



The City Manager's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to [contact the City of Bloomington](#) for more information or with questions or concerns.

View past and upcoming events on the City's [calendar](#).

CONSIDERED IN NOVEMBER

City Council Regular Agenda Items

- Consideration of adopting a Resolution urging Illinois State Leaders To Release Downstate Operating Assistance Grant Funds To Public Transportation providers, including Connect Transit. **[Motion carried]**
- Consideration of an Ordinance approving the proposed *Estimated 2016 Tax Levy* for the Bloomington Public Library. **[Motion carried]**
- Consideration of an Ordinance approving the proposed *Estimated 2016 Tax Levy* for the City of Bloomington. **[Motion carried]**
- Consideration of approving a Professional Services Contract with the BKV Group for Professional Architectural Services to design an elevator to comply with the Americans with Disabilities Act (ADA) at the Coliseum, (RFQ 2016-04). **[Motion carried]**
- Consideration of approving a purchase of 2- 2018 International Navistar 4300LP Horton Type MED, Model 623 Type I Ambulances. **[Motion carried]**
- Consideration of approving an ordinance Budget Amendment for F17 in the amount of \$300,000, and agreement with Kronos, Inc. for the Workforce Central Telestaff software subscription. **[Motion carried]**
- Consideration of a Resolution authorizing the execution of an Intergovernmental Agreement concerning the McLean County Geographic Information System Consortium and authorizing the amendment and termination of prior agreements. **[Motion carried]**
- Consideration of approving an Intergovernmental Agreement with Ecology Action Center for Solid Waste Program. **[Motion carried]**
- Consideration of an Ordinance to authorize the preparation of a Tax Increment Financing Redevelopment Project Plan for the proposed North Main Street / Chestnut Street Redevelopment Project Area. **[Motion carried]**
- Presentation and discussion regarding Local Government Wage Increase Transparency Act on disclosable payments to Laurie Wollrab. **[No motion was taken. Presentation and discussion only.]**

City Council Special Session Items *[Presentation and discussion only]*

- Presentation and discussion regarding the route changes with Connect Transit public transportation.
- Presentation on the Estimated Tax Levy for the Bloomington Public Library.
- Presentation on the Estimated Tax Levy for the City of Bloomington.

- Presentation of two projects for the One Voice advocacy program in March 2017:
 - Hamilton Gap project (Bunn Street to Commerce Parkway) and Fast Lane.
 - Main Street/US 51 Corridor project (Olive Street in Bloomington to College Avenue in Normal).
- Presentation of Culinary Water Portions of the 5-Year Capital Improvement Plan

[City Council Record of Motions and Votes](#)

NOVEMBER NEWSMAKERS

[BCPA Adds Three New Shows](#)
[BCPA Arts Partners Membership Nominations Sought](#)

SPOTLIGHT

[BPD Officers Raise \\$1,880 for the American Cancer Society](#)
[#NoShaveNovember](#)

EXPANDED MONTHLY REPORTS

Finance

[View Monthly Financial Report](#)

CITY CLERK

[View City Clerk Monthly Activity Report](#)

[View Monthly FOIA Report](#)

COMMUNITY DEVELOPMENT

Building Safety

- The 632 construction permits issued in November represents an increase of 4% compared with the same month last year. The decline from October's levels is typical given the seasonality of construction. Total year-to-date construction investment in the City sits at \$80,552,000, which lags the cumulative total for the same eleven months of 2015.
- Nearly 28% of November permits issued were for cross-connection (this prevents the back flow of potentially tainted water into the drinking system), which has remained our top permit since the related state law took effect.
- Inspectors performed 592 building inspections in November, a decline from October which is typical for this time of year. Plumbing inspections were unusually low due to an injury sustained by the City's plumbing inspector, so the total is down from November 2015 as well.
- Four permits were issued for projects valued in excess of \$1,000,000:
 - Verizon warehouse conversion, 2325 W. Market
 - Corpus Christie Grade School addition, 1909 E. Lincoln
 - Fresh Thyme Grocery, 403 N. Veterans Parkway
 - Office renovations, 2406 E. Empire
- The average cost to build the 4 new homes in November was about \$129,000.

Code Enforcement

- Exactly 700 code enforcement inspections were conducted in November 2016, up 7% over October. About 20% of these were rental inspections. As has been experienced, it remains a significant increase over November 2015, which saw fewer than 300. Staffing levels and more proactive enforcement are part of the reasons for this improvement. One inspector's illness also suppressed the 2015 numbers.
- Routine fire inspections were up significantly in November 2016 compared with the same month in 2015, due to replacing a retired inspector.

Planning, Zoning and Historic Preservation

- One Planning Commission case, five Zoning Board of Appeals cases, and two Historic Preservation Commission cases were processed. Work on the zoning ordinance update continued, with assessment of the existing ordinance and best practices underway.

FIRE **[View Expanded Monthly Fire Statistics](#)****Operations**

- The Bloomington Fire Department ran 823 calls for service for the month. This was just about 100 less than we ran for the month of October. The department responded to 3 structure fires this month, 2 of these were located in mobile homes. One of these mobile home fires resulted in our first fire death of 2016, at this time the fire is still under investigation, but appears to be accidental in nature. Fire loss for this month totaled \$68,600.
- The department responded to 638 EMS calls for the month. This was down just over 80 runs from the month of October. As we are aware EMS incidents continue to be the majority of our calls for service, they accounted for 78% of calls for service for this month.
- The department provided mutual aid 19 times this month and received mutual aid 6 times.
- Our EMS personnel provided 239 hours of training time to EMS and BACC students. The BACC students accounted for 4 of the hours, and EMS students accounted for 235 hours.

Public Education*Training provided to community*

- Fire Extinguisher class for Heritage Health (50 employees)
- Fire Extinguisher for Image Air (8 employees)

Fire, Lockdown, and Shelter in Place drills

- Corpus Christi Junior High Fire Drill
- Corpus Christi Elementary School
- North point Elementary

Social Media

- FB page is now at 4895 likes.

Community Events

- Car Seat installation day on Tuesday
- Red Cross Breakfast Awards
- Leadership McLean County Program offered through the Chamber of Commerce
 - Normal FD, McLean County EMS and BFD participated

Fire Prevention Presentations

- Pepper Ridge 1st grade presentation
- Pepper Ridge Kindergarten presentation
- Washington Elementary 3rd grade

Training

- For the month of November 2016 the fire department held 300 training classes which totaled 1910.47 class hours.
- The class topics have been grouped into seven categories: Administrative, ARFF, Driver/Operator, EMS, Fire/Rescue, Hazmat, & Safety ([November 2016 Training Report](#)).

HUMAN RESOURCES

- [Apply for current job postings](#)
- [View Safety Report](#)

Vacancies	Status
Utility Worker - Parks	External Candidate - David Hunt
2 -TCM's	Currently Recruiting
Support Staff IV- Fire	Internal Candidate - Carol Ketterer
Management Analyst	Pending Interviews
Programmer Analyst	Pending Interviews
3- Firefighter	1- Hired Trevor Wilson
Forester	Currently Recruiting
Office and Billing Manager	External Candidate - Trisha Gibson
Compensation and Benefits Manager	Currently Recruiting
Recreation Manager	Currently Recruiting

PARKS, RECREATION & CULTURAL ARTS 

Bloomington Center for the Performing Arts 

[View the BCPA calendar for past & future event info](#)

- BCPA-Presented Events: Nov. 13 – Dan St. Paul: What’s Funny After 50; Nov. 14 – Elf: The Musical; Student Spotlight Show: Jigsaw Jones and the Case of the Class Clown.
- Total attendance for all events and classes: 7,860
- Facilities Usage: Auditorium, Public Events: 10; Auditorium Non-Public Events: 18; Ballroom and Other Space Public Events: 3; Ballroom and Other Space Non-Public Events: 25.
- Community Interactions: Radio: 8

Golf Courses 

- 2,543 Rounds Played
- Golf rounds up 32% over last November. Note: November 2015 saw rounds up 120% over November 2014.
- A highly successful golf merchandise sale was held at Prairie Vista with \$10,000 in sales.

- Golf maintenance staff was able to take advantage of the wonderful November weather and accomplish late season aerification and other golf course improvement projects.
- The Den at Fox Creek closed for the season on November 18th.
- Highland Park closed for the season on November 30th. The sled shop will remain open throughout the winter.
- Prairie Vista remains open year round.

Miller Park Zoo

- Revenue from admissions was up 7.7% for the current fiscal year. Last year, the revenue from admissions broke the all-time record for the Zoo in a fiscal year. This represents the fifth consecutive year the all-time attendance revenue record was broken.
- Attendance was up 10.5% for the current fiscal year compared to last year's attendance. All-time Attendance record was broken last fiscal year. Revenue from Education Program Fees and Rentals was up 13.8% for the current fiscal year.
- Revenue from Concessions, Carousel, and Animal Food Sales was up 20.3% for the current fiscal year compared to last year's numbers.
- The Zootique sales were up 5.2% for the current fiscal year, and overall Zoo revenue was up 10.5%.
- Acquisition: 1 Male Crested Wood Partridge, 1 Male Eastern Box Turtle, 1 Female Green-backed Trogo.
- Disposition: 1 Budgerigar, 1 Female Four-toed Hedgehog, 1 Female Reunion Chameleon.
- Other:
 - Hosted another sold out Parent's Night Out
 - Hosted 3 sessions of Pictures with the Reindeer
 - Hosted the Visitors Bureau local attractions meeting
- ATTENDANCE
 - November 2015: 3514 (Up 24%)
 - November 2016: 4368

Recreation

- The Recreation Division hosted unique programs like Waffle Iron Chef, Turkey Trot, Sporty Munchkins, Lacrosse for Girls, Cooking with Pizazz, and Amish Country Trip.
- The 38th annual Turkey Trot was held in Miller Park November 24th with over 1400 registered participants. The most ever!
- The Indoor Disc Golf Putting League began in the BCPA ballroom which helps players improve their skills over the winter for upcoming seasonal play.

Pepsi Ice Center

- The Pepsi Ice Center is on track to have its 2nd highest revenue producing year in its 10 year history.
- Alex Wellman of our Central Illinois Figure Skating Club won the USFS Midwestern Championships.
- Birthday parties have continued to increase in 2016 since July.

SOAR

- SOAR had over 381 individuals participating in 31 different programs, including day programs, special interest, Special Olympics and weekly programs.

- Over 150 volunteers were involved with one-time events as well as weekly commitments to programs.
- SOAR artists were highlighted at the Inside Out Accessible Art Cooperative on November 4th for Downtown Bloomington's First Friday event, showcasing the art of nearly 20 different individuals. It was estimated over 200 people came through the Co-op that night, viewing the work of our artists.
- November kicked off Special Olympics basketball practices, for 48 athletes on 4 teams.

Parks Maintenance

Horticulture ([View pictures here](#))

- Completed final mowing of parks and ROW areas.
- Removal of annual flowers and baskets for winter.
- Clean up and tilling of community gardens.
- Cutting back of perennials and grasses for winter.
- Landscape design for City Hall Plaza North.
- Welcomed a new Horticulturalist (Ryan Johnson) November 14th.

Forestry

- 30 total trees removed, 10 ash due to Emerald Ash Borer (EAB).
- Completed fall tree planting operations. 336 trees planted. 24 different species.
- 52 stumps removed, backfilled and seeded.
- Responded to 4 individual storm damage events.
- Completed 37 citizen request work orders.
- Knuckle Loader 756 taken out of service. Additional equipment and personnel now required for removals over 16" in diameter.
- Transfer of forester to heavy operator job class.
- Current forester vacancy.

Utility

- Monthly light inspection and repair at all Parks and Facilities.
- Monthly HVAC inspection and repairs at Parks and Facilities.
- Monthly HVAC inspections and repairs at the Coliseum and the BCPA.
- Welcomed a new Utility Man (David Hunt) November 28th.

POLICE

[View Police Daily Activity Reports](#)

Crime Investigations Division (CID)

CID assigned 164 new cases for investigation. The case load carried by CID had the following dispositions: 25 cases were cleared by arrest, 1 case was cleared with juvenile arrest, and 61 were administratively closed, exceptionally cleared or were unfounded.

Cyber Crimes Unit

The Cyber Crimes Unit, which investigates crime involving but not limited to child pornography, network intrusion and online scams, continued to operate in cooperation with the US Secret Service (USSS) and the Federal Bureau of Investigations (FBI). The unit has 18 open/active cases.

United States Marshal Task Force

- The Task Force opened 11 felony cases and closed 9 of them. They made 9 hands on felony arrests and four hands on misdemeanor arrests.
- Notable calls for service include a subject wanted for residential burglary. The subject was tracked to Tennessee but no good address was available. Task force was informed the subject was at Gold's Gym where he was arrested without incident.
- In another case, two subjects were wanted for two recent armed robberies and for obstructing justice. Task Force located a residence for both subjects. After 30 hours of surveillance, both were inside the residence. One of the subjects was arrested and a search warrant was conducted and several items were seized. One subject was charged with delivery of cocaine, delivery of cannabis and a felon in possession of ammunition.

VICE Unit

Twelve new cases were opened, nine cases were closed, and three search warrants were served. The Vice unit purchased 6.9 grams of crack cocaine, 39 grams of cannabis, and 0.3 grams of heroin. The unit seized 32 grams of crack cocaine, 0.9 grams of heroin, 26 grams of cannabis, and three guns.

Street Crimes Unit

Street Crimes made six warrant arrests, 23 probable cause arrests, towed seven vehicles, seized 32 grams of cannabis, 0.1 grams of crack cocaine, and issued two ordinance violations.

Criminal Intelligence & Analysis Unit (CIAU)

During November, CIAU staff prepared court materials and testified as an expert witness in a gang related armed robbery case. CIAU staff, at the invitation of the Midwest Gang Investigators Association, presented two hours of instruction to their annual conference regarding Intelligence-Led Policing. The majority of November was spent providing investigative support on several armed robberies, home invasions and shootings.

Communications**[View Police Communications Report](#)**

Communications Center Manager and a telecommunicator attended Illinois 911 Conference in Springfield. Two telecommunicators attended Mental Health First Aid training. The manager attended IL-TERT quarterly meeting, Starcom 21 Advisory Subcommittee meeting and ETSB meeting. He also worked on priority-based budgeting for FY'18. Alarm Ordinance violations were issued totaling \$18,000 for 2016.

First Shift 7 a.m. – 3 p.m.

Day shift patrol spent considerable time on training including report writing, sex offender registration, verbal judo and building searches. There were 14 STEP details assigned to school zone enforcement checking for distracted drivers and speeding. Day Shift participated in Miller Park Neighborhood clean- up, Head Start and Turkey Trot 5K. Several high priority calls were responded to including assistance in shutting down the airport for evacuation because of a possible bomb. Several shots fired calls included an incident at 2101 E. Empire where four vehicles were hit by stray bullets along with Lowe's storefront being hit. A male was taken into custody.

Second Shift 3 p.m. – 11 p.m.

Notable calls for service include a report of four teenagers near a vehicle, and one subject with a gun pointed at another. Officers located an airsoft gun the boys had hidden. On November 9, a victim was shot in the leg and allegedly "pistol whipped" by three unknown males. Several other calls of shots fired were reported by second shift.

Third Shift 11 p.m. – 7 a.m.

When the Chicago Cubs won the World Series on November 2, second shift was held over to supplement third shift. Twenty-five calls for service were reported ranging from loud subjects to shots fired. Nothing of significance developed. On November 11, officers responded to shots fired. Initially nothing was located but soon a victim arrived at Bromenn with a bullet wound to his head. An interesting call received concerning a subject who ingested a large amount of mushrooms and was worried he may die. He volunteered a large amount of drugs and turned over two gallon bags of mushrooms, an ounce of cannabis, and \$620 from sales. On November 22, the Sprint store had the front door smashed out and numerous I-Phones stolen. Several other calls for shots fired were received throughout the month.

Administration

- SRO Day talked to several students about cyberbullying and the proper use of social media. He dealt with eight disorderly conduct issues, six medical transports, and four suspensions.
- SRO Hirsch met with and counseled twelve students on behavior, grades and Illinois law. He removed six students from class for poor behavior, investigated three fights, transported nine students home after they were suspended for poor behavior and fighting. He investigated three incidents of theft and recovered three items.
- SRO Wagehoft dealt with two medical issues, eight disorderly conduct issues, one battery, one suicidal subject, and one fight.
- Public Affairs Officer Mayer completed several media interviews and releases, attended Focus meeting, Recovery Court, Coffee with a Cop at McDonalds, Recovery Court Training Class, GAP/Olde Town Neighborhood meeting, Bank Robbery Training Class, and Crime Detection Network meeting. She also completed several tours of the police department and presented to Leadership McLean County.

PUBLIC WORKS

[View Expanded Monthly Public Works Report](#)

- Approximately 24,500 residences are serviced weekly and an average of 28 pounds of household garbage were picked up each week at these locations during November 2016.
- 584 Swept Miles in November 2016.
- 1,321 telephone calls were received during the month of November 2016.

WATER

[View Expanded Water Department Reports](#)

[View Water Quality Report](#)

- Daily pumpage for November 2016 was 8.6 million gallons per day, compared to an average of 8.7 million gallons per day in November of 2015. November, 2016 average temperature (56F) was 5 degrees F warmer than normal, with a total precipitation of 3.3" vs. 3.4" normal rainfall for the month.
- Nitrate levels in the both the Lake Bloomington Reservoir and the Evergreen Lake Reservoir increased slightly during November, but are still well below regulatory limits.
- Water levels in both Lake Bloomington Reservoir and the Evergreen Lake Reservoir remained close to spillway elevations during November.
- We switched pumping from Evergreen Lake to Lake Bloomington in November, because of upcoming Evergreen Lake pump station work and the water quality within the reservoir.
- Continued to replace and repaired water service lines and curb stops. Several of these were very old lead (the metal) service lines. Removal of lead from the system helps the City maintain safe water quality and is in accordance with lead water standards.
- During the month of November the Department located/cleared 2,449 JULIES and issued 40 JULIES.
- During the month of November staff repaired 5 water mains throughout the City.
- Installed 115 Radio Frequency (RF) meters during November. The Department has converted approximately 96.7% of the total meter inventory.
- Staff installed 46 new residential water meters during the month of November.
- The Billing and Cashier representatives handled 4,091 incoming phone calls November of 2016.
- Enterprise Pump Station motor, pump and drive work was completed. This work enabled all of the stations pumps to be returned to operations.

Information Services

- NOTHING REPORTED FOR NOVEMBER

LIBRARY

[Bloomington Public Library Website](#)

[December, January, February Program Guide](#)

Highlights:

- We had 54 people join our former first ladies (reenactment), Jackie Kennedy and Mary Todd Lincoln, as they discussed more than the tragedies they had in common.
- Our Tips to Organize Your Records NOW program had 71 attendees.

- We celebrated the rich culture of India with a variety of performances and crafts. 280 people attended.
- Our partnership with the schools for the Principals Read program continues to be a popular series this year.
- We published our [third podcast on puppetry](#).

Stats:

- 105,100 items were checked out
- 287 new cardholders were added
- 7,489 holds were filled
- 2,785 items added to the collection
- 34,280 people used the public computers, our online catalog, and our online databases
- 2,942 people used our Wi-Fi for a total data usage of 1.81 TB
- 106 groups reserved our meeting rooms
- 53 programs offered for all ages
- 1,340 people attended programs
- \$14,185.50 has been raised by Book Shoppe sales since the beginning of the fiscal year

US CELLULAR COLISEUM 

Events Calendar

- NOTHING REPORTED FOR NOVEMBER