



DOWNTOWN SIGNAGE COMMITTEE MEETING

Minutes of the Tuesday, May 10th, 2016

Public Works Conference Room, Government Center

The twentieth meeting of the Downtown Signage Committee was held on May 10th, 2016. Co-Chairs Russel Francois and Tricia Stiller convened the meeting at 8:00am. Members present were Vicki Tilton, Carl Teichman, Dave Park and Crystal Howard. Members absent were Kyle Ham, Kyle Boehm, Beth Whisman, Thom Jones and Tom Krieger. City staff present were Steve Rasmussen and Kevin Kothe.

Public Comment was offered with none being made.

A motion was made by Carl to accept the minutes of the April 26th Meeting, seconded by Dave and passed unanimously.

The following timeframe for the Wayfunding Architect Process was discussed again and it was updated follows:

- April 12th & 26th- Discuss RFQ and Process
- May 17th-RFQ Released
- June 24th Statement due from Applicants
- June 28th- Review of Applications (2 Hours)
- July 11- Conduct Interviews
- July 25th- Make Recommendation to Council

The Final Draft RFQ for a “Downtown Branding and Wayfinding Project” was presented by Kevin Kothe and accepted by acclimation. Said “RFQ” will be effected according to the above updated timeframe. The next meeting will be Tuesday, May 24th, 2016.

Motion to adjourn was made by Crystal and seconded by Russel, All were in favor and meeting adjourned at 8:45 AM.

