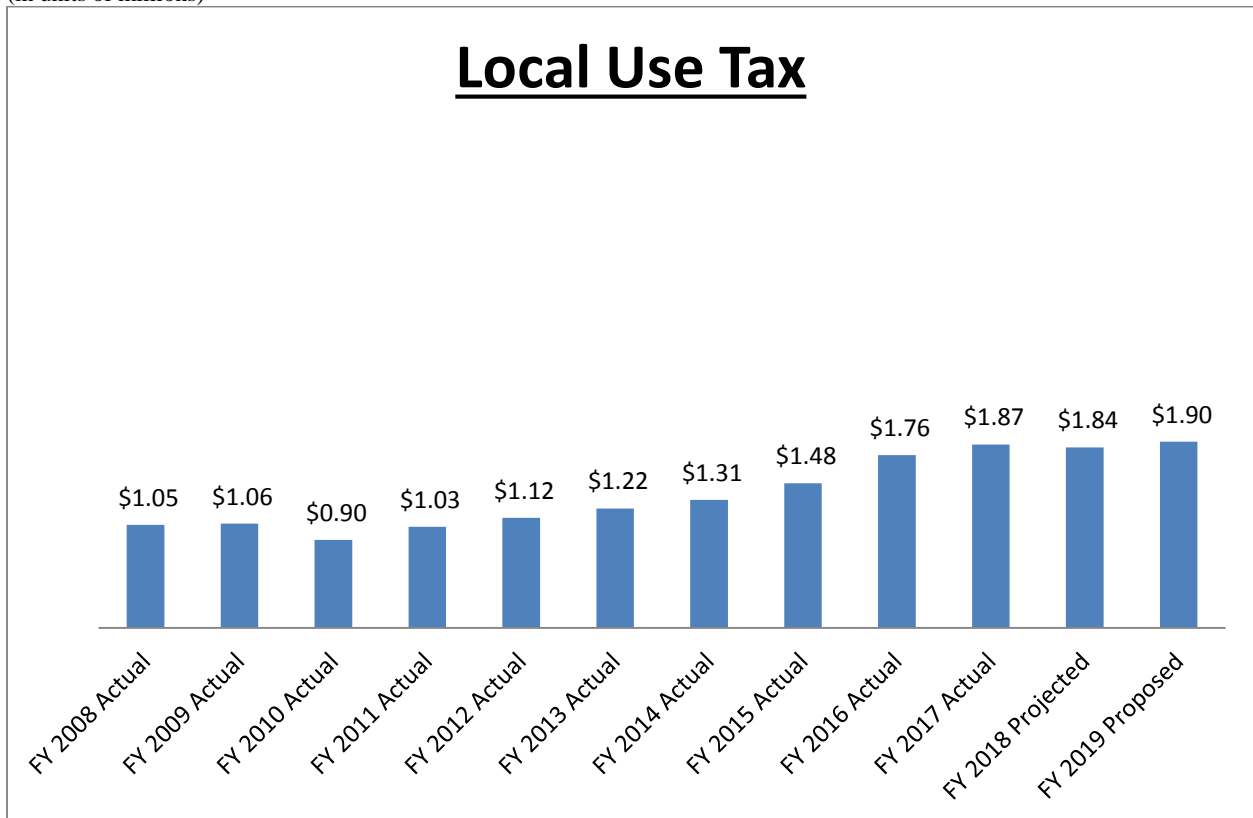
**Statutory** – The Replacement Tax is set by State Statute (**35 ILCS 5/201**).

## Local Use Tax

**Background** - In 1955, the General Assembly passed the Use Tax Act. Use Tax is a sales tax that requires purchasers of tangible goods bought for use in Illinois to report and pay the attributable taxes of 6.25% (state sales tax rate). This was intended to cover tax made on purchases from out of state by catalog or mail order sales. This law now applies to internet purchases. Staff incorporated the recommendations of the Illinois Municipal League to project this revenue for budgetary purposes.



(in units of millions)



**Statutory** – The Replacement Tax is set by State Statute (**35 ILCS 105/1 to 105/22**).



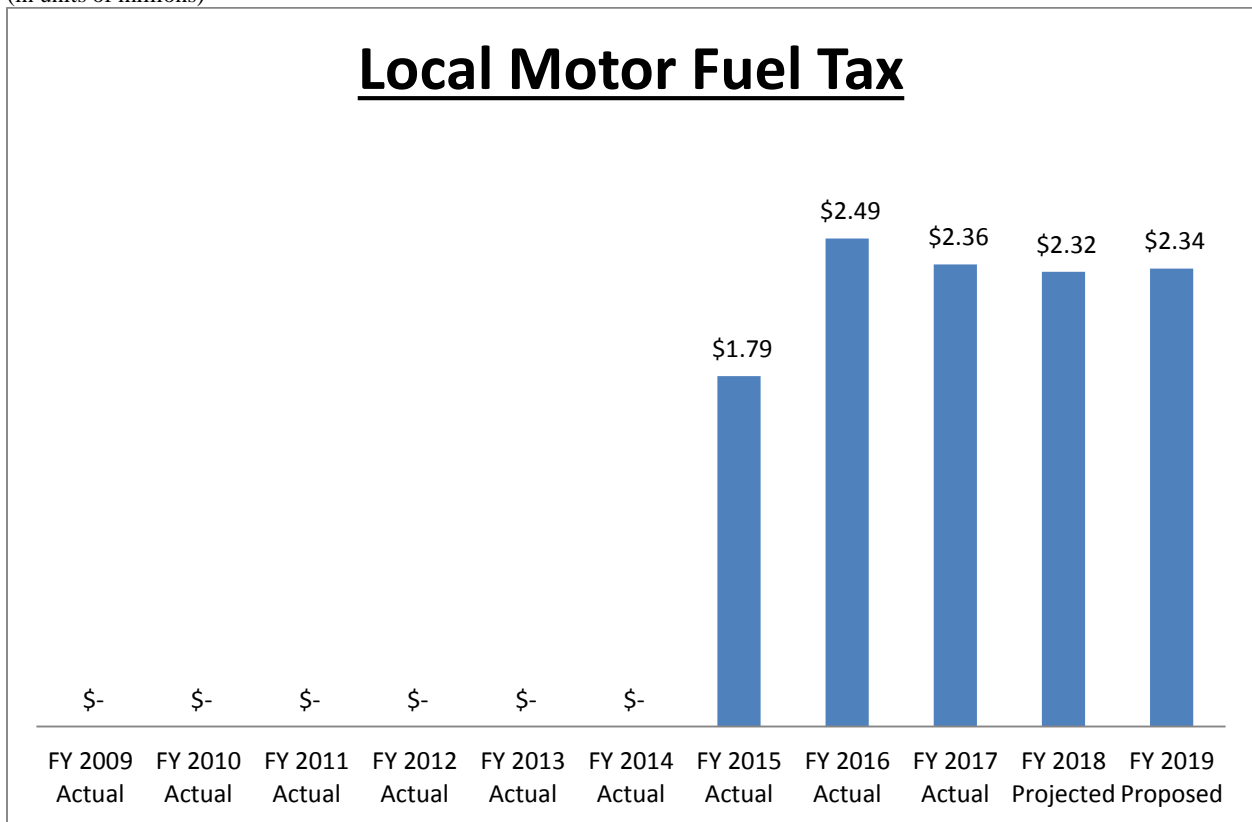
## Local Motor Fuel Tax

**Background** - The Local Motor Fuel Tax is a four cent (\$0.04) per gallon tax on all gasoline and diesel products effective August 1, 2014. This tax is separate from the (19¢ or 20.1¢) per gallon Motor Fuel tax that the state levies. The revenues generated by the Local Motor Fuel tax will be used to fund the City’s street resurfacing program.

The Local Motor Fuel Tax took effect August 1, 2014.



(in units of millions)



**Statutory** – The Local Motor Fuel Tax rates are set by City ordinance. (**Chapter 39: Article XVIII**)

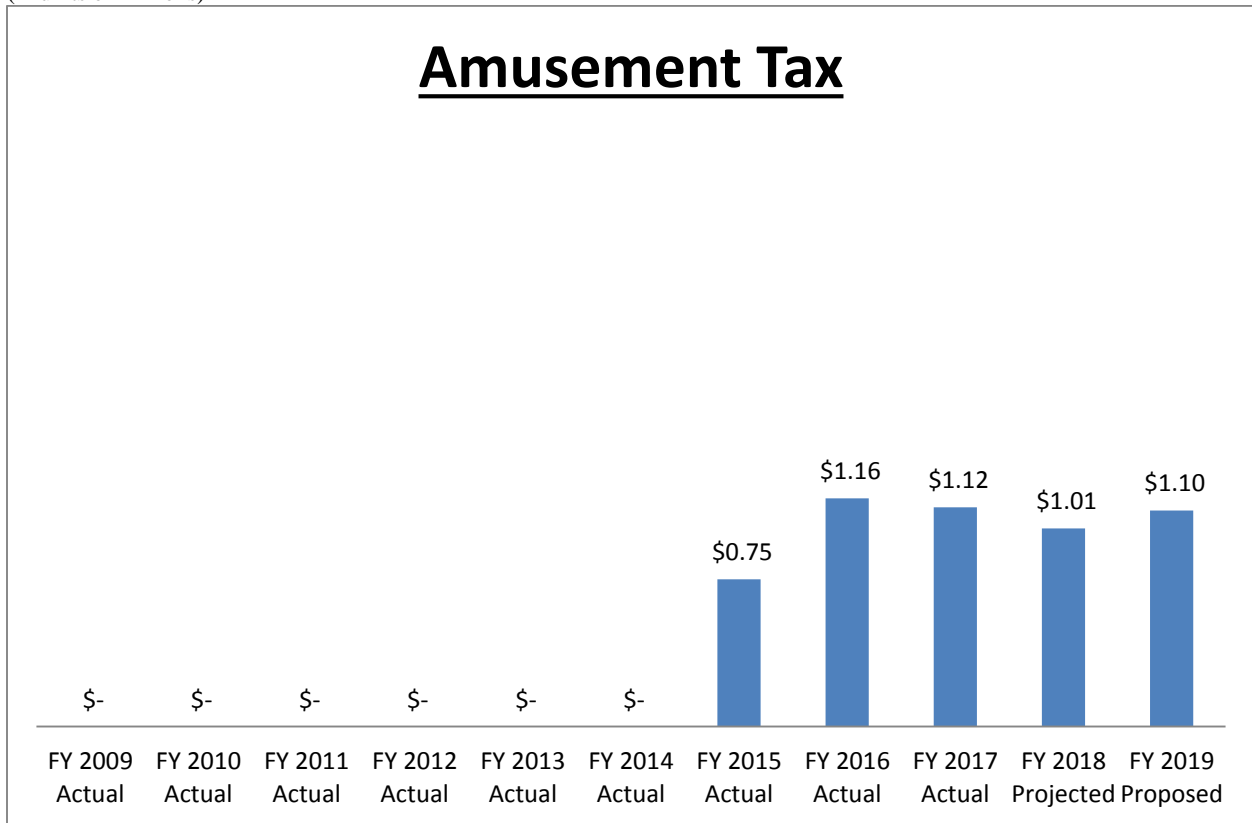
## Amusement Tax

**Background** – On April 21<sup>st</sup>, 2014 the City adopted a four percent (4%) Amusement tax levied on exhibitiv entertainment, including, but not limited to, sports spectating, theatrical, dramatic, musical or artistic performance; motion picture shows or movies; video or videotape; digital versatile disk (DVD) rentals; and subscription video programming services (such as Cable TV). Tax exemptions apply for most tax exempt organizations, youth organizations and public or private universities *hosting* events. The Amusement Tax is used for general operations.

Amusement Tax is not a major revenue of the City but is shown here for information purposes since it is a more recently added tax.



(in units of millions)



**Statutory** – The Amusement Tax rates are set by City ordinance. (**Chapter 39: Article XIX**)

# Municipal Tax Rate Comparison

Municipality	Population	SALES TAX					Total Sales Tax Rate	Food & Beverage Tax	Vehicle Use Tax	Packaged Liquor Tax	Municipal Motor Fuel Tax	Hotel/Motel Tax
		2016 Property Tax Rate <sup>1</sup>	Home Rule Sales Tax	Sales Tax Rate <sup>2</sup>	County Public Safety Tax	County School Facility Tax						
Bloomington	76,610	1.3366	2.50%	6.25%	0.00%	0.00%	8.75%	2.00%	0.75%	4.00%	\$.04 per gallon	6.00%
Champaign <sup>3</sup>	81,055	1.3152	1.50%	6.25%	0.25%	1.00%	9.00%	0.50%	-	-	\$.04 per gallon	7.00%
Decatur <sup>3</sup>	76,122	1.6350	1.50%	6.25%	0.50%	1.00%	9.25%	2.00%	-	-	\$.05 per gallon	8.00%
Normal	52,497	1.4028	2.50%	6.25%	0.00%	0.00%	8.75%	2.00%	0.75%	4.00%	\$.04 per gallon	6.00%
Peoria <sup>3</sup>	115,007	1.4116	1.75%	6.25%	0.50%	0.50%	9.00%	2.00%	-	-	\$.05 per gallon	8.00%
Springfield <sup>3</sup>	116,250	0.9385	2.25%	6.25%	0.00%	0.00%	8.50%	-	1.00%	-	-	7.00%
Urbana <sup>3</sup>	41,250	1.3152	1.50%	6.25%	0.25%	1.00%	9.00%	1.50%	-	1.00%	\$.05 per gallon	7.00%

<sup>1</sup> - Springfield does not include the Library in their Property Tax Levy

<sup>2</sup> - Peoria & Springfield have a Business District with an additional 1.00% sales tax rate.

<sup>3</sup> - Champaign, Decatur, Peoria, Springfield and Urbana have a separate Park District which has their own property tax levy.

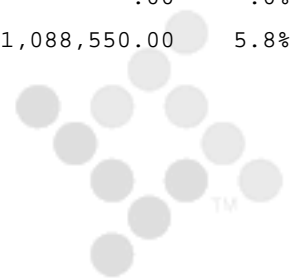
Note: The Property Tax Rate for 2017 will be available in the Adopted Budget Book.

# Revenue Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

1001 General Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10010010 Non Departmen	-78,150,861.32	-77,356,390.48	-78,343,461.34	-55,621,739.12	-77,215,253.52	-77,594,729.21	-1.0%
10011310 City Clerk	-8,368.39	-8,340.00	-8,340.00	-7,966.19	-7,710.92	-400.00	-95.2%
10011410 Human Resourc	-55,278.76	-20,500.00	-20,500.00	-20,082.40	-35,600.00	-24,500.00	19.5%
10011510 Finance	-11,628.34	-9,382.00	-9,382.00	-14,530.63	-17,698.00	-17,698.00	88.6%
10011610 Information S	-155,542.52	-149,000.00	-149,000.00	-105,633.14	-141,110.00	-152,000.00	2.0%
10011710 Legal	-25,041.30	-22,000.00	-22,000.00	-19,333.65	-25,418.65	-25,000.00	13.6%
10014105 Parks Adminis	-93,715.20	-92,150.00	-92,150.00	-58,297.92	-65,286.12	-96,600.00	4.8%
10014110 Parks Mainten	-117,506.45	-63,000.00	-63,000.00	-36,789.18	-70,913.48	-65,000.00	3.2%
10014112 Recreation	-347,645.58	-368,094.00	-368,094.00	-294,518.84	-368,094.05	-345,810.00	-6.1%
10014120 Aquatics	-158,731.31	-142,900.00	-142,900.00	-160,894.62	-160,894.62	-159,354.00	11.5%
10014125 BCPA	-2,869,591.67	-3,185,227.00	-3,185,227.00	-1,826,304.36	-2,670,574.96	-3,073,270.00	-3.5%
10014130 BCPA Capital	-41.22	.00	.00	-31.48	-42.00	.00	.0%
10014133 BCPA Communit	-147.13	.00	.00	.00	.00	.00	.0%
10014136 Miller Park Z	-778,549.18	-770,650.00	-770,650.00	-578,472.58	-771,552.78	-794,305.00	3.1%
10014160 Pepsi Ice Cen	-990,556.60	-1,055,620.00	-1,055,620.00	-905,519.89	-1,019,870.76	-1,023,100.00	-3.1%
10014170 SOAR	-309,782.38	-312,603.00	-312,603.00	-282,009.88	-316,267.00	-322,227.00	3.1%
10015110 Police Admini	-864,243.27	-687,389.00	-687,389.00	-614,754.96	-715,540.56	-681,100.00	-.9%
10015111 Police Pensio	-4,003,401.46	-4,013,000.00	-4,013,000.00	-4,010,007.70	-4,010,007.70	-4,013,000.00	.0%
10015210 Fire	-4,842,239.07	-4,564,997.00	-4,564,997.00	-3,836,403.41	-5,006,343.50	-5,061,680.00	10.9%
10015211 Fire Pension	-4,190,990.48	-4,201,000.00	-4,201,000.00	-4,197,778.45	-4,197,778.45	-4,201,000.00	.0%
10015212 Fire - Ambula	.00	.00	.00	.00	.00	.00	.0%
10015410 Building Safe	-1,183,991.84	-1,028,550.00	-1,028,550.00	-838,184.51	-1,066,725.00	-1,088,550.00	5.8%

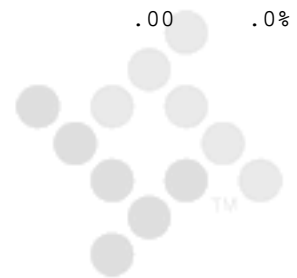


# Revenue Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

1001 General Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015420 Planning	125.00	-5,000.00	-5,000.00	-3,029.60	.00	-10,000.00	100.0%
10015430 Code Enforcem	-311,246.98	-324,502.00	-324,502.00	-277,720.30	-306,302.00	-296,852.00	-8.5%
10015480 Facilities Ma	-48,001.91	-40,000.00	-40,000.00	-32,337.73	-32,870.50	-40,000.00	.0%
10015490 Parking Opera	-336,332.09	-369,560.00	-369,560.00	-249,076.12	-299,560.00	-414,560.00	12.2%
10016110 Public Works	.00	.00	.00	.00	.00	.00	.0%
10016120 Street Mainte	-493,043.00	-311,708.88	-311,708.88	-346,691.40	-367,281.88	-447,703.06	43.6%
10016124 Snow & Ice Re	-9,174.90	-10,609.00	-10,609.00	.00	-10,609.00	-10,927.27	3.0%
10016210 Engineering A	-264,538.54	-224,554.30	-224,554.30	-166,402.73	-260,581.79	-224,554.30	.0%
10016310 Fleet Managem	-2,297,068.56	-2,297,515.88	-2,297,515.88	-1,877,371.78	-2,498,143.50	-2,365,064.83	2.9%
10019160 Sister City	-25,251.00	-29,201.00	-29,201.00	-47,233.48	-51,201.00	-26,501.00	-9.2%
10019170 Economic Deve	-48,958.44	.00	.00	-968.39	-642.70	.00	.0%
10019180 General Fund	-1,917,590.16	-3,651,027.00	-3,651,027.00	-2,738,270.25	-3,651,027.00	-1,412,496.00	-61.3%
TOTAL 1001 General Fund	-104,908,934.05	-105,314,470.54	-106,301,541.40	-79,168,354.69	-105,360,901.44	-103,987,981.67	-2.2%
20300300 Motor Fuel Ta	-2,241,663.34	-9,621,000.00	-9,621,000.00	-1,863,583.75	-2,259,011.56	-9,200,000.00	-4.4%
TOTAL 2030 Motor Fuel Tax Fu	-2,241,663.34	-9,621,000.00	-9,621,000.00	-1,863,583.75	-2,259,011.56	-9,200,000.00	-4.4%
20700700 Board of Elec	-521,894.93	-727,414.93	-727,414.93	-498,400.43	-580,659.04	-637,202.62	-12.4%
TOTAL 2070 Board of Election	-521,894.93	-727,414.93	-727,414.93	-498,400.43	-580,659.04	-637,202.62	-12.4%
20900900 Drug Enforcem	-637,704.26	-295,524.00	-295,524.00	-45,297.36	-42,966.02	-383,500.00	29.8%
20900910 DARE	.00	.00	.00	.00	.00	.00	.0%
20900920 DUI Enforceme	-49,661.44	-35,000.00	-35,000.00	-27,643.15	-35,000.00	-35,000.00	.0%
20900930 Marijuana Lea	-478.70	-1,000.00	-1,000.00	-405.02	-500.00	-500.00	-50.0%
20900940 Federal Drug	-385.43	.00	.00	-207,018.64	-207,018.64	.00	.0%



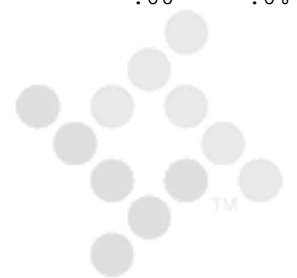
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# Revenue Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

2090 Drug Enforcement Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
20900950 Project Safe	.00	.00	.00	.00	.00	.00	.0%
20900960 Cyber Crime G	.00	.00	.00	.00	.00	.00	.0%
TOTAL 2090 Drug Enforcement	-688,229.83	-331,524.00	-331,524.00	-280,364.17	-285,484.66	-419,000.00	26.4%
22402410 CD - Administ	-680,372.05	-540,544.00	-685,544.00	-173,577.60	-516,802.03	-505,212.00	-26.3%
22402430 CD - Rehabili	-44,929.25	-31,001.00	-31,001.00	-30,582.03	-20,900.25	-39,428.00	27.2%
22402440 CD - Capital	.00	.00	.00	.00	.00	.00	.0%
22402450 CD - Communit	.00	.00	.00	.00	.00	.00	.0%
22402460 CD - Continuu	-333,179.82	-334,224.00	-334,224.00	-204,146.07	-324,604.00	-332,380.00	-.6%
TOTAL 2240 Community Develop	-1,058,481.12	-905,769.00	-1,050,769.00	-408,305.70	-862,306.28	-877,020.00	-16.5%
22502520 Single Family	37.97	-311,250.00	-311,250.00	-27,239.11	-242,200.00	-69,050.00	-77.8%
TOTAL 2250 IHDA Fund	37.97	-311,250.00	-311,250.00	-27,239.11	-242,200.00	-69,050.00	-77.8%
23103100 Library Maint	-5,282,193.85	-5,435,361.00	-5,435,361.00	-5,350,203.82	-5,431,659.06	-5,594,004.00	2.9%
23103110 Next Generati	.00	.00	.00	.00	.00	.00	.0%
TOTAL 2310 Library Fund	-5,282,193.85	-5,435,361.00	-5,435,361.00	-5,350,203.82	-5,431,659.06	-5,594,004.00	2.9%
23203200 Library FA Re	-126,585.21	-315,100.00	-315,100.00	-222,552.30	-321,770.00	-30,000.00	-90.5%
TOTAL 2320 Library FA Fund	-126,585.21	-315,100.00	-315,100.00	-222,552.30	-321,770.00	-30,000.00	-90.5%
24104100 Park Dedicati	-39,853.12	-75,000.00	-75,000.00	-30,319.60	-155,947.00	-75,000.00	.0%
TOTAL 2410 Park Dedication F	-39,853.12	-75,000.00	-75,000.00	-30,319.60	-155,947.00	-75,000.00	.0%
25105100 Empire St Cor	-38,593.90	.00	.00	-29,913.91	-29,863.30	-30,000.00	.0%
TOTAL 2510 Empire St Corrido	-38,593.90	.00	.00	-29,913.91	-29,863.30	-30,000.00	.0%
25205200 Downtown-Sout	.00	.00	.00	.00	-957.00	.00	.0%
TOTAL 2520 Downtown-Southwes	.00	.00	.00	.00	-957.00	.00	.0%

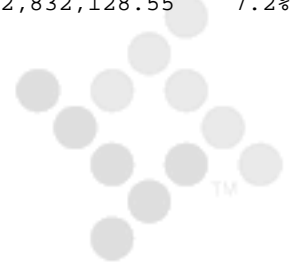


# Revenue Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

3010 General Bond & Interest Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
30100100 General Bond	-4,774,329.94	-4,613,128.76	-4,613,128.76	-3,581,443.56	-4,613,128.76	-4,055,228.76	-12.1%
TOTAL 3010 General Bond & In	-4,774,329.94	-4,613,128.76	-4,613,128.76	-3,581,443.56	-4,613,128.76	-4,055,228.76	-12.1%
30600600 2004 Coliseum	-1,287,180.05	-1,443,804.75	-1,443,804.75	-1,085,769.79	-1,446,469.75	-1,444,767.50	.1%
TOTAL 3060 2004 Coliseum Bo	-1,287,180.05	-1,443,804.75	-1,443,804.75	-1,085,769.79	-1,446,469.75	-1,444,767.50	.1%
30620620 Multi-Project	-911,820.34	-1,203,250.00	-1,203,250.00	-511,527.43	-1,005,460.65	-1,093,270.00	-9.1%
TOTAL 3062 Multi-Project Fun	-911,820.34	-1,203,250.00	-1,203,250.00	-511,527.43	-1,005,460.65	-1,093,270.00	-9.1%
40100100 Capital Impro	-5,914,080.33	-7,172,762.00	-7,421,713.51	-4,881,917.93	-6,163,963.83	-6,973,000.00	-6.0%
TOTAL 4010 Capital Improve	-5,914,080.33	-7,172,762.00	-7,421,713.51	-4,881,917.93	-6,163,963.83	-6,973,000.00	-6.0%
40110110 FY 2012 Capit	.00	.00	.00	.00	.00	.00	.0%
40110120 FY 2013 Capit	.00	.00	.00	.00	.00	.00	.0%
40110130 FY 2014 Capit	.00	.00	.00	.00	.00	.00	.0%
40110131 FY 2015 Capit	-7,301.13	.00	.00	9,016.63	.00	.00	.0%
40110133 FY 2016 Capit	-3,930,966.19	.00	.00	-525.60	.00	.00	.0%
40110135 FY 2017 Capit	.00	.00	.00	-4,770,275.93	-37,574.00	.00	.0%
40110137 FY 2018 Capit	.00	-7,835,514.46	-7,835,514.46	.00	-5,587,609.00	.00	-100.0%
40110139 FY 2019 Capit	.00	.00	.00	.00	.00	-4,518,007.00	.0%
40110141 FY 2020 Capit	.00	.00	.00	.00	.00	.00	.0%
40110143 FY 2021 Capit	.00	.00	.00	.00	.00	.00	.0%
40110145 FY 2022 Capit	.00	.00	.00	.00	.00	.00	.0%
40110147 FY 2023 Capit	.00	.00	.00	.00	.00	.00	.0%
TOTAL 4011 Capital Lease Fun	-3,938,267.32	-7,835,514.46	-7,835,514.46	-4,761,784.90	-5,625,183.00	-4,518,007.00	-42.3%
50100110 Water Adminis	-15,904,236.59	-21,293,066.69	-21,293,066.69	-14,192,165.40	-17,832,275.80	-22,832,128.55	7.2%

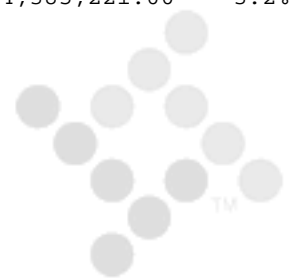


# Revenue Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

5010 Water Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
50100120 Water Transmi	-62,997.76	-10,000.00	-10,000.00	-123,256.68	-85,000.00	-10,000.00	.0%
50100130 Water Purific	-9,335.00	-500.00	-500.00	-14,646.99	-14,000.00	-500.00	.0%
50100140 Lake Maintena	-229,143.87	-164,500.00	-164,500.00	-44,616.77	-164,500.00	-189,514.60	15.2%
50100150 Water Meter S	-75,023.80	-62,000.00	-62,000.00	-53,962.00	-62,000.00	-62,000.00	.0%
TOTAL 5010 Water Fund	-16,280,737.02	-21,530,066.69	-21,530,066.69	-14,428,647.84	-18,157,775.80	-23,094,143.15	7.3%
51101100 Sewer Operati	-5,134,046.57	-5,207,290.57	-5,207,290.57	-3,926,890.22	-5,123,707.33	-7,225,648.57	38.8%
TOTAL 5110 Sewer Fund	-5,134,046.57	-5,207,290.57	-5,207,290.57	-3,926,890.22	-5,123,707.33	-7,225,648.57	38.8%
53103100 Storm Water O	-3,026,445.51	-3,257,202.78	-3,257,202.78	-2,182,324.72	-3,120,728.85	-3,734,120.14	14.6%
TOTAL 5310 Storm Water Fund	-3,026,445.51	-3,257,202.78	-3,257,202.78	-2,182,324.72	-3,120,728.85	-3,734,120.14	14.6%
54404400 Solid Waste O	-7,550,582.99	-6,902,172.35	-6,902,172.35	-5,168,601.85	-6,889,437.53	-6,795,935.80	-1.5%
TOTAL 5440 Solid Waste Fund	-7,550,582.99	-6,902,172.35	-6,902,172.35	-5,168,601.85	-6,889,437.53	-6,795,935.80	-1.5%
55605600 Abraham Linco	-559,343.29	-479,548.97	-479,548.97	-278,833.87	-470,375.99	-530,701.17	10.7%
TOTAL 5560 Abraham Lincoln P	-559,343.29	-479,548.97	-479,548.97	-278,833.87	-470,375.99	-530,701.17	10.7%
56406400 Golf Operatio	-472,332.49	-599,285.56	-599,285.56	-375,059.48	-581,521.07	-655,418.17	9.4%
56406410 Golf Operatio	-1,007,939.56	-986,882.00	-986,882.00	-725,897.02	-920,095.64	-988,250.00	.1%
56406420 Golf Operatio	-1,329,998.48	-1,088,212.02	-1,088,212.02	-770,102.38	-1,077,217.16	-1,037,425.00	-4.7%
TOTAL 5640 Golf Fund	-2,810,270.53	-2,674,379.58	-2,674,379.58	-1,871,058.88	-2,578,833.87	-2,681,093.17	.3%
57107110 Arena City	-1,970,369.38	-3,680,009.17	-4,001,884.17	-3,088,510.71	-4,102,283.99	-2,357,886.09	-41.1%
57107120 Arena Venue	-4,567,050.08	-2,935,720.00	-3,310,720.00	-1,316,129.17	-2,714,353.00	-3,194,305.00	-3.5%
TOTAL 5710 Arena Fund	-6,537,419.46	-6,615,729.17	-7,312,604.17	-4,404,639.88	-6,816,636.99	-5,552,191.09	-24.1%
60150150 Casualty Insu	-4,099,382.80	-4,530,816.75	-4,530,816.75	-3,789,372.22	-4,548,858.12	-4,385,221.00	-3.2%
TOTAL 6015 Casualty Insuranc	-4,099,382.80	-4,530,816.75	-4,530,816.75	-3,789,372.22	-4,548,858.12	-4,385,221.00	-3.2%



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# Revenue Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

6020 Employee Insurance & Benefits	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
60200210 Blue Cross/Bl	-4,395,553.14	-2,838,438.67	-2,838,438.67	-1,199,282.46	-3,564,519.32	-27,262.76	-99.0%
60200220 Blue Cross Bl	-1,358,309.79	-5,924,558.10	-5,924,558.10	-3,380,031.12	-5,010,994.54	-6,804,462.76	14.9%
60200230 Police Plan	-2,608,437.79	-2,982,595.13	-2,982,595.13	-2,074,773.40	-2,789,835.80	-3,098,515.44	3.9%
60200232 HAMP - HMO	-1,517,447.09	-557,137.33	-557,137.33	-503,018.74	-421,754.59	.00	-100.0%
60200233 Blue Cross Bl	-373,221.49	-1,414,093.87	-1,414,093.87	-837,839.29	-1,422,242.67	-1,961,773.99	38.7%
60200240 Dental	-373,001.76	-523,984.77	-523,984.77	-154,029.73	-209,771.04	-115,020.00	-78.0%
60200242 Dental Enhanc	-105,228.64	.00	.00	-241,185.20	-324,182.72	-521,188.49	.0%
60200250 Vision	-89,735.56	-99,449.34	-99,449.34	-73,034.21	-97,305.36	-103,371.36	3.9%
60200290 Miscellaneous	-57,157.94	-64,632.00	-73,632.00	-38,687.57	-51,315.73	-61,004.29	-17.1%
TOTAL 6020 Employee Insuranc	-10,878,093.20	-14,404,889.21	-14,413,889.21	-8,501,881.72	-13,891,921.77	-12,692,599.09	-11.9%
60280210 Blue Cross/Bl	-673,041.84	.00	.00	-136,138.34	-113,645.95	-615.60	.0%
60280220 Blue Cross Bl	-210,594.42	-1,728,601.98	-1,728,601.98	-436,280.85	-586,151.69	-603,736.23	-65.1%
60280230 Police Plan	-379,007.99	-423,625.40	-423,625.40	-190,160.40	-437,767.89	-481,544.68	13.7%
60280232 HAMP - HMO	-53,138.00	.00	.00	-15,200.00	-15,600.00	.00	.0%
60280233 BCBS HMO IL	-9,246.00	-73,802.18	-73,802.18	-24,150.00	-36,744.00	-56,018.40	-24.1%
60280240 Dental	-78,491.23	-102,003.30	-102,003.30	-61,694.86	-38,297.85	-12,480.00	-87.8%
60280242 Dental Enhanc	-22,011.04	.00	.00	-36,986.49	-90,877.27	-91,786.05	.0%
60280250 Vision	-22,457.73	-21,184.01	-21,184.01	-17,889.02	-22,513.36	-22,738.49	7.3%
60280260 RET Medicare	-197,296.01	-224,637.85	-224,637.85	-144,116.00	-170,894.77	-176,021.61	-21.6%
60280290 Miscellaneous	.00	-145,409.80	-145,409.80	-109,057.32	-145,409.80	.00	-100.0%
TOTAL 6028 Retiree Healthcar	-1,645,284.26	-2,719,264.52	-2,719,264.52	-1,171,673.28	-1,657,902.58	-1,444,941.06	-46.9%
72102100 J M Scott Hea	-1,288,976.69	-500,000.00	-500,000.00	-1,538,508.26	-781,149.00	-754,527.00	50.9%
TOTAL 7210 J M Scott Healthc	-1,288,976.69	-500,000.00	-500,000.00	-1,538,508.26	-781,149.00	-754,527.00	50.9%
TOTAL REVENUE	-191,542,651.68	-214,126,710.03	-216,213,607.40	-149,964,113.83	-198,422,293.16	-207,894,652.79	-3.8%
TOTAL EXPENSE	.00	.00	.00	.00	.00	.00	.0%
GRAND TOTAL	-191,542,651.68	-214,126,710.03	-216,213,607.40	-149,964,113.83	-198,422,293.16	-207,894,652.79	-3.8%

# CITY OF BLOOMINGTON STATEMENT OF ADOPTED PROPERTY TAX LEVY

Account Name	FY 2017 Actual	FY 2018 Projected	FY 2019 Levied
General Fund	\$ 5,157,918	\$ 6,535,449	\$ 6,540,605
Social Security	\$ 1,455,573	\$ 1,280,108	\$ 1,281,010
I.M.R.F.	\$ 2,496,915	\$ 1,854,141	\$ 1,855,626
Police Pension Fund	\$ 3,998,378	\$ 4,004,981	\$ 4,008,000
Fire Pension Fund	\$ 4,185,966	\$ 4,192,750	\$ 4,196,000
Bonds and Interest	\$ 2,174,853	\$ 2,178,423	\$ 2,180,143
<b>Totals</b>	<b>\$ 19,469,603</b>	<b>\$ 20,045,853</b>	<b>\$ 20,061,384</b>

Calendar Year	2015	2016	2017
Actual Tax Rate	1.07729	1.08363	
Estimated Tax Rate			1.08363

<b>Library</b>	\$ 4,535,940	\$ 4,679,453	\$ 4,823,604
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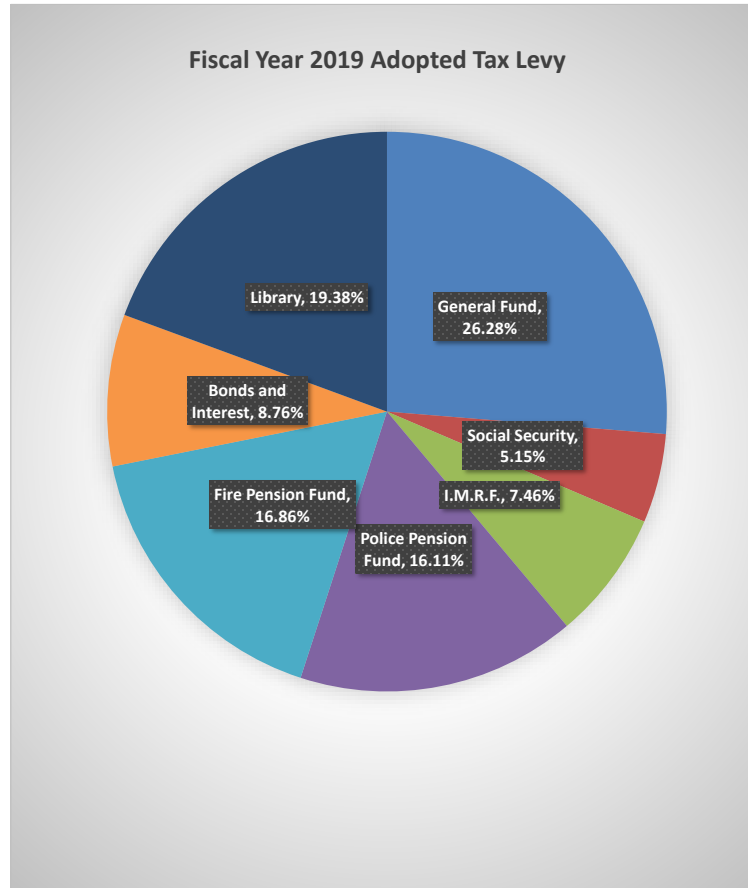
Calendar Year	2015	2016	2017
Actual Tax Rate	0.25098	0.25296	
Estimated Tax Rate			0.2606

**Total for all Funds**<sup>1,2</sup>    \$ 24,005,543    \$ 24,725,306    \$ 24,884,988

Calendar Year	2015	2016	2017
Actual Tax Rate	1.32827	1.33659	
Estimated Tax Rate			1.34423

<sup>1</sup> - Includes General Fund, Bonds and Library Property Tax Revenue

<sup>2</sup> - Does not include TIF portion of Property Tax.



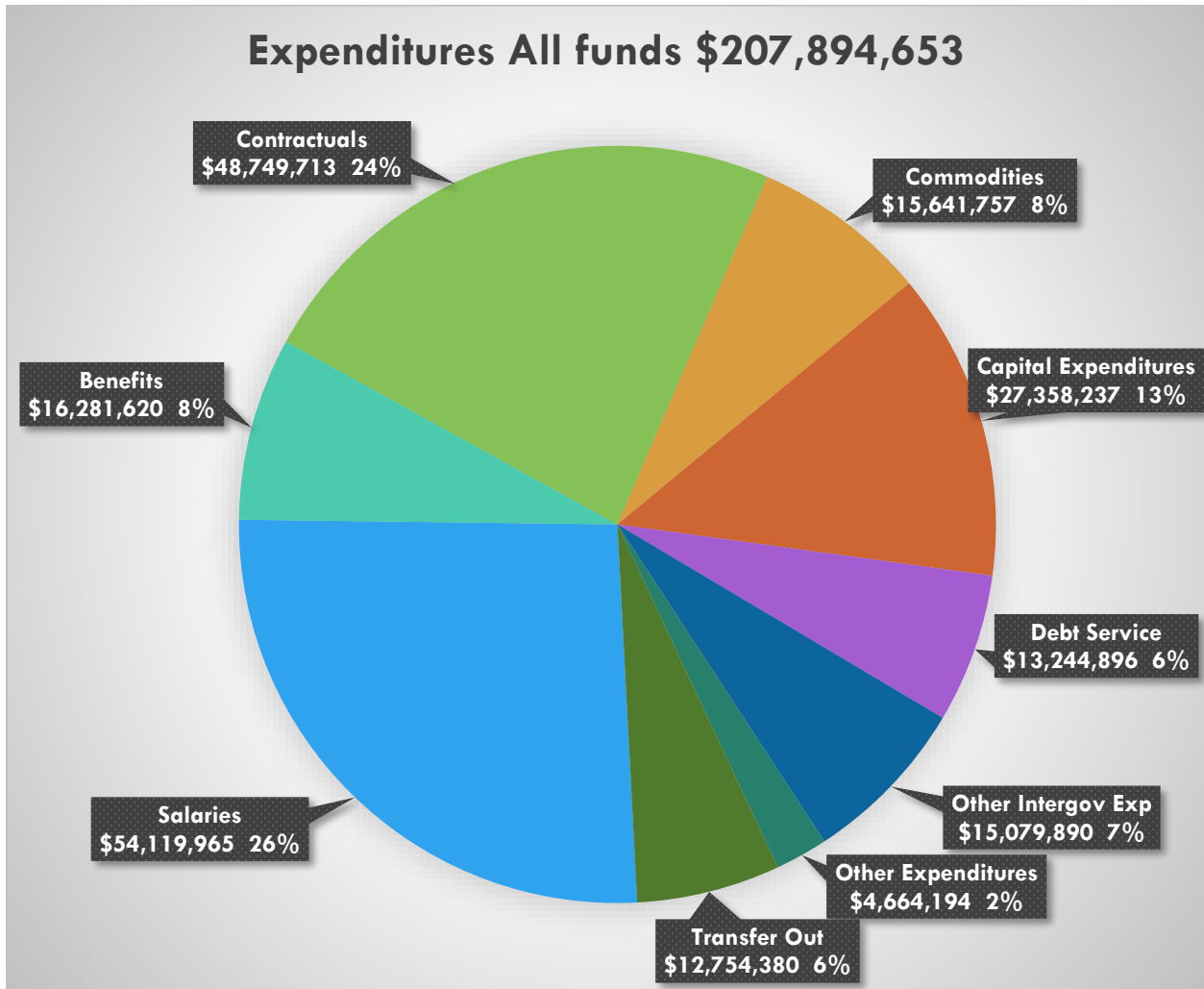
# EXPENDITURE SUMMARY



## EXPENDITURE SUMMARY

- Expenditure Overview
- Interfund Transfer Summary
- General Fund Expenditure Comparison
- Expenditure Comparison by Department/Fund

# Expenditure Overview



*Salary and benefits make up 34% of all City expenditures with another 3% from contractuals related to workers' compensation and general liability insurance. Intergovernmental Expenditures represents \$10.8M in payments to the Public Safety pensions and transfers of \$4.3M to regional agencies.*

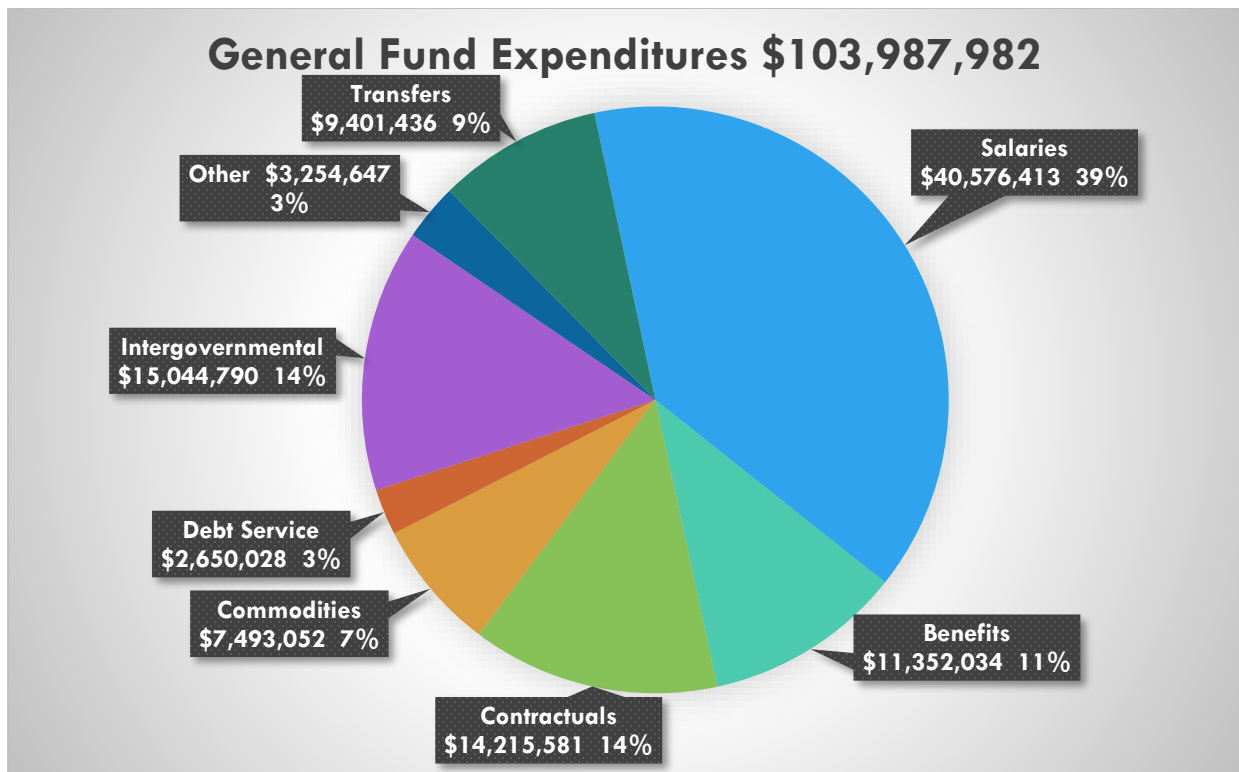
## **Budget Expenditure Process**

**Budget Methodology** - The expenditures in the Adopted Fiscal Year 2019 budget are projected by staff through the use of a zero based budget methodology. A zero-based budget approach requires each budget request be re-evaluated thoroughly, starting from the zero-base. This process is independent of whether the total budget or specific line items are increasing or decreasing. This process is very detailed and takes time to compile an adopted budget for Council review and ultimate approval.

**Budget Team** - The City’s Budget Team is composed of the following positions: City Manager, Deputy City Manager, Finance Director, Budget Manager, Chief Accountant, Accountant and Budget Analyst. During the preparation of the budget, the Budget Team holds discussions with each department director and staff to review the City budget process. This meeting includes timetables and changes to the budget process. Guidance is provided at this meeting in regards to additional positions, equipment and/ or capital expenditures. The committee provides the City’s economic outlook for each director in regards to macro and micro growth within the City for forthcoming fiscal year as well as Council/City Manager directives.

**Budget Compilation** – Department’s prepare their own budget requests with the exception of line items budgeted by internal subject matter experts. Human Resources employs position budgeting to account for each position and all corresponding city paid benefits. Information services budgets for all software contracts, rolling stock of equipment and new software or hardware capabilities for all departments. The fleet manager provides the purchase list for all licensed vehicles and equipment, fuel costs and vehicle maintenance and repair. Finance budgets for all revenues, debt service, workman’s compensation and general liability insurances, in addition to verifying department requests.

**Budget Meetings** - The City’s Budget Team examines and analyzes each department’s proposed budget and prepares work papers to assist the City Manager in evaluating the budget. The City Manager, in conjunction with the Budget Team, meet again with each department director to discuss proposed budget modifications. The budget process provides multiple touch points between departments and administration to understand the impact of decision making.



*Salary and benefits make up 50% of General Fund expenditures with another 3% of contractuals related to workers’ compensation and general liability insurance. Intergovernmental Expenditures represents \$10.8M in payments to the Public Safety pensions and transfers of \$4.3M to regional agencies.*

**Salaries:**

Salary expenditures include full time, part time, seasonal, retroactive pay and overtime expenses. For FY 2019, salary expenditures are approximately 26% of all City-wide expenditures.

**Salary Expenditures – All Funds**

	2017	2018	2018	2019	2019
FUND	ACTUAL	ADOPTED	PROJECTION	PROPOSED	% of Proposed
General Fund	\$36,429,644	\$40,665,840	\$39,226,569	\$40,576,413	74.97%
Board of Elections	\$186,281	\$159,379	\$159,000	\$160,360	0.30%
Library	\$2,452,752	\$2,638,888	\$2,637,788	\$2,737,839	5.06%
Water Fund	\$3,406,106	\$3,876,258	\$3,634,345	\$3,927,264	7.26%
Sewer Fund	\$850,677	\$1,099,016	\$963,000	\$1,089,436	2.01%
Storm Water Fund	\$683,358	\$723,921	\$715,003	\$706,829	1.31%
Solid Waste Fund	\$2,184,946	\$2,377,284	\$2,298,419	\$2,475,504	4.57%
Abraham Lincoln Parking	\$31,909	\$38,369	\$35,188	\$35,800	0.07%
Golf Fund	\$818,007	\$950,742	\$838,899	\$904,767	1.67%
City Arena	\$1,417,957	\$1,143,233	\$1,084,633	\$1,414,912	2.61%
Casualty Insurance Fund	\$85,000	\$85,923	\$85,923	\$90,841	0.17%
<b>Total:</b>	<b>\$48,546,636</b>	<b>\$50,906,796</b>	<b>\$51,678,766</b>	<b>\$54,119,965</b>	<b>100.00%</b>

*The majority of City salaries are paid from the General Fund; trailed by the Water, Library and Solid Waste funds.*

## General Fund Salaries as a Percent of Total Salaries

	FY 2017	FY 2018	FY 2019	FY 2019
Departments	Actual	Projected	Proposed	% of Proposed
Police Administration	12,550,644	13,057,778	14,083,996	34.71%
Fire	\$10,476,281	\$11,647,606	\$11,107,963	27.38%
Parks Maintenance	\$1,652,799	\$1,753,759	\$1,817,404	4.48%
Street Maintenance	\$1,393,702	\$1,593,753	\$1,549,741	3.82%
Police Communication	\$1,024,413	\$1,031,682	\$1,116,699	2.75%
Building Safety	\$612,693	\$787,000	\$879,349	2.17%
Finance	\$770,913	\$763,438	\$844,868	2.08%
Information Services	\$595,761	\$701,465	\$788,856	1.94%
Human Resources	\$758,655	\$724,128	\$785,868	1.94%
BCPA	\$628,445	\$629,374	\$741,000	1.83%
Fleet Management	\$631,199	\$672,348	\$704,941	1.74%
Engineering Administration	\$563,138	\$682,823	\$701,688	1.73%
Miller Park Zoo	\$633,834	\$640,807	\$679,437	1.67%
Administration	\$599,836	\$586,488	\$643,901	1.59%
Code Enforcement	\$708,884	\$561,228	\$575,155	1.42%
Recreation	\$390,081	\$421,521	\$449,742	1.11%
Parks Administration	\$407,214	\$444,712	\$432,140	1.07%
Facilities Maintenance	\$244,667	\$328,594	\$402,626	0.99%
Public Works Administration	\$248,518	\$413,833	\$395,531	0.97%
Pepsi Ice Center	\$350,478	\$348,643	\$350,738	0.86%
Legal	\$239,399	\$303,644	\$320,869	0.79%
City Clerk	\$183,349	\$172,818	\$243,066	0.60%
SOAR	\$166,703	\$196,646	\$203,544	0.50%
Parking Operations	\$162,525	\$158,700	\$180,136	0.44%
Aquatics	\$141,980	\$143,894	\$149,793	0.37%
Snow & Ice Removal	\$164,331	\$228,270	\$130,000	0.32%
Planning	\$63,249	\$106,938	\$127,460	0.31%
Downtown Development	\$0	\$55,031	\$99,362	0.24%
Economic Development	\$65,951	\$69,648	\$70,540	0.17%
<b>Total:</b>	<b>36,429,644</b>	<b>39,226,569</b>	<b>40,576,413</b>	<b>100.00%</b>

*This table indicates approximately 62.09% of the General Fund salaries are derived from the Police and Fire Departments, trailed by Parks Maintenance (4.48%), Street Maintenance (3.82%), and Police Communications (2.75%) departments.*

## General Fund Salaries Percent Increase/ (Decrease)

ADMIN	FY 2018 Original Budget	FY 2019 Proposed	Difference	% Change	
(10011110) Administration	\$633,063	\$643,901	\$10,838	1.71%	
(10011310) City Clerk	\$224,753	\$243,066	\$18,313	8.15%	1
(10011410) Human Resources	\$770,612	\$785,868	\$15,256	1.98%	
(10011510) Finance	\$830,454	\$844,868	\$14,414	1.74%	
(10011610) Information Services	\$759,644	\$788,856	\$29,212	3.85%	
(10011710) Legal	\$319,449	\$320,869	\$1,420	0.44%	
(10019170) Economic Development	\$68,262	\$70,540	\$2,278	3.34%	
<b>Total</b>	<b>\$3,606,237</b>	<b>\$3,697,968</b>	<b>\$91,731</b>	<b>2.54%</b>	
<b>PARKS</b>					
(10014105) Parks Administration	\$426,028	\$432,140	\$6,112	1.43%	
(10014110) Parks Maintenance	\$1,793,013	\$1,817,404	\$24,391	1.36%	
(10014112) Recreation	\$476,281	\$449,742	(\$26,539)	-5.57%	2
(10014120) Aquatics	\$158,856	\$149,793	(\$9,063)	-5.71%	3
(10014125) BCPA	\$879,802	\$741,000	(\$138,802)	-15.78%	4
(10014136) Miller Park Zoo	\$648,997	\$679,437	\$30,441	4.69%	
(10014160) Pepsi Ice Center	\$345,974	\$350,738	\$4,764	1.38%	
(10014170) SOAR	\$200,359	\$203,544	\$3,185	1.59%	
<b>Total</b>	<b>\$4,929,310</b>	<b>\$4,823,798</b>	<b>(\$105,512)</b>	<b>-2.14%</b>	
<b>POLICE</b>					
(10015110) Police Administration	\$13,795,366	\$14,083,996	\$288,630	2.09%	
(10015118) Police Communication Center	\$1,113,065	\$1,116,699	\$3,634	0.33%	
<b>Total</b>	<b>\$14,908,431</b>	<b>\$15,200,695</b>	<b>\$292,264</b>	<b>1.96%</b>	
<b>FIRE</b>					
(10015210) Fire	\$11,738,077	\$11,107,963	(\$630,114)	-5.37%	5
<b>Total</b>	<b>\$11,738,077</b>	<b>\$11,107,963</b>	<b>(\$630,114)</b>	<b>-5.37%</b>	
<b>COMMUNITY DEVELOPMENT</b>					
(10015410) Building Safety	\$780,301	\$879,349	\$99,048	12.69%	6
(10015420) Planning	\$125,477	\$127,460	\$1,983	1.58%	
(10015430) Code Enforcement	\$555,546	\$575,155	\$19,609	3.53%	
(10015440) Downtown Development	\$0	\$99,362	\$99,362	100.00%	7
<b>Total</b>	<b>\$1,461,324</b>	<b>\$1,681,326</b>	<b>\$220,002</b>	<b>15.05%</b>	
<b>FACILITIES</b>					
(10015480) Facilities Maintenance	\$381,222	\$402,626	\$21,404	5.61%	8
(10015490) Parking Operations	\$185,223	\$180,136	(\$5,087)	-2.75%	
<b>Total</b>	<b>\$566,445</b>	<b>\$582,762</b>	<b>\$16,317</b>	<b>2.88%</b>	
<b>PUBLIC WORKS</b>					
(10016110) Public Works Administration	\$393,024	\$395,531	\$2,508	0.64%	
(10016120) Street Maintenance	\$1,494,567	\$1,549,741	\$55,174	3.69%	
(10016124) Snow & Ice Removal	\$230,000	\$130,000	(\$100,000)	-43.48%	9
(10016210) Engineering Administration	\$657,860	\$701,688	\$43,828	6.66%	10
(10016310) Fleet Management	\$680,566	\$704,941	\$24,375	3.58%	
<b>Total</b>	<b>\$3,456,017</b>	<b>\$3,481,901</b>	<b>\$25,885</b>	<b>0.75%</b>	
<b>Total</b>					
<b>Total</b>	<b>\$40,665,840</b>	<b>\$40,576,413</b>	<b>(\$89,427)</b>	<b>-0.22%</b>	

\*This table and subsequent chart identify salary increases/decreases by department and division. General Fund salaries decreased \$89,427 over the previous year. Further explanations are listed on the next page.



## **General Fund Salaries Notes**

1. The City Clerk office has a vacant position that is budgeted at the mid-point for the position for FY 2019.
2. Recreation decreased due to a reduction in Seasonal salaries.
3. Aquatics decreased due to a reduction in Seasonal salaries.
4. BCPA decreased due to a reduction in Seasonal salaries as well as a reduction to the number of full time positions.
5. Fire decreased due to a projected retro pay impact for a new contract in FY 2018.
6. Building Safety increased due to an additional Office Manager and Support Staff II position.
7. The Downtown Development division was added to the City during FY 2018.
8. Facilities Maintenance increased due to the increased budgeted overtime salaries.
9. Snow & Ice decreased due to a change in budgeting principal.
10. Engineering increased due to an increase to seasonal and overtime salaries as well as a new position being hired in higher than the FY 2018 budget.

**Benefits:**

Benefit expenditures include the City's share of health and life insurance, retirement contributions, unemployment insurance, worker's compensation and uniform/tool allowances. For FY 2019, benefits are approximately 8% of all City-wide expenditures.

<b>General Fund Benefits by Department</b>				
	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>
<b>Departments</b>	<b>Actual</b>	<b>Projected</b>	<b>Proposed</b>	<b>% of Proposed</b>
<b>Police Administration</b>	\$3,275,327	\$3,051,500	\$3,223,195	28.39%
<b>Fire</b>	2,382,251	2,599,463	2,352,394	20.72%
<b>Parks Maintenance</b>	\$749,285	\$697,493	\$727,193	6.41%
<b>Street Maintenance</b>	\$606,013	\$665,752	\$616,825	5.43%
<b>Police Communication Center</b>	\$374,286	\$397,487	\$447,431	3.94%
<b>Building Safety</b>	\$329,702	\$343,685	\$389,346	3.43%
<b>Information Services</b>	\$248,275	\$298,142	\$333,393	2.94%
<b>Human Resources</b>	\$360,548	\$294,528	\$308,303	2.72%
<b>BCPA</b>	\$187,309	\$176,152	\$306,288	2.70%
<b>Engineering Administration</b>	\$227,639	\$268,539	\$302,215	2.66%
<b>Finance</b>	\$261,994	\$278,649	\$293,125	2.58%
<b>Fleet Management</b>	\$255,246	\$254,792	\$270,614	2.38%
<b>Miller Park Zoo</b>	\$223,160	\$224,868	\$239,283	2.11%
<b>Code Enforcement</b>	\$288,259	\$205,213	\$201,987	1.78%
<b>Administration</b>	\$154,021	\$155,517	\$163,249	1.44%
<b>Parks Administration</b>	\$155,385	\$168,530	\$162,013	1.43%
<b>Public Works Administration</b>	\$118,582	\$161,816	\$152,999	1.35%
<b>Facilities Maintenance</b>	\$75,745	\$98,062	\$128,091	1.13%
<b>Recreation</b>	\$103,039	\$111,741	\$114,779	1.01%
<b>Legal</b>	\$102,169	\$106,724	\$113,884	1.00%
<b>City Clerk</b>	\$72,728	\$68,940	\$99,165	0.87%
<b>Parking Operations</b>	\$59,807	\$64,587	\$78,521	0.69%
<b>Pepsi Ice Center</b>	\$75,249	\$76,597	\$73,579	0.65%
<b>Snow &amp; Ice Removal</b>	\$61,598	\$95,888	\$71,359	0.63%
<b>SOAR</b>	\$54,838	\$57,035	\$57,817	0.51%
<b>Planning</b>	\$20,407	\$34,079	\$40,596	0.36%
<b>Economic Development</b>	\$34,889	\$37,287	\$38,027	0.33%
<b>Downtown Development</b>	\$0	\$15,436	\$34,906	0.31%
<b>Aquatics</b>	\$11,788	\$11,007	\$11,458	0.10%
<b>Non Departmental</b>	\$506	(\$0)	\$0	0.00%
<b>Total:</b>	<b>\$10,870,045</b>	<b>\$11,019,509</b>	<b>\$11,352,034</b>	<b>100.00%</b>

*This table indicates approximately 49.11% of the General Fund benefits are related to the Police and Fire departments; trailed by Parks Maintenance (6.41%), Street Maintenance (5.43%), and Police Communications (3.94%) departments.*

## General Fund Benefits Percent Increase/ (Decrease)

ADMIN	FY18 Original Budget	FY 2019 Proposed	Difference	% Change
(10010010) Non-Departmental	-	-	-	0.00%
(10011110) Administration	159,327	163,249	3,922	2.46%
(10011310) City Clerk	88,466	99,165	10,699	12.09%
(10011410) Human Resources	317,301	308,303	(8,999)	-2.84%
(10011510) Finance	285,940	293,125	7,185	2.51%
(10011610) Information Services	299,876	333,393	33,516	11.18%
(10011710) Legal	132,898	113,884	(19,014)	-14.31%
(10019170) Economic Development	36,274	38,027	1,753	4.83%
<b>Total</b>	<b>1,320,082</b>	<b>1,349,146</b>	<b>29,063</b>	<b>2.20%</b>
<b>PARKS</b>				
(10014105) Parks Administration	164,261	162,013	(2,248)	-1.37%
(10014110) Parks Maintenance	686,231	727,193	40,961	5.97%
(10014112) Recreation	123,662	114,779	(8,882)	-7.18%
(10014120) Aquatics	12,811	11,458	(1,353)	-10.56%
(10014125) BCPA	304,152	306,288	2,136	0.70%
(10014136) Miller Park Zoo	213,827	239,283	25,457	11.91%
(10014160) Pepsi Ice Center	72,463	73,579	1,116	1.54%
(10014170) SOAR	57,373	57,817	444	0.77%
<b>Total</b>	<b>1,634,780</b>	<b>1,692,410</b>	<b>57,630</b>	<b>3.53%</b>
<b>POLICE</b>				
(10015110) Police Administration	3,110,837	3,223,195	112,357	3.61%
(10015118) Police Communication Center	428,969	447,431	18,462	4.30%
<b>Total</b>	<b>3,539,806</b>	<b>3,670,626</b>	<b>130,820</b>	<b>3.70%</b>
<b>FIRE</b>				
(10015210) Fire	2,152,183	2,352,394	200,211	9.30%
<b>Total</b>	<b>2,152,183</b>	<b>2,352,394</b>	<b>200,211</b>	<b>9.30%</b>
<b>COMMUNITY DEVELOPMENT</b>				
(10015410) Building Safety	299,071	389,346	90,275	30.19%
(10015420) Planning	46,564	40,596	(5,968)	-12.82%
(10015430) Code Enforcement	245,856	201,987	(43,869)	-17.84%
(10015440) Downtown Development	-	34,906	34,906	100.00%
<b>Total</b>	<b>591,491</b>	<b>666,836</b>	<b>75,344</b>	<b>12.74%</b>
<b>FACILITIES</b>				
(10015480) Facilities Maintenance	117,370	128,091	10,721	9.13%
(10015490) Parking Operations	63,820	78,521	14,701	23.03%
<b>Total</b>	<b>181,190</b>	<b>206,611</b>	<b>25,422</b>	<b>14.03%</b>
<b>PUBLIC WORKS</b>				
(10016110) Public Works Administration	155,631	152,999	(2,632)	-1.69%
(10016120) Street Maintenance	614,274	616,825	2,551	0.42%
(10016124) Snow & Ice Removal	95,869	71,359	(24,510)	-25.57%
(10016210) Engineering Administration	258,899	302,215	43,316	16.73%
(10016310) Fleet Management	254,361	270,614	16,253	6.39%
<b>Total</b>	<b>1,379,034</b>	<b>1,414,011</b>	<b>34,977</b>	<b>2.54%</b>
<b>Total</b>				
<b>Total</b>	<b>10,798,566</b>	<b>11,352,034</b>	<b>553,468</b>	<b>5.13%</b>

*This table and subsequent chart identify benefits increases/decreases by department and division. General Fund benefits increased over the previous year by 5.13%.*

## General Fund Benefits Notes

1. City Clerk increased due to more coverage selected for FY 2019.
2. Information Services increased due to more coverage selected for FY 2019.
3. Legal decreased due to a vacant position that had insurance budgeted in FY 2018 but no insurance selected by employee in FY 2019.
4. Park Maintenance increased due to more coverage selected for FY 2019.
5. Recreation decreased due to a reduction in Seasonal salaries which lowers benefits.
6. Aquatics decreased due to a reduction in Seasonal salaries which lowers benefits.
7. Miller Park Zoo increased due to more coverage selected for FY 2019.
8. Fire increased due to more coverage selected for FY 2019.
9. Building Safety increased due to an additional Office Manager and Support Staff II position.
10. Plan decreased due to a vacant position that had more coverage budgeted for FY 2018 than what the employee selected for FY 2019.
11. Code Enforcement decreased due to less coverage selected for FY 2019.
12. The Downtown Development division was added to the City during FY 2018.
13. Facilities Maintenance increased due to the increased budgeted overtime salaries.
14. Parking increased due to more coverage selected for FY 2019.
15. Snow & Ice decreased due to a change in budgeting principal.
16. Engineering increased due to an increase to seasonal and overtime salaries as well as a new position being hired in higher than the FY 2018 budget.
17. Fleet increased due to more coverage selected for FY 2019.

## **Other Expenditure Accounts:**

### **Contractuals**

This category relates to services provided to the City by outside agencies or self-employed contractors. Contractuals make up 24% of all expenditures and 14% of General Fund expenditures. Contractuals include insurance premiums and claims for workers compensation and general liability, professional services and repair/maintenance accounts for buildings, equipment and vehicles.

### **Commodities**

This category relates to products purchased by the City to support its daily operations including all payments for utilities and supplies (i.e. street materials, fuel, etc.). Commodities make up 8% of all expenditures and 7% of General Fund expenditures.

### **Capital Expenditures**

This category summarizes major capital projects such as road resurfacing, water, sewer and storm water lines and the purchase of machinery, equipment and vehicles. The capitalization threshold for machinery, equipment and vehicles is \$5,000 or greater. Capital expenditures make up 13% of all expenditures and 0% of General Fund expenditures.

### **Debt Service**

Is comprised of principal and interest payments for the City's capital lease program, payments on bonds, Illinois Environmental Protection Agency Loans and any other debt instruments in use by the City. Debt service makes up 6% of total City expenditures and 3% of General Fund expenditures. The General Fund expenditures are only related to Capital Lease principal and interest. Other General Fund related debt service is paid through Transfers Out.

### **Inter-Governmental Expenses**

This category relates to payments made to other local, state and federal governments for services and/or products purchased by the City to support its daily operations. Inter-Governmental Expenses make up 7% of all expenses and 14% of General Fund expenses. Payments include Police and Fire Pensions, Convention and Visitor's Bureau, Economic Development Council, Downtown Bloomington Association, Town of Normal and Connect Transit totaling \$15 M for FY2019.

### **Other Expenditures**

This category relates to payments which do not fall into other designated City expenditure categories. Other Expenditures make up 2% of all expenditures and 3% of General Fund expenditures. Examples include the Rust Grant and community relations.

### **Transfers Out**

This category relates to transfers made between City funds. Transfers out make up of 6% of all expenditures and 9% of General Fund expenditures. General fund transfers include transfers to Debt Service funds, Enterprise funds for operations and debt service and between General Fund departments for ERI costs.

### FY 2019 Inter-Fund Transfer Summary

Due To Transfers	Transfer Amount	Due From Transfers	Transfer Amount
<b>General Fund Due To:</b>		<b>General Fund Due From:</b>	
General Fund Due To Capital Improvement Fund	\$ 6,066,000	General Fund Due From Water	\$ 609,368
General Fund Due To General Bond & Interest	\$ 15,970	General Fund Due From Sewer	\$ 217,520
General Fund Due To 2004 Variable Debt	\$ 203,373	General Fund Due From Storm Water	\$ 134,482
General Fund Due To US Cellular Coliseum	\$ 1,435,575	General Fund Due From Solid Waste	\$ 338,119
General Fund Due to Lincoln Parking	\$ 169,098	General Fund Due From Golf	\$ 113,007
BCPA Due To General Bond & Interest	\$ 751,554	General Fund Due From Community Development	\$ 6,427
BCPA Due To 2004 Variable Debt	\$ 275,150		
Parking Due To 2004 Variable Debt	\$ 286,791		
Total General Fund Due To	<u>\$ 9,203,512</u>	Total General Fund Due From	<u>\$ 1,418,923</u>
<b>Special Revenue Funds Due To:</b>		<b>Special Revenue Funds Due From:</b>	
Community Development to General Fund	\$ 6,427		
Total Special Revenue Funds Due To	<u>\$ 6,427</u>	Total Special Revenue Funds Due From	<u>\$ -</u>
<b>Debt Service Funds Due To:</b>		<b>Debt Service Funds Due From:</b>	
		General Bond & Interest Due From General Fund	\$ 15,970
		General Bond & Interest Due From BCPA	\$ 751,554
		2004 Variable Debt Due From General Fund	\$ 203,373
		2004 Variable Debt Due From BCPA	\$ 275,150
		2004 Variable Debt Due From Parking	\$ 286,791
		2004 Coliseum Debt Due From Coliseum	\$ 1,396,768
Total Debt Service Funds Due To	<u>\$ -</u>	Total Debt Service Funds Due From	<u>\$ 2,929,607</u>
<b>Capital Projects Funds Due To:</b>		<b>Capital Projects Funds Due From:</b>	
Total Capital Projects Due To	<u>\$ -</u>	Capital Improvements Due From General Fund	\$ 6,066,000
		Total Capital Projects Due From	<u>\$ 6,066,000</u>
<b>Enterprise Funds Due To:</b>		<b>Enterprise Funds Due From:</b>	
Water Fund Due To General Fund	\$ 609,368	Arena Due From General Fund	\$ 1,435,575
Sewer Fund Due To General Fund	\$ 217,520	Water Fund Due From Sewer Fund	\$ 181,493
Storm Water Due To General Fund	\$ 134,482	Water Fund Due From Storm Water Fund	\$ 171,825
Solid Waste Due To General Fund	\$ 338,119	Water Fund Due From Solid Waste Fund	\$ 183,935
Sewer Fund Due To Water Fund	\$ 181,493	Lincoln Parking Due From General Fund	\$ 169,098
Storm Water Due To Water Fund	\$ 171,825		
Solid Waste Due To Water Fund	\$ 183,935		
Golf Fund Due To General Fund	\$ 113,007		
Coliseum Due To 2004 Coliseum Debt	\$ 1,396,768		
Total Enterprise Funds Due To	<u>\$ 3,346,517</u>	Total Enterprise Funds Due From	<u>\$ 2,141,926</u>
<b>Internal Service Funds Due To:</b>		<b>Internal Service Funds Due From:</b>	
Total Internal Service Funds Due To	<u>\$ -</u>	Total Internal Service Funds Due From	<u>\$ -</u>
Total Due To	<u>\$ 12,556,456</u>	Total Due From	<u>\$ 12,556,456</u>

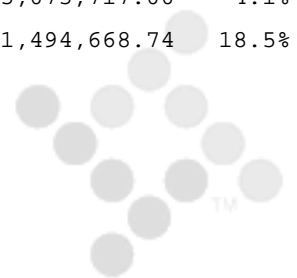
\* Does not include \$197,924 of transfers within the General Fund.

## General Fund Expenditure Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

1001 General Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10010010 Non Departmen	34,402.74	94,201.69	94,201.69	8,499.81	1,940,030.06	-500,000.00	-630.8%
10011110 Administratio	1,044,988.73	1,201,280.89	1,201,280.89	766,846.45	1,025,849.03	1,148,242.00	-4.4%
10011310 City Clerk	362,023.36	437,705.33	437,705.33	244,832.16	372,896.15	471,391.00	7.7%
10011410 Human Resourc	1,521,124.50	1,660,157.61	1,660,157.61	1,057,495.55	1,464,564.30	1,579,157.81	-4.9%
10011510 Finance	1,405,981.06	1,537,107.98	1,537,107.98	1,174,153.76	1,528,234.19	1,549,912.98	.8%
10011610 Information S	2,652,090.16	3,058,571.08	3,058,571.08	2,273,236.43	2,968,774.77	3,290,385.55	7.6%
10011710 Legal	1,313,716.80	1,391,591.21	1,391,591.21	1,030,814.17	1,344,518.15	1,389,554.00	-.1%
10014105 Parks Adminis	607,431.40	645,764.90	645,764.90	512,955.11	670,401.29	643,526.84	-.3%
10014110 Parks Mainten	3,680,213.89	3,794,854.11	3,794,854.11	2,841,848.39	3,786,028.72	3,875,179.71	2.1%
10014112 Recreation	918,949.78	1,066,568.85	1,066,568.85	755,960.03	1,003,128.86	1,019,637.91	-4.4%
10014120 Aquatics	267,268.63	307,592.00	307,592.00	250,416.84	292,087.13	277,088.00	-9.9%
10014125 BCPA	3,179,226.40	3,682,695.80	3,682,695.80	2,143,936.39	3,165,187.20	3,349,097.90	-9.1%
10014133 BCPA Communit	4,907.77	.00	.00	.00	.00	.00	.0%
10014136 Miller Park Z	1,354,516.97	1,347,215.54	1,347,215.54	1,118,559.71	1,353,992.39	1,377,538.15	2.3%
10014160 Pepsi Ice Cen	853,498.89	881,744.98	881,744.98	648,029.07	870,487.00	883,268.13	.2%
10014170 SOAR	286,877.79	332,229.12	332,229.12	253,978.39	327,111.44	347,505.00	4.6%
10015110 Police Admini	18,050,622.90	19,802,906.78	19,802,906.78	14,858,706.25	18,889,045.14	20,481,603.42	3.4%
10015111 Police Pensio	4,947,245.00	5,429,839.00	5,429,839.00	5,429,839.00	5,429,839.00	5,691,573.00	4.8%
10015118 Police Commun	1,827,835.31	2,034,158.19	2,034,158.19	1,532,381.40	1,904,094.66	2,085,463.28	2.5%
10015210 Fire	18,802,165.25	20,105,965.94	20,094,308.44	15,190,701.00	20,240,381.31	19,835,401.99	-1.3%
10015211 Fire Pension	4,678,635.00	4,873,683.00	4,873,683.00	4,873,683.00	4,873,683.00	5,075,717.00	4.1%
10015410 Building Safe	1,077,931.39	1,261,153.16	1,261,153.16	1,006,751.34	1,317,044.89	1,494,668.74	18.5%



# General Fund Expenditure Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

1001 General Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015420 Planning	409,858.69	500,206.07	500,206.07	218,591.06	501,994.84	534,674.00	6.9%
10015430 Code Enforcem	1,165,772.53	949,831.31	949,831.31	698,253.85	900,266.21	904,440.39	-4.8%
10015440 Downtown Deve	.00	.00	196,804.85	59,977.46	108,556.98	249,069.00	26.6%
10015480 Facilities Ma	867,968.56	1,117,369.77	1,067,369.77	739,814.08	965,125.39	1,082,502.77	1.4%
10015485 Gov Center Bl	765,071.00	784,980.00	784,980.00	790,985.00	790,985.00	835,505.00	6.4%
10015490 Parking Opera	650,682.20	743,695.01	743,695.01	456,000.44	640,136.90	768,944.67	3.4%
10016110 Public Works	506,422.25	689,320.45	689,320.45	501,639.47	721,380.48	738,729.43	7.2%
10016120 Street Mainte	3,552,080.67	3,604,297.21	3,604,297.21	2,888,134.56	3,709,414.54	3,480,829.27	-3.4%
10016124 Snow & Ice Re	682,699.13	848,084.34	848,084.34	649,913.62	888,907.55	762,519.16	-10.1%
10016210 Engineering A	2,330,879.30	2,409,850.37	2,409,850.37	1,907,369.11	2,479,452.40	2,463,742.41	2.2%
10016310 Fleet Managem	2,932,038.79	3,281,231.58	3,239,828.58	2,795,725.51	3,086,641.01	3,360,096.53	3.7%
10019140 McLean County	2,413,906.11	2,440,762.45	2,440,762.45	1,300,421.80	2,261,214.11	2,270,000.00	-7.0%
10019160 Sister City	27,084.20	29,201.00	29,201.00	95,981.86	111,101.00	26,501.00	-9.2%
10019170 Economic Deve	3,627,943.33	1,979,639.11	1,927,139.11	963,245.03	1,742,602.12	2,034,897.73	5.6%
10019180 General Fund	12,484,073.43	9,800,964.71	10,746,791.22	8,296,550.05	10,506,694.23	7,902,117.90	-26.5%
10019190 Public Transp	1,181,300.00	1,188,050.00	1,188,050.00	884,287.42	1,179,050.00	1,207,500.00	1.6%
TOTAL 1001 General Fund	102,469,433.91	105,314,470.54	106,301,541.40	81,220,514.57	105,360,901.44	103,987,981.67	-2.2%
TOTAL REVENUE	.00	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE	102,469,433.91	105,314,470.54	106,301,541.40	81,220,514.57	105,360,901.44	103,987,981.67	-2.2%
GRAND TOTAL	102,469,433.91	105,314,470.54	106,301,541.40	81,220,514.57	105,360,901.44	103,987,981.67	-2.2%



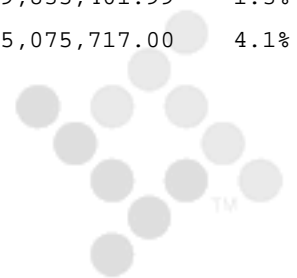


# Expenditure Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

1001 General Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10010010 Non Departmen	34,402.74	94,201.69	94,201.69	8,499.81	1,940,030.06	-500,000.00	-630.8%
10011110 Administratio	1,044,988.73	1,201,280.89	1,201,280.89	768,133.23	1,025,849.03	1,148,242.00	-4.4%
10011310 City Clerk	362,023.36	437,705.33	437,705.33	249,204.37	372,896.15	471,391.00	7.7%
10011410 Human Resourc	1,521,124.50	1,660,157.61	1,660,157.61	1,072,653.23	1,464,564.30	1,579,157.81	-4.9%
10011510 Finance	1,405,981.06	1,537,107.98	1,537,107.98	1,182,921.73	1,528,234.19	1,549,912.98	.8%
10011610 Information S	2,652,090.16	3,058,571.08	3,058,571.08	2,296,478.13	2,968,774.77	3,290,385.55	7.6%
10011710 Legal	1,313,716.80	1,391,591.21	1,391,591.21	1,031,872.13	1,344,518.15	1,389,554.00	-.1%
10014105 Parks Adminis	607,431.40	645,764.90	645,764.90	509,532.10	670,401.29	643,526.84	-.3%
10014110 Parks Mainten	3,680,213.89	3,794,854.11	3,794,854.11	2,860,889.34	3,786,028.72	3,875,179.71	2.1%
10014112 Recreation	918,949.78	1,066,568.85	1,066,568.85	757,281.30	1,003,128.86	1,019,637.91	-4.4%
10014120 Aquatics	267,268.63	307,592.00	307,592.00	250,642.52	292,087.13	277,088.00	-9.9%
10014125 BCPA	3,179,226.40	3,682,695.80	3,682,695.80	2,161,749.61	3,165,187.20	3,349,097.90	-9.1%
10014130 BCPA Capital	.00	.00	.00	.00	.00	.00	.0%
10014133 BCPA Communit	4,907.77	.00	.00	.00	.00	.00	.0%
10014136 Miller Park Z	1,354,516.97	1,347,215.54	1,347,215.54	1,125,541.09	1,353,992.39	1,377,538.15	2.3%
10014160 Pepsi Ice Cen	853,498.89	881,744.98	881,744.98	655,416.17	870,487.00	883,268.13	.2%
10014170 SOAR	286,877.79	332,229.12	332,229.12	253,978.39	327,111.44	347,505.00	4.6%
10015110 Police Admini	18,050,622.90	19,802,906.78	19,802,906.78	14,868,462.42	18,889,045.14	20,481,603.42	3.4%
10015111 Police Pensio	4,947,245.00	5,429,839.00	5,429,839.00	5,429,839.00	5,429,839.00	5,691,573.00	4.8%
10015118 Police Commun	1,827,835.31	2,034,158.19	2,034,158.19	1,533,136.45	1,904,094.66	2,085,463.28	2.5%
10015210 Fire	18,802,165.25	20,105,965.94	20,094,308.44	15,192,606.09	20,240,381.31	19,835,401.99	-1.3%
10015211 Fire Pension	4,678,635.00	4,873,683.00	4,873,683.00	4,873,683.00	4,873,683.00	5,075,717.00	4.1%

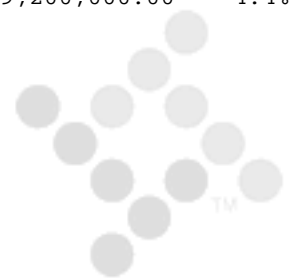


# Expenditure Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

1001 General Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015212 Fire - Ambula	.00	.00	.00	.00	.00	.00	.0%
10015410 Building Safe	1,077,931.39	1,261,153.16	1,261,153.16	1,007,538.28	1,317,044.89	1,494,668.74	18.5%
10015420 Planning	409,858.69	500,206.07	500,206.07	224,093.68	501,994.84	534,674.00	6.9%
10015430 Code Enforcem	1,165,772.53	949,831.31	949,831.31	698,696.78	900,266.21	904,440.39	-4.8%
10015440 Downtown Deve	.00	.00	196,804.85	60,069.21	108,556.98	249,069.00	26.6%
10015480 Facilities Ma	867,968.56	1,117,369.77	1,067,369.77	745,026.38	965,125.39	1,082,502.77	1.4%
10015485 Gov Center Bl	765,071.00	784,980.00	784,980.00	790,985.00	790,985.00	835,505.00	6.4%
10015490 Parking Opera	650,682.20	743,695.01	743,695.01	454,687.98	640,136.90	768,944.67	3.4%
10016110 Public Works	506,422.25	689,320.45	689,320.45	502,620.96	721,380.48	738,729.43	7.2%
10016120 Street Mainte	3,552,080.67	3,604,297.21	3,604,297.21	2,917,656.73	3,709,414.54	3,480,829.27	-3.4%
10016124 Snow & Ice Re	682,699.13	848,084.34	848,084.34	649,913.62	888,907.55	762,519.16	-10.1%
10016210 Engineering A	2,330,879.30	2,409,850.37	2,409,850.37	1,909,454.27	2,479,452.40	2,463,742.41	2.2%
10016310 Fleet Managem	2,932,038.79	3,281,231.58	3,239,828.58	2,855,030.20	3,086,641.01	3,360,096.53	3.7%
10019110 Contingency	.00	.00	.00	.00	.00	.00	.0%
10019140 McLean County	2,413,906.11	2,440,762.45	2,440,762.45	1,488,841.73	2,261,214.11	2,270,000.00	-7.0%
10019160 Sister City	27,084.20	29,201.00	29,201.00	95,981.86	111,101.00	26,501.00	-9.2%
10019170 Economic Deve	3,627,943.33	1,979,639.11	1,927,139.11	968,245.03	1,742,602.12	2,034,897.73	5.6%
10019180 General Fund	12,484,073.43	9,800,964.71	10,746,791.22	8,296,550.05	10,506,694.23	7,902,117.90	-26.5%
10019190 Public Transp	1,181,300.00	1,188,050.00	1,188,050.00	884,287.42	1,179,050.00	1,207,500.00	1.6%
TOTAL 1001 General Fund	102,469,433.91	105,314,470.54	106,301,541.40	81,632,199.29	105,360,901.44	103,987,981.67	-2.2%
20300300 Motor Fuel Ta	2,892,152.44	9,621,000.00	9,621,000.00	569,601.54	2,259,011.56	9,200,000.00	-4.4%
TOTAL 2030 Motor Fuel Tax Fu	2,892,152.44	9,621,000.00	9,621,000.00	569,601.54	2,259,011.56	9,200,000.00	-4.4%



# Expenditure Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

2070 Board of Elections Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
20700700 Board of Elec	574,140.92	727,414.93	727,414.93	397,201.15	580,659.04	637,202.62	-12.4%
TOTAL 2070 Board of Election	574,140.92	727,414.93	727,414.93	397,201.15	580,659.04	637,202.62	-12.4%
20900900 Drug Enforcem	94,231.22	294,524.00	294,524.00	107,243.09	259,866.91	417,000.00	41.6%
20900910 DARE	.00	.00	.00	.00	.00	.00	.0%
20900920 DUI Enforceme	.00	35,000.00	35,000.00	449.00	449.00	.00	-100.0%
20900930 Marijuana Lea	.00	2,000.00	2,000.00	.00	.00	2,000.00	.0%
20900940 Federal Drug	24,973.00	.00	.00	25,168.75	25,168.75	.00	.0%
20900950 Project Safe	.00	.00	.00	.00	.00	.00	.0%
20900960 Cyber Crime G	.00	.00	.00	.00	.00	.00	.0%
TOTAL 2090 Drug Enforcement	119,204.22	331,524.00	331,524.00	132,860.84	285,484.66	419,000.00	26.4%
22402410 CD - Administ	250,703.91	22,000.00	22,000.00	6,765.72	19,740.03	79,900.00	263.2%
22402430 CD - Rehabili	237,703.11	250,382.00	320,382.00	126,647.99	230,484.25	239,451.00	-25.3%
22402440 CD - Capital	115,470.27	179,112.00	219,112.00	67,210.00	161,000.00	140,112.00	-36.1%
22402450 CD - Communit	104,180.00	120,051.00	155,051.00	88,353.89	120,051.00	78,750.00	-49.2%
22402460 CD - Continuu	333,180.14	334,224.00	334,224.00	208,216.87	331,031.00	338,807.00	1.4%
TOTAL 2240 Community Develop	1,041,237.43	905,769.00	1,050,769.00	497,194.47	862,306.28	877,020.00	-16.5%
22502520 Single Family	.00	311,250.00	311,250.00	135,478.93	242,200.00	69,050.00	-77.8%
TOTAL 2250 IHDA Fund	.00	311,250.00	311,250.00	135,478.93	242,200.00	69,050.00	-77.8%
23103100 Library Maint	5,004,417.73	5,435,361.00	5,435,361.00	4,050,445.61	5,431,659.06	5,594,004.00	2.9%
23103110 Next Generati	.00	.00	.00	.00	.00	.00	.0%
TOTAL 2310 Library Fund	5,004,417.73	5,435,361.00	5,435,361.00	4,050,445.61	5,431,659.06	5,594,004.00	2.9%
23203200 Library FA Re	16,665.34	315,100.00	315,100.00	44,390.20	321,770.00	30,000.00	-90.5%
TOTAL 2320 Library FA Fund	16,665.34	315,100.00	315,100.00	44,390.20	321,770.00	30,000.00	-90.5%

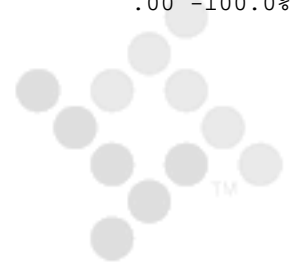


# Expenditure Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

2410 Park Dedication Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
24104100 Park Dedicati	226,581.63	75,000.00	75,000.00	88,636.08	155,947.00	75,000.00	.0%
24104110 Parks Mainten	.00	.00	.00	.00	.00	.00	.0%
TOTAL 2410 Park Dedication F	226,581.63	75,000.00	75,000.00	88,636.08	155,947.00	75,000.00	.0%
25105100 Empire St Cor	9,516.25	.00	.00	3,983.00	29,863.30	30,000.00	.0%
TOTAL 2510 Empire St Corrido	9,516.25	.00	.00	3,983.00	29,863.30	30,000.00	.0%
25205200 Downtown-Sout	96,855.84	.00	.00	1,705.00	957.00	.00	.0%
TOTAL 2520 Downtown-Southwes	96,855.84	.00	.00	1,705.00	957.00	.00	.0%
30100100 General Bond	4,710,410.01	4,613,128.76	4,613,128.76	4,612,423.78	4,613,128.76	4,055,228.76	-12.1%
TOTAL 3010 General Bond & In	4,710,410.01	4,613,128.76	4,613,128.76	4,612,423.78	4,613,128.76	4,055,228.76	-12.1%
30600600 2004 Coliseum	1,326,867.50	1,443,804.75	1,443,804.75	1,276,942.50	1,446,469.75	1,444,767.50	.1%
TOTAL 3060 2004 Coliseum Bo	1,326,867.50	1,443,804.75	1,443,804.75	1,276,942.50	1,446,469.75	1,444,767.50	.1%
30620620 Multi-Project	934,579.05	1,203,250.00	1,203,250.00	1,005,460.65	1,005,460.65	1,093,270.00	-9.1%
TOTAL 3062 Multi-Project Fun	934,579.05	1,203,250.00	1,203,250.00	1,005,460.65	1,005,460.65	1,093,270.00	-9.1%
40100100 Capital Impro	6,644,704.83	7,172,762.00	7,421,713.51	5,855,965.66	6,163,963.83	6,973,000.00	-6.0%
TOTAL 4010 Capital Improveme	6,644,704.83	7,172,762.00	7,421,713.51	5,855,965.66	6,163,963.83	6,973,000.00	-6.0%
40110110 FY 2012 Capit	.00	.00	.00	.00	.00	.00	.0%
40110120 FY 2013 Capit	.00	.00	.00	.00	.00	.00	.0%
40110130 FY 2014 Capit	.00	.00	.00	.00	.00	.00	.0%
40110131 FY 2015 Capit	.00	.00	.00	.00	.00	.00	.0%
40110133 FY 2016 Capit	15,377.24	.00	.00	338.05	.00	.00	.0%
40110135 FY 2017 Capit	4,558,710.03	.00	.00	191,870.94	37,574.00	.00	.0%
40110137 FY 2018 Capit	.00	7,835,514.46	7,835,514.46	4,151,065.47	5,587,609.00	.00	-100.0%

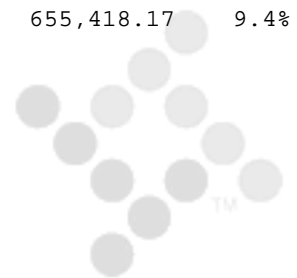


# Expenditure Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

4011 Capital Lease Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
40110139 FY 2019 Capit	.00	.00	.00	.00	.00	4,518,007.00	.0%
40110141 FY 2020 Capit	.00	.00	.00	.00	.00	.00	.0%
40110143 FY 2021 Capit	.00	.00	.00	.00	.00	.00	.0%
40110145 FY 2022 Capit	.00	.00	.00	.00	.00	.00	.0%
40110147 FY 2023 Capit	.00	.00	.00	.00	.00	.00	.0%
<b>TOTAL 4011 Capital Lease Fun</b>	<b>4,574,087.27</b>	<b>7,835,514.46</b>	<b>7,835,514.46</b>	<b>4,343,274.46</b>	<b>5,625,183.00</b>	<b>4,518,007.00</b>	<b>-42.3%</b>
50100110 Water Adminis	3,600,413.38	3,856,946.54	3,856,946.54	2,833,927.92	3,597,176.92	4,131,217.88	7.1%
50100120 Water Transmi	3,562,672.39	6,189,453.92	6,241,453.92	2,784,142.22	5,795,241.56	6,075,243.81	-2.7%
50100130 Water Purific	7,335,652.26	8,375,885.12	8,323,885.12	3,986,083.99	5,871,007.75	9,388,614.91	12.8%
50100140 Lake Maintena	544,268.38	990,742.18	990,742.18	517,121.26	774,275.93	1,005,026.05	1.4%
50100150 Water Meter S	1,652,957.33	2,117,038.93	2,117,038.93	1,810,464.94	2,120,073.64	2,494,040.50	17.8%
<b>TOTAL 5010 Water Fund</b>	<b>16,695,963.74</b>	<b>21,530,066.69</b>	<b>21,530,066.69</b>	<b>11,931,740.33</b>	<b>18,157,775.80</b>	<b>23,094,143.15</b>	<b>7.3%</b>
51101100 Sewer Operati	6,092,880.50	5,207,290.57	5,207,290.57	3,769,199.51	5,123,707.33	7,225,648.57	38.8%
<b>TOTAL 5110 Sewer Fund</b>	<b>6,092,880.50</b>	<b>5,207,290.57</b>	<b>5,207,290.57</b>	<b>3,769,199.51</b>	<b>5,123,707.33</b>	<b>7,225,648.57</b>	<b>38.8%</b>
53103100 Storm Water O	3,760,235.76	3,257,202.78	3,257,202.78	2,380,693.76	3,120,728.85	3,734,120.14	14.6%
<b>TOTAL 5310 Storm Water Fund</b>	<b>3,760,235.76</b>	<b>3,257,202.78</b>	<b>3,257,202.78</b>	<b>2,380,693.76</b>	<b>3,120,728.85</b>	<b>3,734,120.14</b>	<b>14.6%</b>
54404400 Solid Waste O	7,314,908.70	6,902,172.35	6,902,172.35	5,487,377.36	6,889,437.53	6,795,935.80	-1.5%
<b>TOTAL 5440 Solid Waste Fund</b>	<b>7,314,908.70</b>	<b>6,902,172.35</b>	<b>6,902,172.35</b>	<b>5,487,377.36</b>	<b>6,889,437.53</b>	<b>6,795,935.80</b>	<b>-1.5%</b>
55605600 Abraham Linco	448,286.69	161,199.00	161,199.00	96,734.12	152,026.02	167,664.00	4.0%
55605610 Abraham Linco	.00	318,349.97	318,349.97	309,010.98	318,349.97	363,037.17	14.0%
<b>TOTAL 5560 Abraham Lincoln P</b>	<b>448,286.69</b>	<b>479,548.97</b>	<b>479,548.97</b>	<b>405,745.10</b>	<b>470,375.99</b>	<b>530,701.17</b>	<b>10.7%</b>
56406400 Golf Operatio	590,219.91	599,285.56	599,285.56	463,061.13	581,521.07	655,418.17	9.4%



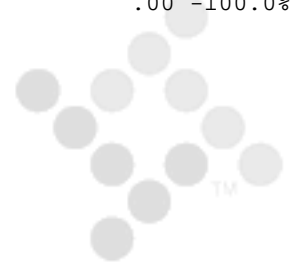
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# Expenditure Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

5640 Golf Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
56406410 Golf Operatio	856,948.56	986,882.00	986,882.00	672,727.24	920,095.64	988,250.00	.1%
56406420 Golf Operatio	1,015,631.41	1,088,212.02	1,088,212.02	831,501.19	1,077,217.16	1,037,425.00	-4.7%
TOTAL 5640 Golf Fund	2,462,799.88	2,674,379.58	2,674,379.58	1,967,289.56	2,578,833.87	2,681,093.17	.3%
57107110 Arena City	2,320,895.62	3,361,036.17	3,682,911.17	2,120,333.04	3,421,272.99	2,357,886.09	-36.0%
57107120 Arena Venue	3,592,538.39	3,244,604.00	3,619,604.00	1,899,354.91	3,395,364.00	3,194,305.00	-11.7%
TOTAL 5710 Arena Fund	5,913,434.01	6,605,640.17	7,302,515.17	4,019,687.95	6,816,636.99	5,552,191.09	-24.0%
60150150 Casualty Insu	3,996,111.07	4,530,816.75	4,530,816.75	2,947,023.80	4,548,858.12	4,385,221.00	-3.2%
TOTAL 6015 Casualty Insuranc	3,996,111.07	4,530,816.75	4,530,816.75	2,947,023.80	4,548,858.12	4,385,221.00	-3.2%
60200210 Blue Cross/Bl	3,339,357.05	512,489.64	512,489.64	1,351,509.51	1,258,269.29	.00	-100.0%
60200220 Blue Cross Bl	1,385,086.77	5,924,558.10	5,924,558.10	3,739,382.60	5,010,994.54	6,804,462.76	14.9%
60200230 Police Plan	2,606,820.23	2,982,595.13	2,982,595.13	1,818,124.04	2,789,835.80	3,098,515.43	3.9%
60200232 HAMP - HMO	1,511,676.16	557,137.33	557,137.33	495,083.67	421,754.59	.00	-100.0%
60200233 Blue Cross Bl	365,166.31	1,414,093.87	1,414,093.87	970,881.61	1,422,242.67	1,961,773.99	38.7%
60200240 Dental	332,718.93	522,524.00	522,524.00	134,435.98	204,078.90	115,985.21	-77.8%
60200242 Dental Enhanc	70,388.34	.00	.00	181,432.41	273,593.34	521,188.49	.0%
60200250 Vision	90,307.96	99,449.34	99,449.34	81,761.50	97,305.36	103,371.36	3.9%
60200290 Miscellaneous	123,399.77	2,392,041.80	2,401,041.80	1,808,810.85	2,413,847.28	87,301.85	-96.4%
TOTAL 6020 Employee Insuranc	9,824,921.52	14,404,889.21	14,413,889.21	10,581,422.17	13,891,921.77	12,692,599.09	-11.9%
60280210 Blue Cross/Bl	830,215.46	.00	.00	156,539.17	117,825.62	.00	.0%
60280220 Blue Cross Bl	218,060.61	1,728,601.98	1,713,401.98	504,271.67	586,151.69	603,736.23	-64.8%
60280230 Police Plan	386,369.77	423,625.40	423,625.40	274,171.23	418,197.94	481,544.68	13.7%
60280232 HAMP - HMO	45,736.00	.00	15,200.00	15,200.00	15,200.00	.00	-100.0%



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# Expenditure Comparison by Department/Fund

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

6028 Retiree Healthcare Fund	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
60280233 BCBS HMO IL	9,535.80	73,802.18	73,802.18	32,812.88	36,207.40	56,018.40	-24.1%
60280240 Dental	59,963.55	102,003.30	102,003.30	19,666.20	18,225.76	13,095.60	-87.2%
60280242 Dental Enhanc	20,853.15	.00	.00	39,362.45	55,373.95	91,786.05	.0%
60280250 Vision	21,788.16	21,184.10	21,184.10	19,404.22	22,513.36	22,738.49	7.3%
60280260 RET Medicare	200,068.91	224,637.85	224,637.85	163,188.60	169,211.08	176,021.61	-21.6%
60280290 Miscellaneous	780.95	145,409.71	145,409.71	.00	218,995.78	.00	-100.0%
<b>TOTAL 6028 Retiree Healthcar</b>	<b>1,793,372.36</b>	<b>2,719,264.52</b>	<b>2,719,264.52</b>	<b>1,224,616.42</b>	<b>1,657,902.58</b>	<b>1,444,941.06</b>	<b>-46.9%</b>
72102100 J M Scott Hea	302,459.91	500,000.00	500,000.00	228,560.04	781,149.00	754,527.00	50.9%
<b>TOTAL 7210 J M Scott Healthc</b>	<b>302,459.91</b>	<b>500,000.00</b>	<b>500,000.00</b>	<b>228,560.04</b>	<b>781,149.00</b>	<b>754,527.00</b>	<b>50.9%</b>
TOTAL REVENUE	.00	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE	189,246,228.51	214,116,621.03	216,203,518.40	149,591,119.16	198,422,293.16	207,894,652.79	-3.8%
<b>GRAND TOTAL</b>	<b>189,246,228.51</b>	<b>214,116,621.03</b>	<b>216,203,518.40</b>	<b>149,591,119.16</b>	<b>198,422,293.16</b>	<b>207,894,652.79</b>	<b>-3.8%</b>



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# GENERAL FUND



## GENERAL FUND DEPARTMENTS

### **Administrative Departments**

10010010 Non-Departmental  
10011110 Administration  
10011310 City Clerk  
10011410 Human Resources  
10011510 Finance  
10011610 Information Services  
10011710 Legal

### **Parks, Recreation & Cultural Arts Departments**

10014105 Parks Administration  
10014110 Parks Maintenance  
10014112 Recreation  
10014120 Aquatics  
10014125 BCPA  
10014130 BCPA Capital Campaign  
10014133 BCPA Community Foundation  
10014136 Miller Park Zoo  
10014160 Pepsi Ice Center  
10014170 SOAR

### **Public Safety Departments**

10015110 Police  
10015118 Bloomington Communication Center  
10015210 Fire  
10015111 Police Pension  
10015211 Fire Pension

### **Community Development Departments**

10015410 Building Safety  
10015420 Planning  
10015430 Code Enforcement  
10015440 Downtown Development

### **Facilities Departments**

10015480 Facilities Maintenance  
10015485 Government Center  
10015490 Parking

### **Public Works Departments**

10016110 Public Works Administration  
10016120 Street Maintenance  
10016124 Snow & Ice Removal  
10016210 Engineering Administration  
10016310 Fleet Management

### **Other Departments**

10019140 McLean County Mental Health  
10019160 Sister City  
10019170 Economic Development  
10019180 General Fund Transfers  
10019190 Public Transportation

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# NON-DEPARTMENTAL 10010010

## Purpose

The Non-Departmental division is a centralized budget where non-specific General Fund revenues are accounted. This division is known mainly for housing approximately 73% or \$77,305,620 of total General Fund revenues or approximately 37% of total City revenues in the FY 2019 Proposed Budget.

## FY 2019 Revenue

Revenues tracked within this division by FY 2019 Projected Estimate include:

Type of Tax	Budget
Home Rule Sales Tax	\$19,603,232
State Mandated Sales Tax	\$14,708,347
Property Tax	\$9,677,241
Income Tax	\$7,250,000
Utility Tax	\$6,630,000
Food & Beverage Tax	\$4,230,000
Local Motor Fuel Tax	\$2,340,000
Franchise Tax	\$2,100,000
Replacement Tax	\$1,304,600
Hotel & Motel Tax	\$1,700,000
Local Use Tax	\$1,900,000
Packaged Liquor Tax	\$1,160,000
Vehicle Use Tax	\$1,100,000
Amusement Tax	\$1,100,000
Other Taxes	\$863,000
Violations	\$358,000
Licenses	\$442,000
Other Revenue	\$839,200
<b>Total:</b>	<b>\$77,305,620</b>

In the projection of revenue, staff has based their estimates on historical micro and macro-economic trends, current economic outlook, estimates from professional organizations such as the Illinois Municipal League and staff expertise. Staff remains cognizant of the possibility that the overall State and Federal economy may impact these revenues.

## Revenues & Expenditures

Non-Departmental	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Benefits	\$506	\$0	(\$0)	\$0
Contractuals	\$1,500	\$0	\$8,500	\$0
Other Expenditures	\$32,397	\$94,202	\$1,931,530	(\$500,000)**
<b>Department Total</b>	<b>\$34,403</b>	<b>\$94,202</b>	<b>\$1,940,030</b>	<b>(\$500,000)</b>
<b>Contribution to Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenue</b>	<b>\$78,150,861</b>	<b>\$77,356,390</b>	<b>\$77,215,254</b>	<b>\$77,305,620</b>
<b>Use of Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$289,110</b>

\*Use of Fund Balance is for one time capital related expenditures, coming from available reserves. \*\* This is a holding place for Staff Vacancy savings related to the FY 2019 budget reduction initiative.

## Fun Facts

The General Fund portion of the State Sales Tax and Home Rule Sales Tax is projected to total \$34,311,579 in FY 2019. This makes up 44.22% of the revenues in the Non-Departmental department.

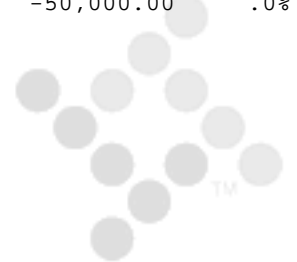


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Non Departmental	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10010010 40000		Use Fund B	.00	-987,070.86	.00	-289,109.54	-70.7%
10010010 50010		Sales Tax	-14,325,972.42	-13,768,500.00	-9,678,003.15	-14,429,165.00	6.8%
10010010 50014		Hm Rule Tx	-21,189,795.89	-21,267,154.77	-13,116,433.02	-19,900,000.00	-7.8%
10010010 50016		Lcl Use Tx	-1,871,774.03	-1,700,000.00	-1,700,000.00	-1,842,644.78	11.8%
10010010 50018		Auto Rt Tx	-79,354.14	-81,979.00	-81,979.00	-57,144.62	.0%
10010010 50020		Local MFT	-2,361,609.93	-2,400,000.00	-2,400,000.00	-1,575,860.57	-2.5%
10010010 50030		F & B Tax	-4,301,262.99	-4,300,463.00	-4,300,463.00	-2,861,201.09	-1.6%
10010010 50032		Pck Liq Tx	-1,193,558.66	-1,125,000.00	-1,125,000.00	-872,773.83	3.1%
10010010 50034		Htl Mtl Tx	-1,705,024.97	-1,600,000.00	-1,600,000.00	-1,236,733.24	6.3%
10010010 50036		Veh Use Tx	-1,054,937.24	-1,100,000.00	-1,100,000.00	-778,257.49	.0%
10010010 50038		Franch Tax	-2,242,117.56	-2,083,975.00	-2,083,975.00	-1,424,502.85	.8%
10010010 50039		Amusement	-1,116,373.37	-1,000,000.00	-1,000,000.00	-688,906.01	10.0%
10010010 50070		VideoGmgTx	-732,740.04	-735,423.00	-735,423.00	-434,452.31	6.2%
10010010 50101		PTx Corp	-1,284,047.59	-2,112,450.00	-2,112,450.00	-2,110,888.44	.0%
10010010 50102		PTx Fire	-1,352,015.36	-1,900,228.00	-1,900,228.00	-1,898,723.14	.0%
10010010 50103		PTx Police	-1,522,801.19	-1,526,473.00	-1,526,473.00	-1,525,228.79	.0%
10010010 50104		PTx Parks	-999,054.11	-1,001,454.00	-1,001,454.00	-1,000,608.79	.0%
10010010 50105		PTx IMRF	-2,496,914.96	-1,855,626.00	-1,855,626.00	-1,854,141.15	.0%
10010010 50106		PTx FICA	-1,455,573.23	-1,281,010.00	-1,281,010.00	-1,280,108.10	.0%
10010010 50310		UTx Gas	-917,324.08	-845,883.28	-845,883.28	-461,176.11	8.8%
10010010 50330		UTx Elect	-2,549,317.19	-2,561,676.43	-2,561,676.43	-1,713,732.22	-5.5%
10010010 50340		UTx Telecm	-2,760,398.33	-2,769,000.00	-2,769,000.00	-1,501,343.14	-4.3%
10010010 50350		UTx Water	-490,669.79	-516,360.00	-516,360.00	-399,852.32	-1.2%
10010010 51010		Liq Licns	-331,080.43	-333,300.00	-333,300.00	-323,478.65	8.0%
10010010 51020		AmseMchLic	-13,995.00	-14,000.00	-14,000.00	-12,045.00	-7.1%
10010010 51030		Op License	-6,875.00	-6,000.00	-6,000.00	-4,100.00	.0%
10010010 51040		MusicM Lic	-1,500.00	-1,000.00	-1,000.00	-1,080.00	.0%
10010010 51050		PDnc Licns	-2,800.00	-3,000.00	-3,000.00	-2,400.00	-6.7%
10010010 51060		BwPool Lic	-2,154.50	-1,250.00	-1,250.00	-1,793.00	.0%
10010010 51070		Tob Licns	-1,737.50	-2,000.00	-2,000.00	-1,850.00	-15.0%
10010010 51080		RmHs Licns	-2,200.00	-2,000.00	-2,000.00	-2,200.00	.0%
10010010 51090		Thtr Licns	-2,038.75	-2,000.00	-2,000.00	-1,500.45	.0%
10010010 51110		NSch Licns	-1,080.00	-1,000.00	-1,000.00	-1,240.00	.0%
10010010 51120		Auct Licns	-50.00	-200.00	-200.00	50.00	-75.0%
10010010 51130		Taxi Licns	-8,915.00	-6,000.00	-6,000.00	-7,702.00	16.7%
10010010 51135		TNC Lic	-6,000.00	-3,000.00	-3,000.00	-6,000.00	100.0%
10010010 51140		MbHm Licns	-11,460.00	-11,000.00	-11,000.00	-11,460.00	.0%
10010010 51510		Plumb Lic	-1,725.00	-1,200.00	-1,200.00	-975.00	.0%
10010010 51520		ElectrCLic	-10,725.00	-10,000.00	-10,000.00	-10,100.00	.0%
10010010 51530		HVAC Licns	-10,550.00	-10,000.00	-10,000.00	-9,600.00	.0%
10010010 51990		Othr Licns	-7,199.88	-6,000.00	-6,000.00	-4,692.32	.0%
10010010 53010		Income Tax	-7,241,546.91	-7,252,506.00	-7,252,506.00	-5,030,296.32	.0%
10010010 53020		Replace Tx	-1,855,397.99	-1,565,579.00	-1,565,579.00	-1,174,190.37	-16.7%
10010010 54620		Annx Fee	-52,795.12	-50,000.00	-50,000.00	-13,389.95	.0%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Non Departmental	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10010010 54670 Lq App Fee	-7,600.00	-5,200.00	-5,200.00	-5,200.00	-6,000.00	-6,000.00	15.4%
10010010 54675 TNCAppFee	-200.00	-100.00	-100.00	-100.00	-200.00	-200.00	100.0%
10010010 55020 NMvViolate	-183.75	-400.00	-400.00	-140.00	-127.50	.00	-100.0%
10010010 55030 OrdViolate	-148,530.75	-125,000.00	-125,000.00	-118,088.51	-146,000.00	-146,000.00	16.8%
10010010 55040 AscCt Fine	-234,667.95	-275,000.00	-275,000.00	-146,146.17	-190,000.00	-200,000.00	-27.3%
10010010 55050 LiqFinePen	-5,894.75	-6,000.00	-6,000.00	-830.00	-700.00	-2,000.00	-66.7%
10010010 55990 Othr Pnlty	-13,740.51	-10,000.00	-10,000.00	-6,898.03	-10,000.00	-10,000.00	.0%
10010010 56010 Int Income	-114,279.23	-85,000.00	-85,000.00	-236,119.46	-220,000.00	-220,000.00	158.8%
10010010 56020 Int Frm Tx	-54.32	.00	.00	-64.52	-64.52	.00	.0%
10010010 56030 Int Fm Lns	-14,018.27	.00	.00	.00	.00	.00	.0%
10010010 56110 UR GainLs	6,722.74	.00	.00	-16,175.33	-16,175.33	.00	.0%
10010010 57412 Pcard Rbt	-7,945.49	-6,000.00	-6,000.00	-5,624.89	-8,000.00	-8,000.00	33.3%
10010010 57985 Cash StOvr	49.00	.00	.00	-.75	-.75	.00	.0%
10010010 57990 Misc Rev	-36,054.89	-30,000.00	-30,000.00	-69,192.56	-69,042.56	-555,000.00	1750.0%
10010010 62150 UnEmpl Ins	505.90	.00	.00	-.19	-.19	.00	.0%
10010010 70690 Purch Serv	1,500.00	.00	.00	8,500.00	8,500.00	.00	.0%
10010010 79150 Bad Debt	32,396.84	.00	.00	.00	.00	.00	.0%
10010010 79196 ContrbtoFB	.00	94,201.69	94,201.69	.00	1,931,530.25	.00	-100.0%
10010010 79990 Othr Exp	.00	.00	.00	.00	.00	-500,000.00	.0%
<b>TOTAL Non Departmental</b>	<b>-78,116,458.58</b>	<b>-77,262,188.79</b>	<b>-78,249,259.65</b>	<b>-55,088,638.63</b>	<b>-75,275,223.46</b>	<b>-78,094,729.21</b>	<b>-.2%</b>
<b>TOTAL REVENUE</b>	<b>-78,150,861.32</b>	<b>-77,356,390.48</b>	<b>-78,343,461.34</b>	<b>-55,097,138.44</b>	<b>-77,215,253.52</b>	<b>-77,594,729.21</b>	<b>-1.0%</b>
<b>TOTAL EXPENSE</b>	<b>34,402.74</b>	<b>94,201.69</b>	<b>94,201.69</b>	<b>8,499.81</b>	<b>1,940,030.06</b>	<b>-500,000.00</b>	<b>-630.8%</b>
<b>GRAND TOTAL</b>	<b>-78,116,458.58</b>	<b>-77,262,188.79</b>	<b>-78,249,259.65</b>	<b>-55,088,638.63</b>	<b>-75,275,223.46</b>	<b>-78,094,729.21</b>	<b>-.2%</b>



# ADMINISTRATION

## 10011110



### Purpose

The City of Bloomington operates under the Council-Manager form of government. The City's legislative authority is vested in a ten-member Council which is comprised of the Mayor and nine City Council members who are elected from their respective Wards. Under this organizational structure, the Mayor and Council appoint a City manager to act as the chief operating officer. The City Council sets policy direction, and the City Manager is responsible for implementing those policies in an efficient and effective manner.

The purpose of the Administration Department is to provide professional leadership in the management and execution of policies and objectives formulated by City Council, development and recommendation of alternative solutions to community problems for Council consideration, planning and development of new programs to meet future needs of the city, and government through excellent customer service.

### Authorization

As chief executive officer of the City, the City Manager is responsible for the overall management of City operations, including implementation of policy decisions and legislative actions taken by the City Council, oversight of the City budget and supervision of all City departments. The City Manager has the right to recommend that the City Council adopt certain measures or take certain actions that he/she deems appropriate and in the best interest of the municipality.

The City Manager supervises the administration of the affairs of the City and appoints specified offices established by Section 2-29 of the City Code. The Administration Division and its related activities have been codified in the City's Code under Chapter 2: Sections 38 – 41. The City Manager's duties have also been codified in State Statute 65 ILCS 5/5 (several sections including, but not limited to: 3.7, 1-4, 1-11, 3-6, 3-7).

### FY 2019 Budget & Program Highlights

- Performance Excellence and Innovation Initiative – This improvement process will include performance audits, cost efficiency and effectiveness studies, as well as organization assessments, and will enhance performance management and customer service.
- Priority Based Budget Development - Realignment of budget structure to reflect programs and services delivered to citizens for the purpose of prioritization and resource alignment.
- Budget Process –Supervision of the preparation and recommendation of the Annual Budget for all funds.
- Implementation of City Council goals and directives stated in the Strategic Plan and Annual Action Plan.
- Administration of all departments through directors and other appropriate personnel.
- Direction of the City's Economic Development efforts including the BN Advantage Regional Economic Development Strategic Plan.

- Intergovernmental Cooperation – Maintaining positive relationships through attendance at local board and commission meetings and participation on regional boards and commissions.
- Prepare and direct the Comprehensive 5-year Capital Improvement Program.
- Recommendation on public policy issues and major purchases.
- Recommendation of State Legislative action.
- Performance of other duties prescribed by the City Council.

## What we accomplished in FY 2018

- The City's AA+ credit rating and stable outlook was reaffirmed in 2016 by Fitch Ratings, one notch below the highest rating of AAA.
- The City of Bloomington was awarded a Certificate of Achievement from the International City/County Management Association in recognition of performance data in local government management including training, verification and public reporting.
- City Manager Monthly Reports were produced reporting key performance indicators of City departments. The reports were issued to the City Council and made available to the public.
- Priority Based Budgeting Info Briefs were created and distributed weekly to staff and the City Council.
- Hosted the 2017 Board and Commissions Volunteer Appreciation Reception.
- Coordinated and hosted the 2017 City Council Retreat.
- The annual meeting with State Legislators was organized and held on April 17, 2017.
- Staff participated in City Council, Special Session and Committee of the Whole Meetings.
- Staff continued to foster the City of Bloomington mission, vision and values.
- Staff continued to provide communication services and support for City Council initiatives.
- Continued community outreach and engagement through expanded social media platforms.
- Staff continued to build strong working relationships with reporters from The Pantagraph, WJBC, WGLT and other area media.
- Quarterly Worker's Compensation and Property/Casualty Insurance Claims reviews continued.
- Staff continued to enhance and expedite the Council Memos and Council Packet.

## The following ordinances were recommended and approved:

- Adoption of the FY 2018 Proposed Budget and Appropriation Ordinance.
- A Resolution establishing the creation of a Downtown Task Force Committee to assist with the planning and determination of the City's next steps in revitalizing Downtown Bloomington.
- An Ordinance authorizing a Redevelopment Agreement between the City of Bloomington and JNB Bloomington LP and TIF Bloomington, Inc. for the proposed redevelopment of the former Bloomington High School building at 510 East Washington Street.
- An Ordinance Amending Chapter 2 and 29 of the City Code creating a Transportation Commission.
- Approved the Naming Rights Agreement Changing the Name of the U.S. Cellular Coliseum to the Grossinger Motors Arena.
- Approved the Continuum of Care McLean County Core Services Grant Agreement and Planning Grant Agreement submission to HUD.
- A Resolution amending the 2015 City of Bloomington Bicycle Master Plan by including Washington Street from Lee Street to St. Joseph Drive as infrastructure identified within the Plan.



- An Ordinance approving the Public Safety and Community Relations Board.
- An Ordinance approving a bond refunding of the 2004 Variable Rate Bonds in the amount of \$7,240,000.
- Approved an Agreement with The Stone River Group for Energy Brokerage Services for an initial 3 year term with the option of extending the Agreement for additional terms as set forth in the City of Bloomington RFQ #2018-07 opened on June 16, 2017.
- Approved an Annual Regional Service Agreement and invoice for payment to McLean County Regional Planning Commission (MCRPC) for Regional Planning Services.
- An Ordinance approving a Jurisdictional Transfer Agreement for a portion of Fox Creek Road between Oakland Avenue and Savanna Drive from Bloomington Township Road District to the City of Bloomington.
- An Ordinance amending the Bloomington City Code, Chapter 3, Section 6.9, Electrical Portable Signs, to allow permanent LED signs no larger than 8 square feet on publicly funded, not-for-profit transit vehicles.
- A Resolution authorizing the City Manager to approve energy supply contracts with a one hundred percent renewable energy option.
- Approved the Establishment of the Downtown Development as a division within the Community Development Department
- A Resolution approving commitment of funding for the Hamilton Road - Bunn to Commerce project.
- An ordinance Amending Chapter 37 of the City Code to increase the sanitary sewer and stormwater rates.

## Revenues & Expenditures

Administration	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$599,836	\$633,063	\$586,488	\$643,901
Benefits	\$154,021	\$159,327	\$155,517	\$163,249
Contractuals	\$169,191	\$291,832	\$168,937	\$222,458
Commodities	\$17,683	\$19,359	\$18,207	\$19,784
Other Expenditures	\$104,258	\$97,700	\$96,700	\$98,850
<b>Department Total</b>	<b>\$1,044,989</b>	<b>\$1,201,281</b>	<b>\$1,025,849</b>	<b>\$1,148,242</b>
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Percent of General Taxation</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>

## Performance Measurements

<b>Administration</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted Budget</b>	<b>FY 2018 Projected</b>	<b>FY 2019 Proposed Budget</b>
<b>Inputs:</b>				
Number of Full Time Employees	6	6	6	6
Department Expenditures	\$1,044,989	\$1,201,281	\$1,025,849	\$1,148,242
<b>Outputs:</b>				
Number of Monthly City Manager's Reports	12	12	12	12
Regular Council Meetings Held	24	24	24	24
Population served	78,005	78,005	78,005	78,005
ICMA Performance Program Recognition	N/A	Yes (Excellence)	Yes (Achievement)	Yes (Excellence)
<b>Efficiency Measures:</b>				
Average number of total General Fund full time employees per 1,000 residents	n/a	5.90	5.90	5.90
General Fund expenditures per capita	\$1,313	\$1,350	\$1,351	\$1,333
Department expenditures per capita	\$13.40	\$15.40	\$15.46	\$14.72

## Challenges

### FY 2019 and beyond

- Prepare and direct the Action Plan relating to the City Council's Five Priorities:
  - Economic Development
  - Infrastructure
  - Financial Planning
  - Reduced Emergency Response Times
  - Downtown Implementation Plan
- Enhance the Priority Based Budgeting Initiative
- Aggressively monitor the Five Year Capital Improvement Plan
- Implement a new Communication Plan for major capital improvement projects.
- Find alternative sources of funding for the capital improvement needs outlined in the Five Year Capital Improvement Plan.
- In an ongoing effort to ensure City services are provided in the most cost efficient/effective methods possible, we will continue the use of internal audits, performance management practices, continuous improvement initiatives and performance excellence principles.
- Provide value-added City services with limited resources.
- Monitor any further reductions in state shared revenue that will impact staff levels and services.

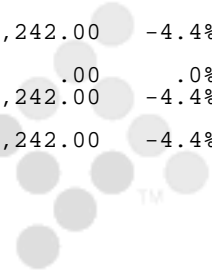


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Administration	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10011110 61100 Salary FT	544,836.11	577,363.00	577,363.00	411,473.65	512,189.68	588,201.00	1.9%
10011110 61110 Salary PT	55,000.00	55,200.00	55,200.00	44,850.00	55,200.00	55,200.00	.0%
10011110 61130 Salary SN	.00	.00	.00	317.50	100.00	.00	.0%
10011110 61150 Salary OT	.00	500.00	500.00	.00	250.00	500.00	.0%
10011110 61190 Othr Salry	.00	.00	.00	18,748.08	18,748.08	.00	.0%
10011110 62100 Dental Enh	514.72	.00	.00	1,136.86	1,544.16	1,621.00	.0%
10011110 62101 Dental Ins	664.20	1,562.00	1,562.00	.00	.00	.00	-100.0%
10011110 62102 Vision Ins	254.40	232.00	232.00	270.10	350.40	351.00	51.3%
10011110 62104 BCBS 400	22,396.88	.00	.00	.00	.00	.00	.0%
10011110 62108 ENHBCBSPPPO	6,510.56	19,694.44	19,694.44	12,988.48	17,448.60	20,313.00	3.1%
10011110 62109 ENH HMO	6,553.76	19,825.12	19,825.12	16,427.84	19,748.16	20,054.00	1.2%
10011110 62110 Group Life	455.31	336.00	336.00	315.90	405.30	402.00	19.6%
10011110 62120 IMRF	68,836.14	68,833.00	68,833.00	51,471.08	68,833.00	70,106.00	1.8%
10011110 62130 FICA	31,530.31	32,150.00	32,150.00	23,634.20	32,150.00	33,703.00	4.8%
10011110 62140 Medicare	8,555.91	9,044.00	9,044.00	6,776.75	9,044.00	9,199.00	1.7%
10011110 62200 Hlth Fac	150.00	150.00	150.00	100.00	150.00	.00	-100.0%
10011110 62990 Othr Ben	7,598.43	7,500.00	7,500.00	5,443.75	5,843.75	7,500.00	.0%
10011110 70220 Oth PT Sv	70,654.50	163,000.00	163,000.00	29,925.00	70,000.00	100,000.00	-38.7%
10011110 70430 MFD Lease	3,757.14	3,689.33	3,689.33	2,912.61	4,150.00	4,150.00	12.5%
10011110 70520 RepMaint V	134.01	500.00	500.00	104.72	104.72	.00	-100.0%
10011110 70530 RepMaint O	.00	500.00	500.00	.00	.00	500.00	.0%
10011110 70611 PrintBind	792.50	5,000.00	5,000.00	413.64	792.00	3,000.00	-40.0%
10011110 70612 Imaging	329.71	250.00	250.00	42.12	.00	250.00	.0%
10011110 70631 Dues	19,366.25	14,855.00	14,855.00	17,011.25	19,366.00	19,856.00	33.7%
10011110 70632 Pro Develop	27,036.24	43,850.00	43,850.00	15,284.54	27,036.00	43,050.00	-1.8%
10011110 70641 Temp Sv	.00	10,000.00	10,000.00	.00	.00	5,500.00	-45.0%
10011110 70690 Purch Serv	893.65	3,600.00	3,600.00	662.27	900.00	2,600.00	-27.8%
10011110 70702 WC Prem	3,429.00	3,900.00	3,900.00	3,250.00	3,900.00	3,484.00	-10.7%
10011110 70703 Liab Prem	4,874.00	5,478.00	5,478.00	4,560.00	5,478.00	4,508.00	-17.7%
10011110 70704 Prop Prem	1,469.00	1,904.00	1,904.00	1,590.00	1,904.00	1,579.00	-17.1%
10011110 70712 WC Claim	25,960.00	24,844.00	24,844.00	20,700.00	24,844.00	24,264.00	-2.3%
10011110 70713 Liab Claim	2,954.00	2,300.00	2,300.00	1,920.00	2,300.00	2,247.00	-2.3%
10011110 70714 Prop Claim	2,321.00	2,760.00	2,760.00	2,300.00	2,760.00	2,247.00	-18.6%
10011110 70720 Ins Admin	5,220.00	5,402.00	5,402.00	4,500.00	5,402.00	5,223.00	-3.3%
10011110 71010 Off Supp	4,836.66	5,000.00	5,000.00	2,806.34	4,800.00	5,000.00	.0%
10011110 71017 Postage	466.49	2,000.00	2,000.00	233.84	382.18	2,000.00	.0%
10011110 71070 Fuel	.00	50.00	50.00	.00	.00	50.00	.0%
10011110 71340 Telecom	11,332.16	10,109.00	10,109.00	9,552.07	12,000.00	10,109.00	.0%
10011110 71410 Books	289.90	200.00	200.00	113.14	200.00	200.00	.0%
10011110 71420 Periodicls	757.60	2,000.00	2,000.00	296.65	825.00	2,425.00	21.3%
10011110 79110 Com Relatn	60,435.34	57,300.00	57,300.00	31,638.55	57,300.00	56,800.00	-.9%
10011110 79990 Othr Exp	34.70	5,000.00	5,000.00	124.58	4,000.00	4,150.00	-17.0%
10011110 79992 CouncilExp	43,788.15	35,400.00	35,400.00	22,950.94	35,400.00	37,900.00	7.1%
TOTAL Administration	1,044,988.73	1,201,280.89	1,201,280.89	766,846.45	1,025,849.03	1,148,242.00	-4.4%
TOTAL REVENUE	.00	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE	1,044,988.73	1,201,280.89	1,201,280.89	766,846.45	1,025,849.03	1,148,242.00	-4.4%
GRAND TOTAL	1,044,988.73	1,201,280.89	1,201,280.89	766,846.45	1,025,849.03	1,148,242.00	-4.4%



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# CITY CLERK 10011310



## Purpose

This Department provides records administration, research and a central point of contact for the City Council, Departments and all residents of the City of Bloomington. The Department focuses on document management, license processing, and the acceptance and distribution of Freedom of Information requests and serves as the City's Open Meetings Act officers.

## FY 2019 Budget & Program Highlights

- Create Procedures/Process - Boards and Commissions Handbook, Departmental procedures and a Disaster Management Handbook that addresses the City Clerk Office.
- Implement Phase II of the Accela Legislative Management Software – Legislative management of Council Meetings and related meetings will allow City staff the ability to create agenda items, create meeting minutes, post council packets and have a searchable product for internal and external customers.
- Training Staff to comply with Open Meeting Act, Local Records Act and Freedom of Information Act -- A well-trained staff is required to keep up with the workload while maintaining a productive, efficient and effective office.
- Transparency – Staff continues to work towards uploading documents to the City's website for viewing or downloading by the public.
- Records Management Solutions – City would benefit from having a searchable solution that provides staff or the public the ability to conduct a records search without submitting FOIA requests.
- Explore and evaluate software solutions for handling FOIA requests, accounting for improved efficiency and reporting, and simplicity for officers to navigate.
- Codification – to address the current state of the City of Bloomington Municipal Code that would provide online search ability and ease of use to City staff and the public.
- Explore Social Media Archiving Software – to address how the City manages social media through records retention.
- Explore Email Software Solutions – to address best practices for categorizing, ease of access, and destruction.
- Automate the city's licensing processes to allow the community to apply or renew various licenses and permits that are issued through the Clerk's Office. This will include the Clerk's Office the ability to receive and accept credit card payments in the office as well as online.
- Microfilming of Aged Documents – Explore solutions for microfilming aged documents that requires permanent retention of records.

## What we accomplished in FY 2018

- Train Open Meetings Act (OMA) liaisons on OMA revision – We will comply with the online training requirement from the Attorney General's Office regarding Open Meetings Act and FOIA.

- Special Events process review with focus on policy and costs associated with departments.
- A Council Proceedings Memorandum appeared on every Council Meeting Agenda, (Council Proceedings – 23, Work Sessions – 8, Executive Sessions – 23, Retreats – 2, Committee of the Whole – 11, and 2 Semi-Annual review of Executive Session Minutes projected through October 30, 2016).
- Team development included hiring of a Support V staff, developing value statement for the department, restructuring the Office, and the creation of Standard Operation Procedures.
- Creating a standardize process for reviewing and processing council memos from the creation to the placement on an agenda.
- Review and evaluate the need for codifying the Bloomington Municipal Code, and developing a request for proposal or qualifications to move the organization forward.
- Contracted with M2Com Sys, Inc. transcribers to handle the transcription of the city council, and various boards/commission/committee/task force meeting minutes.

## Revenues & Expenditures

City Clerk	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$183,349	\$224,753	\$172,818	\$243,066
Benefits	\$72,728	\$88,466	\$68,940	\$99,165
Contractuals	\$95,930	\$116,636	\$120,138	\$118,910
Commodities	\$10,016	\$7,851	\$11,000	\$10,250
<b>Department Total</b>	<b>\$362,023</b>	<b>\$437,705</b>	<b>\$372,896</b>	<b>\$471,391</b>
<b>Total Revenue</b>	<b>\$8,368</b>	<b>\$8,340</b>	<b>\$7,711</b>	<b>\$400</b>
<b>Percent of General Taxation</b>	<b>97.69%</b>	<b>98.09%</b>	<b>97.93%</b>	<b>99.92%</b>

## Performance Measurements

Description of Activity	Estimated Monthly Processed	Estimated Yearly Processed	Number Outstanding	Estimated Percent of Time to Complete
Incoming or Outgoing Telephone Calls	2,500	30,000	0	5 minutes
Counter Assistance – Walk-in's	125	1,500	0	5 -10 min
Issue Solicitors Permit	12	148	0	5-10 min
*Block Party Permits	1	15	0	60 minutes
*Special Event Permits	2	57	0	2 hrs. minimum
Freedom of Information (FOIA) Requests	115	1,380	14	45-60 min
Bids	3.5	40	6	30 minutes
Contracts/Procurement	37	222	0	1-2 hrs.
Land Issues	2	28	40	2 hrs.
Mail – Outgoing (incoming is not factored)	5,473	65,680	0	30-60 min
Taxi Driver Applications	12	146	0	15-30 min
New Liquor License Applications	1.5	22	0	90 min
Liquor Commission Meetings	1	10	0	2.5 hours
Liquor Wedding Request (Catered functions)	2	27	0	30-60 min
Liquor: Corporate Officer Change	1	19	0	30-60 min
Liquor: Violation of Code Payments	1	11	0	30-45 min
Liquor: Extension of Premise	1	17	0	30 minutes
Liquor: Secondary License	3	33	0	30 minutes
*Liquor Invoicing/Billing/Receipt of Payment (Quarterly)	72	192	6	1-2 hours
Amusement License	33	88	22	30 minutes
Miscellaneous	55	150	57	30 minutes
Lake Bloomington Lease Annual Payments	0	220	0	1-2 hours
Lake Bloomington Lease Transfers	1	6	1	30-60 min
Council Meefings (All)	7	82	0	20-30 hours
Council Minutes (All) Outside Vendor	7	82	55	3-5 hrs./mtg.
* Block Parties and Special Events are Seasonal Activities				
*Liquor Invoicing is performed quarterly and yearly.				

## Challenges

- Training Staff to comply with Open Meeting Act, Local Records Act and Freedom of Information Act -- A well-trained staff is required to keep up with the workload while maintaining a productive, efficient and effective office.
- Training Volunteer Board Members to comply with the Open Meeting Act, and conducting of board meetings.
- Workload – Staff must stay current with Council Proceedings including Executive Sessions, Work Sessions, Committee meetings, retreats, etc.
- FOIA – Management of FOIA requests requires more time and effort due to increasing complexity of the requests, and would likely require additional staffing in the future.

- Managing growth within a small department space – The Clerk's Office has outgrown its current office space and presents multiple challenges for managing and filing of records within a limited and confined space. Larger office is needed in order to manage the day-to-day operations of the office, as well as having a defined Records Center for managing the organizations records.
- Staffing the Clerk's Office with experienced individuals continues to be a challenge while restructuring the Office and redefining the roles and job descriptions.
- Records & Information Management Policy – As the City continues implementation of Enterprise Resource Planning, the Clerk's Office is in the process of developing a policy with a focus on records scanning, microfilming, indexing, disposal of hardcopy records, etc.
- Legislative Management and Records Management Solutions – The City would benefit from having a searchable solution that provides staff or the public the ability to conduct a records search without the assistance of the Clerk's Office and may likely reduce the number paper copies of agenda packets as well as the number of FOIA requests.
- Website Transparency Policy – This policy resulted in work flow and job responsibility changes regarding the handling of FOIA requests. The Ordinance has placed additional work tasks upon the Clerk's Office.

## Fun Facts

The City Clerk's office anticipates processing approximately 1,450 Freedom of Information Requests in FY 2018.

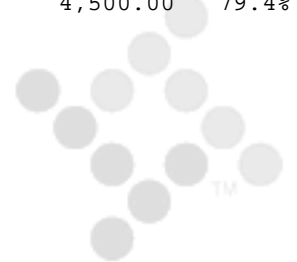


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

City Clerk	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE		
10011310 54620		Annx Fee	-300.00	-400.00	-400.00	-200.00	-200.00	.00	-100.0%
10011310 54630		SubFl Fee	-2,120.00	-840.00	-840.00	-225.00	-115.00	.00	-100.0%
10011310 54650		Zng Fee	-2,300.00	-1,700.00	-1,700.00	-1,366.00	-1,366.00	.00	-100.0%
10011310 54660		Pub Fee	-2,869.59	-5,000.00	-5,000.00	-5,681.92	-5,681.92	.00	-100.0%
10011310 54720		Copies	-405.05	-200.00	-200.00	-390.75	-200.00	-200.00	.0%
10011310 54990		Othr Chgs	-365.00	-200.00	-200.00	-154.50	-200.00	-200.00	.0%
10011310 57985		Cash StOvr	15.25	.00	.00	99.98	100.00	.00	.0%
10011310 57990		Misc Rev	-24.00	.00	.00	-48.00	-48.00	.00	.0%
10011310 61100		Salary FT	182,596.33	210,053.00	210,053.00	113,995.41	168,234.00	226,866.00	8.0%
10011310 61130		Salary SN	.00	11,000.00	11,000.00	.00	.00	10,000.00	-9.1%
10011310 61150		Salary OT	752.17	3,700.00	3,700.00	987.07	750.00	6,200.00	67.6%
10011310 61190		Othr Salry	.00	.00	.00	3,834.00	3,834.00	.00	.0%
10011310 62100		Dental Enh	341.92	.00	.00	752.02	873.90	2,156.00	.0%
10011310 62101		Dental Ins	997.60	1,875.00	1,875.00	31.36	31.36	.00	-100.0%
10011310 62102		Vision Ins	251.73	264.00	264.00	160.48	184.28	384.00	45.5%
10011310 62104		BCBS 400	25,428.00	.00	.00	1,158.28	1,158.28	.00	.0%
10011310 62108		ENHBCBSPP0	2,084.96	26,491.60	26,491.60	4,979.28	10,684.56	33,385.00	26.0%
10011310 62109		ENH HMO	4,736.88	14,329.06	14,329.06	11,873.60	14,273.44	14,495.00	1.2%
10011310 62110		Group Life	229.09	196.00	196.00	104.33	104.33	268.00	36.7%
10011310 62120		IMRF	24,503.20	27,639.00	27,639.00	15,588.65	25,885.00	29,767.00	7.7%
10011310 62130		FICA	10,502.00	13,106.00	13,106.00	6,875.57	12,230.00	14,556.00	11.1%
10011310 62140		Medicare	2,456.11	3,067.00	3,067.00	1,608.04	2,860.00	3,405.00	11.0%
10011310 62200		Hlth Fac	150.00	.00	.00	.00	.00	.00	.0%
10011310 62330		LIUNA Pen	1,046.79	1,498.00	1,498.00	309.44	655.00	749.00	-50.0%
10011310 70220		Oth PT Sv	8,400.00	18,000.00	18,000.00	1,165.25	10,000.00	25,000.00	38.9%
10011310 70420		Rentals	8,280.00	8,280.00	8,280.00	4,264.20	8,280.00	8,280.00	.0%
10011310 70430		MFD Lease	5,490.12	3,686.71	3,686.71	7,454.50	10,000.00	8,932.00	142.3%
10011310 70530		RepMaint O	.00	800.00	800.00	.00	.00	800.00	.0%
10011310 70610		Advertise	28,330.64	34,999.92	34,999.92	14,311.28	30,000.00	32,000.00	-8.6%
10011310 70611		PrintBind	935.20	2,000.04	2,000.04	376.60	2,000.00	2,000.00	.0%
10011310 70612		Imaging	852.06	9,000.00	9,000.00	486.72	5,000.00	9,000.00	.0%
10011310 70631		Dues	1,680.00	1,475.00	1,475.00	725.00	1,250.00	1,475.00	.0%
10011310 70632		Pro Develop	7,113.20	6,000.00	6,000.00	2,843.87	6,000.00	6,000.00	.0%
10011310 70641		Temp Sv	18,532.12	8,796.00	8,796.00	19,147.15	24,000.00	7,500.00	-14.7%
10011310 70642		Recdg Fee	360.00	408.00	408.00	85.50	408.00	500.00	22.5%
10011310 70690		Purch Serv	130.00	.00	.00	10.00	10.00	.00	.0%
10011310 70702		WC Prem	1,324.00	1,950.00	1,950.00	1,630.00	1,950.00	1,402.00	-28.1%
10011310 70703		Liab Prem	1,882.00	2,739.00	2,739.00	2,280.00	2,739.00	1,814.00	-33.8%
10011310 70704		Prop Prem	567.00	952.00	952.00	790.00	952.00	636.00	-33.2%
10011310 70712		WC Claim	8,343.00	12,335.00	12,335.00	10,280.00	12,335.00	9,677.00	-21.5%
10011310 70713		Liab Claim	949.00	1,142.00	1,142.00	950.00	1,142.00	896.00	-21.5%
10011310 70714		Prop Claim	746.00	1,371.00	1,371.00	1,140.00	1,371.00	896.00	-34.6%
10011310 70720		Ins Admin	2,016.00	2,701.00	2,701.00	2,250.00	2,701.00	2,102.00	-22.2%
10011310 71010		Off Supp	5,164.88	2,508.00	2,508.00	4,882.93	5,000.00	4,500.00	79.4%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

City Clerk		2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10011310 71017	Postage	2,581.02	3,204.00	3,204.00	1,604.25	2,500.00	2,500.00	-22.0%
10011310 71190	Other Supp	143.41	240.00	240.00	670.68	750.00	500.00	108.3%
10011310 71340	Telecom	1,904.33	1,647.00	1,647.00	1,853.94	2,500.00	2,500.00	51.8%
10011310 71420	Periodicls	222.60	252.00	252.00	94.00	250.00	250.00	-.8%
TOTAL City Clerk		353,654.97	429,365.33	429,365.33	233,587.21	365,185.23	470,991.00	9.7%
TOTAL REVENUE		-8,368.39	-8,340.00	-8,340.00	-7,966.19	-7,710.92	-400.00	-95.2%
TOTAL EXPENSE		362,023.36	437,705.33	437,705.33	241,553.40	372,896.15	471,391.00	7.7%
GRAND TOTAL		353,654.97	429,365.33	429,365.33	233,587.21	365,185.23	470,991.00	9.7%



# HUMAN RESOURCES

## 10011410



### Purpose

The Human Resource department is comprised of a staff of 12 full-time employees who focus on seven (7) primary functional areas and oversee two (2) commissions. Functional areas are: Compensation and Benefits, Employee and Labor Relations, Recruitment and Onboarding, Training and Development, Employee Wellness, Employee Safety/Risk Management, and Payroll. The two commissions our department oversees are: Board of Fire and Police Commission and Human Relations Commission. Most of the past 12 months was spent on streamlining internal processes and pushing projects forward through a high level of change management. We have worked hard to incorporate values focused on providing the highest level of customer service possible through the use of employee-centric ideals, best human resource practices and an on-going stewardship of public funds.

### FY 2019 Budget & Program Highlights

It is the goal of the Human Resources department to maximize the City's Human Capital potential through positive employee/labor relations, improved onboarding and talent management, branding of the City as an employer of choice to maximize recruiting potential and use of technology to streamline and stabilize processes.

### Goals/Objectives for Fiscal Year 2019

#### Strategic

- Physically move Human Resource department to the Government Center.

#### Employee and Labor Relations

- The City prepares for negotiation sessions as 3 contracts expire as of 4/30/2018.
- Update and implement revised Progressive Discipline guidelines to drive culture change.

#### Compensation and Benefits

- Develop and implement a more competency-based, streamlined Performance Management System.
- Continue to analyze our Sick Leave Buyback policies to minimize IMRF Accelerated Payments.
- Look at implementing a PTO program.
- Continue to work with Gallagher on plan design changes to lower the cost of our health insurance plans, look at the addition of an HSA for 1/1/2019.
- Potentially market dental plan for 1/1/2019.

#### Talent Acquisition and Development

- Brand the Culture and Image of the City of Bloomington as an employer of choice in the community, state and nation.
- Develop a plan to expand City recruitment efforts to non-traditional channels, to expand the pool of qualified, diverse candidates.

- Develop and implement a City-Wide Communication/Customer Service Training Program.
- Explore opportunities to move toward more on-line Learning Management System for future years, and beyond.

### Employee Wellness

- Continue to improve city-wide Wellness metrics to improve the health and well-being of our workforce and keep insurance costs down.

### Employee Safety

- Continue to find ways to drive culture change to one that is focused on safety for employees.
- Develop and implement City-wide Employee Emergency Action Plans with each Department.
- Continue to find ways to reduce costs associated with Workers' Compensation
- Continue to find ways to reduce losses associated with OSHA recordables.

### Payroll

- Roll-out a new Time and Attendance and Schedule system to help streamline payroll processes.

### Board of Fire and Police Commission

- Staff will work closely with Fire and Police department leads and legal staff to rewrite and implement updated Board Rules to streamline our hiring and promotional processes for both departments.

### Human Relations Commission

Continue to work with the Human Relations Commission in achieving their mission protecting the right of all citizens to equal opportunity for education, employment, housing, public accommodations and financing prevent unlawful discrimination through the implementation and enforcement of the Bloomington Human Relations Ordinance.

## What we accomplished in FY 2018

### Compensation and Benefits

- Hired a new Compensation & Benefits Manager to serve as the subject matter expert in compensation and benefits arenas.
- Continue to refine our Total Compensation Philosophy and Strategy to meet the evolving needs of the City.
- Worked with Gallagher to implement design plan changes to save costs on health, dental and other benefits.

### Employee and Labor Relations

- Successfully negotiated language for 7 collective bargaining agreements to implement cost saving measures on health insurance benefits and longevity pay.
- One hundred and six employees reached milestone years of service with the City.
- Conducted and finalized 4 internal employee investigations as a result of receiving formal complaints from employees.
- Conducted our 2017 Employee Satisfaction Survey.
- Established an Employee Advisory Council to help dissect the results of the Employee Survey and move us forward in our initiatives to improve employee satisfaction levels in the City.

## Recruitment and Onboarding

- Hired a Talent Acquisition and Development Manager to serve as the subject matter expert in Talent Management as well as lead initiatives in the City's Recruitment, Onboarding, Training and Development functional areas.
- Implemented a new "New Employee Orientation and Onboarding" program.

## Training and Development

- Conducted City-wide training on Family and Medical Leave Act (FMLA) to educate supervisors and employees on responsibilities and appropriate use of this benefit.
- Conducted first Human Resource College sessions to begin to train and develop our first-line supervisory staff in human resource policies and procedures.
- Human Resources Director attended the annual IPMA conference in San Antonio, Texas, Sept. 18th – Sept. 21st, which proved to be a valuable source of the newest trends in Public HR Management.
- Staff members attended NPELRA/IPELRA conferences and webinars to stay in touch with the latest in Labor Relations case law and strategies.
- Staff members attended Bloomington-Normal Human Resources Council seminars to network with others in the local HR community and stay in touch with the private sector.
- Staff members also attended the annual AAIM Payroll Conference to stay in touch with the latest and greatest in the payroll arena.
- Encouraged employees to take advantage of the free webinar offerings from our Employee Assistance Program.
- Promoted computer training classes offered by Levi, Ray & Shoup, Inc. and are on track to triple usage of the training.
- Conducted thirty American Heart Association Heartsaver CPR/AED and First Aid classes. One hundred and eighty-nine employees received certifications through the American Heart Association.
- Coordinated and promoted eleven Lunch & Learn Sessions.

## Employee Wellness

- Worked with Gallagher to move Wellness initiative to the IPBC plan to assist with consolidated Wellness offerings and provide a more condensed tracking system for better metrics and reporting.
- Launched a new employee wellness portal. The portal includes a broad range of tools for support and motivation. Wellness resources previously available through various vendors and websites are now centralized on the employee wellness portal. The site houses screening results, health assessment reports, webinars, self-directed courses, articles, symptom checkers, coaching, wellness challenges, and health-related goal trackers.
- Approximately one hundred and seventy-five employees attended the 2017 Wellness Fair. The event featured over thirty-five wellness and benefits vendors, a healthy breakfast and several free health screenings.
- One hundred and seventy-one employees participated in biometric screenings this year. Screenings included a more comprehensive blood draw, identifying over thirty-two components, compared to five in the past. The preventive service helps employees understand their health status and the steps they can take to improve their health.
- One hundred and two employees received a Wellness Day for participating in a variety of activities that foster health and well-being. Thirty-two percent of eligible employees received a day off which is the most the City has had since implementation. The number of applications increases every year showing that employees are making efforts to maintain or improve health.

- Wellness Coordinator maintained Wellness Councils of America Faculty Status.
- Hosted five onsite flu shot clinics for employees and dependents. One hundred and eight-six vaccinations were administered.
- Facilitated the Wellness Committee, which is an employee-driven team that helps to build and sustain the wellness culture across the organization.
- Offered three wellness challenges. One hundred and three employees participated in Amazing America, a six-week, team-based physical activity challenge. Fifty-six employees participated in Nutrition 101, a six-week challenge. Sixty-eight employees participated in Twas the Night Before Christmas, a 4-week, team-based physical activity challenge.

## Employee Safety

- We continued to maintain our focus on Employee Safety as a top priority in FY 2018 in order to better serve the members of the community with the highest level of quality that they deserve.
- Hazard Analysis and Risk Mitigation were the primary efforts of Safety and Risk Manager.
- City Wide and Departmental Safety initiatives resulted in a 40% reduction in OSHA recordable injuries in 2017 compared to 2016.

## Payroll

- Continued implementation of a Time and Attendance/Advanced Scheduling software solution for the City.

## Board of Fire and Police Commission

Staff coordinated and facilitated 14 meetings of the Board of Fire and Police Commission throughout 2017.

Staff coordinated the recruitment, testing and selection process for 107 applicants that resulted in a total of 9 new employees hired for both Fire and Police.

## Community Relations

- The Human Relations Commission worked with the Town of Normal's Human Relations Commission to coordinate the 42nd Annual Reverend Dr. Martin Luther King, Jr. Awards Program on Saturday, January 20, 2018, at the Marriott in Uptown Normal. Ticket sales totaled just under 600 seats.
- Attended Culture Fest representing the City and handed out several logo items and spoke to several members of the community to help break down barriers.
- The Commission participated in the Municipal Equality Index project.

## Revenues & Expenditures




Human Resources	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$758,655	\$770,612	\$724,128	\$785,868
Benefits	\$360,548	\$317,301	\$294,528	\$308,303
Contractuals	\$330,302	\$505,070	\$382,329	\$425,359
Commodities	\$22,560	\$19,080	\$15,580	\$10,628
Other Expenditures	\$49,060	\$48,094	\$48,000	\$49,000
<b>Department Total</b>	<b>\$1,521,125</b>	<b>\$1,660,158</b>	<b>\$1,464,564</b>	<b>\$1,579,158</b>
<b>Total Revenue</b>	<b>\$55,279</b>	<b>\$20,500</b>	<b>\$35,600</b>	<b>\$24,500</b>
<b>Percent of General Taxation</b>	<b>96.37%</b>	<b>98.77%</b>	<b>97.57%</b>	<b>98.45%</b>








## Performance Measurements

Union Contracts	Number of Full-time Budgeted Employees for FY 2017	Number of Part-time Employees	Expiration Date	Current Status
Support Staff Local 362	31	0	4/30/2019	Settled
Parking Attendants Local 362	4	0	4/30/2019	Settled
Fire Local 49	106	0	4/30/2018	Currently Negotiating
Water Lodge 1000	37	0	4/30/2018	Currently Negotiating
Inspectors Local 362	16	0	4/30/2019	Settled
Police Unit 21	103	0	4/30/2020	Settled
Sergeants & Lieutenants	21	0	4/30/2017	Currently Negotiations
Public Works & Parks 699 AFSCME	103	0	4/30/2019	Settled
Telecommunicators (TCMs)	16	0	4/30/2018	Currently Negotiating
Local 699 Library	31	32	4/30/2019	Settled
IATSE Stagehands (seasonal)	83	0	4/30/2019	Settled
Subtotal:	551	32		
Classified	135	0	N/A	N/A
Legislative	0	10	N/A	N/A
Library Classified	14	3	N/A	N/A
Board of Elections	2	0	N/A	N/A
Grand Total:	702	45		

- Approximately 300 seasonal employees are not included above

Traffic Light Assessment – Results are expressed in terms of colors, where:

	RED indicates performance falls significantly below expectations.
	YELLOW indicates additional resources needed to improve performance.
	GREEN indicates performance is meeting expectations.

Focus Area	2017
Recruitment and Hiring	
Employee and Labor Relations	
Compensation and Benefits	
Training and Development	
Employee Wellness	
Safety	
Community Relations	

## Fun Facts

The City's Human Resources Department provides services currently to 1,124 employees comprised of 702 full-time employees, 45 part-time employees and 377 seasonal employees.



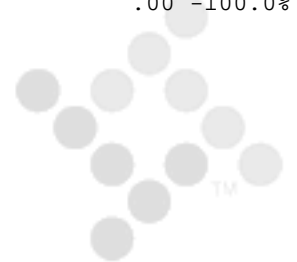


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Human Resources		2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE	
10011410	57540	Comm Proj	-17,735.36	-17,500.00	-17,500.00	.00	-17,500.00	-17,500.00	.0%
10011410	57600	Fire&Polic	-5,750.00	.00	.00	-5,650.00	-3,100.00	-3,000.00	.0%
10011410	57985	Cash StOvr	-9.43	.00	.00	-1.10	.00	.00	.0%
10011410	57990	Misc Rev	-31,783.97	-3,000.00	-3,000.00	-14,432.30	-15,000.00	-4,000.00	33.3%
10011410	61100	Salary FT	733,451.81	763,612.00	763,612.00	510,486.62	711,975.00	766,932.00	.4%
10011410	61130	Salary SN	1,568.75	.00	.00	.00	.00	9,936.00	.0%
10011410	61150	Salary OT	6,516.05	7,000.00	7,000.00	6,722.85	10,000.00	9,000.00	28.6%
10011410	61190	Othr Salry	17,118.52	.00	.00	2,152.94	2,152.94	.00	.0%
10011410	62100	Dental Enh	1,251.38	.00	.00	2,949.23	3,844.32	4,573.00	.0%
10011410	62101	Dental Ins	2,207.44	4,675.00	4,675.00	12.37	12.37	.00	-100.0%
10011410	62102	Vision Ins	514.54	576.00	576.00	471.98	611.55	648.00	12.5%
10011410	62104	BCBS 400	61,378.48	.00	.00	425.27	425.27	.00	.0%
10011410	62106	HAMP-HMO	.00	.00	.00	153.12	153.12	.00	.0%
10011410	62108	ENHBCBSPP0	28,748.70	94,755.10	94,755.10	76,628.37	102,237.52	111,538.00	17.7%
10011410	62109	ENH HMO	2,411.60	7,295.09	7,295.09	3,315.95	3,315.95	7,379.00	1.2%
10011410	62110	Group Life	874.88	715.00	715.00	514.97	662.34	737.00	3.1%
10011410	62115	RHS Contrb	4,256.49	2,759.12	2,759.12	1,763.60	2,116.32	2,179.81	-21.0%
10011410	62120	IMRF	169,881.69	99,693.00	99,693.00	68,588.38	95,324.00	99,163.00	-.5%
10011410	62130	FICA	43,401.35	45,937.00	45,937.00	29,917.89	44,595.00	46,264.00	.7%
10011410	62140	Medicare	10,150.26	10,746.00	10,746.00	6,997.06	10,430.00	10,821.00	.7%
10011410	62200	Hlth Fac	.00	150.00	150.00	700.00	700.00	.00	-100.0%
10011410	62210	Tuit Reimb	.00	50,000.00	50,000.00	7,589.95	30,000.00	25,000.00	-50.0%
10011410	62330	LIUNA Pen	8.37	.00	.00	.00	.00	.00	.0%
10011410	62990	Othr Ben	35,462.40	.00	.00	100.00	100.00	.00	.0%
10011410	70210	Oth Med Sv	94,233.89	121,475.00	121,475.00	79,869.69	100,000.00	129,813.00	6.9%
10011410	70430	MFD Lease	3,974.78	4,051.30	4,051.30	2,480.60	3,362.00	3,362.00	-17.0%
10011410	70607	Recruite	.00	49,500.00	49,500.00	8,222.56	49,500.00	64,000.00	29.3%
10011410	70610	Advertise	19,703.01	.00	.00	460.15	1,163.60	.00	.0%
10011410	70611	PrintBind	6,714.82	4,900.00	4,900.00	897.92	2,000.00	3,500.00	-28.6%
10011410	70631	Dues	1,238.00	2,670.00	2,670.00	930.50	2,670.00	3,460.00	29.6%
10011410	70632	Pro Develp	41,319.26	14,775.00	14,775.00	7,376.61	13,000.00	15,500.00	4.9%
10011410	70639	City Train	.00	57,675.00	57,675.00	.00	30,000.00	29,500.00	-48.9%
10011410	70641	Temp Sv	.00	.00	.00	8,564.40	10,000.00	.00	.0%
10011410	70690	Purch Serv	116,338.93	189,391.00	189,391.00	91,236.70	110,000.00	119,500.00	-36.9%
10011410	70702	WC Prem	3,897.00	5,084.00	5,084.00	3,816.00	5,084.00	4,554.00	-10.4%
10011410	70703	Liab Prem	5,540.00	7,141.00	7,141.00	5,355.00	7,141.00	5,891.00	-17.5%
10011410	70704	Prop Prem	1,669.00	2,483.00	2,483.00	1,863.00	2,483.00	2,064.00	-16.9%
10011410	70712	WC Claim	24,717.00	32,303.00	32,303.00	24,228.00	32,303.00	31,547.00	-2.3%
10011410	70713	Liab Claim	2,813.00	2,991.00	2,991.00	2,241.00	2,991.00	2,921.00	-2.3%
10011410	70714	Prop Claim	2,210.00	3,589.00	3,589.00	2,691.00	3,589.00	2,921.00	-18.6%
10011410	70720	Ins Admin	5,933.00	7,042.00	7,042.00	5,283.00	7,042.00	6,826.00	-3.1%
10011410	71010	Off Supp	9,039.27	6,000.00	6,000.00	3,134.89	6,000.00	7,000.00	16.7%
10011410	71017	Postage	3,493.54	4,000.00	4,000.00	1,538.70	2,500.00	3,048.00	-23.8%
10011410	71340	Telecom	7,269.70	6,500.00	6,500.00	5,322.15	6,500.00	.00	-100.0%





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Human Resources	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10011410 71420 Periodicls	2,757.53	2,580.00	2,580.00	7,562.19	580.00	580.00	-77.5%
10011410 79110 Com Relatn	2,423.08	8,094.00	8,094.00	350.00	8,000.00	8,000.00	-1.2%
10011410 79120 Emp Relatn	19,596.76	20,500.00	20,500.00	1,880.00	20,500.00	20,500.00	.0%
10011410 79125 MLKJR Evnt	27,040.22	19,500.00	19,500.00	550.00	19,500.00	20,500.00	5.1%
TOTAL Human Resources	1,465,845.74	1,639,657.61	1,639,657.61	965,262.21	1,428,964.30	1,554,657.81	-5.2%
TOTAL REVENUE	-55,278.76	-20,500.00	-20,500.00	-20,082.40	-35,600.00	-24,500.00	19.5%
TOTAL EXPENSE	1,521,124.50	1,660,157.61	1,660,157.61	985,344.61	1,464,564.30	1,579,157.81	-4.9%
GRAND TOTAL	1,465,845.74	1,639,657.61	1,639,657.61	965,262.21	1,428,964.30	1,554,657.81	-5.2%



# FINANCE

## 10011510



### Purpose

The mission of the Finance Department is to promote the fiscal stability of the City by recommending policies, best practices and sustainable strategies to decision makers. Accomplished by providing accurate and unbiased information to stakeholders, educating and provide support to financial users. The Finance Department establishes financial management standards and monitors compliance to these standards based on federal, state and local law, and generally accepted accounting standards.

The Finance Department provides a wide range of financial support services to the Mayor, City Council, boards, commissions, and departments. Such services include accounting, financial administration and reporting, budgeting, internal audit, treasury management, investments, billing and accounts receivable, accounts payable, debt management and cash collections.

As of February 1<sup>st</sup>, 2018, the Procurement division consisting of two full time staff reports to the Legal department. (In addition, water/utility billing staff located in City Hall) now report to Finance. Therefore, the Finance department has grown by 2 full time positions resulting in 15 full time employees.

Main functions of the Finance Department are:

- Fiscal administration, reporting and compliance
- Budget development and monitoring
- Accounting and auditing services
- Debt and treasury management
- Utility Payments and collections
- Long-term fiscal planning
- Fiscal reviews and operational studies

### FY 2019 Budget & Program Highlights

- Updates/revisions to financial policies
- Development of key metrics & performance measures
- Debt Modeling & capital planning
- Implementation of newly adopted rates and fees
- Participation in process planning for Utility Billing software

### Funding Source

General Fund 98.86%, Fees for Services 1.14%

## What we accomplished in FY 2018

### Finance

- Adopted 2017 tax levy & abatements and adoption of FY2018 budget.
- Completed final drafts of investment and debt policies.
- Reaffirmed credit with both Moody's and Fitch credit rating agencies.
- Draft capital improvement plan.
- Local tax Management improvements.
- Participation in the City's economic development efforts.
- Grossinger Motors Arena transition.
- Tyler Munis 11.3 Upgrade, MaxGalaxy software implementation, and Utility billing software kickoff.
- Transition of the Utility Billing payments and collections.

### Accounting

- Completed the FY 2017 annual City audit with an unmodified opinion.
- Completed month and year end closings.
- Regulatory filings completed including annual TIF reports, Annual Financial Reports, Treasurer's Report and Unclaimed Property Report.
- Received the GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Provided Tyler Munis Training for accounting and revenue modules.

### Debt/Capital Management

- Issuance of 2017 capital lease (s) totaling \$4.7M.
- Debt modeling for new revenue streams dedicated to capital improvements.
- Refinanced 2004 variable bonds into fixed private placement bond.
- Loan from the Public Building commission reserves for Abraham Lincoln Parking garage improvements.
- Capital project management.

### Budget

- Earned the Certificate of Achievement for Excellence in the Comprehensive Annual Budgetary Award for the 7th consecutive year.
- Participated in the Citizen's Academy or Bloomington 101.
- Internal Budget Committee.
- Provided Munis navigation, inquiry and reporting training.
- Completed monthly department budget meetings and monthly reporting.

### Pension

- Compliance with the City's Police and Firefighter Pension Funding policy, Chapter 16, Section 46, which set the City on the course to achieve 100% funding of its pension liabilities.
- Tracking and remitting of increased utility tax dedicated to police and fire pension funding.

### ERP

- Upgraded Tyler-Munis from 10.5 to 11.3 (December 2017)
- Facilitated ERP assessment resulting in recommendations for custom reports, custom training, and reconfiguration of modules, workflow changes and business process improvement.

## Revenues & Expenditures

Finance	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$770,913	\$830,454	\$763,438	\$844,868
Benefits	\$261,994	\$285,940	\$278,649	\$293,125
Contractuals	\$349,210	\$394,854	\$462,127	\$388,900
Commodities	\$23,108	\$24,860	\$22,020	\$22,020
Other Expenditures	\$756	\$1,000	\$2,000	\$1,000
<b>Department Total</b>	<b>\$1,405,981</b>	<b>\$1,537,108</b>	<b>\$1,528,234</b>	<b>\$1,549,913</b>
<b>Total Revenue</b>	<b>\$11,628</b>	<b>\$9,382</b>	<b>\$17,698</b>	<b>\$17,698</b>
<b>Percent of General Taxation</b>	<b>99.17%</b>	<b>99.39%</b>	<b>98.84%</b>	<b>98.86%</b>

## Performance Measurements

Finance	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Inputs:</b>				
Department Expenditures	\$1,405,981	\$1,537,108	\$1,528,234	\$1,549,913
<b>Outputs:</b>				
Dollar amount of Local Taxes collected	\$11,732,767	\$11,525,463	\$11,505,695	\$11,630,000
Number of journal entries processed**	1,928	2,000	2,000	2,000
Number of accounts payable payments	9,089	8,050	8,050	8,050

\* Local taxes include Local Motor Fuel Tax, Food & Beverage Tax, Package Liquor Tax, Hotel/Motel Tax, Vehicle Use Tax and Amusement Tax.

\*\* Adjusted to exclude cash receipts during FY 2019.

## Challenges:

Finance has improved business continuity through cross training where possible. Documentation of procedures & updating policies is a challenge.

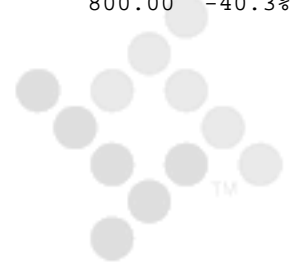


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Finance		2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10011510	53350							
	Tn of Nrml	-10,679.08	-9,382.00	-9,382.00	-14,748.40	-17,698.00	-17,698.00	88.6%
10011510	57985							
	Cash StOvr	-52.76	.00	.00	.04	.00	.00	.0%
10011510	57990							
	Misc Rev	-897.02	.00	.00	-1,271.18	-1,500.00	.00	.0%
10011510	61100							
	Salary FT	753,379.78	811,454.00	811,454.00	541,107.47	750,940.00	824,868.00	1.7%
10011510	61150							
	Salary OT	16,333.76	19,000.00	19,000.00	7,533.98	11,000.00	20,000.00	5.3%
10011510	61190							
	Othr Salry	1,199.94	.00	.00	1,498.01	1,498.01	.00	.0%
10011510	62100							
	Dental Enh	1,352.94	.00	.00	3,356.56	4,422.01	5,954.00	.0%
10011510	62101							
	Dental Ins	2,443.80	4,418.00	4,418.00	505.60	505.60	.00	-100.0%
10011510	62102							
	Vision Ins	649.94	704.00	704.00	590.60	743.35	821.00	16.6%
10011510	62104							
	BCBS 400	59,595.11	.00	.00	13,607.20	13,607.20	.00	.0%
10011510	62106							
	HAMP-HMO	9,558.08	.00	.00	.00	.00	.00	.0%
10011510	62108							
	ENHBCSPPO	23,834.88	102,511.54	102,511.54	50,507.55	68,729.16	83,052.00	-19.0%
10011510	62109							
	ENH HMO	4,736.88	14,329.06	14,329.06	18,679.20	25,829.40	34,549.00	141.1%
10011510	62110							
	Group Life	865.65	716.00	716.00	497.79	648.99	804.00	12.3%
10011510	62115							
	RHS Contrb	1,169.36	1,289.28	1,289.28	1,196.44	1,483.47	1,527.98	18.5%
10011510	62120							
	IMRF	101,632.74	103,058.00	103,058.00	69,593.82	100,045.00	104,610.00	1.5%
10011510	62130							
	FICA	44,802.13	47,881.00	47,881.00	31,744.20	47,348.00	48,747.00	1.8%
10011510	62140							
	Medicare	10,566.08	11,453.00	11,453.00	7,507.22	11,073.00	11,562.00	1.0%
10011510	62160							
	Work Comp	-642.17	-2,217.86	-2,217.86	2,522.89	2,523.00	.00	-100.0%
10011510	62200							
	Hlth Fac	150.00	300.00	300.00	300.00	300.00	.00	-100.0%
10011510	62330							
	LIUNA Pen	1,278.27	1,498.00	1,498.00	1,053.36	1,391.00	1,498.00	.0%
10011510	70090							
	Audit Sv	68,000.00	71,890.00	71,890.00	71,890.00	71,890.00	74,050.00	3.0%
10011510	70093							
	Bank Fees	16,348.05	18,000.00	18,000.00	9,432.98	18,000.00	18,000.00	.0%
10011510	70220							
	Oth PT Sv	34,705.00	47,205.00	47,205.00	11,052.50	35,000.00	15,000.00	-68.2%
10011510	70430							
	MFD Lease	10,414.42	10,000.00	10,000.00	7,129.68	9,988.00	9,988.00	-.1%
10011510	70530							
	RepMaint O	755.00	.00	.00	.00	.00	.00	.0%
10011510	70610							
	Advertise	10,382.72	11,000.00	11,000.00	10,292.26	11,000.00	11,000.00	.0%
10011510	70611							
	PrintBind	13,966.60	8,000.00	8,000.00	6,740.00	8,000.00	11,000.00	37.5%
10011510	70631							
	Dues	1,228.00	2,050.00	2,050.00	2,314.99	2,000.00	2,000.00	-2.4%
10011510	70632							
	Pro Develop	11,454.95	15,000.00	15,000.00	3,903.70	10,000.00	15,000.00	.0%
10011510	70641							
	Temp Sv	61,285.48	103,795.00	103,795.00	151,185.47	184,335.00	110,000.00	6.0%
10011510	70660							
	Armord Car	6,039.88	6,588.96	6,588.96	3,924.47	6,589.00	6,589.00	.0%
10011510	70690							
	Purch Serv	54,255.05	36,000.00	36,000.00	32,169.44	40,000.00	40,000.00	11.1%
10011510	70702							
	WC Prem	5,008.00	5,464.00	5,464.00	4,095.00	5,464.00	4,917.00	-10.0%
10011510	70703							
	Liab Prem	7,119.00	7,673.00	7,673.00	5,751.00	7,673.00	6,361.00	-17.1%
10011510	70704							
	Prop Prem	2,145.00	2,668.00	2,668.00	1,998.00	2,668.00	2,228.00	-16.5%
10011510	70712							
	WC Claim	31,980.00	34,853.00	34,853.00	26,136.00	34,853.00	46,741.00	34.1%
10011510	70713							
	Liab Claim	3,639.00	3,227.00	3,227.00	2,421.00	3,227.00	4,328.00	34.1%
10011510	70714							
	Prop Claim	2,860.00	3,873.00	3,873.00	2,907.00	3,873.00	4,328.00	11.7%
10011510	70720							
	Ins Admin	7,624.00	7,567.00	7,567.00	5,679.00	7,567.00	7,370.00	-2.6%
10011510	71010							
	Off Supp	10,975.40	10,000.00	10,000.00	7,330.49	10,000.00	10,000.00	.0%
10011510	71017							
	Postage	5,973.68	8,000.00	8,000.00	5,382.45	6,000.00	6,000.00	-25.0%
10011510	71340							
	Telecom	5,431.48	5,520.00	5,520.00	3,756.05	5,220.00	5,220.00	-5.4%
10011510	71420							
	Periodicls	726.95	1,340.00	1,340.00	580.00	800.00	800.00	-40.3%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Finance	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10011510 79150      Bad Debt	.52	.00	.00	1,488.94	1,500.00	.00	.0%
10011510 79990      Othr Exp	756.23	1,000.00	1,000.00	1,737.98	2,000.00	1,000.00	.0%
TOTAL Finance	1,394,352.72	1,527,725.98	1,527,725.98	1,115,080.75	1,510,536.19	1,532,214.98	.3%
TOTAL REVENUE	-11,628.34	-9,382.00	-9,382.00	-14,530.60	-17,698.00	-17,698.00	88.6%
TOTAL EXPENSE	1,405,981.06	1,537,107.98	1,537,107.98	1,129,611.35	1,528,234.19	1,549,912.98	.8%
GRAND TOTAL	1,394,352.72	1,527,725.98	1,527,725.98	1,115,080.75	1,510,536.19	1,532,214.98	.3%



# INFORMATION SERVICES

## 10011610



### Purpose

Information Services provides the following inventory of programs and services for all City departments:

- Shared Common Technology Infrastructure
  - Network infrastructure, including local area networks, wide area networks, fiber backbone connections throughout the city, wireless point-to-point networks (for remote connectivity) and wireless networks for client access
  - Roughly 100 Physical and virtual (cloud) servers and over 300TB of storage technology to support enterprise applications, video and file storage
  - End user desktop, laptop and tablet computers, printers and other peripherals, productivity software and many applications specific to a department or end user
- City-wide Enterprise Business Applications
  - Financials, Human Resources, Payroll, Utility Billing, Public Safety, Parks, Public Works, Community Development, GIS, Web Services, Email, Parking Management, Physical Access Control, Video Surveillance, City Web Sites, Citizen Engagement Applications, Social Media and other departmentally specific applications
- Information Security
  - Enterprise Data Backup/Redundancy/Recovery, Disaster Recovery, Business Continuity, Cybersecurity Oversight, Management and Communication of Security Policies and Procedures
- Strategic Technology Planning and Management
- Align IS technology plan and technical documentation to City Strategic Plan. Manage and communicate the use of standard Information Technology principles and best practices.
- Unified Communications
  - LAN/WAN network design and implementation, Internet connectivity and security, Structured Cabling Systems, City-wide Voice over Internet Protocol (VoIP) telephone system, Cellular phones for roughly 250 City users, Mobile Computing Devices, Mobile data network supporting Fire, Police, Community Development, Water and other operational departments Email

### FY 2019 Budget & Program Highlights

- Continued implementation of video surveillance technologies in strategic locations throughout the City
- Implementation of next phases of the MUNIS Enterprise Resource Planning (ERP) software
- Continued replacement of aging City servers, desktop and laptop computers, network equipment, network printers and multi-function printers
- Implement multiple new or replacement applications city-wide to improve departmental efficiencies
- Add technology to increase citizen outreach and communication through website and social media.



## Funding Source

General Fund 95.38%, Fees for Services 4.62%

## What we accomplished in FY 2018

- MUNIS Project – Enterprise Resource Planning Software (ERP)
  - Assisted Human Resources in setup and successfully completing Open Enrollment for 2018
  - Continued refinement of Community Development Building Safety and Code Enforcement tablets for field operations
  - Began implementation of Utility Billing module. This implementation was put on hold in FY2017
- Added Wi-Fi network access at strategic locations within Police Department, Government Center, BCPA, Water Department and Grossinger Motors Arena
- Upgraded WAN (wide area network) circuits at golf courses, Miller Park Zoo and parking garages
- Added critical switches at the City's data network core to begin the backbone upgrade from 1Gbps to 10Gbps
- Deployed updated version (2016) of the Microsoft System Center management console, allowing full management of devices with newer (Win8, Win10) operating systems
- Upgraded the City's Internet content filter/gateway malware scanner, including new appliance hardware, to improve http protocol scanning and include scanning of https and ftp protocols
- Upgraded the City's CommVault enterprise backup solution allowing compatibility with new operating systems and to more natively manage backups within the City's VMWare virtual (cloud) server environment
- Conversion of physical servers to virtual within the VMWare cloud environment reached 75%
- Upgraded the golf course management software, migrating to a virtual server environment and upgrading the EZLinks software up to its current version
- Supported the Police Department's body worn camera project by assisting in researching, analyzing, assessing multiple solutions and by providing network, server and storage resources needed
- Assisted Police Department Computer Aided Dispatch by participating in analysis, design and implementation meetings, and providing technical input related network/server/storage, regarding migrating/upgrading the current CAD (computer aided dispatch) environment
- Managed analysis, design, implementation, training and go-live of new Parks Recreation and Cultural Arts Department program management, reservation management, point of sale and marketing software/hardware solution
- Managed analysis, design, implementation, training and go-live of new Fire Department records and emergency services management solution
- Upgraded the City's Microsoft SharePoint environment to version 2016
- Worked with Human Resources Department, along with operational departments, through analysis, design, implementation and training in support of the time keeping/benefit management software/hardware replacement project
- Worked with Human Resources Department, along with multiple departments, through analysis, design, implementation and training in support of the advanced resource scheduling software implementation project

## Revenues & Expenditures

Information Services	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$595,761	\$759,644	\$701,465	\$788,856
Benefits	\$248,275	\$299,876	\$298,142	\$333,393
Contractuals	\$1,074,798	\$1,386,371	\$1,352,440	\$1,397,394
Commodities	\$384,007	\$451,620	\$448,657	\$452,700
Capital Expenditures	\$297,399	\$0	\$0	\$0
Principal Expense	\$47,471	\$143,595	\$149,310	\$288,162
Interest Expense	\$4,378	\$17,464	\$18,761	\$29,880
<b>Department Total</b>	<b>\$2,652,090</b>	<b>\$3,058,571</b>	<b>\$2,968,775</b>	<b>\$3,290,386</b>
<b>Total Revenue</b>	<b>\$155,543</b>	<b>\$149,000</b>	<b>\$141,110</b>	<b>\$152,000</b>
<b>Percent of General Taxation</b>	<b>94.14%</b>	<b>95.13%</b>	<b>95.25%</b>	<b>95.38%</b>

## Performance Measurements

Information Services	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Inputs:</b>				
Department Expenditures	\$2,652,090	\$3,058,571	\$2,968,775	\$3,290,386
<b>Outputs:</b>				
Number of City Website Visits	868,961	800,000	536,050*	600,000
Amount of City Data Protected by Enterprise Backup	12.5TB	25TB	23TB	30TB
Percentage of City Servers Virtualized	74%	75%	75%	75%
Number of Telephone Calls Routed City-wide	1,213,248	1,298,000	1,230,000	1,230,000
<b>Effective Measures:</b>				
Core and Local Area Network Uptime	99.993	99.99	99.99	99.99
Wide Area Connection (Remote Locations) Uptime	99.98	99.00	99.95	99.00
Internet Connection Uptime	99.986	99.99	99.99	99.99
Enterprise Applications Uptime	99.999	99.99	99.99	99.99
Network-Based File Storage Uptime	100	99.99	99.99	99.99

\*Changes in the structure of multiple websites, along with changes to the website analytics has resulted in a lower number of registered page views compared to prior years.

## Challenges

- *Technological Pervasiveness and Staffing Level* – Almost every initiative, or project, within the City organization includes a technological component. Most initiatives actually depend heavily on technology for their success. The importance of technology in key projects and initiatives throughout all City departments continues to demand more Information Services staff time. While new initiatives require more staff time, the current systems also continue to need to be maintained. With current staffing levels, this increased work load continues to challenge Information Services resources.
- *Cybersecurity Preparedness* – The possibility of data security breach is ever present. Staff continues to seek ways of mitigating these risks. The threat landscape is changing at an incredible pace, which will require new and innovative approaches for protecting the City's resources.
- *Aging Infrastructure* – During FY 2018, more progress was made in upgrading key components of the City's network infrastructure. There are more core and distributed network components to be replaced, however, and staff will be continuing this process. Scheduled replacement of end user computing equipment will also be accomplished.
- *Exponential Data Growth* – IS expects the City's data volume to grow exponentially this year due to ever increasing various forms of video and high resolution photography. Police body-worn cameras, high resolution GIS images, video surveillance and the sewer video inventory project are examples. Managing and protecting this data will require more infrastructure and management.
- *Police Body-Worn Cameras* – Information Services staff will continue to be heavily involved in researching, testing and managing the infrastructure for the body-worn camera initiative. It will be critical to ensure the infrastructure is ready for the increased data requirements and that the solution selected minimizes ongoing management requirements as much as possible.
- *MUNIS Conversion* – Although modules within phases 1, 2 and 3 of the MUNIS Project have gone live, phase 3 is still in progress and phase 4 has yet to commence. The MUNIS project has been delayed due to overall City staff resource limitations. The current implementation schedule involves starting implementation of the Utility Billing module late in FY2018.
- *Time Keeping/Scheduling* – Information Services staff has been heavily involved in the project of implementing a new time keeping, benefits accrual and advanced scheduling solution. This critical project will continue to require a significant amount of staff time.
- *Managing Expectation in Technology Adoption* – The Information Services department is always in the middle of multiple implementations. Each project's implementation is important as it is typically replacing a paper-based system or improving efficiency of an existing electronic system. The limited IS staff requires prioritization and management of the schedule while also finding ways to use outside resources wherever possible.

## Fun Facts

The 10 full-time and 1 contracted employee currently staffing the Information Services department are responsible for managing and maintaining over 3,000 individual computing and communications devices and approximately 100 different software applications, located in over 40 locations throughout the Bloomington/Normal area.



CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Information Services	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10011610 54410 CS Charge	-33,272.09	-31,000.00	-31,000.00	-17,780.88	-25,000.00	-33,000.00	6.5%
10011610 54990 Othr Chgs	-122,270.43	-118,000.00	-118,000.00	-85,415.26	-113,673.00	-119,000.00	.8%
10011610 57114 Equip Sale	.00	.00	.00	-2,437.00	-2,437.00	.00	.0%
10011610 61100 Salary FT	590,227.80	755,144.00	755,144.00	512,943.96	693,630.00	784,356.00	3.9%
10011610 61150 Salary OT	5,533.29	4,500.00	4,500.00	2,742.56	5,500.00	4,500.00	.0%
10011610 61190 Othr Salry	.00	.00	.00	2,335.14	2,335.14	.00	.0%
10011610 62100 Dental Enh	1,456.32	.00	.00	3,834.57	5,015.96	5,941.00	.0%
10011610 62101 Dental Ins	2,229.28	5,719.72	5,719.72	.00	.00	.00	-100.0%
10011610 62102 Vision Ins	670.56	880.18	880.18	669.45	856.00	965.00	9.6%
10011610 62104 BCBS 400	53,396.06	.00	.00	.00	.00	.00	.0%
10011610 62106 HAMP-HMO	22,782.08	.00	.00	.00	.00	.00	.0%
10011610 62108 ENHBCSPPO	28,938.80	100,716.83	100,716.83	82,384.42	107,842.60	126,144.00	25.2%
10011610 62109 ENH HMO	11,290.64	34,154.19	34,154.19	25,987.87	31,665.52	34,549.00	1.2%
10011610 62110 Group Life	695.42	762.00	762.00	488.65	656.65	737.00	-3.3%
10011610 62115 RHS Contrb	5,106.57	5,807.16	5,807.16	5,230.82	6,523.11	6,718.81	15.7%
10011610 62120 IMRF	79,150.27	97,089.31	97,089.31	67,876.46	91,965.00	100,816.00	3.8%
10011610 62130 FICA	33,884.69	43,346.21	43,346.21	29,474.77	42,765.00	45,161.00	4.2%
10011610 62140 Medicare	7,924.70	10,200.87	10,200.87	6,893.42	10,002.00	10,561.00	3.5%
10011610 62200 Hlth Fac	150.00	.00	.00	400.00	.00	.00	.0%
10011610 62990 Othr Ben	600.00	1,200.00	1,200.00	600.00	850.00	1,800.00	50.0%
10011610 70220 Oth PT Sv	71,279.94	75,000.00	75,000.00	45,495.84	70,000.00	70,000.00	-6.7%
10011610 70430 MFD Lease	16,218.90	14,341.17	14,341.17	10,149.54	13,643.00	13,643.00	-4.9%
10011610 70510 RepMaint B	11,973.53	30,000.00	30,000.00	18,095.50	25,000.00	20,000.00	-33.3%
10011610 70520 RepMaint V	443.37	500.00	500.00	330.74	500.00	500.00	.0%
10011610 70530 RepMaint O	803,918.11	1,008,560.00	1,008,560.00	827,863.55	1,030,000.00	1,078,000.00	6.9%
10011610 70611 PrintBind	.00	100.00	100.00	590.00	100.00	100.00	.0%
10011610 70631 Dues	2,665.40	2,605.00	2,605.00	1,848.55	2,600.00	2,605.00	.0%
10011610 70632 Pro Develp	2,031.00	8,000.00	8,000.00	3,395.50	7,000.00	8,000.00	.0%
10011610 70641 Temp Sv	110,914.88	189,668.00	189,668.00	88,996.60	146,000.00	140,880.00	-25.7%
10011610 70690 Purch Serv	.00	.00	.00	109.67	.00	.00	.0%
10011610 70702 WC Prem	4,138.00	4,714.00	4,714.00	3,537.00	4,714.00	4,818.00	2.2%
10011610 70703 Liab Prem	5,882.00	6,620.00	6,620.00	4,968.00	6,620.00	6,234.00	-5.8%
10011610 70704 Prop Prem	1,772.00	2,302.00	2,302.00	1,728.00	2,302.00	2,184.00	-5.1%
10011610 70712 WC Claim	30,969.00	31,098.00	31,098.00	23,328.00	31,098.00	36,455.00	17.2%
10011610 70713 Liab Claim	3,524.00	2,879.00	2,879.00	2,160.00	2,879.00	3,376.00	17.3%
10011610 70714 Prop Claim	2,769.00	3,455.00	3,455.00	2,592.00	3,455.00	3,376.00	-2.3%
10011610 70720 Ins Admin	6,299.00	6,529.00	6,529.00	4,896.00	6,529.00	7,223.00	10.6%
10011610 71010 Off Supp	206,488.83	269,000.00	269,000.00	236,750.88	275,000.00	270,000.00	.4%
10011610 71017 Postage	100.80	400.00	400.00	41.49	400.00	400.00	.0%
10011610 71070 Fuel	215.22	220.42	220.42	121.89	257.20	300.00	36.1%
10011610 71340 Telecom	177,202.40	182,000.00	182,000.00	126,176.42	173,000.00	182,000.00	.0%
10011610 72120 CO Comp Eq	297,398.75	.00	.00	.00	.00	.00	.0%
10011610 73401 Lease Prin	47,471.23	143,595.03	143,595.03	70,570.29	149,309.99	288,162.46	100.7%
10011610 73701 Lease Int	4,378.32	17,463.99	17,463.99	6,039.88	18,760.60	29,880.28	71.1%
TOTAL Information Services	2,496,547.64	2,909,571.08	2,909,571.08	2,116,014.29	2,827,664.77	3,138,385.55	7.9%
TOTAL REVENUE	-155,542.52	-149,000.00	-149,000.00	-105,633.14	-141,110.00	-152,000.00	2.0%
TOTAL EXPENSE	2,652,090.16	3,058,571.08	3,058,571.08	2,221,647.43	2,968,774.77	3,290,385.55	7.6%
GRAND TOTAL	2,496,547.64	2,909,571.08	2,909,571.08	2,116,014.29	2,827,664.77	3,138,385.55	7.9%



## **Purpose**

The goal of the Legal Department is to provide the City of Bloomington with high quality legal services through its in-house attorney and designated on-site contractual attorneys that concentrate in municipal law. Through this legal team, the Legal Department facilitates the operations of the City and protects its interests. The Legal Department staff provides legal opinions to City officials on matters of federal, state and local law and represents the City in court and before administrative agencies. The Department also aids in the collection of accounts receivable due to the City, assists with the negotiation of City contracts involving real estate and other vendor and construction contracts, as well as, intergovernmental agreements and collective bargaining matters, prepares City ordinances and resolutions and prosecutes violations of the City Code.

## **FY 2019 Budget & Program Highlights**

- Increased focus on collecting City debts and improving City-wide debt collection practices
- Increased focus on contract administration and procurement oversight
- Advising the City in personnel matters, collective bargaining negotiations and employment benefit issues, including overseeing the negotiations of collective bargaining agreements that are set for negotiation in FY 2019
- Representing the City in litigation and litigation prevention
- Prosecuting ordinance and related violations in Administrative Court
- Addressing deferred legal work and projects including outstanding development issues
- Updating City Code provisions and policies

## **What we accomplished in FY 2018**

### *SPECIAL LARGE FY 2018 PROJECTS*

- Grossinger Motors Arena
  - The Legal Department was involved in various legal issues involving Grossinger Motors Arena, including review of past management issues and litigation.
- JM Scott Trust Review
  - The Legal Department has been involved in the review of the JM Scott Trust and assisting with options for its future operations.
- Major Policy Initiatives
  - The Legal Department was involved in many of the major policy initiatives that came forward in FY 2018, including the Public Safety & Community Relations Board and the proposed Welcoming City Ordinance.
- Contract Administration

- The Legal Department has begun an update of the City's procurement policies and manual

#### *ECONOMIC DEVELOPMENT & LAND USE*

- The Legal Department assisted with various real estate transactions, including the purchase of the Empire Street property.
- The Legal Department assisted with the vetting and work associated with various property proposals.
- The Legal Department continued its program to provide routine guidance to the Zoning Board of Appeals and Plan Commission.

#### *LABOR & ARBITRATIONS*

- The Legal Department has been involved in numerous employment disciplinary issues and reviews.
- The Legal Department has assisted with the negotiation and review of numerous collective bargaining agreements.
- The Legal Department has handled numerous grievances and arbitrations.

#### *ADMINISTRATIVE COURT*

- The Legal Department continued enforcement actions in the City's Administrative Court system.
- The Legal Department has prosecuted ordinance violation cases including nuisance abatement actions and housing code violations.
  - In FY 2017, a total of 1,107 behavioral ordinance citations were issued and 262 housing cases were file. In addition, 198 circuit court cases were filed for collection. From these citations, the City collected a total of \$148,531 and \$20,740 in court fees. The City has collected a total of \$123,359 in fines and \$15,885 in court fees thus far in FY 2018 (i.e., this constitutes nine months of citation payments). To date in FY 2018, a total of 910 behavioral ordinance violation tickets have been issued of which 560 have been filed in Administrative Court for prosecution. There have been 207 property cases filed in Administrative Court for prosecution. To date, the Legal Department has filed an additional 166 circuit cases collection.
- In its third full year, the administrative court system continues to become more efficient with increased compliance and response times.

#### *GENERAL POLICY / ORDINANCE UPDATES*

- The Legal Department has drafted numerous ordinances and resolutions, including but not limited to:
  - Several annexations, easements and property transactions;
  - The creation of the Transportation Commission;
  - The creation of the Public Safety & Community Relations Board;
  - New regulations on taxicabs and vehicles for hire;
  - Procedures on City Council Expenses & Reimbursements;
  - Amendments to Public Comment
- The Legal Department has drafted several new policies and ordinances that are currently under staff review to assist with zoning, land management, agenda management and related issues going forward.
- The Legal Department is working with various departments as a new system of codification is explored.

#### *LITIGATION*

- The Legal Department has represented the City in multiple lawsuits and administrative matters.
- The Legal Department has assisted with the prosecution of underage liquor complaints.
- The Legal Department has continued litigation oversight and reporting to the City Council.

- The Legal Department has assisted in the acquisition and/or demolition of distressed properties.
- The Legal Department is actively advising and working on ADA compliance and related issues.
- The Legal Department is working with the Bloomington Human Relations Commission regarding litigation.
- The Legal Department continued to improve collection efforts on delinquent taxes.

**GENERAL MATTERS**

- The legal staff continues to work on redacting exempt information from responsive FOIA documents and handling requests for review from the Illinois Attorney General's Office.
- The Legal Department is working to further revamp and improve the City's collection efforts on unpaid City taxes and is pursuing various tax collections.
- The Legal Department advises on nearly all City contracts and answers related procurement and finance questions on a routine basis.
- The Legal Department has helped draft contracts and negotiated agreements to address legacy and outstanding development issues and policies.
- The Legal Department provides routine guidance to the Police Department on its legal issues, as well as the Fire & Police Commission.

**Revenues & Expenditures**

<b>Legal</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted Budget</b>	<b>FY 2018 Projected</b>	<b>FY 2019 Proposed Budget</b>
<b>Expenditures</b>				
Salaries	\$239,399	\$319,449	\$303,644	\$320,869
Benefits	\$102,169	\$132,898	\$106,724	\$113,884
Contractuals	\$952,439	\$919,023	\$916,650	\$937,301
Commodities	\$18,281	\$17,721	\$16,000	\$16,000
Other Expenditures	\$1,429	\$2,500	\$1,500	\$1,500
<b>Department Total</b>	<b>\$1,313,717</b>	<b>\$1,391,591</b>	<b>\$1,344,518</b>	<b>\$1,389,554</b>
<b>Total Revenue</b>	<b>\$25,041</b>	<b>\$22,000</b>	<b>\$25,419</b>	<b>\$25,000</b>
<b>Percent of General Taxation</b>	<b>98.09%</b>	<b>98.42%</b>	<b>98.11%</b>	<b>98.20%</b>

## Performance Measurements

Legal	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Inputs:</b>			
Number of Full Time Employees	5	5	5
Number of Full Time Equivalents (estimated)	2.5	2.5	2.5
Department Expenditures	\$1,391,591	\$1,344,518	\$1,389,554
<b>Outputs:</b>			
Citations paid at City Hall	1,300	1,000	1,000
Fines Collected at City Hall	\$150,000	\$154,000	\$160,000
Fines Collected through Court	\$500	\$4,000	\$5,000
# FOIA Requests Reviewed	150	170	175
# Hours Spent on FOIA	200	175	200

## Challenges

### *Overview of Legal Department*

The number of legal issues facing the City is extensive and requires a substantial amount of resources. Over the course of FY 2018, the City's Legal Department continued to devote a substantial amount of time and attention to addressing human resource issues, collective bargaining, police protocols, administrative court, code development issues, procurement of City contracts and various administrative and legal compliance issues.

As additional background, the City's Legal Department has one in-house attorney, George Boyle, and contracts with Sorling Northrup to provide other legal services. On average, through this contractual relationship, Sorling Northrup provides the full time equivalent of between 2.5 to 3.45 full-time employees per month. To keep costs low, Sorling Northrup also discounts a number of hours off of its already discounted rates. In FY 2017, Sorling discounted a total of \$105,005 and in the first nine months of FY 2018, Sorling has already discounted approximately \$127,012. This further does not include time not charged to the City for attorneys to participate in events like the Citizens Academy and Council retreats. The contractual relationship allows the utilization of attorneys as needed, without paying pension or related expenses, at a pre-set discounted rate (ranging between \$175 and \$200 before additional discounts are applied). Finally, it allows the City to utilize attorneys with needed expertise in a range of issues facing the City, including environmental and employment law.

In some situations, outside counsel fees and resources were also required. This included work by: (1) Clark Baird Smith was used minimally regarding some employment matters; and (2) Engler Callaway Baaston & Sraga assisted with the Local 699 and Unit 21 negotiations and was used as a resource for the other labor agreements. Although not litigation related, Hinshaw & Culberston LLP is handling several matters regarding rail crossings with the Illinois Commerce Commission. These firms may play additional roles in other collective bargaining matters during the year as well. The City has been working to lower these fees,



however due to the timing and number of labor negotiations, these fees do vary. The fees for these attorneys range between \$225 and \$400 per hour.

### *Specific Challenges*

#### **Employment & Labor**

With 11 unions and over 1,100 full and part time employees (plus seasonal help), labor and employment issues are demanding and constant. As an example, the Legal Department has already handled arbitrations involving Local 362, Local 699 and Unit 49, as well as, several employee grievance/disciplinary documents and attending step meetings and labor management conferences. To address these needs, the Legal Department pairs attorneys who concentrate in employment matters with the Human Resources Department. This equates to a significant portion of the Legal Department's resources and budget.

#### **Antiquated Codes & Policies**

A primary challenge to the Legal Department is updating and working with the antiquated City Code. Many of the ordinances governing the City's operations are not only outdated, but also lack clarity and incorporation of updated legal principles. These are currently addressed on a case-by-case basis. However, there is also inter-department cooperation as we look at potentially utilizing a codification service for the City, which remains a priority of the Legal Department.

#### **Assisting with FOIA Management**

The large volume of requests made under the Illinois Freedom of Information Act continue to be a management challenge. Many documents that are requested require the exemption of confidential information in order to protect citizens from violations of privacy (particularly identity theft) and for other authorized reasons, such as safeguarding fair trials. The Legal Department is charged with assisting with this process and handling all Request for Reviews of FOIA request responses from the Illinois Attorney General's Office (requestors can have the Attorney General's Office review the City's denial of their request). These reviews require significant time briefing legal arguments and researching authority. Historically, this took almost all of the time of a full-time attorney as well as part of the time of support staff. To address this issue, the reorganized Legal Department trained every department within the City on procedures for handling FOIA requests and successfully transitioned some of the initial work and redactions to the City Department that is the subject of the request. This allows Legal Department staff to concentrate on other pressing legal issues facing the City and thus maximize the City's resources.

#### **Maximizing Resources**

Maximizing the limited City's legal resources is a primary challenge and goal of the Legal Department. This need to maximize resources is coupled with increased demand in several key areas, including code enforcement, labor and employment, and outstanding development issues. To accomplish this, the Legal Department established an administrative court with the goal of requiring less legal resources for prosecutions, ease of access for the constituents of the City and the ability to keep and collect more of the fines being levied. The administrative court is also helping the City reach the goal of ensuring code violations are properly addressed and remedied in as an efficient manner as possible.

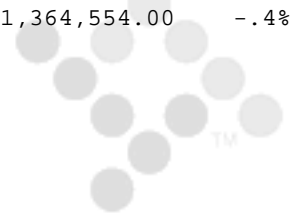


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Legal		2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10011710	54420							
10011710	55045							
10011710	57985							
10011710	57990							
10011710	61100							
10011710	61150							
10011710	62100							
10011710	62101							
10011710	62102							
10011710	62104							
10011710	62108							
10011710	62109							
10011710	62110							
10011710	62120							
10011710	62130							
10011710	62140							
10011710	62200							
10011710	70009							
10011710	70010							
10011710	70095							
10011710	70220							
10011710	70430							
10011710	70530							
10011710	70611							
10011710	70631							
10011710	70632							
10011710	70642							
10011710	70690							
10011710	70702							
10011710	70703							
10011710	70704							
10011710	70712							
10011710	70713							
10011710	70714							
10011710	70720							
10011710	71010							
10011710	71017							
10011710	71340							
10011710	71420							
10011710	79990							
TOTAL Legal		1,288,675.50	1,369,591.21	1,369,591.21	1,011,725.52	1,319,099.50	1,364,554.00	-.4%
TOTAL REVENUE		-25,041.30	-22,000.00	-22,000.00	-19,088.65	-25,418.65	-25,000.00	13.6%
TOTAL EXPENSE		1,313,716.80	1,391,591.21	1,391,591.21	1,030,814.17	1,344,518.15	1,389,554.00	-.1%
GRAND TOTAL		1,288,675.50	1,369,591.21	1,369,591.21	1,011,725.52	1,319,099.50	1,364,554.00	-.4%



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# PARKS ADMINISTRATION

## 10014105



### Purpose

The department includes six divisions: Administration, Parks Maintenance, Recreation, Golf, Zoo and Bloomington Center for the Performing Arts (BCPA).

Administration consists of the Director, Assistant Director, Office Manager, Marketing Manager, Marketing Associate and two Support Staff positions. This division sets priorities, allocates resources and provides direction and support to all the divisions. Administration also provides administrative support, customer service, long-range capital improvement and budget planning. Reports for City Council's consideration are prepared and approved from the Administration Division. This Division also conducts specialized research and analysis. This is the "buck stops here" Division of the Department.

### FY 2019 Budget & Program Highlights

- Continue to review and look at additional revenues to increase or implement new revenue streams.
- Continue to provide a quality product/service for the Citizens of Bloomington while simultaneously trying to lower overall department subsidy.
- Upon City Council's Approval of the Comprehensive Parks Master Plan move forward with the Department's long range planning.
- Completing the implementation of a new software system to provide better customer service, providing more online services as well as tying all of the current Department's random systems together with the City's MUNIS financial system

### What we accomplished in FY 2018

- Interviewed and hired Greenplay LLC to do a Comprehensive Master Plan for the Department.
- Signed a contract with MaxGalaxy Software to update facility rentals, program registration, and point of sale systems for Administration, Recreation, Aquatics, Miller Park Zoo and Pepsi Ice. Replacing a 17+ year old system and unifying the department with one system. Training began in May, 2017-Live date January 2, 2018.
- The Director of the Department attended and completed Park Director School in Wheeling, West Virginia in August.
- The Assistant Director attended the NRPA (National Recreation & Park Association) Annual Conference in New Orleans in September.
- Continued to increase digital marketing presence for PR&CA divisions through social media, email marketing, website content management.
- Met with the entire Full-time staff in February to get input on Department's Mission and Vision Statements.

## Revenues & Expenditures

Parks Administration	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$407,214	\$426,028	\$444,712	\$432,140
Benefits	\$155,385	\$164,261	\$168,530	\$162,013
Contractuals	\$37,238	\$47,976	\$48,601	\$42,874
Commodities	\$7,595	\$7,500	\$8,559	\$6,500
<b>Department Total</b>	<b>\$607,431</b>	<b>\$645,765</b>	<b>\$670,401</b>	<b>\$643,527</b>
<b>Total Revenue</b>	<b>\$93,715</b>	<b>\$92,150</b>	<b>\$65,286</b>	<b>\$96,600</b>
<b>Percent of General Taxation</b>	<b>84.57%</b>	<b>85.73%</b>	<b>90.26%</b>	<b>84.99%</b>

## Challenges

- The Parks, Recreation and Cultural Arts Department continues to look for ways to lower subsidies in all divisions even further as the budget is challenging year after year.
- It is difficult to find adequate time for strategic work such as future planning or forecasting as we are continually defending the existing services that Department offers/provides. A new position called Project Manager/Grant Coordinator is badly needed to fulfill necessary work on bigger projects and Constitution Trail.
- The Parks, Recreation and Cultural Arts Department continues to struggle with balancing reductions to the budget while continuing our many current services and providing a high level of customer service.
- The Parks, Recreation and Cultural Arts Department continues to look for ways to expand programming and events with limited options of available space.

## Fun Facts

In April of 1968 the City of Bloomington formed the Bloomington Parks and Recreation Department, known today as The Parks, Recreation and Cultural Arts Department. In April of 2018 the Department will be 50 years old.



CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Parks Administration			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014105	54430	Fac Rntl	-83,395.00	-85,000.00	-85,000.00	-44,480.00	-60,000.00	-85,000.00	.0%
10014105	54910	ActPgm Inc	-4,891.30	-2,500.00	-2,500.00	-4,033.00	-2,375.00	-4,000.00	60.0%
10014105	57035	Concession	-753.90	-750.00	-750.00	-761.40	-761.40	-750.00	.0%
10014105	57540	Comm Proj	-4,575.00	-2,900.00	-2,900.00	.00	-2,050.00	-2,050.00	-29.3%
10014105	57985	Cash StOvr	.00	.00	.00	.28	.28	.00	.0%
10014105	57990	Misc Rev	-100.00	-1,000.00	-1,000.00	-100.00	-100.00	-4,800.00	380.0%
10014105	61100	Salary FT	399,983.65	412,438.20	412,438.20	308,183.18	433,578.00	423,639.70	2.7%
10014105	61130	Salary SN	5,335.47	13,290.00	13,290.00	4,952.78	7,000.00	8,500.00	-36.0%
10014105	61150	Salary OT	129.68	300.00	300.00	90.86	300.00	.00	-100.0%
10014105	61190	Othr Salry	1,765.26	.00	.00	3,834.00	3,834.00	.00	.0%
10014105	62100	Dental Enh	614.31	.00	.00	1,562.85	2,064.40	2,449.50	.0%
10014105	62101	Dental Ins	1,266.99	2,225.80	2,225.80	191.12	249.92	.00	-100.0%
10014105	62102	Vision Ins	376.90	428.00	428.00	298.15	387.60	370.00	-13.6%
10014105	62104	BCBS 400	17,021.76	.00	.00	9,266.24	9,266.24	.00	.0%
10014105	62106	HAMP-HMO	28,259.31	.00	.00	-2,498.65	-1,998.92	.00	.0%
10014105	62108	ENHBCBSPPO	2,084.96	20,322.19	20,322.19	6,693.22	10,898.60	20,383.00	.3%
10014105	62109	ENH HMO	14,175.04	48,483.25	48,483.25	38,426.25	49,726.85	43,027.80	-11.3%
10014105	62110	Group Life	468.86	371.80	371.80	265.44	354.24	448.90	20.7%
10014105	62115	RHS Contrb	4,024.85	4,402.80	4,402.80	3,708.03	4,422.75	4,555.44	3.5%
10014105	62120	IMRF	53,640.97	52,751.10	52,751.10	40,935.35	55,862.00	54,141.70	2.6%
10014105	62130	FICA	23,558.74	24,940.00	24,940.00	18,298.07	26,581.00	25,561.50	2.5%
10014105	62140	Medicare	5,509.58	5,838.10	5,838.10	4,279.49	6,217.00	5,977.30	2.4%
10014105	62330	LIUNA Pen	1,497.60	1,498.00	1,498.00	1,152.00	1,498.00	1,498.00	.0%
10014105	62990	Othr Ben	2,885.07	3,000.00	3,000.00	2,700.00	3,000.00	3,600.00	20.0%
10014105	70430	MFD Lease	2,999.69	3,358.66	3,358.66	2,424.12	3,634.00	3,634.00	8.2%
10014105	70610	Advertise	.00	1,500.00	1,500.00	300.00	1,500.00	1,000.00	-33.3%
10014105	70611	PrintBind	135.00	750.00	750.00	.00	300.00	.00	-100.0%
10014105	70631	Dues	1,748.00	1,950.00	1,950.00	1,734.00	1,950.00	1,950.00	.0%
10014105	70632	Pro Develp	5,797.83	4,200.00	4,200.00	5,372.55	5,000.00	2,000.00	-52.4%
10014105	70702	WC Prem	2,222.00	3,046.00	3,046.00	2,286.00	3,046.00	2,760.00	-9.4%
10014105	70703	Liab Prem	3,158.00	4,278.00	4,278.00	3,204.00	4,278.00	3,571.00	-16.5%
10014105	70704	Prop Prem	952.00	1,487.00	1,487.00	1,116.00	1,487.00	1,251.00	-15.9%
10014105	70712	WC Claim	13,998.00	19,263.00	19,263.00	14,445.00	19,263.00	19,045.00	-1.1%
10014105	70713	Liab Claim	1,593.00	1,784.00	1,784.00	1,341.00	1,784.00	1,763.00	-1.2%
10014105	70714	Prop Claim	1,252.00	2,140.00	2,140.00	1,602.00	2,140.00	1,763.00	-17.6%
10014105	70720	Ins Admin	3,382.00	4,219.00	4,219.00	3,168.00	4,219.00	4,137.00	-1.9%
10014105	71010	Off Supp	5,651.05	5,000.00	5,000.00	3,642.93	5,000.00	3,500.00	-30.0%
10014105	71073	FuelNonCit	.00	250.00	250.00	.00	250.00	250.00	.0%
10014105	71190	Other Supp	.00	750.00	750.00	597.18	750.00	750.00	.0%
10014105	71340	Telecom	1,615.67	1,200.00	1,200.00	1,470.45	2,100.00	2,000.00	66.7%
10014105	71420	Periodicls	328.16	300.00	300.00	458.61	458.61	.00	-100.0%
TOTAL Parks Administration			513,716.20	553,614.90	553,614.90	436,126.10	605,115.17	546,926.84	-1.2%
TOTAL REVENUE			-93,715.20	-92,150.00	-92,150.00	-49,374.12	-65,286.12	-96,600.00	4.8%
TOTAL EXPENSE			607,431.40	645,764.90	645,764.90	485,500.22	670,401.29	643,526.84	-.3%
GRAND TOTAL			513,716.20	553,614.90	553,614.90	436,126.10	605,115.17	546,926.84	-1.2%

# PARKS MAINTENANCE

## 10014110



### Purpose

The Parks Maintenance division helps support the many educational and recreational opportunities throughout Bloomington. Parks Maintenance consists of the forestry, horticulture, utility and maintenance divisions. The Forestry division is responsible for all trees on City property. Park staff takes pride in providing a safe, functional and clean environment in all parks, trail areas and public buildings.

The Department also assumed the responsibility of maintaining all City right-of-ways and provides physical support to all City Departments and field maintenance support to more than 20 athletic groups. The Parks Division also assists both school districts with playground installation.

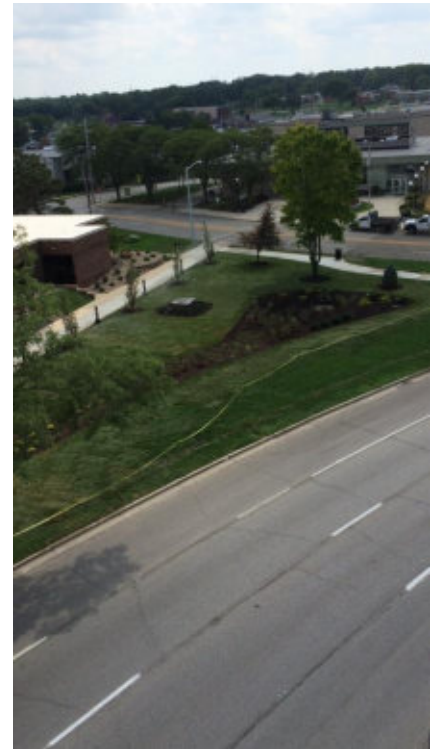


### FY 2019 Budget & Program Highlights

- Continue to provide a quality park experience for all visitors.
- Provide high quality maintenance that is both cost effective and timely
- Conversion of 5 right of way mowing areas to Conservation Areas.
- New playground at Rollingbrook Park
- Phase IV Route 9 and Veterans Parkway plantings. Route 9 east of Hershey Road.
- Expansion of prescribed burning program to include timber burning
- Continued Aquatic vegetation management in City lakes and retention ponds; 5 locations.
- New Playground installation at Friendship Park, Woodbury Park, and Oakland School.
- Continued Emerald Ash Borer treatment program. Returning to 100 trees treated in 2016 on 2 year cycle.
- Continued Support of City Departments.
- Replacement of PR62 Arm Mower for right of way
- Projecting 11,000 park mowing man hours and 3,000 right of way mowing man hours.
- Ecologically sound storm water management at The Grove
- Bank stabilization and invasive plant control at White Oak Park
- Installation of Handicapped Accessible Fishing Dock at White Oak Park in cooperation with Prairie Anglers
- Installation of ¾ mile asphalt trail at Wittenburg Woods
- Annual flower installation and maintenance.

## What we accomplished in FY 2018

- Continued Downtown Bloomington Beautification - Worked in cooperation with Downtown Bloomington Association. Increased holiday decorating.
- Awarded grant from Wild Ones, installed 2 Monarch Butterfly habitat areas.
- Treated 155 Ash Trees for Emerald Ash Borer - Staff identified and treated 155 park and street specimen ash trees. The trees are treated with Tree-Age, the most effective chemical for EAB treatment at this time. Treatment must be done every other year. This is the second treatment for trees initially treated in 2015.
- 687 Total Trees Removed, 111 Ash - The Emerald Ash Borer (EAB) problem is being properly managed. Many homeowners have been treating parkway ash trees. Ash trees in major infestation areas of town have been eradicated and replanted.
- Planting of 604 Street and Park Trees - All removed trees in an eligible location were replanted. We continue to work to increase species diversity of our urban forest. 23 different species are used.
- Continued Strong Beautification Program - Staff continued to plant and maintain flower beds and hanging baskets throughout the city.
- Continued Conservation Management – Staff maintained 132 acres of native Illinois prairie and installed 2 Monarch Plots.
- Route 9 Beautification Program Phase III – Plantings installed on Route 9 and Boulevards east of Veterans Parkway to Hershey Road.
- Awarded \$15,000 Grant for Urban Forestry – Park Tree Inventory.
- Tipton Spray Park Improvements – Updated surface at Tipton Spray Park
- Miller Park Miniature Golf – New putting surfaces
- Equipment upgrades – Replacement of unit 756 Knuckleboom and unit 750 Bobcat skid steer.
- Miller Park Senior Center Improvements – New carpet entire lower level.
- Landscape Design and Installation – City Hall Plaza North
- Landscape Design and Installation – Government Center Parking Lot
- Cooperative Tree Planting – Rotary Club partnership trees along West Market Street.
- New 1.4 mile trail at The Grove to be maintained for Safe Routes to Schools program.



## Funding Source

General Fund 98.32%, Fees 1.68%

## Revenues & Expenditures

Parks Maintenance	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$1,652,799	\$1,793,013	\$1,753,759	\$1,817,404
Benefits	\$749,285	\$686,231	\$697,493	\$727,193
Contractuals	\$739,492	\$667,640	\$693,975	\$607,753
Commodities	\$444,875	\$480,806	\$483,975	\$458,443
Capital Expenditures	\$836	\$0	\$0	\$0
Principal Expense	\$88,999	\$151,123	\$142,237	\$241,606
Interest Expense	\$3,903	\$15,790	\$14,590	\$22,781
Other Expenditures	\$25	\$250	\$0	\$0
<b>Department Total</b>	<b>\$3,680,214</b>	<b>\$3,794,854</b>	<b>\$3,786,029</b>	<b>\$3,875,180</b>
<b>Total Revenue</b>	<b>\$117,506</b>	<b>\$63,000</b>	<b>\$70,913</b>	<b>\$65,000</b>
<b>Percent of General Taxation</b>	<b>96.81%</b>	<b>98.34%</b>	<b>98.13%</b>	<b>98.32%</b>

## Challenges

- Personnel Changes – Retirement of Turf Specialist
- Increased mowing and right of way location - Locations and acreages continue to increase every year.
- Continued Demand for Services – From other Departments and public groups

## Fun Facts

The City's current park system contains 38 parks, 6 public buildings, 3 spray parks, 2 swimming pools, 5 lakes, and 30 miles of trail. We also have a 60-acre soccer complex, a skate park, a public ice skating rink, 3 golf courses and a zoo.

## What Else Do We Do?

- Mowing and maintenance of 775 acres of parkland
- Mowing of 160 right-of-way (ROW) locations totaling 221 acres
- Athletic field preparation for softball, baseball, football and soccer
- Chemical and turf management program
- Management of 132 acres of native Illinois prairie
- Installation and maintenance of all public flower beds and baskets on City properties
- Swimming pool and spray park maintenance
- Aquatic vegetation management at City lakes and retention ponds



- Daily cleaning and setup of all rental facilities
- Daily garbage pickup at park locations
- All playground and building maintenance
- Beautification of Downtown Bloomington and Adopt-a-Pot program maintenance
- Tree maintenance, which includes removal as needed, pruning, chemical treatment and replanting of all park and public right-of-way trees
- 24 hour 365 days a year storm damage and hazard tree response
- HVAC inspection and maintenance at 6 public buildings, the golf courses and the zoo

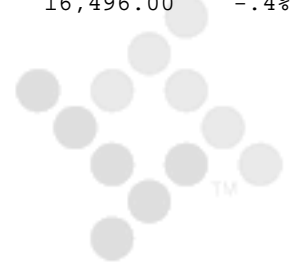


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Parks Maintenance			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014110	54990	Othr Chgs	-24,963.11	-20,000.00	-20,000.00	-10,718.60	-20,000.00	-20,000.00	.0%
10014110	57114	Equip Sale	-8,390.00	-10,000.00	-10,000.00	-15,163.48	-15,163.48	-10,000.00	.0%
10014110	57310	Donations	-5,650.00	-3,000.00	-3,000.00	-5,750.00	-5,750.00	-5,000.00	66.7%
10014110	57420	PropDamClm	-2,542.17	.00	.00	.00	.00	.00	.0%
10014110	57516	Lease Proc	-50,633.67	.00	.00	.00	.00	.00	.0%
10014110	57990	Misc Rev	-25,327.50	-30,000.00	-30,000.00	-5,157.10	-30,000.00	-30,000.00	.0%
10014110	61100	Salary FT	1,281,077.77	1,381,175.20	1,381,175.20	1,023,948.46	1,379,009.00	1,414,541.00	2.4%
10014110	61130	Salary SN	347,722.23	377,088.00	377,088.00	291,714.99	340,000.00	367,490.00	-2.5%
10014110	61150	Salary OT	23,999.45	34,750.00	34,750.00	17,743.15	34,750.00	35,373.00	1.8%
10014110	62100	Dental Enh	3,416.80	.00	.00	8,210.31	10,472.78	11,365.00	.0%
10014110	62101	Dental Ins	5,036.19	8,655.00	8,655.00	.00	.00	.00	-100.0%
10014110	62102	Vision Ins	1,518.83	1,712.00	1,712.00	1,335.76	1,684.86	1,740.00	1.6%
10014110	62104	BCBS 400	137,378.19	.00	.00	.00	.00	.00	.0%
10014110	62106	HAMP-HMO	40,592.61	.00	.00	.00	.00	.00	.0%
10014110	62108	ENHCBSPPO	81,852.03	246,198.80	246,198.80	197,603.34	245,626.96	263,197.00	6.9%
10014110	62109	ENH HMO	17,476.45	49,826.83	49,826.83	36,648.58	47,479.86	49,044.00	-1.6%
10014110	62110	Group Life	1,143.35	724.00	724.00	960.53	1,281.92	1,340.00	85.1%
10014110	62115	RHS Contrb	2,897.81	3,551.76	3,551.76	2,966.77	3,723.89	3,835.61	8.0%
10014110	62120	IMRF	275,386.58	217,985.00	217,985.00	167,604.61	218,895.00	227,944.00	4.6%
10014110	62130	FICA	98,107.47	104,442.00	104,442.00	77,109.98	107,213.00	107,813.00	3.2%
10014110	62140	Medicare	22,945.44	24,436.00	24,436.00	18,034.39	25,075.00	25,214.00	3.2%
10014110	62150	UnEmpl Ins	22,743.00	15,000.00	15,000.00	4,140.00	22,000.00	22,000.00	46.7%
10014110	62160	Work Comp	548.76	.00	.00	.00	.00	.00	.0%
10014110	62170	UniformAll	13,875.00	13,500.00	13,500.00	.00	13,500.00	13,500.00	.0%
10014110	62990	Othr Ben	24,366.72	200.00	200.00	540.00	540.00	200.00	.0%
10014110	70093	Bank Fees	200.00	.00	.00	.00	.00	.00	.0%
10014110	70420	Rentals	3,794.35	4,000.00	4,000.00	5,443.10	8,000.00	4,000.00	.0%
10014110	70430	MFD Lease	1,237.53	1,313.14	1,313.14	811.33	1,148.00	1,148.00	-12.6%
10014110	70510	RepMaint B	71,045.44	80,000.00	80,000.00	29,565.35	80,000.00	70,000.00	-12.5%
10014110	70520	RepMaint V	92,013.87	80,000.00	80,000.00	47,895.04	80,000.00	75,000.00	-6.3%
10014110	70540	RepMt Othr	23,724.09	60,000.00	60,000.00	38,860.72	50,000.00	30,000.00	-50.0%
10014110	70542	RepMaintNF	51,935.71	35,000.00	35,000.00	41,487.54	60,000.00	50,000.00	42.9%
10014110	70550	RepMaint I	100,814.03	.00	.00	.00	.00	.00	.0%
10014110	70590	Oth Repair	174,841.87	180,500.00	180,500.00	162,257.62	180,500.00	180,500.00	.0%
10014110	70631	Dues	1,321.85	400.00	400.00	194.95	400.00	500.00	25.0%
10014110	70632	Pro Develop	3,444.99	3,400.00	3,400.00	2,290.84	4,000.00	3,400.00	.0%
10014110	70690	Purch Serv	16,093.91	40,000.00	40,000.00	39,559.96	46,900.00	20,000.00	-50.0%
10014110	70702	WC Prem	10,914.00	11,959.00	11,959.00	8,973.00	11,959.00	11,005.00	-8.0%
10014110	70703	Liab Prem	15,514.00	16,796.00	16,796.00	12,600.00	16,796.00	14,238.00	-15.2%
10014110	70704	Prop In Pr	4,675.00	5,840.00	5,840.00	4,383.00	5,840.00	4,988.00	-14.6%
10014110	70712	WC Claim	125,751.00	109,552.00	109,552.00	82,161.00	109,552.00	106,716.00	-2.6%
10014110	70713	Liab Claim	14,311.00	10,144.00	10,144.00	7,605.00	10,144.00	9,881.00	-2.6%
10014110	70714	Prop Claim	11,244.00	12,172.00	12,172.00	9,126.00	12,172.00	9,881.00	-18.8%
10014110	70720	Ins Admin	16,615.00	16,564.00	16,564.00	12,420.00	16,564.00	16,496.00	-.4%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Parks Maintenance			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014110	71010	Off Supp	538.86	1,500.00	1,500.00	80.60	1,500.00	1,500.00	.0%
10014110	71017	Postage	10.18	500.00	500.00	.00	500.00	500.00	.0%
10014110	71024	Janit Supp	8,954.15	9,000.00	9,000.00	5,413.71	9,000.00	9,000.00	.0%
10014110	71030	UniformSup	5,076.61	4,000.00	4,000.00	2,797.81	5,000.00	5,000.00	25.0%
10014110	71070	Fuel	76,255.30	89,474.00	89,474.00	82,672.02	91,518.00	96,250.00	7.6%
10014110	71073	FuelNonCit	484.47	.00	.00	649.70	649.70	.00	.0%
10014110	71080	Maint Supp	10,510.26	10,000.00	10,000.00	9,833.89	10,000.00	10,000.00	.0%
10014110	71190	Other Supp	107,619.80	87,000.00	87,000.00	59,105.12	91,475.00	87,000.00	.0%
10014110	71310	Natural Gs	11,145.53	15,000.00	15,000.00	5,976.50	15,000.00	15,000.00	.0%
10014110	71320	Electricity	92,427.24	100,000.00	100,000.00	69,659.13	100,000.00	100,000.00	.0%
10014110	71330	Water	63,652.42	95,000.00	95,000.00	67,961.11	90,000.00	80,000.00	-15.8%
10014110	71340	Telecom	18,067.33	20,000.00	20,000.00	13,550.66	20,000.00	20,000.00	.0%
10014110	71720	Wtr Chem	50,132.52	49,332.00	49,332.00	17,061.31	49,332.00	34,193.00	-30.7%
10014110	72140	CO Other	835.76	.00	.00	.00	.00	.00	.0%
10014110	73401	Lease Prin	88,998.95	151,123.31	151,123.31	79,084.23	142,237.02	241,605.80	59.9%
10014110	73701	Lease Int	3,903.35	15,790.07	15,790.07	4,886.22	14,589.73	22,781.30	44.3%
10014110	79010	Prop Tx	24.84	250.00	250.00	164.21	.00	.00	-100.0%
TOTAL Parks Maintenance			3,562,707.44	3,731,854.11	3,731,854.11	2,736,302.36	3,715,115.24	3,810,179.71	2.1%
TOTAL REVENUE			-117,506.45	-63,000.00	-63,000.00	-36,789.18	-70,913.48	-65,000.00	3.2%
TOTAL EXPENSE			3,680,213.89	3,794,854.11	3,794,854.11	2,773,091.54	3,786,028.72	3,875,179.71	2.1%
GRAND TOTAL			3,562,707.44	3,731,854.11	3,731,854.11	2,736,302.36	3,715,115.24	3,810,179.71	2.1%



# RECREATION

## 10014112



### Purpose

The Recreation Division of Bloomington Parks, Recreation, and Cultural Arts Department encompasses recreation programs, the Special Opportunities Available in Recreation (S.O.A.R.) program, aquatics and the Pepsi Ice Center. There are separate budgets for each area. This budget covers year round recreation programs for individuals of all ages in a variety of areas including arts, sports, special interest, camps, seniors, concerts, and special events. The Parks & Recreation website, [www.bpard.org](http://www.bpard.org), contains the seasonal program guides which list all the programs offered. The various programs offer physical, social and mental benefits.

### FY 2019 Budget & Program Highlights

- Continue to offer safe, quality programs for a variety of age groups.
- Continue to offer some free family special events and free concerts.
- Offer programs that benefit individuals mentally, socially and/or physically
- Provide fee assistance for those unable to pay full price for fee based programs.
- Continue to operate Lincoln Leisure Center and the Miller Park Adult Center.
- Continue the After School Sports Program to offer an affordable opportunity to participate in sports for youth in 4th and 5th grade who otherwise might not be able to do so.

### What we accomplished in FY 2018

- Continued to offer free summer concerts downtown for a Lunchtime Concert series and weekly evening concerts at Miller Park and Franklin Park.
- Partnered with Dust2Glory Fitness to offer a new event called Hill of a Race. This is an obstacle course run and unique to the community.
- Collaborated with Community Groups to offer larger special events (i.e. Fleet Feet, YWCA, Town of Normal & more).
- Provided a wide variety of introductory programs (sports, music, dance, special interest) for the citizens of Bloomington, including some free events.
- New programs were added to the mix of popular usual programs throughout the year.
- Staff continued to be actively involved with the McLean County Wellness Coalition promoting efforts to make Bloomington-Normal a healthier City.
- Distributed three program guides to promote the department programs and activities.
- Continued to offer programs for our youngest population, preschool and parent/child, which continue to be in high demand.
- Continued to operate the Lincoln Leisure Center, the Miller Park Adult Center and the Miniature Golf Course in Miller Park.
- Used volunteers and interns in a variety of capacities.

- Started a long term plan of moving Recreation into the future.
- Reached out to about 4,000 community members through health and information fairs. Promoting programs within the department and the City as a whole.
- Fundraising efforts were created to raise money to help individuals participate in programs that cannot otherwise due to financial restraints.
- Offered affordable childcare programs to parents when schools are out of session.

## Funding Source

General Fund 66.09%, the remainder is made up of Activity Fees, Donation Fees, and Grants.

## Revenues & Expenditures

Recreation	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$390,081	\$476,281	\$421,521	\$449,742
Benefits	\$103,039	\$123,662	\$111,741	\$114,779
Contractuals	\$202,012	\$224,859	\$227,459	\$216,795
Commodities	\$54,294	\$67,716	\$68,356	\$64,956
Principal Expense	\$9,300	\$8,010	\$8,010	\$7,473
Interest Expense	\$374	\$219	\$219	\$69
Transfer Out	\$153,843	\$160,823	\$160,823	\$160,823
Other Expenditures	\$6,007	\$5,000	\$5,000	\$5,000
<b>Department Total</b>	<b>\$918,950</b>	<b>\$1,066,569</b>	<b>\$1,003,129</b>	<b>\$1,019,638</b>
<b>Total Revenue</b>	<b>\$347,646</b>	<b>\$368,094</b>	<b>\$368,094</b>	<b>\$345,810</b>
<b>Percent of General Taxation</b>	<b>62.17%</b>	<b>65.49%</b>	<b>63.31%</b>	<b>66.09%</b>

## Performance Measurements

Recreation	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Inputs:</b>				
Number of Full Time Employees	4	4	4	4
Department Expenditures	\$918,950	\$1,066,569	\$1,003,129	\$1,019,638
<b>Outputs:</b>				
<b>Programs Offered</b>				
55+ programs offered	139	270	200	200
Adult programs offered	105	70	85	85
Teen programs offered	22	12	15	15
Youth programs offered	462	474	470	470
Parent/child & preschool programs	233	172	220	220
Special events offered	44	40	40	40
<b>Total programs offered</b>	<b>1,005</b>	<b>1,038</b>	<b>1,030</b>	<b>1,030</b>
<b>Participation</b>				
Registered for 55+ programs	3,059	1,613	2,000	2,000
Registered for adult programs	3,458	2,341	2,500	2,500
Registered for teen programs	240	52	120	120
Registered for youth Programs	4,744	5,500	5,000	5,000
Registered for p/c and preschool Programs	1,783	1,895	1,800	1,800
Registered for special events	7,012	15,341	8,000	8,000
<b>Total participation</b>	<b>20,296</b>	<b>26,742</b>	<b>19,420</b>	<b>19,420</b>
<b>Revenues</b>				
Revenue for 55+ programs	\$31,384	\$29,874	\$29,874	\$29,874
Revenue for adult programs	\$32,795	\$39,345	\$39,345	\$36,027
Revenue for teen programs	\$6,170	\$2,160	\$2,160	\$2,160
Revenue for youth programs	\$173,169	\$182,731	\$182,731	\$182,731
Rev. for parent/child & preschool programs	\$28,258	\$44,828	\$44,828	\$42,008
Revenue for special events	\$5,463	\$7,200	\$7,200	\$7,200
<b>Total activity fees</b>	<b>\$277,239</b>	<b>\$306,318</b>	<b>\$306,318</b>	<b>\$300,000</b>
<b>Miniature Golf at Miller Park</b>				
Total # participants	3,535	3,671	3,142	0
<b>Total revenue</b>	<b>\$14,921</b>	<b>\$14,966</b>	<b>\$13,425</b>	<b>0</b>

## Challenges

- There is a need in the community for affordable programs that improve the quality of life. It's difficult to keep up with the demand when current staff is working at more than one capacity.
- There is a need for facilities on the east side of Bloomington. The only indoor locations owned by the department are west of Main Street while the majority of the community lives east of Main Street. A Community Center for all ages is needed.

- With the change of Department Director, the Assistant Director was reinstated but the Superintendent of Recreation was eliminated. This position should be funded.
- Program participants are inconvenienced due to last minute school functions that prevent our programs from using the facility or lack of access to the buildings after staff have left for the evening. While our relationships with the schools are great, it is difficult to plan and offer programs using their facilities.
- Recruiting quality seasonal staff is an ongoing challenge for the division. We rely on many seasonal employees to be able to offer the quality programming all year round

Program Manager 1	Program Manager 2	Program Manager 3	Program Manager 4
Dance Paddle Boats Trips Adult Center Manager 55+ Special Interest Special Events Marketing Donations	Adult Leagues Fitness Classes Adult Sport Youth Sports Fishing Clinic Turkey Trot Field Reservations Health Fairs Volunteers B/N Sports Commission MCWC Committee	LLC Facility Manager Art Programs Music Programs Schools Out Programs Youth S.I. COB Wellness Committee Preschool S.I. Program Guide Concerts Special Events Recreation Budget Monthly Reports	Preschool Sports Youth Sports O'Neil Pool Facility Holiday Pool Facility Swim Lessons Swim Team Concerts Special Events Aquatics Budget

## Fun Facts

The Recreation Division operates with 4 full-time staff members under the direction of the Assistant Director and Director of Bloomington Parks, Recreation & Cultural Arts. Programs are held at the Lincoln Leisure Center, Miller Park Adult Center and City Parks. Staff relies on schools as indoor facilities for other programs.

## What Else Do We Do?

- Employ a large number of teens and college students as sport instructors and assistants, day camp counselors, mini golf attendants, special interest class instructors and more.
- Offer introductory sports programs that are safe for all fitness levels.
- Offer programs that help develop youth by teaching them constructive skills, giving them a chance to develop positive relationships, help them build on academic skills, keep them healthy and more.
- Operate an Adult Center for individuals 55+ weekdays from 9:00 a.m. to 2:30 p.m. in the lower level of the Miller Park Pavilion.
- Plan, implement and evaluate a wide variety of special events as well as skill development programs for individuals of all ages (parent/child, preschool, youth, teens, adults, older adults, and families).
- Contract with outside vendors (i.e. Gymnastics Etc., sports officials, adult fitness) to provide some programs and activities.
- Conduct an Afterschool sports program geared toward young people who might not have or be able to afford any other sports opportunity.
- Scholarships are provided to families and participants to allow all individuals the opportunity to participate.

- Promote community unity and pride amongst citizens through events, contest and community outreach.

## **Community Comments**

1) "Thank you for doing this and allowing kids to participate!! My 7-year old and I had a blast even with the rain. Great experience! Can't wait for next year."

2) "Instructors are very patient with all the kids."

3) "Would like to see more opportunities for the kids to be active."

4) "Gives my son structure, something to look forward to, meet new people"

5) "My kiddo LOVES this class!!! Thanks for having it again!"

Post program survey averages taken from 600 responses to Special Interest and Sports programs.

*99% of participants enjoyed themselves at programs*

*97% of participants believe the program is priced right*

*88% of participants felt safe and welcome*





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Recreation			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014112	53120	St Grants	-2,800.00	-3,650.00	-3,650.00	.00	-3,650.00	-3,650.00	.0%
10014112	53990	IntrGovRev	-4,000.00	-4,000.00	-4,000.00	.00	-4,000.00	-3,000.00	-25.0%
10014112	54430	Fac Rntl	-2,662.50	-2,000.00	-2,000.00	-520.00	-2,000.00	-2,000.00	.0%
10014112	54870	Mini Golf	-16,034.75	-14,966.00	-14,966.00	-14,644.00	-14,966.00	.00	-100.0%
10014112	54910	ActPgm Inc	-287,238.72	-306,318.00	-306,318.00	-236,217.35	-306,318.00	-300,000.00	-2.1%
10014112	57310	Donations	-11,673.00	-12,160.00	-12,160.00	-9,657.47	-12,160.00	-12,160.00	.0%
10014112	57985	Cash StOvr	-1.05	.00	.00	-.05	-.05	.00	.0%
10014112	61100	Salary FT	228,524.84	250,457.00	250,457.00	179,845.18	246,261.00	249,004.00	-.6%
10014112	61130	Salary SN	161,254.54	225,824.00	225,824.00	142,347.80	175,000.00	200,144.00	-11.4%
10014112	61150	Salary OT	194.83	.00	.00	242.62	260.00	594.00	.0%
10014112	61190	Othr Salry	106.39	.00	.00	.00	.00	.00	.0%
10014112	62100	Dental Enh	471.20	.00	.00	1,195.66	1,541.04	1,616.00	.0%
10014112	62101	Dental Ins	742.56	1,559.00	1,559.00	.00	.00	.00	-100.0%
10014112	62102	Vision Ins	252.44	288.00	288.00	226.10	285.60	285.00	-1.0%
10014112	62104	BCBS 400	24,767.70	.00	.00	.00	.00	.00	.0%
10014112	62108	ENHBCBSPPO	12,224.84	47,167.11	47,167.11	31,774.60	40,350.09	41,562.00	-11.9%
10014112	62110	Group Life	330.05	260.00	260.00	200.30	267.50	268.00	3.1%
10014112	62115	RHS Contrb	3,670.75	4,248.60	4,248.60	3,398.53	4,153.63	4,278.24	.7%
10014112	62120	IMRF	31,253.55	34,120.00	34,120.00	24,776.70	32,383.00	31,822.00	-6.7%
10014112	62130	FICA	23,252.65	28,580.00	28,580.00	19,285.59	25,943.00	27,837.00	-2.6%
10014112	62140	Medicare	5,438.57	6,689.00	6,689.00	4,510.62	6,067.00	6,511.00	-2.7%
10014112	62200	Hlth Fac	.00	150.00	150.00	100.00	150.00	.00	-100.0%
10014112	62990	Othr Ben	635.07	600.00	600.00	500.00	600.00	600.00	.0%
10014112	70093	Bank Fees	150.48	1,000.00	1,000.00	150.84	1,000.00	1,000.00	.0%
10014112	70095	CC Fees	9,208.63	9,400.00	9,400.00	7,320.39	9,400.00	9,400.00	.0%
10014112	70420	Rentals	1,666.20	3,975.00	3,975.00	2,864.76	3,975.00	3,975.00	.0%
10014112	70430	MFD Lease	265.09	266.78	266.78	199.01	267.00	267.00	.1%
10014112	70510	RepMaint B	.00	800.00	800.00	.00	800.00	800.00	.0%
10014112	70520	RepMaint V	894.30	3,500.00	3,500.00	5,895.15	6,000.00	4,500.00	28.6%
10014112	70542	RepMaintNF	.00	.00	.00	77.94	100.00	.00	.0%
10014112	70590	Oth Repair	.00	1,000.00	1,000.00	326.02	1,000.00	816.00	-18.4%
10014112	70610	Advertise	23,498.60	25,000.00	25,000.00	17,490.00	25,000.00	25,000.00	.0%
10014112	70611	PrintBind	17,859.72	30,100.00	30,100.00	10,902.65	30,100.00	25,000.00	-16.9%
10014112	70631	Dues	1,185.56	1,200.00	1,200.00	614.00	1,200.00	1,280.00	6.7%
10014112	70632	Pro Develp	4,972.26	6,985.00	6,985.00	3,950.78	6,985.00	6,985.00	.0%
10014112	70640	OffScorkpr	11,333.00	11,930.00	11,930.00	5,905.00	11,930.00	11,930.00	.0%
10014112	70690	Purch Serv	92,990.17	94,526.00	94,526.00	79,275.30	94,526.00	93,526.00	-1.1%
10014112	70702	WC Prem	2,938.00	2,872.00	2,872.00	2,151.00	2,872.00	2,486.00	-13.4%
10014112	70703	Liab Prem	4,176.00	4,033.00	4,033.00	3,024.00	4,033.00	3,216.00	-20.3%
10014112	70704	Prop In Pr	1,258.00	1,402.00	1,402.00	1,053.00	1,402.00	1,127.00	-19.6%
10014112	70712	WC Claim	20,896.00	19,017.00	19,017.00	14,265.00	19,017.00	18,360.00	-3.5%
10014112	70713	Liab Claim	2,378.00	1,761.00	1,761.00	1,323.00	1,761.00	1,700.00	-3.5%
10014112	70714	Prop Claim	1,869.00	2,113.00	2,113.00	1,584.00	2,113.00	1,700.00	-19.5%
10014112	70720	Ins Admin	4,473.00	3,978.00	3,978.00	2,979.00	3,978.00	3,727.00	-6.3%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Recreation	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014112 71010 Off Supp	2,001.40	2,000.00	2,000.00	98.47	2,000.00	2,000.00	.0%
10014112 71017 Postage	18,285.11	21,500.00	21,500.00	4,754.75	21,500.00	21,500.00	.0%
10014112 71060 Food	9,449.79	11,000.00	11,000.00	6,082.62	11,000.00	10,106.00	-8.1%
10014112 71070 Fuel	3,885.46	5,730.00	5,730.00	4,328.09	6,370.00	5,750.00	.3%
10014112 71190 Other Supp	17,043.16	23,886.00	23,886.00	16,400.04	23,886.00	22,000.00	-7.9%
10014112 71340 Telecom	3,629.43	3,600.00	3,600.00	2,495.21	3,600.00	3,600.00	.0%
10014112 73401 Lease Prin	9,299.61	8,009.61	8,009.61	5,311.05	8,010.00	7,473.36	-6.7%
10014112 73701 Lease Int	373.83	218.75	218.75	174.51	219.00	69.31	-68.3%
10014112 79990 Othr Exp	6,007.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
10014112 85206 Fm SOAR	-23,235.56	-25,000.00	-25,000.00	-18,749.97	-25,000.00	-25,000.00	.0%
10014112 89206 To SOAR	153,843.00	160,823.00	160,823.00	120,617.28	160,823.00	160,823.00	.0%
TOTAL Recreation	571,304.20	698,474.85	698,474.85	455,227.72	635,034.81	673,827.91	-3.5%
TOTAL REVENUE	-347,645.58	-368,094.00	-368,094.00	-279,788.84	-368,094.05	-345,810.00	-6.1%
TOTAL EXPENSE	918,949.78	1,066,568.85	1,066,568.85	735,016.56	1,003,128.86	1,019,637.91	-4.4%
GRAND TOTAL	571,304.20	698,474.85	698,474.85	455,227.72	635,034.81	673,827.91	-3.5%



# AQUATICS 10014120



## Purpose

The Aquatics Division of Bloomington Parks, Recreation, and Cultural Arts Department operate two outdoor swimming pools (O'Neil and Holiday) plus a boating concession at Miller Park.

The aquatics programming includes:

- Daily public swim sessions
- Swim lessons offer life-saving skills
- A competitive swim team that competes in the Twin City Swim Conference
- Lifeguard and safety training classes
- Low-impact exercise
- Pool rentals offered after regular scheduled public hours
- A paddleboat concession at Miller Park Lake on weekends and holidays from noon to 5 p.m., Memorial Day through Labor Day.



## FY 2019 Budget & Program Highlights

Help make our City family friendly through access to affordable, family-oriented activities.

- Sell season passes at an individual rate which is more affordable for families
- Work with non-profit youth groups to offer them a discounted rate for daily admission
- A place for healthy family fun and socializing
- Staff provides the highest quality of surveillance, education and guest experiences possible



Offer alternative choices for entertainment and recreation:

- Offer open swim daily, weather permitting, from Memorial Day through Labor Day
- Offer morning, evening, and weekend swim lessons at both pools
- Aquatic staff will provide leisure and recreational opportunities for residents and guests
- Offer a swim team
- Operate a paddleboat concession at Miller Park
- Offer pool rental after regular schedule public swim hours

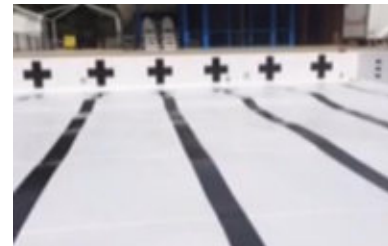


## Funding Source

General Fund 42.49%, with the remainder from Activity Fees, Admission Fees, and Concession Revenues

## What we accomplished in FY 2018

- The Aquatic Season saw a 3% increase in revenue.
- Between swim lessons, swim team and lifeguard classes, we saw a large number of new and returning participants in our programs. An additional Aqua Zumba class was added to the summer schedule.
- Pool pass sales were up 19% at O'Neil and up 1% at Holiday, totaling \$3,080 more.
- With the large number of participants going through our swimming classes, we were able to teach lifesaving skills to many members in the community.
- Summer 2014 served as a solid benchmark for future summers. Summer 2017 matched and exceeded benchmarks.
- Staff continues to see loyal families returning year after year and new families discover the great opportunities of swimming that Bloomington offers. We continue to improve and provide better customer service to our guests.
- O'Neil Pool received a face lift at the beginning of the season. The entrance, guard house, and outside window frame and doors received a fresh coat of paint. There are also new Welcome signs attached to the building.
- After O'Neil Pool closed for the 2017 season the aluminum liner got painted. This will help some with preserving the pool. The pool had been cracked and had peeling paint for the past few seasons.



## Revenues & Expenditures

Aquatics	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$141,980	\$158,856	\$143,894	\$149,793
Benefits	\$11,788	\$12,811	\$11,007	\$11,458
Contractuals	\$35,456	\$44,622	\$45,488	\$38,183
Commodities	\$78,045	\$91,303	\$91,698	\$77,654
<b>Department Total</b>	<b>\$267,269</b>	<b>\$307,592</b>	<b>\$292,087</b>	<b>\$277,088</b>
<b>Total Revenue</b>	<b>\$158,731</b>	<b>\$142,900</b>	<b>\$160,895</b>	<b>\$159,354</b>
<b>Percent of General Taxation</b>	<b>40.61%</b>	<b>53.54%</b>	<b>44.92%</b>	<b>42.49%</b>

## Performance Measurements

Aquatics	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Inputs:</b>				
Department Expenditures	\$267,269	\$307,592	\$292,087	\$277,088
<b>Outputs:</b>				
<b>O'Neil Pool</b>				
Daily Admission Attendance	11,805	11,805	11,807	11,806
Swim Lesson/Swim Team Attendance	8,399	8,910	9,200	8,836
Rental Attendance	800	1,000	900	600
Registered for Swim Lessons	452	411	463	442
Registered for Swim Team	29	33	16	26
Registered for Lifeguard Classes	5	15	10	10
<b>Total O'Neil Attendance</b>	<b>21,490</b>	<b>21,174</b>	<b>22,396</b>	<b>21,720</b>
Daily Admission Revenue	\$19,565	\$16,816	\$18,642	\$18,340
Rental Revenue	\$3,055	\$2,500	\$3,145	\$2,900
Season Pool Pass Revenue	\$14,205	\$11,885	\$16,922	\$14,337
Swim Lessons Revenue	\$14,336	\$14,223	\$15,019	\$15,559
Swim Team Revenue	\$1,975	\$2,000	\$1,200	\$1,725
Lifeguard Classes Revenue	\$300	\$1,100	\$945	\$781
Concessions & Misc. revenue	\$837	\$1,205	\$1,210	\$1,087
<b>Total O'Neil Revenue</b>	<b>\$54,272</b>	<b>\$49,729</b>	<b>\$57,083</b>	<b>\$54,729</b>
<b>Holiday Pool</b>				
Daily Admission Attendance	21,720	19,612	22,945	21,465
Swim Lesson Attendance	14,724	17,016	18,300	16,680
Rental Attendance	700	1,110	800	870
Registered for Swim Lessons	837	803	883	846
Registered for Lifeguard Classes	7	12	13	11
<b>Total Holiday Attendance</b>	<b>37,988</b>	<b>38,553</b>	<b>42,941</b>	<b>39,872</b>
Daily Admission Revenue	\$30,395	\$20,794	\$29,944	\$27,044

<b>Aquatics</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted Budget</b>	<b>FY 2018 Projected</b>	<b>FY 2019 Proposed Budget</b>
Rental Revenue	\$4,125	\$4,750	\$2,450	\$3,775
Season Pool Pass Revenue	\$27,980	\$25,165	\$28,343	\$27,162
Swim Lesson Revenue	\$31,345	\$30,677	\$33,038	\$32,186
Lifeguard Classes Revenue	\$1,125	\$1,500	\$2,275	\$1,633
Concessions & Misc. revenue	\$1,092	\$1,795	\$1,761	\$1,549
<b>Total Holiday Revenue</b>	<b>\$96,061</b>	<b>\$86,181</b>	<b>\$97,811</b>	<b>\$93,349</b>
<b>Miller Park Boats</b>				
Total attendance	1,525	1,250	789	1,188
Total Revenue	\$2,652	\$2,500	\$3,086	\$2,746

### Challenges

- Both aquatic pools have existed in this community for 40 plus years. O'Neil celebrated its 42<sup>nd</sup> birthday in 2017. This was a huge accomplishment as it has never had any major renovations or updates related to the pool. Holiday Pool has been serving the city for 47 years.
- The filtration and chemical systems for O'Neil Pool were installed when the pool was built in 1975 and need to be replaced in the near future. A facility assessor had recommended replacement in 2015. A large crack was found in the filter in 2015. This expense is not budgeted, but should be considered with the capital budget expenses.
- Attendance at O'Neil Pool historically is low on the weekends and in the evening. Attendance during the day is strong due to the use of the facility by non-profit groups.
- Update features: O'Neil Pool needs to be updated with spray features and other elements to make it more attractive. A major renovation must be kept in the capital improvement budget. Holiday needs a small update to its features to attract new families and retain current users. Holiday will eventually need to replace its aluminum lining.
- Leaks continue at O'Neil Pool. The location of the leak was unable to be determined, but O'Neil experienced a rapid loss of water during the summer. Since the pipes are original with the filtration system in 1975, it is an educated guess that there is a crack in the 42-year-old pipes under the pool. Start of the 2017 season a new leak had been discovered in the baby pool at O'Neil. The pool cannot hold water and unable to find leak without having to tear up the concrete.
- Lifeguard staffing has become more and more difficult to recruit. The number of applications received each summer for employment continues to decrease.
- A feasibility study was approved by City Council as part of the Parks Master Plan to develop a conceptual plan to upgrade O'Neil Park including a new aquatic center to replace the existing pool.
- A mandate design change will be required for O'Neil Pool to have a repair completed that is estimated around \$50,000 prior to the pool being allowed to open prior to the 2019 season.

## Fun Facts

The pools are open daily from Memorial Day weekend through Labor Day weekend (one pool closes the middle of August each year while the other one stays open through Labor Day). In FY 2019, O'Neil Pool is scheduled to stay open through Labor Day with Holiday Pool closing in mid-August.



### What Pool Users had to say:

- 92% felt pool passes were priced just right
- 54% felt daily admission was priced just right
- 8% felt pool passes were priced too high
- 18% felt daily admission was priced too high
- 47% were not impressed with the pool features
  - 100% felt safe at the pools

“O'Neil is perfect for small children learning to swim because of the depth of the shallow area. However, it lacks any water play for that age group. The baby pool area is sad! Holiday has a great baby pool area, but I wish it had diving boards too. Again, lacking.”

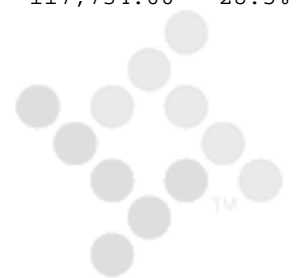


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Aquatics	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE	
10014120 54160	BtRnt Fee	-2,652.00	-2,500.00	-2,500.00	-3,016.00	-3,016.00	-2,459.00	-1.6%
10014120 54910	ActPgm Inc	-50,777.50	-51,000.00	-51,000.00	-53,170.63	-53,170.63	-51,000.00	.0%
10014120 54920	Admin Fee	-101,848.47	-86,500.00	-86,500.00	-100,691.50	-100,691.50	-101,500.00	17.3%
10014120 57030	SftDk Sale	-345.41	-500.00	-500.00	-503.36	-503.36	-905.00	81.0%
10014120 57035	Concession	-3,016.13	-2,400.00	-2,400.00	-2,853.57	-2,853.57	-2,850.00	18.8%
10014120 57985	Cash StOvr	-3.30	.00	.00	5.24	5.24	.00	.0%
10014120 57990	Misc Rev	-88.50	.00	.00	-664.80	-664.80	-640.00	.0%
10014120 61130	Salary SN	141,460.03	157,596.00	157,596.00	143,731.55	143,645.00	148,533.00	-5.8%
10014120 61150	Salary OT	520.23	1,260.00	1,260.00	248.64	248.64	1,260.00	.0%
10014120 62120	IMRF	926.12	648.00	648.00	.00	.00	.00	-100.0%
10014120 62130	FICA	8,802.93	9,855.00	9,855.00	8,926.82	8,921.43	9,286.00	-5.8%
10014120 62140	Medicare	2,058.80	2,308.00	2,308.00	2,087.69	2,086.00	2,172.00	-5.9%
10014120 70095	CC Fees	844.18	1,000.00	1,000.00	1,015.35	1,002.85	1,000.00	.0%
10014120 70510	RepMaint B	2,447.77	3,750.00	3,750.00	4,015.75	4,100.00	3,750.00	.0%
10014120 70540	RepMt Othr	1,076.00	.00	.00	8.00	8.00	.00	.0%
10014120 70542	RepMaintNF	3,532.30	5,100.00	5,100.00	70.00	5,100.00	.00	-100.0%
10014120 70590	Oth Repair	15,104.18	20,000.00	20,000.00	8,151.59	20,000.00	20,000.00	.0%
10014120 70631	Dues	250.00	400.00	400.00	311.00	400.00	400.00	.0%
10014120 70632	Pro Develop	990.09	1,000.00	1,000.00	1,505.00	1,505.00	1,000.00	.0%
10014120 70690	Purch Serv	2,735.00	3,030.00	3,030.00	952.44	3,030.00	3,030.00	.0%
10014120 70702	WC Prem	645.00	838.00	838.00	630.00	838.00	698.00	-16.7%
10014120 70703	Liab Prem	917.00	1,177.00	1,177.00	882.00	1,177.00	903.00	-23.3%
10014120 70704	Prop Prem	276.00	409.00	409.00	306.00	409.00	316.00	-22.7%
10014120 70712	WC Claim	4,701.00	5,614.00	5,614.00	4,212.00	5,614.00	5,096.00	-9.2%
10014120 70713	Liab Claim	535.00	520.00	520.00	387.00	520.00	472.00	-9.2%
10014120 70714	Prop Claim	420.00	624.00	624.00	468.00	624.00	472.00	-24.4%
10014120 70720	Ins Admin	982.00	1,160.00	1,160.00	873.00	1,160.00	1,046.00	-9.8%
10014120 71024	Janit Supp	2,991.22	2,000.00	2,000.00	1,378.44	2,000.00	2,000.00	.0%
10014120 71030	UniformSup	1,920.79	1,900.00	1,900.00	1,347.44	1,900.00	1,900.00	.0%
10014120 71060	Food	1,096.86	1,000.00	1,000.00	1,395.21	1,395.21	1,000.00	.0%
10014120 71190	Other Supp	9,403.26	11,899.00	11,899.00	4,824.17	11,899.00	11,250.00	-5.5%
10014120 71310	Natural Gs	7,515.15	13,000.00	13,000.00	11,516.94	13,000.00	.00	-100.0%
10014120 71320	Electricity	14,970.76	16,000.00	16,000.00	13,269.50	16,000.00	16,000.00	.0%
10014120 71330	Water	20,665.47	30,000.00	30,000.00	27,183.17	30,000.00	30,000.00	.0%
10014120 71340	Telecom	4,429.08	3,500.00	3,500.00	3,935.88	3,500.00	3,500.00	.0%
10014120 71720	Wtr Chem	15,052.41	12,004.00	12,004.00	5,161.25	12,004.00	12,004.00	.0%
TOTAL Aquatics		108,537.32	164,692.00	164,692.00	87,899.21	131,192.51	117,734.00	-28.5%
TOTAL REVENUE		-158,731.31	-142,900.00	-142,900.00	-160,894.62	-160,894.62	-159,354.00	11.5%
TOTAL EXPENSE		267,268.63	307,592.00	307,592.00	248,793.83	292,087.13	277,088.00	-9.9%
GRAND TOTAL		108,537.32	164,692.00	164,692.00	87,899.21	131,192.51	117,734.00	-28.5%



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# BLOOMINGTON CENTER FOR THE PERFORMING ARTS 10014125



## Purpose

BCPA has attracted audiences from 700 Illinois communities, 45 states, and six foreign countries, highlighting its value as an ever-growing tourist attraction and influence on the cultural life of the community. The facility also provides a significant community service as a venue for wedding receptions, seminars, civic fundraisers, social events, dance recitals, arts workshops and community meetings. The annual visiting artist series offers 20-30 performances, and in calendar year 2017 the BCPA hosted 418 events and activities. The BCPA is also home to over 10 area performing arts ensembles.

*The Mission Statement of the Bloomington Center for the Performing Arts is:*

*To create an environment where all forms of artistic expression are appreciated, encourages and seen as a contribution to the quality of life of our community.*

## Authorization

The City of Bloomington Parks & Recreation Department and its related activities have been codified in Chapter 19 & Chapter 31 of the City Code

## FY 2019 Budget & Program Highlights

- The City allocates a portion of the Home Rule Sales Tax to the BCPA. In FY 2019, \$1.7 million of Home Rule Sales Tax will be allocated to the BCPA.
- Full-time employees' workload has changed with fewer full-time staff members, and the BCPA plans to re-fill budgeted positions in FY19
- Concessions are anticipated to increase sales for F&B items.
- The BCPA will make bond payments totaling just over \$1 million (principal and interest) during FY 2019 to the General Obligation Series 2004 and General Obligation Series 2005 bond issuances for renovation of the BCPA.
- The Friends of the BCPA, a 501©3 entity organized to raise private funds for the Creativity Center project; seed and grow an endowment; and raise added funds to reduce the city subsidy to the BCPA became a reality during FY16. In FY17, City Council approved the request for staff to utilize the privately raised funds currently held in 2 separate accounts, totally over \$900,000. This is planned for FY2018 & FY2019.
- Staff will continue to make improvements to the Miller Park Stage to ensure the stage is appropriately outfitted and organized to handle set pieces and equipment for the summer musical programs. This initial investment will bring long-term savings to the program through an organized, uniform creation of materials that will allow staff to reuse stage equipment and set pieces.
- The Student Spotlight Series draws students from Central Illinois each year.
- The BCPA is participating with the Downtown Development Division to grow the Cogs and Corsets Steam Punk event that is trending to become a signature annual event in Downtown Bloomington which draws audiences from across the Midwest for a full weekend of events here in Bloomington.

## Funding Source

Funding for BCPA programs and operations is provided, in part, by a portion of the ¼ of 1% Home Rule Sales Tax instituted for this purpose. Revenues generated in both the BCPA and the Creativity Center come from sources including ticket sales, facility rentals, user fees, grants, sponsorships, memberships, class fees and donations. Specific grants coming through the Illinois Arts Council Agency have been jeopardized by the budget impasse in the state.

## What we accomplished in FY 2018

- With a reduction in staff and two interim Performing Arts Managers in 2017, the existing BCPA staff have succeeded in finishing a season that was partially planned by the former Performing Arts Manager prior to her unexpected passing, and created a new season, under challenging circumstances.
- The BCPA total attendance in calendar year 2017 was 71,633 for 418 events.
- Tickets sold for BCPA events were 15,799 with \$296,971 in ticket sales
- The BCPA received grants from the Illinois Arts Council Agency (\$5,900, general operating; Illinois Prairie Community Foundation (\$3,000, for Student Spotlight Series); and the Arts Midwest Touring Fund (\$2,400, for PUSH Physical Theatre) totaling \$11,300.
- With the hiring of a new Production Manager, Lighting and Audio deficiencies are beginning to be addressed.

## Revenues & Expenditures

BCPA	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$628,445	\$879,802	\$629,374	\$741,000
Benefits	\$187,309	\$304,152	\$176,152	\$306,288
Contractuals	\$1,051,950	\$1,081,722	\$1,053,826	\$993,861
Commodities	\$265,697	\$349,350	\$271,470	\$263,143
Capital Expenditures	\$0	\$0	\$12,013	\$0
Principal Expense	\$9,217	\$9,402	\$9,402	\$9,600
Interest Expense	\$753	\$557	\$557	\$358
Transfer Out	\$1,023,554	\$1,042,836	\$1,003,893	\$1,026,704
Other Expenditures	\$12,301	\$14,875	\$8,500	\$8,144
<b>Expenditure Total without Transfer Out for Debt Service</b>	<b>\$2,155,673</b>	<b>\$2,639,860</b>	<b>\$2,161,294</b>	<b>\$2,322,394</b>
<b>Total Revenue</b>	<b>\$2,869,592</b>	<b>\$3,185,227</b>	<b>\$2,670,575</b>	<b>\$3,073,270</b>
Transfer In from General Fund for Debt Service	\$1,023,554	\$1,042,836	\$1,003,893	\$1,026,704
Transfer in from General Fund for Operating	\$676,446	\$657,164	\$696,107	\$673,296
<b>Program Revenue and Transfer In Revenue for Operating</b>	<b>\$1,846,038</b>	<b>\$2,142,391</b>	<b>\$1,666,682</b>	<b>\$2,046,566</b>
<b>Net Activity without Debt Service - favorable/(Unfavorable)</b>	<b>(\$309,635)</b>	<b>(\$497,469)</b>	<b>(\$494,612)</b>	<b>(\$275,828)</b>

## Quotes

"As an early childhood educator, I can attest to the fact that the arts--both visual and performing--are vital to encouraging literacy, mathematics, physical and overall brain development. Music and visual arts help increase the development areas of the brain. Participation in performance art is one way to learn discipline and combat the obesity threat to otherwise sedentary children. Those are the issues closest to my heart. The well-heeled of our community have always and will always have access to fine arts, but City-sponsored programming like a free musical in Miller Park can play a huge part in creating an appreciation in less-fortunate citizens for whom a family's worth of full-price tickets or a trip to Chicago would be financially out of the question."

Christie Vallela, M.Ed., Educator & Arts Advocate

"The BCPA is one of the Crown Jewels of this community. It offers a wide variety of not only entertainment but educational value as well. Most venues such as this are only found in large cities so it is unique that we have and support this art in our community."

Marsha Puyear, Community Volunteer

"Economic Engine for downtown, regional economic impact on the entire community in excess of two million dollars and the most wonderful venue for artists...from beginning students to seasoned professionals...in which to perform. Bravo, City of Bloomington, for getting it right!"

Sal Viviano, Broadway & Concert Performer

## Challenges

- Workload – Full-time staff continues to take on more responsibility, and also seek ways to save and make more money to support the mission. Our programming is now year-round, with Miller Park Summer Theatre and outdoor concerts filling the summer months, in addition to prep work for other events and programs.
- Programming – We continue to monitor the national economy and local school funding to evaluate a proper balance of programming, and we continue to develop new partnerships to support our existing programming and minimize financial risk. The state budget has been a challenge relative to response time from schools reserving Spotlight Series shows as well as to what we might expect from the Illinois Arts Council in terms of grants. Lack of funding for buses has had a major negative impact on the Student Spotlight attendance.
- Public Perception – With the conversation of outsourcing to VenuWorks, cultivating donors and fundraising declined.
- Creativity Center – With the Friends of the BCPA now in operation, an MOU is in process but been delayed.
- BCPA Sound and Lighting Equipment is aging out to the point that it can no longer be upgraded and will need to be replaced in order for the facility to continue to be properly equipped to present touring productions.
- The expired IATSE contract was renegotiated and the subsequent rise in wages will result in higher labor costs for events.

## What does the BCPA do for Bloomington?

We play a vital role in supporting and enhancing the Downtown area.

- Based solely on ticketed events the Bloomington/Normal Area Convention and Visitors Bureau estimates the BCPA's economic impact on the community at \$1,014,840. Using an arts-specific economic calculator, Americans for the Arts estimates the BCPA's total impact at over \$5 million, including expenditures by patrons and the income by the 148 FTE jobs supported by BCPA programming during the year. The BCPA has been actively involved with Downtown Bloomington Association initiatives since FY15, continuing the opportunities for new visitors during events such as First Fridays and the Lincoln Walk. In FY15 & 16, a mural created by local artist, Jeff Little, was painted inside the Creativity Center and then moved to its installation location several months later at the corner of Market and Center Streets. The BCPA provides programs for everyone and contributes to the quality of life in the community by offering a variety of choices for entertainment and recreation.
- The BCPA offers a wide range of programming to cater to all ages and socio-economic backgrounds. The calendar includes popular entertainment, as well as programs of interest to children, minorities, and community members whose arts interests include modern dance, jazz, world music, etc.
- The BCPA produces the free Miller Park Summer musical with five performances in July and summer education camp for kids.
- The Summer Theatre Program engaged over 75 members of the community to perform onstage, backstage and in the orchestra.
- The average ticket price is \$33-\$36 for the season, a rate that makes it easier for people to afford to attend more than one event. With the mix of inexpensive family programming, top performers in concert, and other popular entertainment, the BCPA offers a diverse range of appealing events and activities.
- Through the Angel Ticket Program, the BCPA works with numerous area social service organizations, including Big Brothers, Big Sisters and the Western Avenue Community Center, to provide underprivileged residents with over 500 complimentary tickets to our events annually.
- The Student Spotlight Series helps teachers meet Illinois Common Core Standards on a wide variety of subjects, including Performing Arts, English Language Arts, History, Science, and Math.
- The BCPA is participating in a Dual Filed Trip package with the Children's Discovery Museum to help maximize educators' field trip bus budgets.
- The BCPA is also involved in education programs within the schools and works in conjunction with the Community Educators Group of McLean County.
- The BCPA's Spotlight Theatre Workshop, a required activity for all Miller Park Summer Theatre participants under the age of 17, enjoyed a fourth year of growth. The Workshop offered theatre program participants an opportunity to learn about the elements that go into developing a theatre piece, and included classes in acting, set building, choreography, vocal music and costuming.
- Rehearsals continue to be held in the Creativity Center for Celebrate America and Holiday Spectacular. BCPA School of Arts is conducting dance classes for economically disadvantaged youths and adults. The City of Bloomington HR Department has established a conference room where new employees receive their orientation as well as providing space for testing and regular employee instruction.

We are financially responsible in the management of our programs.

- Credit/debit card readers at bars and concessions are contributing to increased F&B sales.

- The BCPA brings in nearly \$250,000 in in-kind trades annually from media organizations and other area businesses, extending the promotional and programming budgets.
- The BCPA has 150 dedicated volunteers who work as ushers and in a number of other capacities. The volunteers staff over 70 public events at the BCPA annually, contributing approximately 8,630 hours (4 FTE) support to the program, a \$191,060 value to the BCPA.
- Combined concessions sales, artist merchandise percentages, donations, and State Farm Good Neighbor Grants totaled \$63,388.85 in the last fiscal year.

Since re-opening, the BCPA has partnered with a number of vital community organizations, including:

- McLean County 4-H
- Abraham Lincoln Association
- Altman's Billiards & Barstools
- Area Arts Roundtable
- BCAI School of Dance
- Big Brothers, Big Sisters
- B-N Area Convention & Visitors Bureau
- Bloomington/Normal Jaycees
- Bloomington Public Schools, District 87
- Challenger Learning Center
- Champaign's Blues, Brews and BBQ Festival
- Children's Discovery Museum
- Central Catholic High School
- Community Cancer Center
- Cornbelters Baseball
- Country Financial Activities Department
- Crossroads Area Home School Association
- David Davis Mansion
- Downtown Bloomington Association
- Economic Dev Council of the B-N Area
- First Presbyterian Church, Normal
- Fox & Hounds Hair Studio & Day Spa
- The Garlic Press
- Holiday Spectacular, Inc.
- Illinois State University Alumni Association
- Illinois State Univ Big Red Marching Machine
- Illinois State Univ School of Theatre and Dance
- ISU Marketing and Communications
- Illinois State University's Milner Library
- Illinois State Univ School of Communication
- Illinois State University School of Music
- Illinois Symphony Orchestra
- Illinois Wesleyan University Hart Career Center
- Illinois Wesleyan Univ Dean of Students Office
- Illinois Wesleyan University the Ames Library
- Illinois Wesleyan University School of Music
- Illinois Wesleyan Univ School of Theatre Arts
- Kamokunani Hula Halau
- Kapa Alpha Psi
- Kelly's Bakery & Café
- Kiwanis Club of Bloomington
- Lucca Grill
- McLean County Chamber of Commerce
- McLean County Community COMPACT
- McLean County Arts Center
- McLean County India Association
- McLean County Dance Association
- McLean County Museum of History
- McLean County District Unit No.5
- McLean County Tamil Sangam
- Next Step Dance Studio
- The Normal Theater
- PATH Crisis Center
- Radio Bloomington
- Scribbles Center for Learning
- Sound of Illinois Chorus
- Specs Around Town
- Wells Fargo Investments
- WGLT-FM
- WILL-TV
- WTVP-TV
- YWCA of McLean County
- All area Kiwanis groups
- All area Rotary group

## **What is the Creativity Center?**

The Creativity Center was envisioned as a place where current arts students and practitioners functioning in inadequate rooms could have better experiences through enhanced study, rehearsal and performance spaces. This will be a place where a wide variety of community performing arts groups can come together as stakeholders in a Common Shared Home. But it can be so much more. It can be a place where, through arts education, disenfranchised people can find their value and their voice. When people understand what it is to create, they will be less likely to destroy. Newcomers to the creative process will soon understand that they can have a positive impact on their community.

BCPA staff and supporters continue to work on the development of a Creativity Center for arts education. We currently rent rehearsal, storage, and office space within the Creativity Center and BCPA to the Pantagraph Holiday Spectacular, Inc., BCPA School of Arts and The American Passion Play, Inc. as well as an improv acting workshop, private piano lessons, instruction in stringed instruments, dance classes and more. For the fourth year the Creativity Center has also served as home to the rehearsals for the Miller Park Summer musical (now produced by the BCPA) and the fourth annual Spotlight Theatre Workshop, a mandatory program for all summer musical participants under the age of 16. Local visual artists recognize the value of the building as a place where they can work on outdoor art before it gets moved to its permanent location.

Plans are still underway for the privately funded renovation of the Creativity Center. Architects from Farnsworth Group were hired in early 2010 and completed the initial designs for the project, including a plan that will allow renovation of the building to be completed in phases as donations are received. Over \$1 million has already been raised toward a \$5.2 million goal.

## **Fun Facts**

The BCPA presented its ninth series of outdoor concerts on the CEFCU Summer Stage in 2017. The Cornerstones of Rock concert, presented as part of Cruising with Lincoln on RT 66, drew record attendance for a single outdoor event at the BCPA with 1,115 people attending, many from outside the region.

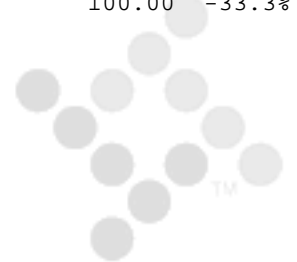


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

BCPA	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014125 50014 20000 Hm Rule Tx	-1,700,000.00	-1,700,000.00	-1,700,000.00	-1,275,000.03	-1,700,000.00	-1,700,000.00	.0%
10014125 53110 20000 Fed Grants	-4,800.00	-15,000.00	-15,000.00	-11,200.00	-10,000.00	-5,000.00	-66.7%
10014125 53120 20000 St Grants	-10,000.00	-20,000.00	-20,000.00	.00	.00	-10,000.00	-50.0%
10014125 54430 20000 Fac Rntl	-213,539.46	-275,000.00	-275,000.00	-109,571.58	-175,000.00	-240,000.00	-12.7%
10014125 54430 20100 Fac Rntl	.00	.00	.00	-1,545.50	-1,545.50	.00	.0%
10014125 54910 20000 ActPgm Inc	-2,250.00	-7,200.00	-7,200.00	-505.73	-5,270.00	-5,270.00	-26.8%
10014125 54920 20000 Admin Fee	-522,179.59	-540,000.00	-540,000.00	-298,332.81	-390,000.00	-605,000.00	12.0%
10014125 54990 20000 Othr Chgs	-64,996.83	-70,000.00	-70,000.00	-40,258.50	-50,000.00	-75,000.00	7.1%
10014125 56010 20000 Int Income	.00	-50.00	-50.00	.00	.00	.00	-100.0%
10014125 57035 20000 Concession	-54,143.50	-75,000.00	-75,000.00	-27,144.04	-40,000.00	-60,000.00	-20.0%
10014125 57310 20000 Donations	-28,810.19	-10,000.00	-10,000.00	-18,811.66	-18,459.46	-30,000.00	200.0%
10014125 57350 20000 Priv Grant	.00	-20,000.00	-20,000.00	-3,000.00	-3,000.00	-35,000.00	75.0%
10014125 57390 20000 Othr Cont	-266,684.22	-448,477.00	-448,477.00	-14,800.25	-275,000.00	-305,000.00	-32.0%
10014125 57490 20000 Othr Reimb	-1,973.58	-4,500.00	-4,500.00	-2,003.45	-2,000.00	-3,000.00	-33.3%
10014125 57985 20000 Cash StOvr	5.00	.00	.00	.00	.00	.00	.0%
10014125 57990 20000 Misc Rev	-219.30	.00	.00	-193.38	-300.00	.00	.0%
10014125 61100 20000 Salary FT	408,015.76	637,241.00	637,241.00	260,496.08	420,000.00	547,000.00	-14.2%
10014125 61130 20000 Salary SN	197,509.87	222,561.00	222,561.00	129,411.84	185,000.00	175,000.00	-21.4%
10014125 61150 20000 Salary OT	21,418.92	20,000.00	20,000.00	11,805.07	20,000.00	18,000.00	-10.0%
10014125 61190 20000 Othr Salry	1,500.19	.00	.00	4,374.23	4,374.23	1,000.00	.0%
10014125 62100 20000 Dental Enh	823.28	.00	.00	2,111.79	2,500.00	5,670.00	.0%
10014125 62101 20000 Dental Ins	1,581.66	4,542.00	4,542.00	39.05	39.05	.00	-100.0%
10014125 62102 20000 Vision Ins	422.86	760.00	760.00	256.15	423.00	735.00	-3.3%
10014125 62104 20000 BCBS 400	40,226.55	.00	.00	1,447.85	1,447.85	.00	.0%
10014125 62106 20000 HAMP-HMO	13,224.00	.00	.00	.00	.00	.00	.0%
10014125 62108 20000 ENHBCBSPP0	19,565.95	114,420.56	.00	.00	.00	.00	.0%
10014125 62108 20000 ENHBCBSPP0	.00	.00	114,420.56	49,271.88	60,000.00	139,584.00	22.0%
10014125 62109 20000 ENH HMO	.00	.00	.00	2,490.24	.00	.00	.0%
10014125 62110 20000 Group Life	540.90	651.00	651.00	298.86	541.00	737.00	13.2%
10014125 62115 20000 RHS Contrb	1,265.88	1,536.96	1,536.96	1,296.16	1,543.54	1,589.85	3.4%
10014125 62120 20000 IMRF	58,855.40	103,015.00	103,015.00	36,277.27	58,855.00	86,164.00	-16.4%
10014125 62130 20000 FICA	36,863.94	60,557.00	60,557.00	23,661.63	36,864.00	53,739.00	-11.3%
10014125 62140 20000 Medicare	8,621.55	14,170.00	14,170.00	5,533.65	8,622.00	12,570.00	-11.3%
10014125 62150 20000 UnEmpl Ins	3,841.00	3,000.00	3,000.00	400.00	3,841.00	4,000.00	33.3%
10014125 62170 20000 UniformAll	750.00	750.00	750.00	.00	750.00	750.00	.0%
10014125 62330 20000 LIUNA Pen	725.76	749.00	749.00	138.24	726.00	749.00	.0%
10014125 70095 20000 CC Fees	18,384.58	20,000.00	20,000.00	12,412.94	18,385.00	17,355.00	-13.2%
10014125 70218 20000 Artist Fee	443,150.46	430,000.00	430,000.00	266,108.38	380,000.00	425,000.00	-1.2%
10014125 70220 20000 Oth PT Sv	33,864.32	45,000.00	45,000.00	9,025.49	34,000.00	25,000.00	-44.4%
10014125 70420 20000 Rentals	2,501.50	7,500.00	7,500.00	8,791.87	10,000.00	6,000.00	-20.0%
10014125 70430 20000 MFD Lease	4,848.04	5,751.19	5,751.19	2,420.06	4,850.00	5,000.00	-13.1%
10014125 70510 20000 RepMaint B	57,485.67	70,800.00	58,787.27	65,569.09	63,364.53	60,000.00	2.1%
10014125 70510 20100 RepMaint B	7,098.62	.00	.00	13,049.04	12,000.00	.00	.0%
10014125 70520 20000 RepMaint V	.00	150.00	150.00	275.36	300.00	100.00	-33.3%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

BCPA	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014125 70530 20000 RepMaint O	7,045.00	6,500.00	6,500.00	2,500.00	6,000.00	1,000.00	-84.6%
10014125 70540 20000 RepMt Othr	24,969.71	24,700.00	24,700.00	17,957.55	25,000.00	15,000.00	-39.3%
10014125 70590 20000 Oth Repair	2,239.30	8,750.00	8,750.00	1,626.95	4,000.00	4,000.00	-54.3%
10014125 70610 20000 Advertise	326,187.56	315,000.00	315,000.00	58,063.29	315,000.00	311,000.00	-1.3%
10014125 70611 20000 PrintBind	22,425.32	25,000.00	25,000.00	8,331.08	23,000.00	21,000.00	-16.0%
10014125 70630 20000 Travel	.00	350.00	350.00	.00	.00	350.00	.0%
10014125 70631 20000 Dues	3,858.10	5,345.00	5,345.00	3,307.31	3,750.00	3,750.00	-29.8%
10014125 70632 20000 Pro Develop	1,623.10	10,200.00	10,200.00	2,501.18	2,500.00	5,000.00	-51.0%
10014125 70690 20000 Purch Serv	17,650.00	30,000.00	30,000.00	68,865.50	75,000.00	19,000.00	-36.7%
10014125 70690 20100 Purch Serv	.00	.00	.00	360.00	.00	.00	.0%
10014125 70702 20000 WC Prem	5,129.00	5,256.00	5,256.00	3,942.00	5,256.00	5,282.00	.5%
10014125 70703 20000 Liab Prem	7,291.00	7,382.00	7,382.00	5,535.00	7,382.00	6,834.00	-7.4%
10014125 70704 20000 Prop Prem	2,197.00	2,566.00	2,566.00	1,926.00	2,566.00	2,394.00	-6.7%
10014125 70712 20000 WC Claim	46,703.00	45,021.00	45,021.00	33,768.00	45,021.00	44,617.00	-.9%
10014125 70713 20000 Liab Claim	5,315.00	4,169.00	4,169.00	3,123.00	4,169.00	4,131.00	-.9%
10014125 70714 20000 Prop Claim	4,176.00	5,002.00	5,002.00	3,753.00	5,002.00	4,131.00	-17.4%
10014125 70720 20000 Ins Admin	7,808.00	7,280.00	7,280.00	5,463.00	7,280.00	7,917.00	8.8%
10014125 71010 20000 Off Supp	3,817.10	7,000.00	7,000.00	1,014.30	4,000.00	4,000.00	-42.9%
10014125 71017 20000 Postage	8,736.21	25,400.00	25,400.00	17,023.44	15,000.00	10,000.00	-60.6%
10014125 71024 20000 Janit Supp	11,466.35	13,500.00	13,500.00	6,177.46	12,500.00	13,000.00	-3.7%
10014125 71026 20000 Med Supp	.00	350.00	350.00	.00	.00	200.00	-42.9%
10014125 71030 20000 UniformSup	904.55	2,500.00	2,500.00	.00	2,500.00	1,000.00	-60.0%
10014125 71060 20000 Food	17,294.62	18,500.00	18,500.00	15,926.88	18,500.00	19,000.00	2.7%
10014125 71070 20000 Fuel	60.74	100.00	100.00	.00	.00	46.00	-54.0%
10014125 71080 20000 Maint Supp	165.00	500.00	500.00	275.00	275.00	110.00	-78.0%
10014125 71190 20000 Other Supp	15,899.09	20,500.00	20,500.00	7,997.22	16,500.00	16,500.00	-19.5%
10014125 71310 20000 Natural Gs	22,506.14	45,000.00	45,000.00	15,609.08	23,000.00	25,000.00	-44.4%
10014125 71320 20000 Electricy	125,185.59	130,000.00	130,000.00	84,804.79	126,000.00	124,000.00	-4.6%
10014125 71330 20000 Water	11,204.30	10,000.00	10,000.00	7,507.52	11,204.00	11,000.00	10.0%
10014125 71340 20000 Telecom	4,869.06	12,000.00	12,000.00	3,623.21	6,000.00	11,287.00	-5.9%
10014125 71340 20100 Telecom	6,596.02	.00	.00	5,077.01	6,000.00	.00	.0%
10014125 71470 20000 AV Matrl	3,511.73	4,000.00	4,000.00	5,039.00	4,991.00	3,000.00	-25.0%
10014125 71750 20000 Beverages	33,480.76	60,000.00	60,000.00	14,616.58	25,000.00	25,000.00	-58.3%
10014125 72140 20100 CO Other	.00	.00	12,012.73	12,012.73	12,012.73	.00	-100.0%
10014125 73401 Lease Prin	9,217.38	9,401.84	9,401.84	9,401.84	9,402.01	9,600.00	2.1%
10014125 73701 Lease Int	752.82	556.99	556.99	556.99	556.99	358.09	-35.7%
10014125 79150 20000 Bad Debt	75.50	.00	.00	.00	.00	144.00	.0%
10014125 79980 20000 SpProg Exp	8,100.93	10,750.00	10,750.00	2,356.43	8,500.00	8,000.00	-25.6%
10014125 79990 20000 Oth Exp	4,125.00	4,125.00	4,125.00	.00	.00	.00	-100.0%
10014125 89301 20000 To GBI	751,853.76	752,091.26	752,091.26	564,068.43	752,091.26	751,553.76	-.1%
10014125 89307 20000 To 04 MPBd	271,700.00	290,745.00	290,745.00	198,587.25	251,802.01	275,150.20	-5.4%
TOTAL BCPA	309,634.73	497,468.80	497,468.80	297,293.31	494,612.24	275,827.90	-44.6%
TOTAL REVENUE	-2,869,591.67	-3,185,227.00	-3,185,227.00	-1,802,366.93	-2,670,574.96	-3,073,270.00	-3.5%
TOTAL EXPENSE	3,179,226.40	3,682,695.80	3,682,695.80	2,099,660.24	3,165,187.20	3,349,097.90	-9.1%
GRAND TOTAL	309,634.73	497,468.80	497,468.80	297,293.31	494,612.24	275,827.90	-44.6%





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

BCPA Capital Campaign	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014130 56010 20000 Int Income	-41.22	.00	.00	-31.48	-42.00	.00	.0%
TOTAL BCPA Capital Campaign	-41.22	.00	.00	-31.48	-42.00	.00	.0%
TOTAL REVENUE	-41.22	.00	.00	-31.48	-42.00	.00	.0%
TOTAL EXPENSE	.00	.00	.00	.00	.00	.00	.0%
GRAND TOTAL	-41.22	.00	.00	-31.48	-42.00	.00	.0%





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

BCPA Community Foundation	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014133 56110 UR GainLs	-147.13	.00	.00	.00	.00	.00	.0%
10014133 70720 Ins Admin	4,907.77	.00	.00	.00	.00	.00	.0%
TOTAL BCPA Community Foundat	4,760.64	.00	.00	.00	.00	.00	.0%
TOTAL REVENUE	-147.13	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE	4,907.77	.00	.00	.00	.00	.00	.0%
GRAND TOTAL	4,760.64	.00	.00	.00	.00	.00	.0%



# MILLER PARK ZOO

## 10014136



### Purpose

The Miller Park Zoo is primarily a zoological collection featuring over 600 animals from all over the world. The Miller Park Zoo is an accredited member of the Association of Zoos & Aquariums (AZA) and participates in many conservation breeding programs for rare and endangered animals. Many exhibits and programs are enjoyed by a wide range of guests. The Zoo features many large indoor and outdoor exhibits including Tropical America Rainforest, ZooLab, Katthoefer Animal Building, Wallaby Walk About, Children's Zoo, new flamingo exhibit and Animals of Asia.

### FY 2019 Budget & Program Highlights

- Zoo staff will provide leisure and recreational opportunities for residents and guests.
- "Green sustainable" concepts will be incorporated around the Zoo.
- Existing programs will be enhanced to increase attendance and awareness of the Zoo.
- Staff will provide the highest quality animal care, education, animal programs and guest experiences possible.
- The staff expects to welcome over 115,000 guests to the Zoo.
- Subsidy level based on a percentage has dropped each year for the last years. This aspect is the outcome of the Zoo's Master Plan.

### Funding Source

General Fund 42.34%, Fees 57.66%

*Admission prices: \$6.95 for adults, \$4.95 for youth, & \$5.95 for seniors, Under 3 are free*

### What we accomplished in FY 2018

- Two new small exhibits were constructed and opened in the Katthoefer Animal Building. These two exhibits are filled with six different species.
- Wallaby Walk About celebrated a Common Wallaroo joey and three Tammar Wallaby joeys born.
- Celebrated the Zoo's 126th year in its rich history.
- Free admission was provided on every Friday in February
- The all-time attendance record was broken in 2016, 2017, and 2018 is currently on pace with last year.

## Revenues & Expenditures

Miller Park Zoo	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$633,834	\$648,997	\$640,807	\$679,437
Benefits	\$223,160	\$213,827	\$224,868	\$239,283
Contractuals	\$200,068	\$188,417	\$196,017	\$180,676
Commodities	\$296,497	\$295,675	\$292,000	\$274,805
Principal Expense	\$0	\$0	\$0	\$2,639
Interest Expense	\$0	\$0	\$0	\$237
Other Expenditures	\$958	\$300	\$300	\$460
<b>Department Total</b>	<b>\$1,354,517</b>	<b>\$1,347,216</b>	<b>\$1,353,992</b>	<b>\$1,377,538</b>
<b>Total Revenue</b>	<b>\$778,549</b>	<b>\$770,650</b>	<b>\$771,553</b>	<b>\$794,305</b>
<b>Percent of General Taxation</b>	<b>42.52%</b>	<b>42.80%</b>	<b>43.02%</b>	<b>42.34%</b>

## Challenges

- If the Miller Park Zoo loses funding and/or support, the Zoo's AZA Accreditation could be at risk. Without AZA Accreditation, the Zoo could lose staff as well as many of its high profile animals like the Sumatran Tiger and Snow Leopard. City funding was a major concern for the Miller Park Zoo with the AZA Accreditation Commission.
- Funding the Master Plan will remain a challenge for the Zoo and Miller Park Zoological Society. Access to the Zoo's Master Plan can be viewed at <http://4.17.232.139/parks/Miller-Park-Zoo/about-the-zoo.htm>.
- The State Grant from Public Museum Capital Grant Program that runs through Illinois Department of Natural Resources was pulled by Governor Rauner. This grant accounts for \$700,000 which is the largest gift in the Zoo's history. This project called DeBrazza Plaza consists of a monkey exhibit, additional parking for the park and a concession stand.
- Master Plan projects over the next five fiscal years, 2018 – 2022, could depend on the above mentioned grant. Assuming the grant is no longer an option, the projects equal around \$1.5 million in requests. These projects include additional parking, concession stand, entrance building and Zoo Lab roof replacement/HVAC renovation, Anteater/Bush Dog/Galapagos Tortoise exhibits, Tayra and Eagle exhibits.
- An additional parking lot and drives would provide 36% more parking for Zoo and other Miller Park activities. This project will also close the road on the east side of the Zoo which has been a safety concern.
- The political atmosphere over the flamingo exhibit was definitely challenging.

## **Fun Facts**

The Miller Park Zoological Society is a non-profit organization dedicated to supporting the rich history of the Miller Park Zoo through fundraising, education and community outreach. The Society works closely with staff to make the Zoo a better place for the animals, guests and staff. Two Miller Park Zoological Society employees are currently based at the Zoo and are compensated solely by the Zoological Society.

The Ewing Zoo Foundation also provides support to the Zoo. This foundation has supported capital projects in the past and currently assists with funding acquisition and shipping costs for animals being added to the collection. This arrangement allows the Zoo to acquire animals and keep a diverse collection for its guests without utilizing operational funds.

The Miller Park Zoo now manages nearly 600 animals. In 2009, the Zoo managed 300 animals. This number does not include the invertebrate collection.

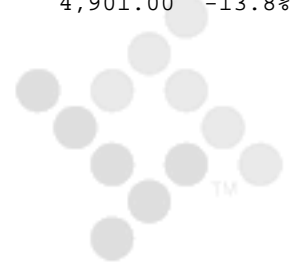


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Miller Park Zoo			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014136	54430	Fac Rntl	-17,417.88	-18,000.00	-18,000.00	-8,595.97	-11,000.00	-17,000.00	-5.6%
10014136	54870	Mini Golf	.00	.00	.00	.00	.00	-18,500.00	.0%
10014136	54910	ActPgm Inc	-87,709.01	-83,000.00	-83,000.00	-57,504.45	-88,000.00	-85,000.00	2.4%
10014136	54920	Admin Fee	-413,550.51	-410,000.00	-410,000.00	-315,543.30	-412,000.00	-410,000.00	.0%
10014136	57030	SftDk Sale	-2,873.21	-3,100.00	-3,100.00	-2,385.83	-3,300.00	-3,055.00	-1.5%
10014136	57035	Concession	-40,669.17	-45,000.00	-45,000.00	-35,828.37	-43,000.00	-44,000.00	-2.2%
10014136	57045	Gift Shop	-131,033.64	-128,500.00	-128,500.00	-108,891.00	-133,900.00	-131,000.00	1.9%
10014136	57050	Tx on Sale	-110.56	-200.00	-200.00	-376.19	-400.00	-220.00	10.0%
10014136	57310	Donations	-2,838.74	-2,600.00	-2,600.00	-757.22	-2,200.00	-2,500.00	-3.8%
10014136	57330	Zoo Contrb	-60,115.00	-60,500.00	-60,500.00	-35,143.00	-60,500.00	-62,500.00	3.3%
10014136	57331	ZooCs Cont	-9,566.91	-10,000.00	-10,000.00	-5,900.63	-8,900.00	-10,000.00	.0%
10014136	57490	Othr Reimb	-4,545.50	-2,750.00	-2,750.00	-1,843.55	-1,750.00	-3,030.00	10.2%
10014136	57901	AnimalFood	-8,213.56	-7,000.00	-7,000.00	-4,852.19	-6,600.00	-7,500.00	7.1%
10014136	57985	Cash StOvr	94.51	.00	.00	-3.77	-2.78	.00	.0%
10014136	61100	Salary FT	523,912.17	536,997.80	536,997.80	403,631.22	525,407.00	554,439.30	3.2%
10014136	61130	Salary SN	91,513.44	92,999.00	92,999.00	75,545.01	90,000.00	104,999.00	12.9%
10014136	61150	Salary OT	18,408.42	19,000.00	19,000.00	23,928.97	25,000.00	19,999.00	5.3%
10014136	61190	Othr Salry	.00	.00	.00	400.00	400.00	.00	.0%
10014136	62100	Dental Enh	1,514.12	.00	.00	3,491.92	4,386.36	4,844.50	.0%
10014136	62101	Dental Ins	2,161.43	3,642.20	3,642.20	58.80	39.20	.00	-100.0%
10014136	62102	Vision Ins	648.22	708.00	708.00	539.92	646.84	681.00	-3.8%
10014136	62104	BCBS 400	47,389.10	.00	.00	.00	.00	.00	.0%
10014136	62106	HAMP-HMO	17,431.95	.00	.00	2,498.65	1,998.92	.00	.0%
10014136	62108	ENHBCSPPO	24,461.54	70,801.94	70,801.94	58,677.22	74,360.47	77,417.00	9.3%
10014136	62109	ENH HMO	8,280.18	18,300.04	18,300.04	17,531.08	21,494.96	26,070.20	42.5%
10014136	62110	Group Life	609.31	412.20	412.20	420.94	554.37	623.10	51.2%
10014136	62115	RHS Contrb	637.01	1,519.56	1,519.56	1,259.32	1,458.27	1,502.02	-1.2%
10014136	62120	IMRF	74,709.30	71,061.90	71,061.90	55,905.35	71,772.00	78,089.30	9.9%
10014136	62130	FICA	36,120.88	37,788.00	37,788.00	28,742.56	38,422.00	39,961.50	5.8%
10014136	62140	Medicare	8,447.69	8,843.90	8,843.90	6,721.96	8,986.00	9,345.70	5.7%
10014136	62330	LIUNA Pen	748.80	749.00	749.00	576.00	749.00	749.00	.0%
10014136	70040	Vet Sv	59,549.69	54,950.00	54,950.00	62,922.42	60,000.00	54,950.00	.0%
10014136	70095	CC Fees	10,995.28	12,500.00	12,500.00	9,669.64	12,500.00	12,750.00	2.0%
10014136	70510	RepMaint B	7,903.61	7,088.00	7,088.00	5,322.00	7,088.00	7,088.00	.0%
10014136	70520	RepMaint V	450.10	750.00	750.00	409.30	750.00	750.00	.0%
10014136	70530	RepMaint O	.00	100.00	100.00	.00	100.00	100.00	.0%
10014136	70590	Oth Repair	35,663.99	29,000.00	29,000.00	27,654.18	32,000.00	29,000.00	.0%
10014136	70610	Advertise	11,741.95	14,000.00	14,000.00	10,509.69	13,000.00	10,000.00	-28.6%
10014136	70611	PrintBind	39.63	500.00	500.00	473.80	500.00	50.00	-90.0%
10014136	70631	Dues	11,470.75	8,586.00	8,586.00	7,660.97	8,586.00	8,586.00	.0%
10014136	70632	Pro Develp	8,250.81	9,950.00	9,950.00	7,692.46	9,000.00	7,500.00	-24.6%
10014136	70690	Purch Serv	4,592.96	2,500.00	2,500.00	2,947.64	4,000.00	2,500.00	.0%
10014136	70702	WC Prem	4,084.00	4,049.00	4,049.00	3,033.00	4,049.00	3,788.00	-6.4%
10014136	70703	Liab Prem	5,806.00	5,687.00	5,687.00	4,266.00	5,687.00	4,901.00	-13.8%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Miller Park Zoo	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014136 70704 Prop In Pr	1,750.00	1,977.00	1,977.00	1,485.00	1,977.00	1,717.00	-13.2%
10014136 70712 WC Claim	26,222.00	25,897.00	25,897.00	19,422.00	25,897.00	26,424.00	2.0%
10014136 70713 Liab Claim	2,984.00	2,398.00	2,398.00	1,800.00	2,398.00	2,447.00	2.0%
10014136 70714 Prop Claim	2,345.00	2,877.00	2,877.00	2,160.00	2,877.00	2,447.00	-14.9%
10014136 70720 Ins Admin	6,218.00	5,608.00	5,608.00	4,203.00	5,608.00	5,678.00	1.2%
10014136 71010 Off Supp	5,363.38	5,500.00	5,500.00	3,108.33	5,500.00	5,350.00	-2.7%
10014136 71017 Postage	181.52	25.00	25.00	.00	50.00	50.00	100.0%
10014136 71024 Janit Supp	8,295.20	8,600.00	8,600.00	5,851.50	8,000.00	8,525.00	-.9%
10014136 71026 Med Supp	14.99	150.00	150.00	.00	100.00	180.00	20.0%
10014136 71030 UniformSup	2,582.55	3,000.00	3,000.00	817.94	3,000.00	2,000.00	-33.3%
10014136 71040 Animal Fd	66,515.71	65,000.00	65,000.00	56,416.68	65,000.00	61,500.00	-5.4%
10014136 71050 Zoo Supp	7,971.99	8,000.00	8,000.00	371.70	7,000.00	6,000.00	-25.0%
10014136 71053 GShop Purc	75,285.52	69,900.00	69,900.00	61,589.76	69,900.00	69,900.00	.0%
10014136 71055 Zoo Conser	2,523.82	10,000.00	10,000.00	517.09	9,000.00	5,000.00	-50.0%
10014136 71060 Food	82.75	.00	.00	92.77	100.00	.00	.0%
10014136 71070 Fuel	.00	.00	.00	.00	.00	500.00	.0%
10014136 71080 Maint Supp	215.71	.00	.00	.00	.00	.00	.0%
10014136 71190 Other Supp	8,102.92	7,500.00	7,500.00	7,410.39	7,500.00	7,200.00	-4.0%
10014136 71310 Natural Gs	4,691.36	7,000.00	7,000.00	3,155.58	6,500.00	6,000.00	-14.3%
10014136 71320 Electricy	38,024.29	33,000.00	33,000.00	25,573.28	32,500.00	33,000.00	.0%
10014136 71330 Water	58,034.25	63,000.00	63,000.00	46,835.94	63,000.00	55,000.00	-12.7%
10014136 71340 Telecom	13,738.86	12,000.00	12,000.00	10,238.74	12,000.00	12,000.00	.0%
10014136 71410 Books	.00	100.00	100.00	8.89	100.00	100.00	.0%
10014136 71720 Wtr Chem	4,872.67	2,900.00	2,900.00	989.97	2,750.00	2,500.00	-13.8%
10014136 73401 Lease Prin	.00	.00	.00	.00	.00	2,639.37	.0%
10014136 73701 Lease Int	.00	.00	.00	.00	.00	237.16	.0%
10014136 79990 Othr Exp	958.15	300.00	300.00	72.79	300.00	460.00	53.3%
TOTAL Miller Park Zoo	575,967.79	576,565.54	576,565.54	496,985.90	582,439.61	583,233.15	1.2%
TOTAL REVENUE	-778,549.18	-770,650.00	-770,650.00	-577,625.47	-771,552.78	-794,305.00	3.1%
TOTAL EXPENSE	1,354,516.97	1,347,215.54	1,347,215.54	1,074,611.37	1,353,992.39	1,377,538.15	2.3%
GRAND TOTAL	575,967.79	576,565.54	576,565.54	496,985.90	582,439.61	583,233.15	1.2%



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# PEPSI ICE CENTER 10014160



## Purpose

The Pepsi Ice Center is a community ice rink that provides recreational learning programs to increase the awareness of ice sports. It also serves as a rental facility and is used by other local groups that offer other skating activities.

### Programs offered:

- Learn to Skate and Learn to Play Hockey
- In House youth and adult hockey leagues
- Birthday Parties and Group Outings that can include Broomball, Curling, skating instruction and educational entertainment opportunities

### Practice Ice offered:

- Open Skate
- Freestyle
- Open Hockey (Stick & Puck and Pick Up)
- Broomball for groups

### Facility Rental Groups:

- Bloomington Youth Hockey, Inc. (youth travel organization, member of USA Hockey)
- McLean County Youth Hockey Association (high school club organization, member of USA Hockey)
- Illinois State University Men's and Women's Ice Hockey (American Collegiate Hockey Association and Mid-America Collegiate Hockey Association)
- CIPHL (Central Illinois High School League)
- LLHL (Lincoln Land Hockey League)
- CIGHA (Central Illinois Girls Hockey Association)
- CISHA (Central Illinois Sled Hockey Association)
- CIFSC (Central Illinois Figure Skating Club)
- ICCCL (Illinois Central Curling Club)
- BMHC (Bloomington Men's Hockey Club)

## FY 2019 Budget & Program Highlights

- Revenues, attendance and registrations continue to be strong overall. We operate in general seven days a week and eighteen hours a day.
- We have the largest amount of 8 & under hockey players in Central Illinois, the second largest in the entire state.

## Funding Source

Activity Fees: 12%, Daily Admission: 13% (Open Skate, Freestyle, Stick & Puck, Adult Pick Up), Skate Rental: 3%, Rental Fees: 30%, Concessions: 9%, Hockey Fees: 31%, and Other: 2%



## What we accomplished in FY 2018

- The Pepsi Ice Center was a finalist in the Kraft Hockeyville competition gaining National recognition as one of the strongest Hockey Communities in the Nation.
- 2018 continued to show strong numbers in participation and revenue growth.
- The facility continued to run smoothly during the challenging remodeling of the Grossinger Motors Arena.
- By working with our user groups we were able to find ways to increase ice usage. This allowed for us to add to important user groups; the Central Illinois Girls Hockey Association and the Central Illinois Sled Hockey Association.
- The Central Illinois Figure Skating Club in conjunction with the facility ran successful ice shows and competitions.
- The Bloomington Youth Hockey Association won the NIHL Championship for the 18U team.
- The ice rink continues to be in high demand throughout the year.

## Revenues & Expenditures

Pepsi Ice Center	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$350,478	\$345,974	\$348,643	\$350,738
Benefits	\$75,249	\$72,463	\$76,597	\$73,579
Contractuals	\$207,319	\$228,208	\$217,472	\$216,560
Commodities	\$209,261	\$235,100	\$227,775	\$226,515
Capital Expenditures	\$11,192	\$0	\$0	\$0
Principal Expense	\$0	\$0	\$0	\$14,567
Interest Expense	\$0	\$0	\$0	\$1,309
<b>Department Total</b>	<b>\$853,499</b>	<b>\$881,745</b>	<b>\$870,487</b>	<b>\$883,268</b>
<b>Total Revenue</b>	<b>\$990,557</b>	<b>\$1,055,620</b>	<b>\$1,019,871</b>	<b>\$1,023,100</b>
<b>Revenues Exceeding Expenditures</b>	<b>\$137,058</b>	<b>\$173,875</b>	<b>\$149,384</b>	<b>\$139,832</b>

## Challenges

- We are at maximum capacity during weeknights and weekends.
- Demand exceeds supply for one Community Ice Rink
  - There is an increasing amount of demand for use of the facility. There is potential for customer base to potentially seek to reach out to others to build an ice rink facility to fulfill their needs.
  - We must often rent nightly and weekend ice time from the Grossinger Motors Arena to meet the demand. Pepsi Ice Center programming was in the GMA over 400 hours. Although this is beneficial for finding uses for open times in the GMA it is inconsistent and

difficult for our user groups and in house programming. Challenges caused by much needed repairs in the GMA caused less hours to be available to our user groups.

- The only challenge in continued growth of our programs is the lack of more ice to be sold.

## **Fun Facts**

The Pepsi Ice Center hosts hockey teams and skating competitors from throughout the Midwest. These visitors spend a great deal of time and money in the Bloomington Normal area.

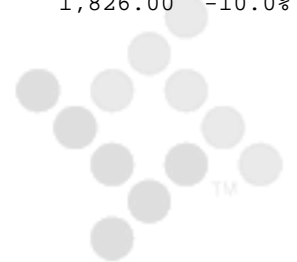


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Pepsi Ice Center			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014160	54430	Fac Rntl	-280,752.03	-309,730.00	-309,730.00	-318,216.01	-309,730.00	-305,000.00	-1.5%
10014160	54435	Skt Rntl	-28,434.50	-28,450.00	-28,450.00	-18,035.00	-28,450.00	-29,000.00	1.9%
10014160	54910	ActPgm Inc	-110,664.16	-99,030.00	-99,030.00	-119,350.11	-130,000.00	-120,000.00	21.2%
10014160	54920	Admin Fee	-129,879.15	-137,000.00	-137,000.00	-75,871.75	-100,000.00	-131,000.00	-4.4%
10014160	54930	HckyRg Fee	-325,133.82	-353,560.00	-353,560.00	-253,666.75	-322,000.00	-322,000.00	-8.9%
10014160	54932	Skt Sharpn	-699.00	-550.00	-550.00	-587.50	-550.00	-600.00	9.1%
10014160	57030	SftDk Sale	.00	-300.00	-300.00	.00	.00	.00	-100.0%
10014160	57035	Concession	-93,367.82	-95,000.00	-95,000.00	-72,461.36	-91,000.00	-95,000.00	.0%
10014160	57040	Pro Shop	-1,341.78	-3,000.00	-3,000.00	.00	.00	.00	-100.0%
10014160	57050	Tx on Sale	-140.74	.00	.00	-169.67	-154.02	.00	.0%
10014160	57317	Spnshp Adv	-18,325.00	-28,000.00	-28,000.00	-7,035.00	-10,000.00	-18,000.00	-35.7%
10014160	57382	Schlr Cont	.00	-1,000.00	-1,000.00	.00	.00	.00	-100.0%
10014160	57490	Othr Reimb	.00	.00	.00	-443.10	-500.00	.00	.0%
10014160	57985	Cash StOvr	24.66	.00	.00	6.76	13.26	.00	.0%
10014160	57990	Misc Rev	-1,843.26	.00	.00	-27,266.49	-27,500.00	-2,500.00	.0%
10014160	61100	Salary FT	171,411.43	177,474.00	177,474.00	134,013.10	180,143.00	182,238.00	2.7%
10014160	61130	Salary SN	179,005.61	168,500.00	168,500.00	135,567.26	168,500.00	168,500.00	.0%
10014160	61150	Salary OT	60.75	.00	.00	.00	.00	.00	.0%
10014160	62100	Dental Enh	343.76	.00	.00	800.14	1,031.28	1,082.00	.0%
10014160	62101	Dental Ins	507.36	1,043.00	1,043.00	.00	.00	.00	-100.0%
10014160	62102	Vision Ins	163.04	176.00	176.00	134.65	175.20	175.00	-.6%
10014160	62104	BCBS 400	12,346.40	.00	.00	.00	.00	.00	.0%
10014160	62108	ENHBCBSPP0	6,510.56	19,694.44	19,694.44	15,535.84	19,726.96	20,313.00	3.1%
10014160	62110	Group Life	241.91	195.00	195.00	148.20	198.60	201.00	3.1%
10014160	62120	IMRF	27,174.99	22,682.00	22,682.00	20,990.06	25,502.00	23,290.00	2.7%
10014160	62130	FICA	21,202.14	20,966.00	20,966.00	16,198.57	22,014.00	21,248.00	1.3%
10014160	62140	Medicare	4,958.58	4,907.00	4,907.00	3,788.51	5,149.00	4,970.00	1.3%
10014160	62191	Prot Wear	.00	1,000.00	1,000.00	.00	1,000.00	500.00	-50.0%
10014160	62990	Othr Ben	1,800.00	1,800.00	1,800.00	1,600.00	1,800.00	1,800.00	.0%
10014160	70095	CC Fees	11,926.31	10,000.00	10,000.00	8,992.69	10,000.00	.00	-100.0%
10014160	70430	MFD Lease	1,236.36	1,223.54	1,223.54	940.43	1,227.00	1,227.00	.3%
10014160	70510	RepMaint B	12,196.11	25,000.00	25,000.00	15,729.71	25,000.00	27,000.00	8.0%
10014160	70530	RepMaint O	.00	500.00	500.00	.00	100.00	100.00	-80.0%
10014160	70540	RepMt Othr	4,808.71	2,500.00	2,500.00	1,709.63	2,500.00	3,200.00	28.0%
10014160	70542	RepMaintNF	6,229.68	8,000.00	8,000.00	3,508.92	8,000.00	5,445.00	-31.9%
10014160	70590	Oth Repair	1,104.51	.00	.00	39.96	39.96	.00	.0%
10014160	70610	Advertise	3,906.38	3,000.00	3,000.00	4,054.78	4,000.00	3,000.00	.0%
10014160	70611	PrintBind	2,779.56	2,000.00	2,000.00	1,480.71	2,000.00	2,000.00	.0%
10014160	70631	Dues	1,643.00	4,129.00	4,129.00	651.00	1,300.00	1,750.00	-57.6%
10014160	70632	Pro Develop	1,712.10	3,500.00	3,500.00	1,007.36	2,400.00	2,400.00	-31.4%
10014160	70640	OffScorkpr	32,467.00	30,000.00	30,000.00	21,090.00	30,000.00	33,000.00	10.0%
10014160	70656	TrashRemov	.00	.00	.00	1,687.50	2,250.00	2,250.00	.0%
10014160	70690	Purch Serv	104,282.29	113,700.00	113,700.00	90,113.33	104,000.00	112,000.00	-1.5%
10014160	70702	WC Prem	1,890.00	2,030.00	2,030.00	1,521.00	2,030.00	1,826.00	-10.0%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Pepsi Ice Center			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014160	70703	Liab Prem	2,687.00	2,851.00	2,851.00	2,142.00	2,851.00	2,362.00	-17.2%
10014160	70704	Prop Prem	810.00	991.00	991.00	747.00	991.00	827.00	-16.5%
10014160	70712	WC Claim	12,270.00	13,269.00	13,269.00	9,954.00	13,269.00	13,024.00	-1.8%
10014160	70713	Liab Claim	1,396.00	1,229.00	1,229.00	918.00	1,229.00	1,206.00	-1.9%
10014160	70714	Prop Claim	1,097.00	1,474.00	1,474.00	1,107.00	1,474.00	1,206.00	-18.2%
10014160	70720	Ins Admin	2,877.00	2,811.00	2,811.00	2,106.00	2,811.00	2,737.00	-2.6%
10014160	71010	Off Supp	981.73	1,500.00	1,500.00	576.42	1,265.00	1,265.00	-15.7%
10014160	71017	Postage	1,586.97	250.00	250.00	.00	250.00	250.00	.0%
10014160	71024	Janit Supp	3,565.67	3,500.00	3,500.00	2,175.24	3,467.00	3,500.00	.0%
10014160	71030	UniformSup	879.20	2,000.00	2,000.00	.00	900.00	900.00	-55.0%
10014160	71060	Food	55,605.11	58,000.00	58,000.00	32,801.15	57,293.00	58,000.00	.0%
10014160	71073	FuelNonCit	3,820.15	4,000.00	4,000.00	2,961.45	4,000.00	2,000.00	-50.0%
10014160	71080	Maint Supp	850.77	1,500.00	1,500.00	.00	1,000.00	1,000.00	-33.3%
10014160	71190	Other Supp	23,747.02	37,750.00	37,750.00	22,136.10	32,000.00	32,000.00	-15.2%
10014160	71310	Natural Gs	18,418.93	17,100.00	17,100.00	6,014.94	17,100.00	17,100.00	.0%
10014160	71320	Electricity	84,999.11	96,000.00	96,000.00	55,726.67	96,000.00	96,000.00	.0%
10014160	71330	Water	10,976.91	11,000.00	11,000.00	6,135.72	11,000.00	11,000.00	.0%
10014160	71340	Telecom	2,294.34	2,000.00	2,000.00	1,748.10	2,000.00	2,000.00	.0%
10014160	71720	Wtr Chem	1,535.12	500.00	500.00	.00	1,500.00	1,500.00	200.0%
10014160	72140	CO Other	11,192.32	.00	.00	.00	.00	.00	.0%
10014160	73401	Lease Prin	.00	.00	.00	.00	.00	14,567.19	.0%
10014160	73701	Lease Int	.00	.00	.00	.00	.00	1,308.94	.0%
TOTAL Pepsi Ice Center			-137,057.71	-173,875.02	-173,875.02	-264,542.84	-149,383.76	-139,831.87	-19.6%
TOTAL REVENUE			-990,556.60	-1,055,620.00	-1,055,620.00	-893,095.98	-1,019,870.76	-1,023,100.00	-3.1%
TOTAL EXPENSE			853,498.89	881,744.98	881,744.98	628,553.14	870,487.00	883,268.13	.2%
GRAND TOTAL			-137,057.71	-173,875.02	-173,875.02	-264,542.84	-149,383.76	-139,831.87	-19.6%



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# SPECIAL OPPORTUNITIES AVAILABLE IN RECREATION (S.O.A.R.) 10014170



## Purpose

The S.O.A.R. program exists to maintain and enhance the quality of life for individuals with disabilities through comprehensive, specialized recreation programs, activities and events. S.O.A.R. is a division of the Parks, Recreation & Cultural Arts Department and provides therapeutic recreation services in five component areas: Cultural Arts, Special Events, Special Interest, Youth and Sports & Fitness. S.O.A.R. also receives annual funding from the Town of Normal.

## Authorization

The City of Bloomington Parks & Recreation Department and its related activities have been codified in Chapter 19 & Chapter 31 of the City Code.

## FY 2019 Budget & Program Highlights

S.O.A.R. offers access to affordable, family-oriented activities.

- Programs are kept at an affordable cost and reduced fees are offered for those who might not otherwise be able to participate.
- Payment plans and reduced fees are offered for those who meet financial requirements. These costs are offset by donations.

S.O.A.R. provides Choices for Entertainment and Recreation:

- Individuals and/or families have the choice of programs in the areas of arts & crafts, dance, special interest, special events, sports and fitness.

## Funding Source

Program fees and donations with the remaining balance paid 60% by Bloomington and 40% by Normal.

## What we accomplished in FY 2018

- S.O.A.R. partnered with Healing Rides this summer (2017) to offer a unique biking experience to people with disabilities in our community. We were able to schedule 4 sessions a month to our participants who had mobility deficits, balance issues or fear of riding a bike independently. Many volunteers and the use of the modified bikes made the program successful for those who participated this summer and fall.
- S.O.A.R. continued to partner with Metcalf Music Academy to offer music instruction to participants. The program, Music Jam, is a rock band style experience wherein participants learn how to properly use instruments, such as drums and guitars, and to participate in a group/band. They also learn how to read music, follow a rhythm and follow directions. Music Education students and instructors from Illinois State University were utilized to teach this program to 15 participants in the Fall and Winter/Spring sessions. The new program format offering also encouraged new participants to get involved in a S.O.A.R. program.

- Two Special Olympics Volleyball Teams (1 Unified & 1 Modified) advanced to the State Tournament. Our Unified Programs, pairing Special Olympics athletes with non-disabled partners, continues to be our shining star. True friendships have developed amongst our participants and these amazing partners, no doubt enhancing the quality of life for both. Our tennis, volleyball and bocce ball unified teams continue to have a waiting list of partners wanting to get involved.
- The Special Olympics Unified Tennis program continued to have the largest tennis program in the state. This fall, one of our Unified Tennis teams were selected to represent Team Illinois at the 2018 Special Olympics USA Games in Seattle in July (2018). The S.O.A.R. Head Coach for Unified Tennis will also represent Team Illinois as the Head Coach in Tennis at the USA Games. A total of 3 coaches (also representing Aquatics and Bowling), 1 athlete and 1 Unified Partner (tennis) from SOAR will participate in the USA Games among 56 athletes and 13 coaches from Illinois.
- S.O.A.R. was able to introduce the sport of Foot Golf to participants for the first time this summer. Working closely with Highland Golf Course and Jason Wingate, our Special Olympics Soccer Team tried out the sport first, as the skills needed are transferrable. A weekly league program was offered in the Summer and Fall sessions.
- A new fundraiser was implemented by a student intern in the summer (2016) and offered again this year. Art greeting cards were designed with 6 local SOAR artist's work on the front of the cards and their picture and biography on the backside. These cards were sold to families and supporters and raised over \$700 for SOAR in the first round of orders. More cards are being reproduced per demand and a local art cooperative requested that SOAR sell the cards in their gallery.

## Revenues & Expenditures

S.O.A.R.	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$166,703	\$200,359	\$196,646	\$203,544
Benefits	\$54,838	\$57,373	\$57,035	\$57,817
Contractuals	\$20,242	\$22,607	\$22,199	\$35,523
Commodities	\$16,162	\$19,540	\$18,881	\$18,271
Transfer Out	\$23,236	\$25,000	\$25,000	\$25,000
Other Expenditures	\$5,697	\$7,350	\$7,350	\$7,350
<b>Department Total</b>	<b>\$286,878</b>	<b>\$332,229</b>	<b>\$327,111</b>	<b>\$347,505</b>
<b>Total Revenue</b>	<b>\$309,782</b>	<b>\$312,603</b>	<b>\$316,267</b>	<b>\$322,227</b>
<b>Net Contribution from Recreation (includes annual transfer from Recreation)</b>	<b>\$130,607</b>	<b>\$135,823</b>	<b>\$135,823</b>	<b>\$135,823</b>

## Performance Measurements

S.O.A.R.	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Outputs:</b>				
<b>Programs offered</b>				
Cultural Arts programs	27	23	28	25
Fitness/Recreation programs	18	16	20	16
Special Event programs	56	56	59	56
Special Interest programs	27	28	25	26
Special Olympic programs	15	17	15	15
Youth/Teen Programs	31	31	31	31
Programs that offered door to door transportation	82	80	82	80
<b>Participation:</b>				
Cultural Arts	1,944	1,656	2,016	1,800
Participants- Fitness	1,728	1,536	1,920	1,536
Participants- Special Events	1,344	1,344	1,416	1,344
Participants- Special Interest	1,242	1,296	1,150	1,280
Participants-Special Olympics	1,973	2,104	1,973	1,973
Participants-Youth/Teen	1,116	1,116	1,116	1,116
Participants-Transportation	410	400	410	400

## Challenges

- S.O.A.R. has also had many requests for inclusion aides at general parks & recreation programs for both Normal and Bloomington programs. While this process connects the parent and child directly to the S.O.A.R. program and awareness of the services offered, it has become difficult to meet the demand of requests. The challenge is being able to provide staff that are available and also the cost of the labor required for these programs. Also, the cost of providing a one-on-one inclusion aide for a weekly program adds up quickly, making a great impact on our budget. In the summer of 2017, we had a request for a child with Autism to have an inclusion aide at day camp for all 8 weeks of camp. That resulted in approximately 35 hours each week of unexpected seasonal labor cost, in addition to regular programming. Plus, we had several requests for several weeks of day camp inclusion support, as well as, general youth sports programs. During the Spring (2017), we had a request for before and after school care inclusion support. The same child requested 4-hours of support each day during the current school year (2017-2018), resulting in an expense of approximately \$800/month for one child's inclusion cost. Overall, projected inclusion cost for after school care and day camp for FY18 is \$18,000. This does not include additional unexpected requests. Per ADA, inclusion requests will need to be fulfilled without penalty or additional cost to the participant. There is no additional revenue from this expense that can be generated.
- Facility space is a great concern for programming. The need for additional gym space, an indoor walking/running space, storage and classrooms becomes a challenge each session. Programs are limited in number due to the shortage of available facilities and resources.

- Due to many changes with the Connect Transit and Connect Mobility Services, participants are unable to afford the increase cost of premium service area locations. Therefore, we have had to adjust where programs take place, based on the service area boundaries so that participants are not discouraged from participating because of the financial burden of transportation. Also, the increase in fees have resulted in more use of door to door service from SOAR.

## **Fun Facts**

The program serves individuals ages four (4) and older with various disabilities including, but not limited to, developmental disabilities, visual and hearing impairments, physical disabilities, genetic disorders, learning and behavioral disorders and mental illness. S.O.A.R. offers specialized programs for youth including a teen program and summer and Saturday day programs. Door-to-door transportation is offered for a fee to individuals who could not otherwise provide transportation to programs.





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

SOAR		2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10014170	53350							
10014170	54910							
10014170	57310							
10014170	61100							
10014170	61130							
10014170	61150							
10014170	62100							
10014170	62101							
10014170	62102							
10014170	62106							
10014170	62108							
10014170	62109							
10014170	62110							
10014170	62120							
10014170	62130							
10014170	62140							
10014170	70420							
10014170	70610							
10014170	70611							
10014170	70631							
10014170	70632							
10014170	70690							
10014170	70702							
10014170	70703							
10014170	70704							
10014170	70712							
10014170	70713							
10014170	70714							
10014170	70720							
10014170	71060							
10014170	71190							
10014170	71340							
10014170	79980							
10014170	85100							
10014170	89100							
	TOTAL SOAR	-22,904.59	19,626.12	19,626.12	-38,503.30	10,844.44	25,278.00	28.8%
	TOTAL REVENUE	-309,782.38	-312,603.00	-312,603.00	-281,042.88	-316,267.00	-322,227.00	3.1%
	TOTAL EXPENSE	286,877.79	332,229.12	332,229.12	242,539.58	327,111.44	347,505.00	4.6%
	GRAND TOTAL	-22,904.59	19,626.12	19,626.12	-38,503.30	10,844.44	25,278.00	28.8%



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# POLICE 10015110



## Purpose

As an exemplary law enforcement agency, the City of Bloomington Police Department is committed to the citizens to proactively fight crime and discourage wrongdoing. The Police Department will enforce laws fairly and equally, upholding the rights of all, and promote transparency and accountability. We will continue to further develop and strengthen community relationships.

The goals for the Bloomington Police Department are:

1. Reduce crime and fear of crime
2. Improve the quality of life in neighborhoods
3. Enhance community and police partnerships
4. Develop personnel and improve departmental efficiencies

In order to accomplish the aforementioned goals, the police department has various divisions and units specializing in disciplines which focus on the patterns and components of crime to respond to it appropriately or prevent its occurrence. The complexity of crime and criminals today requires specific training and equipment to address the myriad of ways people can be victimized. The department has made significant strides in training members of the department in Crisis Intervention. Seventy-five percent of the department has already attended this training and more will be sent as the training as call load allows.

Training falls under professional development and represents a significant commitment by the police department in both time and finances. In addition to State mandated training, the department continuously seeks out quality training to prepare us to address emerging issues.

One of the emerging issues the department will address is the use of Naloxone (Narcan) to treat narcotic overdoses. New synthetic drugs pose a significant threat to officers and personnel who must handle, package and process suspected drugs. The department will provide each officer with a Naloxone dose which may be used when a citizen experiences a narcotic overdose or department personnel are accidentally exposed.

The department will be implementing the use of a training simulator. Simulators have been effective in training officers using scenario based situations. Scenario based training is one of the pillars identified in the President's Task Force on Policing in the 21st Century. Scenarios provide officers the opportunity to learn de-escalation techniques, proper tactics and the appropriate use of force.

It is important to note, these services are interdependent on one another and are consistently delivered via a team approach. The core services the department provides are:

- The Patrol Division - The Patrol Division is one of several core components of the police department. The Patrol Division requires the most personnel, training, and equipment to accomplish the mission. The many ways in which the Patrol Division serves the community is impossible to quantify due to the fact that what is deterred cannot be measured. The Patrol Division's primary responsibility is providing safety, security, crime reporting, crime prevention, and crime solving to the community on a 24/7 basis. Patrol officers are the first responders to any incident from basic incident reports, to crashes, to an active shooter. Patrol collects initial information to properly document an event for analysis,

prosecution, and investigative follow up, if needed. Patrol is a core function of the police department. The number of officers allotted to a shift is determined by considering several variables. Some of the considerations are existing manpower, calls for service for the shift, day of the week, and the season of the year.

\*The cost of this division is estimated to be \$11,200,000

- The Criminal Investigation Division (CID) - CID is another core competency in the police department. CID is subject to being called in around the clock. CID is responsible for the investigation of crimes which require additional work beyond the Patrol Division response due to offense complexity, severity, and demand for specialized resources. These crimes can range from simple offenses to homicide. CID also initiates various other investigations without involving the Patrol Division. All detectives in CID are general investigators in addition to some having advanced training in different specialties. This advanced training is necessary (some being mandatory) to understand the nuances and sometimes grand differences associated with particular offenses. There are times when all detectives are needed to investigate a particular crime due to the need for general resources or multiple specialties. CID has detectives with specialized training in the following areas:
  - Cyber Crimes
  - Financial Crimes
  - Sexual Crimes involving children
  - Arson
  - Domestic Violence
  - Crime Scenes

The various disciplines within CID complement one another and contribute to overall effectiveness.

\*The cost of this division is estimated to be \$3,280,000

- The Street Crimes Division - The Street Crimes Divisions conducts proactive investigations and problem focused patrols in order to stop crimes serial in nature and deter future crimes. The detectives and officers assigned to the Street Crimes Division focus predominantly on drug and gang related offenses resulting in a reduction of collaterally associated violence and property crimes. The officers assigned to the Street Crimes division are not subject to calls for service allowing them to focus enforcement on crimes which have been identified as a priority given current trends. Additionally, the officers assigned to the division are available to provide immediate support for the detectives in the division with regards to arrests and other enforcement tasks. This partnership removes the need to pull officers from patrol to assist. The officers and detectives of the Street Crimes Division work closely together day after day promoting efficiency and understanding of specific tasks, something difficult to attain if pulling together an ad-hoc team from patrol not familiar with the current investigation or division procedures. One detective in the division serves on the U.S. Marshals Violent Fugitive Task force. This officer has access to additional personnel resources from other agencies should they be needed to locate and arrest violent fugitives, making our community safer. The existence of the Street Crimes Division and its structure allows for flexibility to assist the other divisions in the event situations occur outside the norm, and also provide additional staffing for special events reducing overtime cost in many situations.

\*The cost of this division is estimated to be \$2,340,000

- Special Weapons and Tactics (SWAT) - The SWAT team is comprised of officers from other assignments and responds on an as needed basis. SWAT is used for the service of high risk search warrants and

responding to incidents of violence and ongoing threats such as hostage situations, barricaded subjects, and active shooter scenarios.

\*The cost of this unit is estimated to be \$50,000

- Crisis Negotiations Unit (CNU) - CNU is also comprised of officers from other assignments. These officers are specially trained in negotiations and establishing rapport with individuals who have taken hostages and/or barricaded themselves while threatening harm to hostages, themselves, the general public, or officers. CNU often responds with SWAT for such situations.

\*The cost of this unit is estimated to be \$15,000

- Public Information Officer (PIO) - The PIO is tasked with establishing and nurturing relationships with the media and the public through information. This is accomplished through social media, interviews, public meetings, training classes, publications, etc. The Bloomington Police Department has a very successful social media program in part due to the hard work of the PIO along with the Crime Intelligence and Analysis Unit. Social media has a huge influence in promoting citizen engagement. As a result, citizens have assisted the police department with the solving of crimes via social media. The PIO plays a critical role in keeping citizens informed in both the day to day business of the police department and during critical incidents. In order for the police department to be effective, legitimate, and supported, it is critical to keep the public informed and strive to promote partnerships. This mission is constantly ongoing and does not only occur during critical incidents. The more the public is informed, the more effective the police department can be by building trust and understanding on both sides. Unanswered questions create anxiety and animosity. Educating the public with regards to the police department's abilities and limitations creates understanding and fosters relationships. These relationships provide a greater ability to jointly address grievances and concerns voiced. The PIO provides a vital conduit for information exchange between the police department and the public.

\*The cost of this unit is estimated to be \$125,000

- Crime Intelligence and Analysis Unit (CIAU) - CIAU is a unit in the department tasked with monitoring crime within the city and identifying trends. This information is used to assess the effectiveness of strategies currently in use to achieve department goals. The information obtained is used to modify approaches, and coordinate resources appropriately. This unit also tracks statistics and provides the resources necessary to fulfill many of the unfunded mandates placed on the police department, a trend not expected to end anytime soon. As noted above, social media has become a critical component of police work, CIAU capitalizes on the utility of social media and works with our PIO to promote the police department and solve crimes using social media. CIAU contributes to overall effectiveness of the police department.

\*The cost of this unit is estimated to be \$300,000

- School Resource Officers (SRO) - The police department currently has 3 SROs. These officers are currently assigned duties relative to the schools and about two-fifths the cost of these officers is paid by the school districts. They promote the safety and security of the students and faculty at the schools. They also handle most incidents related to the schools, eliminating the need for a patrol response to the schools.

\*The cost of this unit is estimated to be \$150,000 (after payment from schools is received).

- Neighborhood Focus Team (NFT) - NFT is tasked with managing recurring issues in neighborhoods. These issues could be abandoned vehicles and towing, dog bites, neighbor disputes, code violations, and sex offender compliance enforcement. These duties require dedicated officers in order to be

competent and efficient overseeing the investigation of a dog bite, the auctioning of unclaimed vehicles, the inventorying of impounded vehicles, coordination with code enforcement for property issues, and face to face contact with individuals having problems. Also, this unit provides police presence as both witness and security during administrative hearings at the PD. In addition, NPT inspect cabs, shuttles, and vehicles for hire inspections for permit issuance.

\*The cost of this unit is estimated to be \$280,000

- Community Service Officers (CSO) - These civilian positions staff the front desk and take walk in reports and administer tow releases, sex offender registrations, fingerprinting, and phone calls. This allows officers to tend to other matters.

\*The cost of this unit is estimated to be \$225,000

- Evidence and Records Unit - The Evidence and Records unit is responsible for the records and evidence generated by the police department. This includes receipt, storage, retention, and destruction, a never ending process. In addition to records and evidence, this unit is responsible for fulfilling FOIA requests and entry of certain records into various databases, along with monitoring and preparing for relevant administrative hearings. The functions of this unit are essential for the police department.

\*The cost of this unit is estimated to be \$250,000

- Downtown Hire back - The department provides additional patrols for the downtown area in response to an increase in calls generated in the downtown on Thursday, Friday, and Saturday nights. In addition to the two or three two-person teams assigned to the downtown on Thursday, Friday, and Saturday nights, two officers and a sergeant from third shift patrol also focus on issues downtown. Without officers being specifically assigned to the downtown to cover the noted peak days and hours, outlying patrols will have to respond to the downtown resulting in decreased coverage and increased response times for the rest of the city.

\*The cost of this program is estimated to be \$130,000

- Animal Control - The department contracts with McLean County Animal control for animal control services 24 hours a day. Animal control will remove stray dogs and cats and deceased animals from the public right of way. They will take custody of dogs and cats in the following circumstances:

- Impoundment pursuant to the arrest of the owners.
- Impound dogs or cats present during the execution of a search warrant.
- Impound dogs for bite quarantine.
- Remove wild animals when they have entered the living space and there is a threat of rabies.

\*The cost of this program is estimated to be \$150,000

- McLean County Jail Booking Services - The City has an intergovernmental agreement with the McLean County Jail to provide booking services. This service includes intake and booking of persons who have been arrested by the police.

\*The cost of this program is estimated to be \$29,000

*\*These annual cost estimates are extremely rough projections and should not be considered as detailed or comprehensive.*

## **FY 2019 Budget & Program Highlights**

- The Bloomington Police Department will continue to strive toward implementing a Body Worn Camera (BWC) program in FY 2019. The department believes a BWC program will enhance police community relations by offering another avenue towards transparency. The department will be careful to deploy a system with proven technology which meets or exceeds the requirements of 50 ILCS 706.
- The Bloomington Police Department's extensive use of social media continues to promote community awareness and involvement with the department both socially and professionally. To say social media has been hugely successful is an understatement! At the time of this writing, the department's weekly average viewership is 25,500. Peak stories have reached 174,000+ citizens (up from the prior record of 100,000+ last year).
- The Bloomington Police Department will continue to work with recognized community organizations with an established track record of community service to develop, implement and evaluate community programs. These programs will be designed in such a way as to promote police community partnerships in addressing safety and chronic problems affecting neighborhoods.

## **What we accomplished in FY 2018**

- Body worn cameras – The initial pilot program highlighted weaknesses in the camera being tested. A new pilot program was initiated with a different camera. Following the results of the new pilot program, a decision will be made on equipping patrol officers with body worn cameras. The expense associated will be dependent on which system is chosen, but regardless the program will be costly. There are many facets to explore with this implementation and costs will be realized for equipment, data management, and Freedom of Information requests for videos.
- Continue to support professional development by funding the expansion of training allowing officers to maintain subject knowledge on the myriad of ever changing laws and demands of the profession.

## **Bloomington Police Department Recruitment Plan**

### Statement of Support from the Chief of Police

The Chief of Police shall ensure full departmental support of the department's recruitment efforts in order to attract the highest quality and diverse applicant pool possible.

### Objectives

1. To attain actual sworn officer strength as close as possible to the authorized budgeted strength by maintaining an eligible pool of applicants.
2. To actively recruit the best available candidates for actual and forecasted vacancies in the department.
3. To actively recruit female and minority candidates.
4. To present the department as an equal opportunity employer.

### Sworn Officer Strength

The Bloomington Police Department has an authorized strength of 128 sworn officers. The current actual strength of the department is 127 sworn officers.

### Recruitment Action Plan

Maintaining the authorized sworn strength will be accomplished by working cooperatively with the City Manager's Office, City Council, Board of Fire and Police Commissioners, and the Human Resources Department, to conduct initial police applicant testing. The department will continue to seek qualified

female and minority candidates. Yearly testing will be conducted in order to maintain a fresh, diverse and qualified candidate pool.

The department will, simultaneously, continue to recruit quality experienced officers from other law enforcement agencies. By recruiting from both experienced officers, and the general population, we ensure that all possible candidates for employment are being reached.

#### Recruitment Options

1. Attend job fairs, when possible.
2. Disseminate police test information to potential applicants via e-mail and recruitment brochures.
3. Post police job ads within the local business community via the Pantagraph, local cable channels or radio stations.
4. Post in professional journals or on-line publications, i.e. The Blue Line, Police One, etc...
5. Post job ads on social media sites, B.P.D. Facebook page, City website, Twitter, etc...
6. Disseminate police test information to the community through public speaking engagements or community meetings i.e. Not in Our Town, Minority and Police Partnership, Youthbuild, etc.
7. Posting job ads at women's health clubs, and female collegiate sports team facilities.
8. Sending job announcements and recruitment information to colleges and universities catering to females and minorities.
9. Enlisting our existing minority and female officers to participate in job fairs.
10. Providing our recruitment brochure to our officers to disseminate to potential applicants throughout our community.
11. Disseminate police test information through our local detachment of the Illinois National Guard.

#### Evaluate/Revise

At least every two years, the Assistant Chief of Professional Standards shall review and evaluate the progress made towards this plan's objectives. Any revisions of the plan will be made at that time to ensure the recruitment of quality candidates continues. At the request of the Chief of Police the plan and any revision shall be condensed into a written report and disseminated at the Chief's discretion.

### **An Area to Improve Upon is Staffing**

The department will continue to strive to reach goals outlined above in the recruitment plan striving to increase diversity within, and reach full authorized staffing. The department will also implement an incentives plan to recruit officers from other agencies.



## Revenues & Expenditures

Police	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$12,550,644	\$13,795,366	\$13,057,778	\$14,083,996
Benefits	\$3,275,327	\$3,110,837	\$3,051,500	\$3,223,195
Contractuals	\$1,591,052	\$2,065,635	\$2,057,396	\$2,236,902
Commodities	\$366,900	\$441,465	\$463,090	\$566,010
Capital Expenditures	\$69,562	\$0	\$0	\$0
Principal Expense	\$79,571	\$188,810	\$83,874	\$186,192
Interest Expense	\$3,382	\$24,857	\$9,471	\$19,309
Other Intergov Exp	\$26,767	\$50,000	\$50,000	\$50,000
Other Expenditures	\$87,418	\$125,936	\$115,936	\$116,000
<b>Department Total</b>	<b>\$18,050,623</b>	<b>\$19,802,907</b>	<b>\$18,889,045</b>	<b>\$20,481,603</b>
<b>Total Revenue</b>	<b>\$864,243</b>	<b>\$687,389</b>	<b>\$715,541</b>	<b>\$681,100</b>
<b>Percent of General Taxation</b>	<b>95.21%</b>	<b>96.53%</b>	<b>96.21%</b>	<b>96.67%</b>

\*Pension contribution has its own organization and is not technically a part of the Police Administration fund.

## Performance Measurements

Police Department	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Inputs:</b>				
Sworn Full Time Employees	128	128	128	128
Civilian Full Time Employees	16	16	16	16
Number of Crime Investigation Division (CID) Officers Assigned	19	19	19	19
Number of Crime Intelligence & Analysis Unit (CIAU) Officers Assigned	3	3	3	3
Number of Cyber Crimes Officers Assigned	2	2	2	2
Number of Street Crime Unit (SCU) Officers Assigned	15	15	15	15
**Number of Squad Cars	84	84	84	84
Department Expenditures	\$18,050,623	\$19,802,907	\$18,889,045	\$20,481,603
<b>Outputs:</b>				
Percentage of Uniformed Crime Reporting (UCR) Part I Crimes Cleared	23.70%	28.25%	17.50%	15.40%
UCR Part I Crimes Cleared per Sworn FTE	2.56	4.152	1.96	1.4
Injury-Producing Traffic Accidents per 1,000 Population	5.9	5.9	6.1	6.2
DUI Arrests per 1,000 Population	2.9	3.06	3.1	3.1
Response Time in minutes to Top Priority Calls	2:53	2:15	3:14	3:36
Citizen Complaints Filed Against Sworn Personnel	12	27	15	15
Total Police Reports	7426	8,257	7011	6670
Calls for Service by Shift	76255	75,186	76559	76198
Shift 1	24246	21,722	24804	25014
Shift 2	30494	28,490	29842	30292
Shift 3	21515	25,876	21913	20892
CID Assigned Cases	2893	1,952	2280	1757
<b>Police Department</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted Budget</b>	<b>FY 2018 Projected</b>	<b>FY 2019 Proposed Budget</b>
Training Hours	10571	19,100	15554	20284
Property Uniform Crime	1325	1,620	1201	1063
Burglary	195	311	157	108
Theft	1058	1,245	975	889
Motor Vehicle Theft	64	55	62	60
Arson	8	9	8	7
Violent Uniform Crime Total	329	336	310	307
Homicide	0	1	0	0
Forcible Rape	51	53	49	47
Robbery	57	44	64	74
Aggravated Assault/Battery	221	238	198	189
<p>**Vehicles are replaced relative to their mileage, hours, condition, age, maintenance costs and what the vehicle is used for. The department does not limit the fleet to one particular make and model of vehicle in an attempt to reduce the impact of any safety recalls which could otherwise put the whole fleet out of service. Vehicles are purchased via a state bid or the Northwest Municipal Suburban Contract. The advantage to this purchasing practice is it provides competitive pricing via the bidding process employed, and standard specifications are established.</p>				

## Challenges

**Staffing** - As the responsibilities for the department increase, so does the necessity to have officers with a broad understanding of all nuances of the job. This results in an increased need for training to provide knowledge in those areas. Furthermore, the department will strive to recruit the best possible employees to provide exceptional service to the citizens of Bloomington.

**New Technology** - As new law enforcement technology continues to be developed, the department needs to take a proactive approach to review and research new technologies in order to make informed decisions on what items would best assist the police in becoming more effective and efficient in the service to our citizens. An additional consideration resulting from the proliferation of technology based solutions to law enforcement is supporting this equipment software post purchase. The maintenance agreements and other fees associated will continue to grow and impact the police department budget. Mandates and recommendations are being directed to law enforcement which will require exploring, adopting, and embracing new technologies to accomplish.

**The President's Task Force on 21st Century Policing** - President Barack Obama commissioned this task force to produce recommendations to improve police and community relations. Six pillars were identified by the commission with each having several sub categories some of which are already in place at the Bloomington Police Department. The department is evaluating each of the 6 pillars to determine how best to implement the appropriate segments and to secure training.

**High Crime Areas** - Citizen calls for service are a significant indicator of a high crime area. Areas where a sustained higher call for service is identified, the police will respond with appropriate resources as they are available. These areas can move and shift in response to police presence and activity. The department will continue to use technology and community involvement to identify and respond to areas where a higher call for service exists.

**Police Firing Range** - The department will explore solutions for the lodge which has fallen into disrepair. Improvements to the existing outdoor range facility will be explored. Once facilities and services at the outdoor range have been improved the department will be in a better position to market the range and services to other area agencies.

## Fun Facts

The City of Bloomington Police Department is authorized the following staffing, the Police Chief, 3 Assistant Police Chiefs, 6 Lieutenants, 15 Sergeants, 103 Patrol Officers, 16 Professional Support Staff, 1 seasonal support staff, 3 seasonal background investigators and 2 canines.

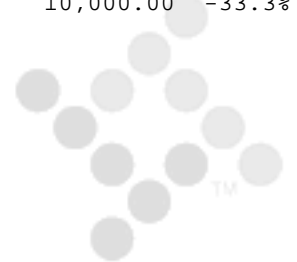


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Police Administration			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015110	53110	Fed Grants	-10,144.36	.00	.00	-780.00	-700.00	.00	.0%
10015110	53155	JAG Grant	-28,818.00	-30,936.00	-30,936.00	.00	-28,000.00	-28,000.00	-9.5%
10015110	53311	IL Pull Tb	-3,961.16	.00	.00	.00	.00	.00	.0%
10015110	53312	IL Veh Use	-10,742.48	-10,000.00	-10,000.00	-5,604.46	-7,000.00	-10,000.00	.0%
10015110	53320	McLn Cnty	.00	-8,050.00	-8,050.00	.00	-8,050.00	-8,050.00	.0%
10015110	53320	36000 McLn Cnty	-7,265.89	.00	.00	.00	.00	.00	.0%
10015110	53350	Tn of Nrml	.00	-8,050.00	-8,050.00	.00	-8,050.00	-8,050.00	.0%
10015110	54430	Fac Rntl	-16,443.96	.00	.00	-16,443.96	.00	.00	.0%
10015110	54440	FngrPt Fee	-7,340.00	-8,000.00	-8,000.00	-6,280.00	-8,000.00	-8,000.00	.0%
10015110	54442	SO Reg Fee	-4,070.00	-4,500.00	-4,500.00	-3,755.00	-4,000.00	-4,500.00	.0%
10015110	54443	SpPoliceSV	-256,832.26	-72,600.00	-72,600.00	-100,947.38	-120,000.00	-120,000.00	65.3%
10015110	54444	SchResOff	-150,000.00	-150,000.00	-150,000.00	-150,000.00	-150,000.00	-150,000.00	.0%
10015110	54450	AnRls Fee	-4,779.00	-8,000.00	-8,000.00	-6,950.00	-8,000.00	-8,500.00	6.3%
10015110	54460	Auto Rls	-7,520.00	-10,000.00	-10,000.00	-5,860.00	-7,500.00	-7,500.00	-25.0%
10015110	54480	Report Fee	-11,385.00	-10,000.00	-10,000.00	-8,280.00	-11,000.00	-11,000.00	10.0%
10015110	54990	Othr Chgs	-7,402.25	-8,000.00	-8,000.00	-5,928.27	-7,000.00	-8,000.00	.0%
10015110	55035	TwgViolate	-227,200.00	-240,000.00	-240,000.00	-172,400.00	-216,000.00	-216,000.00	-10.0%
10015110	57114	Equip Sale	-4,178.11	-8,000.00	-8,000.00	-14,447.62	-14,447.62	-8,000.00	.0%
10015110	57120	Auto Sale	-40,343.92	-40,000.00	-40,000.00	-56,036.88	-50,000.00	-45,000.00	12.5%
10015110	57350	Priv Grant	.00	-4,000.00	-4,000.00	-4,000.00	-4,000.00	-4,000.00	.0%
10015110	57420	PropDamClm	-11,400.00	.00	.00	-14,700.00	-14,700.00	.00	.0%
10015110	57445	Mshl OT Rb	-16,993.70	-17,500.00	-17,500.00	-10,520.36	-15,000.00	-15,000.00	-14.3%
10015110	57446	FBI OT	-1,669.30	-17,753.00	-17,753.00	-2,183.06	-2,000.00	-2,500.00	-85.9%
10015110	57447	DEA OT	-2,526.72	.00	.00	-6,352.26	-5,092.94	-5,000.00	.0%
10015110	57490	Othr Reimb	-30,818.26	-12,000.00	-12,000.00	-22,197.21	-25,000.00	-12,000.00	.0%
10015110	57990	Misc Rev	-2,408.90	-20,000.00	-20,000.00	-1,088.50	-2,000.00	-2,000.00	-90.0%
10015110	61100	Salary FT	11,501,536.94	12,755,345.58	12,755,345.58	9,402,735.33	12,100,000.00	13,092,775.00	2.6%
10015110	61130	Salary SN	66,177.04	40,020.00	40,020.00	34,091.10	42,440.00	41,221.00	3.0%
10015110	61150	Salary OT	952,002.49	1,000,000.00	1,000,000.00	681,790.22	900,000.00	950,000.00	-5.0%
10015110	61190	Othr Salry	30,927.89	.00	.00	23,768.25	15,337.66	.00	.0%
10015110	62100	Dental Enh	2,316.76	.00	.00	6,004.25	6,930.56	10,835.00	.0%
10015110	62101	Dental Ins	59,804.32	64,635.00	64,635.00	46,188.69	57,182.88	57,510.00	-11.0%
10015110	62102	Vision Ins	11,710.72	12,920.00	12,920.00	10,670.72	12,738.20	12,777.00	-1.1%
10015110	62104	BCBS 400	128,389.59	.00	.00	46,176.80	46,176.80	.00	.0%
10015110	62105	PolicePlan	2,056,032.97	2,223,347.00	2,223,347.00	1,722,189.63	2,074,632.69	2,304,368.00	3.6%
10015110	62106	HAMP-HMO	32,497.28	.00	.00	7,202.16	7,202.16	.00	.0%
10015110	62108	ENHBCSPPO	32,888.62	140,657.18	140,657.18	61,279.76	89,073.92	137,398.00	-2.3%
10015110	62109	ENH HMO	6,553.76	39,190.93	39,190.93	26,642.13	41,158.92	39,574.00	1.0%
10015110	62110	Group Life	4,114.77	3,201.00	3,201.00	2,323.92	2,761.12	3,468.00	8.3%
10015110	62115	RHS Contrb	65,987.27	71,242.68	71,242.68	78,318.55	86,656.11	89,255.80	25.3%
10015110	62120	IMRF	107,699.35	106,841.00	106,841.00	90,023.68	108,378.00	111,026.00	3.9%
10015110	62130	FICA	50,160.58	50,066.00	50,066.00	39,877.20	52,635.00	51,591.00	3.0%
10015110	62140	Medicare	174,868.60	187,759.61	187,759.61	137,376.97	185,302.00	192,215.00	2.4%
10015110	62150	UnEmpl Ins	874.00	15,000.00	15,000.00	.00	10,000.00	10,000.00	-33.3%



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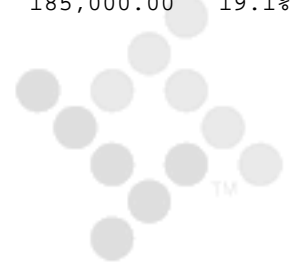


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Police Administration			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015110	62160	Work Comp	103,338.91	.00	.00	100,723.57	70,000.00	.00	.0%
10015110	62170	UniformAll	33,073.00	35,500.00	35,500.00	35,495.00	35,500.00	35,500.00	.0%
10015110	62190	Uniforms	84,265.09	90,000.00	90,000.00	90,663.83	85,000.00	92,700.00	3.0%
10015110	62191	Prot Wear	18,101.41	31,400.00	31,400.00	15,177.00	18,000.00	36,400.00	15.9%
10015110	62200	Hlth Fac	300.00	1,500.00	1,500.00	2,975.00	3,000.00	1,000.00	-33.3%
10015110	62210	Tuit Reimb	9,290.28	15,000.00	15,000.00	15,172.40	15,000.00	15,000.00	.0%
10015110	62330	LIUNA Pen	4,567.36	4,577.00	4,577.00	3,695.91	4,172.00	4,577.00	.0%
10015110	62990	Othr Ben	288,492.41	18,000.00	18,000.00	48,781.59	40,000.00	18,000.00	.0%
10015110	70220	Oth PT Sv	89,912.48	182,934.00	182,934.00	102,014.83	150,000.00	177,934.00	-2.7%
10015110	70410	Janitor Sv	1,987.95	3,000.00	3,000.00	575.90	2,500.00	3,000.00	.0%
10015110	70420	Rentals	.00	2,000.00	2,000.00	.00	2,000.00	2,000.00	.0%
10015110	70430	MFD Lease	13,761.00	13,675.19	13,675.19	9,958.49	13,222.00	13,222.00	-3.3%
10015110	70510	RepMaint B	8,605.95	8,000.00	8,000.00	1,886.71	5,000.00	8,000.00	.0%
10015110	70510	37000 RepMaint B	.00	.00	.00	11,407.92	11,407.92	.00	.0%
10015110	70520	RepMaint V	107,617.64	110,000.00	110,000.00	97,345.83	110,000.00	110,000.00	.0%
10015110	70530	RepMaint O	6,909.85	7,000.00	7,000.00	1,070.83	7,000.00	207,000.00	2857.1%
10015110	70540	RepMt Othr	1,394.92	4,000.00	4,000.00	1,521.49	3,000.00	4,000.00	.0%
10015110	70590	Oth Repair	246.90	.00	.00	2,242.88	.00	.00	.0%
10015110	70610	36000 Advertise	13,073.80	17,500.00	17,500.00	3,700.25	15,000.00	17,000.00	-2.9%
10015110	70610	37000 Advertise	.00	.00	.00	64.64	64.64	.00	.0%
10015110	70610	37000 Advertise	.00	.00	.00	472.95	472.95	.00	.0%
10015110	70611	PrintBind	5,608.35	8,000.00	8,000.00	3,461.72	6,500.00	7,000.00	-12.5%
10015110	70620	Towing	5,744.83	15,000.00	15,000.00	6,000.00	10,000.00	13,000.00	-13.3%
10015110	70631	Dues	12,629.00	15,240.00	15,240.00	13,652.00	13,000.00	15,000.00	-1.6%
10015110	70632	Pro Develp	115,188.88	106,100.00	106,100.00	154,722.60	150,000.00	137,315.00	29.4%
10015110	70641	Temp Sv	2,396.96	4,500.00	4,500.00	5,861.73	6,000.00	6,000.00	33.3%
10015110	70649	Car Wash	6,095.63	7,000.00	7,000.00	3,488.52	7,000.00	7,000.00	.0%
10015110	70690	Purch Serv	283,309.19	178,000.00	178,000.00	130,000.44	158,000.00	180,000.00	1.1%
10015110	70690	37000 Purch Serv	.00	.00	.00	1,462.02	2,000.00	.00	.0%
10015110	70702	WC Prem	69,932.00	79,619.00	79,619.00	66,350.00	79,619.00	74,032.00	-7.0%
10015110	70703	Liab Prem	99,413.00	111,821.00	111,821.00	93,180.00	111,821.00	95,783.00	-14.3%
10015110	70704	Prop In Pr	29,957.00	38,877.00	38,877.00	32,400.00	38,877.00	33,555.00	-13.7%
10015110	70712	WC Claim	507,910.00	741,372.00	741,372.00	617,810.00	741,372.00	729,915.00	-1.5%
10015110	70713	Liab Claim	57,586.00	68,646.00	68,646.00	57,200.00	68,646.00	67,585.00	-1.5%
10015110	70714	Prop Claim	45,246.00	82,375.00	82,375.00	68,650.00	82,375.00	67,585.00	-18.0%
10015110	70720	Ins Admin	106,525.00	110,276.00	110,276.00	91,900.00	110,276.00	110,976.00	.6%
10015110	70800	AnnalWardn	.00	150,700.00	150,700.00	109,008.00	150,000.00	150,000.00	-.5%
10015110	71010	Off Supp	18,431.60	17,000.00	17,000.00	11,781.29	17,000.00	18,000.00	5.9%
10015110	71013	Com Supp	.00	.00	.00	270.13	270.13	.00	.0%
10015110	71017	Postage	3,377.01	4,500.00	4,500.00	2,356.87	4,000.00	4,000.00	-11.1%
10015110	71024	Janit Supp	10,064.21	14,000.00	14,000.00	9,770.27	14,000.00	14,000.00	.0%
10015110	71040	Animal Fd	811.80	1,000.00	1,000.00	902.68	1,000.00	1,000.00	.0%
10015110	71060	Food	1,453.46	2,000.00	2,000.00	853.40	2,000.00	2,000.00	.0%
10015110	71070	Fuel	128,232.52	155,315.00	155,315.00	107,192.17	174,118.50	185,000.00	19.1%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Police Administration			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015110	71073	FuelNonCit	1,600.73	2,000.00	2,000.00	1,542.61	2,000.00	2,000.00	.0%
10015110	71080	Maint Supp	2,288.04	20,000.00	20,000.00	1,883.62	20,000.00	24,800.00	24.0%
10015110	71190	Other Supp	105,045.24	126,150.00	126,150.00	94,094.44	126,150.00	210,800.00	67.1%
10015110	71190	36000 Other Supp	7,313.55	7,500.00	7,500.00	.00	7,500.00	7,500.00	.0%
10015110	71190	37000 Other Supp	.00	.00	.00	143.32	143.32	.00	.0%
10015110	71310	Natural Gs	.00	2,000.00	2,000.00	10,207.83	5,407.83	4,500.00	125.0%
10015110	71320	Electricity	1,982.11	2,000.00	2,000.00	1,571.37	2,000.00	2,000.00	.0%
10015110	71340	Telecom	85,772.45	87,000.00	87,000.00	70,261.76	87,000.00	89,610.00	3.0%
10015110	71420	Periodicls	527.00	1,000.00	1,000.00	398.00	500.00	800.00	-20.0%
10015110	72130	CO Lcn Veh	28,712.00	.00	.00	.00	.00	.00	.0%
10015110	72140	CO Other	40,850.00	.00	.00	.00	.00	.00	.0%
10015110	73401	Lease Prin	79,570.77	188,810.34	188,810.34	52,169.68	83,874.00	186,191.69	-1.4%
10015110	73701	Lease Int	3,381.58	24,857.27	24,857.27	3,521.22	9,470.95	19,308.93	-22.3%
10015110	75910	To Oth Gov	822.29	.00	.00	25,000.00	25,000.00	.00	.0%
10015110	75910	31000 To Oth Gov	25,945.00	50,000.00	50,000.00	.00	25,000.00	50,000.00	.0%
10015110	79050	Invst Exp	77,217.80	75,000.00	75,000.00	37,653.50	75,000.00	75,000.00	.0%
10015110	79134	JAG Grant	.00	30,936.00	30,936.00	.00	30,936.00	31,000.00	.2%
10015110	79990	Othr Exp	10,200.00	20,000.00	20,000.00	10,000.00	10,000.00	10,000.00	-50.0%
TOTAL Police Administration			17,186,379.63	19,115,517.78	19,115,517.78	14,243,572.61	18,173,504.58	19,800,503.42	3.6%
TOTAL REVENUE			-864,243.27	-687,389.00	-687,389.00	-614,754.96	-715,540.56	-681,100.00	-.9%
TOTAL EXPENSE			18,050,622.90	19,802,906.78	19,802,906.78	14,858,327.57	18,889,045.14	20,481,603.42	3.4%
GRAND TOTAL			17,186,379.63	19,115,517.78	19,115,517.78	14,243,572.61	18,173,504.58	19,800,503.42	3.6%

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# COMMUNICATION CENTER

## 10015118



### Purpose

The Bloomington Communications Center is the public safety answering point (PSAP) and dispatch center for all emergency and non-emergency calls for the City of Bloomington. The Communications Center serves as a vital link between the public and the City's public safety first responders. The Communication Center enables and enhances interaction with the public, between City Departments, other public safety agencies, and numerous support service agencies.

### Key Services

The Communications Center is a 24/7/365 environment, and is currently staffed with 1 full-time Communications Center Manager, 16 full-time Telecommunicators, and 2 seasonal Telecommunicators. The Communications Center staff provides the following key services:

- Answers 911 Emergency calls
- Answers non-emergency and administrative calls
- Dispatches police, fire, and emergency medical services
- Maintain an automated vehicle location (AVL) system that tracks the location of all police, fire, and ambulance units in the City. This system allows staff to send the closest available fire or ambulance units to emergencies.
- Tracks dispatched unit status and maintains contact to assure responder safety
- Provides post-dispatch and pre-arrival instructions to callers utilizing emergency medical dispatch protocols, including instructions for CPR, choking, and childbirth
- Controls access to the Police facility after hours and on weekends
- Maintains detailed and accurate computer records pertaining to stolen and missing items, sex offender registrations, and criminal history information
- Tracks false alarm dispatches and issues ordinance violations when appropriate
- Passive monitoring of approximately 20 video cameras located throughout the City
- Continually provide training opportunities for telecommunications staff that is based on national best practices.

### FY2019 Budget & Program Highlights

- Complete the upgrade of the Computer Aided Dispatch System. Procured in Fiscal Year 2018. Scheduled completion date is July 2018.
- Work towards accreditation as an Accredited Center of Excellence through the National Academies of Emergency Dispatch.
- Maintain Console Radio Equipment through life cycle support, software upgrades, and preventative maintenance. Current platform was purchased in 2014.
- Maintain 911 phone system through scheduled service agreement and preventative maintenance. Current platform was purchased in 2015.

- Collaborate with the McLean County 911 to Next Generation 911 (NG-911) technology, including text-to-911 and dynamic cell phone routing.

## What We Accomplished in FY 2018

- Successfully procured the upgrade to our Computer Aided Dispatch system. This takes our Communications Center to the current platform offered by Tyler Technologies. The system utilizes advanced GIS capabilities and proximity-based dispatching to improve response times. The project is ongoing and a go-live date is set for July 2018.
- Hired a Communications Center Shift Supervisor to provide shift level supervision for telecommunicator staff. This position will also focus on quality improvement and quality assurance which will aid in our goal of accreditation.
- Updated hiring process for telecommunicators to include phone screenings, new interview questions, and updated background process.

## Revenues & Expenditures

Communication Center	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$1,024,413	\$1,113,065	\$1,031,682	\$1,116,699
Benefits	\$374,286	\$428,969	\$397,487	\$447,431
Contractuals	\$253,224	\$319,106	\$302,141	\$321,750
Commodities	\$64,717	\$61,506	\$61,772	\$58,106
Principal Expense	\$101,836	\$103,874	\$103,874	\$134,157
Interest Expense	\$8,297	\$6,139	\$6,139	\$6,471
Other Expenditures	\$1,063	\$1,500	\$1,000	\$850
<b>Department Total</b>	<b>\$1,827,835</b>	<b>\$2,034,158</b>	<b>\$1,904,095</b>	<b>\$2,085,463</b>
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Percent of General Taxation</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>

## Challenges

- Quality Assurance - need a continued focus on quality improvement and quality assurance in the dispatch environment. Current case review requirements are 50 calls per week. This standard remains a challenge to meet but the addition of a supervisor makes it more realistic. The ultimate goal of our program will be to seek accreditation as a Center of Excellence.
- Hiring - hiring and retaining staff is a constant challenge. Updates were made to the hiring process this past year. This year our focus will be updating our training program to achieve certification from the Association of Public Safety Communications Officials.
- Technology - keeping pace with advancements. Next-Generation 911 is becoming a reality in Illinois. We closely monitor advancements and work in coordination with McLean County 911 to be prepared for text-to-911 and other technologies that will come with NG-911.



## Fun Facts

- Over 100,000 phone calls processed each year.
- Over 80,000 dispatches to Police, Fire/EMS each year.
- Telecommunicators sit at a console with 6 computer screens.

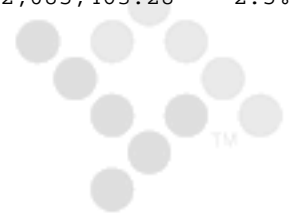


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Police Communication Center			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015118	61100	Salary FT	806,828.24	963,091.00	963,091.00	634,711.01	869,142.00	961,725.00	- .1%
10015118	61130	Salary SN	19,089.01	23,340.00	23,340.00	13,215.93	22,000.00	28,340.00	21.4%
10015118	61150	Salary OT	193,494.04	126,634.00	126,634.00	127,669.14	140,000.00	126,634.00	.0%
10015118	61190	Othr Salry	5,001.73	.00	.00	540.24	540.24	.00	.0%
10015118	62100	Dental Enh	2,218.98	.00	.00	5,135.33	6,656.03	8,634.00	.0%
10015118	62101	Dental Ins	3,219.88	5,710.72	5,710.72	205.60	149.59	.00	-100.0%
10015118	62102	Vision Ins	953.22	1,176.18	1,176.18	928.45	1,154.50	1,392.00	18.3%
10015118	62104	BCBS 400	55,058.25	.00	.00	3,872.40	3,872.40	.00	.0%
10015118	62106	HAMP-HMO	47,837.05	.00	.00	.00	.00	.00	.0%
10015118	62108	ENHBCSPPO	27,419.64	118,066.12	118,066.12	67,622.37	82,990.30	131,851.00	11.7%
10015118	62109	ENH HMO	26,896.08	81,360.64	81,360.64	68,302.05	92,485.20	82,299.00	1.2%
10015118	62110	Group Life	1,161.31	1,217.00	1,217.00	802.10	1,104.50	1,206.00	- .9%
10015118	62120	IMRF	134,122.94	138,292.33	138,292.33	100,164.10	129,909.00	139,093.00	.6%
10015118	62130	FICA	59,382.33	65,182.88	65,182.88	44,576.88	62,056.00	64,510.00	-1.0%
10015118	62140	Medicare	13,887.90	15,251.00	15,251.00	10,425.19	14,513.00	15,089.00	-1.1%
10015118	62150	UnEmpl Ins	1,846.00	.00	.00	1,846.00	1,846.00	2,000.00	.0%
10015118	62190	Uniforms	131.92	.00	.00	.00	.00	.00	.0%
10015118	62200	Hlth Fac	150.00	.00	.00	750.00	750.00	.00	.0%
10015118	62210	Tuit Reimb	.00	2,712.00	2,712.00	.00	.00	1,357.00	-50.0%
10015118	70220	Oth PT Sv	43,139.36	94,646.00	94,646.00	84,107.35	89,500.00	93,933.00	-.8%
10015118	70530	RepMaint O	127,492.00	131,244.00	131,244.00	70,362.00	120,000.00	135,428.00	3.2%
10015118	70611	PrintBind	.00	.00	.00	24.00	.00	.00	.0%
10015118	70631	Dues	2,090.00	2,775.00	2,775.00	2,506.00	2,500.00	2,500.00	-9.9%
10015118	70632	Pro Develp	3,487.12	5,100.00	5,100.00	4,634.35	5,000.00	5,000.00	-2.0%
10015118	70690	Purch Serv	910.50	1,200.00	1,200.00	377.75	1,000.00	1,000.00	-16.7%
10015118	70702	WC Prem	6,367.00	7,076.00	7,076.00	5,310.00	7,076.00	6,752.00	-4.6%
10015118	70703	Liab Prem	9,051.00	9,938.00	9,938.00	7,452.00	9,938.00	8,736.00	-12.1%
10015118	70704	Prop Prem	2,727.00	3,455.00	3,455.00	2,592.00	3,455.00	3,060.00	-11.4%
10015118	70712	WC Claim	40,115.00	44,754.00	44,754.00	33,570.00	44,754.00	46,591.00	4.1%
10015118	70713	Liab Claim	4,565.00	4,144.00	4,144.00	3,105.00	4,144.00	4,314.00	4.1%
10015118	70714	Prop Claim	3,587.00	4,973.00	4,973.00	3,726.00	4,973.00	4,314.00	-13.3%
10015118	70720	Ins Admin	9,693.00	9,801.00	9,801.00	7,353.00	9,801.00	10,122.00	3.3%
10015118	71010	Off Supp	1,447.37	5,000.00	5,000.00	886.04	5,000.00	1,600.00	-68.0%
10015118	71190	Other Supp	322.73	.00	.00	266.25	266.25	.00	.0%
10015118	71340	Telecom	62,866.18	56,506.00	56,506.00	46,695.40	56,506.00	56,506.00	.0%
10015118	71420	Periodicls	81.00	.00	.00	.00	.00	.00	.0%
10015118	73401	Lease Prin	101,835.57	103,873.67	103,873.67	103,873.67	103,874.00	134,156.65	29.2%
10015118	73701	Lease Int	8,296.87	6,138.65	6,138.65	6,138.65	6,138.65	6,470.63	5.4%
10015118	79990	Othr Exp	1,063.09	1,500.00	1,500.00	208.83	1,000.00	850.00	-43.3%
TOTAL Police Communication C			1,827,835.31	2,034,158.19	2,034,158.19	1,463,955.08	1,904,094.66	2,085,463.28	2.5%
TOTAL REVENUE			.00	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE			1,827,835.31	2,034,158.19	2,034,158.19	1,463,955.08	1,904,094.66	2,085,463.28	2.5%
GRAND TOTAL			1,827,835.31	2,034,158.19	2,034,158.19	1,463,955.08	1,904,094.66	2,085,463.28	2.5%



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# FIRE DEPARTMENT 10015210



## Purpose

The Fire Department provides the following services:

- Emergency medical services and transportation – Basic, intermediate and advanced life support are provided by Department personnel on fire apparatus, ambulances and single personnel response vehicles (chase). EMS is provided under the direction of both Illinois Department of Public Health and local EMS system rules under the direction of the system Medical Director. Personnel performing these duties also respond on fires and other emergencies as part of the overall emergency response system.

\*The cost of this program is estimated to be \$6,031,790.

- Fire suppression and rescue operations - These services encompass all responses not considered to be EMS related, including fires, hazardous conditions, service calls, alarms, etc. Personnel performing these tasks also respond to EMS calls as part of the emergency response system. Personnel assigned to both duties are also responsible for performing related tasks like fire hydrant maintenance, equipment maintenance, fire station maintenance, public fire safety education and other related tasks.

\*The cost of this program is estimated to be \$12,063,580.

- Fire cause and origin investigations – Illinois State Statute requires the investigation of all fires within the City. If the cause is not obvious, or is suspicious in nature, specially trained staff conducts a thorough investigation. Personnel performing this function are also assigned to a regular response position.

\*The cost of this program is estimated to be \$402,119.

- Hazardous Materials response -The Department is the regional response team for Hazardous Materials and received State funding for training and equipment for the team. The Town of Normal is the Regional Technical Rescue Team (TRT) and received the same State funding for that portion.

\*The cost of this program is estimated to be \$201,060.

- Fire and safety public education – Fire safety and community education is considered to be the most cost effective way to mitigate fires in a community. Specialized programs target specific audiences such as pre-school, elementary, and high school ages as well as adults. We provide public safety information and training on such topics as fire extinguisher training, holiday safety, school programs and group presentations through our Public Education Officer.

\*The cost of this program is estimated to be \$402,119.

- Aircraft Rescue and Firefighting (ARFF) services for Central Illinois Regional Airport (CIRA) – We supply an ARFF qualified Engineer for response to CIRA 24/7, as well as maintenance of equipment and facilities by agreement to keep the Airport operating under Federal Aviation Administration (FAA) Part 139 compliance. These responses involve aircraft emergency situations, fuel spills, in- flight medical events and other responses requested by airport authorities, including responses to fire and EMS related incidents throughout airport property. The equipment, facility to operate out of, and a yearly training stipend are provided to the City for providing these services. The current agreement between the City and CIRA is set to expire in 2015; therefore, the parties are in ongoing discussions regarding fire stations #3 and #6 along with future cost sharing initiatives.

\*The cost of this program is estimated to be \$502,649.

\*These cost estimates are extremely rough projections and should not be considered as a detailed report

## **FY2019 Budget & Program Highlights**

- Begin Station #3 renovation project to address needs identified in Fire Station Master Plan (Goal 2-Upgrade City Infrastructure and Facilities)
- Acquire property for a Northeast Fire Station (Goal 2-Upgrade City Infrastructure and Facilities)
- Continue process of repair/replacement/addition of Outdoor Warning Sirens (Goal 2-Upgrade City Infrastructure and Facilities)
- Improve interoperability of response with Normal Fire Department by linking CAD software to allow closest available unit to respond across geographical boundaries. (Goal 1-Financially Sound City Providing Quality Basic Services)
- Reinstigate a sustainable vehicle replacement program with Fleet management (Goal 2-Upgrade City Infrastructure and Facilities)
- Replace 1 Fire Truck (Goal 2-Upgrade City Infrastructure and Facilities)
- Add Video Conference Capabilities at additional stations (Goal 2-Upgrade City Infrastructure and Facilities)
- Replace Stryker Power-Pro XT cot (Goal 2-Upgrade City Infrastructure and Facilities)
- Replace 3 Cardiac Monitors/Defibrillators (Goal 2-Upgrade City Infrastructure and Facilities)
- Replace 2 Thermal Imaging Cameras (Goal 2-Upgrade City Infrastructure and Facilities)
- Replace Turnout Gear Extractors at Stations #1 and 3 (Goal 2-Upgrade City Infrastructure and Facilities)
- Replace wellness/workout equipment (Goal 2-Upgrade City Infrastructure and Facilities)

## **What We Accomplished in FY 2018**

- Replaced Firehouse Record Management Software with Image Trend Record Management Software. New Software improved efficiency of report writing and Meets the Illinois Department of Public Health NEMSIS 3.0 requirements as well as Electronic Patient Care Reporting requirements. (Goal 1-Financially Sound City Providing Quality Basic Services)
- Completed the installation and training of Video Conference equipment for Stations 1, 2, and 6. This will allow help reduce response times throughout the community by allowing for many training classes to be attended while keeping resources available in their primary response districts. (Goal 1-Financially Sound City Providing Quality Basic Services)
- Replaced 1 Outdoor Warning Siren to improve the coverage in the southwest fringe of the community. (Goal 2-Upgrade City Infrastructure and Facilities)
- Updated the City's Emergency Operation Plan and instituted staff training (Goal 2-Upgrade City Infrastructure and Facilities)
- Installed turnout timers to increase situational awareness of responders to improve turnout times (Goal 1-Financially Sound City Providing Quality Basic Services)
- Upgraded to Electronic Patient Care Reporting (EPCR) to increase efficiency and accuracy, and provide better patient care (Goal 2-Upgrade City Infrastructure and Facilities)
- Completed the Architectural design phase of Station 3 remodel project (Goal 2-Upgrade City Infrastructure and Facilities)
- Replaced one Fire Engine (Goal 2-Upgrade City Infrastructure and Facilities)
- Replaced one EMS Chase vehicle (Goal 2-Upgrade City Infrastructure and Facilities)
- Replaced outdated activation system for Outdoor Warning Sirens (Goal 2-Upgrade City Infrastructure and Facilities)

- Completed a Station Location and Performance Study by Illinois Fire Chiefs Association (Goal 1- Financially Sound City Providing Quality Basic Services, Goal 2-Upgrade City Infrastructure and Facilities)
- Implemented monthly review of performance measure with the goal to continually identify improvement opportunities (Goal 1-Financially Sound City Providing Quality Basic Services)

## Revenues & Expenditures

Fire	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$10,476,281	\$11,738,077	\$11,647,606	\$11,107,963
Benefits	\$2,382,251	\$2,152,183	\$2,599,463	\$2,352,394
Contractuals	\$1,698,721	\$2,250,532	\$1,838,721	\$2,235,061
Commodities	\$507,983	\$483,168	\$529,241	\$549,261
Capital Expenditures	\$0	\$0	\$39,437	\$0
Principal Expense	\$793,213	\$656,727	\$616,064	\$705,520
Interest Expense	\$57,863	\$97,586	\$82,114	\$103,321
Other Intergov Exp	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0
Other Expenditures	\$2,885,853	\$2,727,693	\$2,887,736	\$2,781,882
<b>Department Total</b>	<b>\$18,802,165</b>	<b>\$20,105,966</b>	<b>\$20,240,381</b>	<b>\$19,835,402</b>
<b>Total Revenue</b>	<b>\$4,842,239</b>	<b>\$4,564,997</b>	<b>\$5,006,344</b>	<b>\$5,061,680</b>
<b>Percent of General Taxation</b>	<b>74.25%</b>	<b>77.30%</b>	<b>75.27%</b>	<b>74.48%</b>

\*Fire Pension contributions have their own organization and are not technically a part of the Fire Department Organization.

## Challenges

### Fire Operations

- Addition of an Ambulance to HQ Station to handle the heavy call volume and reduce response times
- Add an Engine Company to Station #3 to provide adequate fire protection for core commercial and residential areas of community
- Continue to coordinate with Town of Normal for station locations and staffing to provide adequate coverage for geographical area of both communities
- Working with Town of Normal and County agencies on joint use of Automatic Vehicle Location (AVL) technology to allow closest vehicle response to emergencies regardless of jurisdiction
- Creation of a long-term plan for traffic signal preemption in the City to provide safety for both responders and the public
- Consideration of Paramedic Engine/Truck Companies to enhance overall service
- Adding shift personnel to reduce overtime expenditures and reduce staff workload
- Instituting a Health and Wellness Initiative to decrease on the job injuries

- Focus more Department resources on recruitment to attract the highest quality applicants
  - Focus recruitment efforts to the local Junior High and High schools to actively recruit both females and minorities
  - Attend local and targeted Job Fairs with Human Resource department
  - Post open application period at over 30 collegiate institutions offering EMS / Paramedic training
  - Post open application period on select strategic website such as the Illinois Fire Marshal's Office
- Maintain an eligibility list that will allow the department to reach full staffing to reduce overtime and improve work/life balance

#### Fire Department Equipment and Facilities

- Work with Normal Fire Department to develop a Mutual aid agreement to help each other meet NFPA 1710 recommendations to assemble an Effective Response Force on scene in less than 10 minutes from time of call
- Begin work to address station renovation needs outlined in Fire Station Master Plan
- Designate funding to maintain or replace technical equipment and protective wear for Hazardous Materials Response team
- Identifying proper location and facility for Fire Department vehicle maintenance and assign one individual as the Fire Department mechanic

#### Fire Department Training

- Expanding training facilities and props at Station #2 to incorporate hands-on training requirements and needs for an all hazards approach
- Adding a classroom facility at Training Tower location
- Increasing the capability of personnel in specified areas (such as Technical Rescue Operations, Automobile Extrication Technician, Ice/Water rescue)
- Enabling video conferencing and distance learning capabilities in all Station training rooms

#### Fire Technology

- Replacing Information Service representative to maintain critical infrastructure in Department, and to help identify system technology improvements to provide more accurate and reliable data for all operations, including training
- Enhancing use of GIS to allow routing capability to closest unit technology and assist in future station planning
- Incorporation of new Computer Aided Dispatch (CAD) technologies for response time calculations, optimal routing for responses and future station location analysis functions
- Integration of Pre-plan information with the CAD to support responding units

## Fun Facts

The City of Bloomington Fire Department consists of 1 Fire Chief, 2 Deputy Chiefs, 3 Battalion Chiefs, 1 Training Officer, 1 Public Education Officer, 18 Captains, 3 EMS Shift Supervisors, 21 Engineers, 63 Firefighters and 5 Civilian Support Staff. The City operates 5 fire stations and provides emergency response for fire and rescue, emergency medical, auto extrication, hazardous materials, and airport rescue firefighting.

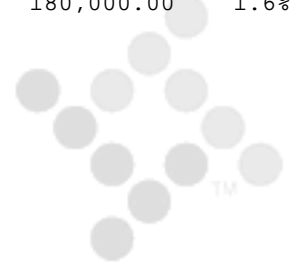


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Fire		2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015210	53310							
	St of IL	-11,390.04	-10,000.00	-10,000.00	-1,870.47	-10,000.00	-10,000.00	.0%
10015210	54480							
	Report Fee	-240.62	-250.00	-250.00	-154.66	-250.00	-250.00	.0%
10015210	54910							
	ActPgm Inc	-4,748,132.59	-4,483,847.00	-4,483,847.00	-3,738,032.00	-4,864,075.00	-4,980,813.00	11.1%
10015210	57114							
	Equip Sale	-3,255.00	.00	.00	-29,627.50	-29,627.50	.00	.0%
10015210	57310							
	Donations	-50.00	-300.00	-300.00	.00	-200.00	-200.00	-33.3%
10015210	57420							
	PropDamClm	.00	.00	.00	-23,825.00	-23,825.00	.00	.0%
10015210	57440							
	CIRA Train	-30,000.00	-40,000.00	-40,000.00	.00	-40,000.00	-40,000.00	.0%
10015210	57490							
	Othr Reimb	-4,927.78	-500.00	-500.00	-354.00	-250.00	-250.00	-50.0%
10015210	57750							
	BdDebtRec	-31,867.72	-30,000.00	-30,000.00	-38,672.92	-38,016.00	-30,067.00	.2%
10015210	57990							
	Misc Rev	-12,375.32	-100.00	-100.00	.00	-100.00	-100.00	.0%
10015210	61100							
	Salary FT	8,917,550.74	10,328,077.00	10,328,077.00	7,442,134.23	10,140,746.00	9,857,963.00	-4.6%
10015210	61130							
	Salary SN	3,557.75	.00	.00	.00	.00	.00	.0%
10015210	61150							
	Salary OT	1,526,067.78	1,410,000.00	1,410,000.00	1,100,413.74	1,450,000.00	1,250,000.00	-11.3%
10015210	61190							
	Othr Salry	29,104.60	.00	.00	60,723.76	56,860.12	.00	.0%
10015210	62100							
	Dental Enh	2,176.66	.00	.00	12,670.00	19,353.98	66,171.00	.0%
10015210	62101							
	Dental Ins	44,418.66	50,266.00	50,266.00	25,970.20	25,672.10	.00	-100.0%
10015210	62102							
	Vision Ins	8,619.33	9,576.00	9,576.00	7,539.88	9,004.75	9,758.00	1.9%
10015210	62104							
	BCBS 400	1,161,215.52	.00	.00	682,138.97	689,007.90	.00	.0%
10015210	62106							
	HAMP-HMO	428,538.89	393,530.12	393,530.12	259,297.42	260,875.54	.00	-100.0%
10015210	62108							
	ENHBCBSPP0	39,758.00	1,201,085.37	1,201,085.37	321,783.69	529,344.34	1,305,507.00	8.7%
10015210	62109							
	ENH HMO	15,565.18	39,650.25	39,650.25	77,474.44	137,955.12	513,663.00	1195.5%
10015210	62110							
	Group Life	5,523.61	4,214.00	4,214.00	1,865.05	2,044.25	7,906.00	87.6%
10015210	62115							
	RHS Contrb	108,303.04	104,393.76	104,393.76	83,125.75	103,403.07	106,505.17	2.0%
10015210	62120							
	IMRF	22,461.26	30,978.00	30,978.00	24,432.66	32,009.00	32,110.00	3.7%
10015210	62130							
	FICA	9,797.18	13,445.00	13,445.00	10,170.89	14,662.00	14,191.00	5.5%
10015210	62140							
	Medicare	135,920.86	145,169.00	145,169.00	126,254.02	164,458.00	152,985.00	5.4%
10015210	62160							
	Work Comp	129,814.33	.00	.00	134,957.15	150,000.00	.00	.0%
10015210	62170							
	UniformAll	15,450.00	15,900.00	15,900.00	14,550.00	14,550.00	15,900.00	.0%
10015210	62190							
	Uniforms	26,055.05	41,200.00	41,200.00	26,298.00	41,200.00	38,000.00	-7.8%
10015210	62191							
	Prot Wear	111,064.91	100,077.59	125,910.83	90,791.35	95,000.00	87,000.00	-30.9%
10015210	62200							
	Hlth Fac	900.00	1,200.00	1,200.00	950.00	1,200.00	1,200.00	.0%
10015210	62330							
	LIUNA Pen	964.80	1,498.00	1,498.00	1,209.60	1,498.00	1,498.00	.0%
10015210	62990							
	Othr Ben	115,704.00	.00	.00	308,224.51	308,224.51	.00	.0%
10015210	70093							
	Bank Fees	.00	.00	.00	1,533.91	2,500.00	.00	.0%
10015210	70095							
	CC Fees	1,640.12	1,591.00	1,591.00	1,234.09	1,591.00	1,591.00	.0%
10015210	70220							
	Oth PT Sv	13,329.20	560,000.00	534,166.76	.00	105,067.00	560,000.00	4.8%
10015210	70430							
	MFD Lease	3,522.41	3,473.86	3,473.86	2,874.85	3,345.00	3,345.00	-3.7%
10015210	70510							
	RepMaint B	76,942.14	68,183.00	68,183.00	61,332.23	68,183.00	70,000.00	2.7%
10015210	70520							
	RepMaint V	148,449.71	120,000.00	120,000.00	148,254.77	150,000.00	140,000.00	16.7%
10015210	70540							
	RepMt Othr	53,567.44	50,000.00	50,000.00	56,584.46	65,000.00	50,000.00	.0%
10015210	70590							
	Oth Repair	2,823.17	4,500.00	4,500.00	1,093.36	3,177.00	3,177.00	-29.4%
10015210	70611							
	PrintBind	3,103.22	3,150.00	3,150.00	710.86	3,000.00	3,000.00	-4.8%
10015210	70631							
	Dues	1,863.00	3,750.00	3,750.00	1,682.99	2,000.00	2,000.00	-46.7%
10015210	70632							
	Pro Develp	215,808.76	177,178.00	177,178.00	108,497.16	177,178.00	180,000.00	1.6%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Fire	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE		
10015210 70642		Recdg Fee	690.00	1,732.00	1,732.00	862.50	1,000.00	1,130.00	-34.8%
10015210 70643	119,769.46	Amb Bll Sv	118,934.00	118,934.00	80,481.27	125,493.00	128,505.00	128,505.00	8.0%
10015210 70690	11,503.50	Purch Serv	18,853.00	18,853.00	7,797.60	12,000.00	12,000.00	12,000.00	-36.3%
10015210 70702	58,010.00	WC Prem	62,694.00	62,694.00	52,250.00	62,694.00	58,137.00	58,137.00	-7.3%
10015210 70703	82,464.00	Liab Prem	88,050.00	88,050.00	73,380.00	88,050.00	75,218.00	75,218.00	-14.6%
10015210 70704	24,850.00	Prop In Pr	30,613.00	30,613.00	25,510.00	30,613.00	26,351.00	26,351.00	-13.9%
10015210 70712	658,612.00	WC Claim	706,981.75	706,981.75	589,150.00	706,981.75	703,230.00	703,230.00	-5.5%
10015210 70713	74,737.00	Liab Claim	65,461.00	65,461.00	54,550.00	65,461.00	65,114.00	65,114.00	-5.5%
10015210 70714	58,722.00	Prop Claim	78,553.00	78,553.00	65,460.00	78,553.00	65,114.00	65,114.00	-17.1%
10015210 70720	88,314.00	Ins Admin	86,834.00	86,834.00	72,360.00	86,834.00	87,149.00	87,149.00	.4%
10015210 71010	4,631.23	Off Supp	8,000.00	8,000.00	3,618.67	8,000.00	4,888.00	4,888.00	-38.9%
10015210 71017	1,288.67	Postage	1,500.00	1,500.00	976.76	1,500.00	1,500.00	1,500.00	.0%
10015210 71024	21,093.29	Janit Supp	22,000.00	22,000.00	18,621.30	23,000.00	23,000.00	23,000.00	4.5%
10015210 71026	108,845.06	Med Supp	105,000.00	105,000.00	79,537.44	105,000.00	107,787.00	107,787.00	2.7%
10015210 71070	71,941.97	Fuel	70,534.40	70,534.40	59,482.68	112,691.03	97,500.00	97,500.00	38.2%
10015210 71073	233.36	FuelNonCit	500.00	500.00	309.51	400.00	400.00	400.00	-20.0%
10015210 71080	35,358.56	Maint Supp	18,500.00	18,500.00	16,343.12	18,500.00	18,500.00	18,500.00	.0%
10015210 71190	9,431.27	Other Supp	15,000.00	15,000.00	4,634.15	14,000.00	14,000.00	14,000.00	-6.7%
10015210 71310	13,410.57	Natural Gs	20,259.00	20,259.00	8,580.59	20,259.00	20,259.00	20,259.00	.0%
10015210 71320	94,148.76	Electricity	90,000.00	90,000.00	66,399.06	96,267.00	93,267.00	93,267.00	3.6%
10015210 71330	13,328.84	Water	13,911.00	13,911.00	8,799.43	13,911.00	13,447.00	13,447.00	-3.3%
10015210 71340	63,709.18	Telecom	64,964.00	64,964.00	45,372.11	63,000.00	63,000.00	63,000.00	-3.0%
10015210 71410	1,192.29	Books	2,000.00	2,000.00	1,946.19	2,000.00	3,000.00	3,000.00	50.0%
10015210 71420	660.75	Periodicls	1,000.00	1,000.00	665.97	713.00	713.00	713.00	-28.7%
10015210 71710	68,709.44	Veh Equip	50,000.00	50,000.00	45,054.53	50,000.00	88,000.00	88,000.00	76.0%
10015210 72130	.00	CO Lic Veh	.00	.00	39,437.00	39,437.00	.00	.00	.0%
10015210 73401	793,212.78	Lease Prin	656,727.22	656,727.22	469,467.77	616,064.00	705,520.14	705,520.14	7.4%
10015210 73701	57,863.30	Lease Int	97,585.62	97,585.62	48,553.14	82,113.85	103,320.68	103,320.68	5.9%
10015210 79050	128.25	Invst Exp	1,250.00	1,250.00	2,217.00	1,250.00	1,000.00	1,000.00	-20.0%
10015210 79110	7,818.47	Com Relatn	6,000.00	6,000.00	1,927.99	6,000.00	6,435.00	6,435.00	7.3%
10015210 79150	467,932.14	Bad Debt	529,028.00	529,028.00	450,426.93	529,028.00	398,465.00	398,465.00	-24.7%
10015210 79155	2,311,731.75	Ins WritOf	2,114,415.00	2,114,415.00	1,567,100.08	2,286,115.00	2,340,982.00	2,340,982.00	10.7%
10015210 79990	98,242.04	Othr Exp	77,000.00	65,342.50	11,402.62	65,343.00	35,000.00	35,000.00	-46.4%
TOTAL Fire	13,959,926.18	15,540,968.94	15,529,311.44	11,336,912.85	15,234,037.81	14,773,721.99	14,773,721.99	14,773,721.99	-4.9%
TOTAL REVENUE	-4,842,239.07	-4,564,997.00	-4,564,997.00	-3,832,536.55	-5,006,343.50	-5,061,680.00	-5,061,680.00	-5,061,680.00	10.9%
TOTAL EXPENSE	18,802,165.25	20,105,965.94	20,094,308.44	15,169,449.40	20,240,381.31	19,835,401.99	19,835,401.99	19,835,401.99	-1.3%
GRAND TOTAL	13,959,926.18	15,540,968.94	15,529,311.44	11,336,912.85	15,234,037.81	14,773,721.99	14,773,721.99	14,773,721.99	-4.9%



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# **POLICE & FIRE PENSION PLANS**

## **10015111 & 10015211**

### **Purpose**

These plans account for the payment of the annual pension contributions to the Police and Firefighter Pension plans.

### **Facts**

- These single-employer defined benefit pension plans are mandated by Illinois Compiled Statutes (40 ILCS 5/The Illinois Pension Code) and may be amended only by the action of the Illinois Legislature.
- The plan assets are separately managed by the Police and Fire Pension Boards.
- The City contributions to the plans are based on actuarially-determined amounts.
- Police sworn personnel are required by State Statute to contribute 9.91% of their base salary to the plan, while Fire sworn personnel are required to contribute 9.45% of their base salary to the plan.

Defined Benefit Plan: Payment of benefits is guaranteed by the employer to an employee at retirement, providing a fixed monthly income for life.

### **Authorization**

- Funding for the Police and Firefighter Pension Plans is established by an Ordinance in City Code Chapter 16, Article III, and Section 46.
- Required funding of Police and Firefighter Pension Plans is mandated by State law under Articles 3 and 4 of the Illinois Pension Code.

### **Funding Source**

Property Taxes, Replacement Taxes and the portion of Utility Taxes that are a result of the rate increase approved by City Council on April 28, 2014.

## FY2018 Funding Status (May 1, 2017)

	Firefighter Pension	Police Pension
<b>Actuarial Value Assets</b>	\$57,251,103	\$72,020,180
<b>Actuarial Accrued Liability</b>	\$115,750,533	\$138,593,340
<b>Unfunded Actuarial Accrued Liability</b>	\$58,499,430	\$66,573,160
<b>Percent Funded:</b>		
<b>Actuarial Value of Assets</b>	49.46%	51.79%
<b>Market Value of Assets</b>	48.69%	52.15%

## FY2019 Budget & Program Highlights

Legislation passed in 2011 now requires Police and Firefighter Pension Plans to be funded at 90% by Fiscal Year 2040. To achieve this goal, the State recommends a minimum annual contribution. An analysis of this legislation showed that the annual contributions were minimal in the early years, but would then increase substantially in the last several years. These increases were determined to be unsustainable for the City's finances and would cause an inequitable tax burden on a future generation of taxpayers.

The Finance Department worked with the City Council, Police and Fire Pension Boards, its independent actuary, the Administration and Finance Committee (now the Committee of the Whole) and the public to develop a Pension Funding Policy. After 15 months of input and analysis, an improved approach was identified, resulting in full funding for both Police and Firefighter Pension plans, and estimated savings of \$88M over the life of the plan.

Police Pension Tax Levy – The 2017 Tax Levy for the Police Pension Plan stayed flat at \$4,008,000.

Firefighter Pension Tax Levy – The 2017 Tax Levy for the Firefighter Pension Plan stayed flat at \$4,196,000.

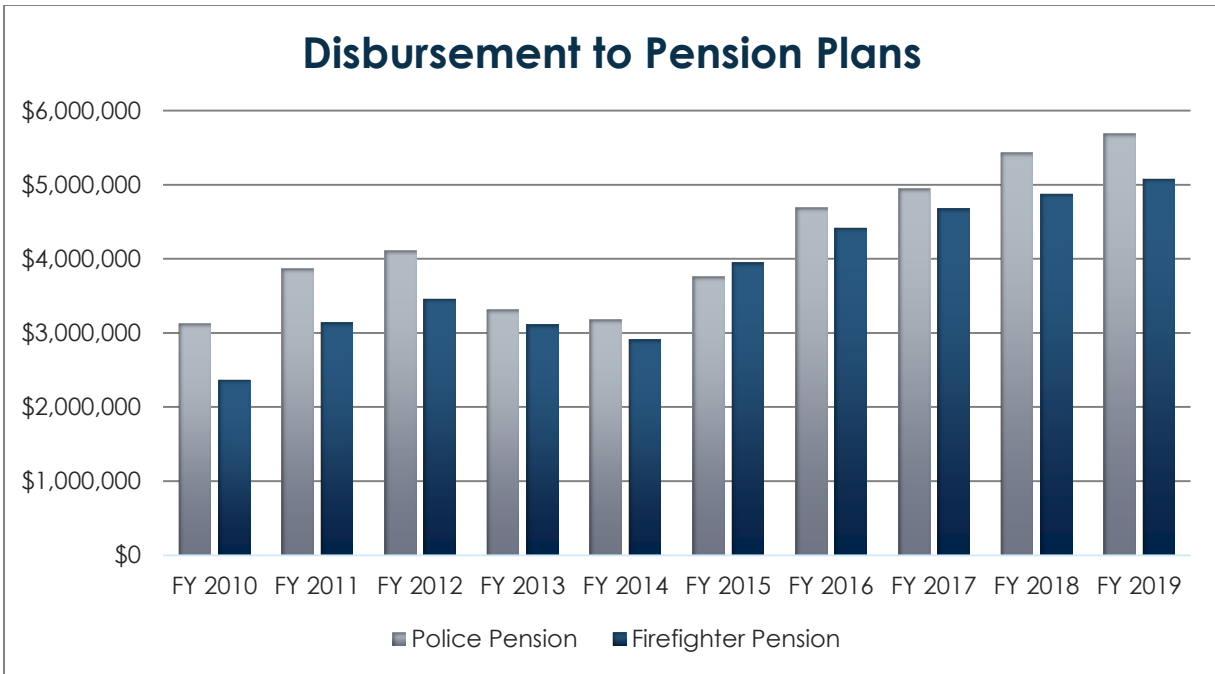
The combined tax levies for the Police and Firefighter Pension Plans total \$8,204,000. These tax levies account for approximately 40.89% of the total City (non-library) Tax Levy of \$21,061,384. The remaining portion of the public safety pensions will be paid by utility taxes.

## What We Accomplished in FY 2018

The City continues to exceed the State Minimum Contribution provided by the actuary to keep the City on track with the legislation that the Police & Fire Pension Plans be 90% funded by Fiscal Year 2040.

## Revenues & Expenditures

Police & Fire Pensions	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
Police Pensions	\$4,947,245	\$5,429,839	\$5,429,839	\$5,691,573
Firefighter Pension	\$4,678,635	\$4,873,683	\$4,873,683	\$5,075,717



## Challenges

Police and Fire pension benefits are legislatively mandated leaving the City unable to manage a large driver of expense. In addition, investments are managed by each pension board which are a separate legal entity. The City can control the number of firefighters and officers hired and their salaries however, demand for public safety services continues to increase.



CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Police Pension		2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015111	50190 PTx Other	-3,998,377.63	-4,008,000.00	-4,008,000.00	-4,004,980.98	-4,004,980.98	-4,008,000.00	.0%
10015111	53020 Replace Tx	-5,000.00	-5,000.00	-5,000.00	-5,000.00	-5,000.00	-5,000.00	.0%
10015111	56020 Int Frm Tx	-23.83	.00	.00	-26.72	-26.72	.00	.0%
10015111	75910 To Oth Gov	4,947,245.00	5,429,839.00	5,429,839.00	5,429,839.00	5,429,839.00	5,691,573.00	4.8%
TOTAL Police Pension		943,843.54	1,416,839.00	1,416,839.00	1,419,831.30	1,419,831.30	1,678,573.00	18.5%
TOTAL REVENUE		-4,003,401.46	-4,013,000.00	-4,013,000.00	-4,010,007.70	-4,010,007.70	-4,013,000.00	.0%
TOTAL EXPENSE		4,947,245.00	5,429,839.00	5,429,839.00	5,429,839.00	5,429,839.00	5,691,573.00	4.8%
GRAND TOTAL		943,843.54	1,416,839.00	1,416,839.00	1,419,831.30	1,419,831.30	1,678,573.00	18.5%





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Fire Pension	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015211 50190 PTx Other	-4,185,965.53	-4,196,000.00	-4,196,000.00	-4,192,750.48	-4,192,750.48	-4,196,000.00	.0%
10015211 53020 Replace Tx	-5,000.00	-5,000.00	-5,000.00	-5,000.00	-5,000.00	-5,000.00	.0%
10015211 56020 Int Frm Tx	-24.95	.00	.00	-27.97	-27.97	.00	.0%
10015211 75910 To Oth Gov	4,678,635.00	4,873,683.00	4,873,683.00	4,873,683.00	4,873,683.00	5,075,717.00	4.1%
TOTAL Fire Pension	487,644.52	672,683.00	672,683.00	675,904.55	675,904.55	874,717.00	30.0%
TOTAL REVENUE	-4,190,990.48	-4,201,000.00	-4,201,000.00	-4,197,778.45	-4,197,778.45	-4,201,000.00	.0%
TOTAL EXPENSE	4,678,635.00	4,873,683.00	4,873,683.00	4,873,683.00	4,873,683.00	5,075,717.00	4.1%
GRAND TOTAL	487,644.52	672,683.00	672,683.00	675,904.55	675,904.55	874,717.00	30.0%



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# BUILDING SAFETY

## 10015410



### Purpose

The Building Safety Division focuses primarily on the review and inspection of the built environment. Services include plan review and inspection of construction, plumbing, electrical, heating/ventilating, fire prevention and air-conditioning (HVAC) systems. Routine fire inspections ensure public safety and provide information about current uses and layouts. The City adopted the 2012 International Code Council regulations, which set minimum building-related life-safety rules and are enforced primarily through the Building Safety Division. Other state and national codes also come into play, as noted below.

The Division consists of 12 10 positions, including four two support staff with some cross-division responsibilities. Staffing is provided to the Building Board of Appeals. One or two positions could go vacant during the upcoming year due to retirements. The Multi-Discipline Inspector will be moved from the Code Enforcement Division to the Building Safety Division based on assigned duties for permit issuance and inspections.

### Key Services Provided

- **Building Review and Inspection:** This category represents work traditionally considered when thinking about building safety. Applications and plans are received which typically lead to issuance of a permit before any construction can begin. Residential and commercial structural reviews are handled separately. In both cases, inspections are conducted at several points during construction, eventually leading to issuance of a certificate of occupancy for each building or unit. Non-residential projects also receive a detailed plan review in advance of issuance of any permit. Two staff members perform nearly all of this work. They are knowledgeable about all aspects of construction, but without the detail represented by inspectors in the next category.
- **Plumbing, Electrical, Fire Prevention and HVAC:** Four specialists conduct plan reviews and inspections related to each of these components. They regularly participate in the review and inspection process for new buildings and major remodeling. However, often the project under review requires the attention of just one specialist. The fire prevention reviews and inspections are focused on commercial properties, while the others work in both residential and commercial projects. The state of Illinois mandates use of its plumbing code, in place of the ICC code. The National Fire Protection Association Code (NFPA), commonly referenced, alongside the International Fire Code.
- **Fire Inspections:** Two inspectors perform annual inspections of existing commercial buildings to assure they remain in compliance with the life-safety parameters defined by the staff (and their predecessors) above. While there is a code enforcement aspect to their inspections, maintaining compliance is the true goal. Also, without a City business license, the fire inspectors are one of the primary sources for learning what kinds of businesses are operating in each building.

### FY2019 Budget & Program Highlights

Begin review of changes in the 2018 ICC code editions and the updated NFPA code.

## What We Accomplished in FY 2018

The largest challenge for the division this year was maintaining review and inspection schedules while short staffed. Efficiency improvements to our plan review and inspection procedures were initiated and review time improved. The Fire Systems Inspector position has now been filled, which has enhanced inspection numbers and program monitoring.

## Revenues & Expenditures

<b>Building Safety</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted Budget</b>	<b>FY 2018 Projected</b>	<b>FY 2019 Proposed Budget</b>
<b>Expenditures</b>				
Salaries	\$612,693	\$780,301	\$787,000	\$879,349
Benefits	\$329,702	\$299,071	\$343,685	\$389,346
Contractuals	\$100,611	\$147,865	\$152,485	\$189,191
Commodities	\$30,321	\$28,964	\$29,723	\$29,950
Principal Expense	\$4,223	\$4,050	\$3,255	\$5,713
Interest Expense	\$58	\$602	\$498	\$719
Other Expenditures	\$322	\$300	\$400	\$400
<b>Department Total</b>	<b>\$1,077,931</b>	<b>\$1,261,153</b>	<b>\$1,317,045</b>	<b>\$1,494,669</b>
<b>Total Revenue</b>	<b>\$1,183,992</b>	<b>\$1,028,550</b>	<b>\$1,066,725</b>	<b>\$1,088,550</b>
<b>Percent of General Taxation</b>	<b>-9.84%</b>	<b>18.44%</b>	<b>19.01%</b>	<b>27.17%</b>

## Challenges

- With just two fire inspectors, it is not possible to meet the ordinance requirements for frequency of fire inspections, resulting in a shift to prioritize structures with assembly roles and those that serve larger populations.
- The lack of adequate residential inspection coverage means that only superficial and simple inspections can be performed and no pre-construction review can take place.
- Staff is down 2 Support Staff positions, which includes a document scanning position. The incoming paperwork tasks being delivered by the City clerk for which there are no additional staff available and no place in MUNIS setup to take on record keeping.

## Fun Facts

The City's Cross Connection Program provides safeguards to prevent the contamination of our drinking water by inadvertent and illegal plumbing connections to our water supply. This is done semi-annually by private, qualified inspectors who review commercial buildings and identify sources of possible contamination for correction.

Additionally, very few people know the reason for Building /Codes and without Zoning Codes, most cities would be unlivable for most.



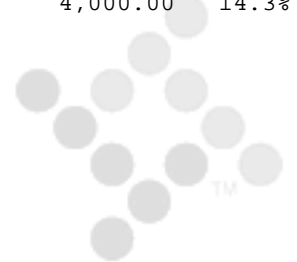


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Building	Safety		2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015410	51590	OthContLic	-9,675.00	-2,000.00	-2,000.00	-7,275.00	-7,000.00	-2,000.00	.0%
10015410	52010	Bldg Permt	-432,165.82	-387,000.00	-387,000.00	-271,337.56	-380,000.00	-380,000.00	-1.8%
10015410	52020	Plumb Prmt	-119,471.30	-110,000.00	-110,000.00	-84,410.85	-125,000.00	-125,000.00	13.6%
10015410	52030	Elct Permt	-113,362.30	-92,000.00	-92,000.00	-110,224.12	-125,000.00	-125,000.00	35.9%
10015410	52040	HVAC Permt	-189,815.80	-143,000.00	-143,000.00	-162,729.48	-170,000.00	-170,000.00	18.9%
10015410	52060	MbHm Permt	-3,207.00	-3,000.00	-3,000.00	-1,000.00	-2,000.00	-3,000.00	.0%
10015410	52070	Demo Permt	.00	-3,000.00	-3,000.00	.00	.00	-3,000.00	.0%
10015410	52080	Sign Permt	-12,009.88	-12,500.00	-12,500.00	-7,512.27	-10,000.00	-12,500.00	.0%
10015410	52120	FireProtPm	.00	-2,000.00	-2,000.00	.00	.00	-2,000.00	.0%
10015410	52990	Other Pmt	-1,750.00	-500.00	-500.00	1,279.19	1,300.00	-500.00	.0%
10015410	54140	CsCon Fee	-120,450.00	-112,000.00	-112,000.00	-89,160.00	-112,000.00	-130,000.00	16.1%
10015410	54470	Insp Fee	-150.00	-200.00	-200.00	.00	-200.00	-200.00	.0%
10015410	54710	BdApplsFee	-100.00	-100.00	-100.00	.00	-100.00	-100.00	.0%
10015410	54740	PlnRv Fees	-112,147.41	-98,000.00	-98,000.00	-46,647.79	-75,000.00	-75,000.00	-23.5%
10015410	54750	CtrReg Fee	-35,250.00	-35,000.00	-35,000.00	-28,650.00	-32,000.00	-32,000.00	-8.6%
10015410	55990	Othr Pnlty	-34,336.53	-28,000.00	-28,000.00	-20,594.83	-28,000.00	-28,000.00	.0%
10015410	57114	Equip Sale	.00	.00	.00	-1,525.00	-1,525.00	.00	.0%
10015410	57985	Cash StOvr	-.80	.00	.00	.10	.00	.00	.0%
10015410	57990	Misc Rev	-100.00	-250.00	-250.00	-50.00	-200.00	-250.00	.0%
10015410	61100	Salary FT	609,813.50	778,301.00	778,301.00	603,692.41	782,000.00	875,849.00	12.5%
10015410	61150	Salary OT	2,879.84	2,000.00	2,000.00	3,400.91	5,000.00	3,500.00	75.0%
10015410	61190	Othr Salry	.00	.00	.00	6,400.00	.00	.00	.0%
10015410	62100	Dental Enh	517.60	.00	.00	2,161.50	2,805.94	7,124.00	.0%
10015410	62101	Dental Ins	3,334.68	4,622.00	4,622.00	2,084.13	2,060.34	.00	-100.0%
10015410	62102	Vision Ins	773.68	1,072.00	1,072.00	862.13	1,005.93	1,247.00	16.3%
10015410	62104	BCBS 400	72,881.47	.00	.00	34,182.08	34,182.08	.00	.0%
10015410	62106	HAMP-HMO	25,675.20	.00	.00	13,604.08	13,604.08	.00	.0%
10015410	62108	ENHBCBSPP0	16,510.50	79,746.02	79,746.02	42,668.36	61,606.44	125,818.00	57.8%
10015410	62109	ENH HMO	.00	38,731.62	38,731.62	33,942.88	43,923.60	59,094.00	52.6%
10015410	62110	Group Life	567.62	525.00	525.00	385.84	504.03	1,005.00	91.4%
10015410	62115	RHS Contrb	2,140.27	2,895.12	2,895.12	2,245.64	2,634.21	2,713.23	-6.3%
10015410	62120	IMRF	129,538.07	100,018.00	100,018.00	102,594.46	105,748.00	112,604.00	12.6%
10015410	62130	FICA	35,234.25	44,284.00	44,284.00	34,216.64	48,660.00	49,667.00	12.2%
10015410	62140	Medicare	8,240.06	10,368.00	10,368.00	8,002.26	11,380.00	11,616.00	12.0%
10015410	62160	Work Comp	3,204.39	.00	.00	-2,070.64	-2,071.00	.00	.0%
10015410	62170	UniformAll	875.00	1,250.00	1,250.00	250.00	1,250.00	1,750.00	40.0%
10015410	62191	Prot Wear	143.99	2,000.00	2,000.00	176.96	2,000.00	2,000.00	.0%
10015410	62200	Hlth Fac	148.88	.00	.00	700.00	700.00	.00	.0%
10015410	62330	LIUNA Pen	3,550.42	5,159.00	5,159.00	3,661.93	4,891.00	5,908.00	14.5%
10015410	62990	Othr Ben	26,365.85	8,400.00	8,400.00	8,160.18	8,800.00	8,800.00	4.8%
10015410	70095	CC Fees	13,658.61	14,025.00	14,025.00	13,542.36	15,000.00	15,000.00	7.0%
10015410	70220	Oth PT Sv	.00	50,000.00	50,000.00	.00	50,000.00	.00	-100.0%
10015410	70430	MFD Lease	6,947.54	2,839.49	2,839.49	6,204.98	8,459.00	8,459.00	197.9%
10015410	70520	RepMaint V	5,473.70	3,500.00	3,500.00	3,220.36	4,000.00	4,000.00	14.3%



CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Building Safety	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015410 70530 RepMaint O	1,810.00	1,200.00	1,200.00	.00	1,200.00	1,200.00	.0%
10015410 70611 PrintBind	2,756.33	2,500.00	2,500.00	3,197.40	3,000.00	3,000.00	20.0%
10015410 70631 Dues	1,296.53	500.00	500.00	875.00	500.00	500.00	.0%
10015410 70632 Pro Develp	7,626.51	11,000.00	11,000.00	6,709.31	11,000.00	11,000.00	.0%
10015410 70641 Temp Sv	.00	.00	.00	1,424.16	2,000.00	3,000.00	.0%
10015410 70649 Car Wash	70.00	50.00	50.00	47.00	75.00	75.00	50.0%
10015410 70690 Purch Serv	318.89	10,000.00	10,000.00	3,151.77	5,000.00	65,000.00	550.0%
10015410 70702 WC Prem	5,023.00	4,374.00	4,374.00	3,640.00	4,374.00	5,430.00	24.1%
10015410 70703 Liab Prem	7,141.00	6,143.00	6,143.00	5,120.00	6,143.00	7,025.00	14.4%
10015410 70704 Prop Prem	2,152.00	2,136.00	2,136.00	1,780.00	2,136.00	2,461.00	15.2%
10015410 70712 WC Claim	32,155.00	27,864.00	27,864.00	23,220.00	27,864.00	46,323.00	66.2%
10015410 70713 Liab Claim	3,659.00	2,580.00	2,580.00	2,150.00	2,580.00	4,289.00	66.2%
10015410 70714 Prop Claim	2,875.00	3,096.00	3,096.00	2,580.00	3,096.00	4,289.00	38.5%
10015410 70720 Ins Admin	7,648.00	6,058.00	6,058.00	5,050.00	6,058.00	8,140.00	34.4%
10015410 71010 Off Supp	3,980.92	5,000.00	5,000.00	2,319.51	3,000.00	3,000.00	-40.0%
10015410 71017 Postage	3,618.48	6,000.00	6,000.00	3,542.33	5,000.00	5,000.00	-16.7%
10015410 71070 Fuel	4,281.90	4,959.45	4,959.45	3,189.05	5,522.51	5,750.00	15.9%
10015410 71190 Other Supp	160.81	200.00	200.00	.00	200.00	200.00	.0%
10015410 71340 Telecom	13,969.83	11,555.00	11,555.00	12,461.16	15,000.00	15,000.00	29.8%
10015410 71420 Periodicls	4,309.34	1,250.00	1,250.00	662.32	1,000.00	1,000.00	-20.0%
10015410 73401 Lease Prin	4,223.06	4,049.65	4,049.65	1,109.67	3,255.00	5,713.32	41.1%
10015410 73701 Lease Int	58.37	601.81	601.81	95.22	497.73	719.19	19.5%
10015410 79120 Emp Relatn	247.30	200.00	200.00	105.99	300.00	300.00	50.0%
10015410 79990 Othr Exp	75.00	100.00	100.00	32.00	100.00	100.00	.0%
TOTAL Building Safety	-106,060.45	232,603.16	232,603.16	176,913.73	250,319.89	406,118.74	74.6%
TOTAL REVENUE	-1,183,991.84	-1,028,550.00	-1,028,550.00	-829,837.61	-1,066,725.00	-1,088,550.00	5.8%
TOTAL EXPENSE	1,077,931.39	1,261,153.16	1,261,153.16	1,006,751.34	1,317,044.89	1,494,668.74	18.5%
GRAND TOTAL	-106,060.45	232,603.16	232,603.16	176,913.73	250,319.89	406,118.74	74.6%



# PLANNING 10015420



## Purpose

The Planning Division of Community Development provides the City's general short-range planning activities including: zoning designations, variations, special use petitions, subdivision review, and annexations. The planner also reviews sign applications, with the City's electrical inspector assisting as needed. The division provides staff representation to the City of Bloomington Planning Commission, Zoning Board of Appeals, and Historic Preservation Commission. This division also provides representation to McLean County Regional Planning for all long-range planning activities, including transportation and planning activities within 1½ miles of the City's corporate boundaries.

- Planning Commission – This Commission recommends changes to the official Comprehensive Plan (65 ILCS 5/11-12-5). The Commission also reviews and holds public hearings on annexation agreements, zoning amendments, planned unit developments, and text modifications to the City's zoning and subdivision codes. The Commission forwards its recommendations to the City Council for final action.
- Zoning Board of Appeals - This Board hears variation and interpretation requests of the City's Zoning Code, Chapter 44, and the City's Sign Ordinance, Chapter 3. Additionally, the Board provides a forum for public input on special use requests, and then makes a final recommendation to the City Council.
- Historic Preservation Commission – This Commission consists of Bloomington citizens with a passion for preserving Bloomington's historic buildings and landmarks. They review exterior remodeling plans for buildings in the S-4 Local Historic District, and they examine requests for Eugene D. Funk or Harriet Fuller Rust façade grant assistance. Bloomington's Commission is a Certified Local Government and works jointly with the State Preservation Division to inventory Bloomington's historic resources. The Preservation Commission reviews designation requests and then forwards a recommendation to the Planning Commission and City Council.

The Planning Division also leads the coordination of the City's One-Stop-Shop initiative including weekly interdepartmental project review meetings and consolidation of land use petitions. The Division consists of two people.

## FY2019 Budget & Program Highlights

- Staff will continue to provide supportive services to the City's Economic Development Coordinator and Downtown Development Divisions.
- Staff will complete work on the zoning ordinance update with the help of a consultant.
- Work will begin, with the help of a consultant, to bring the sign ordinance into compliance with recent Supreme Court cases.
- Staff will continue to provide research and meeting support for various large new projects, and manage additional studies, as needed.
- Staff will complete a historic preservation survey of 100 industrial properties in the warehouse and industrial districts with the help of consultant.

## What We Accomplished in FY 2018

- The Bloomington Comprehensive Plan earned Silver status for sustainable comprehensive plans nationally from the American Planning Association.
- Hearings and meetings were conducted leading to the eventual FY2018 approval of the rewritten ordinance.
- Work is underway regarding InvestHealth, a program funded in full by not-for-profits interested removing obstacles in the physical environment to attain better health outcomes in underserved neighborhoods.
- The Division collaborated with Public Works to complete the Brick Streets Master Plan.
- The One-Stop-Shop initiative continued under the leadership of the City Planner; work towards full implementation continues including first steps for consolidating applications from the Clerk's Office to Community Development Department.
- The State Preservation Division awarded the City a grant for a historic preservation survey of industrial properties in the warehouse and industrial districts. Completion of survey should occur in FY19.
- The Planning Division collaborated with the Downtown Business Association and McLean County Regional Planning Commission to host Bloomington's first ever participation in National Park(ing) Day, a place-making initiative. Six parklets were created.
- An Assistant City Planner joined the division in August for FY18.

## Revenues & Expenditures

Planning Division	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$63,249	\$125,477	\$106,938	\$127,460
Benefits	\$20,407	\$46,564	\$34,079	\$40,596
Contractuals	\$143,191	\$142,452	\$173,952	\$154,368
Commodities	\$3,418	\$3,213	\$4,526	\$7,250
Other Intergov Exp	\$54,674	\$57,500	\$57,500	\$60,000
Other Expenditures	\$124,920	\$125,000	\$125,000	\$145,000
<b>Department Total</b>	<b>\$409,859</b>	<b>\$500,206</b>	<b>\$501,995</b>	<b>\$534,674</b>
<b>Total Revenue</b>	<b>-\$125</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$10,000</b>
<b>Percent of General Taxation</b>	<b>100.03%</b>	<b>99.00%</b>	<b>100.00%</b>	<b>98.13%</b>

## Performance Measurements

<b>Planning Division</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted Budget</b>	<b>FY 2018 Projected</b>	<b>FY 2019 Proposed Budget</b>
<b><i>Inputs:</i></b>				
<b>Department Expenditures</b>	\$409,859	\$500,206	\$501,995	\$534,674
<b>Expenditures / 1,000 pop</b>	\$5.25	\$6.41	\$6.44	\$6.85
<b><i>Outputs:</i></b>				
<b><i>Number of Zoning Board Cases:</i></b>	36	35	20	35
<b><i>Planning Commission Activity:</i></b>	23	30	34	35
<b><i>Historic Preservation Cases:</i></b>	32	35	37	40

## Challenges

Staffing - Land-use applications are moving from the Clerk's office to the Planning Division. The Division needs a permanent support position to accommodate the extra workload and to provide high-quality customer service to the community.

## Fun Facts

The Planning Division is fluent in Spanish.



CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Planning	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015420 54650		Zng Fee	.00	.00	-500.00	.00	.00
10015420 54660		Pub Fee	.00	.00	-2,068.20	.00	.00
10015420 54710		BdApplsFee	125.00	-5,000.00	-5,000.00	.00	-5,000.00
10015420 61100		Salary FT	63,249.31	125,477.00	125,477.00	79,805.65	106,938.00
10015420 62100		Dental Enh	84.96	.00	.00	329.12	424.80
10015420 62101		Dental Ins	125.44	777.72	777.72	.00	.00
10015420 62102		Vision Ins	51.36	144.18	144.18	55.20	55.20
10015420 62104		BCBS 400	3,953.76	.00	.00	.00	.00
10015420 62108		ENHBCSPPO	2,084.96	19,804.96	19,804.96	8,402.40	10,549.84
10015420 62110		Group Life	81.50	177.00	177.00	88.60	111.00
10015420 62120		IMRF	8,435.59	16,036.33	16,036.33	10,350.28	13,643.00
10015420 62130		FICA	3,780.16	7,312.88	7,312.88	4,748.72	6,520.00
10015420 62140		Medicare	884.14	1,711.00	1,711.00	1,110.60	1,525.00
10015420 62990		Othr Ben	925.05	600.00	600.00	823.38	1,250.00
10015420 70610		Advertise	1,987.92	2,000.00	2,000.00	1,117.68	8,000.00
10015420 70611		PrintBind	894.69	1,000.00	1,000.00	1,514.00	2,000.00
10015420 70631		Dues	1,963.00	2,000.00	2,000.00	2,233.00	1,500.00
10015420 70632		Pro Develop	4,152.96	7,500.00	7,500.00	3,818.90	7,500.00
10015420 70690		Purch Serv	126,851.55	125,000.00	125,000.00	20,213.56	150,000.00
10015420 70702		WC Prem	614.00	416.00	416.00	350.00	416.00
10015420 70703		Liab Prem	873.00	585.00	585.00	490.00	585.00
10015420 70704		Prop Prem	263.00	203.00	203.00	170.00	203.00
10015420 70712		WC Claim	3,870.00	2,634.00	2,634.00	2,190.00	2,634.00
10015420 70713		Liab Claim	440.00	244.00	244.00	200.00	244.00
10015420 70714		Prop Claim	346.00	293.00	293.00	240.00	293.00
10015420 70720		Ins Admin	935.00	577.00	577.00	480.00	577.00
10015420 71010		Off Supp	149.88	300.00	300.00	61.95	300.00
10015420 71017		Postage	2,141.73	2,000.00	2,000.00	1,082.32	2,500.00
10015420 71340		Telecom	850.92	713.00	713.00	959.91	1,426.00
10015420 71420		Periodicls	275.11	200.00	200.00	179.80	300.00
10015420 75025		To RegPln	54,674.00	57,500.00	57,500.00	54,181.47	57,500.00
10015420 79130		Funk Grant	13,458.00	25,000.00	25,000.00	8,401.10	25,000.00
10015420 79985		HRustGrant	111,461.70	100,000.00	100,000.00	14,993.42	100,000.00
TOTAL Planning	409,983.69	495,206.07	495,206.07	215,772.86	501,994.84	524,674.00	6.0%
TOTAL REVENUE	125.00	-5,000.00	-5,000.00	-2,818.20	.00	-10,000.00	100.0%
TOTAL EXPENSE	409,858.69	500,206.07	500,206.07	218,591.06	501,994.84	534,674.00	6.9%
GRAND TOTAL	409,983.69	495,206.07	495,206.07	215,772.86	501,994.84	524,674.00	6.0%



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# CODE ENFORCEMENT

## 10015430



### Purpose

The Code Enforcement Division is primarily responsible for the inspection, maintenance and life-safety of existing homes and commercial buildings throughout the City. The basics include:

- Complaint-driven code enforcement.
- Proactive rental housing inspection program.
- Mobile Home Park Inspections.
- Community Development Grant activities are also considered a part of the Code Enforcement Division, but are covered under a separate budget narrative.

The Division consists of 10 positions, including one support staff. The Division also includes one seasonal inspector position, bringing the total to 11 during the summer months.

### Key Services Provided:

- Property Maintenance - Code Enforcement Division responds to complaints/violations concerning property maintenance issues on residential and commercial properties. These complaints can range from weeds and tall grass to debris and life-safety issues. Our staff take the complaints, validate them and work with property owners to resolve any problems in a timely manner. If unsuccessful, our staff will issue tickets and follow-up with court action as necessary to achieve compliance. The Building Safety Division handles an estimated 200 property maintenance cases annually, in addition to those received in Code Enforcement. Building Safety typically responds to specific mechanical or commercial building complaints. Three regular code officers and one seasonal code officer routinely handle the large caseload.
- Rental Inspection Program - The City of Bloomington's rental inspection program addresses approximately 3,000 rental buildings containing approximately 12,000 units. Through this proactive program, the City strives to ensure safe and decent living conditions for its residents and works to keep blighted conditions from creeping through our neighborhoods. During the annual re-inspection period, two inspectors are busy with rental unit reviews.
- Mobile Home Inspection – One inspector focuses on maintaining code compliance in the mobile home parks, with the unique rules and regulations associated with them. Compliance can be sought pad-to-pad or park-wide, depending on the issue. This inspector is able to fill in during absences by other code enforcement personnel.
- Community Development Block Grant Program – Details of this activity are handled elsewhere in the budget. Its location with the Code Enforcement Division relates largely to identification of problem properties and inspectors with lead and asbestos specialized training.
- Property Maintenance Review Board – The division staffs the PMRB which handles amendments to the Property Maintenance Chapter of the municipal code and is available for certain appeals to that code.

## FY2019 Budget & Program Highlights

Increased effort to proactively address major corridors will improve performance and serve an important economic development related appearance goal. Also looking at an increased effort of property maintenance in the downtown area working closely with the new Downtown Development Division of the Community Development Department.

## What We Accomplished in FY 2018

- An additional Rental Inspector paid for by increased fees contributed to more comprehensive coverage and the elimination of the inspection backlog.
- Efforts were made to more routinely visit major corridors to identify and proactively seek compliance with code violations.

## Funding Source

General Fund, Rental Registration Fees and Administrative funding from some Grants.

## Revenues & Expenditures

Code Enforcement	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$708,884	\$555,546	\$561,228	\$575,155
Benefits	\$288,259	\$245,856	\$205,213	\$201,987
Contractuals	\$119,021	\$112,609	\$101,280	\$102,419
Commodities	\$14,345	\$14,406	\$14,753	\$14,879
Principal Expense	\$0	\$2,972	\$0	\$0
Interest Expense	\$0	\$442	\$0	\$0
Other Expenditures	\$35,263	\$18,000	\$17,791	\$10,000
<b>Department Total</b>	<b>\$1,165,773</b>	<b>\$949,831</b>	<b>\$900,266</b>	<b>\$904,440</b>
<b>Total Revenue</b>	<b>\$311,247</b>	<b>\$324,502</b>	<b>\$306,302</b>	<b>\$296,852</b>
<b>Percent of General Taxation</b>	<b>73.30%</b>	<b>65.84%</b>	<b>65.98%</b>	<b>67.18%</b>

## Challenges

- Administrative Court – Successful implementation has led to significant time/resource demands preparing solid cases and performing follow-up inspections.
- National Guidelines – While significant gains were made, code enforcement staff may be able to double the current caseload to meet typical performance levels.
- Corridor Compliance – Recognizing code enforcement's role in economic development means working to provide attractive pathways through the community, which may reduce some code compliance efforts in less visible areas.



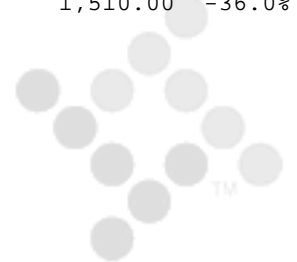


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Code Enforcement	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015430 54050							
10015430 54472							
10015430 54475							
10015430 54680							
10015430 55990							
10015430 56030							
10015430 56090							
10015430 57114							
10015430 57581							
10015430 57990							
10015430 61100							
10015430 61130							
10015430 61150							
10015430 61190							
10015430 62100							
10015430 62101							
10015430 62102							
10015430 62104							
10015430 62106							
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10015430 62330							
10015430 62990							
10015430 70430							
10015430 70520							
10015430 70530							
10015430 70611							
10015430 70632							
10015430 70641							
10015430 70642							
10015430 70649							
10015430 70690							
10015430 70702							
10015430 70703							
10015430 70704							





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Code Enforcement	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015430 70712 WC Claim	27,897.00	31,380.00	31,380.00	26,150.00	31,380.00	26,307.00	-16.2%
10015430 70713 Liab Claim	3,175.00	2,906.00	2,906.00	2,420.00	2,906.00	2,436.00	-16.2%
10015430 70714 Prop Claim	2,495.00	3,487.00	3,487.00	2,910.00	3,487.00	2,436.00	-30.1%
10015430 70720 Ins Admin	6,720.00	6,690.00	6,690.00	5,570.00	6,690.00	4,993.00	-25.4%
10015430 71010 Off Supp	1,170.81	2,000.00	2,000.00	1,392.59	2,250.00	2,250.00	12.5%
10015430 71017 Postage	3,763.75	2,500.00	2,500.00	2,090.70	2,500.00	2,500.00	.0%
10015430 71070 Fuel	2,777.73	3,526.72	3,526.72	2,067.36	3,624.42	3,750.00	6.3%
10015430 71190 Other Supp	273.60	600.00	600.00	.00	600.00	600.00	.0%
10015430 71340 Telecom	6,296.56	5,629.00	5,629.00	6,044.82	5,629.00	5,629.00	.0%
10015430 71420 Periodicls	62.15	150.00	150.00	.00	150.00	150.00	.0%
10015430 73401 Lease Prin	.00	2,972.34	2,972.34	.00	.00	.00	-100.0%
10015430 73701 Lease Int	.00	441.71	441.71	.00	.00	.00	-100.0%
10015430 79010 Prop Tx	337.48	8,000.00	8,000.00	4,791.34	4,791.34	.00	-100.0%
10015430 79130 Grants	23,120.00	10,000.00	10,000.00	6,425.00	10,000.00	10,000.00	.0%
10015430 79150 Bad Debt	11,805.78	.00	.00	2,371.19	3,000.00	.00	.0%
10015430 85224 Fm CD COC	-6,427.00	-6,427.00	-6,427.00	.00	-6,427.00	-6,427.00	.0%
10015430 85225 Fm IHDA	.00	-11,250.00	-11,250.00	.00	-11,250.00	.00	-100.0%
TOTAL Code Enforcement	854,525.55	625,329.31	625,329.31	421,105.55	593,964.21	607,588.39	-2.8%
TOTAL REVENUE	-311,246.98	-324,502.00	-324,502.00	-277,148.30	-306,302.00	-296,852.00	-8.5%
TOTAL EXPENSE	1,165,772.53	949,831.31	949,831.31	698,253.85	900,266.21	904,440.39	-4.8%
GRAND TOTAL	854,525.55	625,329.31	625,329.31	421,105.55	593,964.21	607,588.39	-2.8%



# DOWNTOWN DEVELOPMENT DIVISION 10015440



## Purpose

The Downtown Development Division was created and installed as a component of the City's Community Development Department, to provide a permanent focus on the growth and development of our city center. The department comprises the former staff of the Downtown Bloomington Association, a not-for-profit organization dedicated to enhancing the vitality and quality of life Downtown. Since 2005, The DBA has annually earned designation in the nationally recognized Main Street America Program, and follows that organization's structured Four Point approach to downtown revitalization.

The Division is staffed by two, a manager, and an events coordinator. The Division will continue to seek guidance and support from the DBA, who will serve as an advisory and fundraising board, and provide volunteer participation when needed.

### Key Services Provided:

- **Business support, promotion and communication:** The Downtown Development Division provides promotional support to our downtown businesses through marketing and special events. Our primary calendar includes 12 First Friday retail and art promotions, 26 Outdoor Farmers' Markets, and 6 indoor winter Farmers' Markets, as well as the Criterium Bike Race, and National Parking Day. We promote our events through radio and print advertising, 2 weekly newsletters, website presence and social media platforms
- **Property Owner and resident support:** The Downtown Development Division provides support to property owners and assists in filling vacant properties, both residential and commercial, through phone referrals and featuring up to date available listings on our website. In addition, the DDD assist in the application process for HFR façade improvement grants. We also showcase their efforts annually through the Tour de Metro loft showcase, which has helped to grow our downtown residential base.
- **Creating a Sense of Place:** The Downtown Development Division (as the DBA) created and implemented a public art program that has added 7 wall murals and 12 traffic control box murals to our downtown landscape. In addition, the DDD coordinates and supports the urban gardening programs, adopt a pot and tree well gardens.
- **Community Support:** Through our outdoor Farmers' Markets, the DDD welcomes community organizations, at no cost, to promote their missions to our Market patrons, or raise funds through bake sales. We have featured MCCA, The YMCA, the YWCA/ Labyrinth, Green Top Grocery, the Ladies Auxiliary of the American Legion, PATH, Western Avenue Community Center, St. Jude, Wishbone, Relay for Life, and The McLean County Civil Air Patrol.

## FY2019 Budget & Program Highlights

- Stronger Neighborhood Connections
- Homelessness and Panhandling
- Downtown Cleanliness
- Downtown Safety

## What We Accomplished in FY 2018

In addition to our established event calendar, we will be adding new collaborations with our greater downtown area neighbors, to celebrate diversity and promote unity and harmony. Already in progress, a Cinco de Mayo celebration with Western Avenue Community Center.

We will also be focusing our attention on the ongoing concerns with homelessness and panhandling downtown. It is our intention to move forward with a plan currently in development called "Change to Make a Change." This proactive approach to the reality of panhandling will empower compassionate people to donate to the Salvation Army, through collection boxes placed strategically in our businesses, rather than giving cash directly to an individual. In addition, we will work with the BPD to create an active Downtown Neighborhood Watch program. This action item ties directly with both our Strategic Plan and the Comprehensive Plan which identifies both cleanliness and safety as top priorities downtown.



## Revenues & Expenditures

Downtown Development Division	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$0	\$0	\$55,031	\$99,362
Benefits	\$0	\$0	\$15,436	\$34,906
Contractuals	\$0	\$0	\$32,690	\$110,301
Commodities	\$0	\$0	\$5,400	\$4,500
Principal Expense	\$0	\$0	\$0	\$0
Interest Expense	\$0	\$0	\$0	\$0
Other Expenditures	\$0	\$0	\$0	\$0
<b>Department Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$108,557</b>	<b>\$249,069</b>
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Percent of General Taxation</b>	<b>n/a</b>	<b>n/a</b>	<b>100.00%</b>	<b>100.00%</b>

## **Challenges**

Our large downtown, with a variety of needs and uses, can present issues in need of immediate response which is not always possible with a staff of two. Becoming part of a larger team of dedicated city employees now enables us to better communicate and collaborate in order to enhance our ability to meet the needs of the community.

## **Fun Facts**

We often find ourselves working as detectives, in that people will reach us by mistake, and we work to provide the help they need. This can be directory assistance for wrong numbers, fielding calls for the wrong Bloomington (Indiana and Minnesota calls come in fairly regularly) or random downtown Bloomington trivia history questions such as "What used to be in this building?"



CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Downtown Development Division			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015440	61100	Salary FT	.00	.00	58,741.32	34,394.58	55,031.00	99,362.00	69.2%
10015440	62100	Dental Enh	.00	.00	683.84	159.20	254.88	534.00	-21.9%
10015440	62102	Vision Ins	.00	.00	116.80	27.60	27.60	110.00	-5.8%
10015440	62108	ENHBCBSPP0	.00	.00	17,702.24	2,116.24	3,189.96	13,010.00	-26.5%
10015440	62110	Group Life	.00	.00	428.00	56.00	78.40	134.00	-68.7%
10015440	62120	IMRF	.00	.00	8,465.65	4,389.48	7,014.00	12,699.00	50.0%
10015440	62130	FICA	.00	.00	.00	2,077.10	3,405.00	5,851.00	.0%
10015440	62140	Medicare	.00	.00	.00	485.77	796.00	1,368.00	.0%
10015440	62990	Othr Ben	.00	.00	.00	470.14	670.14	1,200.00	.0%
10015440	70098	PyrlSvcFee	.00	.00	.00	250.00	250.00	.00	.0%
10015440	70220	Oth PT Sv	.00	.00	.00	.00	.00	15,000.00	.0%
10015440	70410	Janitor Sv	.00	.00	8,667.00	.00	.00	8,667.00	.0%
10015440	70610	Advertise	.00	.00	20,000.00	3,800.00	9,060.00	20,000.00	.0%
10015440	70611	PrintBind	.00	.00	.00	354.00	1,000.00	.00	.0%
10015440	70617	SponFrmMkt	.00	.00	36,000.00	379.75	6,380.00	6,000.00	-83.3%
10015440	70618	SponFstFri	.00	.00	10,000.00	788.00	1,500.00	2,000.00	-80.0%
10015440	70619	SponAddEvt	.00	.00	32,500.00	2,428.50	3,000.00	16,250.00	-50.0%
10015440	70631	Dues	.00	.00	.00	.00	2,000.00	1,536.00	.0%
10015440	70632	Pro Develop	.00	.00	3,500.00	810.00	3,500.00	3,000.00	-14.3%
10015440	70690	Purch Serv	.00	.00	.00	4,805.00	6,000.00	29,500.00	.0%
10015440	70702	WC Prem	.00	.00	.00	.00	.00	576.00	.0%
10015440	70703	Liab Prem	.00	.00	.00	.00	.00	745.00	.0%
10015440	70704	Prop Prem	.00	.00	.00	.00	.00	261.00	.0%
10015440	70712	WC Claim	.00	.00	.00	.00	.00	4,981.00	.0%
10015440	70713	Liab Claim	.00	.00	.00	.00	.00	461.00	.0%
10015440	70714	Prop Claim	.00	.00	.00	.00	.00	461.00	.0%
10015440	70720	Ins Admin	.00	.00	.00	.00	.00	863.00	.0%
10015440	71017	Postage	.00	.00	.00	.00	.00	500.00	.0%
10015440	71190	Other Supp	.00	.00	.00	.00	.00	4,000.00	.0%
10015440	71310	Natural Gs	.00	.00	.00	70.01	500.00	.00	.0%
10015440	71320	Electricity	.00	.00	.00	140.81	1,000.00	.00	.0%
10015440	71330	Water	.00	.00	.00	78.18	400.00	.00	.0%
10015440	71340	Telecom	.00	.00	.00	1,017.10	3,500.00	.00	.0%
TOTAL Downtown Development D			.00	.00	196,804.85	59,097.46	108,556.98	249,069.00	26.6%
TOTAL REVENUE			.00	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE			.00	.00	196,804.85	59,097.46	108,556.98	249,069.00	26.6%
GRAND TOTAL			.00	.00	196,804.85	59,097.46	108,556.98	249,069.00	26.6%



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# FACILITIES MAINTENANCE

## 10015480



### Purpose

The Facilities Maintenance Division manages building operations, maintenance and energy consumption for various city owned buildings including:

- City Hall (109 E. Olive Street)
- City Hall Annex (currently vacant and to be demolished)
- The Police Building (305 S. East Street)
- Public Works Garage (401 S. East Street)
- Public Works Fleet (336 S. Main Street)
- Records Storage Building (301 E. Jackson)
- Old Engineering Building (401-1/2 S. East Street)
- Salt Dome (502 S. Main Street)
- Downtown Parking Facilities (budgeted separately)
- Grossinger Motors Arena (Maintenance only - budgeted separately)

This division also provides support to other departmental buildings and operations (fire stations, parks facilities, water treatment facilities, the Bloomington Center for the Performing Arts and police training & storage facilities) not necessarily under direct control of the Facilities Maintenance Division.

### Key Services Provided:

- Administer energy supply contracts for Municipal Aggregation and all City facilities.
- Review and payment of utility bills for all City facilities, traffic lights and some street lighting.
- Monitor maintenance of City buildings listed above to ensure regular maintenance is done in a timely manner.
- Ensure fire alarm, fire suppression, elevator and other life safety inspections of City buildings listed above are performed as required by State and Federal requirements.
- Provide technical assistance to other departments on building maintenance.
- Provide oversight to third-party cleaning contractors.
- Oversee the bidding process for major City facility maintenance projects.
- Project management for major City facility maintenance and repair projects.

### FY2019 Budget & Program Highlights

Facilities will be actively involved in overseeing and helping to facilitate many projects throughout the City. A few of the larger projects are listed below.

- Planning, design and construction of office renovations and safety improvements at City Hall and the Government Center.
- Planning, design and construction of a new roof for the Police Building and a waterproofing membrane on the Police Parking Garage.

- Planning, design and construction of new roofs for the Lake Bloomington Water Treatment Plant, Davis Lodge, and Ranger Station.
- Construction of ongoing American with Disabilities Act improvements at the Grossinger Motors Arena.
- Construction of warm brine leak repairs at the Grossinger Motors Arena.
- Planning, design and construction of life safety improvements at the Grossinger Motors Arena, which include fire alarm system upgrade and arc flash evaluation.
- Evaluation of emergency facility repairs will occur as needed.

## What We Accomplished in FY 2018

- ADA improvements at the Grossinger Motors Arena including various indoor modifications and replacement of exterior sidewalks and ramps.
- Design of the warm brine leak repair at the Grossinger Motors Arena.
- Roof replacement at the Water Treatment Plant Annex.
- Installation of a new natural gas service line to the Water Treatment Plant.
- Police Training Facility Indoor Range Addition and Ventilation improvements.
- City Hall Annex Demolition.

## Revenues & Expenditures

Facilities Maintenance	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$244,667	\$381,222	\$328,594	\$402,626
Benefits	\$75,745	\$117,370	\$98,062	\$128,091
Contractuals	\$305,516	\$383,687	\$308,622	\$303,515
Commodities	\$182,988	\$186,982	\$180,181	\$182,075
Capital Expenditures	\$12,159	\$0	\$0	\$0
Principal Expense	\$22,966	\$43,953	\$44,808	\$60,555
Interest Expense	\$2,070	\$4,156	\$4,859	\$5,641
Other Expenditures	\$21,857	\$0	\$0	\$0
<b>Department Total</b>	<b>\$867,969</b>	<b>\$1,117,370</b>	<b>\$965,125</b>	<b>\$1,082,503</b>
<b>Total Revenue</b>	<b>\$48,002</b>	<b>\$40,000</b>	<b>\$32,871</b>	<b>\$40,000</b>
<b>Percent of General Taxation</b>	<b>94.47%</b>	<b>96.42%</b>	<b>96.59%</b>	<b>96.30%</b>



## Performance Measurements

Facilities Maintenance	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Inputs:</b>				
Department Expenditures	\$867,969	\$1,117,370	\$965,125	\$1,082,503
<b>Outputs:</b>				
Number of Maintenance Items Completed	1,037	400	1,100	1,200
Number of Projects Completed	401	75	350	400

## Challenges

How can the Facilities Maintenance division reduce the backlog of deferred facility repairs while keeping up with ongoing routine maintenance? The largest challenge for the Facilities Maintenance Division is the backlog of deferred repair issues identified in the facility condition assessment. Addressing these issues is even more difficult with the current staffing levels. The International Facility Management Association (IFMA) tracks industry standards and other records regarding facility maintenance. According to these standards, for every 40,000 square feet of building space a full time employee is required to ensure adequate maintenance. The current Facilities Maintenance staff of five are responsible for maintaining nearly 1,000,000 square feet. The industry standard suggests that about 22 full time staff are actually needed to provide adequate maintenance. During the first six months of FY2018, nearly 800 work orders were completed by the five full time Facilities Maintenance staff and one external janitorial contractor. Despite this substantial work effort, reduction of the deferred repairs backlog was minimal. Additional staff, especially those who actually perform maintenance and repairs, are still needed to allow the Facilities Maintenance manager and supervisor to focus their attention on long term projects, energy management and facility planning. The additional staff are also needed to address deferred repairs while continuing ongoing maintenance.

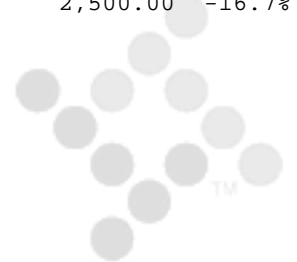


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Facilities Maintenance			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015480	57005	Elec Agreg	-47,984.51	-40,000.00	-40,000.00	-29,467.23	-30,000.00	-40,000.00	.0%
10015480	57114	Equip Sale	.00	.00	.00	-370.50	-370.50	.00	.0%
10015480	57350	Priv Grant	.00	.00	.00	-2,500.00	-2,500.00	.00	.0%
10015480	57990	Misc Rev	-17.40	.00	.00	.00	.00	.00	.0%
10015480	61100	Salary FT	223,157.77	326,222.40	326,222.40	202,358.76	285,694.00	334,626.00	2.6%
10015480	61130	Salary SN	16,015.00	35,000.00	35,000.00	17,457.50	22,500.00	58,000.00	65.7%
10015480	61150	Salary OT	5,494.20	20,000.00	20,000.00	6,480.54	20,000.00	10,000.00	-50.0%
10015480	61190	Othr Salry	.00	.00	.00	2,890.07	400.00	.00	.0%
10015480	62100	Dental Enh	84.96	.00	.00	301.05	492.48	1,754.50	.0%
10015480	62101	Dental Ins	697.68	1,311.69	1,311.69	404.28	380.64	.00	-100.0%
10015480	62102	Vision Ins	195.35	335.68	335.68	216.36	282.42	350.50	4.4%
10015480	62104	BCBS 400	3,953.76	.00	.00	.00	.00	.00	.0%
10015480	62106	HAMP-HMO	13,930.40	.00	.00	5,205.60	6,205.60	.00	.0%
10015480	62108	ENHBCSPPO	2,084.96	20,367.38	20,367.38	4,975.24	6,317.40	20,313.00	-.3%
10015480	62109	ENH HMO	.00	13,997.28	13,997.28	5,800.68	8,720.48	14,108.00	.8%
10015480	62110	Group Life	253.75	252.00	252.00	164.37	214.77	335.00	32.9%
10015480	62115	RHS Contrb	1,983.95	2,154.12	2,154.12	1,841.80	2,210.16	2,276.46	5.7%
10015480	62120	IMRF	30,957.10	46,294.28	46,294.28	30,025.18	43,703.00	52,083.50	12.5%
10015480	62130	FICA	14,632.06	23,791.81	23,791.81	13,678.83	21,247.00	26,113.50	9.8%
10015480	62140	Medicare	3,422.04	5,566.93	5,566.93	3,198.94	4,969.00	6,107.50	9.7%
10015480	62170	UniformAll	750.00	750.00	750.00	.00	750.00	1,500.00	100.0%
10015480	62330	LIUNA Pen	748.80	749.00	749.00	576.00	749.00	749.00	.0%
10015480	62990	Othr Ben	2,050.00	1,800.00	1,800.00	2,230.00	1,820.00	2,400.00	33.3%
10015480	70050	Eng Sv	.00	50,000.00	55,500.00	55,200.00	50,000.00	25,000.00	-55.0%
10015480	70220	Oth PT Sv	56,501.20	.00	.00	.00	.00	.00	.0%
10015480	70410	Janitor Sv	27,392.65	70,000.00	64,500.00	32,061.92	40,000.00	64,500.00	.0%
10015480	70510	RepMaint B	72,536.58	90,000.00	40,000.00	45,045.18	50,000.00	40,000.00	.0%
10015480	70520	RepMaint V	416.91	1,500.00	1,500.00	1,335.81	1,500.00	2,000.00	33.3%
10015480	70540	RepMt Othr	56,694.41	50,000.00	50,000.00	32,204.12	50,000.00	50,000.00	.0%
10015480	70611	PrintBind	.00	1,500.00	1,500.00	.00	.00	500.00	-66.7%
10015480	70631	Dues	815.53	1,500.00	1,500.00	135.00	1,000.00	1,500.00	.0%
10015480	70632	Pro Develp	3,217.67	5,000.00	5,000.00	1,024.00	2,000.00	3,000.00	-40.0%
10015480	70649	Car Wash	21.00	84.00	84.00	7.00	50.00	84.00	.0%
10015480	70690	Purch Serv	74,445.52	89,031.00	89,031.00	69,950.43	89,000.00	87,000.00	-2.3%
10015480	70702	WC Prem	1,060.00	2,091.00	2,091.00	1,566.00	2,091.00	2,396.00	14.6%
10015480	70703	Liab Prem	1,506.00	2,936.00	2,936.00	2,205.00	2,936.00	3,099.00	5.6%
10015480	70704	Prop In Pr	454.00	1,021.00	1,021.00	765.00	1,021.00	1,086.00	6.4%
10015480	70712	WC Claim	7,349.00	13,398.00	13,398.00	10,053.00	13,398.00	16,671.00	24.4%
10015480	70713	Liab Claim	836.00	1,241.00	1,241.00	927.00	1,241.00	1,544.00	24.4%
10015480	70714	Prop Claim	657.00	1,489.00	1,489.00	1,116.00	1,489.00	1,544.00	3.7%
10015480	70720	Ins Admin	1,613.00	2,896.00	2,896.00	2,169.00	2,896.00	3,591.00	24.0%
10015480	71010	Off Supp	979.74	1,500.00	1,500.00	451.71	1,500.00	1,000.00	-33.3%
10015480	71017	Postage	360.80	600.00	600.00	103.80	100.00	500.00	-16.7%
10015480	71024	Janit Supp	2,912.60	3,000.00	3,000.00	2,035.17	3,000.00	2,500.00	-16.7%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Facilities Maintenance	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015480 71030 UniformSup	358.45	500.00	500.00	241.27	500.00	500.00	.0%
10015480 71070 Fuel	994.80	881.68	881.68	1,702.84	1,480.60	1,375.00	56.0%
10015480 71080 Maint Supp	5,502.96	2,500.00	2,500.00	1,386.40	2,500.00	2,500.00	.0%
10015480 71310 Natural Gs	3,755.94	15,000.00	15,000.00	2,382.11	10,000.00	10,000.00	-33.3%
10015480 71320 Electricity	150,518.29	140,000.00	140,000.00	100,756.69	140,000.00	140,000.00	.0%
10015480 71330 Water	16,496.31	20,000.00	20,000.00	18,845.94	20,000.00	22,000.00	10.0%
10015480 71340 Telecom	947.87	2,500.00	2,500.00	712.71	1,000.00	1,500.00	-40.0%
10015480 71420 Periodicls	159.99	500.00	500.00	30.80	100.00	200.00	-60.0%
10015480 72140 CO Other	12,159.00	.00	.00	.00	.00	.00	.0%
10015480 73401 Lease Prin	22,966.38	43,952.68	43,952.68	25,473.48	44,808.00	60,554.66	37.8%
10015480 73701 Lease Int	2,070.47	4,155.84	4,155.84	2,083.33	4,858.84	5,641.15	35.7%
10015480 79990 Othr Exp	21,856.71	.00	.00	.00	.00	.00	.0%
TOTAL Facilities Maintenance	819,966.65	1,077,369.77	1,027,369.77	677,438.18	932,254.89	1,042,502.77	1.5%
TOTAL REVENUE	-48,001.91	-40,000.00	-40,000.00	-32,337.73	-32,870.50	-40,000.00	.0%
TOTAL EXPENSE	867,968.56	1,117,369.77	1,067,369.77	709,775.91	965,125.39	1,082,502.77	1.4%
GRAND TOTAL	819,966.65	1,077,369.77	1,027,369.77	677,438.18	932,254.89	1,042,502.77	1.5%



# GOVERNMENT CENTER 10015485



## Purpose

- Located at 115 E. Washington, the Government Center building is shared by both the City and McLean County. The City's Parks and Recreation (Floor 1), Community Development (Floor 2), and Public Works (Floor 3) offices are located in this building. The Government Center is a 126,300 square-foot building. The City occupies 63,150 square feet of space.
- The Government Center is a leased building. The lease runs until November 30, 2022 and is split equally with McLean County who shares the building. The City does not have any direct ownership in the building. The owner is the McLean County Public Building Commission. The lease with McLean County Public Building Commission was entered into on November 20, 2001 and amended on December 12, 2003, October 4, 2005, January 9, 2012 and November 1, 2013. The lease calls for both a rent payment and a maintenance and operations payments to be made to the McLean County Public Building Commission each year.

## FY2019 Budget & Program Highlights

- The principal, interest and lease payments are based on the bond payments for the purchase and renovation of the building and are split evenly between the City and the County. The payment for FY 2019 is \$429,176.
- The maintenance and operations payment varies annually. The County operates and maintains the building for the McLean County Public Building Commission. The County determines a budget each year around November or December. The Commission approves this budget and distributes the cost evenly between the County and the City. For FY 2019, the maintenance and operations portion of the lease is budgeted at \$427,586. Maintenance and operation expenses include janitorial service, repairs and utility services in the Government Center.
- In FY 2019, the City's portion of the annual lease, maintenance and operations payments equates to a cost of \$13.57 per square foot.

## What We Accomplished in FY 2018

The City successfully added the City's new Downtown Development Division into the Government Center building in FY 2018.

## Revenues & Expenditures

Government Center	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Contractuals	\$354,126	\$358,648	\$364,653	\$407,048
Principal Expense	\$345,000	\$357,500	\$357,500	\$372,500
Interest Expense	\$65,945	\$53,833	\$53,833	\$40,958
Other Expenditures	\$0	\$15,000	\$15,000	\$15,000
<b>Department Total</b>	<b>\$765,071</b>	<b>\$784,980</b>	<b>\$790,985</b>	<b>\$835,505</b>
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Percent of General Taxation</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>

## Challenges

Maintenance & repairs could be a problem as the building continues to age. Two years ago the Public Building Commission had to replace the roof on the building and the City is paying its portion back over 10 years beginning in FY 2018 at \$15,000 annually.



CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Gov Center Bldg Maint	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015485 70425 RepMaint B	18,231.00	16,998.50	16,998.50	16,998.50	16,998.50	15,718.50	-7.5%
10015485 70510 RepMaint B	335,895.00	341,649.00	341,649.00	347,654.00	347,654.00	391,329.00	14.5%
10015485 73401 Lease Prin	345,000.00	357,500.00	357,500.00	357,500.00	357,500.00	372,500.00	4.2%
10015485 73701 Lease Int	65,945.00	53,832.50	53,832.50	53,832.50	53,832.50	40,957.50	-23.9%
10015485 79020 Loans	.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	.0%
TOTAL Gov Center Bldg Maint	765,071.00	784,980.00	784,980.00	790,985.00	790,985.00	835,505.00	6.4%
TOTAL REVENUE	.00	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE	765,071.00	784,980.00	784,980.00	790,985.00	790,985.00	835,505.00	6.4%
GRAND TOTAL	765,071.00	784,980.00	784,980.00	790,985.00	790,985.00	835,505.00	6.4%



# PARKING DEPARTMENT

## 10015490



### Purpose

The City of Bloomington began addressing downtown parking needs with parking controls (meters) in the streets and has progressed to construction of parking decks to house the ever-increasing Downtown parking needs. The City currently owns two parking decks and one surface lot. We also manage the Abraham Lincoln Parking Deck and Government Center surface lot for the Public Building Commission.

The Parking budget accounts for operations and maintenance of the Market Street Parking Deck, Pepsi Ice Center Parking Deck, Major Butler surface lot and Government Center surface lot. These facilities do not have dedicated personnel operating the parking areas on a regular basis as we do at the Abraham Lincoln Parking Deck. This budget accounts for all parking operations and enforcement.

- Market Street Parking Deck – Built in 1974, this 43-year-old facility has 550 parking spaces within the garage with 492 spaces available for rent on a monthly basis. The City currently has about 400 spaces rented. The condition of this facility was rated poor by the City's Facility Maintenance division. Carl Walker Inc., a company that specializes in parking facility design, construction and maintenance, recommended approximately one million dollars of structural repairs. These repairs would extend the useful life of the garage 10 to 15 years. Phase one of the restoration project was completed December 2010 at a cost of about \$250,000. Phases two and three were completed in 2013 at a total combined cost of nearly \$750,000. Since 2013, a few minor maintenance projects have been completed, but no additional structural repairs have been done. Funding in the proposed FY2019 Budget will be used to perform a structural evaluation of the garage. This evaluation will enable Facilities to plan for additional structural repairs to the facility. Although continued structural repairs can keep the facility operational, the rate of return exponentially decreases with the age of the structure. If ongoing structural repairs continue to be made, the expected remaining life of the structure is about 10 years. A replacement plan should be pursued during this time.
- Pepsi Ice Center Parking Deck – Built in 2005 in conjunction with US Cellular Coliseum, this seven-year-old facility has 330 parking spaces, 33 of which are available for rent on a monthly basis. The City currently rents approximately 3 spaces. Serious structural defects were discovered during the City's facility study. The defects were addressed in 2014 and the facility is currently rated in good condition.
- Major Butler Surface Lot – There are 71 parking spaces within the lot. Monthly parking was eliminated in January 2011 and brought back in July 2015. There are 18 spaces available for rent. Currently, 3 monthly parking passes are issued in this lot. In July 2015, the lot was also converted to free four-hour parking in all areas except the rental spaces.
- Government Center Surface Lot – There are 96 parking spaces within the lot. The lot is primarily used for customers doing business in the Government Center as well as City and County employees who are attending meetings in the downtown area. Thirty-one spaces are reserved for M-Plate vehicles and the remaining spaces are for general parking with a 2-hour time limit.
- Parking Enforcement – Enforcement of time limits, handicap parking and other City parking codes are performed by the four parking enforcement staff.

## FY2019 Budget & Program Highlights

- Routine general maintenance of the parking facilities will be performed to ensure safety of parking customers and efficient operations.
- Evaluation of the parking decks will be performed to plan for additional garage structural, drainage, and safety improvements.
- Implementation of T2 Collection Services will occur in an effort to collect outstanding parking citation revenues owed the City.
- Parking Enforcement staff levels were reduced during most of FY 2018 due to employee transition to Facilities Maintenance. The fourth enforcement employee will be replaced with a Parking Enforcement Crew Leader. The crew leader will assist with administrative duties, parking studies, as well as, issue parking citations.

## What We Accomplished in FY 2018

- Staff continued to operate the parking decks and lots to provide Downtown residents and facilities a clean and safe place to park their vehicles.
- Replacement of the obsolete gates, controllers, software and related parking access control system will begin before the end of FY 2018.
- Staff initiated a collections agreement with T2 Collection Services for the collection of unpaid parking violations.

## Authorization

The Parking Division and its related activities have been codified in Chapter 29 of the City Code.

## Funding Source

- Fees are collected for parking in the parking deck and fines are assessed for parking violations issued in Downtown Bloomington. Collection of fees and many parking violations continues to be an ongoing problem.
- The City offers a portion of the Market Street Parking Deck, Pepsi Ice Center Parking Deck and Major Butler Surface Lot for timed general public parking as well as reserved monthly parking. Monthly parking passes are available to the general public at a current rate of \$50 per month. All facilities are open for free general parking on Saturdays, Sundays and Holidays and after 6:00 PM on weekdays.
- Multiple parking spaces in Downtown Bloomington have time limits. Three parking attendants patrol Downtown Bloomington to monitor compliance with regulations and one parking attendant works in the Lincoln Parking Deck pay booth. The City issues parking violations for vehicles which exceed the time limits. The fines for these infractions range from \$10 to \$25 per violation.

Parking Facilities:

Parking Facility	Total Spaces	Lease Spaces	Currently Leased	Available for Lease
Market Street Garage	550	492	400	92
Pepsi Ice Garage	330	33	3	30
Major Butler Lot	71	18	3	15



## Revenues & Expenditures

Parking	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$162,525	\$185,223	\$158,700	\$180,136
Benefits	\$59,807	\$63,820	\$64,587	\$78,521
Contractuals	\$65,328	\$114,789	\$87,927	\$82,092
Commodities	\$72,717	\$71,404	\$61,054	\$73,350
Principal Expense	\$6,693	\$5,112	\$5,112	\$62,696
Interest Expense	\$418	\$302	\$302	\$5,359
Transfer Out	\$283,195	\$303,046	\$262,455	\$286,791
<b>Department Total</b>	<b>\$650,682</b>	<b>\$743,695</b>	<b>\$640,137</b>	<b>\$768,945</b>
<b>Total Revenue</b>	<b>\$336,332</b>	<b>\$369,560</b>	<b>\$299,560</b>	<b>\$414,560</b>
<b>Percent of General Taxation</b>	<b>48.31%</b>	<b>50.31%</b>	<b>53.20%</b>	<b>46.09%</b>

## Performance Measurements

Parking Maintenance & Operation & Pepsi Ice Center Parking Deck	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Inputs:</b>				
Department Expenditures	\$650,682	\$743,695	\$640,137	\$768,945
<b>Outputs:</b>				
Service Calls	115	125	125	150
Walk-In Customers	70	95	85	100
Number of Parking Permits Issued	55	90	74	80
Number of Parking Citations Issued	5403	6000	6300	6500

## Challenges

- Aging Infrastructure – The Market Street Parking facility underwent major repairs in 2010 and 2013. These repairs are estimated to extend the useful life of the facility another 10-15 years. However, within 5-10 years the City will need to consider the long-range viability of the facility and plan for its replacement in Downtown Bloomington. This replacement parking facility is included in the 20-year Capital Plan, but there are currently no funds earmarked for this venture.
- Encouraging customers to purchase monthly passes for the parking facilities instead of parking on the street and risk citations continues to be a challenge. This is shown by the large quantity of outstanding citations. Since there doesn't appear to be a consequence for not paying parking citations, customers choose to park in the street and ignore the citations. The T2 Collections agreement may resolve some of these issues.

## **Downtown Parking Policy**

Downtown Parking Policy: Over the years, parking in downtown (street and parking facilities) has been handled as the perceived need dictated at the time. Length of time on the streets, parking meters and public parking facilities are in a constant state of flux. In early 2010, Farr Associates, as part of their proposed strategic plan for Downtown, provided the City with a parking policy framework (<http://www.cityblm.org/Modules/ShowDocument.aspx?documentid=9105>) to guide an overall plan for parking in the downtown. The plan has three major parts:

1. Shift to an emphasis on public, rather than private, parking in support of a vibrant Downtown
2. Use performance-targets to manage existing parking spaces
3. Convert excess parking revenues into Downtown improvements

Implementation of the plan requires some evaluation and potential City Code changes which require Council approval.

## **Fun Facts**

The complete replacement of the Market Street Parking Facility is estimated to cost between \$10 and \$15 million dollars.

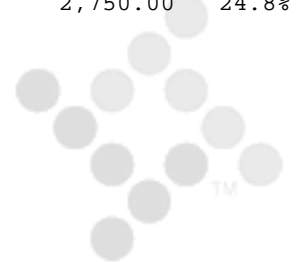


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Parking Operations			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015490	54430	Fac Rntl	-14,496.63	-14,560.00	-14,560.00	-10,919.97	-14,560.00	-14,560.00	.0%
10015490	54520	MPkg Fee	-213,885.47	-240,000.00	-240,000.00	-160,931.71	-200,000.00	-240,000.00	.0%
10015490	54530	OPkg Fee	-32,325.50	-15,000.00	-15,000.00	-7,249.03	-10,000.00	-10,000.00	-33.3%
10015490	55010	PkgViolate	-75,570.89	-100,000.00	-100,000.00	-68,362.41	-75,000.00	-150,000.00	50.0%
10015490	57114	Equip Sale	-50.00	.00	.00	.00	.00	.00	.0%
10015490	57990	Misc Rev	-3.60	.00	.00	.00	.00	.00	.0%
10015490	61100	Salary FT	155,508.34	178,222.80	178,222.80	103,846.44	150,000.00	170,136.00	-4.5%
10015490	61150	Salary OT	7,016.20	7,000.00	7,000.00	4,938.64	7,500.00	10,000.00	42.9%
10015490	61190	Othr Salry	.00	.00	.00	1,200.00	1,200.00	.00	.0%
10015490	62100	Dental Enh	83.30	.00	.00	253.10	483.40	1,478.50	.0%
10015490	62101	Dental Ins	691.39	1,047.50	1,047.50	356.11	490.19	.00	-100.0%
10015490	62102	Vision Ins	183.66	260.50	260.50	140.67	230.32	258.50	-.8%
10015490	62104	BCBS 400	14,920.24	.00	.00	13,738.20	13,181.47	.00	.0%
10015490	62106	HAMP-HMO	5,190.40	.00	.00	.00	.00	.00	.0%
10015490	62108	ENHBCSPPO	.00	18,997.97	18,997.97	2,848.99	9,007.36	33,819.00	78.0%
10015490	62110	Group Life	201.32	149.00	149.00	136.50	213.22	301.50	102.3%
10015490	62120	IMRF	21,675.39	22,780.23	22,780.23	14,462.75	22,221.00	23,021.50	1.1%
10015490	62130	FICA	9,493.17	11,031.68	11,031.68	6,304.42	10,504.00	10,287.50	-6.7%
10015490	62140	Medicare	2,220.42	2,581.79	2,581.79	1,474.40	2,457.00	2,407.00	-6.8%
10015490	62160	Work Comp	-888.82	.00	.00	-994.05	-994.00	.00	.0%
10015490	62170	UniformAll	1,150.00	1,350.00	1,350.00	200.00	1,350.00	1,350.00	.0%
10015490	62330	LIUNA Pen	1,991.57	2,621.00	2,621.00	1,624.80	2,023.00	1,997.00	-23.8%
10015490	62990	Othr Ben	2,895.09	3,000.00	3,000.00	2,820.00	3,420.00	3,600.00	20.0%
10015490	70050	Eng Sv	.00	10,000.00	10,000.00	.00	10,000.00	15,000.00	50.0%
10015490	70095	CC Fees	1,425.11	1,500.00	1,500.00	1,264.75	1,200.00	1,500.00	.0%
10015490	70510	RepMaint B	11,153.78	20,000.00	20,000.00	7,132.77	15,000.00	15,000.00	-25.0%
10015490	70520	RepMaint V	8,848.55	9,000.00	9,000.00	3,893.79	5,000.00	5,500.00	-38.9%
10015490	70530	RepMaint O	5,270.36	10,000.00	10,000.00	.00	.00	.00	-100.0%
10015490	70540	RepMt Othr	1,786.50	7,500.00	7,500.00	1,267.75	5,000.00	5,000.00	-33.3%
10015490	70611	PrintBind	.00	500.00	500.00	1,345.57	500.00	500.00	.0%
10015490	70649	Car Wash	.00	112.00	112.00	7.00	50.00	112.00	.0%
10015490	70690	Purch Serv	7,406.44	20,000.00	20,000.00	6,633.52	15,000.00	15,000.00	-25.0%
10015490	70702	WC Prem	1,394.00	1,375.00	1,375.00	1,150.00	1,375.00	1,247.00	-9.3%
10015490	70703	Liab Prem	1,982.00	1,931.00	1,931.00	1,610.00	1,931.00	1,614.00	-16.4%
10015490	70704	Prop Prem	597.00	671.00	671.00	560.00	671.00	565.00	-15.8%
10015490	70712	WC Claim	19,399.00	25,169.00	25,169.00	20,970.00	25,169.00	16,186.00	-35.7%
10015490	70713	Liab Claim	2,208.00	2,330.00	2,330.00	1,940.00	2,330.00	1,499.00	-35.7%
10015490	70714	Prop Claim	1,735.00	2,797.00	2,797.00	2,330.00	2,797.00	1,499.00	-46.4%
10015490	70720	Ins Admin	2,122.00	1,904.00	1,904.00	1,590.00	1,904.00	1,870.00	-1.8%
10015490	71010	Off Supp	1,578.20	500.00	500.00	924.09	1,000.00	1,000.00	100.0%
10015490	71017	Postage	4,679.54	5,000.00	5,000.00	1,790.75	2,500.00	5,000.00	.0%
10015490	71024	Janit Supp	543.48	.00	.00	651.40	800.00	1,000.00	.0%
10015490	71030	UniformSup	439.04	700.00	700.00	654.43	700.00	600.00	-14.3%
10015490	71070	Fuel	1,790.19	2,204.00	2,204.00	1,222.22	2,553.78	2,750.00	24.8%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Parking Operations	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10015490 71080 Maint Supp	5,709.64	3,500.00	3,500.00	1,814.34	3,500.00	3,000.00	-14.3%
10015490 71320 Electricity	46,838.04	50,000.00	50,000.00	22,472.74	40,000.00	50,000.00	.0%
10015490 71330 Water	3,046.16	2,500.00	2,500.00	2,860.20	3,000.00	4,000.00	60.0%
10015490 71340 Telecom	8,092.82	7,000.00	7,000.00	5,472.44	7,000.00	6,000.00	-14.3%
10015490 73401 Lease Prin	6,692.79	5,111.86	5,111.86	5,111.86	5,112.00	62,696.32	1126.5%
10015490 73701 Lease Int	417.89	301.93	301.93	301.93	302.00	5,358.68	1674.8%
10015490 89307 To 04 MPBd	283,195.00	303,045.75	303,045.75	206,989.02	262,455.16	286,791.17	-5.4%
TOTAL Parking Operations	314,350.11	374,135.01	374,135.01	207,848.42	340,576.90	354,384.67	-5.3%
TOTAL REVENUE	-336,332.09	-369,560.00	-369,560.00	-247,463.12	-299,560.00	-414,560.00	12.2%
TOTAL EXPENSE	650,682.20	743,695.01	743,695.01	455,311.54	640,136.90	768,944.67	3.4%
GRAND TOTAL	314,350.11	374,135.01	374,135.01	207,848.42	340,576.90	354,384.67	-5.3%



# PUBLIC WORKS ADMINISTRATION

## 10016110



### Purpose

Public Works Administration provides the backbone and support for the efforts of the four divisions within Public Works: Engineering, Fleet, Solid Waste, and Streets and Sewers.

Director Jim Karch, PE CFM, works with and responds to the City Council, City Manager, Assistant City Manager, and the public. The Director oversees Division superintendents, an operations manager, an office manager, and administrative staff.

### FY2019 Budget & Program Highlights

- Public Works will use the existing long-term lease with the Central Illinois Regional Airport to create an east-side 'satellite facility' near the intersection of Towanda-Barnes and East Oakland Ave. This facility would have multiple uses. For example, it could be used during snow events to make it easier for salt trucks to refill without having to go downtown. It will also include a fueling station for City vehicles.
- Public Works is planning to examine the City Code and Manual of Practice to ensure that each document matches current policies and procedures.
- Public Works will continue working with the City Council on rate increases to sustain enterprise funds and pay for street repair, street maintenance, and solid waste.

### What We Accomplished in FY 2018

- Hired an Operations Manager
- Updated an over 10-year-old agreement for the Geographic Information System (GIS) to allow sharing of infrastructure data and related information between governments, other public and private entities, and the public. This will help increase transparency by promoting open data. It will also give Bloomington access to a larger pool of data throughout the county and establish a common platform and standards for Bloomington, Normal, and McLean County.
- Worked with community organizations and the public to find a solution for an east-west bicycle route, resulting in the addition of Washington Street, from Lee Street to St. Joseph Drive, to the city's Bicycle Master Plan.
- Partnered with the Community Development Department, Historic Preservation Commission, and the public to finalize the Brick Streets Master Plan, which included construction and funding methods to preserve all remaining brick streets in the city.
- Collaborated with the Finance Department to determine a recommendation for sanitary sewer and stormwater fee increases to fully fund the Sanitary Sewer and Stormwater Master Plans, which resulted in passage of the rates by Council.
- Coordinated Master Planning from various areas within the department.
- Prioritized storm water and sewer projects based on fee levels.
- Continued upgrades and additions to Website content.
- Examined options for short-term and long-term space needs. Continued emphasis on citizen input and customer service.

## Revenues & Expenditures

Public Works Administration	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$248,518	\$393,024	\$413,833	\$395,531
Benefits	\$118,582	\$155,631	\$161,816	\$152,999
Contractuals	\$44,315	\$41,233	\$51,406	\$44,141
Commodities	\$21,709	\$20,764	\$21,919	\$21,934
Capital Expenditures	\$73,299	\$0	\$0	\$0
Principal Expense	\$0	\$68,491	\$62,802	\$110,247
Interest Expense	\$0	\$10,178	\$9,605	\$13,878
<b>Department Total</b>	<b>\$506,422</b>	<b>\$689,320</b>	<b>\$721,380</b>	<b>\$738,729</b>
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Percent of General Taxation</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>

## Performance Measurements

Public Works Administration	FY 2017 Actual	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
<b>Inputs</b>				
<b>Number of Full Time Employees</b>	4	4	4	4
<b>Total Expenditures</b>	\$506,422	\$689,320	\$721,380	\$738,729

## Challenges

- The Public Works Department continues to run with limited resources. Many Public Works divisions are operating at resource levels equivalent to the resource levels that followed the Great Recession in 2009. Public Works is conscious of budgetary issues and has continued to work with other departments, the Council, and the public to accomplish Council directives, while keeping up with daily operations.
- In FY 2017, the City Council gave direction to hire consultants and contractors rather than additional City employees to fulfill staffing needs. With this in mind, Public Works is requesting additional consultants and contractors in order to keep up with public demand and achieve City directives.
- Public Works facilities are inadequate. The garage located along East Street is aging and crowded. Fleet Maintenance lacks indoor vehicle storage and workspace.
- If the City wants to expand the Bloomington Public Library to the south, the Public Works drop-off facility would need to be relocated or permanently closed.

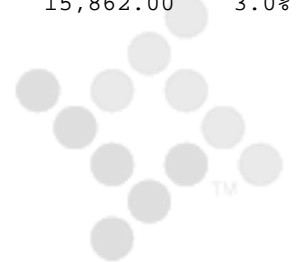


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Public Works Administration			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10016110	61100	Salary FT	233,037.17	328,583.50	328,583.50	223,174.42	323,135.00	328,531.00	.0%
10016110	61130	Salary SN	14,931.01	62,640.00	62,640.00	42,695.80	70,000.00	65,000.00	3.8%
10016110	61150	Salary OT	549.67	1,800.00	1,800.00	10,080.90	15,000.00	2,000.00	11.1%
10016110	61190	Othr Salry	.00	.00	.00	5,698.08	5,698.08	.00	.0%
10016110	62100	Dental Enh	429.76	.00	.00	1,000.83	1,479.60	2,169.00	.0%
10016110	62101	Dental Ins	954.16	1,880.00	1,880.00	381.06	381.06	.00	-100.0%
10016110	62102	Vision Ins	252.56	328.00	328.00	244.55	327.60	328.00	.0%
10016110	62104	BCBS 400	13,628.74	.00	.00	14.97	15.00	.00	.0%
10016110	62106	HAMP-HMO	32,497.28	.00	.00	7,202.16	7,202.16	.00	.0%
10016110	62108	ENHBCSPPO	4,425.60	26,564.44	26,564.44	15,285.31	24,024.09	27,616.00	4.0%
10016110	62109	ENH HMO	6,553.76	39,190.93	39,190.93	23,623.26	31,813.36	39,574.00	1.0%
10016110	62110	Group Life	222.56	227.20	227.20	156.12	184.12	268.00	18.0%
10016110	62115	RHS Contrb	2,740.46	2,980.92	2,980.92	2,987.13	3,253.06	3,350.65	12.4%
10016110	62120	IMRF	32,156.89	50,231.66	50,231.66	36,804.65	53,187.00	50,549.00	.6%
10016110	62130	FICA	13,866.25	22,019.73	22,019.73	16,364.89	25,117.00	22,976.00	4.3%
10016110	62140	Medicare	3,341.20	5,291.00	5,291.00	3,827.22	5,874.00	5,419.00	2.4%
10016110	62210	Tuit Reimb	6,763.92	6,168.00	9,168.00	9,782.00	8,108.50	.00	-100.0%
10016110	62330	LIUNA Pen	748.80	749.00	749.00	579.10	749.00	749.00	.0%
10016110	62990	Othr Ben	.00	.00	.00	100.00	100.00	.00	.0%
10016110	70220	Oth PT Sv	.00	.00	.00	12,457.50	12,457.50	.00	.0%
10016110	70430	MFD Lease	4,769.65	4,761.46	4,761.46	4,740.82	5,956.00	5,956.00	25.1%
10016110	70510	RepMaint B	496.80	515.00	515.00	.00	515.00	530.45	3.0%
10016110	70520	RepMaint V	402.53	250.00	250.00	1,295.03	1,400.00	1,500.00	500.0%
10016110	70540	RepMt Othr	1,601.09	2,500.00	2,500.00	444.84	1,000.00	1,000.00	-60.0%
10016110	70611	PrintBind	1,112.40	309.00	309.00	156.10	309.00	318.27	3.0%
10016110	70631	Dues	943.00	713.79	713.79	570.00	713.79	735.20	3.0%
10016110	70632	Pro Develop	3,225.27	3,000.00	3,000.00	1,761.20	3,000.00	3,090.00	3.0%
10016110	70649	Car Wash	273.00	257.50	257.50	.00	128.75	132.61	-48.5%
10016110	70690	Purch Serv	10,146.24	5,250.00	2,250.00	1,466.37	2,250.00	2,317.50	3.0%
10016110	70702	WC Prem	1,786.00	1,991.00	1,991.00	1,494.00	1,991.00	2,299.00	15.5%
10016110	70703	Liab Prem	2,538.00	2,797.00	2,797.00	2,097.00	2,797.00	2,974.00	6.3%
10016110	70704	Prop In Pr	765.00	972.00	972.00	729.00	972.00	1,042.00	7.2%
10016110	70712	WC Claim	11,251.00	12,593.00	12,593.00	9,441.00	12,593.00	15,862.00	26.0%
10016110	70713	Liab Claim	1,280.00	1,166.00	1,166.00	873.00	1,166.00	1,469.00	26.0%
10016110	70714	Prop Claim	1,006.00	1,399.00	1,399.00	1,053.00	1,399.00	1,469.00	5.0%
10016110	70720	Ins Admin	2,719.00	2,758.00	2,758.00	2,070.00	2,758.00	3,446.00	24.9%
10016110	71010	Off Supp	3,403.39	2,459.24	2,459.24	3,360.67	3,500.00	2,533.02	3.0%
10016110	71017	Postage	1,742.03	1,200.00	1,200.00	1,045.34	1,200.00	1,236.00	3.0%
10016110	71024	Janit Supp	166.78	206.00	206.00	.00	.00	212.18	3.0%
10016110	71035	SafeEquip	1,072.52	.00	.00	.00	.00	.00	.0%
10016110	71060	Food	158.09	515.00	515.00	13.00	515.00	530.45	3.0%
10016110	71070	Fuel	581.06	440.00	440.00	326.82	760.65	1,000.00	127.3%
10016110	71190	Other Supp	434.65	206.00	206.00	6.00	206.00	212.18	3.0%
10016110	71340	Telecom	13,933.58	15,400.00	15,400.00	10,963.14	15,400.00	15,862.00	3.0%





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Public Works Administration	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10016110 71420 Periodicls	216.48	337.65	337.65	312.30	337.65	347.78	3.0%
10016110 72520 Buildings	73,298.90	.00	.00	.00	.00	.00	.0%
10016110 73401 Lease Prin	.00	68,491.08	68,491.08	21,412.76	62,802.00	110,247.25	61.0%
10016110 73701 Lease Int	.00	10,178.35	10,178.35	1,837.36	9,604.51	13,877.89	36.3%
TOTAL Public Works Administr	506,422.25	689,320.45	689,320.45	479,928.70	721,380.48	738,729.43	7.2%
TOTAL REVENUE	.00	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE	506,422.25	689,320.45	689,320.45	479,928.70	721,380.48	738,729.43	7.2%
GRAND TOTAL	506,422.25	689,320.45	689,320.45	479,928.70	721,380.48	738,729.43	7.2%





# STREET MAINTENANCE

## 10016120



### Purpose

Street Maintenance provides general street upkeep, which includes resurfacing, reconstruction, pothole repairs, patching and repairs needed after excavations for work on water or sewer lines. The City uses contractors for major street projects due to a lack of equipment and staffing. However, the City uses employees for innumerable smaller projects. City staff also plans and supervises major road construction, reconstruction, and resurfacing. The City's annual resurfacing contract is bid to a contractor and falls under capital projects.

Task/Assignment	Number of Full-Time Employees
Sign Shop	2
Traffic Lane Painting (Night Crew)	3
Misc. Support	1
Streets, Sidewalks, Water Ditches, Etc.	3
Cave-ins, Concrete Panels, Potholes, Sidewalks and Sidewalk Ramps, Etc.	4
Employees assigned daily to task above on as needed basis	4
Supervisors	2
<b>Total</b>	<b>19</b>

**Snow Events:** When a snow event occurs, 25 full-time employees per 8-hour shift are moved from either Street Maintenance, Sanitary Sewer, Storm Water, Solid Waste, or Parks and Recreation to focus on the snow event. Public Works then charges the employees' time to the snow and ice fund rather than Street Maintenance, Sanitary Sewer, Storm Water, Solid Waste, or Parks and Recreation, depending on where the employee is typically assigned. On average, 30 snow events occur each winter.

### FY2019 Budget & Program Highlights

- Street crews continue to patch and preserve roadways to extend their life. This has been an essential feature of the City's program. These "permanent patches" last far longer than standard pothole fill.
- Crews will again be assigned to larger projects, as needed.
- The street maintenance workers will also resurface entire blocks and half-blocks at times.
- If approved by Council, the first phase of the Brick Streets Master Plan will be implemented.

### Funding Source

General Fund 87.14%, and funds dedicated for Pavement Repair, Street Maintenance plus other fees and penalties make up the remaining 12.86%

## What We Accomplished in FY 2018

- Continued the Sign Inventory Program, which allowed Street Maintenance to be in compliance with federal requirements. This included tagging signs and keeping sign inventory up-to-date.
- Continued work on concrete street panels and permanent pothole patching.
- The Sign Shop continued its gradual replacement of aging signs with new ones proven to have higher visibility and greater longevity.

## Revenues & Expenditures

Street Maintenance	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$1,393,702	\$1,494,567	\$1,593,753	\$1,549,741
Benefits	\$606,013	\$614,274	\$665,752	\$616,825
Contractuals	\$539,800	\$681,408	\$588,088	\$460,549
Commodities	\$861,858	\$780,109	\$812,673	\$794,775
Capital Expenditures	\$31,421	\$0	\$17,843	\$0
Principal Expense	\$116,846	\$30,699	\$28,355	\$54,020
Interest Expense	\$2,440	\$3,240	\$2,951	\$4,920
<b>Department Total</b>	<b>\$3,552,081</b>	<b>\$3,604,297</b>	<b>\$3,709,415</b>	<b>\$3,480,829</b>
<b>Total Revenue</b>	<b>\$493,043</b>	<b>\$311,709</b>	<b>\$367,282</b>	<b>\$447,703</b>
<b>Percent of General Taxation</b>	<b>86.12%</b>	<b>91.35%</b>	<b>90.10%</b>	<b>87.14%</b>

## Performance Measurements

Street Maintenance	FY 2017 Actual	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
<b>Inputs</b>				
Number of Full Time Employees	19	19	19	19
Total Expenditures				
Street and Alley Rehab Expenditures per Paved Lane Mile*	\$4,091	\$4,265	\$4,390	\$4,119
<b>Outputs</b>				
Total paved lane miles†	845	845	845	845
Total Paved Lane Miles Assessed in Satisfactory or Better Condition†	637‡	637‡	810§	810§
Percentage of Assessed Lane Miles Rated Satisfactory or Better	79%‡	79%‡	96%§	96%§
Average Number of Working Days to Repair a Pothole	2	2	2	2
Tons of Asphalt	2,258	3,298	3,327	3,327

\*Divides 'Total Expenditures' by 'Total paved lane miles'

†Includes streets and alleys

‡FY17 Actual and FY18 Adopted numbers are based on the requirement that all streets must have a PASER system rating of 5 to be considered "Satisfactory."

§FY18 Projected and FY19 Proposed numbers are based on a newer requirement that Arterial streets must have a PASER system rating of 5 to be considered "Satisfactory." However, Collector streets are required to have a PASER system rating of 4 to be considered "Satisfactory." Furthermore, Local streets and Alleys are required to have a PASER system rating of 3 to be considered "Satisfactory." More information on this change can be found under the Challenges section of this narrative.

## Challenges

- Deteriorating road conditions and increasing number of sewer cave-ins cause increases in impromptu care and reactive adjustment.
- The City Council's increased commitment to street resurfacing is making a difference in bringing overall street conditions to a more acceptable level. This commitment is combined with a Staff-Council commitment to stretching dollars and extending the life of streets through pavement preservation measures. City crews perform permanent patching, and contractors have been hired to use pavement preservation methods, primarily Reclamite overlay that acts in similar ways to seal-coating a wooden porch. These measures have the potential to save millions of dollars. Patching comes out of Street Maintenance while resurfacing and pavement preservation out of Capital Improvement.
- Recommended service levels for roads (below), which began in FY 2018, are an improvement, but still create a reactive approach rather than a proactive approach. Five times more local streets exist than arterial streets. This means that more time and money will be spent reactively repairing pot holes and other issues by keeping the minimum rating for the majority of roads, which are local, at 3 or higher. A proactive approach would keep all minimum ratings for all roads at 5, but current funding levels don't support that approach.

Street Classification	Minimum Rating	Centerline Miles	Expected Life	Area Per Year	Projected Cost Per Year
Arterial	5	54	12	105,892	\$3,282,659
Collector	4	29	18	32,897	\$1,019,809
Local	3	238	27	144,525	\$4,480,284
Alley	3	16	30	3,139	\$97,311
<b>Annual funding to meet recommended ratings</b>					<b>\$8,880,063</b>

- Street Maintenance, Engineering, and Public Works Administration worked together to create a Brick Streets Master Plan based on direction from Council. The plan seeks to preserve the 3.5 miles of brick streets that remain uncovered within the city. However, the plan is unfunded at this time. If fully implemented, the estimated cost is \$7.4 million.

## What Else Do We Do?

- Funding for Street Maintenance is used to maintain approximately 320 centerline miles of street pavement. It includes pavement repairs resulting from the work of contractors or the Water Department performing utility repairs. Typically, two crews with three employees each perform street maintenance during the normal construction season (May 1 to November 1). For the remainder of the year, the number of employees on specific duties, including snow plowing, varies depending on need. Usually, three two-person crews work on pothole patching operations during the winter months.
- Street Maintenance also performs work on urban sections of state highways and receives reimbursement through the Illinois Department of Transportation (IDOT).
- Sign Shop –The Street Maintenance budget provides funding for the following Sign Shop activities:
  - Maintenance and repair of approximately 25,000 traffic control signs located along the 320 centerline miles of pavement within the City of Bloomington.
  - Purchase of equipment used either directly by the City of Bloomington employees or loaned out to other groups for special events such as the Park to Park Run, the annual Labor Day Parade and other similar events.
  - Field auditing of the installed signs once every 10 years to comply with federal retro-reflectivity requirements.
  - Replacement of damaged traffic control signage.
  - Traffic line painting.
  - Special events sign and barricade posting and removal.

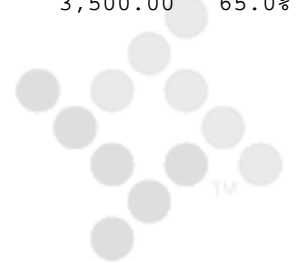


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Street Maintenance			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10016120	54010	St Maint	-103,277.26	-99,708.88	-99,708.88	-74,521.21	-99,708.88	-101,703.06	2.0%
10016120	54020	Pvmt Repr	-365,788.33	-206,000.00	-206,000.00	-248,775.24	-260,000.00	-340,000.00	65.0%
10016120	57114	Equip Sale	-1,959.11	.00	.00	-373.00	-373.00	.00	.0%
10016120	57320	POwn Contr	-16,841.05	.00	.00	-16,841.05	.00	.00	.0%
10016120	57420	PropDamCln	-3,479.43	-5,000.00	-5,000.00	-3,988.15	-5,000.00	-5,000.00	.0%
10016120	57990	Misc Rev	-1,697.82	-1,000.00	-1,000.00	-2,192.75	-2,200.00	-1,000.00	.0%
10016120	61100	Salary FT	1,216,789.87	1,284,567.00	1,284,567.00	982,703.36	1,335,176.00	1,331,861.00	3.7%
10016120	61130	Salary SN	88,767.25	130,000.00	130,000.00	62,347.51	88,000.00	97,880.00	-24.7%
10016120	61150	Salary OT	88,145.07	80,000.00	120,000.00	132,211.24	170,000.00	120,000.00	.0%
10016120	61190	Other Sal	.00	.00	.00	576.60	576.60	.00	.0%
10016120	62100	Dental Enh	3,174.68	.00	.00	8,442.92	11,016.90	11,650.00	.0%
10016120	62101	Dental Ins	4,878.50	7,932.00	7,932.00	195.66	71.77	.00	-100.0%
10016120	62102	Vision Ins	1,673.22	1,840.00	1,840.00	1,491.10	1,910.47	1,836.00	-.2%
10016120	62104	BCBS 400	135,686.29	.00	.00	120.29	120.29	.00	.0%
10016120	62106	HAMP-HMO	49,002.82	.00	.00	.00	.00	.00	.0%
10016120	62108	ENHBCBSPP0	63,650.82	212,045.20	212,045.20	188,591.25	240,156.92	219,103.00	3.3%
10016120	62109	ENH HMO	22,022.90	69,097.05	69,097.05	59,018.01	68,356.30	60,162.00	-12.9%
10016120	62110	Group Life	1,163.78	691.00	691.00	1,049.13	1,425.37	1,273.00	84.2%
10016120	62120	IMRF	195,199.52	194,722.00	194,722.00	156,702.36	200,165.00	185,549.00	-4.7%
10016120	62130	FICA	80,557.63	88,842.00	88,842.00	67,161.58	95,724.00	90,303.00	1.6%
10016120	62140	Medicare	18,839.59	20,785.00	20,785.00	15,707.23	22,387.00	21,119.00	1.6%
10016120	62150	UnEmpl Ins	9,714.00	5,000.00	5,000.00	-289.00	10,000.00	12,500.00	150.0%
10016120	62160	Work Comp	8,249.35	.00	.00	-2,094.74	838.00	.00	.0%
10016120	62170	UniformAll	12,000.00	12,750.00	12,750.00	.00	12,750.00	12,750.00	.0%
10016120	62990	Othr Ben	200.00	570.00	570.00	830.00	830.00	580.00	1.8%
10016120	70220	Oth PT Sv	22.50	.00	.00	3,949.46	4,000.00	.00	.0%
10016120	70420	Rentals	16,237.15	18,000.00	2,103.84	3,330.14	10,000.00	10,500.00	399.1%
10016120	70510	RepMaint B	.00	.00	.00	11,782.98	20,000.00	20,600.00	.0%
10016120	70520	RepMaint V	76,627.93	75,000.00	75,000.00	69,995.61	85,000.00	90,000.00	20.0%
10016120	70540	RepMt Othr	.00	5,070.24	5,070.24	292.84	6,500.00	3,000.00	-40.8%
10016120	70550	RepMaint I	.00	200,000.00	200,000.00	.00	.00	.00	-100.0%
10016120	70590	Oth Repair	5,755.40	5,000.00	5,000.00	.00	5,000.00	8,000.00	60.0%
10016120	70632	Pro Develp	1,606.43	1,545.00	1,545.00	780.05	1,545.00	1,545.00	.0%
10016120	70641	Temp Sv	186,627.35	120,000.00	120,000.00	163,259.32	180,000.00	61,800.00	-48.5%
10016120	70650	Lndfl Fees	31,344.77	25,750.00	25,750.00	25,750.00	35,000.00	36,400.00	41.4%
10016120	70690	Purch Serv	10,737.95	25,000.00	25,000.00	20,647.27	35,000.00	31,050.00	24.2%
10016120	70702	WC Prem	9,106.00	10,419.00	10,419.00	8,680.00	10,419.00	9,319.00	-10.6%
10016120	70703	Liab Prem	12,944.00	14,633.00	14,633.00	12,190.00	14,633.00	12,057.00	-17.6%
10016120	70704	Prop In Pr	3,901.00	5,087.00	5,087.00	4,240.00	5,087.00	4,224.00	-17.0%
10016120	70712	WC Claim	142,142.00	134,147.00	134,147.00	111,790.00	134,147.00	133,385.00	-.6%
10016120	70713	Liab Claim	16,176.00	12,421.00	12,421.00	10,350.00	12,421.00	12,350.00	-.6%
10016120	70714	Prop Claim	12,710.00	14,905.00	14,905.00	12,420.00	14,905.00	12,350.00	-17.1%
10016120	70720	Ins Admin	13,862.00	14,431.00	14,431.00	12,030.00	14,431.00	13,969.00	-3.2%
10016120	71035	SafeEquip	3,188.29	2,121.80	2,121.80	2,730.69	3,212.99	3,500.00	65.0%



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CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Street Maintenance	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10016120 71070 Fuel	49,822.13	50,696.00	50,696.00	43,983.54	65,983.02	62,500.00	23.3%
10016120 71080 Maint Supp	575.00	.00	.00	.00	.00	.00	.0%
10016120 71081 Concrete	257,210.73	225,000.00	205,000.00	224,475.80	225,000.00	220,000.00	7.3%
10016120 71082 Asphalt	185,156.80	200,000.00	180,000.00	197,242.50	200,000.00	191,000.00	6.1%
10016120 71083 UPM Cold M	34,159.17	25,750.00	25,750.00	13,991.89	25,750.00	25,750.00	.0%
10016120 71084 Agg RkSnd	31,579.39	28,113.85	28,113.85	34,347.55	40,000.00	41,200.00	46.5%
10016120 71091 Sign Matr1	9,174.11	9,550.00	9,550.00	10,623.98	13,000.00	13,390.00	40.2%
10016120 71092 Sign Posts	10,690.25	.00	.00	.00	.00	.00	.0%
10016120 71093 StName Sgn	15,059.24	30,900.00	30,900.00	9,080.49	26,000.00	26,780.00	-13.3%
10016120 71094 Tctl Sign	65,571.84	40,000.00	40,000.00	21,067.84	40,000.00	40,000.00	.0%
10016120 71095 Tfc Paint	3,891.69	2,000.00	2,000.00	1,620.61	2,000.00	2,060.00	3.0%
10016120 71096 Tfc Lpaint	90,241.10	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	.0%
10016120 71098 Pvmt Mark	17.06	.00	.00	.00	.00	.00	.0%
10016120 71099 Tfc Baricd	26,614.80	20,600.00	20,600.00	7,969.40	20,600.00	21,218.00	3.0%
10016120 71190 Other Supp	78,906.86	70,376.95	68,429.95	60,854.45	75,376.95	72,376.95	5.8%
10016120 71330 Water	.00	.00	.00	350.12	750.00	.00	.0%
10016120 72130 CO Lcn Veh	31,421.00	.00	15,896.16	15,896.16	15,896.16	.00	-100.0%
10016120 72140 CO Other	.00	.00	1,947.00	1,947.00	1,947.00	.00	-100.0%
10016120 73401 Lease Prin	116,845.94	30,698.73	30,698.73	19,399.12	28,355.00	54,019.79	76.0%
10016120 73701 Lease Int	2,439.50	3,240.39	3,240.39	1,270.20	2,950.80	4,919.53	51.8%
10016120 79150 Bad Debt	.00	.00	.00	.02	.00	.00	.0%
TOTAL Street Maintenance	3,059,037.67	3,292,588.33	3,292,588.33	2,541,412.13	3,342,132.66	3,033,126.21	-7.9%
TOTAL REVENUE	-493,043.00	-311,708.88	-311,708.88	-346,691.40	-367,281.88	-447,703.06	43.6%
TOTAL EXPENSE	3,552,080.67	3,604,297.21	3,604,297.21	2,888,103.53	3,709,414.54	3,480,829.27	-3.4%
GRAND TOTAL	3,059,037.67	3,292,588.33	3,292,588.33	2,541,412.13	3,342,132.66	3,033,126.21	-7.9%



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# SNOW & ICE REMOVAL

## 10016124



### Purpose

Snow & Ice Removal operations entail all plowing and salting of the City streets and alleys to maintain safe roadways for residents and to keep commerce moving. During snow events, personnel also are responsible for plowing/salting all City owned parking lots, Fire stations, the Library parking lot and the Lincoln parking lot across from the Government Center. Snow/Ice response involves personnel from other divisions, and supervisors rotate management duties. More information on staffing levels is listed below. Only properly licensed employees from AFSCME local 699 operate snow and ice removal equipment. Fleet Management provides maintenance and repairs to snow and ice removal equipment, switching to 12-hour shifts to provide 24-hour coverage during major snow events.

**Snow Events:** When a snow event occurs, 25 full-time employees per 8-hour shift are moved from either Street Maintenance, Sanitary Sewer, Storm Water, Solid Waste, or Parks and Recreation to focus on the snow event. Public Works then charges the employees' time to the snow and ice fund rather than Street Maintenance, Sanitary Sewer, Storm Water, Solid Waste, or Parks and Recreation, depending on where the employee is typically assigned. On average, 30 snow events occur each winter. The overall cost of snow/ice response for snow events depends on severity, duration, and timing (weekends require overtime pay) of them, rather than how many snow events occur.

### FY2019 Budget & Program Highlights

- The Snow & Ice Removal fund remains one of the more important items for both citizens and the City Council.
- Public Works will continue working on developing a long-term agreement with the Central Illinois Regional Airport to create an east-side 'satellite facility' near the intersection of Towanda-Barnes and East Oakland Ave. This facility would have multiple uses. For example, it could be used during snow events to make it easier for salt trucks to refill without having to go downtown.

### What We Accomplished in FY 2018

- Most mailboxes that are damaged during snow/ice removal results from the boxes getting hit by a wave of heavy snow coming off the plow – not from being hit by the snow plow itself. Public Works began experimenting with a bendable mailbox post to reduce the cost of repeated mailbox replacements at select locations. A spring-loaded mailbox post, called a "rebounding mailbox," was installed on Airport Road at Empire at a spot that goes through multiple mailboxes every year. The test mailbox made it through the winter. The rebounding mailbox and post costs \$125 apiece, counting shipping. A standard mailbox and post costs \$34, plus staff time to install. Expanded use is planned, and limited, strategic placement will be essential because of the extra cost for the spring-loaded boxes.
- The City historically budgets for an average year. The response policy is to attack snow/ice problems with vigor.

## Revenues & Expenditures

Snow & Ice Removal	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$164,331	\$230,000	\$228,270	\$130,000
Benefits	\$61,598	\$95,869	\$95,888	\$71,359
Contractuals	\$51,604	\$83,298	\$110,832	\$86,735
Commodities	\$305,970	\$438,917	\$453,917	\$474,425
Capital Expenditures	\$12,500	\$0	\$0	\$0
Principal Expense	\$85,513	\$0	\$0	\$0
Interest Expense	\$1,182	\$0	\$0	\$0
<b>Department Total</b>	<b>\$682,699</b>	<b>\$848,084</b>	<b>\$888,908</b>	<b>\$762,519</b>
<b>Total Revenue</b>	<b>\$9,175</b>	<b>\$10,609</b>	<b>\$10,609</b>	<b>\$10,927</b>
<b>Percent of General Taxation</b>	<b>98.66%</b>	<b>98.75%</b>	<b>98.81%</b>	<b>98.57%</b>

## Performance Measurements

Snow and Ice Removal	FY 2017 Actual	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
<b>Inputs</b>				
Number of Full Time Employees	-	-	-	-
Total Expenditures	\$682,699	\$848,084	\$888,908	\$762,519
Cost of Salt per Ton	\$48.97	\$48.97	\$47.44	\$47.44
<b>Outputs</b>				
Number of Snow Events	11	31	31*	31
Tons of Salt used	6,370	8,000	8,000*	8,000
Mailbox replacement	55	350	350*	350
Overtime	\$91,261	\$325,000	\$225,000*	\$125,000

\*Projection based on FY 2018 Adopted, as no snow events occurred in the first half of FY18

## Challenges

- Public Works strives to safely, effectively and swiftly remove snow and ice. This is tested by a reduction in staff. The Solid Waste Division lost 6 jobs (through attrition and job transfers) as a cost-saving measure in FY 16. That means 6 fewer employees to clear the roads.
- Limitations on number of hours worked are intended to promote safety for the drivers. However, it further limits the City's ability to response to weather emergencies.
- A second salt dome, in east Bloomington, would improve response time because drivers working on the east side would no longer have to drive to downtown to reload salt. A satellite dome also would add desired capacity; the existing salt dome only provides 75% of average annual usage.





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Snow & Ice Removal	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10016124 57990 Misc Rev	-9,174.90	-10,609.00	-10,609.00	.00	-10,609.00	-10,927.27	3.0%
10016124 61100 Salary FT	72,978.84	5,000.00	5,000.00	23,024.88	270.00	5,000.00	.0%
10016124 61130 Salary SN	92.00	.00	.00	180.00	3,000.00	.00	.0%
10016124 61150 Salary OT	91,260.65	225,000.00	225,000.00	84,398.36	225,000.00	125,000.00	-44.4%
10016124 62100 Dental Enh	593.03	.00	.00	487.72	11.28	.00	.0%
10016124 62101 Dental Ins	352.23	.00	.00	.00	.00	.00	.0%
10016124 62102 Vision Ins	162.94	.00	.00	88.72	1.94	.00	.0%
10016124 62104 BCBS 400	8,005.10	.00	.00	.00	.00	.00	.0%
10016124 62106 HAMP-HMO	3,329.97	.00	.00	.00	.00	.00	.0%
10016124 62108 ENHBCSPPO	11,707.73	22,689.44	22,689.44	12,262.44	22,689.44	.00	-100.0%
10016124 62109 ENH HMO	2,635.22	1,819.61	1,819.61	1,839.77	1,819.61	.00	-100.0%
10016124 62110 Group Life	179.61	.00	.00	72.88	5.88	.00	.0%
10016124 62120 IMRF	21,676.05	42,174.00	42,174.00	13,415.72	42,174.00	42,174.00	.0%
10016124 62130 FICA	9,641.59	20,687.00	20,687.00	6,237.14	20,687.00	20,687.00	.0%
10016124 62140 Medicare	2,254.82	4,839.00	4,839.00	1,458.72	4,839.00	4,838.00	.0%
10016124 62990 Othr Ben	1,060.00	3,660.00	3,660.00	823.80	3,660.00	3,660.00	.0%
10016124 70510 RepMaint B	.00	.00	.00	10,913.00	20,000.00	20,600.00	.0%
10016124 70520 RepMaint V	26,875.31	55,004.00	55,004.00	22,783.47	60,004.00	36,804.00	-33.1%
10016124 70590 Oth Repair	.00	5,000.00	5,000.00	76.92	5,000.00	5,150.00	3.0%
10016124 70690 Purch Serv	1,122.64	.00	.00	1,267.20	2,534.40	2,610.43	.0%
10016124 70702 WC Prem	1,975.00	1,959.00	1,959.00	1,467.00	1,959.00	1,736.00	-11.4%
10016124 70703 Liab Prem	2,807.00	2,751.00	2,751.00	2,061.00	2,751.00	2,246.00	-18.4%
10016124 70704 Prop Prem	846.00	957.00	957.00	720.00	957.00	787.00	-17.8%
10016124 70712 WC Claim	12,443.00	12,390.00	12,390.00	9,288.00	12,390.00	11,981.00	-3.3%
10016124 70713 Liab Claim	1,416.00	1,147.00	1,147.00	864.00	1,147.00	1,109.00	-3.3%
10016124 70714 Prop Claim	1,113.00	1,377.00	1,377.00	1,035.00	1,377.00	1,109.00	-19.5%
10016124 70720 Ins Admin	3,006.00	2,713.00	2,713.00	2,034.00	2,713.00	2,603.00	-4.1%
10016124 71035 SafeEquip	130.50	.00	.00	.00	.00	.00	.0%
10016124 71070 Fuel	16,076.58	51,126.00	51,126.00	12,708.04	66,126.00	75,000.00	46.7%
10016124 71080 Maint Supp	754.91	.00	.00	.00	.00	.00	.0%
10016124 71085 Rock Salt	215,702.79	375,000.00	373,053.00	344,701.46	375,000.00	386,250.00	3.5%
10016124 71190 Other Supp	73,305.48	12,791.29	12,791.29	14,187.60	12,791.00	13,174.73	3.0%
10016124 72140 CO Other	12,500.18	.00	1,947.00	1,947.00	.00	.00	-100.0%
10016124 73401 Lease Prin	85,513.08	.00	.00	.00	.00	.00	.0%
10016124 73701 Lease Int	1,181.88	.00	.00	.00	.00	.00	.0%
TOTAL Snow & Ice Removal	673,524.23	837,475.34	837,475.34	570,343.84	878,298.55	751,591.89	-10.3%
TOTAL REVENUE	-9,174.90	-10,609.00	-10,609.00	.00	-10,609.00	-10,927.27	3.0%
TOTAL EXPENSE	682,699.13	848,084.34	848,084.34	570,343.84	888,907.55	762,519.16	-10.1%
GRAND TOTAL	673,524.23	837,475.34	837,475.34	570,343.84	878,298.55	751,591.89	-10.3%



265

# ENGINEERING DEPARTMENT

## 10016210



### Purpose

The Engineering Division of Public Works takes a planning and oversight role in many of the City's infrastructure projects. Streets, sewers, storm water management, sidewalks, and bicycle lanes fall under Public Works, and engineers and engineering technicians often plan and oversee these efforts.

The division oversees the pavement resurfacing program and programs to improve sidewalks and install ADA-compliant sidewalk ramps. The division oversees plans for roads, bridges, traffic infrastructure, and new subdivisions. It heads the planning effort to upgrade sewers and eliminate overflow of water from combined sewers into streams (CSO elimination). It oversees and inspects the work of contractors on City projects and in new subdivisions. It also:

- Maintains Bloomington's Geographic Information System (GIS) and GIS-based street, sewer, sidewalk, water and traffic databases.
- Helps coordinate school walking routes.
- Considers citizen requests and input, conducts engineering studies, and proposes improvements to provide safe and efficient public infrastructure.
- Manages traffic signals and timing, traffic signs, pavement markings, traffic calming, traffic counts, and traffic crash reporting and analysis.
- Oversees compliance with City, state and federal regulations, state and national construction standards, and environmental laws.
- Employs four electricians to maintain traffic signals, Downtown decorative street lighting, water and sewer pump stations, and water treatment plant electrical and control systems.
- Issues dumpster, traffic control, overweight, excavation, curb cut and erosion control permits.
- Conducts specialized research and analysis.
- Designs, review plans, inspects, approves and manages record drawings of public improvements such as sewers, detention basin, roads, traffic signals and other public infrastructure.
- Manages the public right-of-way.

### FY2019 Budget & Program Highlights

A major Engineering Division objective is to quantify needs, which allows objective and systematic setting of priorities. The engineering staff has rated all streets and sidewalks maintained by the City of Bloomington. The ratings help determine which pieces of infrastructure to repair and replace first. Engineering now is turning to systematic ratings of sanitary and combined sewers. By the end of the 2017 contracts, Public Works will have rated about 13 percent of these sewers over a three-year period by documenting pipes with CCTV footage and analyzing that footage. An analysis results in line and manhole repairs where needed. Sometimes, it results in sewer lining to bring piping back to like-new condition.

The Complete Streets Ordinance approved by the City Council in 2016 requires Engineering to take a harder look at multi-modal transportation infrastructure when planning street repairs. This includes considerations such as the Bicycle Master Plan and Comprehensive Plan.

The engineering budget pays for the following 7 staff members:

- The City Engineer and Assistant City Engineer, who oversee high-level planning as well as performing project management.
- Two of the Division's four electricians, whose duties include traffic signal and downtown lighting maintenance. (The other two are paid from Water and Sanitary Sewer).
- Two of the Division's six engineering technicians, one of whom oversees street improvement projects and the other who specializes in documents and records.
- One support staff member, who is essential to recordkeeping.
- One support staff member, who is essential to recordkeeping.

## Funding Source

General Fund 90.89%, Maintenance and Fees 9.11%

## What We Accomplished in FY 2018

- Street resurfacing exceeded \$3.5 million.

## Revenues & Expenditures

Engineering	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$563,138	\$657,860	\$682,823	\$701,688
Benefits	\$227,639	\$258,899	\$268,539	\$302,215
Contractuals	\$473,529	\$508,066	\$477,794	\$486,276
Commodities	\$984,929	\$976,120	\$1,041,213	\$953,401
Capital Expenditures	\$56,704	\$0	\$0	\$0
Principal Expense	\$18,476	\$8,096	\$7,474	\$18,537
Interest Expense	\$547	\$810	\$731	\$1,625
Other Expenditures	\$5,918	\$0	\$878	\$0
<b>Department Total</b>	<b>\$2,330,879</b>	<b>\$2,409,850</b>	<b>\$2,479,452</b>	<b>\$2,463,742</b>
<b>Total Revenue</b>	<b>\$264,539</b>	<b>\$224,554</b>	<b>\$260,582</b>	<b>\$224,554</b>
<b>Percent of General Taxation</b>	<b>88.65%</b>	<b>90.68%</b>	<b>89.49%</b>	<b>90.89%</b>

## Performance Measurements

Engineering	FY 2017 Actual	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
<b>Inputs</b>				
Total Expenditures	\$2,330,879	\$2,409,850	\$2,479,452	\$2,463,742
<b>Outputs</b>				
Curb Cut Permits Issued	110	150	117*	117
Excavation Permits Issued	321	500	373*	373
Erosion Permits Issued	133	200	149*	149
Traffic Control Permits Issued	47	50	54*	54
Dumpster Permits Issued	23	75	38*	38
Overweight Permits Issued	290	250	229*	229
In-House Plan Reviews	151	150	128*	128

\*Projection based on adding FY 18 Actual from May 1, 2017 through October 31, 2017 to 50% of FY 2017 Actual

## Challenges

- The Engineering Division continues to run with limited resources. Many Public Works divisions are operating at resource levels equivalent to the resource levels that followed the Great Recession in 2009. Public Works is conscious of budgetary issues and has continued to work with other departments, the Council, and the public to accomplish Council directives, while keeping up with daily operations.
- In FY 2017, the City Council gave direction to hire contractors or consultants rather than additional City employees to fulfill staffing needs. With this in mind, Public Works is requesting additional contractors or consultants in order to keep up with public demand and achieve the City's goals and objectives.
- With the sanitary sewer and stormwater fee increases that began in FY 19, the City Council must determine how to address stormwater and sanitary sewer needs. Engineering is heavily involved in planning and overseeing the needed projects. Additional engineering contractors or consultants must be hired to bring the additional projects to fruition. Public Works proposes to gradually add contractors or consultants as the Stormwater and Sanitary Sewer Master Plans projects and programs are enacted.
- On a similar note, the City will need more contractors or consultants if the City Council chooses to increase the annual resurfacing budget.

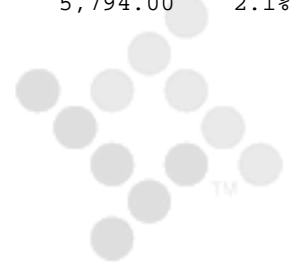


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Engineering Administration			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10016210	52090	CurbEx Pmt	-13,645.00	-21,486.76	-21,486.76	-11,190.00	-21,486.76	-21,486.76	.0%
10016210	52990	Other Pmt	-27,235.00	-27,864.54	-27,864.54	-9,452.50	-27,864.54	-27,864.54	.0%
10016210	54010	St Maint	.00	-20,600.00	-20,600.00	-17,400.00	-20,600.00	-20,600.00	.0%
10016210	54030	TfCt Maint	-145,412.84	-131,325.00	-131,325.00	-80,140.30	-131,325.00	-131,325.00	.0%
10016210	54470	Insp Fee	-45,877.07	-21,218.00	-21,218.00	-4,288.24	-21,218.00	-21,218.00	.0%
10016210	57114	Equip Sale	-3,051.00	.00	.00	-24,087.49	-24,087.49	.00	.0%
10016210	57420	PropDamClm	-29,317.63	-2,060.00	-2,060.00	-13,789.81	-14,000.00	-2,060.00	.0%
10016210	61100	Salary FT	500,482.29	587,860.00	587,860.00	448,284.98	582,423.00	616,688.00	4.9%
10016210	61130	Salary SN	42,959.90	40,000.00	40,000.00	54,172.26	75,000.00	50,000.00	25.0%
10016210	61150	Salary OT	19,696.02	30,000.00	30,000.00	23,174.96	25,000.00	35,000.00	16.7%
10016210	61190	Othr Salry	.00	.00	.00	400.00	400.00	.00	.0%
10016210	62100	Dental Enh	1,000.25	.00	.00	2,768.31	3,545.58	4,600.00	.0%
10016210	62101	Dental Ins	1,865.02	4,029.72	4,029.72	250.94	251.36	.00	-100.0%
10016210	62102	Vision Ins	560.29	704.18	704.18	479.94	581.50	613.00	-12.9%
10016210	62104	BCBS 400	50,124.04	.00	.00	8,959.11	8,974.08	.00	.0%
10016210	62106	HAMP-HMO	13,589.51	.00	.00	.00	.00	.00	.0%
10016210	62108	ENHBCSPPO	26,635.06	107,260.38	107,260.38	76,377.62	96,599.87	121,143.00	12.9%
10016210	62109	ENH HMO	37.41	34.12	34.12	55.22	52.32	.00	-100.0%
10016210	62110	Group Life	481.87	481.00	481.00	376.19	449.02	536.00	11.4%
10016210	62115	RHS Contrb	5,091.11	5,012.52	5,012.52	4,925.33	6,228.15	6,415.00	28.0%
10016210	62120	IMRF	72,657.07	80,541.65	80,541.65	64,199.60	83,273.00	95,809.00	19.0%
10016210	62130	FICA	32,926.91	38,969.46	38,969.46	30,550.66	41,362.00	44,047.00	13.0%
10016210	62140	Medicare	7,700.64	9,117.06	9,117.06	7,144.79	9,673.00	10,303.00	13.0%
10016210	62191	Prot Wear	847.50	.00	.00	.00	.00	600.00	.0%
10016210	62200	Hlth Fac	150.00	.00	.00	300.00	.00	.00	.0%
10016210	62330	LIUNA Pen	748.80	749.00	749.00	601.70	749.00	749.00	.0%
10016210	62990	Othr Ben	13,223.81	12,000.00	12,000.00	14,220.67	16,800.00	17,400.00	45.0%
10016210	70050	Eng Sv	105,790.95	54,954.62	54,954.62	74,620.23	80,000.00	59,999.97	9.2%
10016210	70220	Oth PT Sv	63,702.46	80,304.52	80,304.52	57,922.01	80,304.52	92,713.66	15.5%
10016210	70430	MFD Lease	2,195.81	2,211.60	2,211.60	1,923.71	2,395.00	2,395.00	8.3%
10016210	70510	RepMaint B	.00	3,070.24	3,070.24	.00	3,070.24	3,162.35	3.0%
10016210	70520	RepMaint V	1,735.70	6,000.00	6,000.00	10,042.25	7,500.00	6,000.00	.0%
10016210	70530	RepMaint O	.00	2,970.22	2,970.22	.00	2,970.22	3,059.33	3.0%
10016210	70540	RepMt Othr	224.69	3,090.00	3,090.00	653.60	3,090.00	3,182.70	3.0%
10016210	70590	Oth Repair	2,151.74	10,000.00	10,000.00	.00	10,000.00	10,000.00	.0%
10016210	70611	PrintBind	538.00	1,591.35	1,591.35	851.80	1,591.35	1,639.09	3.0%
10016210	70631	Dues	894.00	3,296.00	3,296.00	1,994.00	3,296.00	3,296.00	.0%
10016210	70632	Pro Develp	9,127.90	10,300.00	10,300.00	12,739.35	12,000.00	12,360.00	20.0%
10016210	70641	Temp Sv	56,754.14	60,000.00	60,000.00	26,403.06	60,000.00	60,000.00	.0%
10016210	70649	Car Wash	266.00	300.00	300.00	882.00	1,600.00	1,600.00	433.3%
10016210	70662	Ctr TS Wrk	139,609.00	180,000.00	120,000.00	120,000.00	120,000.00	130,000.00	8.3%
10016210	70690	Purch Serv	32,899.24	40,000.00	40,000.00	44,106.27	40,000.00	40,000.00	.0%
10016210	70702	WC Prem	4,511.00	4,040.00	4,040.00	3,370.00	4,040.00	4,478.00	10.8%
10016210	70703	Liab Prem	6,413.00	5,673.00	5,673.00	4,730.00	5,673.00	5,794.00	2.1%





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

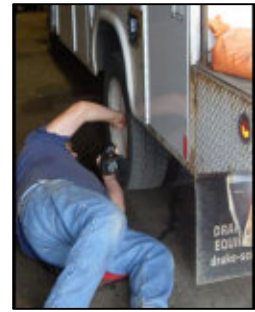
Engineering Administration	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10016210 70704 Prop In Pr	1,933.00	1,972.00	1,972.00	1,640.00	1,972.00	2,030.00	2.9%
10016210 70712 WC Claim	31,510.00	27,164.00	27,164.00	22,640.00	27,164.00	31,939.00	17.6%
10016210 70713 Liab Claim	3,586.00	2,515.00	2,515.00	2,100.00	2,515.00	2,957.00	17.6%
10016210 70714 Prop Claim	2,818.00	3,018.00	3,018.00	2,520.00	3,018.00	2,957.00	-2.0%
10016210 70720 Ins Admin	6,868.00	5,595.00	5,595.00	4,660.00	5,595.00	6,713.00	20.0%
10016210 71010 Off Supp	20,443.64	20,600.00	20,600.00	16,090.51	20,600.00	21,218.00	3.0%
10016210 71017 Postage	327.43	2,000.00	2,000.00	511.16	1,000.00	1,000.00	-50.0%
10016210 71024 Janit Supp	148.21	150.79	150.79	656.84	500.00	515.00	241.5%
10016210 71030 UniformSup	.00	850.00	850.00	.00	850.00	850.00	.0%
10016210 71035 SafeEquip	3,434.30	3,000.00	3,000.00	.00	3,000.00	3,090.00	3.0%
10016210 71070 Fuel	4,343.80	5,290.00	5,290.00	3,937.44	7,284.81	5,500.00	4.0%
10016210 71078 Elect Supp	119,499.85	157,300.00	217,300.00	104,721.89	217,300.00	130,000.00	-40.2%
10016210 71190 Other Supp	10,539.98	30,000.00	30,000.00	10,203.34	30,000.00	30,000.00	.0%
10016210 71320 Electricity	803,276.89	740,000.00	740,000.00	588,721.60	740,000.00	740,000.00	.0%
10016210 71340 Telecom	22,367.37	16,300.63	16,300.63	15,555.72	20,000.00	20,600.00	26.4%
10016210 71420 Periodicls	547.31	628.28	628.28	678.47	678.47	628.28	.0%
10016210 72140 CO Other	56,704.00	.00	.00	.00	.00	.00	.0%
10016210 73401 Lease Prin	18,476.13	8,095.84	8,095.84	5,441.52	7,474.00	18,537.28	129.0%
10016210 73701 Lease Int	546.52	810.19	810.19	349.68	731.17	1,624.75	100.5%
10016210 79010 Prop Tx	5,453.80	.00	.00	870.74	870.74	.00	.0%
10016210 79150 Bad Debt	454.94	.00	.00	.00	.00	.00	.0%
10016210 79990 Othr Exp	9.00	.00	.00	14.00	7.00	.00	.0%
TOTAL Engineering Administra	2,066,340.76	2,185,296.07	2,185,296.07	1,718,445.13	2,218,870.61	2,239,188.11	2.5%
TOTAL REVENUE	-264,538.54	-224,554.30	-224,554.30	-160,348.34	-260,581.79	-224,554.30	.0%
TOTAL EXPENSE	2,330,879.30	2,409,850.37	2,409,850.37	1,878,793.47	2,479,452.40	2,463,742.41	2.2%
GRAND TOTAL	2,066,340.76	2,185,296.07	2,185,296.07	1,718,445.13	2,218,870.61	2,239,188.11	2.5%

270



# FLEET MANAGEMENT

## 10016310



### Purpose

Fleet Management serves as the City's in-house repair garage, but also provides additional tasks for the City. It develops specifications for vehicles and equipment and makes recommendations to the City Council for new purchases. The Fleet Management Division of Public Works also purchases all items for equipment fitting, maintenance and repair on behalf of the City. The division purchases all fuels for the mobile fleet through the bid process, Joint Purchasing Contracts or negotiations (depending on the anticipated purchase cost). While the Fleet Management Division does not operate equipment during snow events, its staff provides the maintenance services that keep this equipment on the road. During major snow events, Fleet operates 24 hours a day with two 12-hour shifts until the event has ended.

### Vehicles in the City Fleet

Vehicle/Equipment Type	Amount
Emergency Vehicles	74
Fire-Rescue Trucks	13
Ambulances	7
Passenger Busses	2
Light Vehicles (<10,000 gross vehicle weight GVW)	96
Medium Duty (10,000-19,500 GVW)	22
Heavy Duty (>20,000 GVW)	69
Equipment/Off Road*	236
<b>Total</b>	<b>519</b>

\*Includes Wheel Loaders, Backhoes, Tractors, Mowers, trailers, Zambonis, generators, saws, compressors, plows and spreaders, loader buckets, other attachments, skid loaders, leaf vacuums

### FY2019 Budget & Program Highlights

Fleet Management operates two shifts. This allows us to service and repair vehicles and equipment during time they aren't being used. There are seven full-time technicians, one seasonal employee, one office employee, and an office employee who is shared with Public Works Administration that works mainly out of the Fleet Garage.

The Division oversees most repairs plus routine maintenance for more than 500 pieces of equipment, including more than 300 motorized vehicles with an estimated replacement value of about \$31 million. The Division outsources only transmission, body work and repair/replacement of tires.

- Fleet Management will continue to work with the Fleet Management Committee, which will establish citywide policies and procedures such as types of vehicles needed and length of time vehicles are kept before replacement
- Fleet Management will work to improve utilization of GPS tracking for all city vehicles. 15 percent of city vehicles currently have the capability.

### What We Accomplished in FY 2018

- Online sale of surplus vehicles and equipment has maximized the return on investments.
- Onsite repairs eliminated cost overruns, appointments and service calls for routine repairs. This included costlier services that were routinely sent out. Our technicians are now making repairs in-house at a

lower cost. This does require a higher level of technical expertise, and the technicians work hard to complete these repairs while still meeting other daily workload goals.

- Staff made timely repairs of City service vehicles. Fleet, when possible, services vehicles during out-of-service hours to reduce the need for additional units.
- Motor Pool vehicles were provided to all Departments to reduce the number of units in the fleet while making vehicles available for out-of-town travel and seasonal employees.
- The Fleet Division is continuing to explore "green" options for City vehicles. The City uses Bio-Diesel in all units that fill up at the Public Works fueling site. When using 20 percent Bio-Diesel these units are considered Alternate Fueled vehicles. The City has many cars and trucks that are E85 compatible. We currently do not use E85 as the City does not have a fuel tank available. At this time offsite fueling of these vehicles is not cost affective. All totaled the city has 191 Alternate Fueled units.

## Revenues & Expenditures

Fleet Management	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$631,199	\$680,566	\$672,348	\$704,941
Benefits	\$255,246	\$254,361	\$254,792	\$270,614
Contractuals	\$510,651	\$517,781	\$490,709	\$539,515
Commodities	\$1,495,279	\$1,823,271	\$1,665,347	\$1,840,268
Principal Expense	\$39,023	\$4,692	\$3,112	\$4,349
Interest Expense	\$640	\$561	\$334	\$410
<b>Department Total</b>	<b>\$2,932,039</b>	<b>\$3,281,232</b>	<b>\$3,086,641</b>	<b>\$3,360,097</b>
<b>Total Revenue</b>	<b>\$2,297,069</b>	<b>\$2,297,516</b>	<b>\$2,498,144</b>	<b>\$2,365,065</b>
<b>Percent of General Taxation</b>	<b>21.66%</b>	<b>29.98%</b>	<b>19.07%</b>	<b>29.61%</b>

## Performance Measurements

Fleet Management	FY 2017 Actual	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
<b>Inputs</b>				
Total Expenditures	\$2,932,039	\$3,281,231	\$3,086,641	\$3,360,097
<b>Outputs</b>				
Work Order Requests	4,475	4,618	4,614	4,614*
Total Repair Orders Closed	4,051	4,419	4,192	4,192*
Preventative Maintenance	454	469	437	437*
City Diesel Fuel Used (gallons)	222,074	229,500	229,500	225,787
City Unleaded Fuel Used (gallons)	222,765	219,292	219,292	221,028

\*Projection based on adding FY 18 Actual from May 1, 2017 through October 31, 2017 to 50% of FY 2017 Actual



## Challenges

- Management of fleet maintenance in a competitive market. The City's diverse fleet covers over 15 different common and specialized vocational equipment fields.
- Strategic timing of the replacement of City vehicles within the City's fiscal restraints.
- Enhanced technological training for staff to be able to work on new vehicles.
- The department needs a place to store equipment such as blades, cylinders, and tires once the storage annex is torn down.

## Other Information

**Fleet Labor Rate:** Fleet Management functions in much the same way as auto and truck dealerships and independent repair shops. Fleet's labor rate is calculated by taking the total expense to operate the Fleet Management Division and subtracting revenues, then dividing the total by the available billable hours for the year. The current labor rate is \$53.00 an hour which has not been raised since 2005. The division's labor rate is 15% to 45% lower than other repair facilities in the area (reference upon request).

Fleet Management Division can handle most types of repairs. These include servicing of marked police patrol cars, repairing Zamboni ice refinishers at the US Cellular Coliseum, welding repairs on an end loader bucket, repairing the salt conveyor at the salt dome, repairs to mowers, electrical and hydraulic system repairs on all makes and models of vehicles and equipment, as well as the repair of camera, computer, and emergency equipment in police and fire units. In-house preventive maintenance on City vehicles also saves time and expense.

**Fuel:** In addition to repairs, Fleet Management also is responsible for fuel purchases and the maintenance and repair of the fuel dispensing equipment. The division also bills and reports fuel usage to all departments within the City. In the spirit of intergovernmental cooperation and the desire to keep cost down for the residents of McLean County, Fleet Management also sells fuel to McLean County agencies at a slightly increased cost to cover the expenses for this service.

We have continued our Risk Management Fuel strategy. We pooled 50% of the City's diesel fuel purchases with other entities so future contracts could be bought at a time of year when fuel costs are historically at their lowest. This limits the risk of fuel costs exceeding budgeted amounts and could result in cost savings. We also purchased 50% of our no-lead fuel on future contracts.

**A Typical Day:** A typical work day for a technician might begin with finishing a repair of replacing fuel tank or air tank that has rusted through. When a sewer Vactor truck comes in with the router pump not working, the Tech will be pulled off the repair he is on to diagnose the problem. He troubleshoots the problem and determines if it will be a quick fix or if the unit must be put out of service. In this case, it is a relay that has vibrated loose in the control box. The Tech reinstalls the relay and secures it to its mounting, ensuring it won't vibrate loose again. The sewer Vactor crew members are on their way to continue on. The Tech then finishes the fuel tank or air tank repair and returns the truck to service. He then brings in a street sweeper that had a side broom tilt motor shorted out internally. He replaces the tilt motor, adjusts it, then checks the unit over for defects and lubes it before putting it back into service. He then starts a PM Service on a dump truck that was scheduled in. He notes and repairs defects he finds while also repairing any problems noted by the operator. An ambulance stops by with a headlight out and the Tech replaces the bulb to keep it in service.

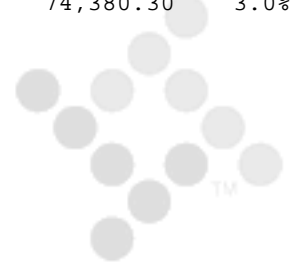


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Fleet Management			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10016310	54310	Fuel Other	-131,211.56	-151,269.38	-151,269.38	-109,183.50	-142,603.00	-155,807.46	3.0%
10016310	54320	Fleet Chrg	-2,142,213.32	-2,142,968.32	-2,142,968.32	-1,763,694.02	-2,350,000.00	-2,207,257.37	3.0%
10016310	57114	Equip Sale	.00	.00	.00	-2,963.39	-2,963.39	.00	.0%
10016310	57420	PropDamClm	-22,037.43	.00	.00	-577.11	-577.11	.00	.0%
10016310	57990	Misc Rev	-1,606.25	-3,278.18	-3,278.18	-953.76	-2,000.00	-2,000.00	-39.0%
10016310	61100	Salary FT	587,093.78	635,566.00	635,566.00	483,751.77	633,348.00	659,341.00	3.7%
10016310	61130	Salary SN	22,249.78	25,000.00	25,000.00	17,169.00	22,000.00	25,600.00	2.4%
10016310	61150	Salary OT	21,855.67	20,000.00	20,000.00	17,019.95	17,000.00	20,000.00	.0%
10016310	62100	Dental Enh	1,687.40	.00	.00	3,923.01	4,979.26	5,415.00	.0%
10016310	62101	Dental Ins	2,542.02	4,252.00	4,252.00	.00	.00	.00	-100.0%
10016310	62102	Vision Ins	756.26	800.00	800.00	653.56	823.14	853.00	6.6%
10016310	62104	BCBS 400	56,065.20	.00	.00	.00	.00	.00	.0%
10016310	62106	HAMP-HMO	13,248.64	.00	.00	.00	.00	.00	.0%
10016310	62108	ENHBCSPPO	28,919.25	84,127.67	84,127.67	69,425.38	88,716.16	92,161.00	9.5%
10016310	62109	ENH HMO	6,378.94	18,300.04	18,300.04	15,093.70	19,323.20	20,054.00	9.6%
10016310	62110	Group Life	562.28	361.00	361.00	438.98	594.05	603.00	67.0%
10016310	62115	RHS Contrb	1,711.16	1,839.12	1,839.12	1,597.45	1,899.84	1,956.84	6.4%
10016310	62120	IMRF	88,435.12	86,981.33	86,981.33	67,448.98	86,680.00	90,092.00	3.6%
10016310	62130	FICA	37,052.18	40,065.11	40,065.11	30,028.52	41,124.00	41,511.00	3.6%
10016310	62140	Medicare	8,665.69	9,374.51	9,374.51	7,022.80	9,618.00	9,708.00	3.6%
10016310	62160	Work Comp	-307.76	.00	.00	-9,085.88	-7,226.00	.00	.0%
10016310	62180	Tool Allow	6,300.00	6,300.00	6,300.00	.00	6,300.00	6,300.00	.0%
10016310	62191	Prot Wear	3,190.00	1,750.00	1,750.00	.00	1,750.00	1,750.00	.0%
10016310	62990	Othr Ben	40.00	210.00	210.00	100.00	210.00	210.00	.0%
10016310	70430	MFD Lease	1,027.07	1,021.30	1,021.30	826.48	1,087.00	1,087.00	6.4%
10016310	70510	RepMaint B	2,837.88	3,000.00	3,000.00	129.43	3,000.00	3,090.00	3.0%
10016310	70520	RepMaint V	398,191.42	431,120.53	431,120.53	309,759.48	400,000.00	444,054.15	3.0%
10016310	70530	RepMaint O	1,249.01	1,442.00	1,442.00	850.50	1,422.00	1,464.66	1.6%
10016310	70540	RepMt Othr	11,989.01	2,783.39	2,783.39	4,231.95	5,000.00	2,866.89	3.0%
10016310	70620	Towing	3,808.00	2,500.00	2,500.00	1,386.50	2,523.00	2,575.00	3.0%
10016310	70631	Dues	683.00	562.75	562.75	.00	562.00	579.63	3.0%
10016310	70632	Pro Develop	648.00	1,236.00	1,236.00	2,842.20	3,000.00	1,273.08	3.0%
10016310	70690	Purch Serv	43,633.46	20,000.00	20,000.00	13,900.95	20,000.00	20,600.00	3.0%
10016310	70702	WC Prem	4,018.00	4,343.00	4,343.00	3,258.00	4,343.00	4,212.00	-3.0%
10016310	70703	Liab Prem	5,712.00	6,099.00	6,099.00	4,572.00	6,099.00	5,449.00	-10.7%
10016310	70704	Prop In Pr	1,721.00	2,120.00	2,120.00	1,593.00	2,120.00	1,909.00	-10.0%
10016310	70712	WC Claim	23,473.00	29,524.00	29,524.00	22,140.00	29,524.00	37,159.00	25.9%
10016310	70713	Liab Claim	3,104.00	2,734.00	2,734.00	2,052.00	2,734.00	3,441.00	25.9%
10016310	70714	Prop Claim	2,439.00	3,280.00	3,280.00	2,457.00	3,280.00	3,441.00	4.9%
10016310	70720	Ins Admin	6,117.00	6,015.00	6,015.00	4,509.00	6,015.00	6,314.00	5.0%
10016310	71017	Postage	.00	.00	.00	9.52	7.91	.00	.0%
10016310	71035	SafeEquip	108.75	.00	.00	139.99	139.99	.00	.0%
10016310	71070	Fuel	834,930.24	1,125,000.00	1,083,597.00	1,086,256.45	960,000.00	1,116,104.91	3.0%
10016310	71075	Oil	57,612.18	72,213.88	72,213.88	50,609.63	65,000.00	74,380.30	3.0%





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Fleet Management		2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE	
10016310	71080	Maint Supp	13,997.23	8,770.80	8,770.80	13,578.57	20,000.00	9,033.92	3.0%
10016310	71190	Other Supp	6,260.91	7,289.92	7,289.92	2,991.65	12,089.92	12,452.62	70.8%
10016310	71340	Telecom	4,797.75	6,328.14	6,328.14	3,293.13	4,442.00	6,517.98	3.0%
10016310	71710	Veh Equip	577,572.19	603,667.78	603,667.78	510,658.47	603,667.00	621,777.81	3.0%
10016310	73401	Lease Prin	39,023.10	4,691.89	4,691.89	2,061.25	3,112.00	4,348.72	-7.3%
10016310	73701	Lease Int	639.98	561.42	561.42	136.34	333.54	410.02	-27.0%
TOTAL Fleet Management			634,970.23	983,715.70	942,312.70	871,458.93	588,497.51	995,031.70	5.6%
TOTAL REVENUE			-2,297,068.56	-2,297,515.88	-2,297,515.88	-1,877,371.78	-2,498,143.50	-2,365,064.83	2.9%
TOTAL EXPENSE			2,932,038.79	3,281,231.58	3,239,828.58	2,748,830.71	3,086,641.01	3,360,096.53	3.7%
GRAND TOTAL			634,970.23	983,715.70	942,312.70	871,458.93	588,497.51	995,031.70	5.6%



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# MCLEAN COUNTY HEALTH

## 10019140

### Purpose

The City established the McLean County Mental Health division to account for the contribution provided to the County related to mental health. A joint initiative between the City of Bloomington, the Town of Normal and Mclean County whose purpose is to fund mental health services as identified in the McLean County Mental Health Action Plan of 2015.

### Background

On September 21, 2015, the City Council took the Mclean County Mental Health Action Plan into consideration while discussing raising the Home Rule Sales Tax. City Council approved the amendment to Chapter 39 – Taxation, Section 130 of the municipal code that increased Home Rule Sales Tax by 1% with 10% of net proceeds or approximately one quarter of a percent earmarked for this initiative. The increase estimated at \$2.4M, will be transferred to McLean County each year for the next twenty years. The Town of Normal also increased their Home Rule Sales Tax 1% and designated 10% of the net proceeds to this joint initiative and is estimated at \$1.675M annually.

### FY2019 Budget & Program Highlights

The City of Bloomington amount proposed for the McLean County Mental Health division in FY 2019 is \$2.27 million based on the overall Home Rule Sales Tax revenue proposed at \$22.7 million.

### What We Accomplished in FY 2018

The City is projected to provide \$2.26 million dollars to the McLean County Mental Health division in FY 2018.

### Revenues & Expenditures

McLean County Health	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
Mental Health Services	\$2,413,906	\$2,440,762	\$2,261,214	\$2,270,000
<b>Department Total</b>	<b>\$2,413,906</b>	<b>\$2,440,762</b>	<b>\$2,261,214</b>	<b>\$2,270,000</b>
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Percent of General Taxation</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>

### Challenges

As the City's overall tax revenues declines, the 10% portion of the Home Rule Sales Tax allocated to the McLean County Mental Health division is less dollars available to the General Fund for Public Safety and other General Fund Departments for daily city operations and programs.



CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

McLean County Mental Health	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10019140 75021 ToMentlHth	2,413,906.11	2,440,762.45	2,440,762.45	1,300,421.80	2,261,214.11	2,270,000.00	-7.0%
TOTAL McLean County Mental H	2,413,906.11	2,440,762.45	2,440,762.45	1,300,421.80	2,261,214.11	2,270,000.00	-7.0%
TOTAL REVENUE	.00	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE	2,413,906.11	2,440,762.45	2,440,762.45	1,300,421.80	2,261,214.11	2,270,000.00	-7.0%
GRAND TOTAL	2,413,906.11	2,440,762.45	2,440,762.45	1,300,421.80	2,261,214.11	2,270,000.00	-7.0%



# SISTER CITY COMMITTEE

## 10019160



### Purpose

The purpose of the Bloomington-Normal Sister City Committee, also known as Sister Cities Committee, is to further international relations and good will between the Bloomington-Normal Community and Asahikawa, Japan.

The Sister Cities relationship with Asahikawa began in 1962 and is one of the longest running in the country. It is a joint effort between the City of Bloomington and the Town of Normal. Asahikawa is on the northern island of Hokkaido, Japan.

### Authorization

This relationship is pursuant of the People to People program instituted by the United States State Department (original ordinance 1982-91).

### What is the Sister City Committee?

- The Sister City Committee is responsible for preparing an annual budget for its operations and presenting the budget to the City Council on an annual basis.
- The Committee consists of twenty (20) members, ten (10) approved by the Mayor and Council of each community.
- The Committee meets on the first Monday of each month at the Central Illinois Regional Airport.
- The Committee is broken down into sub-committees that focus on educational exchange and community relations activities.

### FY 2019 Budget & Program Highlights

- The City's General Fund will transfer \$12,101 to support the operations of the Sister City Committee in FY 2019.
- The Town of Normal will transfer \$12,100 to support the operations of the Sister City Committee in FY 2019.
- Private donations and corporate support provide additional funding for the community activities.

### Funding Source

The City of Bloomington and Town of Normal provide funds for this organization in addition to private donations.

### What We Accomplished in FY 2018

- The Committee hosted 15 junior high students and two chaperones from Asahikawa who toured Bloomington/Normal while staying with American host families.
- 6 area junior high students and 2 adult chaperones stayed with host families while visiting Asahikawa this past summer.

- 1 student from Bloomington/Normal participated in a high school exchange program which lasted for the entire academic year.
- 1 student from Asahikawa participated in a high school exchange program which lasted for the entire academic year.
- The Committee has an active social media presence with some posts reaching over 5,000 people, including links to a monthly blog post by our high school student in Asahikawa. Marketing with Facebook has been pursued as a cost-effective way to reach more people in our community.
- The committee has contracted with a landscaping company to update the garden over the next year. This will be complete in Spring 2018. A regular maintenance schedule has been established.
- 40 committee members and community citizens visited Asahikawa for the 55<sup>th</sup> anniversary of the Sister Cities program.

## Revenues & Expenditures

Sister City	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Contractuals	\$4,955	\$7,500	\$88,000	\$7,000
Commodities	\$357	\$1,500	\$600	\$600
Other Expenditures	\$21,772	\$20,201	\$22,501	\$18,901
<b>Department Total</b>	<b>\$27,084</b>	<b>\$29,201</b>	<b>\$111,101</b>	<b>\$26,501</b>
<b>Total Revenue</b>	<b>\$25,251</b>	<b>\$29,201</b>	<b>\$51,201</b>	<b>\$26,501</b>
<b>Transfers from General Fund</b>	<b>\$12,101</b>	<b>\$12,101</b>	<b>\$12,101</b>	<b>\$12,101</b>

## Upcoming Changes

- Continued emphasis on more aggressively promoting the Jr. High TO program along with increasing the age span of qualified candidates will continue for next summer's trip. This has proven to bring us a larger number of qualified candidates.
- More focus on Facebook marketing and post boosting will continue in the next year.
- The Constitution Trail garden has seen some big changes this year, through the introduction of new plants alongside the clearing of unsuccessful plants.
- Recruitment of new members to the Committee continues, with a focus to attract members with a passion for international exchange programs.





CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

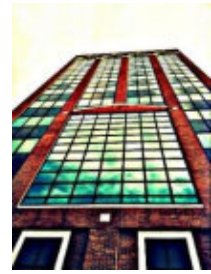
ACCOUNTS FOR:

Sister City		2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10019160 53350	Tn of Nrml	-12,100.00	-12,100.00	-12,100.00	-12,100.00	-12,100.00	-12,100.00	.0%
10019160 57310	Donations	-1,050.00	-5,000.00	-5,000.00	-26,057.70	-27,000.00	-2,300.00	-54.0%
10019160 70630	Travel	4,954.66	7,500.00	7,500.00	87,132.47	88,000.00	7,000.00	-6.7%
10019160 71010	Off Supp	139.62	1,000.00	1,000.00	163.58	300.00	300.00	-70.0%
10019160 71017	Postage	217.85	500.00	500.00	176.79	300.00	300.00	-40.0%
10019160 79110	Com Relatn	15,404.89	15,601.00	15,601.00	4,007.65	4,000.00	400.00	-97.4%
10019160 79980	SpProg Exp	5,592.18	4,600.00	4,600.00	4,501.37	18,501.00	18,501.00	302.2%
10019160 79990	Othr Exp	775.00	.00	.00	.00	.00	.00	.0%
10019160 85100	Fm General	-12,101.00	-12,101.00	-12,101.00	-9,075.78	-12,101.00	-12,101.00	.0%
TOTAL Sister City		1,833.20	.00	.00	48,748.38	59,900.00	.00	.0%
TOTAL REVENUE		-25,251.00	-29,201.00	-29,201.00	-47,233.48	-51,201.00	-26,501.00	.0%
TOTAL EXPENSE		27,084.20	29,201.00	29,201.00	95,981.86	111,101.00	26,501.00	.0%
GRAND TOTAL		1,833.20	.00	.00	48,748.38	59,900.00	.00	.0%



# ECONOMIC DEVELOPMENT

## 10019170



### Purpose

The City of Bloomington Office of Economic Development seeks to enhance the economic viability of our community through the attraction, retention and expansion of high quality commercial development. The Office of Economic Development makes use of economic development tools and collaboration with other economic development organizations at the local, state and national levels with the goal of improving the City's economic future and quality of life for its residents.

### Authorization

The City of Bloomington Office of Economic Development and its related activities are part of the City Council's Strategic Plan. The Office of Economic Development implements the City's Economic Development Strategic Plan (Resolution No. 2012-33 – October 22, 2012) guided by the Economic Development Incentive Guidelines (Resolution No. 2012-34 – October 22, 2012). The Office of Economic Development and its related activities also seek to implement multiple elements of the City's Comprehensive Plan 2035 (Resolution No. 2015-31 – August 24, 2015), Downtown Bloomington Strategy (Resolution No. 2013-17 – December 9, 2013), and the BN Advantage Economic Development Strategy (Resolution No. 2015-39 – October, 26 2015).

### FY 2019 Budget & Program Highlights

This division will continue to:

- Work with City-wide stakeholders to attract and retain commercial, industrial, and retail, business within or to the City of Bloomington.
- Identify underutilized commercial spaces and work with various stakeholders to fill those vacant spaces.
- Coordinate with the Bloomington-Normal Economic Development Council to present one to two major City projects for consideration for State and/or Federal funding as part of the One Voice Program.
- Maintain in-depth knowledge of economic indicators in the region and the State which impact the City of Bloomington.

### What We Accomplished in FY 2018

Established in FY2012, the City's Office of Economic Development promotes the sustainable economic development of the City by employing various municipal economic development tools to encourage private sector investment within the City and the greater the McLean County area. These efforts have resulted in capital investment, job creation, an expanded tax base, creative and niche development, recreation and entertainment venues and other developments.

*A few highlights of those efforts during FY 2018 include:*

- Provided assistance to multiple business owners and developers in the process of opening new businesses in Bloomington.

- Supported local, regional, and national commercial real estate brokers in the marketing of properties for sale or lease in Bloomington.
- Partnered with the Bloomington-Normal Economic Development Council in promotion of the Enterprise Zone incentive tool.
- Assisted multiple developers with renovation or redevelopment projects in the Empire Street Corridor TIF District.
- Negotiated and secured approval of a redevelopment agreement for the former Bloomington High School building at 510 E Washington Street and initiated the process to establish the proposed Downtown East Washington Street TIF District to support the redevelopment of the former school building and other properties in the area.
- Negotiated and initiated the City's purchase of the Frontier Communications parking lots south of the Bloomington Center for Performing Arts (BCPA) to provide parking for patrons of the BCPA and downtown businesses.

## Revenues & Expenditures

Economic Development	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Expenditures</b>				
Salaries	\$65,951	\$68,262	\$69,648	\$70,540
Benefits	\$34,889	\$36,274	\$37,287	\$38,027
Contractuals	\$81,317	\$633,273	\$433,273	\$626,171
Commodities	\$348	\$100	\$114	\$600
Capital Expenditures	\$1,359,126	\$0	\$5,000	\$0
Principal Expense	\$0	\$0	\$0	\$80,697
Interest Expense	\$0	\$0	\$0	\$33,553
Other Intergov Exp	\$2,065,515	\$805,420	\$741,500	\$690,000
Other Expenditures	\$20,798	\$436,310	\$455,781	\$495,310
<b>Department Total</b>	<b>\$3,627,943</b>	<b>\$1,979,639</b>	<b>\$1,742,602</b>	<b>\$2,034,898</b>
<b>Total Revenue</b>	<b>\$48,958</b>	<b>\$0</b>	<b>\$643</b>	<b>\$0</b>
<b>Percent of General Taxation</b>	<b>98.65%</b>	<b>100.00%</b>	<b>99.96%</b>	<b>100.00%</b>

## Payments to Other Agencies

Funding for economic development activity was established with the FY 2011 Budget. The funds were drawn from multiple department budgets to improve the use of resources for those departments and to the City as a whole. Outside agencies that currently receive payments from these funds include:

Bloomington-Normal Area Convention & Visitors Bureau (CVB) - The mission of the CVB is to "Enhance the economy of McLean County through the promotion, attraction, and retention of events, conventions and tourism." The City commits a portion of the Hotel/Motel Tax revenue to the CVB each year. The FY 2019 budget recommends contributing \$475,000 to the CVB.

Economic Development Council of the Bloomington-Normal Area (BNEDC) - The BNEDC works to grow the local economy by assisting with local business expansion, recruiting new businesses and companies to the area, and encouraging the next wave of entrepreneurs to establish their business in McLean County. The FY 2019 budget recommends contributing \$100,000 to the BNEDC.

Small Business Development Center (SBDC) of McLean County at Illinois Wesleyan University (IWU) - On November 27, 2017, the City Council approved a funding agreement between the City, Town of Normal, Bloomington-Normal Economic Development Council, and Illinois Wesleyan University to jointly fund the SBDC at IWU (Resolution 2017-47). The agreement calls for the City to provide \$9,709 in 2017 (FY2018 Funds), \$26,068 in 2018 (FY2018 & FY2019 Funds), and \$26,068 in 2019 (FY2019 & FY2020 Funds). The FY 2019 budget recommends contributing \$26,068 to the SBDC (four quarterly payments of \$6,517 per the schedule detailed in Exhibit A of the agreement).

McLean County Historical Society / McLean County History Museum Annual Support - The City has financially supported the daily operations and public programming of the History Museum since 1979. The City's support enables the museum to provide free admission to all Bloomington School Children including students of District 87, Unit 5, parochial / private schools and home schools. The City's support also enables the museum to provide in-class outreach programs to schools in D87, Unit 5, and parochial / private schools. The museum also provides outreach programs to senior citizens who reside in assisted living facilities in the City. The City's support of the museum also supports museum programming including the Evergreen Cemetery Walk, the History Maker's Gala, the museum's 15,000 volume library, museum grounds maintenance, downtown bike share station, and free museum admission to the general public on Farmers' market Saturdays. The City's FY 2019 budget recommends contributing \$20,000 to the McLean County Historical Society in support of the McLean County History Museum.

McLean County History Museum Extending Excellence Capital Campaign Contribution - The Extending Excellence campaign was launched in June 2014 to position the Museum to better connect with new generations and foster meaningful connections to our community's past. When the campaign was first announced, the Museum outlined four initiatives to meet this challenge: installing a new permanent exhibit, upgrading technology throughout the Museum, expanding the Education Department, and enhancing the surrounding green space. By June 2016 The Extending Excellence campaign secured \$3.36 million in pledges from donors throughout McLean County. On November 9, 2015, the City Council approved an Ordinance which amended the FY2016 Budget to provide a \$50,000 contribution to the campaign with a \$250,000 total planned commitment over five years. Three \$50,000 payments have been made thus far (FY16, FY17, FY18) totaling \$150,000. The \$50,000 budgeted for FY2019 will represent the fourth of the five planned contribution payments.

Route 66 Visitors Center at the McLean County Museum of History - Per the terms of an agreement approved by the City Council on July 11, 2016, the City is to provide \$25,000 in funding for the Visitors Center each year for 2016, 2017, and 2018. The \$25,000 budgeted for FY2019 will represent the 3rd and final payment under the agreement.

McLean County Chamber of Commerce – The “Make Your Money Mean More” (MYMMM) community campaign educates the public and businesses about the benefits of spending money locally instead of shopping online or outside of the community. The FY 2019 budget proposes contributing \$20,000 to the MYMMM campaign for the third year of a three-year commitment (FY17, FY18, and FY19).

*Summary of active incentive / rebate programs administered by the Office of Economic Development and the City's Finance Department:*

Township payments – State law (70 ILCS 705/20e) requires the City to pay a portion of property taxes received from newly annexed properties to the Townships and Fire Districts that represented the property

prior to annexation. The property tax sharing is required for 5 years after annexation on a declining scale and is meant to help offset the losses incurred by the Townships and Fire Districts due to the annexation. The budgeted amount for all township payments related to these annexations for FY 2019 is \$45,420.

**To Green Top Grocery Cooperative** – An economic incentive agreement between the City and Green Top Grocery Cooperative was approved by the City Council on August 24, 2015 (Resolution 2015-32). The agreement calls for the retailer to enter into a lease of 10,000 square feet at “the Foundry” retail development (915 & 921 East Washington Street) for a term of no less than ten (10) years, invest \$1,950,000 in the premises, commence operation of a grocery store on or before May 1, 2017, and employ no less than ten (10) full-time and no less than four (15) part-time positions throughout the term of the agreement. The City will annually reimburse the retailer a defined percentage of all of the sales taxes generated from the retail operations of the grocery store paid to the City commencing the date of the opening of the grocery store or January 1, 2018 (whichever is earlier) for a period of ten (10) years or the payment of \$390,000 or twenty percent (20%) of the actual costs of the project (whichever is less). Payment will be made to the retailer three (3) times per year: April 15th, August 15th, and December 15th, beginning on April 15, 2018. For FY2019, the budgeted obligation to Green Top Grocery Cooperative is projected to be \$68,000 (100% of sales taxes paid to the City for the eight (8) months of FY2019 in the calendar year 2018 and 90% of the sales taxes paid to the City for the four (4) months of FY2019 in calendar year 2019 – twelve (12) months total).

**To BT Bloomington, LLC (Empire Crossing Shopping Center)** – A redevelopment agreement between the City and BT Bloomington, LLC (the developer / owner of the Empire Crossing Shopping Center at 1500 East Empire Street – formerly known as Colonial Plaza) was approved by the City Council on March 14, 2016 (Ordinance 2016-18). The agreement calls for the developer to invest \$10 million in the subject property, secure a lease for 50,000 square feet of retail space with Dick’s Sporting Goods (DSG) for a term of no less than ten (10) years with the DSG store opening for business on or before December 31, 2016. Upon completion of the project and for so long as the Developer achieves the \$20 million Minimum Gross Annual Sales Requirement, the City shall reimburse the Developer for Redevelopment Project Costs as defined in the TIF Act in an amount equal to the lesser of: (i) 36.52% of the total Project Costs; or (ii) \$4,000,000 in Redevelopment Project Costs as defined in the TIF Act (the “Reimbursable Project Costs”) from the following sources: 1.) *A total amount equal to the lesser of 20% of the Reimbursable Project Costs or \$2,190,008 from 33 1/3% of the 1% Retailers’ Occupation Tax and 33 1/3% of the City’s 2.5% Home Rule Sales Tax, effectively 1.16655% (the “City’s Sales Taxes”) for a period of ten (10) years, commencing March 1, 2018 from the sales for the prior calendar year 2017 by DSG and the Tenants New to the City and on March 1 thereafter with the last payment being due March 1, 2027.* 2.) *The Developer shall also receive 75% of the Incremental Taxes generated by the Subject Property as a result of adopting the TIF Act as applicable to the Subject Property, for a term of twenty (20) years to pay the difference of the total amount of City’s Sales Taxes rebated to the Developer and the total of the Reimbursable Project Costs.* For FY 2019 the budgeted obligation to BT Bloomington is \$233,310 (1.16655% in sales tax on \$20 million in gross sales for calendar year 2018).

**To Sam Leman Toyota Bloomington** – An economic incentive agreement between the City and Sam Leman Toyota Bloomington was approved by the City Council on December 19, 2016 (Resolution 2016-134). The agreement calls for the retailer to acquire the vacant parcel south of the Morrissey Crossing Shopping Center on Morrissey Drive and construct and open a new Toyota automobile dealership building on that parcel by May 31, 2018. The total costs of the project will be approximately \$8 million. To assist in overcoming the extraordinary costs related to the construction of an underground stormwater detention system and relocating an existing sewer line, the City will annually reimburse the retailer 50% of the City’s 1% municipal retail sales tax generated by the Toyota dealership over ten (10) years up to \$700,000. Payment will be made to the retailer once per year beginning on May 31, 2018 sourced from the sales taxes

generated by the existing Sam Leman Toyota dealership (1502 Morrissey Drive) for sales made January 1, 2017 through December 31, 2017. For FY 2019, the budgeted obligation to Sam Leman Toyota Bloomington is \$110,000 (50% of the 1% sales tax paid to the City for the eight (8) months of FY19 in the calendar year 2018 and the four (4) months of FY19 in calendar year 2019 – twelve (12) months total).

To Milan Hotels (Magnus Hotels LLC – Best Western Plus) – An economic incentive agreement between the City and Milan Hotels / Magnus Hotels LLC was approved by the City Council on October 24, 2016 (Resolution 2016-117). The subject property is located at 604 ½ IAA Drive (adjacent to the Empire Crossing Shopping Center) and is located in the Empire Street TIF District. The agreement calls for the developer to acquire and renovate the subject property (previously a Baymont Inn & Suites) into a "Best Western Plus Hotel." The newly renovated hotel is required to open by March 31, 2018. As part of the Redevelopment Agreement, Milan Hotels is required to pay to the City any delinquent Hotel / Motel Taxes owed to the City by the previous owner of the subject property. The total costs of the project will be approximately \$5.875 million. To assist in overcoming the extraordinary costs related to the construction of significant repairs to the parking lot and grounds, a new roof and reconfiguring the lobby to be ADA compliant, the City agreed to reimburse the Developer the lesser of 11.5% of the total project costs or \$675,000. The source of revenue for the reimbursements will come from Hotel/Motel Tax and the incremental property taxes generated through the redevelopment of the property and will be rebated on a "pay as you go" basis for a maximum period of ten (10) years. The developer will be rebated the Hotel / Motel Tax generated on the subject property on a sliding scale: 100% for the first thirty-six (36) months of operation, then reduced to 75% for the next twenty-four (24) months, then further reduced to fifty percent (50%) for the remaining sixty (60) months. Simultaneous to the rebating of Hotel / Motel Tax, for up to ten (10) years, the developer will also be rebated 75% of the newly created incremental property tax paid by the developer resulting from the increased EAV of the subject property due to the improvements made to the property by the developer. For FY 2019, the budgeted obligation to Milan Hotels / Magnus Hotels LLC is \$40,000 (100% of the 6% Hotel / Motel Tax paid to the City for the eight (8) months of FY19 in the calendar year 2017 and the four (4) months of FY18 in calendar year 2019 – twelve (12) months total). Due to delays in property assessments and corresponding new property tax increment, it is anticipated that property tax increment would be available to rebate under the agreement in FY2020.

## Challenges

Current staffing levels (one full-time employee and one paid intern) will limit the Office of Economic Development's ability to increase outreach efforts related to business attraction and retention and to properly address all projects, requests and assignments provided by the City Council in pursuit of the goals of the City Council's Strategic Plan, the City's Economic Development Strategic Plan, the City's Comprehensive Plan 2035, the Downtown Bloomington Strategy, and the BN Advantage Economic Development Strategy.

## What else do we do?

The Office of Economic Development serves the community by improving the economic future and quality of life for everyone in Bloomington. In accordance with Council guidelines, the office also contributes to the effort to create a diverse local economy with choices for entertainment and a vital Downtown through the following activities:

- Providing the business community with access to information and resources.
- Offering professional assistance and access to financial institutions and programs.
- Helping to attract new business ventures and job opportunities.

- Diversifying the tax base to relieve the burden on individual taxpayers.
- Promoting positive working relationships with local businesses and organizations.

## **Fun Facts**

The Office of Economic Development works with property owners, commercial brokers, developers and others to expand and enhance the tax base for Bloomington; retain and attract new retailers and service providers to the community; and to increase employment opportunities for current and future residents of the area. It does so in cooperation with local, county, state and federal officials, regional associations, area units of government and other non-governmental partners.

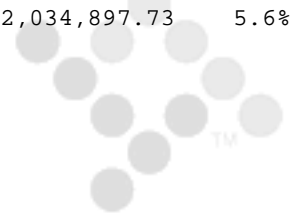


CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Economic Development		2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10019170	53350							
10019170	61100							
10019170	62100							
10019170	62101							
10019170	62102							
10019170	62104							
10019170	62108							
10019170	62110							
10019170	62120							
10019170	62130							
10019170	62140							
10019170	62990							
10019170	70220							
10019170	70609							
10019170	70631							
10019170	70632							
10019170	70702							
10019170	70703							
10019170	70704							
10019170	70712							
10019170	70713							
10019170	70714							
10019170	70720							
10019170	71010							
10019170	71017							
10019170	72510							
10019170	73237							
10019170	74237							
10019170	75010							
10019170	75012							
10019170	75015							
10019170	75026							
10019170	75027							
10019170	75028							
10019170	75040							
10019170	75070							
10019170	75910							
10019170	79010							
10019170	79070							
10019170	79110							
	TOTAL Economic Development	3,578,984.89	1,979,639.11	1,927,139.11	962,276.64	1,741,959.42	2,034,897.73	5.6%
	TOTAL REVENUE	-48,958.44	.00	.00	-968.39	-642.70	.00	.0%
	TOTAL EXPENSE	3,627,943.33	1,979,639.11	1,927,139.11	963,245.03	1,742,602.12	2,034,897.73	5.6%
	GRAND TOTAL	3,578,984.89	1,979,639.11	1,927,139.11	962,276.64	1,741,959.42	2,034,897.73	5.6%





# GENERAL FUND TRANSFERS 10019180



## Purpose

General Accepted Accounting Principles (GAAP) define inter-fund transfers as a “flows of assets (such as cash or goods) without equivalent flows of assets in return and without a requirement for repayment.” In connection with the City’s financial statements, the term transfer is used exclusively in connection with inter-fund activities which are activities between funds of the primary government. Transactions between the primary government and parties outside the financial reporting entity should be reported as revenues and expenses/expenditures rather than transfers.

## Authorization

The City Manager and Finance Department recommend the budgetary practice of inter-fund transfers in the City’s annual budget.

## FY 2019 Budget & Program Highlights

- The General Fund will be reimbursed \$1,412,496 from the Enterprise funds for services provided to these funds by General Fund departments.
- The General Fund (FY 2019 Local Motor Fuel Tax & .25% of 1.0% increase of Home Rule Sales tax estimated revenue) will transfer \$4,610,000 for resurfacing, handicap accessible ramps and sidewalk maintenance.
- The General Fund will transfer a total of \$219,344 between the General Bond & Interest Fund and 2004 Variable Bond Redemption Fund for debt service payments.
- The General Fund will transfer \$1,435,575 to the Arena fund for audit cost, City insurance, City Asset replacement, City Capital Lease payments for assets and other miscellaneous cost.
- The General Fund will transfer \$12,101 to continue the City’s support of the Sister City program.

## What We Accomplished in FY 2018

- The General Fund was reimbursed \$1,469,027 from the Enterprise funds for services provided to these funds by General Fund departments.
- The General Fund transferred \$6,079,117 to the Capital Improvement Fund to allocate resources for Capital Projects.
- The General Fund transferred \$1,143,177 to Debt Service Funds.
- The General Fund transferred \$3,272,299 to subsidize Enterprise Fund(s).

## Revenues & Expenditures

General Fund Transfers	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
Transfer In	(\$1,917,590)	(\$3,651,027)	(\$3,651,027)	(\$1,412,496)
Transfer Out	\$12,484,073	\$9,800,965	\$10,506,694	\$7,902,118

## **Challenges**

The biggest challenge is no current funding source for Capital Projects not related to Streets and Sidewalks related to General Fund dollars.

CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

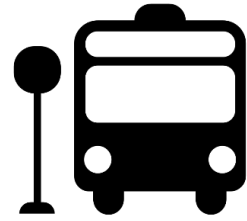
ACCOUNTS FOR:

General Fund Transfers			2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10019180	85232	Fm Lib ERI	-36,732.00	.00	.00	.00	.00	.00	.0%
10019180	85503	Fm WadmFe	-735,554.84	-687,752.00	-687,752.00	-630,439.37	-687,752.00	-609,368.00	-11.4%
10019180	85511	Fm Sewer	-216,950.83	.00	.00	.00	.00	.00	.0%
10019180	85513	Fm SadmFe	-251,881.20	-241,397.00	-241,397.00	-221,280.62	-241,397.00	-217,520.00	-9.9%
10019180	85531	Fm StrmWtr	-143,311.25	-121,647.00	-121,647.00	-111,509.75	-121,647.00	-134,482.00	10.6%
10019180	85540	Fm SWSTAdm	-373,924.43	-315,766.00	-315,766.00	-289,452.13	-315,766.00	-338,119.00	7.1%
10019180	85565	Fm GlfAdFe	-139,358.61	-102,465.00	-102,465.00	-93,926.25	-102,465.00	-113,007.00	10.3%
10019180	85602	Fm EmpIns	.00	-2,182,000.00	-2,182,000.00	-2,000,166.63	-2,182,000.00	.00	-100.0%
10019180	85721	Fm JMS ERI	-19,877.00	.00	.00	.00	.00	.00	.0%
10019180	89205	To Str Cty	12,101.00	12,101.00	12,101.00	11,092.62	12,101.00	12,101.00	.0%
10019180	89224	To ComDev	216,950.83	.00	.00	.00	.00	.00	.0%
10019180	89225	Trns IHDA	547.44	.00	.00	.00	.00	.00	.0%
10019180	89301	To GBI	1,821,715.98	1,077,347.57	1,077,347.57	987,568.56	1,077,347.57	15,970.09	-98.5%
10019180	89307	To 04 MPBd	300,326.24	65,829.72	65,829.72	60,343.91	65,829.72	203,373.43	208.9%
10019180	89410	To CIF	5,852,125.99	6,070,262.00	6,319,213.51	5,813,358.38	6,079,116.52	6,066,000.00	-4.0%
10019180	89544	To SWaste	1,301,283.35	330,885.00	330,885.00	303,311.25	330,885.00	.00	-100.0%
10019180	89556	Tran AL Pa	107,514.00	.00	.00	.00	.00	169,098.01	.0%
10019180	89564	To GlfDen	414,000.00	.00	.00	.00	.00	.00	.0%
10019180	89565	To GLF PV	108,882.52	.00	.00	.00	.00	.00	.0%
10019180	89571	To VenuWks	1,660,000.00	.00	.00	.00	.00	.00	.0%
10019180	89871	To Arn Fnd	688,626.08	2,244,539.42	2,941,414.42	2,754,369.45	2,941,414.42	1,435,575.37	-51.2%
TOTAL REVENUE			-1,917,590.16	-3,651,027.00	-3,651,027.00	-3,346,774.75	-3,651,027.00	-1,412,496.00	-61.3%
TOTAL EXPENSE			12,484,073.43	9,800,964.71	10,746,791.22	9,930,044.17	10,506,694.23	7,902,117.90	-26.5%
GRAND TOTAL			10,566,483.27	6,149,937.71	7,095,764.22	6,583,269.42	6,855,667.23	6,489,621.90	-8.5%



# PUBLIC TRANSPORTATION

## 10019190



### Purpose

The City established the Public Transportation division to account for the subsidy provided to Connect Transit, a joint venture between the City of Bloomington and the Town of Normal whose purpose is to engage in a wide variety of activities necessary for the operation of a transit system within the corporate limits of the two governmental entities.

### What is Connect Transit?

Connect Transit operates 43 fixed route buses and 17 para-transit buses. In FY 2017, 2.3 million passengers used this system. The ordinance (1972-69) approved in 1972 by the respective communities sets forth a formula to determine the contribution the City and Town will make to the Transit System to purchase capital equipment. The calculation of this weighted average has led the City's portion used to purchase capital equipment to remain steady at 59.0% (the capital equipment cost will vary from year to year). The Connect Transit fiscal year does not coincide with the timeframe of the City's FY 2019 budget. As a result, the contribution amount to the City's budget is calculated by including two months of the prior year contribution (Connect Transit FY 2018 budget) and ten months (Connect Transit FY 2019 budget) of the current contribution.

The Bloomington-Normal Public Transit System Board is composed of seven members. The City of Bloomington appoints four trustees and the Town of Normal appoints three trustees. Connect Transit gives a monthly report of its activities to the City Manager through the Board of Trustees meeting. Connect Transit is funded primarily through federal and state governmental assistance. Other revenue sources include fares and contractual fees. The City's annual subsidy will be paid from this division of the budget.

Starting in FY 2016, both the Town of Normal and the City increased their contributions by a total of \$1 million dollars to support operations. The Town of Normal added \$390,000 while the City increased their contribution by \$610,000. Connect Transit operates on Fiscal Year of July 1 to June 30. The total budgeted transit subsidy for FY 2019 is \$1,207,500.00.

### Funding Source

Connect Transit is funded primarily through federal and state governmental assistance. The City of Bloomington and the Town of Normal subsidize capital budget deficits of the system in accordance with a prescribed formula. The City of Bloomington and Town of Normal also started providing operating assistance in FY 2017.

### FY 2019 Budget & Program Highlights

- Continue to provide new buses. Connect Transit plans on purchasing 3 electric buses in FY 2019.
- Continue to provide new shelters, benches and concrete pads at bus stops.

## What We Accomplished in FY 2018

- Provided new shelters, benches and concrete pads at bus stops.
- Provided 10 new 40' buses.
- Started a premium service for Connect Mobility.
- Restructured our fixed routes to provide more streamlined routes.
- Awarded a Federal Low or No Emissions grant to purchase electric buses.
- Provided free rides on Election Day.
- Established new strategic plan objectives.
- Installed solar panels to reduce the cost of utilities.
- Provided a "community bus" that could provide a fresh food market, free medical screenings, voter registration drives, and a place for engagement sessions.

## Revenues & Expenditures

Public Transportation	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
Annual IGA Contribution	\$571,300	\$578,050	\$569,050	\$597,500
Supplemental Contribution	\$610,000	\$610,000	\$610,000	\$610,000
Wheels to Work	\$0	\$0	\$0	\$0
<b>Department Total</b>	<b>\$1,181,300</b>	<b>\$1,188,050</b>	<b>\$1,179,050</b>	<b>\$1,207,500</b>
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Percent of General Taxation</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>

## Performance Measurements

Public Transportation	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Projected	FY 2019 Proposed Budget
<b>Inputs:</b>				
Fixed Route Buses	42	42	44	44
Mobility Buses	13	17	17	17
Operators	98	100	106	106
Maintenance	19	20	21	22
Staff	11	22	13	15
<b>Outputs:</b>				
Fixed Route Passengers	2,217,641	2,520,000	2,550,000	2,650,000
Mobility Passengers	83,366	80,000	90,000	100,000



CITY OF BLOOMINGTON, IL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20194 FY 2019 MUNIS BUDGET LEVEL 4

ACCOUNTS FOR:

Public Transportation	2017 ACTUAL	2018 ORIG BUD	2018 REVISED BUD	2018 ACTUAL	2018 PROJECTION	2019 PROPOSED	PCT CHANGE
10019190 75060 To BNTrans	1,181,300.00	.00	.00	.00	.00	.00	.0%
10019190 75061 IGA Contr	.00	578,050.00	578,050.00	426,787.41	569,050.00	597,500.00	3.4%
10019190 75062 Suppl Cont	.00	610,000.00	610,000.00	457,500.01	610,000.00	610,000.00	.0%
TOTAL Public Transportation	1,181,300.00	1,188,050.00	1,188,050.00	884,287.42	1,179,050.00	1,207,500.00	1.6%
TOTAL REVENUE	.00	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE	1,181,300.00	1,188,050.00	1,188,050.00	884,287.42	1,179,050.00	1,207,500.00	1.6%
GRAND TOTAL	1,181,300.00	1,188,050.00	1,188,050.00	884,287.42	1,179,050.00	1,207,500.00	1.6%

